

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

Tony Sollecito, President

John Thibeau, Clerk

Debbie Crandell

John Paff

Bill Phillips

Lela Hautau, Student Rep

DATE: Thursday, March 5, 2015

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: District Office - Jessie Bray Conference Room
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2015/16 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Rick Miller, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2015/16. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Billie Mankey, for the purpose of giving direction and updates.

3. Employee Discipline/Dismissal/Release/Complaint (3 cases) [Government Code § 54957].

B. Public comment on Closed Session items

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA
3. Employee Discipline/Dismissal/Release/Complaint (3 cases) [Government Code § 54957]

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted or received as recommended.*

A. <u>Minutes of February 5, 2015 Regular Board Meeting</u>	Page 6
Recommendation: (Ralph Gómez Porras) Approval of minutes as presented.	
B. <u>Certificated Assignment Order #10</u>	10
Recommendation: (Billie Mankey) The administration recommends adoption of Certificated Assignment Order #10.	
C. <u>Classified Assignment Order #9</u>	12
Recommendation: (Billie Mankey) The administration recommends adoption of Classified Assignment Order #9.	
D. <u>Out of County or Overnight Activities</u>	14
Recommendation: (Rick Miller) The Administration recommends that the Board approve or receive the request as presented.	
E. <u>Warrant Schedules No. 557</u>	20
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.	
F. <u>Revolving Cash Report No. 6</u>	22
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.	
G. <u>Cash Receipts Report No. 6</u>	24
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.	
H. <u>Acceptance of Donations</u>	27
Recommendation: (Rick Miller) The District Administration recommends that the Board approve acceptance of the donations.	
I. <u>Acceptance of Quarterly Treasurer's Report</u>	28
Recommendation: (Rick Miller) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending December 31, 2014.	
J. <u>2014-15 Budget Revisions #3</u>	40
Recommendation: (Rick Miller) The District Administration recommends approval of the proposed budget revisions.	
K. <u>Contract for Services- KidLead</u>	50
Recommendation: (Buck Roggeman) The District Administration recommends that the Board approve the contract in the amount of \$2,000.	

- L. Contract for Services- Pedro Torres, Sports Officiating 55
Recommendation: (Buck Roggeman) The District Administration recommends that the Board approve the contract in the amount of \$2,000.00 as proposed.

Move: _____ Second: _____ Vote: _____

VII. PUBLIC HEARING AND ACTION/DISCUSSION- ITEM A

- A. PGTA Sunshine List 59
Public Hearing – Initial Proposal for Negotiations Submitted by the Pacific Grove Teachers Association with the Pacific Grove Unified School District Board of Education for the 2014-2015 School Year.

Open Public Hearing _____ Close Public Hearing _____

- A. Approval of Pacific Grove Teachers Association Sunshine List, 2014-15
Recommendation: (Ralph Gómez Porras) The District Administration recommends that the Board review and approve the sunshine topics for the 2014/2015 PGTA negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Sollecito ____ Thibeau ____ Crandell ____ Paff ____ Phillips ____

VIII. PUBLIC HEARING AND ACTION/DISCUSSION- ITEM B

- B. CSEA Sunshine List 62
Public Hearing – Initial Proposal for Negotiations Submitted by the California School Employees Association with the Pacific Grove Unified School District Board of Education for the 2015-2016 School Year.

Open Public Hearing _____ Close Public Hearing _____

- B. Approval of California School Employees Association Sunshine List, 2015-16
Recommendation: (Ralph Gómez Porras) The District Administration recommends that the Board review and approve the sunshine topics for the 2015/2016 CSEA negotiations.

Move: _____ Second: _____ Roll Call Vote: _____

Sollecito ____ Thibeau ____ Crandell ____ Paff ____ Phillips ____

IX. ACTION/DISCUSSION

- C. Approval of the 2014-15 Second Interim Report 65
Recommendation: (Rick Miller) The Administration recommends that the Board approve the 2014-15 Second Interim Report.

Move: _____ Second: _____ Vote: _____

- D. Maintenance III Job Description 95
Recommendation: (Billie Mankey) The District Administration recommends that the Board review and approve the job description revisions for the position of Maintenance III.

Move: _____ Second: _____ Vote: _____

- E. Board Calendar/Future Meetings 102
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

X. INFORMATION/DISCUSSION

- A. Facilities Use by Monterey Peninsula Country Club During the AT&T Golf Classic 104
Recommendation: (Rick Miller) The District Administration recommends that the Board review the recent use of this facility in 2015, and provide direction on the future use of the Forest Grove-High School parking lot during the AT&T Golf Classic.

Board Direction: _____

- B. Western Association of Schools and Colleges Mid-Cycle Progress Report for Pacific Grove Community High School 105
Recommendation: (Barbara Martinez) The District Administration recommends that the Board review and discuss the 3-Year Mid-Cycle Report for the one-day visitation of the Western Association of Schools and Colleges.

Board Direction: _____

- C. Review of Extracurricular Activities 127
Recommendation: (Rick Miller) The District Administration recommends that the Board review and provide feedback on the funding of extracurricular activities.

Board Direction: _____

- D. Future Agenda Items 129
Recommendation: (Ralph Gómez Porras) The Board review the list of items, and direct Administration to add items to the list and/or schedule items for a particular agenda.

Special Education Transition Program Proposal
Update on State Testing and Reporting
Update on School Resource Officer
Update on Use of Technology at Sites (Fall 2015)

Board Direction: _____

X. ADJOURNMENT

Next regular meeting: March 19, 2015 – District Office

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Organizational Meeting of February 5, 2015 – District Office

I. OPENED BUSINESS

- A. Called to Order by Supt. Porras 6:33 p.m.
- B. Roll Call
- | | |
|----------------------------------|---------------------------------|
| President: | Trustee Sollecito |
| Clerk: | Trustee Thibeau |
| Trustees Present: | Trustee Crandell |
| | Trustee Paff |
| | Trustee Phillips |
| Administration Present: | Superintendent Porras |
| | Assistant Superintendent Miller |
| Board Recorder: | Mandi Freitag |
| Substitute Student Board Member: | Rachel Biggio |
- C. Adopted Agenda

MOTION Crandell/Paff to adopt agenda as presented.

Public comment: none

Motion CARRIED 5 – 0

II. CLOSED SESSION

- A. Identified Closed Session Topics
1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2015/16 [Gov't Code Section 3549.1 (d)] Executive session between the public school employer and its designated representative, Dr. Ralph G. Porras, for the purpose of giving direction and updates.
 2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2015/16. [Gov't Code Section 3549.1 (d)] Executive session between the public school employer and its designated representatives, Dr. Ralph G. Porras and Billie Mankey, for the purpose of giving direction and updates.
- B. Public comment on Closed Session Topics
- None.
- C. Adjourned to Closed Session 6:35 p.m.

III. RECONVENED IN OPEN SESSION 7:03 p.m.

- A. Reported action taken in Closed Session:
1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA
- The Board received information, no action taken.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA

The Board received information, no action taken.

B. Pledge of Allegiance

Led By: Biggio

IV. **PRESENTATION OF DESIGN FOR ROBERT DOWN LUNCH AREA**

Oona Johnsen of Landscape Architecture presented designs of the lunch area at Robert Down Elementary School. The Board discussed this item.

V. **COMMUNICATIONS**

A. Written Communication

Board members all received several emails.

B. Board Member Comments

Biggio updated the Board on events at Pacific Grove High School.

Paff thanked Principal Bell for the Coffee with the Principal evening.

Thibeau congratulated Sollecito as the interim Chief of Police in King City.

Crandell thanked Clare Davies for her success with the CDE review.

C. Superintendent Report

Superintendent Porras congratulated Miller on the positive certification of the budget from the Monterey County Office of Education.

Porras thanked Barbara Martinez for her efforts with the Adult Education consortium, as well as an excellent job facilitating the recent District safety training of the Big 5.

Porras thanked Ani Silva for her efforts in doing a wonderful job in LCAP, ELAC, and other special projects.

D. PGUSD Staff Comments (Non Agenda Items)

Silva presented Mary Riedel on behalf of Forest Grove, with a Certificate of Appreciation, "The Nation's Report Card" in recognition of the professional support so instrumental in the successful accomplishment of the National Assessment of Educational Progress.

Kathy Hunter thanked Martinez for facilitating the Big 5 safety training.

Martinez gave the Board a brief recap of the Big 5 safety training.

Bell updated the Board on events at the high school, including the science club, poetry out loud.

Linda Williams invited the Board to Taco Night and silent auction, and included an update on the success at the recent spelling bee.

Sean Keller provided the Board an update on suspension numbers.

Buck Roggeman updated the Board on events happening at PG Middle School including the Kindness Challenge and fundraiser, the Sound of Music play. Roggeman also thanked the Board members and PG Middle School staff for the support in his next move to Forest Grove Elementary School Principal. Roggeman said he was looking forward to serving their school.

Davies commended the teachers and SPED team at Forest Grove in how they are supporting their students.

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

None.

VII. CONSENT AGENDA

- A. Minutes of January 22, 2015 Board Meeting
- B. Certificated Assignment Order #9
- C. Out of County or Overnight Activities
- D. Warrant Schedules No. 556

MOTION Thibeau/Crandell to approve consent agenda as presented.

Public comment: none

Motion CARRIED 5 – 0

VIII. ACTION/DISCUSSION

- A. Board Calendar/Future Meetings

Porras noted the Board meeting on June 4, 2015 will be held at 8 a.m.

No action taken.

IX. INFORMATION/DISCUSSION

- A. 2015-16 Budget Discussion

Miller presented information to the Board, including a review of categoricals and site allocations. Discussion with Board included concerns over class sizes and funding for staffing.

- B. High School Western Association of Schools and Colleges Report

Bell presented information to the Board on accreditation from Western Association of Schools and Colleges.

C. Review Plans for the 2014-15 State Standardized Testing

Bruce Cates presented a demonstration of chrome books to the Board, as well as reviewed the SBAC testing plans.

Roggeman spoke to the success and engagement with the use of chrome books at PG Middle School.

Porras thanked Cates for his work.

D. Review the Possibility of Starting a Breakfast Program at the Elementary School Level

Dianne Hobson presented information on the cost and impact of starting a breakfast program at the elementary schools. The Board discussed this item and gave direction to staff to look into possible snack options rather than a breakfast program, and give an update during a future Superintendent's Report.

Hunter provided feedback that there are students that are hungry at Forest Grove and need their help.

E. Future Agenda Item

Discussion of Extracurricular Activities Budgets (March)
Special Education Transition Program Proposal
Update on State Testing and Reporting
Update on School Resource Officer

The Board asked to receive a follow up on the site use of technology in the Fall of 2015.

The Board also requested periodic updates from the Director of Maintenance and Transportation, Matthew Kelly.

X. ADJOURNED

9:16 p.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

SUBJECT: Certificated Assignment Order #10

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Certificated Assignment Order #10.

BACKGROUND:

Under Board Policies #4200 and #4211, the Personnel Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 10
March 5, 2015**

ADDITIONAL ASSIGNMENT:

Moirra Mahr, District AVID Director, \$1,800 annual stipend, effective 2014-15 school year only

Analysis and Presentation of the Healthy Kids Survey, \$400 annual stipend, effective March 5, 2015

Janie Lawrence

Kristen Paris

2014-15 Coaching Stipend

Michael Aguilera, PGMS, Boys' Soccer Coach, Seasonal Stipend, 1.0 FTE, effective 2014-15 Soccer Season only

SUBSTITUTES:

John Galvin

Nick McConnel

Dorian Young

SUBJECT: Classified Assignment Order #9

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Classified Assignment Order #9.

BACKGROUND:

Under Board Policies #4200 and #4211, the Personnel Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ORDER NO. 9
March 5, 2015**

APPOINTMENT:

Chrystal Taguiran, Pacific Grove High School, Instructional Assistant, Special Education, 6 hours per day, 180 days per year, Range 31, Step C, effective February 9, 2015 (replaces Renate Griffin)

SHORT-TERM, TEMPORARY INCREASE IN HOURS:

Debbie Pinheiro, FGE, Instructional Assistant (Kindergarten) temporarily increases from 2 hrs. per day to 3 hrs. per day, per time sheet, Range 30, Step C, increase ends May 29, 2015

SUBJECT: Out of County or Overnight Activities

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
OUT-OF-COUNTY OR OVERNIGHT ACTIVITIES

<u>DATE</u>	<u>STUDENTS/CLASS</u>				
<u>DESTINATION</u>	<u>ACTIVITY</u>	<u>TRANSPORTATION</u>	<u>COST</u>	<u>FUNDING SOURCE</u>	
Feb 27-28 Independence HS San Jose, CA	PGHS Wrestling Team CCS Championship Tournament	Rental Vans	\$336	Athletics	
March 5-8 Madera HS Madera, CA	PGHS Robotics Club Robotics Competition	Auto	\$184	Robotics Club (GATE)	
March 7 Lincoln HS San Jose, CA	PGMS Jr. Breakers Dance Team Cheer/Dance Competition	Auto	\$75	Donation	
March 21-23 Pasadena Con- vention Center Pasadena, CA	PGHS Culinary Team Pro-Start Cup Competition	Auto	\$522	Voc Ed & Donations	

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-STATE OR OVERNIGHT ACTIVITIES.
THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT. THEREFORE THE
REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO BOARD MEETING
PRIOR TO THE EVENT

Date of Activity 2/27/15 - 2/28/15 Day of Activity Fri/Sat
Place of Activity San Jose - Independence High School
School PG High Grade Level 9-12
School Departure Time 5:00 AM PM X
leaving
Pickup Time From Place of Activity 9:00 AM PM X
Name of Employee Accompanying Students Travis Selfridge
Number of Adults 4 Number of Students 10
Class or Club Wrestling Team
Description of Activity CCS - please see attached schedule
Education Objective CHAMPIONSHIP WRESTLING MEET -
List All Stops Hotel, Event, Dinner on way home
Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
() Charter () Auto* () Walk (X) Other** Vans

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos MAJ (Teachers Initials)
2. If using vans, you MUST list who the drivers are. Travis Selfridge, AJ Mondel, Bill Grant
3. Cost of Activity \$ - N/A Buller will book vans
4. Cost of Transportation \$ 336.00
Total Cost (Activity + Transportation) \$ 336.00
5. Fund to be Charged for all activity expenses: () Acct. Code Wrestling Account (athletics)
(X) Students Hotel + meals
() Other _____
6. Requested By [Signature] Date 2-24-15
Employee's Signature (Employee accompanying students on activity)
7. Recommend Approval [Signature] Date 2/24/15
Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available

Date Received _____

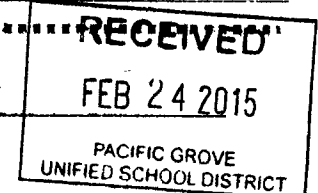
Cost Estimate \$ _____

Approved By [Signature] Date 2/24/15
Transportation Supervisor

Approved By [Signature] Date 2/24/15
Assistant Superintendent

Date of Board Approval March 5, 2015
PGUSD

Regular Meeting of March 5, 2015



Updated 7/24/14 16

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY



FAXED
2-19-15 HS

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-STATE OR OVERNIGHT ACTIVITIES.
THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT, THEREFORE THE REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO BOARD MEETING PRIOR TO THE EVENT

Date of Activity 3/5-3/8/15 Day of Activity Thursday-Sunday
Place of Activity Madera South High School
School PGHS Grade Level 9-12
School Departure Time 3 AM PM
Pickup Time From Place of Activity 9 AM PM @ PGHS
Name of Employee Accompanying Students ISAAC Rubin
Number of Adults 5 Number of Students 18
Class or Club PGHS Robotics Club
Description of Activity Robotics Competition
Education Objective Summative Assessment of Robotic Design
List All Stops _____

Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
() Charter ☒ Auto* () Walk () Other** _____

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos IR
(Teachers Initials)

2. If using vans, you MUST list who the drivers are. _____

3. Cost of Activity \$ _____

4. Cost of Transportation \$ 184

Total Cost (Activity + Transportation) \$ _____

5. Fund to be Charged for all activity expenses: () Acct. Code Robotics (GATE)

() Students

() Other _____

6. Requested By [Signature] Date 2/12/15
Employee's Signature (Employee accompanying students on activity)

7. Recommend Approval [Signature] Date _____
Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available

Date Received _____

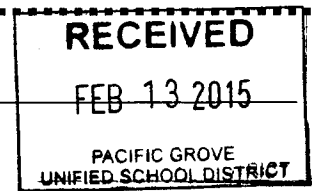
Cost Estimate \$ _____

Approved By _____ Date _____

Approved By [Signature] Date 2-13-15

Date of Board Approval _____

Updated 7/24/14



**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-STATE OR OVERNIGHT ACTIVITIES.
THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT, THEREFORE THE
REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO BOARD MEETING
PRIOR TO THE EVENT

Date of Activity March 7, 2015 Day of Activity Saturday
 Place of Activity Lincoln High School San Jose
 School PGMS Grade Level 6-7
 School Departure Time TBD AM PM
 Pickup Time From Place of Activity AM PM 3:30
 Name of Employee Accompanying Students Lisa Hanes
 Number of Adults 20 Number of Students 13
 Class or Club Jr. Breaker Dance Team
 Description of Activity Competition
 Education Objective
 List All Stops

Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
 () Charter ☒ Auto* () Walk () Other**

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos

2. If using vans, you MUST list who the drivers are.

3. Cost of Activity \$ 75.-

4. Cost of Transportation \$ 0

Total Cost (Activity + Transportation) \$ 75.-

5. Fund to be Charged for all activity expenses: () Acct. Code
 () Students
☒ Other Donation

6. Requested By [Signature] Date 2/24/15
 Employee's Signature (Employee accompanying students on activity)

7. Recommend Approval [Signature] Date 2/24/15
 Principal's Signature

Transportation Department/District Office Use Only

Buses: () Available () Not Available

Date Received

Cost Estimate \$

Approved By Date

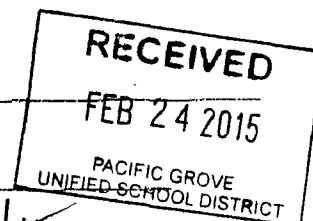
Approved By [Signature] Transportation Supervisor

Date 2/24/15

Assistant Superintendent

Date of Board Approval March 5, 2015

Updated 7/24/14



PACIFIC GROVE UNIFIED SCHOOL DISTRICT Consent Agenda Item D
REQUEST FOR OFF CAMPUS ACTIVITY

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR OUT-OF-STATE OR OVERNIGHT ACTIVITIES.
REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO BOARD MEETING.

Date of Activity 3/21- 3/23/2015 Day of Activity Saturday - Monday
Place of Activity Pasadena Convention Center
School PGHS Grade Level 9-12
School Departure Time 7 AM 3/21 PM
Pickup Time From Place of Activity 7 PM 3/23
Name of Employee Accompanying Students Jennifer Erickson
Number of Adults 1 Number of Students 3
Class or Club Culinary Team 2015/2016 (Advanced Culinary Arts)
Description of Activity Visit the CA ProStart Cup (Culinary Competition)
Education Objective Ready the students for Competition next Spring
List All Stops Sheraton Pasadena, Pinks Hot Dogs, Pasadena Convention Center, Randy's Donuts
Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
() Charter ☒ Auto* () Walk () Other**

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos JE
(Teachers Initials)

2. If using vans, you MUST list who the drivers are. _____

3. Cost of Activity \$ 0

4. Cost of Transportation \$ 373.75
Total Cost (Activity + Transportation) \$ 373.75 + 148.00 (SUPS) = \$521.75

5. Fund to be Charged for all activity expenses: ☒ Acct. Code 01-3550-0-1110-1000-5200-00-006-3500-0720
☒ Students 01-0038-0-1110-1000-4300-00-006-8410-0720
☐ Other _____

6. Requested By [Signature] Date 2/11/15
Employee's Signature (Employee accompanying students on activity)

7. Recommend Approval [Signature] Date 2/12/15
Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available

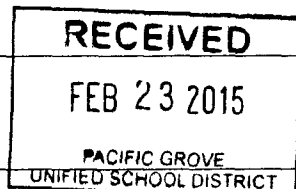
Cost Estimate \$ _____

Approved By _____

Approved By [Signature] Transportation Supervisor

Date of Board Approval March 5, 2015 Regular Meeting of March 5, 2015

Date Received _____



Date _____

Date 2/24/15

SUBJECT: Warrant Schedule 557

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.

BACKGROUND:

The attached listing of warrants identifies payments made by the District during the noted time period from January 29, 2015 through February 27, 2015.

INFORMATION:

Prior to the issuance of the warrants, District procedures have been followed to ensure the appropriateness of the item purchased, the correctness of the amount to be paid, and that funds were available within the appropriate budget. All necessary site, department, and district authorizations have been obtained.

Please note a full copy of the warrants are available by request.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

WARRANT SCHEDULE NO. 557

Warrants- Payroll

Feb 15

Certificated-	Regular 02/05/15	\$	0
	Regular 02/10/15	\$	6,878.22
	Regular 02/13/15	\$	0
	Regular 02/27/15	\$	1,332,852.67
Total Certificated		\$	<u>1,339,730.89</u>
Other-	Regular 02/05/15	\$	0
	Regular 02/10/15	\$	0
	Regular 02/13/15	\$	0
	Regular 02/27/15	\$	0
Total Other		\$	<u>0</u>
Classified-	Regular 02/05/15	\$	0
	Regular 02/10/15	\$	1,697.60
	Regular 02/13/15	\$	0
	Regular 02/27/15	\$	465,643.26
Total Classified		\$	<u>467,340.86</u>
<u>TOTAL PAYROLL</u>		\$	<u>1,807,071.75</u>

Warrants- AP

Warrants <u>12132032</u> through <u>12132076</u>	(01/29/15)	\$	<u>66,619.63</u>
Warrants <u>12132922</u> through <u>12132939</u>	(02/03/15)	\$	<u>29,938.76</u>
Warrants <u>12134208</u> through <u>12134241</u>	(02/10/15)	\$	<u>242,523.80</u>
Warrants <u>12134958</u> through <u>12134978</u>	(02/12/15)	\$	<u>11,833.16</u>
Warrants <u>12135412</u> through <u>12135417</u>	(02/17/15)	\$	<u>15,010.76</u>
Warrants <u>12135894</u> through <u>12135923</u>	(02/19/15)	\$	<u>51,772.84</u>
<u>TOTAL WARRANTS</u>		\$	<u>2,224,770.70</u>

SUBJECT: Revolving Cash Report No. 6

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.

BACKGROUND:

The attached listing identifies payments made from the Revolving Cash Fund during the period from January 9, 2015 through February 25, 2015.

INFORMATION:

Prior to the approval of the identified payments, appropriate District procedures were followed and authorizations obtained.

**REVOLVING CASH
BOARD REPORT # 6**

January 9, 2015 - February 25, 2015

Date	Num	Name	Account	Amount
Jan 9 - Feb 25, '15				
1/29/2015	4828	Lavryn Ricigliano	ADULT EDUCATION	-60.00
1/29/2015	4829	Loni Austin	ADULT EDUCATION	-140.00
1/29/2015	4830	Joanne LaRocque	ADULT EDUCATION	-250.00
1/29/2015	4831	Benita Lewis	ADULT EDUCATION	-120.00
1/29/2015	4832	Daniela Slanina	ADULT EDUCATION	-60.00
1/29/2015	4833	M/M Jones	TEXT BOOK FEES	-16.00
1/29/2015	4834	Edward Overstreet	BASRP	-294.00
1/29/2015	4835	Eco Smog	MAINT/GROUNDS	-120.00
1/31/2015		ANALYSIS CHARGE	FEES	-194.22
2/19/2015	4836	Oscar Orozco	TEXT BOOK FEES	-89.00
2/19/2015	4837	M/M Miller	TEXT BOOK FEES	-9.00
2/19/2015	4838	Romy Taormina	LIBRARY FINES/FEES	-10.00
2/19/2015	4839	Amanda Roberts	LIBRARY FINES/FEES	-20.00
Jan 9 - Feb 25, '15				<u>-1,382.22</u>

SUBJECT: Cash Receipts Report No. 6

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

BACKGROUND:

The attached listing identifies Cash Receipts received by the District during the period of January 9, 2015 through February 25, 2015.

