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PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

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September 15, 2021

NOTICE OF CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITION: INFORMATION TECHNOLOGY COMMUNICATIONS AND WEB SPECIALIST

HOURS: 8 hours per day, 5 days per week, 12 months per year
Monday-Friday: 8:00 AM -5:00 PM
Includes 1 hour unpaid meal period

SALARY: Range 41 starts at \$25.85 per hour

DESCRIPTION: Under the leadership of the Director of Information Technology Services and Support, the Communications and Web Specialist carries out activities that include development, programming, testing, implementation, and maintenance of school or District websites and mass communications and information technology platforms.

REQUIREMENTS: Must meet minimum Information Technology Communications and Web Specialist job description requirements located on our website under the Human Resource tab. Qualified applicants will be required to complete and pass a PGUSD Information Technology Communications and Web Specialist written test.
Test date TBD

EFFECTIVE: ASAP

DEADLINE: Open until filled

APPLICATION: Apply on [EDJOIN](#):

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director, Human Resources
435 Hillcrest Avenue
Pacific Grove, CA 93950.
Phone: 831-646-6507; FAX: 831-646-6527
District website: www.pgusd.org
E-mail: bmankey@pgusd.org

A complete application package includes a cover letter, current résumé,
District classified application, and 3 letters of recommendation.

District employees need only submit a letter of interest.

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.