

\_\_\_\_Initial Request

\_\_\_\_Final Request

**CERTIFICATED APPLICATION FOR PROFESSIONAL GROWTH  
THROUGH THE PROFESSIONAL GROWTH REVIEW BOARD**

**Note:** If you are requesting units in more than one of the eligible areas, please submit a separate application for each.

\_\_\_\_\_  
Name School and Assignments Date

**I. Application Request**

I request \_\_\_\_\_ units in the following area:

\_\_\_\_ Educational Travel      \_\_\_\_ Lower Division Course Work      \_\_\_\_ Other Activities  
 \_\_\_\_ Action Research      \_\_\_\_ Curriculum Development      \_\_\_\_ Self-directed study

I want to apply these units to      \_\_\_\_ Column Advance      \_\_\_\_ Inservice Release

**II. Please summarize your proposal:**

Include the following:

- 1) Summarize how your proposal will contribute to your professional growth.
- 2) Describe how you will use this material in your classroom.
- 3) Show how your proposal fits the standards at your grade level.
- 4) **Submit two identical copies to the PGRB Committee.**

(Attach a separate sheet with a legible, perfectly typed, copy of your proposal)

**III. PGRB Action:**      \_\_\_\_ units are recommended

\_\_\_\_\_  
Date PGRB Chairperson

**IV. Superintendent Action:**

\_\_\_\_ Approved      \_\_\_\_ Denied

\_\_\_\_ Additional information requested by Superintendent

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Superintendent Signature

**V. Final review of evidence of satisfactory completion**

\_\_\_\_ Approved      \_\_\_\_ Denied

\_\_\_\_\_  
Date PGRB Chairperson

**VI. Entry made on personnel records: \_\_\_\_ units**

\_\_\_\_\_  
Date Personnel Officer

Approved 5/22/02