INFORMATION:

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

CASH RECEIPTS BOARD REPORT # 6

January 9, 2015 - February 25, 2015

Date	Num	Name	Account	Amount
Jan 9 - Feb 25, '15				
1/22/2015	17136	ADULT EDUCATION	ADULT EDUCATION	5,993.62
1/22/2015	17137	STATE OF CALIFORNIA	SP ED	2,894.24
1/22/2015	17138	YMCA	custodial	500.00
1/22/2015	17139	Calvary High School	SPECIAL RESERVE	500.00
1/22/2015	17140	TEXTBOOKS	TEXT BOOK FEES	23.00
1/22/2015	17141	Discount School Supplies	ADULT EDUCATION	45.84
1/22/2015	17142	Verett, Juliet	PGUSD	100.00
1/22/2015	17143	BUS PASS	BUS PASS	120.00
1/22/2015	17144	PGMS	DONATION	547.40
1/22/2015	17145	STATE OF CALIFORNIA	CAFETERIA	14,455.83
1/22/2015	17146	STATE OF CALIFORNIA	CAFETERIA	1,112.08
1/22/2015	17147	STATE OF CALIFORNIA	PRESCHOOL	7,462.00
1/22/2015	17148	ADULT EDUCATION	ADULT EDUCATION	4,335.18
1/22/2015	17149	ADULT EDUCATION	ADULT EDUCATION	11,553.50
1/22/2015	17150	ROP	Class Fees	1,170.00
1/22/2015	17151	RETIREE INSURANCE	RETIREE INSURANCE	6,047.49
1/22/2015	17152	BASRP-FG	BASRP	2,408.25
1/22/2015	17153	BASRP-RD	BASRP	4,176.75
1/22/2015	17154	BASRP-FG	BASRP	7,311.75
1/22/2015	17155	ADULT EDUCATION	CREDIT CARD SALES	53,741.75
1/28/2015	17156	RETIREE INSURANCE	RETIREE INSURANCE	3,642.51
1/28/2015	17157	ROP	Class Fees	310.00
1/28/2015	17158	ROP	Class Fees	335.00
1/28/2015	17159	ROP	DONATION	250.00
1/28/2015	17160	National Benefit Service	PAYROLL	4,080.00
1/28/2015	17161	PGHS ATHLETICS	PAYROLL	1,049.40
1/28/2015	17162	MBCS/Monterey Bay Charter ...	SPECIAL RESERVE	15,388.73
1/28/2015	17163	ADULT EDUCATION	ADULT EDUCATION	8,593.00
1/28/2015	17164	BASRP-RD	BASRP	11,098.85
1/28/2015	17165	BASRP-FG	BASRP	4,716.75
1/28/2015	17166	BASRP-RD	BASRP	3,966.00
1/30/2015	17167	BUS PASS	BUS PASS	80.00
1/30/2015	17168	Escano, Gerard	PGUSD	265.00
1/30/2015	17169	California Mathematics Council	FACILITIES	12,959.88
1/30/2015	17170	AT&T	REFUND	679.43
1/30/2015	17171	BASRP-RD	BASRP	4,236.00
1/30/2015	17172	BASRP-FG	BASRP	2,653.50
2/4/2015	17173	PG PRIDE	GRANT	5,728.00
2/4/2015	17174	STATE OF CALIFORNIA	PRESCHOOL	7,360.00
2/4/2015	17175	AT&T	REFUND	94.50
2/4/2015	17176	Intercare Holding Insurance	INS REIMB	77.68
2/4/2015	17177	BUS PASS	BUS PASS	80.00
2/4/2015	17178	PGHS LIBRARY	LIBRARY FINES/FEES	50.00
2/4/2015	17179	AT&T	REFUND	1,869.61
2/4/2015	17180	AT&T	REFUND	111.25
2/4/2015	17181	Cal Card	REBATE	47.82
2/11/2015	17182	RETIREE INSURANCE	RETIREE INSURANCE	3,245.64
2/11/2015	17183	MPSL(Monterey Peninsula So...	FACILITIES	2,600.00
2/11/2015	17184	ROP	Class Fees	1,435.00
2/12/2015	17185	After School School Enrichment	Class Fees	3,690.00
2/12/2015	17186	PG PRIDE	GRANT	1,185.00
2/12/2015	17187	Portola Systems	REFUND	151.32
2/12/2015	17188	RETIREE INSURANCE	RETIREE INSURANCE	4,348.57
2/12/2015	17189	ROP	Class Fees	820.00
2/12/2015	17190	BASRP-FG	BASRP	9,269.75
2/12/2015	17191	BASRP-RD	BASRP	4,887.70
2/12/2015	17192	BASRP-FG	BASRP	2,084.25
2/12/2015	17193	BASRP-RD	BASRP	2,821.75
2/18/2015	17194	ADULT EDUCATION	ADULT EDUCATION	2,137.75
2/18/2015	17195	Calvary High School	SPECIAL RESERVE	500.00

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
2/18/2015	17196	PGHS	DONATION	134.61
2/18/2015	17197	TEXTBOOKS	TEXT BOOK FEES	31.00
2/18/2015	17198	PGHS	DONATION	3,000.00
2/18/2015	17199	RETIREE INSURANCE	RETIREE INSURANCE	1,925.12
Jan 9 - Feb 25, '15				<u>258,489.05</u>

SUBJECT: Acceptance of Donations

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past month the following donations were received:

Forest Grove Elementary School

PG Pride	\$759 (January grant)
PG Pride	\$726 (February grant)

Robert H. Down Elementary School

PG Pride	\$469 (January grant)
PG Pride	\$459 (February grant)

Pacific Grove Middle School

PTA	\$500 (KidLead)
Box Tops for Education	\$ 42.40 (undesignated)
Isabel Espaillat	\$ 5.00 (MS art)
PG Pride	\$1,000 (January grant)

Pacific Grove High School

PGHS Alumni Association	\$250 (sports posters)
Wells Fargo	\$134.61 (V Michaelaele class)
PGHS ASB	\$3,000 (PGHS Chorus/Boulware M.)
PG Pride	\$2,500 (January grant)

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

PG Pride	\$1,000 (January grant)
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Pacific Grove Unified School District

None

Ref: Donations

SUBJECT: Acceptance of Quarterly Treasurer's Report

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending December 31, 2014.

BACKGROUND:

Government Code 53646 requires that a quarterly report be made to the Board to identify the investments within which the District's funds are maintained until needed for expenditures. The District pools its revenues with other districts in the County and deposits them with the Monterey County Treasurer. The Treasurer in turn invests these funds in the various instruments identified in the attached report.

INFORMATION:

As indicated in the attached Treasurer's Report, the current investment portfolio is "in compliance with all applicable provisions of state law and the adopted investment policy, and contains sufficient liquidity to meet all projected outflows over the next six months", and is currently returning an annualized yield of 0.45%.

FISCAL IMPACT:

None.



Monterey County

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Supervisor Potter, seconded by Supervisor Parker and carried by those members present, the Board of Supervisors hereby:

Received and accepted the Treasurer's Report of Investments for the quarter ending December 31, 2014.

PASSED AND ADOPTED on this 27th day of January 2015, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas, Parker and Potter

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on January 27, 2015.

Dated: January 29, 2015
File ID: 15-0026

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: 15-0026

January 27, 2015

Introduced: 1/14/2015

Version: 1

Current Status: Agenda Ready

Matter Type: General Agenda Item

Receive and Accept the Treasurer's Report of Investments for the quarter ending December 31, 2014

RECOMMENDATION:

It is recommended that the Board of Supervisors:
Receive and Accept the Treasurer's Report of Investments for the quarter ending December 31, 2014.

SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached exhibits provide a narrative portfolio review of economic and market conditions that support the investment activity during the October - December period, the investment portfolio positions by investment type, a listing of historical Monterey County Treasury Pool yields versus benchmarks, and the investment portfolio by maturity range.

DISCUSSION:

During the October to December quarter, short term Treasury yields continued to move in a narrow range with yields rising slightly in the 2 to 5 year range. At the December Federal Open Market Committee (FOMC) meeting, language was revised indicating the Federal Reserve may consider rate increases by mid 2015; however, this decision remains largely dependent on positive U.S. economic data in the months to come.

On December 31, 2014, the Monterey County investment portfolio contained an amortized book value of \$1,077,198,451 spread among 80 separate securities and funds. The par value of those funds was \$1,076,334,770 with a market value of \$1,075,788,040 or 99.87% of amortized book value. The portfolio's net earned income yield for the period was 0.45%. The portfolio produced an estimated income of \$1,129,532 for the quarter which will be distributed proportionally to all agencies participating in the Investment Pool. The investment portfolio had an average maturity of 392 days.

The investment portfolio was in compliance with all applicable provisions of state law and the adopted Investment Policy, and contained sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through Bloomberg LLP, Union Bank of California and included live-bid pricing of corporate securities.


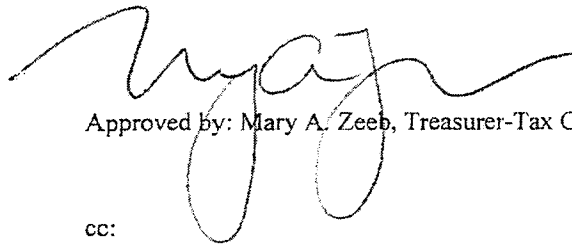
Legistar File Number: 15-0026

OTHER AGENCY INVOLVEMENT:

A copy of this report will be distributed to all agencies participating in the County investment pool and the Treasury Oversight Committee. In addition, the report will be published on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by GC 53607.

FINANCING:

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. We estimate that the investment earnings in the General Fund will be consistent with budgeted revenue, but at historically low levels, as the Federal Reserve is expected to continue keeping short term interest rates at the current rate of 0.00 - 0.25%.


Prepared by: Richard N. Smith, Assistant Treasurer-Tax Collector, X5836

Approved by: Mary A. Zeeb, Treasurer-Tax Collector, X5015

cc:

County Administrative Office

County Counsel

Auditor-Controller - Internal Audit Section

All depositors

Treasury Oversight Committee

Attachments:

Exhibit A - Investment Portfolio Review - 12.31.14

Exhibit B - Portfolio Management Report - 12.31.14

Exhibit C - Monterey County Historical Yields vs. Benchmarks

Exhibit D - Aging Report - 1.01.15

Exhibit A

Investment Portfolio Review Quarter Ending December 31, 2014

OVERVIEW – October 1 – December 31, 2014

During the October to December quarter, short term Treasury yields continued to move in a narrow range with yields rising slightly in the 2 to 5 year range. At the December Federal Open Market Committee (FOMC) meeting, language was revised indicating the Federal Reserve may consider rate increases by mid 2015; however, this decision remains largely dependent on positive U.S. economic data in the months to come.

The County Treasury continued to outperform all but one of the portfolio benchmarks this quarter. Our consistent investment strategy ladders short term debt to provide liquidity and takes advantage of available higher rates by buying small amounts of longer term corporate and non callable securities, while maintaining positions in currently held callable debt structures. The following indicators reflect key aspects of the County's investment portfolio in light of the above noted conditions:

1. Market Access – Access to U.S. Treasuries and Agency debt has been plentiful, but yields have continued to remain low as investors seek safe havens from an uncertain world market. These issues have continued to keep yields low on Treasury bonds from October through December.

During the quarter, the majority of County investment purchases continue to be in U.S. Treasury and Agency markets with a continued small position in shorter term, highly rated (AA or better) Corporate bonds, Certificates of Deposits and highly rated (A1, P1), short term Commercial Paper. In addition, the Treasurer continues to keep a high level of overnight liquid assets, reflecting the need to maintain increased levels of available cash to ensure the ability to meet all cash flow needs.

2. Diversification - The Monterey County Treasurer's portfolio consists of fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the table below:

Portfolio Asset Composition			
Corporate Assets	Overnight Liquid Assets	US Treasuries	Federal Agencies
4.90%	34.78%	1.80%	58.50%

• Total may not equal 100% due to rounding

3. Credit Risk – Approximately 95% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated,

but are considered the safest of all investments. The corporate debt (4.90%) is rated in the higher levels of investment grade. All federal agency securities have AA ratings, or are guaranteed by the U.S. Treasury.

The portfolio credit composition is detailed in the table below:

Portfolio Credit Composition					
AA+	AA-	A-1+ (Short Term)	Not Rated (LAIF/BlackRock)	AAAm	Amf/S1 (CalTrust)
61%	4%	1%	14%	10%	11%

• Total may not equal 100% due to rounding

4. Liquidity Risk – Liquidity risk, as measured by the ability of the County's Treasury to meet withdrawal demands on invested assets, was adequately managed during the July to September quarter. The portfolio's average maturity was 392 days, and large percentages (34.78 %) of assets are held in immediately available funds.

PORTFOLIO CHARACTERISTICS

	<u>September 30, 2014</u>	<u>December 31, 2014</u>
Total Assets	\$939,375,345	\$1,077,198,451
Market Value	\$937,625,316	\$1,075,788,040
Days to Maturity	486	392
Yield	0.49%	0.45%
Estimated Earnings	\$1,186,386	\$1,129,532

FUTURE STRATEGY

The continued improvement in our economy gave the Federal Reserve the opportunity to conclude their Quantitative Easing program in October. The consistent improvement has also ensured that investors will continue to prefer the safety of U.S. debt to other investment options.

As long as the Federal Treasury continues to target short term rates at 0%-0.25%, the returns on the investments in the County's pool will remain historically low. If the rate environment continues its trend, the portfolio is adequately positioned to take advantage of the changing market conditions.

Exhibit B

**Monterey County
Portfolio Management
Portfolio Details - Investments
December 31, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Money Market Accts-GC 53601(k)(2)												
SYS11672	11672	BlackRock			96,823,830.29	96,823,830.29	96,823,830.29	0.137			1	
SYS11801	11801	CalTrust			120,000,000.00	120,000,000.00	120,000,000.00	0.391	Aaa	AAA	1	
SYS11830	11830	Federated		07/01/2014	0.00	0.00	0.00	0.101	Aaa	AAA	1	
SYS11578	11578	Fidelity Investments			56,232,312.88	56,232,312.88	56,232,312.88	0.076	Aaa	AAA	1	
Subtotal and Average			243,355,727.53		273,056,143.17	273,056,143.17	273,056,143.17				1	
State Pool-GC 53601(p)												
SYS11361	11361	LAIF			50,000,000.00	50,000,000.00	50,000,000.00	0.242			1	
Subtotal and Average			50,000,000.00		50,000,000.00	50,000,000.00	50,000,000.00				1	
CAMP-GC 56301(p)												
SYS10379	10379	Calif. Asset Mgmt			50,900,000.00	50,900,000.00	50,900,000.00	0.052		AAA	1	
SYS11961	11961	Calif. Asset Mgmt			378,627.29	378,627.29	378,627.29	0.053		AAA	1	
Subtotal and Average			55,260,149.03		51,278,627.29	51,278,627.29	51,278,627.29				1	
Negotiable CDs - GC 53601 (l)												
78009NGU4	11863	RBC Capital Markets		06/25/2012	10,000,000.00	10,004,000.00	10,000,000.00	0.355	Aa	AA	175	06/25/2015
Subtotal and Average			10,000,000.00		10,000,000.00	10,004,000.00	10,000,000.00				175	
Medium Term Notes - GC 53601(k)												
36962G4N1	11701	General Electric		08/11/2010	10,000,000.00	10,041,700.00	10,000,000.00	1.000	A	AA	222	08/11/2015
36962G5W0	11855	General Electric		04/27/2012	5,000,000.00	5,121,250.00	4,996,957.89	2.300	A	AA	847	04/27/2017
36962G5W0	11856	General Electric		04/27/2012	5,000,000.00	5,121,250.00	5,003,483.33	2.300	A	AA	847	04/27/2017
89233P5S1	11839	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,093,400.00	5,045,723.99	2.050	Aa	AA	742	01/12/2017
89233P5Z5	11840	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,003,750.00	5,000,786.05	1.000	Aa	AA	47	02/17/2015
Subtotal and Average			30,050,493.36		30,000,000.00	30,381,350.00	30,046,951.26				488	
Commercial Paper Disc.- GC 53601(h)												
89233HPT5	11978	Toyota Motor Corporation		06/04/2014	10,000,000.00	9,996,700.00	9,996,516.67	0.220	P-1	A-1	57	02/27/2015
Subtotal and Average			9,993,736.11		10,000,000.00	9,996,700.00	9,996,516.67				57	
Fed Agcy Coupon Sec - GC 53601(f)												
3133EAF86	11864	Federal Farm Credit Bank		08/07/2012	10,000,000.00	9,974,500.00	10,000,000.00	0.970	Aaa	AA	949	08/07/2017
3133ECHV9	11912	Federal Farm Credit Bank		04/02/2013	10,000,000.00	9,992,900.00	10,000,693.34	0.350	Aaa	AA	210	07/30/2015
3133ECFJ8	11914	Federal Farm Credit Bank		04/02/2013	10,000,000.00	10,000,900.00	10,000,017.63	0.250	Aaa	AA	29	01/30/2015

Portfolio INVT
AP
PM (PRF_PM2) 7.3.0

Run Date: 01/04/2015 - 12:24

Exhibit B

**Monterey County
Portfolio Management
Portfolio Details - Investments
December 31, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Fed Agcy Coupon Sec - GC 53601(f)												
3133ECTM6	11931	Federal Farm Credit Bank		07/02/2013	10,000,000.00	10,226,500.00	10,032,786.00	1.900	Aaa	AA	1,278	07/02/2018
3133EDSU7	11985	Federal Farm Credit Bank		08/15/2014	10,000,000.00	9,986,200.00	10,000,000.00	1.000	Aaa	AA	957	08/15/2017
3133EEBU3	11996	Federal Farm Credit Bank		11/26/2014	10,000,000.00	9,966,300.00	10,005,513.28	0.600	Aaa	AA	683	11/14/2016
313380EC7	11878	Federal Home Loan Bank		09/17/2012	10,000,000.00	9,920,000.00	9,973,732.80	0.750	Aaa	AA	981	09/08/2017
313380XB8	11881	Federal Home Loan Bank		10/17/2012	10,000,000.00	9,980,700.00	9,998,654.17	0.625	Aaa	AA	655	10/17/2016
313370TW8	11888	Federal Home Loan Bank		12/05/2012	10,000,000.00	10,221,500.00	10,246,971.94	2.000	Aaa	AA	617	09/09/2016
313373SZ6	11913	Federal Home Loan Bank		04/02/2013	10,000,000.00	10,224,000.00	10,237,799.65	2.125	Aaa	AA	526	06/10/2016
313378A43	11925	Federal Home Loan Bank		05/02/2013	10,000,000.00	10,024,300.00	10,192,800.92	1.375	Aaa	AA	1,163	03/09/2018
313383A68	11928	Federal Home Loan Bank		06/13/2013	10,000,000.00	9,880,000.00	10,000,000.00	1.080	Aaa	AA	1,259	06/13/2018
313378QK0	11966	Federal Home Loan Bank		04/04/2014	10,000,000.00	10,100,600.00	10,022,680.18	1.875	Aaa	AA	1,527	03/08/2019
313381H24	11967	Federal Home Loan Bank		04/04/2014	10,000,000.00	10,000,300.00	10,000,606.38	0.250	Aaa	AA	15	01/16/2015
3130A1KA5	11968	Federal Home Loan Bank		04/08/2014	10,000,000.00	10,000,000.00	10,000,025.41	0.120	Aaa	AA	7	01/08/2015
3130A1LZ9	11969	Federal Home Loan Bank		04/09/2014	10,000,000.00	9,999,900.00	10,000,000.00	0.110	Aaa	AA	8	01/09/2015
313381YP4	11972	Federal Home Loan Bank		04/09/2014	10,000,000.00	10,000,300.00	10,001,874.92	0.250	Aaa	AA	50	02/20/2015
3130A1PG7	11973	Federal Home Loan Bank		04/14/2014	10,000,000.00	9,998,600.00	9,999,799.72	0.125	Aaa	AA	103	04/14/2015
3130A1SK5	11976	Federal Home Loan Bank		04/23/2014	10,000,000.00	9,999,800.00	10,000,000.00	0.100	Aaa	AA	22	01/23/2015
3130A1C48	11977	Federal Home Loan Bank		05/01/2014	10,000,000.00	9,999,700.00	10,000,494.78	0.140	Aaa	AA	48	02/18/2015
3133XWX95	11979	Federal Home Loan Bank		07/03/2014	10,000,000.00	10,050,500.00	10,052,848.00	2.750	Aaa	AA	71	03/13/2015
3130A2D60	11980	Federal Home Loan Bank		07/16/2014	10,000,000.00	9,998,300.00	9,999,506.01	0.100	Aaa	AA	88	03/30/2015
3130A2DE3	11982	Federal Home Loan Bank		07/23/2014	10,000,000.00	9,998,900.00	9,999,972.37	0.100	Aaa	AA	69	03/11/2015
3130A2NK8	11983	Federal Home Loan Bank		07/31/2014	10,000,000.00	9,998,300.00	9,999,945.84	0.120	Aaa	AA	106	04/17/2015
3130A0RA0	11984	Federal Home Loan Bank		08/05/2014	10,000,000.00	10,001,900.00	10,002,570.08	0.210	Aaa	AA	118	04/29/2015
3130A23V6	11993	Federal Home Loan Bank		10/01/2014	10,000,000.00	9,998,000.00	10,000,938.12	0.125	Aaa	AA	140	05/21/2015
3130A3J70	11997	Federal Home Loan Bank		12/12/2014	10,000,000.00	9,988,200.00	10,002,811.67	0.625	Aaa	AA	692	11/23/2016
313371PV2	11998	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,162,300.00	10,177,761.23	1.625	Aaa	AA	708	12/09/2016
313371PV2	11999	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,162,300.00	10,177,761.23	1.625	Aaa	AA	708	12/09/2016
3130A3PT5	12001	Federal Home Loan Bank		12/23/2014	10,000,000.00	9,974,400.00	9,985,152.46	0.125	Aaa	AA	341	12/08/2015
3130A3U85	12002	Federal Home Loan Bank		12/30/2014	10,000,000.00	9,993,500.00	10,000,000.00	0.800	Aaa	AA	729	12/30/2016
3134G3H52	11871	Federal Home Loan Mtg Corp		09/12/2012	10,000,000.00	9,940,000.00	10,000,000.00	1.000	Aaa	AA	985	09/12/2017
3134G3K33	11875	Federal Home Loan Mtg Corp		09/27/2012	10,000,000.00	9,987,400.00	9,998,695.83	0.700	Aaa	AA	635	09/27/2016
3134G3S50	11887	Federal Home Loan Mtg Corp		11/30/2012	10,000,000.00	9,976,100.00	10,011,765.31	0.625	Aaa	AA	670	11/01/2016
3134G42M9	11916	Federal Home Loan Mtg Corp		04/25/2013	10,000,000.00	9,939,200.00	10,000,000.00	0.700	Aaa	AA	845	04/25/2017
3134G42G2	11917	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,859,500.00	10,000,000.00	1.050	Aaa	AA	1,215	04/30/2018
3134G43F3	11920	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,848,300.00	10,000,000.00	1.020	Aaa	AA	1,215	04/30/2018
3134G43V8	11923	Federal Home Loan Mtg Corp		05/15/2013	10,000,000.00	9,900,000.00	9,999,325.56	1.050	Aaa	AA	1,230	05/15/2018
3134G47M4	11930	Federal Home Loan Mtg Corp		06/26/2013	10,000,000.00	9,963,900.00	10,000,000.00	1.500	Aaa	AA	1,272	06/26/2018

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Exhibit B

**Monterey County
Portfolio Management
Portfolio Details - Investments
December 31, 2014**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Fed Agcy Coupon Sec - GC 53601(f)												
3137EADJ5	11970	Federal Home Loan Mtg Corp		04/09/2014	10,000,000.00	9,996,200.00	9,992,437.43	1.000	Aaa	AA	939	07/28/2017
3137EACH0	11975	Federal Home Loan Mtg Corp		04/15/2014	10,000,000.00	10,022,100.00	10,029,139.80	2.875	Aaa	AA	39	02/09/2015
3137EADL0	11987	Federal Home Loan Mtg Corp		08/25/2014	10,000,000.00	9,978,000.00	9,972,807.83	1.000	Aaa	AA	1,002	09/29/2017
3136G0B26	11874	Federal National Mtg Assn		09/27/2012	10,000,000.00	9,941,200.00	10,000,000.00	1.000	Aaa	AA	1,000	09/27/2017
3135G0NH2	11876	Federal National Mtg Assn		09/13/2012	10,000,000.00	9,932,200.00	9,996,791.01	0.950	Aaa	AA	965	08/23/2017
3136G06Z9	11885	Federal National Mtg Assn		12/13/2012	10,000,000.00	9,962,100.00	10,000,000.00	0.650	Aaa	AA	712	12/13/2016
3136G14N6	11890	Federal National Mtg Assn		01/02/2013	10,000,000.00	9,912,700.00	9,995,836.94	0.750	Aaa	AA	909	06/28/2017
3135G0PP2	11903	Federal National Mtg Assn		01/18/2013	10,000,000.00	9,963,800.00	10,019,207.49	1.000	Aaa	AA	993	09/20/2017
3135G0UH4	11906	Federal National Mtg Assn		02/22/2013	10,000,000.00	9,906,800.00	10,000,000.00	1.200	Aaa	AA	1,148	02/22/2018
3135G0XA6	11924	Federal National Mtg Assn		05/21/2013	10,000,000.00	9,849,600.00	10,000,000.00	1.030	Aaa	AA	1,236	05/21/2018
3135G0XK4	11927	Federal National Mtg Assn		05/30/2013	10,000,000.00	9,793,800.00	10,000,000.00	1.050	Aaa	AA	1,240	05/25/2018
3135G0WJ8	11929	Federal National Mtg Assn		05/28/2013	10,000,000.00	9,833,700.00	9,944,001.12	0.875	Aaa	AA	1,236	05/21/2018
3135G0PQ0	11948	Federal National Mtg Assn		12/04/2013	10,000,000.00	9,915,500.00	9,949,025.57	0.875	Aaa	AA	1,029	10/26/2017
3135G0MZ3	11971	Federal National Mtg Assn		04/09/2014	10,000,000.00	9,965,100.00	9,942,689.91	0.875	Aaa	AA	970	08/28/2017
3135G0HG1	11974	Federal National Mtg Assn		04/15/2014	10,000,000.00	10,004,400.00	10,005,256.80	0.375	Aaa	AA	74	03/16/2015
478160BF0	12000	Johnson & Johnson		12/23/2014	2,000,000.00	1,998,720.00	2,000,000.00	0.700	Aaa	AAA	697	11/28/2016
Subtotal and Average			498,141,816.79		542,000,000.00	541,213,920.00	542,970,698.73				674	
Federal Agency Disc.-GC 53601(f)												
313588CP8	11981	FNMA Discount Note		07/23/2014	10,000,000.00	9,999,500.00	9,998,390.28	0.095	Aaa	AA	61	03/03/2015
313588FH3	11991	FNMA Discount Note		09/26/2014	10,000,000.00	9,996,800.00	9,997,706.95	0.065	Aaa	AA	127	05/08/2015
313588FX8	11992	FNMA Discount Note		09/26/2014	10,000,000.00	9,996,500.00	9,997,454.17	0.065	Aaa	AA	141	05/22/2015
313588HA6	11994	FNMA Discount Note		11/13/2014	10,000,000.00	9,995,400.00	9,996,266.67	0.080	Aaa	AA	168	06/18/2015
313588HJ7	11995	FNMA Discount Note		11/13/2014	10,000,000.00	9,995,100.00	9,996,088.89	0.080	Aaa	AA	176	06/26/2015
313396EB5	11986	Freddie Mac Discount Security		08/21/2014	10,000,000.00	9,997,700.00	9,997,305.56	0.100	Aaa	AA	97	04/08/2015
313396GE7	11989	Freddie Mac Discount Security		09/08/2014	10,000,000.00	9,996,300.00	9,995,888.89	0.100	Aaa	AA	148	05/29/2015
313396GD9	11990	Freddie Mac Discount Security		09/08/2014	10,000,000.00	9,996,300.00	9,995,916.67	0.100	Aaa	AA	147	05/28/2015
Subtotal and Average			70,623,561.38		80,000,000.00	79,973,600.00	79,975,018.08				133	
US Treasury Note-GC 53601(b)												
91282VR8	11940	U.S. Treasury		08/29/2013	10,000,000.00	10,016,400.00	9,975,207.95	0.625	Aaa	AA	592	08/15/2016
91282UJ7	11988	U.S. Treasury		08/25/2014	10,000,000.00	9,919,500.00	9,902,218.01	0.875	Aaa	AA	1,126	01/31/2018
Subtotal and Average			19,871,569.26		20,000,000.00	19,935,900.00	19,877,425.96				858	

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Exhibit B

**Monterey County
Portfolio Management
Portfolio Details - Investments
December 31, 2014**

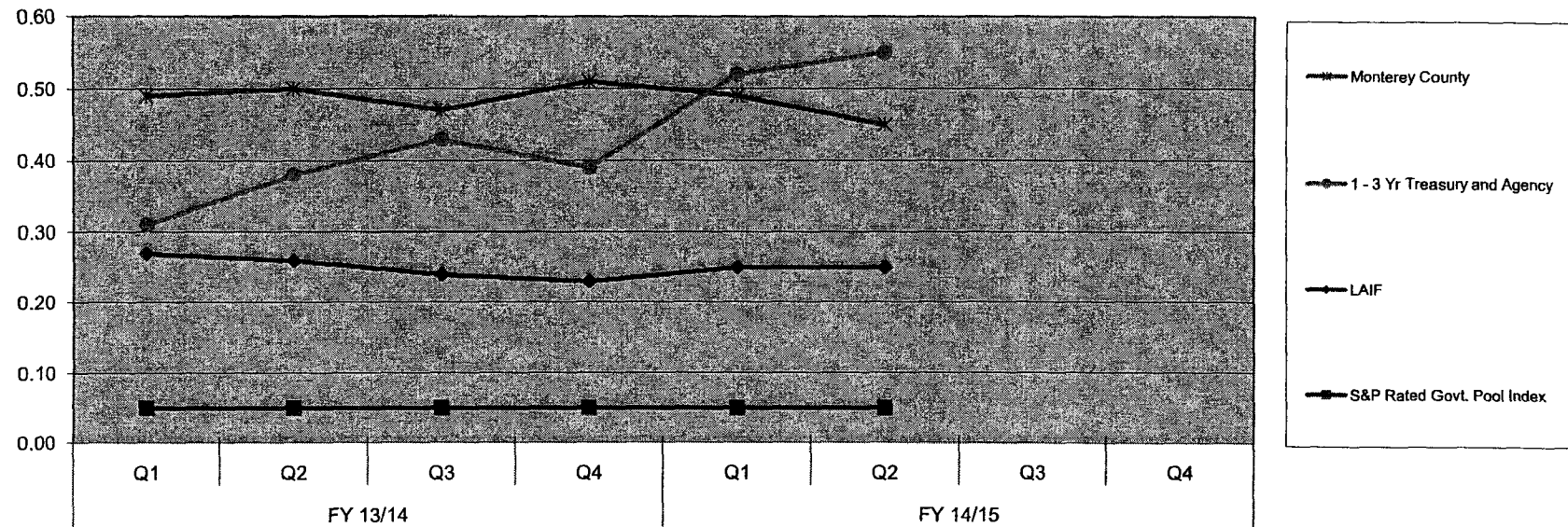
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Federal Agency Step Up-GC 53601(f)												
3136G07K1	11886	Federal National Mtg Assn		12/06/2012	10,000,000.00	9,947,800.00	9,997,069.44	0.700	Aaa	AA	1,070	12/06/2017
Subtotal and Average			18,583,903.23		10,000,000.00	9,947,800.00	9,997,069.44				1,070	
Total and Average			1,005,880,956.70		1,076,334,770.46	1,075,788,040.46	1,077,198,450.60				392	

Portfolio INVT
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Exhibit C

Monterey County Historical Yields vs. Benchmarks



Quarterly Yield	FY 13/14				FY 14/15			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Monterey County	0.49	0.50	0.47	0.51	0.49	0.45		
1 - 3 Yr Treasury and Agency	0.31	0.38	0.43	0.39	0.52	0.55		
LAIF	0.27	0.26	0.24	0.23	0.25	0.25		
S&P Rated Govt. Pool Index	0.05	0.05	0.05	0.05	0.05	0.05		

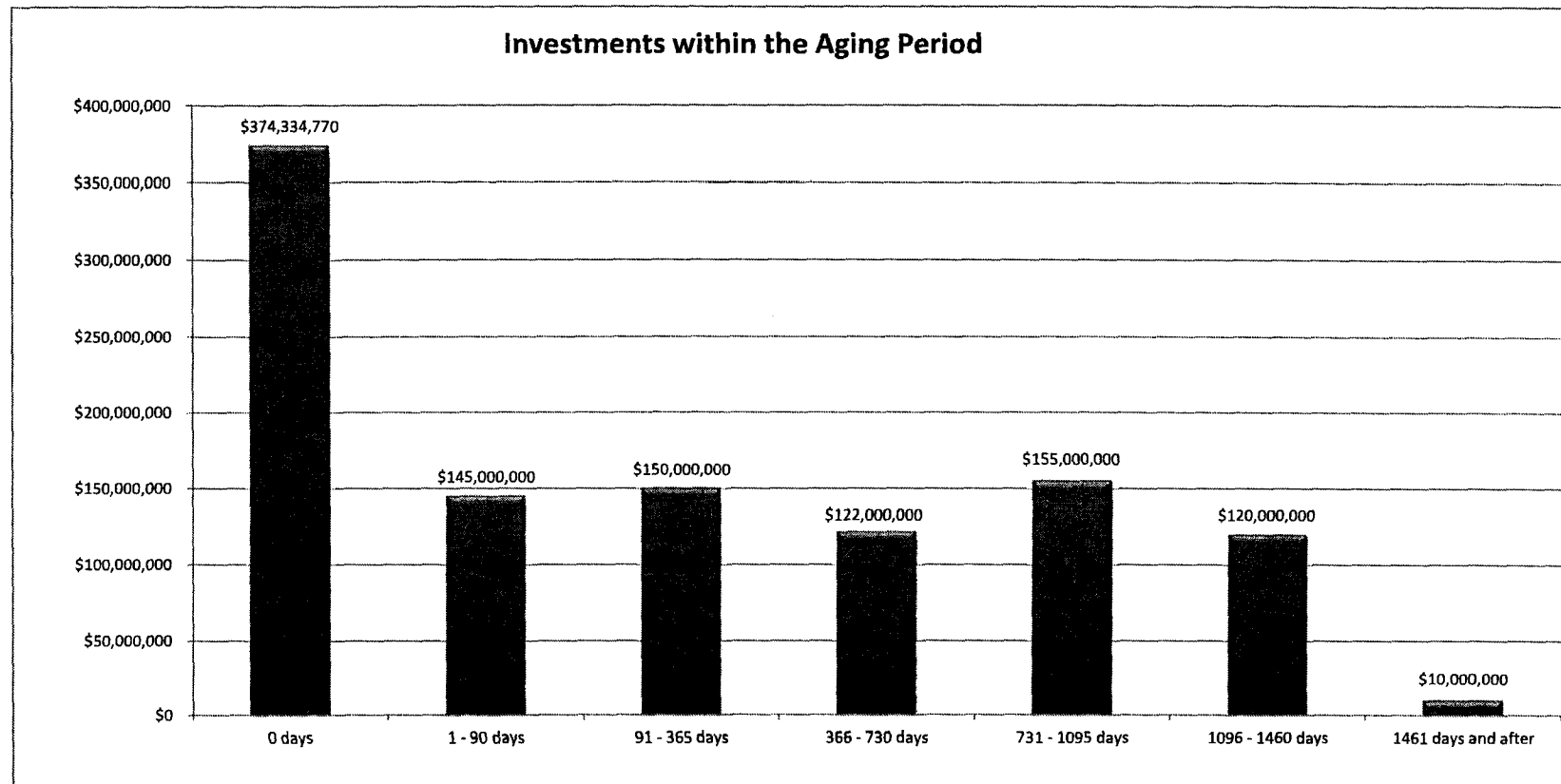
The S&P Index yields are obtained from Bloomberg

The 1-3 Yr Treas and Agy yields are obtained from the B of A Merrill Lynch Global Bond Indices/Bloomberg



**Exhibit D
Monterey County
Aging Report
By Maturity Date
As of January 1, 2015**

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	(01/01/2015 - 01/01/2015)	7 Maturities	374,334,770.46	34.78%	374,334,770.46	374,334,770.46
Aging Interval:	1 - 90 days	(01/02/2015 - 04/01/2015)	15 Maturities	145,000,000.00	13.47%	145,085,435.10	145,075,050.00
Aging Interval:	91 - 365 days	(04/02/2014 - 01/01/2016)	15 Maturities	150,000,000.00	13.94%	149,965,727.36	149,983,900.00
Aging Interval:	366 - 730 days	(01/02/2016 - 12/31/2016)	13 Maturities	122,000,000.00	11.33%	122,832,942.26	122,639,520.00
Aging Interval:	731 - 1095 days	(01/01/2017 - 12/31/2017)	17 Maturities	155,000,000.00	14.40%	154,885,763.63	154,648,300.00
Aging Interval:	1096 - 1460 days	(01/01/2018 - 12/31/2018)	12 Maturities	120,000,000.00	11.15%	120,071,131.61	119,005,900.00
Aging Interval:	1461 days and after	(01/01/2019 -)	1 Maturities	10,000,000.00	0.93%	10,022,680.18	10,100,600.00
Total for			80 Investments	1,076,334,770.46	100.00	1,077,198,450.60	1,075,788,040.46



SUBJECT: 2014-15 Budget Revisions #3

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends approval of the proposed budget revisions.

BACKGROUND:

Throughout the year, the budgets of the District's various funds are revised to reflect changing financial conditions, or as the result of Board decisions which have a budgetary impact. Budget revisions are usually necessary early in the fiscal year (in September) to update the beginning fund balances following the final close-out of the prior year. Then, budget revisions are part of the First Interim Report in December, and the Second Interim Report in March. The final Budget revision is done towards the end of the fiscal year in May.

The budget revisions we are recommending are reflected in the column titled "Rev #3 Changes". The column to the left of the Proposed Changes is the current Board-approved version of the budget. The column to the right of the proposed changes will become the official budget once the Board formally approves them. A detailed list of the components of each budget revision is shown at the bottom of each page.

INFORMATION:

The financial condition of the District remains positive with reserves in place and cash flow being met.

Some significant budget revisions to the General Fund include:

- 1) Because December and January receipts of Property Tax revenues are higher than expected, the budget for Property Tax Revenue has been increased by \$100,000.
- 2) The new financial accounting software (ESCAPE) is able to encumber salaries and benefits for all employees, which provides the District with a more precise estimate for employee-related expenditures. Because of this, adjustments are being made to total salaries and benefits.
- 3) Since the last budget revision, an additional \$196,431 has been received from the Georgia Shetenhelm Trust donation.
- 4) A savings of approximately \$52,000 has been realized from the hearing and vision testing that is now being done by the District Nurse.
- 5) A revised estimate of the annual cost of water allowed us to decrease the water budget by \$50,000.

FISCAL IMPACT:

The fiscal impact is reflected in the attached reports.

Pacific Grove Unified School District

Budget Revisions - General Fund 01

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	3,538,701	3	3,538,704	-	3,538,704		3,538,704		
Revenues									
Revenue Limit	21,869,606	182	21,869,788	(49,795)	21,819,993	100,000 a	21,919,993		
Federal Revenues	540,831	19,984	560,815	1,051	561,866	4,452 b	566,318		
State Revenues	2,537,759	(3,051)	2,534,708	72,645	2,607,353	-	2,607,353		
Local Revenues	801,916	35,064	836,980	110,522	947,502	203,446 c	1,150,948		
Total Revenues	25,750,112	52,179	25,802,291	134,423	25,936,714	307,898	26,244,612	-	-
Expenditures									
Certificated Salary	13,258,690	41,000	13,299,690	(229,533)	13,070,157	51,286 d	13,121,443		
Classified Salaries	4,614,180	4,300	4,618,480	(235,113)	4,383,367	95,553 e	4,478,920		
Benefits	3,491,215	7,515	3,498,730	35,529	3,534,259	42,104 f	3,576,363		
Books & Supplies	806,495	237,737	1,044,232	143,324	1,187,556	161,300 g	1,348,856		
Services	3,619,241	201,449	3,820,690	(170,788)	3,649,902	(213,211) h	3,436,691		
Capital Outlay	12,529	-	12,529	11,877	24,406	49,108 i	73,514		
Other Outgo	636,589	48,524	685,113	234,421	919,534	107,785 j	1,027,319		
Indirect Costs	(21,672)	(165)	(21,837)	165	(21,672)	-	(21,672)		
Total Expenditure	26,417,267	540,360	26,957,627	(210,118)	26,747,509	293,925	27,041,434	-	-
Surplus (Deficit)	(667,155)		(1,155,336)	344,541	(810,795)		(796,822)		-
Transfers In (Out)	(51,926)	-	(51,926)	(64,813)	(116,739)	(1,886) k	(118,625)		-
Ending Fund Balance	2,819,620		2,331,442	279,728	2,611,170		2,623,257		-
Components of Ending Fund Balance									
Revolving Cash	5,000	-	5,000	-	5,000	-	5,000		
Restricted Balance	282,224	-	282,224	(37,749)	244,475	-	244,475		
Sick Leave Incent	60,000	-	60,000	-	60,000	-	60,000		
Resv for Econ Un	794,076	16,211	810,287	(4,360)	805,927	8,875	814,802		
Unassigned/Unap	1,678,320	(504,392)	1,173,928	321,840	1,495,768	3,212	1,498,980		
Ending Fund Balance	2,819,620	(488,181)	2,331,439	279,731	2,611,170	12,087	2,623,257	-	-

100,000 a to increase budget due to receipt of December actuals for Property Tax Revenue

(6,141) to decrease budget due to revised Title III funding

6,218 to increase budget due to actual receipt of Perkins Grant

4,375 to increase budget due to increased General Fund contribution to Special Education

4,452 b

7,015 to increase budget due to Prior-Year Special Ed Mental Health funding

196,431 to increase budget due to receipt of Georgia Shetelhelm donation

203,446 c

37,312 to increase budget due to revised estimates of final salaries

3,000 to increase budget due to training for school safety

8,402 to increase budget due to Middle School Academic Intervention Class

2,572 to increase budget due to revised CBEDS at Middle School

51,286 d

65,935	to increase budget due to revised estimates of final salaries
<u>29,618</u>	to increase budget due to addition of Forest Grove/Robert Down Instructional Aides
<u>95,553</u>	e
<u>42,104</u>	f to increase budget due to revised estimates of benefits
49,108	to increase budget due to Georgia Shetelhelm Trust donation
49,108	to increase budget due to Georgia Shetelhelm Trust donation
49,108	to increase budget due to Georgia Shetelhelm Trust donation
6,218	to increase budget due to receipt of Perkins Grant
3,380	to increase budget due to School Safety program
(7,233)	to decrease budget due to transfers between budget line items
<u>11,612</u>	to increase budget due to actual CBEDS and Site Allocations
<u>161,301</u>	g
15,000	to increase budget due to purchase of Blackboard Connect
(52,611)	to decrease budget due to hearing and vision tests that are now being done by the School Nurse
(31,600)	to decrease budget due to transfers between budget line items
(50,000)	to decrease budget due to revised estimate of annual cost of water
<u>(94,000)</u>	to decrease budget due to change in pupil health services for student now attending Central Coast Kids & Families
<u>(213,211)</u>	h
<u>49,108</u>	i to increase budget for athletic facilities and equipment from Georgia Shetenhelm Trust donation
<u>107,785</u>	j to increase budget due to adjustments in the Special Education charges via the Billback from the MCOE
<u>(1,886)</u>	k to increase transfer out to Cafeteria Fund (Fund 13)

Pacific Grove Unified School District

Budget Revisions - Adult Ed Fund 11

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	-	78,414	78,414		78,414		78,416		-
Revenues									
Revenue Limit	-	-	-	-	-	-	-	-	-
Federal Revenues	65,000	(14,549)	50,451	1,369	51,820	-	51,820	-	-
State Revenues	580,000	-	580,000	-	580,000	-	580,000	-	-
Local Revenues	550,000	5,000	555,000	2,145	557,145	10,000 a	567,145	-	-
Total Revenues	1,195,000	(9,549)	1,185,451	3,514	1,188,965	10,000	1,198,965	-	-
Expenditures									
Certificated Salaries	651,424	-	651,424	(122,716)	528,708	124,473 b	653,181	-	-
Classified Salaries	268,576	15,049	283,625	32,680	316,305	5,509 c	321,814	-	-
Benefits	185,000	(29,698)	155,302	8,420	163,722	2,654 d	166,376	-	-
Books & Supplies	50,000	770	50,770	88	50,858	38,415 e	89,273	-	-
Services	40,000	3,545	43,545	2,690	46,235	502 f	46,737	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-
Other Outgo	-	-	-	-	-	-	-	-	-
Indirect Costs	-	-	-	-	-	-	-	-	-
Total Expenditure	1,195,000	(10,334)	1,184,666	(78,838)	1,105,828	171,553	1,277,381	-	-
Surplus (Deficit)	-	-	785	-	83,137	-	(78,416)	-	-
Transfers In (Out)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	-	-	79,199	-	161,551	-	-	-	-
Components of Ending Fund Balance									
Revolving Cash	-	-	-	-	-	-	-	-	-
Donation Carryover	-	79,199	79,199	-	79,199	(79,199)	-	-	-
Unassigned	-	-	-	-	82,353	(82,353)	-	-	-
Ending Fund Balance	-	-	79,199	-	161,552	-	-	-	-

10,000 a to increase budget due to Pebble Beach Foundation donation to Parent's Place

124,473 b to increase budget due to revised estimate for actual salaries

5,509 c to increase budget due to revised estimate for actual salaries

2,654 d to increase budget due to revised estimate for actual benefits

10,000 To increase budget due to Pebble Beach Foundation donation to Parent's Place

28,415 To increase budget due to revised estimates for supplies expenditures

38,415 e

502 f To increase budget due to revised estimates for services expenditures

Pacific Grove Unified School District

Budget Revisions - Child Development Fund 12

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	279	-	279		279		279		
Revenues									
Revenue Limit	-	-	-	-	-	-	-	-	-
Federal Revenues	-	-	-	-	-	-	-	-	-
State Revenues	100,000	(24,124)	75,876	-	75,876	-	75,876		
Local Revenues	350,000	20,000	370,000	(20,000)	350,000	-	350,000		
Total Revenues	450,000	(4,124)	445,876	(20,000)	425,876	-	425,876	-	-
Expenditures									
Certificated Salary	50,000	(1,439)	48,561	(1,778)	46,783	-	46,783		
Classified Salaries	210,000	24,656	234,656	(10,848)	223,808	2,168 a	225,976		
Benefits	75,000	4,029	79,029	(451)	78,578	322 b	78,900		
Books & Supplies	18,000	-	18,000	-	18,000	-	18,000		
Services	1,000	-	1,000	-	1,000	-	1,000		
Capital Outlay	40,000	-	40,000	-	40,000	-	40,000		
Other Outgo	-	-	-	-	-	-	-		
Indirect Costs	21,672	-	21,672	-	21,672	-	21,672		
Total Expenditure	415,672	27,246	442,918	(13,077)	429,841	2,490	432,331	-	-
Surplus (Deficit)	34,328		2,958		(3,965)		(6,455)		-
Transfers In (Out)	-	-	-	56,779	56,779			-	-
Ending Fund Balance	34,607		3,237		53,093		(6,176)		-
Components of Ending Fund Balance									
Revolving Cash		-	-	-	-	-	-	-	-
Restricted		-	-	-	-	-	-	-	-
Unassigned	34,607	(31,370)	3,237	49,856	53,093	(2,487)	50,606		
Ending Fund Balance	34,607		3,237		53,093		50,606		-

2,168 a To increase budget due to revised estimates for classified salary expenditures

322 b To increase budget due to revised estimates for benefits expenditures

Pacific Grove Unified School District

Budget Revisions - Cafeteria Fund 13

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	24,222	(16,609)	7,613	1	7,614		7,614		
Revenues									
Revenue Limit	-	-	-	-	-	-	-	-	-
Federal Revenues	170,000	-	170,000	-	170,000	-	170,000	-	-
State Revenues	16,000	-	16,000	-	16,000	-	16,000	-	-
Local Revenues	340,000	-	340,000	-	340,000	-	340,000	-	-
Total Revenues	526,000	-	526,000	-	526,000	-	526,000	-	-
Expenditures									
Certificated Salaries	-	-	-	-	-	-	-	-	-
Classified Salaries	225,000	-	225,000	12,485	237,485	1,296 a	238,781	-	-
Benefits	60,000	-	60,000	(4,451)	55,549	591 b	56,140	-	-
Supplies	265,000	-	265,000	-	265,000	(4,500) c	260,500	-	-
Services	8,500	-	8,500	-	8,500	4,500 d	13,000	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-
Other Outgo	-	-	-	-	-	-	-	-	-
Indirect Costs	-	-	-	-	-	-	-	-	-
Total Expenditure	558,500	-	558,500	8,034	566,534	1,887	568,421	-	-
Surplus (Deficit)	(32,500)		(32,500)		(40,534)		(42,421)		-
Transfers In (Out)	32,500	-	32,500	8,034	40,534		40,534		-
Ending Fund Balance	24,222		7,613		7,614		5,727		-
Components of Ending Fund Balance									
Stores	3,813	-	3,813	3,801	7,614		7,914	(7,914)	-
Restricted	-	-	-	-	-	-	-	-	-
Unassigned	20,409	(16,609)	3,800	(3,800)	-	-	-	-	-
Ending Fund Balance	24,222		7,613		7,614		7,914		-

1,296 a to increase budget due to actual/encumbered salaries

591 b to decrease budget due to actual/encumbered benefits

(4,500) c to decrease transfer in due to budget transfer to Services

4,500 d to increase transfer in due to budget transfer from Supplies

Pacific Grove Unified School District

Budget Revisions - Deferred Maintenance Fund 14

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	888,518	(4,991)	883,527	-	883,527		883,527		
Revenues									
Revenue Limit	-	-	-	-	-	-	-	-	-
Federal Revenues	-	-	-	-	-	-	-	-	-
State Revenues	95,000	(1,628)	93,372	-	93,372		93,372		
Local Revenues	6,000	-	6,000	-	6,000		6,000		
Total Revenues	101,000	(1,628)	99,372	-	99,372	-	99,372	-	-
Expenditures									
Certificated Salary	-	-	-	-	-	-	-	-	-
Classified Salaries	-	-	-	-	-	-	-	-	-
Benefits	-	-	-	-	-	-	-	-	-
Supplies	50,000	-	50,000	-	50,000		50,000		
Services	50,000	419,021	469,021	-	469,021		469,021		
Capital Outlay	-	-	-	-	-	-	-	-	-
Other Outgo	-	-	-	-	-	-	-	-	-
Indirect Costs	-	-	-	-	-	-	-	-	-
Total Expenditure	100,000	419,021	519,021	-	519,021	-	519,021	-	-
Surplus (Deficit)	1,000		(419,649)	-	(419,649)		(419,649)		-
Transfers In (out)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	889,518		463,878		463,878		463,878		-
Components of Ending Fund Balance									
Revolving Cash	-	-	-	-	-	-	-	-	-
Resv for Econ Uncertainties	-	-	-	-	-	-	-	-	-
Unassigned	889,518	(425,639)	463,879	-	463,879		463,879		
Ending Fund Balance	889,518		463,879		463,879		463,879		-

no budget revisions

Pacific Grove Unified School District

Budget Revisions - Post Emp Benefits Fund 20

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	136,754	-	136,754	7	136,761		136,761		
Revenues									
Revenue Limit	-	-	-	-	-	-	-	-	-
Federal Revenues	-	-	-	-	-	-	-	-	-
State Revenues	-	-	-	-	-	-	-	-	-
Local Revenues	500	-	500	-	500	-	500	-	-
Total Revenues	500	-	500	-	500	-	500	-	-
Expenditures									
Certificated Salaries	-	-	-	-	-	-	-	-	-
Classified Salaries	-	-	-	-	-	-	-	-	-
Benefits	-	-	-	-	-	-	-	-	-
Books & Supplies	-	-	-	-	-	-	-	-	-
Services	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-
Other Outgo	-	-	-	-	-	-	-	-	-
Indirect Costs	-	-	-	-	-	-	-	-	-
Total Expenditure	-	-	-	-	-	-	-	-	-
Surplus (Deficit)	500		500		500		500		-
Transfers In (Out)	19,426	-	19,426	-	19,426		19,426		
Ending Fund Balance	156,680		156,680		156,687		156,687		-
Components of Ending Fund Balance									
Revolving Cash		-	-	-	-	-	-	-	-
Resv for Econ Uncertainties		-	-	-	-	-	-	-	-
Committed	156,680	-	156,680	7	156,687		156,687	-	156,687
Ending Fund Balance	156,680		156,680		156,687		156,687		156,687

- no budget revisions

Pacific Grove Unified School District

Budget Revisions - Building Fund 21

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	372,269	358,095	730,364	-	730,364		730,364		
Revenues									
Revenue Limit	-	-	-	-	-	-	-	-	-
Federal Revenues	-	-	-	-	-	-	-	-	-
State Revenues	-	-	-	-	-	-	-	-	-
Local Revenues	1,000	-	1,000	(1,000)	-	700,000 a	700,000	-	-
Total Revenues	1,000	-	1,000	(1,000)	-	700,000	700,000	-	-
Expenditures									
Certificated Salaries	-	-	-	-	-	-	-	-	-
Classified Salaries	-	-	-	-	-	-	-	-	-
Benefits	-	-	-	-	-	-	-	-	-
Supplies	-	32,233	32,233	-	32,233	751,143 b	783,376	-	-
Services	-	1,210	1,210	-	1,210	100,880 c	102,090	-	-
Capital Outlay	233,887	47,036	280,923	(233,885)	47,038	71,456 d	118,494	-	-
Other Outgo	-	-	-	-	-	-	-	-	-
Indirect Costs	-	-	-	-	-	-	-	-	-
Total Expenditure	233,887	80,479	314,366	(233,885)	80,481	923,479	1,003,960	-	-
Surplus (Deficit)	(232,887)		(313,366)		(80,481)		(303,960)		-
Transfers In (Out)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	139,382		416,998		649,883		426,404		-
Components of Ending Fund Balance									
Revolving Cash	-	-	-	-	-	-	-	-	-
Resv for Econ Uncertainties	-	-	-	-	-	-	-	-	-
Unassigned	139,382	277,615	416,997	232,886	649,883	(223,479)	426,404	-	-
Ending Fund Balance	139,382		416,997		649,883		426,404		-

700,000 a to increase budget due to partial funding of the Ed Tech Bond

751,143 b to increase budget due to creation of budget line items for the Ed Tech Bond

100,880 c to increase budget due to creation of budget line items for the Ed Tech Bond

71,456 d to increase budget due to creation of budget line items for the Ed Tech Bond

Pacific Grove Unified School District

Budget Revisions - Capital Projects Fund 40

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	548,627	-	548,627		548,628		548,628		
Revenues									
Revenue Limit	-	-	-	-	-	-	-	-	-
Federal Revenues	-	-	-	-	-	-	-	-	-
State Revenues	-	-	-	-	-	-	-	-	-
Local Revenues	270,000	-	270,000	-	270,000	-	270,000	-	-
Total Revenues	270,000	-	270,000	-	270,000	-	270,000	-	-
Expenditures									
Certificated Salaries	-	-	-	-	-	-	-	-	-
Classified Salaries	-	-	-	-	-	-	-	-	-
Benefits	-	-	-	-	-	-	-	-	-
Books & Supplies	50,000	-	50,000	-	50,000	-	50,000	-	-
Services	50,000	-	50,000	-	50,000	-	50,000	-	-
Capital Outlay	50,000	-	50,000	-	50,000	-	50,000	-	-
Other Outgo	-	-	-	-	-	-	-	-	-
Indirect Costs	-	-	-	-	-	-	-	-	-
Total Expenditure	150,000	-	150,000	-	150,000	-	150,000	-	-
Surplus (Deficit)	120,000		120,000		120,000		120,000	(120,000)	-
Transfers In (Out)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	668,627		668,627		668,628		668,628		-
Components of Ending Fund Balance									
Revolving Cash	-	-	-	-	-	-	-	-	-
Resv for Econ Uncertainties	-	-	-	-	-	-	-	-	-
Assigned	668,627	-	668,627	-	668,628	-	668,628	-	-
Ending Fund Balance	668,627		668,627		668,628		668,628		-

no budget revisions

SUBJECT: Contract for Services - KidLead

PERSON(S) RESPONSIBLE: Buck Roggeman, Principal

RECOMMENDATION:

The Administration recommends that the Board approve the contract in the amount of \$2,000.00 as proposed.

BACKGROUND:

Annual Lead Young Monterey School Program: School Year 2014-15. Training 1 – 2 trainers (includes all materials/curricula). Building a positive culture at PGMS is critical to our success. This program teaches leadership skills that align precisely with our character building pillars of developing positive relationship and being of service to others.

INFORMATION:

The services contracted are not available within the district and cannot be performed satisfactorily by school district employees.

FISCAL IMPACT:

Total contract for the Middle School is not to exceed \$2,000.00 and is paid for by a Grant from PG Pride and a donation from PGMS PTSA.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue
Pacific Grove, CA 93950

CONTRACT FOR SERVICES

(To be used for provision of services involving no potential for liability exposure for District)

This contract is an agreement between the Pacific Grove Unified School District and Kid Lead for services ordered as specified below.

1. Scope of Service:

To provide: Training for 1-2 trainers including material, 2 seminars for parents/staff

2. Evaluation and/or expected outcome(s)(continue on attached page if needed):

Increase in reported school climate and a decrease in referral/suspensions.

3. Length of the Contract:

Service is to be provided on the following date(s):

January 16, 2015

4. Financial Consideration:

Consultant to be paid at the rate of:

\$2,000.00 per one time session (\$ per hr/day/other)

for 8 hours _____ (hours/days/other)

School Funding Source: PG Pride - \$1,000.00, PTSA \$500.00, Donations \$500.00

Consultant KidLead Alan E. Nelson

Address Box 2302, Monterey, CA 93942

Signed _____ Date _____

☐ District Employee

☐ Independent Consultant *

Signed Buck Roggeman Date 2/4/15

Site/Program Administrator – (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.

☐ Contracted work was not assigned using District's normal employment recruitment process. Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____

Director of Human Resources

Signed _____ Date _____

Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Revised 08/10

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

Bruce Roggemann
District/Site Administrator

2/4/15
Date

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above
KidLead Inc

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☒ Other (see instructions) ▶ 501c.3

Exemptions (see instructions):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)
Box 2302

City, state, and ZIP code
Monterey, CA 93942

List account number(s) here (optional)

Requester's name and address (optional)

Print or type
See Specific Instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number

2	6	-	1	1	0	9	5	6	2
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of
U.S. person ▶

Date ▶

Dec 11, 2015

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above
KidLead Inc

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☒ Other (see instructions) ▶ 501c.3

Exemptions (see instructions):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)
Box 2302

City, state, and ZIP code
Monterey, CA 93942

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

--	--	--	--

Employer identification number

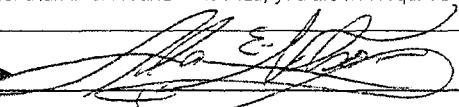
2	6	1	1
0	9	5	6
2			

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶  Date ▶ Dec 11, 2015

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on www.irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

SUBJECT: Contract for Services – Pedro Torres, Sports Officiating

PERSON(S) RESPONSIBLE: Buck Roggeman, Principal

RECOMMENDATION:

The Administration recommends that the Board approve the contract in the amount of \$2,000.00 as proposed.

BACKGROUND:

Pedro Torres will provide referees for Middle School 6th & 7th grade Basketball activities.

INFORMATION:

This is the first year Pedro Torres will provide referees at our games.

FISCAL IMPACT:

Total contract for the Middle School is not to exceed \$2,000.00 and is paid for by Middle School site budget.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue

Pacific Grove, CA 93950

CONTRACT FOR SERVICES(To be used for provision of services involving **no** potential for liability exposure for District)

This contract is an agreement between the Pacific Grove Unified School District and Pedro Torres for services rendered as specified below.

1. Scope of Service:

To provide: referees for Pacific Grove Middle School for scheduled 6th & 7th grade Basketball games for the 2014-2015 school year.

2. Evaluation and/or expected outcome(s):

Referees will attend each scheduled game

3. Length of the Contract:

Service is to be provided on the following date(s):

January 10, 2015 through April 7, 2015

4. Financial Consideration:

Consultant to be paid at the rate of:

Total contract is not to exceed the sum of \$2,000.00 which will cover officials' fees and assigning fees.

Consultant to be paid at the rate of: \$70.00 per game.

School Funding Source:

After School Athletics budget 01-0005-0-1110-4200-5800-00-005-8000-072

Consultant Pedro Torres Soc.Sec.# 143-54-6003 or Business ID. # _____

Address P.O. Box 1582 SEASIDE, CA 93955

Signed Pedro Torres Date 2/6/15

☐ District Employee ☒ Independent Consultant *

Signed Buck Roggenman Date 2/6/15

Site/Program Administrator – (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.

☒ Contracted work was not assigned using District's normal employment recruitment process. Attached Criteria Page (REQUIRED) identifies reason.

Signed [Signature] Date 2/24/15

Asst. Supt./Supt.

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

*Independent Consultant must sign and submit a W-9 to District prior to providing service.



Revised 9/05

Contract for Services Criteria

District/Site Administrator – Please circle criteria that applies and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

Buck Roggeman
District/Site Administrator

2/6/15
Date

Form W-9 (Rev. October 2007) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <i>Pedro Torres</i>	
	Business name, if different from above	
	Check appropriate box: <input checked="" type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.) <i>P.O. Box 1582</i>	Requester's name and address (optional)
	City, state, and ZIP code <i>SEASIDE, CA 93955</i>	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number <i>143 54 6003</i>
or
Employer identification number : : :

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ <i>Pedro Torres</i>	Date ▶ <i>2-14-15</i>
------------------	--	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

SUBJECT: Approval of Pacific Grove Teachers Association Sunshine List, 2014-15

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administrations recommends that the Board review and approve the sunshine topics for the 2014/15 PGTA negotiations. [A copy of the sunshine list was posted at each school site five business days prior to the Board meeting.]

INFORMATION:

Government Code Section 3457 provides the basis and procedures for the recognition of the Pacific Grove Teachers Association's initial proposal for negotiations with the Pacific Grove Unified School District for the 2014-2015 school year. The public hearing will provide an opportunity for the community to comment on the following:

1. Wages (pages 2-7)
2. Employee Benefits (pages 8-11)
3. Retirement (page 12)
4. Transfers/Assignments (pages 24-28)
5. Hours of Employment (pages 31-34)
6. Leaves (pages 14-22)
7. Evaluation (pages 35-44)
8. Grievance Procedures (pages 46-48)
9. Safety Conditions (pages 49-51)
10. Class Size (pages 52-53)
11. Inclusion of Students with Significant Disabilities in Regular Classes (Exhibit 19- page 105)
12. Teacher on Assignment Leave (Exhibit 20- page 107)

FISCAL IMPACT:

To be assessed during negotiations.



www.pgusd.org

Public Hearing & Action/Discussion Item A
PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

Ralph Gomez Porras
Superintendent
(831) 646-6520
Fax (831) 646-6500
rporras@pgusd.org

Rick Miller
Assistant Superintendent
Business Services
(831) 646-6509
rmiller@pgusd.org

PUBLIC HEARING NOTICE

At the Board of Education meeting to be held at 7:00 p.m. on Thursday, March 5, 2015, at Pacific Grove Unified School District Office at 435 Hillcrest Avenue, Pacific Grove, California, a public hearing is scheduled in compliance with the requirements of Government Code Section 3457 to provide an opportunity for the community to comment on the following:

Initial Proposal for Negotiations Submitted by the Pacific Grove Teachers Association Affiliate of the California Teachers Association for the 2014- 2015 School Year

The Pacific Grove Teachers Association, California Teachers Association, has submitted an initial proposal for the collective bargaining agreement between the Board of Education of Pacific Grove Unified School District and their association.

Government Code Section 3457 provides the basis and procedures for the recognition of the Pacific Grove Teachers Association, California Teachers Association's Initial Proposal for Negotiations with the Pacific Grove Unified School District for the 2014-2015 school year. New subjects of meeting and negotiating arising after approval of this initial proposal shall be made public within 24 hours.

The Pacific Grove Teachers Association is proposing to negotiate the following sections of the Certificated Bargaining Unit Agreement:

1. Wages (pages 2-7)
2. Employee Benefits (pages 8-11)
3. Retirement (page 12)
4. Transfers/Assignments (pages 24-28)
5. Hours of Employment (pages 31-34)
6. Leaves (pages 14-22)
7. Evaluation (pages 35-44)
8. Grievance Procedures (pages 46-48)
9. Safety Conditions (pages 49-51)
10. Class Size (pages 52-53)
11. Inclusion of Students with Significant Disabilities in Regular Classes (Exhibit 19- page 105)
12. Teacher on Assignment Leave (Exhibit 20- page 107)

Copies to: Board Members

Posted: 3:00 p.m., Wednesday, February 25, 2015

Copies to be posted at the PGUSD District Office and school sites

**Pacific Grove Teacher Association
Sunshine List
2014 – 2015 School Year**

The Pacific Grove Teachers Association would like to present 12 items for discussion in contract negotiations for the 2014/15 school year.

1. Wages (pages 2-7)
2. Employee Benefits (pages 8-11)
3. Retirement (page 12)
4. Transfers/Assignments (pages 24-28)
5. Hours of Employment (pages 31-34)
6. Leaves (pages 14-22)
7. Evaluation (pages 35-44)
8. Grievance Procedures (pages 46-48)
9. Safety Conditions (pages 49-51)
10. Class Size (pages 52-53)
11. Inclusion of Students with Significant Disabilities in Regular Classes (Exhibit 19- page 105)
12. Teacher on Assignment Leave (Exhibit 20- page 107)

SUBJECT: Approval of California School Employees Association Sunshine List, 2015-16

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the sunshine topics for the 2015/16 CSEA negotiations. [A copy of the sunshine list was posted at each school site five business days prior to the Board meeting.]

INFORMATION:

Government Code Section 3457 provides the basis and procedures for the recognition of the California School Employees Association's initial proposal for negotiations with the Pacific Grove Unified School District for the 2015-2016 school year. The public hearing will provide an opportunity for the community to comment on the following:

- | | |
|-------------|--|
| Article II | Wages
In order to attract and retain employees, CSEA will propose a fair and equitable pay raise. |
| Article III | Health and Welfare Benefits
Affordable and adequate coverage |

FISCAL IMPACT:

To be assessed during negotiations.



www.pgusd.org

Public Hearing & Action/Discussion Item B
PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

Ralph Gomez Porras
Superintendent
(831) 646-6520
Fax (831) 646-6500
rporras@pgusd.org

Rick Miller
Assistant Superintendent
Business Services
(831) 646-6509
rmiller@pgusd.org

PUBLIC HEARING NOTICE

At the Board of Education meeting to be held at 7:00 p.m. on Thursday, March 5, 2015, at Pacific Grove Unified School District Office at 435 Hillcrest Avenue, Pacific Grove, California, a public hearing is scheduled in compliance with the requirements of Government Code Section 3457 to provide an opportunity for the community to comment on the following:

Initial Proposal for Negotiations Submitted by the California School Employees Association for the 2015- 2016 School Year

The California School Employees Association has submitted an initial proposal for the collective bargaining agreement between the Board of Education of Pacific Grove Unified School District and their association.

Government Code Section 3457 provides the basis and procedures for the recognition of the California School Employees Association's Initial Proposal for Negotiations with the Pacific Grove Unified School District for the 2015-2016 school year. New subjects of meeting and negotiating arising after approval of this initial proposal shall be made public within 24 hours.

The California School Employees Association is proposing to negotiate the following sections of the Certificated Bargaining Unit Agreement:

Article II Wages

Article III Health and Welfare Benefits

Copies to: Board Members

Posted: 3:00 p.m., Wednesday, February 25, 2015

Copies to be posted at the PGUSD District Office and school sites

csea California School Employees Association

To: Ralph Gómez Porras, Superintendent, PGUSD
From: Rachel Mein, President
CSEA Pacific Grove Chapter #229
Date: February 23, 2015
Re: Reopener for Negotiations

The California School Employees Association, #229 Pacific Grove would like to propose the following Articles of the Association's Master Contract Agreement for negotiations. Those Articles are:

Article II Wages
In order to attract and retain employees, CSEA will propose a fair and equitable pay raise.

Article III Health and Welfare Benefits
Affordable and adequate coverage

cc: Patty Saenz, LLR
07.008 CSEA sunshine 022315

SUBJECT: Approval of the 2014-15 Second Interim Report

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve the 2014-15 Second Interim Report.

BACKGROUND:

Under current state law, school districts are required to formally update and review their operating budgets at least twice per year. The First Interim Report reflects the results of operations through October 31, and must be approved by the Board and submitted to the County Office of Education by December 15 each year.

In March, the Board reviews and approves the Second Interim Report, which reflects the results of operations through January 31.

INFORMATION:

The attached Second Interim Report indicates that, based on current information and projections, the District's General Fund will have a positive ending fund balance, a positive cash flow, and will be able to meet its financial obligations for the current year and subsequent two years.

With revenues of \$26,244,612 and expenditures of \$27,041,436, the General Fund is budgeted to run a net deficit of \$796,823 for the current year. This amount should be reduced by about \$300,000 once the unspent budgets are transferred to the Ending Fund Balance. Despite this operational deficit, the Ending Fund Balance is expected to remain positive, and the District will be able to meet its minimum reserve requirement of 3.00%. General Fund reserves will continue to be relied upon to fund an smaller expected deficit in 2015-16.

FISCAL IMPACT:

None

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____
District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 05, 2015

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X **POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

_____ **QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

_____ **NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Nancy Bernahl

Telephone: 831-646-6516

Title: Fiscal Officer

E-mail: nbernahl@pgusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF)	Projected LCFF for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7a	Deferred Maintenance	AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.		
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2013-14) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?		X
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Pacific Grove Unified School District

Fund 1 - General Fund

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance - Rest	458,210	68,054	11,164	9,233	318,584		
Beginning Fund Balance - Unre	3,949,617	4,789,783	4,418,268	3,377,908	3,220,120	2,623,256	2,245,506
Beginning Fund Balance	4,407,826	4,857,837	4,429,433	3,387,141	3,538,704	2,623,256	2,245,506
Revenues:							
Revenue Limit Sources 8000	18,842,645	18,992,015	19,720,016	20,629,518	21,919,993	23,023,500	24,156,635
Federal Sources 8100	706,923	751,278	524,382	522,182	566,318	571,521	575,578
State Sources 8300	3,638,777	2,824,777	2,490,411	3,077,349	2,607,353	2,553,851	2,591,513
Local Sources 8600	1,591,632	1,473,621	1,520,750	1,584,081	1,150,948	1,150,948	1,150,948
Total Revenues	24,779,977	24,041,691	24,255,560	25,813,130	26,244,612	27,299,820	28,474,674
percent change		-3.0%	0.9%	6.4%	1.7%	4.0%	4.3%
Expenditures:							
Certificated Salaries 1000	11,586,196	11,973,558	12,659,739	12,875,372	13,119,760	13,381,538	13,648,712
Classified Salaries 2000	3,723,951	3,960,209	4,216,422	4,586,236	4,478,920	4,561,533	4,645,797
Employee Benefits 3000	3,445,009	3,751,315	3,641,615	3,266,328	3,576,293	3,880,263	4,208,798
Books and Supplies 4000	1,090,274	1,036,377	1,081,470	967,149	1,350,695	1,354,677	1,381,771
Services and Other 5000	3,144,679	3,279,892	3,234,837	3,293,006	3,436,606	3,370,972	3,505,811
Capital Outlay 6000	4,113	4,114	4,113	16,643	73,514	73,514	73,514
Other Outgo 7000	219,346	289,806	288,310	545,782	1,005,647	1,005,647	1,005,647
Total Expenditures	23,213,570	24,295,271	25,126,506	25,550,516	27,041,436	27,628,144	28,470,051
percent change		4.7%	3.4%	1.7%	5.8%	2.2%	3.0%
Surplus (Deficit)	1,566,407	(253,580)	(870,946)	262,613	(796,823)	(328,324)	4,623
Transfers In (Out)							
Fund 11 - Adult Education	(962,578)	(76,892)	(151,919)	(50,000)			
Fund 12 - Child Development	(49,601)			(2,437)	(56,779)		
Fund 13 - Cafeteria	(100,000)	(19,937)		(39,191)	(42,420)	(30,000)	(30,000)
Fund 14 - Deferred Maintena	15,209						
Fund 20 - Postemployment B	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)
Other	168						
Net Transfers In (Out)	(1,116,396)	(116,087)	(171,345)	(111,054)	(118,625)	(49,426)	(49,426)
Ending Fund Balance	4,857,837	4,488,171	3,387,141	3,538,700	2,623,256	2,245,506	2,200,703

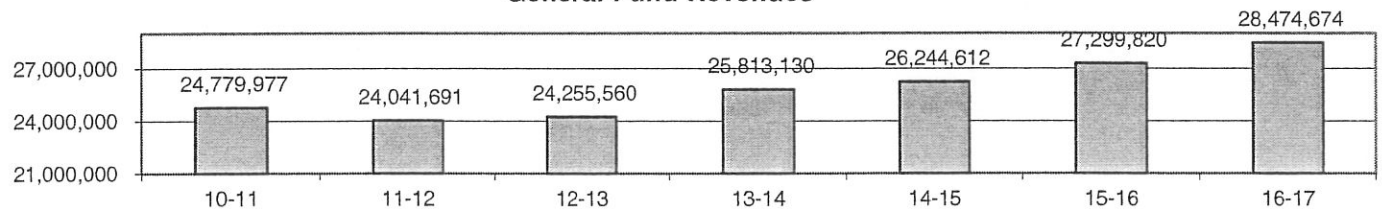
Components of Ending Fund Balance							
a Nonspendable - Revolving	5,000	5,000	5,000	5,000	5,000	5,000	5,000
b Restricted (categorical carry	68,054	11,164	9,233	40,000	50,000	50,000	50,000
c Committed							
d Assigned							
Property Tax Reserve (0.50	94,394	95,474					
Restricted Carryover	72,500	60,000	60,000	212,450	60,000	60,000	60,000
Locally Restricted	277,168	38,897		106,132			
Discretionary Carryover	405,668						
e 3% Resv for Econ Uncertain	729,899	750,392	758,936	769,847	814,802	830,327	855,584
Unassigned/Unappropriated	2,255,812	3,187,244	2,553,971	2,405,270	1,693,454	1,300,179	1,230,119
subtotal Unrestricted Reserve	4,784,783	4,472,007	3,372,907	3,493,700	2,568,256	2,190,506	2,145,703
Undesignated Resv Percent	21.7%	18.5%	13.3%	13.6%	9.5%	7.9%	7.5%
Ending Fund Balance	4,857,837	4,488,171	3,387,141	3,538,700	2,623,256	2,245,506	2,200,703
Contribution to Restricted Pro	4,010,594	5,079,999	4,485,081	4,295,283	4,400,000	4,500,000	4,500,000

Revenues - 8000

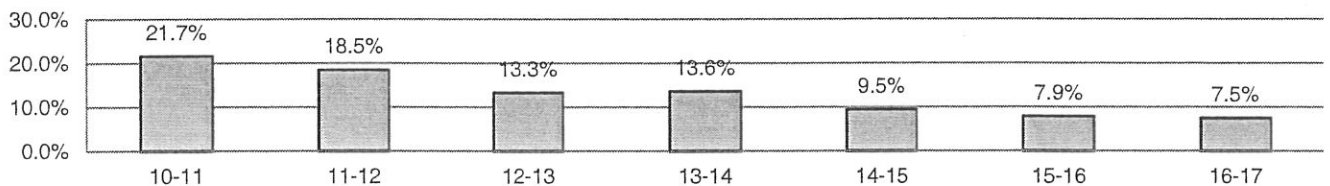
	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Revenue Limit Sources: 8000							
U Revenue Limit - Curren 8011	(41,799)	(30,233)	(24,191)		-	-	-
U Prop 30 EPA (thru 18-19 8012	-	-	393,250	402,226	402,342	427,180	427,712
U Revenue Limit - Prior Y 8019		646	-	-	-	-	-
Prop 30/Rev Limit subtotal	(41,799)	(29,587)	369,059	402,226	402,342	427,180	427,712
U Home Owners Exempti 8021	119,114	120,727	121,600	120,614	127,517	133,893	140,587
U Secured Tax Roll 8041	17,177,418	17,664,234	18,125,665	19,055,007	20,184,225	21,193,436	22,253,108
U Unsecured Tax Roll 8042	717,069	710,447	743,509	740,746	801,849	841,941	884,039
U Prior Years Taxes 8043	765,411	469,083	308,783	259,551	459,789	482,778	506,917
U Delinquent Taxes 8048	99,711	100,496	107,666	107,103	-	-	-
Property Tax subtotal	18,878,723	19,064,987	19,407,223	20,283,021	21,573,380	22,652,049	23,784,651
U Transfers to Charter Sc 8096	5,721	(43,385)	(56,266)	(55,729)	(55,729)	(55,729)	(55,729)
Total Revenue Limit Sources	18,842,645	18,992,015	19,720,016	20,629,518	21,919,993	23,023,500	24,156,635
percent change	-1.0%	0.8%	3.8%	4.6%	6.3%	5.0%	4.9%
Federal Sources: 8100							
R Special Education-per l 8180	310,493	331,093	316,413	327,168	328,715	331,542	333,200
U Medical Adm Act (MAA 8290		62,870	13,647		-	-	-
R Title I 3010	107,646	107,737	95,910	101,468	111,317	112,430	113,554
R VEA 3550	17,757	16,042	19,934	14,284	26,551	26,817	27,085
R Drug Free Schools 3710		1,567	1,564		-	-	-
R Title II Teacher Quality 4035	71,470	56,341	55,047	52,900	52,737	53,264	53,797
R Title II Principal Trainin 4036	981	613	2,425	3,050	4,193	4,235	4,277
R Title III Immigrant Educ 4201		4,744	7,500	2,831	16,055	16,216	16,378
R Title III Limited English 4203	19,733	2,851	11,943	20,482	26,750	27,018	27,288
subtotal Other Federal 8290	396,430	420,185	194,323	195,014	237,603	239,979	242,379
Total Federal Sources	706,923	751,278	524,382	522,182	566,318	571,521	575,578
percent change	-15.5%	6.3%	-30.2%	-0.4%	8.5%	0.9%	0.7%
State Sources: 8300							
U EIA 8311			89,015		86,349	86,349	86,349
U Transportation 8311	51,823	190,253			105,091	105,091	105,091
U Mandated Costs 8550	89,060	33,824	59,186	71,314	98,700	94,705	94,823
R State Lottery - Restrict 8560	57,328	96,073	89,821	119,306	93,150	94,550	96,100
U State Lottery - Unrestrict 8560	355,998	369,776	371,256	436,720	391,230	393,450	399,900
U Other State Revenues 8590			44,307	1,797,316	(93,372)	(93,372)	(93,372)
U Fair Share Contribution 0000	62,567	(644,494)	(968,225)		(1,173,547)	(1,187,430)	(1,187,430)
U Oral Health Assessmer 0000			883		883	892	901
U Core/Supplemental 0000			8,623		12,536	12,661	12,788
U School Counselor Supp 0080	62,313	62,198	62,198		62,198	62,820	63,448
U 9-12 Class Size Reduct 0120	35,177		35,166		35,166	35,518	35,873
U K-3 Class Size Reducti 0130	240,836	279,927	385,560	164	393,057	396,988	400,957
U GATE 0140	11,905	15,274	10,746		11,901	12,020	12,140
U Instructional Materials 0156			92,682		92,557	93,483	94,417
U 0205					93,372	94,306	95,249
U PAR 0271	9,802	9,799	9,799		9,799	9,897	9,996
U CBET 0285	2,063	2,062	2,062		2,062	2,083	2,103
U Math and Reading 0294	8,019	8,017	8,017		10,020	10,120	10,221
U Administrator Training 0325	2,426	2,425	2,425		2,425	2,449	2,474
U ROP 0350	389,203	368,758	337,540		422,220	426,442	430,707
U Adult Education 0390	2,025,705	1,645,598	1,460,707		1,358,701	1,372,288	1,386,011
U Professional Developm 0393	71,480	71,458	71,458		71,458	72,173	72,894
U TIIG 0394	74,550	74,525	74,525		84,407	85,251	86,104
U SIP 0395	29,591	186,475	186,475		186,475	188,340	190,223

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
State Sources (continued)							
U School Safety Violence 0405	14,186	14,178	14,178		27,223	27,495	27,770
U Pupil Retention 0739	3,765	3,764	3,764		3,764	3,802	3,840
U CAHSEE 0755	8,978	8,279	8,279		8,279	8,362	8,445
U Arts and Music Block G 0760	24,634	24,605	24,607		24,607	24,853	25,102
R Medical Billing 5640				20,805	9,149	9,241	9,333
Prop 39 Energy Efficiency 6230				106,132	106,132	106,132	106,132
R Mental Health Sped 6512				145,877	68,496		
R TUPE 6690	1,955		(54)	652	2,865	2,893	2,922
R Common Core 7405				379,062	-	-	-
subtotal Other State F 8590	3,084,568	2,134,851	1,881,133	2,450,008	1,832,833	1,779,706	1,809,250
Total State Sources	3,638,777	2,824,777	2,490,411	3,077,349	2,607,353	2,553,851	2,591,513
percent change	31.6%	-22.4%	-11.8%	23.6%	-15.3%	-2.1%	1.5%
Local Sources: 8600							
U Parcel Taxes 8621	274,547	269,456	270,405	267,824			
U Sale of Equipment 8631	835	518	313	180	-	-	-
U Leases and Rentals 8650		8,012	39,644	33,419	-	-	-
R Interest - Restricted 8660		(129)	(29)		-	-	-
U Interest - Unrestricted 8660	9,703	10,130	41,973	29,573	25,000	25,000	25,000
U Gain or Loss on Investm 8662	5,510	6,857		9,464	-	-	-
U Transportation Fees 8675	16,224	21,995	21,736	10,880	13,000	13,000	13,000
R Interagency Fees betw 8677					-	-	-
U Other Fees and Contra 8689			6,550	6,130	6,406	6,406	6,406
U Local Rev (grants,dona 8699	594,641	367,404	336,815	290,284	349,032	349,032	349,032
R Transfers-COE Sped 8792	680,132	789,379	803,342	936,327	757,510	757,510	757,510
U Other Transfers In 8799	10,040					-	-
Total Local Sources	1,591,632	1,473,621	1,520,750	1,584,081	1,150,948	1,150,948	1,150,948
percent change	-31.9%	-7.4%	3.2%	4.2%	-27.3%	0.0%	0.0%
Total Revenues - Restricted	1,512,430	1,848,849	1,514,621	1,588,695	1,429,978	1,628,021	1,633,628
Total Revenues - Unrestricted	23,267,547	22,192,842	22,740,939	24,224,435	24,814,634	25,671,799	26,841,046
Total Revenues	24,779,977	24,041,691	24,255,560	25,813,130	26,244,612	27,299,820	28,474,674
percent change	-0.7%	-3.0%	0.9%	6.4%	1.7%	4.0%	4.3%

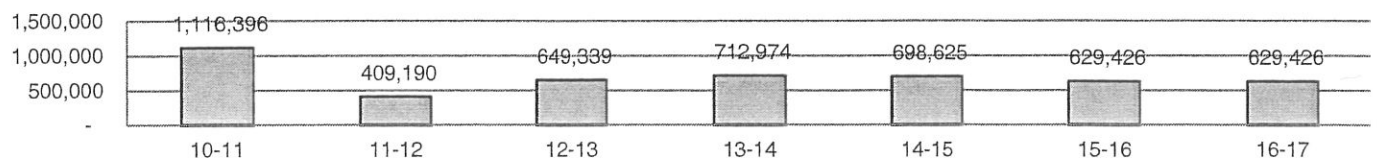
General Fund Revenues



Unrestricted Reserve Levels



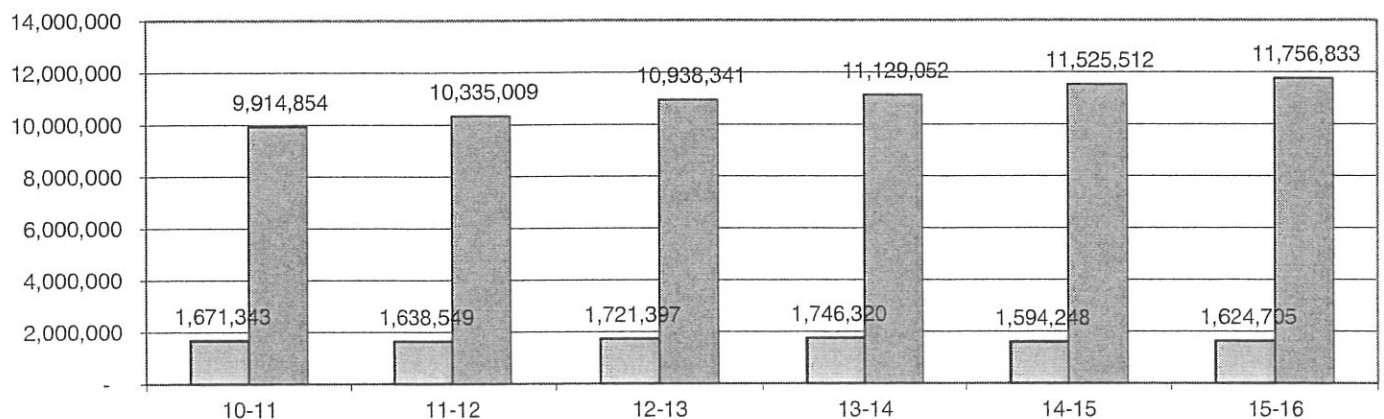
Transfers Out of General Fund



Certificated Salaries - 1000

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Teacher Salaries 1100							
Restricted	1,255,978	1,209,672	1,246,904	1,248,080	1,167,807	1,191,163	1,214,986
Unrestricted	7,530,912	7,938,223	8,483,593	8,736,535	9,141,800	9,324,636	9,511,129
Total Teacher Salaries	8,786,890	9,147,895	9,730,497	9,984,615	10,309,607	10,515,799	10,726,115
Substitute Teachers 1110							
Restricted	26,450	24,305	39,379	49,909	42,589	42,802	43,016
Unrestricted	122,496	108,894	172,928	131,134	110,514	111,067	111,622
Total Substitute Teachers	148,946	133,199	212,308	181,043	153,103	153,868	154,638
Teachers Hourly 1130							
Restricted	37,779	34,540	49,451	14,053	24,329	24,329	24,329
Unrestricted	58,290	57,164	87,814	47,701	49,930	49,930	49,930
Total Teachers Hourly	96,069	91,705	137,265	61,754	74,259	74,259	74,259
Teachers Stipends 1160							
Restricted			800	24,060	31,413	31,413	31,413
Unrestricted	173,330	169,793	178,383	118,530	150,712	150,712	150,712
Total Teachers Stipends	173,330	169,793	179,183	142,590	182,125	182,125	182,125
Pupil Support 1200							
Restricted	284,463	312,912	326,818	350,671	263,012	268,272	273,638
Unrestricted	797,440	810,974	721,399	760,494	754,684	769,778	785,173
Total Pupil Support	1,081,903	1,123,886	1,048,217	1,111,165	1,017,696	1,038,050	1,058,811
Pupil Support Hourly 1230							
Restricted					-	-	-
Unrestricted	2,292	1,680	2,652		3,260	3,260	3,260
Total Pupil Support Hourly	2,292	1,680	2,652	-	3,260	3,260	3,260
Supervisors and Administration							
Restricted 1300	66,673	57,120	58,044	59,547	65,099	66,726	68,394
Unrestricted	1,228,502	1,246,850	1,290,911	1,333,905	1,313,544	1,346,383	1,380,043
Total Supervisors and Admin	1,295,175	1,303,970	1,348,955	1,393,452	1,378,643	1,413,109	1,448,437
Other Certificated							
Restricted 1900					-	-	-
Unrestricted	1,592	1,430	662	754	1,068	1,068	1,068
Total Other Certificated	1,592	1,430	662	754	1,068	1,068	1,068
Total Restricted	1,671,343	1,638,549	1,721,397	1,746,320	1,594,248	1,624,705	1,655,776
Total Unrestricted	9,914,854	10,335,009	10,938,341	11,129,052	11,525,512	11,756,833	11,992,936
Total Certificated Salaries	11,586,196	11,973,558	12,659,739	12,875,372	13,119,760	13,381,538	13,648,712
percent change	1.5%	3.3%	5.7%	1.7%	1.9%	2.0%	2.0%

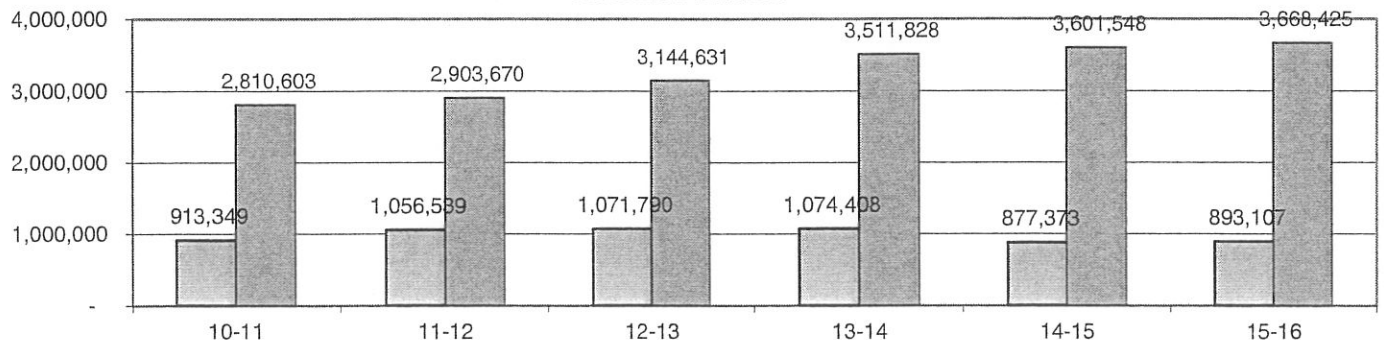
Certificated Salaries



Classified Salaries - 2000

		2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Instructional Aides	2000							
Restricted	2100	386,636	400,832	382,388	345,012	314,841	321,138	327,560
Unrestricted		287,557	301,588	369,963	552,230	544,766	555,661	566,775
Total Instructional Aides		674,193	702,420	752,351	897,242	859,607	876,799	894,335
Support Salaries								
Restricted	2200	508,445	517,023	540,975	582,640	471,885	481,323	490,949
Unrestricted		780,361	777,792	858,787	969,727	1,115,197	1,137,501	1,160,251
Total Support Salaries		1,288,805	1,294,816	1,399,763	1,552,366	1,587,082	1,618,824	1,651,201
Support Substitutes								
Restricted	2210			4,826	3,898	-	-	-
Unrestricted		16,373	25,295	26,783	28,510	29,056	29,056	29,056
Total Support Substitutes		16,373	25,295	31,609	32,409	29,056	29,056	29,056
Support Overtime								
Restricted	2250	16,773	20,398	21,494	29,249	10,237	10,237	10,237
Unrestricted		20,946	30,867	18,564	22,909	49,323	49,323	49,323
Total Support Overtime		37,718	51,265	40,058	52,158	59,559	59,559	59,559
Supervisors & Administrators								
Restricted	2300					-	-	-
Unrestricted		350,446	391,302	408,226	433,414	443,922	452,800	461,856
Total Supervisors & Administ		350,446	391,302	408,226	433,414	443,922	452,800	461,856
Board of Trustees								
Restricted	2360					-	-	-
Unrestricted		5,880	6,720	5,640	7,680	7,200	7,200	7,200
Total Board of Trustees		5,880	6,720	5,640	7,680	7,200	7,200	7,200
Clerical & Office								
Restricted	2400	1,496	3,247	3,766		-	-	-
Unrestricted		1,221,346	1,244,296	1,304,084	1,288,347	1,240,006	1,264,806	1,290,102
Total Clerical & Office		1,222,842	1,247,543	1,307,850	1,288,347	1,240,006	1,264,806	1,290,102
Clerical & Office Hourly/Overtime								
Restricted	2430					-	-	-
Unrestricted		7,890	4,618	27,052		23,745	23,745	23,745
Total Clerical & Office Hourly		7,890	4,618	27,052	-	23,745	23,745	23,745
Other Classified Salaries								
Restricted	2900		115,040	118,341	113,609	80,410	80,410	80,410
Unrestricted		119,805	121,192	125,532	209,011	148,333	148,333	148,333
Total Other Classified Salaries		119,805	236,232	243,873	322,620	228,743	228,743	228,743
Total Restricted		913,349	1,056,539	1,071,790	1,074,408	877,373	893,107	909,156
Total Unrestricted		2,810,603	2,903,670	3,144,631	3,511,828	3,601,548	3,668,425	3,736,641
Total Classified Salaries		3,723,951	3,960,209	4,216,422	4,586,236	4,478,920	4,561,533	4,645,797
percent change		4.8%	6.3%	6.5%	8.8%	-2.3%	1.8%	1.8%

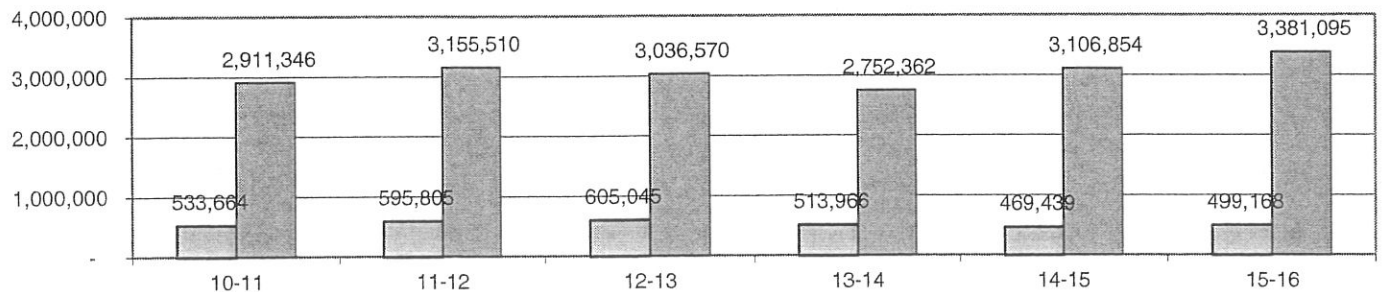
Classified Salaries



Employee Benefits - 3000

		2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
STRS								
Restricted	3100	118,744	118,369	138,940	153,649	150,489	174,331	208,297
Unrestricted		823,043	988,081	884,503	923,592	1,027,800	1,261,508	1,508,711
Total STRS		941,788	1,106,450	1,023,443	1,077,240	1,178,289	1,435,839	1,717,008
Employee - STRS		8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
Employer - STRS		8.25%	8.25%	8.25%	8.25%	8.88%	10.73%	12.58%
PERS								
Restricted	3200	164,922	185,170	192,819	108,701	97,326	99,071	100,851
Unrestricted		429,737	448,591	468,735	347,772	394,295	401,617	409,085
Total PERS		594,659	633,761	661,554	456,473	491,621	500,688	509,937
Employee - PERS		7.00%	7.00%	7.00%	7.00%	7.00%	7.00%	7.00%
Employer - PERS		10.200%	10.920%	11.417%	11.417%	11.417%	11.417%	11.417%
Social Security - Medicare								
Restricted	3300	93,716	105,193	105,494	95,108	81,244	82,762	84,311
Unrestricted		315,728	330,278	347,029	369,916	372,155	379,492	386,978
Total Social Security - Medicare		409,444	435,471	452,523	465,024	453,399	462,254	471,289
Employee - FICA					4.20%	4.20%	4.20%	4.20%
Employer - FICA		6.20%	6.20%	6.20%	6.20%	6.20%	6.20%	6.20%
Employer/Employee - Medicare		1.45%	1.45%	1.45%	1.45%	1.45%	1.45%	1.45%
Health and Welfare								
Restricted	3400	95,783	103,229	93,515	89,699	78,729	80,200	81,701
Unrestricted		1,039,985	977,411	966,246	755,941	916,285	934,348	952,781
Total Health and Welfare		1,135,769	1,080,641	1,059,761	845,640	995,014	1,014,548	1,034,482
SUI								
Restricted	3500	16,434	39,064	27,140	1,406	1,219	1,241	1,265
Unrestricted		82,269	191,991	136,024	7,307	8,369	8,534	8,703
Total SUI		98,703	231,054	163,165	8,713	9,588	9,776	9,967
Employee - SUI		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Employer - SUI		72.00%	1.61%	1.10%	1.10%	1.10%	1.10%	1.10%
Workers Comp								
Restricted	3600	44,064	44,780	47,137	64,862	59,906	61,026	62,168
Unrestricted		220,583	219,158	234,033	333,857	373,114	380,469	387,975
Total Workers Comp		264,647	263,938	281,170	398,719	433,020	441,495	450,143
Experience Mod Rate		0.989	1.091	1.258	1.258	1.258	1.258	1.258
Other Benefits								
Restricted	3900				541	527	537	547
Unrestricted					13,978	14,834	15,126	15,425
Total Workers Comp		-	-	-	14,518	15,361	15,663	15,972
Total Restricted		533,664	595,805	605,045	513,966	469,439	499,168	539,139
Total Unrestricted		2,911,346	3,155,510	3,036,570	2,752,362	3,106,854	3,381,095	3,669,660
Total Employee Benefits		3,445,009	3,751,315	3,641,615	3,266,328	3,576,293	3,880,263	4,208,798
percent change		-11.6%	8.9%	-2.9%	-10.3%	9.5%	8.5%	8.5%

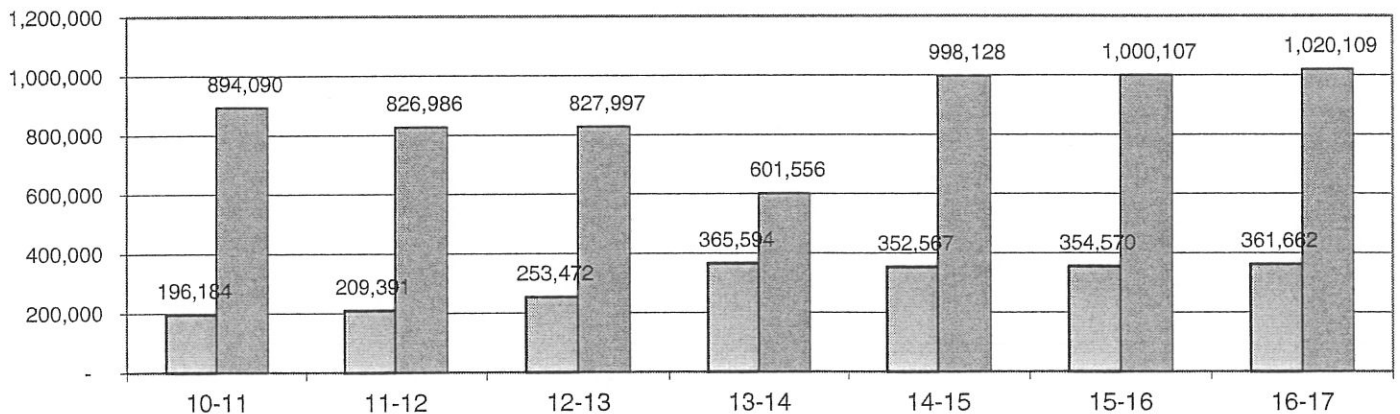
Employee Benefits



Books and Supplies - 4000

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Books and Supplies							
Restricted 4100	57,328	95,807	89,792	87,097	200,305	202,308	206,354
Unrestricted	63,947	39,650	228,269		80,658	81,465	83,094
Total Books and Supplies	121,275	135,457	318,061	87,097	280,963	283,773	289,448
Books and Reference Materials							
Restricted 4200					-	-	-
Unrestricted	17,149	19,882	18,414		117,286	118,459	120,828
Total Books and Reference Materials	17,149	19,882	18,414	-	117,286	118,459	120,828
Materials and Supplies							
Restricted 4300	138,856	110,003	163,681	278,342	152,262	152,262	155,308
Unrestricted	810,519	756,871	527,630	586,905	714,991	714,991	729,290
Total Materials and Supplies	949,376	866,873	691,310	865,247	867,253	867,253	884,598
Noncapitalized Equipment							
Restricted 4400		3,581		155	-	-	-
Unrestricted	2,475	10,583	53,686	14,651	85,193	85,193	86,897
Total Noncapitalized Equipment	2,475	14,164	53,686	14,806	85,193	85,193	86,897
Total Restricted	196,184	209,391	253,472	365,594	352,567	354,570	361,662
Total Unrestricted	894,090	826,986	827,997	601,556	998,128	1,000,107	1,020,109
Total Books and Supplies	1,090,274	1,036,377	1,081,470	967,149	1,350,695	1,354,677	1,381,771
percent change	-2.6%	-4.9%	4.4%	-10.6%	39.7%	0.3%	2.0%

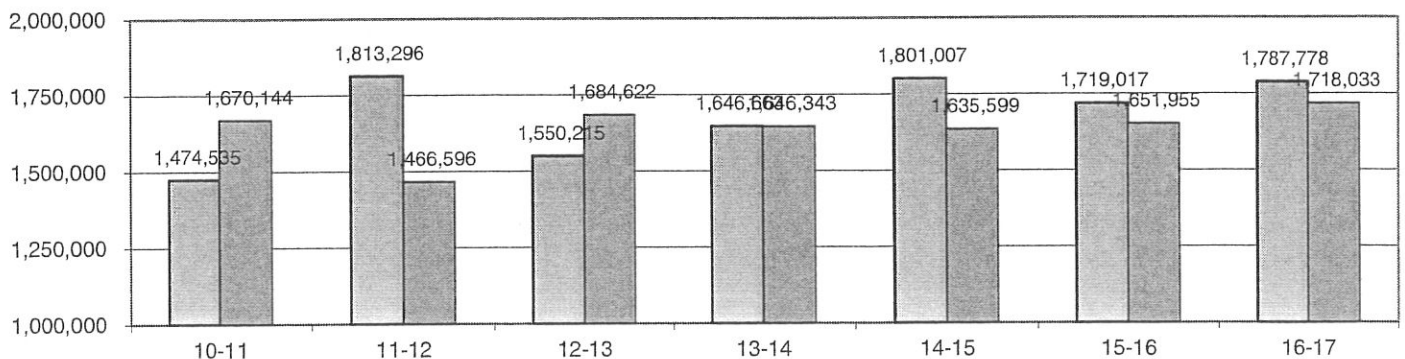
Books and Supplies



Services and Other - 5000

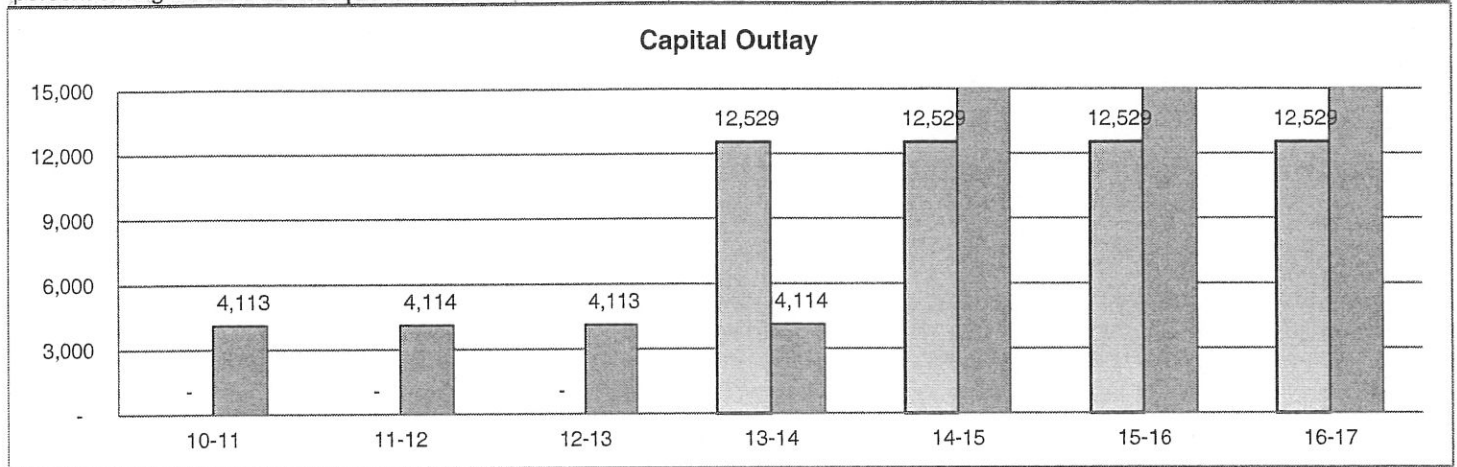
	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Travel and Conferences							
Restricted 5200	3,619	5,317	8,409	15,439	8,244	8,326	8,659
Unrestricted	36,364	27,646	27,368	34,477	80,120	80,921	84,158
Total Travel and Conferences	39,983	32,964	35,777	49,916	88,364	89,247	92,817
Dues and Memberships							
Restricted 5300					-	-	-
Unrestricted	15,189	12,241	9,373	17,538	22,609	22,835	23,748
Total Dues and Memberships	15,189	12,241	9,373	17,538	22,609	22,835	23,748
Insurance							
Restricted 5450					-	-	-
Unrestricted	142,332	140,895	148,199	157,006	160,000	161,600	168,064
Total Insurance	142,332	140,895	148,199	157,006	160,000	161,600	168,064
Utilities							
Restricted 5500					-	-	-
Unrestricted	529,822	482,726	612,145	735,278	656,396	662,960	689,478
Total Utilities	529,822	482,726	612,145	735,278	656,396	662,960	689,478
Rentals, Leases & Repairs							
Restricted 5600	71,494	89,766	99,440	82,863	50,539	51,044	53,086
Unrestricted	63,873	66,089	45,638	44,869	149,177	150,669	156,696
Total Rental Leases & Repairs	135,367	155,854	145,078	127,732	199,716	201,713	209,781
Direct Costs							
Restricted 5710	(70,492)	(19,259)	(38,439)	(22,889)	-	-	-
Unrestricted	70,492	19,259	38,439	22,889	-	-	-
Total Direct Costs	-	-	-	-	-	-	-
Professional/Consulting Services							
Restricted 5800	1,469,219	1,736,777	1,480,329	1,571,169	1,741,474	1,658,889	1,725,244
Unrestricted	764,474	670,822	756,134	593,261	501,205	506,217	526,466
Total Professional/Consulting	2,233,693	2,407,599	2,236,463	2,164,430	2,242,679	2,165,106	2,251,710
Communications							
Restricted 5900	694	695	475	80	751	759	789
Unrestricted	35,380	34,403	34,804	27,780	48,939	49,428	51,406
Total Communications	36,074	35,098	35,279	27,860	49,690	50,187	52,194
Postage							
Restricted 5930					-	-	-
Unrestricted	12,218	12,514	12,522	13,246	17,153	17,325	18,018
Total Postage	12,218	12,514	12,522	13,246	17,153	17,325	18,018
Total Restricted	1,474,535	1,813,296	1,550,215	1,646,663	1,801,007	1,719,017	1,787,778
Total Unrestricted	1,670,144	1,466,596	1,684,622	1,646,343	1,635,599	1,651,955	1,718,033
Total Services and Other	3,144,679	3,279,892	3,234,837	3,293,006	3,436,606	3,370,972	3,505,811
percent change	14.2%	4.3%	-1.4%	1.8%	4.4%	-1.9%	4.0%

Services



Capital Outlay - 6000

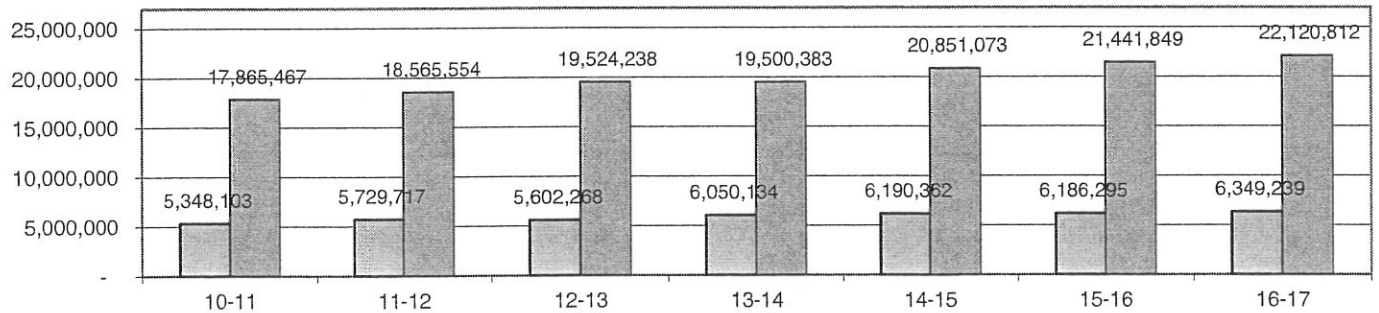
	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Capital Outlay							
Restricted 6500			-	12,529	12,529	12,529	12,529
Unrestricted	4,113	4,114	4,113	4,114	60,985	60,985	60,985
Total Capital Outlay	4,113	4,114	4,113	16,643	73,514	73,514	73,514
Other Capital							
Restricted							
Unrestricted							
Total Other Capital	-	-	-	-	-	-	-
Total Restricted	-	-	-	12,529	12,529	12,529	12,529
Total Unrestricted	4,113	4,114	4,113	4,114	60,985	60,985	60,985
Total Capital Outlay	4,113	4,114	4,113	16,643	73,514	73,514	73,514
percent change	0.0%	0.0%	0.0%	304.6%	341.7%	0.0%	0.0%



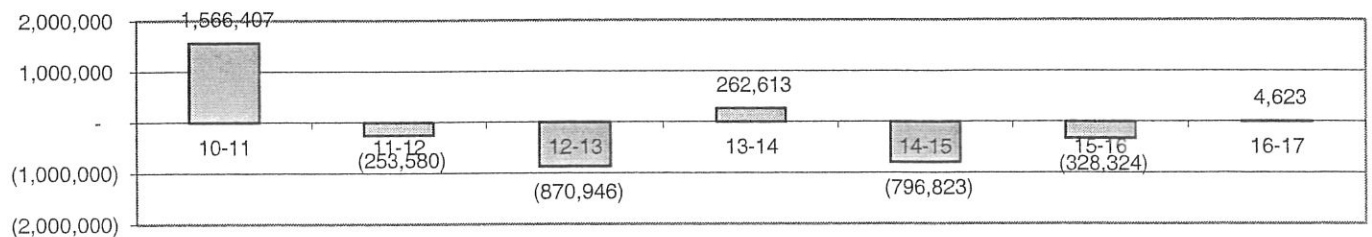
Other Outgo - 7000

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
State Special Schools							
Restricted 7130					-	-	-
Unrestricted	25,038	21,210	26,955	7,049	25,038	25,038	25,038
Total	25,038	21,210	26,955	7,049	25,038	25,038	25,038
Other Tuition							
Restricted 7142	518,962	280,616	276,592	560,405	982,971	982,971	982,971
Unrestricted					-	-	-
Total	518,962	280,616	276,592	560,405	982,971	982,971	982,971
Indirect Costs							
Restricted 7310	30,415	125,868	117,321	130,249	80,918	80,918	80,918
Unrestricted	(30,415)	(125,868)	(117,321)	(130,249)	(80,918)	(80,918)	(80,918)
Total	-	-	-	-	-	-	-
Indirect Costs							
Restricted 7350					-	-	-
Unrestricted	(334,306)	(21,672)	(21,672)	(21,672)	(21,672)	(21,672)	(21,672)
Total	(334,306)	(21,672)	(21,672)	(21,672)	(21,672)	(21,672)	(21,672)
Debt Service - Interest							
Restricted 7439	9,652	9,652	6,435	-	19,310	19,310	19,310
Unrestricted				-	-	-	-
Total	9,652	9,652	6,435	-	19,310	19,310	19,310
Debt Service - Principal							
Restricted 7600				-	-	-	-
Unrestricted				-	-	-	-
Total	-	-	-	-	-	-	-
Total Restricted	559,029	416,137	400,348	690,654	1,083,199	1,083,199	1,083,199
Total Unrestricted	(339,683)	(126,330)	(112,038)	(144,872)	(77,552)	(77,552)	(77,552)
Total Other Outgo	219,346	289,806	288,310	545,782	1,005,647	1,005,647	1,005,647
TOTAL EXPENDITURES	23,213,570	24,295,271	25,126,506	25,550,516	27,041,436	27,628,144	28,470,051

Total General Fund Expenditures



Surplus (Deficit) Spending



Pacific Grove Unified School District

Fund 11 - Adult Education Fund

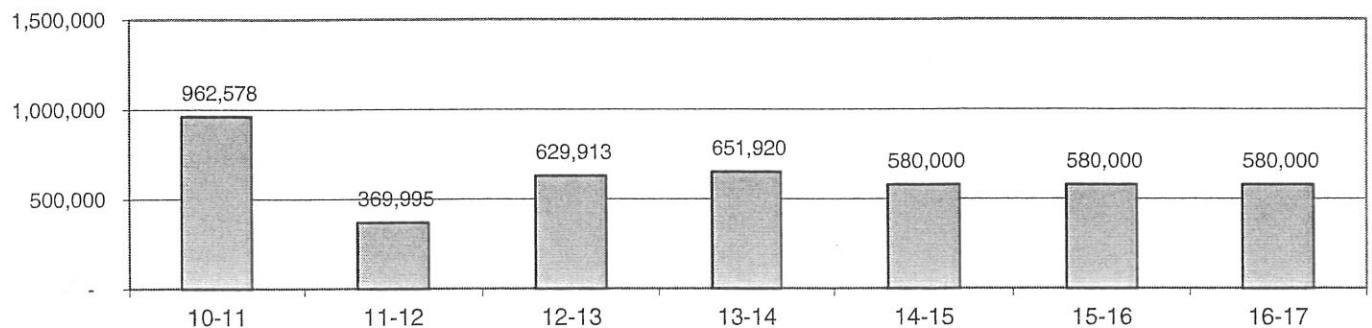
	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance	198,114	288,996	(4,597)	-	78,416	0	(78,416)
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8200	35,409	55,742	38,260	59,928	51,820	51,820	51,820
Other State Revenue 8500		293,103	477,994	601,920	580,000	580,000	580,000
Other Local Revenue 8600	534,266	524,808	473,064	461,691	567,145	567,145	567,145
Total Revenues	569,675	873,653	989,318	1,123,539	1,198,965	1,198,965	1,198,965
Expenditures:							
Certificated Salaries 1000	679,335	633,357	644,217	585,490	653,181	653,181	653,181
Classified Salaries 2000	245,592	239,069	238,896	277,685	321,814	321,814	321,814
Employee Benefits 3000	156,973	162,661	180,590	146,062	166,376	166,376	166,376
Books and Supplies 4000	42,029	114,225	39,218	58,372	89,273	89,273	89,273
Services & Other Oper 5000	56,802	46,663	33,720	27,515	46,737	46,737	46,737
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300	312,634						
Total Expenditures	1,493,365	1,195,975	1,136,641	1,095,124	1,277,381	1,277,381	1,277,381
Surplus (Deficit)	(923,690)	(322,322)	(147,323)	28,414	(78,416)	(78,416)	(78,416)
Transfers In (Out)- Fund 8900	962,578	76,892	151,919	50,000			
Ending Fund Balance	237,001	43,567	-	78,414	0	(78,416)	(156,832)

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted - Donations 9740							
c) Committed 9750							
d) Assigned 9780							
e) Unassigned/Unappropri 9790	237,001	43,567		78,414	0	(78,416)	(156,832)
Ending Fund Balance	237,001	43,567	-	78,414	0	(78,416)	(156,832)

Fund 11 accounts for all the transactions related to the District's Adult Education program. The state has changed the way Adult Ed apportionments are accounted for, making it difficult to compare years. Prior to 2008-09, Adult Ed received their apportionment directly from the state. In 2009-10, it became a Transfer-In from the General Fund. Then, in 2011-12, it was not transferred in, but posted from the General Fund into their Other State Revenue line item.

Fund 11 - Transfers In From General Fund



Pacific Grove Unified School District

Fund 12 - Child Development Fund

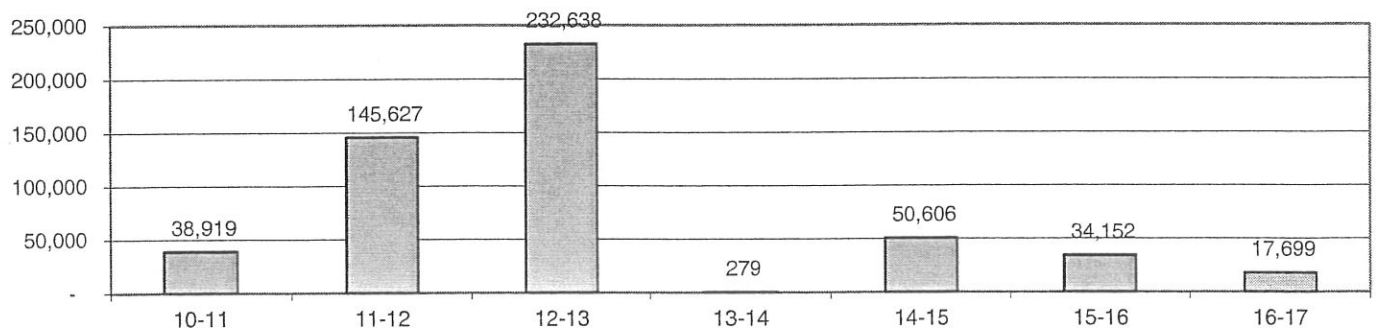
	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance	112	38,919	145,627	232,638	280	50,606	34,152
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
State Revenue (Presch 8500	124,872	110,370	101,722	100,323	75,876	75,876	75,876
Local Revenue (BASRF 8600	282,979	384,587	395,144	358,484	350,000	350,000	350,000
Total Revenues	407,851	494,957	496,865	458,807	425,876	425,876	425,876
Expenditures:							
Certificated Salaries 1000	46,753	48,572	48,131	48,622	46,783	46,783	46,783
Classified Salaries 2000	234,008	219,954	229,282	240,802	225,976	225,976	225,976
Employee Benefits 3000	91,146	87,380	87,526	74,758	78,899	78,899	78,899
Books and Supplies 4000	23,558	9,457	4,978	7,750	18,000	18,000	18,000
Services & Other Oper 5000	1,508	1,214	943	2,812	1,000	1,000	1,000
Capital Outlay 6000			17,323	297,188	40,000	50,000	50,000
Other Outgo 7100							
Indirect Costs 7300	21,672	21,672	21,672	21,672	21,672	21,672	21,672
Total Expenditures	418,645	388,249	409,854	693,604	432,330	442,330	442,330
Surplus (Deficit)	(10,794)	106,708	87,011	(234,796)	(6,454)	(16,454)	(16,454)
Transfers In from Fund 8900	49,601			2,437	56,779		
Ending Fund Balance	38,919	145,627	232,638	279	50,606	34,152	17,699

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740		478					
c) Committed 9750							
d) Assigned 9780							
e) Unassigned-Res for Ec 9789							
Unassigned/Unappropri 9790	38,919	145,149	232,641	279	50,606	34,152	17,699
Ending Fund Balance	38,919	145,627	232,641	279	50,606	34,152	17,699

Fund 12 accounts for all the transactions related to the State Preschool program and the Before and After School Recreation Program (BASRP). In 2011-12, fees were raised which allowed the Fund to operate at a surplus. In 2013-14, Fund 12 will pay for a new portable classroom to be located at Forest Grove Elementary School.

Fund 12 - Ending Fund Balance



Pacific Grove Unified School District

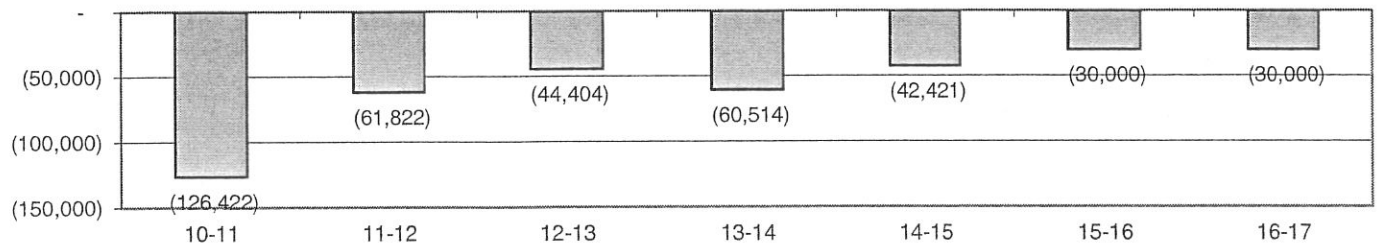
Fund 13 - Cafeteria Fund

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance	76,818	50,396	73,341	28,936	7,614	7,613	7,613
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8200	113,312	144,822	168,653	176,708	170,000	175,000	175,000
Other State Revenue 8500	9,852	12,436	15,136	13,499	16,000	17,000	17,000
Other Local Revenue 8600	266,023	306,631	320,592	320,781	340,000	350,000	350,000
Total Revenues	389,187	463,889	504,382	510,988	526,000	542,000	542,000
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000	226,794	209,886	223,631	241,199	238,781	230,000	230,000
Employee Benefits 3000	56,118	52,461	56,386	52,736	56,140	64,000	64,000
Supplies 4000	229,074	257,344	260,782	270,784	260,500	268,000	268,000
Services 5000	3,622	6,020	7,987	6,783	13,000	10,000	10,000
Capital Outlay 6000							
Other Outgo 7100							
Total Expenditures	515,609	525,711	548,786	571,502	568,421	572,000	572,000
Surplus (Deficit)	(126,422)	(61,822)	(44,404)	(60,514)	(42,421)	(30,000)	(30,000)
Transfers In - General F 8900	100,000	19,937		39,191	42,420	30,000	30,000
Ending Fund Balance	50,396	8,511	28,937	7,613	7,613	7,613	7,613

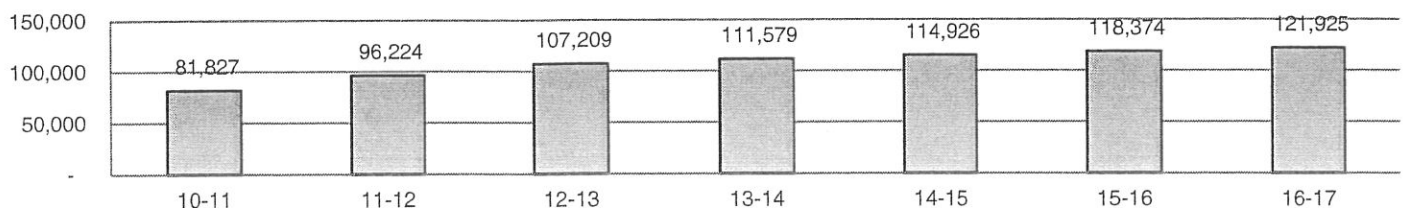
Components of Ending Fund Balance:

a) Nonspendable - Stores 9711	2,419	2,419	8,271	7,613	7,613	7,613	7,613
b) Restricted 9740			17,501				
c) Committed							
d) Assigned							
e) Unassigned/Unappropri 9790	47,978	6,092	3,164	0	0	0	0
Ending Fund Balance	50,396	8,511	28,937	7,613	7,613	7,613	7,613

Fund 13 - Surplus (Deficit)



Meals Served



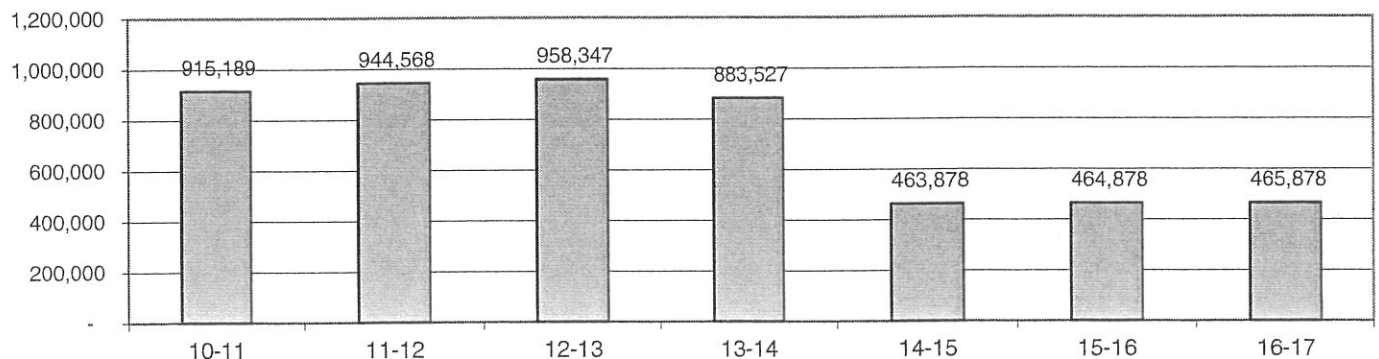
Pacific Grove Unified School District

Fund 14 - Deferred Maintenance Fund

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance	831,499	915,189	944,568	958,347	883,527	463,878	464,878
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8590	95,279	94,947	94,713	93,372	93,372	95,000	95,000
Other Local Revenue 8660	3,620	6,304	4,957	3,290	6,000	6,000	6,000
Total Revenues	98,899	101,251	99,670	96,662	99,372	101,000	101,000
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4300		49,116	45,067	30,572	50,000	50,000	50,000
Services 5800		22,757	40,823	140,910	469,021	50,000	50,000
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	-	71,872	85,891	171,482	519,021	100,000	100,000
Surplus (Deficit)	98,899	29,379	13,779	(74,820)	(419,649)	1,000	1,000
Transfers In (Out) - to G 8900	(15,209)						
Ending Fund Balance	915,189	944,568	958,347	883,527	463,878	464,878	465,878

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780							
e) Unassigned-Reserve fc 9789							
Unassigned/Unappropri 9790	915,189	944,568	958,347	883,527	463,878	464,878	465,878
Ending Fund Balance	915,189	944,568	958,347	883,527	463,878	464,878	465,878

Fund 14 - Ending Fund Balance

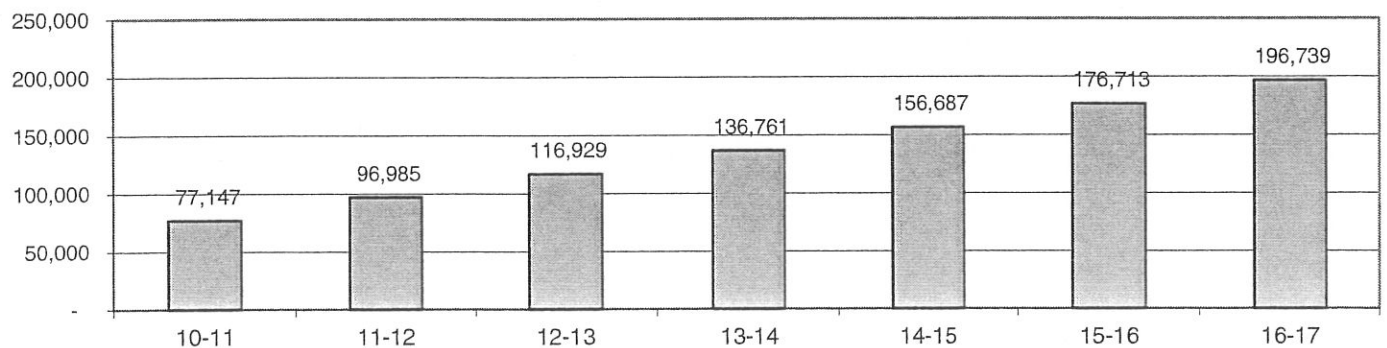
Pacific Grove Unified School District

Fund 20 - Postemployment Benefits Fund

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance	57,483	77,147	96,985	116,928	136,761	156,687	176,713
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	238	413	518	407	500	600	600
Total Revenues	238	413	518	407	500	600	600
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000							
Services 5000							
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	-	-	-	-	-	-	-
Surplus (Deficit)	238	413	518	407	500	600	600
Transfers In (Out) - from 8900	19,426	19,426	19,426	19,426	19,426	19,426	19,426
Ending Fund Balance	77,147	96,985	116,929	136,761	156,687	176,713	196,739

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned - Medigap 9780							
e) Unassigned-Reserve fc 9789							
Unassigned/Unappropri 9790	77,147	96,985	116,929	136,761	156,687	176,713	196,739
Ending Fund Balance	77,147	96,985	116,929	136,761	156,687	176,713	196,739

Fund 20 - Ending Fund Balance

Pacific Grove Unified School District

Fund 21 - Building Fund

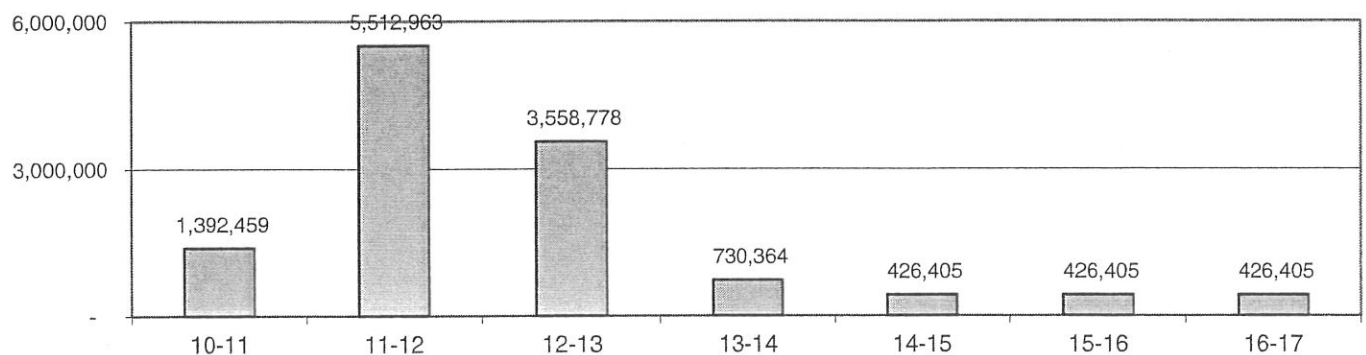
	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance	13,310,155	1,392,459	5,512,963	3,558,778	730,364	426,405	426,405
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	59,782	7,502,961	23,886	9,261	700,000		
Total Revenues	59,782	7,502,961	23,886	9,261	700,000	-	-
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4400	303,292	521,190	252,385	101,593	783,375		
Services 5800	8,017	17,385	35,666	31,805	102,090		
Capital Outlay 6000	11,666,168	2,843,881	1,690,021	2,704,276	118,494		
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	11,977,478	3,382,456	1,978,072	2,837,675	1,003,960	-	-
Surplus (Deficit)	(11,917,696)	4,120,505	(1,954,186)	(2,828,413)	(303,960)	-	-
Transfers In (Out) 8900							
Ending Fund Balance	1,392,459	5,512,963	3,558,778	730,364	426,405	426,405	426,405

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780							
e) Unassigned-Reserve fc 9789							
Unassigned/Unappropri 9790	1,392,459	5,512,963	3,558,778	730,364	426,405	426,405	426,405
Ending Fund Balance	1,392,459	5,512,963	3,558,778	730,364	426,405	426,405	426,405

Fund 21 accounts for the revenues and expenditures associated with Measure A and Measure D Bonds.

Fund 21 - Ending Fund Balance



Pacific Grove Unified School District

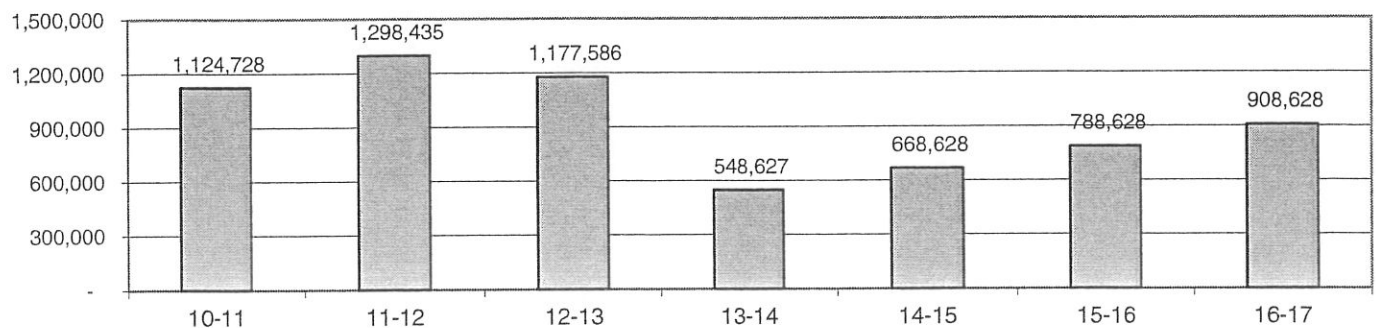
Fund 40 - Capital Outlay Projects Fund

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Budget	2015-16 Estimate	2016-17 Estimate
Beginning Fund Balance	1,107,482	1,124,728	1,298,435	1,177,586	548,628	668,628	788,628
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	72,658	187,032	244,036	345,477	270,000	270,000	270,000
Total Revenues	72,658	187,032	244,036	345,477	270,000	270,000	270,000
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000	4,728	4,132	66,596	58,424	50,000	50,000	50,000
Services 5000	33,220	9,193	125,949	51,282	50,000	50,000	50,000
Capital Outlay - Equipm 6000	17,463		172,341	864,730	50,000	50,000	50,000
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	55,412	13,325	364,886	974,435	150,000	150,000	150,000
Surplus (Deficit)	17,246	173,707	(120,849)	(628,958)	120,000	120,000	120,000
Transfers In (Out) 8900							
Ending Fund Balance	1,124,728	1,298,435	1,177,586	548,627	668,628	788,628	908,628

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780							
e) Unassigned/Unappropri 9790	1,124,728	1,298,435	1,177,586	548,627	668,628	788,628	908,628
Ending Fund Balance	1,124,728	1,298,435	1,177,586	548,627	668,628	788,628	908,628

Fund 40 includes revenues collected from David Avenue leases, expenditures authorized by the Board, and maintenance department expenses in excess of the program 6220 allocation. Certain revenues are being set aside for future repair of the High School track (\$116,000 in 2015) and the stadium field (\$713,000 in 2023). Rents received from the Middle School PAC and the High School stadium are being held in specific improvement accounts. The Board approved \$500,000 to help with the cost of construction of the new High School pool. On March 7, 2013 the Board also approved the purchase of new vehicles from Fund 40.

Fund 40 - Ending Fund Balance

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA per EC 42238.05(b) Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	2,001.10	2,001.10	1,943.20	1,943.20	(57.90)	-3%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA per EC 42238.05(b) Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA per EC 42238.05(b) Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	2,001.10	2,001.10	1,943.20	1,943.20	(57.90)	-3%
5. District Funded County Program ADA						
a. County Community Schools per EC 1981(a)(b)&(d)	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	8.26	8.26	7.69	7.69	(0.57)	-7%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year-NPS/LCI	0.53	0.53	0.86	0.86	0.33	62%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, District Funded County Program ADA (Sum of Lines A5a through A5e)	8.79	8.79	8.55	8.55	(0.24)	-3%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5f)	2,009.89	2,009.89	1,951.75	1,951.75	(58.14)	-3%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	21,869,606.00	21,919,993.00	13,072,457.27	21,919,993.00	0.00	0.0%
2) Federal Revenue		8100-8299	540,831.00	566,319.00	81,495.17	566,318.02	(0.98)	0.0%
3) Other State Revenue		8300-8599	2,537,759.00	2,607,354.00	1,375,793.34	2,607,353.17	(0.83)	0.0%
4) Other Local Revenue		8600-8799	801,916.00	1,150,949.00	813,005.16	1,150,948.01	(0.99)	0.0%
5) TOTAL, REVENUES			25,750,112.00	26,244,615.00	15,342,750.94	26,244,612.20		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	13,258,690.00	13,121,450.00	7,783,630.72	13,121,443.06	6.94	0.0%
2) Classified Salaries		2000-2999	4,614,180.00	4,478,932.00	2,641,665.82	4,478,920.22	11.78	0.0%
3) Employee Benefits		3000-3999	3,491,214.00	3,576,427.00	2,261,925.57	3,576,363.66	63.34	0.0%
4) Books and Supplies		4000-4999	806,495.00	1,348,863.00	586,757.66	1,348,856.22	6.78	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,619,241.00	3,436,695.00	1,257,658.29	3,436,691.76	3.24	0.0%
6) Capital Outlay		6000-6999	12,529.00	73,515.00	24,405.88	73,514.14	0.86	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	636,589.00	1,027,319.00	538,927.93	1,027,319.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(21,672.00)	(21,672.00)	0.00	(21,672.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			26,417,266.00	27,041,529.00	15,094,971.87	27,041,436.06		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(667,154.00)	(796,914.00)	247,779.07	(796,823.86)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	51,926.00	118,626.00	0.00	118,625.02	0.98	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	2.00	0.00	0.00	(2.00)	100.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(51,926.00)	(118,624.00)	0.00	(118,625.02)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	65,000.00	51,820.00	12,953.00	51,820.00	0.00	0.0%
3) Other State Revenue		8300-8599	580,000.00	580,000.00	0.00	580,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	550,000.00	567,145.00	127,175.70	567,145.00	0.00	0.0%
5) TOTAL REVENUES			1,195,000.00	1,198,965.00	140,128.70	1,198,965.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	651,424.00	653,183.00	301,190.76	653,181.34	1.66	0.0%
2) Classified Salaries		2000-2999	268,576.00	321,817.00	181,566.47	321,814.04	2.96	0.0%
3) Employee Benefits		3000-3999	185,000.00	166,389.00	86,560.49	166,375.71	13.29	0.0%
4) Books and Supplies		4000-4999	50,000.00	89,274.00	15,002.58	89,272.55	1.45	0.0%
5) Services and Other Operating Expenditures		5000-5999	40,000.00	46,738.00	23,760.21	46,737.36	0.84	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			1,195,000.00	1,277,401.00	608,080.51	1,277,381.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	(78,436.00)	(467,951.81)	(78,416.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	100,000.00	75,876.00	(12,018.00)	75,876.00	0.00	0.0%
4) Other Local Revenue		8600-8799	350,000.00	350,000.00	170,030.03	350,000.00	0.00	0.0%
5) TOTAL REVENUES			450,000.00	425,876.00	158,012.03	425,876.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	50,000.00	46,783.00	26,783.59	46,782.50	0.50	0.0%
2) Classified Salaries		2000-2999	210,000.00	225,977.00	133,726.97	225,975.60	1.40	0.0%
3) Employee Benefits		3000-3999	75,000.00	78,904.00	46,292.01	78,899.44	4.56	0.0%
4) Books and Supplies		4000-4999	18,000.00	18,000.00	1,907.28	18,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,000.00	1,000.00	0.90	1,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	40,000.00	40,000.00	0.00	40,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	21,672.00	21,672.00	0.00	21,672.00	0.00	0.0%
9) TOTAL EXPENDITURES			415,672.00	432,336.00	208,710.75	432,329.54		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			34,328.00	(6,460.00)	(50,698.72)	(6,453.54)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	56,780.00	0.00	56,779.22	(0.78)	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	56,780.00	0.00	56,779.22		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	170,000.00	170,000.00	54,195.11	170,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	16,000.00	16,000.00	4,603.85	16,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	340,000.00	340,000.00	141,693.72	340,000.00	0.00	0.0%
5) TOTAL REVENUES			526,000.00	526,000.00	200,492.68	526,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	225,000.00	238,781.00	141,729.92	238,780.63	0.37	0.0%
3) Employee Benefits		3000-3999	60,000.00	56,144.00	33,122.75	56,140.11	3.89	0.0%
4) Books and Supplies		4000-4999	265,000.00	260,500.00	147,071.16	260,500.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	8,500.00	13,000.00	8,752.97	13,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			558,500.00	568,425.00	330,676.80	568,420.74		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(32,500.00)	(42,425.00)	(130,184.12)	(42,420.74)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	32,500.00	42,420.00	0.00	42,419.80	(0.20)	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			32,500.00	42,420.00	0.00	42,419.80		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	95,000.00	93,372.00	93,372.00	93,372.00	0.00	0.0%
4) Other Local Revenue		8600-8799	6,000.00	6,000.00	1,817.16	6,000.00	0.00	0.0%
5) TOTAL REVENUES			101,000.00	99,372.00	95,189.16	99,372.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	50,000.00	50,000.00	35,255.86	50,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	50,000.00	469,021.00	439,234.50	469,021.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			100,000.00	519,021.00	474,490.36	519,021.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,000.00	(419,649.00)	(379,301.20)	(419,649.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	500.00	500.00	283.80	500.00	0.00	0.0%
5) TOTAL REVENUES			500.00	500.00	283.80	500.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			500.00	500.00	283.80	500.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	19,426.00	19,426.00	0.00	19,426.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			19,426.00	19,426.00	0.00	19,426.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,000.00	0.00	1,687.39	0.00	0.00	0.0%
5) TOTAL, REVENUES			1,000.00	0.00	1,687.39	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	783,376.00	33,375.33	783,375.33	0.67	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	102,090.00	13,914.60	102,090.00	0.00	0.0%
6) Capital Outlay		6000-6999	233,887.00	118,495.00	34,982.10	118,494.35	0.65	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			233,887.00	1,003,961.00	82,272.03	1,003,959.68		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(232,887.00)	(1,003,961.00)	(80,584.64)	(1,003,959.68)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	700,000.00	0.00	700,000.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	700,000.00	0.00	700,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	270,000.00	270,000.00	79,931.45	270,000.00	0.00	0.0%
5) TOTAL REVENUES			270,000.00	270,000.00	79,931.45	270,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	50,000.00	50,000.00	41,062.31	50,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	50,000.00	50,000.00	42,209.79	50,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	50,000.00	50,000.00	6,338.24	50,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			150,000.00	150,000.00	89,610.34	150,000.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			120,000.00	120,000.00	(9,678.89)	120,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8830-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

SUBJECT: Maintenance III Job Description

PERSON RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The District Administration recommends that the Board review and approve the job description revisions for the position of Maintenance III.

BACKGROUND/INFORMATION/DESCRIPTION:

The position of Maintenance III was last revised in 2006. Since that time, needs of the district have changed. This revision is recommended in order to bring the duties of the position current.

OPTIONS:

1. Approve the job description.
2. Approve the job description with additional recommended revisions.
3. Not approve the job description and provide alternative direction.

FUNDING:

No change. This position is currently accounted for in the budget.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION

Action/Discussion Item D

POSITION TITLE: MAINTENANCE III

DEFINITION: Under the direction of the ~~Maintenance/Grounds Foreman~~ Director of Facilities and Transportation, perform a variety of skilled and semi-skilled work in the construction, maintenance and repair of school buildings, grounds, and equipment. The class of Maintenance III is distinguished from the class of Maintenance II primarily by the ability to positively supervise and direct the work of others in addition to the higher degree of skill required in performing assigned work and the high degree of independence exercised in performing these duties. The work normally requires the use of journeyman's tools, and a journeyman's level of skill in at least one field. ~~Act as Foreman in absence of Maintenance Foreman.~~ Carries out the assignment plans of the Director of Facilities and Transportation in his/her absence.

ESSENTIAL FUNCTIONS: Duties may include, but are not limited to, the following:

- Report to the Director Facilities and Transportation, the progression of assigned projects performed by both maintenance staff and outside vendors/contractors.

Carpentry:

- Build or repair walls, partitions and miscellaneous wood structures.
- Repair and refinish all types of furniture and cabinets.
- Operate and maintain woodworking machines such as table saws, radial saws, planes, drill presses, etc.
- Apply Formica to desk tops and counters.
- Understand and repair lock and security systems.

Plumbing:

- Repair or replace toilets, urinals.
- Do pipefitting for water, steam, or gas, using iron pipe or copper pipe and tubing.
- Have experience and ability to use power equipment to clear and clean drainage systems.

Electricity:

- Install or repair electric service up to 115v for lighting and motor equipment.
- Repair or replace light fixtures.
- Install or replace electric motors.
- Repair or replace electric controls on heating systems such as aquastats, thermostats, operating and limit controls, low water cut off, and other safety switches.
- Maintain and repair motorized heat control valves.
- Replace or install time clocks.

Painting:

- Use brush roller or mechanical spray equipment to apply oil, latex base or enamel paint or to wood, metal, wallboard, stucco and other materials.

~~• Refinish furniture and cabinets.~~

- Responds to emergencies quickly and calmly and make appropriate decisions.
- Work with grounds and custodial personnel as appropriate in the performance of specific tasks.
- Use picks and shovels to dig trenches for underground wiring and pipelines.
- Repairs and/or installs new door locks when necessary.

Heating and Air conditioning:

- Clean, adjust and maintain heating and air conditioning units including filter replacements, checking pilot lights, etc.

Grounds:

- Confer with site staff regarding maintenance and grounds requirements

- Other duties as assigned.

POSITION TITLE: MAINTENANCE III, <i>Continued</i>
--

QUALIFICATIONS:**Knowledge of:**

- **Supervisory skills and techniques.**
- Methods, techniques and tools used in building repair.
- Methods, techniques and tools used in painting.
- Methods, techniques, and tools used in the installation and maintenance of electrical circuits, wiring and systems.
- Methods, techniques and tools used in HVAC maintenance.
- Qualities of various maintenance materials and their adaptability and usage in specific situations.

Ability to:

- **Effectively estimate the scope of work assignments and secure the necessary tools and materials to complete multiple assignments.**
- Skillfully and safely operate building trade equipment.
- Work from oral or written instructions and diagrams.
- Develop and maintain cooperative working relations with those contacted in the course of work.
- Work well independently and as part of a team.
- **Positively supervise and direct the work of others.**
- **Respond to emergency situations in a timely manner**

PHYSICAL REQUIREMENTS: of this position are, but not limited to the following:**Ability to:**

- Sit for extended periods of time.
- Stand in one area for extended periods of time.
- Stand and walk for extended periods of time.
- Ascend and descend steps.
- See, for purposes of reading work orders, diagrams, labels and other printed material.
- Hear and understand speech at normal levels.
- Communicate so others will be able to clearly understand normal conversation.
- Communicate using the telephone and radio.
- Push/pull, squat, turn, twist, bend, and stoop.
- Reach in all directions.
- Operate hand tools, mechanical equipment and power tools, as well as District vehicles, with safety and dexterity.
- Lift and carry up to 40 lbs. and to occasionally lift and carry equipment and supplies weighing up to 80 lbs.
- Think clearly and rationally to solve problems, make good judgments and decisions.
- Perform the essential functions of this position in an accurate, neat, and timely fashion.
- Ability to meet the travel requirements of this position.

WORKING CONDITIONS:

Outdoor and indoor working environments subject to bending, crouching, and kneeling in confined spaces such as attics and sub-floor areas; pushing/pulling of equipment and tools; reaching in all directions; long periods of standing/walking, and, with appropriate safety equipment, working with potentially hazardous materials/equipment, solvents, paints, grease, oil, and other chemicals.

POSITION TITLE: MAINTENANCE III, <i>Continued</i>
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LICENSE AND CERTIFICATES:

- Possession of a valid California Driver's license.
- Valid CPR/First Aid Certificate desirable.
- **Certification or licensing in carpentry, plumbing, electrical, and HVAC desirable.**

NOTE: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job. Pacific Grove Unified School District adheres to the provisions of the Americans with Disabilities Act regarding reasonable accommodation procedures.

Adopted by the Board of Education: August 3, 1995 (ref. 5331)
Revised and Adopted : Dec.14, 2006,

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION

Action/Discussion Item **FINAL**

POSITION TITLE: MAINTENANCE III

DEFINITION: Under the direction of the Director of Facilities and Transportation, perform a variety of skilled and semi-skilled work in the construction, maintenance and repair of school buildings, grounds, and equipment. The class of Maintenance III is distinguished from the class of Maintenance II primarily by the ability to positively supervise and direct the work of others in addition to the higher degree of skill required in performing assigned work and the high degree of independence exercised in performing these duties. The work normally requires the use of journeyman's tools, and a journeyman's level of skill in at least one field. Carries out the assignment plans of the Director of Facilities and Transportation in his/her absence.

ESSENTIAL FUNCTIONS: Duties may include, but are not limited to, the following:

- Report to the Director Facilities and Transportation, the progression of assigned projects performed by both maintenance staff and outside vendors/contractors.

Carpentry:

- Build or repair walls, partitions and miscellaneous wood structures.
- Repair and refinish all types of furniture and cabinets.
- Operate and maintain woodworking machines such as table saws, radial saws, planes, drill presses, etc.
- Apply Formica to desk tops and counters.
- Understand and repair lock and security systems.

Plumbing:

- Repair or replace toilets, urinals.
- Do pipefitting for water, steam, or gas, using iron pipe or copper pipe and tubing.
- Have experience and ability to use power equipment to clear and clean drainage systems.

Electricity:

- Install or repair electric service up to 115v for lighting and motor equipment.
- Repair or replace light fixtures.
- Install or replace electric motors.
- Repair or replace electric controls on heating systems such as aquastats, thermostats, operating and limit controls, low water cut off, and other safety switches.
- Maintain and repair motorized heat control valves.
- Replace or install time clocks.

Painting:

- Use brush roller or mechanical spray equipment to apply oil, latex base or enamel paint or to wood, metal, wallboard, stucco and other materials.
- Responds to emergencies quickly and calmly and make appropriate decisions.
- Work with grounds and custodial personnel as appropriate in the performance of specific tasks.
- Use picks and shovels to dig trenches for underground wiring and pipelines.
- Repairs and/or installs new door locks when necessary.

Heating and Air conditioning:

- Clean, adjust and maintain heating and air conditioning units including filter replacements, checking pilot lights, etc.

Grounds:

Confer with site staff regarding maintenance and grounds requirements

- Other duties as assigned.

POSITION TITLE: MAINTENANCE III, Continued

QUALIFICATIONS:**Knowledge of:**

- **Supervisory skills and techniques.**

- Methods, techniques and tools used in building repair.
- Methods, techniques and tools used in painting.
- Methods, techniques, and tools used in the installation and maintenance of electrical circuits, wiring and systems.
- Methods, techniques and tools used in HVAC maintenance.
- Qualities of various maintenance materials and their adaptability and usage in specific situations.

Ability to:

- Effectively estimate the scope of work assignments and secure the necessary tools and materials to complete multiple assignments.
- Skillfully and safely operate building trade equipment.
- Work from oral or written instructions and diagrams.
- Develop and maintain cooperative working relations with those contacted in the course of work.
- Work well independently and as part of a team.
- Positively supervise and direct the work of others.

Respond to emergency situations in a timely manner

PHYSICAL REQUIREMENTS: of this position are, but not limited to the following:**Ability to:**

- Sit for extended periods of time.
- Stand in one area for extended periods of time.
- Stand and walk for extended periods of time.
- Ascend and descend steps.
- See, for purposes of reading work orders, diagrams, labels and other printed material.
- Hear and understand speech at normal levels.
- Communicate so others will be able to clearly understand normal conversation.
- Communicate using the telephone and radio.
- Push/pull, squat, turn, twist, bend, and stoop.
- Reach in all directions.
- Operate hand tools, mechanical equipment and power tools, as well as District vehicles, with safety and dexterity.
- Lift and carry up to 40 lbs. and to occasionally lift and carry equipment and supplies weighing up to 80 lbs.
- Think clearly and rationally to solve problems, make good judgments and decisions.
- Perform the essential functions of this position in an accurate, neat, and timely fashion.
- Ability to meet the travel requirements of this position.

WORKING CONDITIONS:

Outdoor and indoor working environments subject to bending, crouching, and kneeling in confined spaces such as attics and sub-floor areas; pushing/pulling of equipment and tools; reaching in all directions; long periods of standing/walking, and, with appropriate safety equipment, working with potentially hazardous materials/equipment, solvents, paints, grease, oil, and other chemicals.

LICENSE AND CERTIFICATES:

- Possession of a valid California Driver's license.
- Valid CPR/First Aid Certificate desirable.
- **Certification or licensing in carpentry, plumbing, electrical, and HVAC desirable.**

NOTE: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job. Pacific Grove Unified School District adheres to the provisions of the Americans with Disabilities Act regarding reasonable accommodation procedures.

Adopted by the Board of Education: August 3, 1995 (ref. 5331)

Revised and Adopted : Dec.14, 2006

Revised: March 5, 2015

SUBJECT: Board Calendar/Future Meetings

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approve the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar, 2014/2015 School Year

Jan. 22	Regular Board Meeting ✓ Budget process begins ✓ Report on Governor's Budget Proposal ✓ Preliminary enrollment projection for 2014/16 ✓ Williams/Valenzuela Uniform Complaint Report	Community High School (School Site Visit)
Feb. 5	Regular Board Meeting ✓ Review of Governor's Budget Proposal ✓ Budget requests regarding staffing finalized (TBA) ✓ Budget projections and assumptions ✓ Possible personnel action presented as information ✓ Preliminary Review of Site Master Schedules	District Office
Mar. 5	Regular Board Meeting ✓ Week of School Administrator ✓ Second Interim Report ✓ Possible personnel action (RIF) ✓ Open House schedules reviewed	District Office
Mar. 19	Regular Board Meeting ✓ Budget projections and assumptions ✓ Class size guidelines ✓ Enrollment	District Office
Apr. 16	Regular Board Meeting ✓ Board Priorities for 2015/16 Instructional Program Design ✓ Budget Study Session scheduled if needed ✓ Review of Strategic plan and LCAP ✓ Williams/Valenzuela Uniform Complaint Report ✓ Review of Facilities Depreciation Schedule and Associated Budget	District Office
May 7	Regular Board Meeting ✓ Begin Superintendent Evaluation ✓ California Day of the Teacher ✓ Final Review of Site Master Schedules ✓ Draft 2015/16 Board meeting calendar, Aug. – Dec. ✓ Review of Strategic plan and LCAP	District Office
May 21	Regular Board Meeting ✓ Week of the CSEA Employee ✓ Retiree Reception ✓ Review Bell Schedule for 2015/16 ✓ Superintendent's evaluation ✓ Identify Board member representatives for graduation ✓ Review Facility Use Fee Schedule ✓ LCAP Public Hearing ✓ Review Governor's revised budget ✓ Present 2015/16 Budget	District Office
June 4	Regular Board Meeting ✓ Adopt budget for 2015/16 ✓ Recommend approval of LCAP ✓ Public hearing on budget ✓ Williams/Valenzuela Uniform Complaint Report ✓ Approve 2015/16 Board meeting calendar, Aug. – Dec. ✓ Complete Superintendent Evaluation	District Office
June 30	Regular Board Meeting ✓ Approval of contracts and purchase orders for 2015/16	District Office

SUBJECT: Facilities Use by Monterey Peninsula Country Club during the AT&T Golf Classic

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review the recent use of this facility in 2015, and provide direction on the future use of the Forest Grove-High School parking lot during the AT&T Golf Classic

BACKGROUND:

For many years, the District has approved a Facilities Use Permit for the use of the dirt parking lot which is next to the Forest Grove-High School parking lot on Forest Lodge Road during the AT&T golf tournament. Employees of the Monterey Peninsula Country Club park their cars in the dirt lot next to this parking lot and then shuttle vans pick them up and drive them to their jobs at the golf course.

INFORMATION:

The AT&T's use permit for the parking lot runs from Thursday through Sunday each year. Because the dirt lot is usually not large enough to accommodate all of the employee's cars, the AT&T is also allowed to use some spaces in the regular parking lot. However, the shuttle vans are instructed to only drive through the dirt lot.

This year, a District employee put up signs in the regular parking lot that said "AT&T Parking" and placed them on several of the light poles in the lot. The AT&T employees and shuttle drivers saw the signs and thought that they were supposed to park there. Once we called them, they sent their employees out to move their cars over to the dirt parking area.

FISCAL IMPACT:

None.

SUBJECT: Western Association of Schools and Colleges Mid-Cycle Progress Report for Pacific Grove Community High School

PERSON(S) RESPONSIBLE: Barbara Martinez, Principal

RECOMMENDATION:

The District Administration recommends that the Board review and discuss the 3-Year Mid-Cycle Report for the one-day visitation of the Western Association of Schools and Colleges.

BACKGROUND:

All high schools in the nation go through an accreditation process to assure standardization of instruction and program improvement so their graduates can attend 4-year higher education institutions. The Western Association of Schools and Colleges (WASC) is the organization that oversees the accreditation process. WASC sends a visitation committee during the process to talk with staff, students, and parents, and review the data. The committee will compile a mid-cycle progress report that addresses the changes and progress made on the recommendations and critical areas for follow-up, left by the previous full self-study visiting committee, that have been integrated into the school-wide action plans.

INFORMATION:

In February of 2012 Pacific Grove Community High School had a full self-study by a WASC visiting committee and received a 6-year accreditation. For the past 3 years we have addressed the changes and progress using the recommendations and critical areas for follow-up from the visiting committee's findings. Our action plans have been integrated with our Single Plan for Student Achievement and are based on the LCAP with direct ties to our District Strategic Plan. This report follows the format given by WASC for a Mid-cycle Report, responding to the progress, growth, and accomplishments over the last 3 years.

FISCAL IMPACT:

There are no direct costs for the mid-cycle visit. The school pays WASC an annual fee of \$820 and a revisit fee of \$760.



PACIFIC GROVE COMMUNITY HIGH SCHOOL MID-CYCLE PROGRESS REPORT

**435 Hillcrest Avenue
Pacific Grove, CA 93950**

Pacific Grove Unified School District

March 12, 2015

**Accrediting Commission for Schools
Western Association of Schools and Colleges**

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Action Plans See appendix A

I: Introduction and Basic Student/Community Profile Data

PACIFIC GROVE COMMUNITY HIGH SCHOOL VISION STATEMENT

- *Pacific Grove Community High School will:*
- *Provide students with the opportunity for high school graduation and pursuit of vocational goals and post high school education;*
- *Ensure competency in academic, critical thinking and problem solving skills;*
- *Maximize opportunities for students to develop the positive values of self-reliance, initiative, kindness, resourcefulness, creativity and responsibility;*
- *Maintain a learning situation which encourages the student to follow his or her own interests and pace. Recognize that the best learning takes place when the student, in partnership with staff, cultivates his or her own desire to learn and recognizes personal responsibility for the education process.*

EXPECTED STUDENT LEARNING RESULTS (ESLRs)

Pacific Grove Community High School's graduates will be:

•EDUCATED INDIVIDUALS WHO:

Demonstrate competence in reading, writing, math, science, social studies and technology.

•CRITICAL THINKERS AND PROBLEM SOLVERS WHO:

Think problems through by using relevant evidence or information to come to logical conclusions.

•INDEPENDENT AND COLLABORATIVE WORKERS WHO:

Set goals, organize time and tasks to meet deadlines, participate in group projects, and produce independent work that meets academic content standards.

•RESPONSIBLE CITIZENS WHO:

Are employable.

Understand and appreciate diverse cultures and points of view.

Understand and participate in the duties, rights and privileges of citizens in a democracy.

Understand the relationships between man and his environment.

•HEALTHY INDIVIDUALS WHO:

Have a strong sense of self-worth.

Practice respect for others.

The Community

Pacific Grove Community High School is the continuation high school which was established in 1971 for students deemed at-risk or who otherwise required an alternative to the comprehensive high school. In addition to Community High School, the district is comprised of two elementary schools, a middle school, a comprehensive high school, and an adult school. The district is 3.3 square miles, covering the city of Pacific Grove and a portion of Pebble Beach.

The school district serves an area which is mainly upper middle-class in a tourist-oriented residential community. Most people are employed in service industries, although there is a significant military presence in the area. The Defense Language Institute and the Naval Post Graduate School are located nearby and we have students from families employed there.

The area has many fine restaurants, hotels and golf courses. Many tourists are attracted to the beautiful coastline, the AT&T golf tournaments, antique car shows, Laguna Seca Raceway and numerous festivals.

The School

The majority of Pacific Grove Community High School's students come to us behind in credits and lacking basic study skills. Many have emotional and behavioral challenges. It is our mandate to address these self-esteem and life skill issues, while offering a curriculum which meets Common Core State Standards, ESLRs and assists students in passing the CAHSEE. Increasing parent participation is an ongoing challenge. We are continually working on improving our image to the community. Our commitment to improving our program will help us to continue to expand the support our program receives from our stakeholders and district.

Staff

The staff at Pacific Grove Community High School consists of two full-time certificated instructors, a part-time certificated Resource Specialist, a part-time Resource Aide, and a part time administrative assistant. The principal of Pacific Grove Adult School is also the principal of Community High School and the Director of Safe Schools for Pacific Grove Unified School District.

In addition, Community High School offers students numerous services from off-site specialists:

- A College/Career Counselor, shared with Pacific Grove High School, meets with students twice a month.
- A counselor from Community Human Services Super Teens program meets with students 3 hours a week.
- A county mental health counselor meets with select students as needed.

Our staff is able to provide a small class setting to students, which facilitates individualized instruction, as well as the opportunity for students to focus on diverse subjects during the school day. Teachers lead classes in group instruction and help students with individual and group projects. To meet the individual needs and learning styles of our students, teachers employ a variety of learning activities, strategies and assessments. Our curriculum integrates technology, online learning, multi-media, hands-on projects, and the Common Core State Standards.

School Schedule

Students attend school five days a week, at least three and a half hours a day (17.5 hours/week). During direct instruction on Tuesdays and Thursdays students are split into two one-hour classes; one-half of the students attend English/social studies with interdisciplinary math/science, while the other half attend math/science with interdisciplinary English/social studies. After a fifteen minute break, the students rotate to the other class. During the remaining 45 minute period, students attend a physical education class or continue to work on needed subjects or electives. On Mondays, Wednesdays and Fridays students pursue their Individualized Learning Plan goals with teacher assistance, work on credit recovery goals, an opportunity to meet with the Resource teacher, receive counseling from our counselor through Community Human Service, or meet with the College/Career Counselor concerning career goals. Mondays and Wednesdays also offer opportunities for speakers, field trips, etc.

Pacific Grove Community High School offers a morning session, an afternoon session, or all day. Students attending the morning session are in school from 9:00 to 12:30. The afternoon session runs from 11:00 to 2:30. This session is for those students who are enrolled in a CTE class at Pacific Grove High School, or would benefit from more personal attention from staff, or those who have been unsuccessful in the morning session due to behavioral, tardy or attendance issues. Students with a credit deficiency should attend school for both the morning and afternoon sessions.

Enrollment

Enrollment at Community High School has fluctuated throughout the years. Each school year sees an increase in enrollment as the year progresses. It builds as more students look for alternative education options, as opposed to the comprehensive high school. Our student population at the time of writing is twenty-three; seventeen boys and six girls. Thirteen students are in the 12th grade on track to graduate, eight students are in 11th grade, and two students are in 10th grade.

For 2014-2015:

- There are five students with a medical alert. Two with specific allergies, two with asthma, and one with a heart murmur. The District employs a full time nurse, and three health aides to monitor students.
- Five students have IEPs monitored by the school Resource Specialist.

Language Proficiency

All students in the past 8 years have been fluent English proficient and no students have taken the California English Language Development Test (CELDT). An English Language Development (ELD) class is available at Pacific Grove High School if needed.

Socio- Economic Status

5 of 22 students at Pacific Grove Community High School are currently on the free and reduced lunch program. Often-times students do not eat breakfast and this meal is the first meal of the day for them.

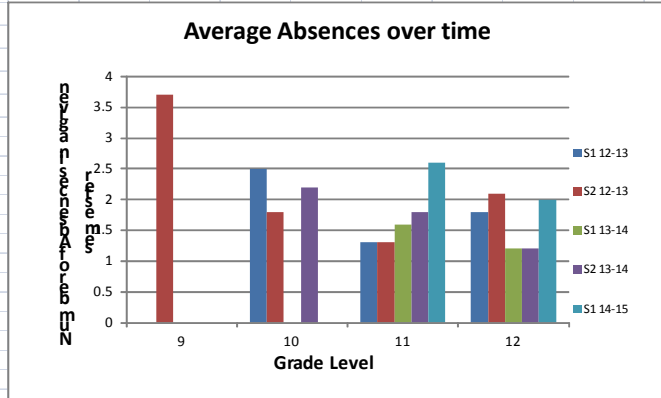
Attendance: Absences

Absences

	S1 12-13	S2 12-13	S1 13-14	S2 13-14	S1 14-15
9	n/a	3.7	n/a	n/a	n/a
10	2.5	1.8	n/a	2.2	n/a
11	1.3	1.3	1.6	1.8	2.6
12	1.8	2.1	1.2	1.2	2

Table 1.3

Table 1.3 demonstrates that over the course of three years the students averaged less absences as the grade levels move up. Again, one or a few students can markedly change the statistics in a small school setting.



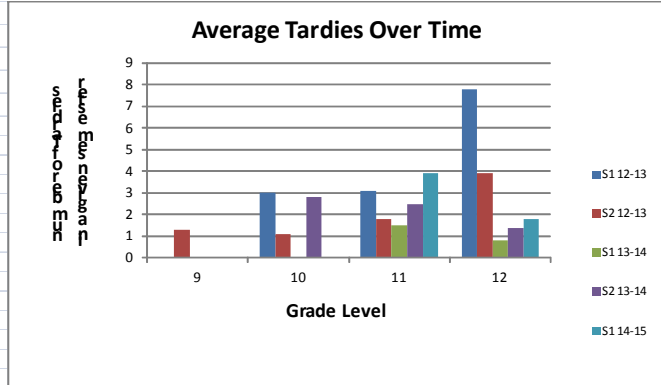
The above table demonstrates that over the course of three years the students in each grade level averaged fewer absences.

Attendance: Tardies

Tardies	S1 12-13	S2 12-13	S1 13-14	S2 13-14	S1 14-15
9	n/a	1.3	n/a	n/a	n/a
10	3	1.1	n/a	2.8	n/a
11	3.1	1.8	1.5	2.5	3.9
12	7.8	3.9	0.8	1.4	1.8

Table 1.2

Table 1.2 represents the average number of tardies the students received over the course of three years. There were individual students in the last 3 years that profoundly affected the average tardies. The chart shows that there is not enough information as a group regarding the trend in tardies for semesters 1 and 2. It does show how significant one, or a small group of students can drive the statistics in a small school setting.



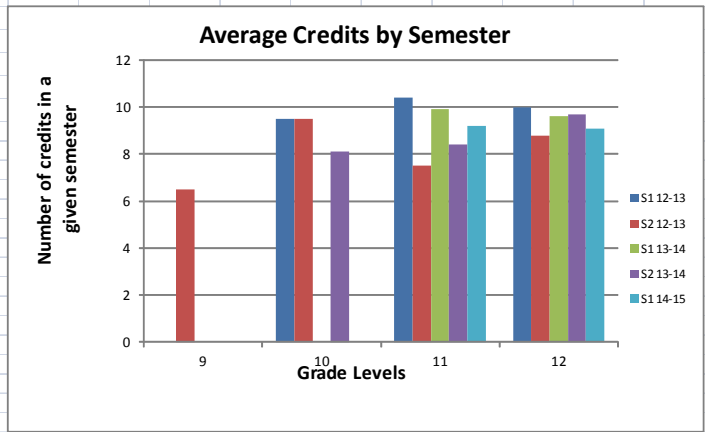
The above Tardies table represents the average number of tardies the students received over the course of three years. As the Tardy graph illustrates, the small sample size can allow one or two students to change the graph dramatically.

Credits

Round Averages and Data Analysis					
credits	S1 12-13	S2 12-13	S1 13-14	S2 13-14	S1 14-15
9	n/a	6.5	n/a	n/a	n/a
10	9.5	9.5	n/a	8.1	n/a
11	10.4	7.5	9.9	8.4	9.2
12	10	8.8	9.6	9.7	9.1

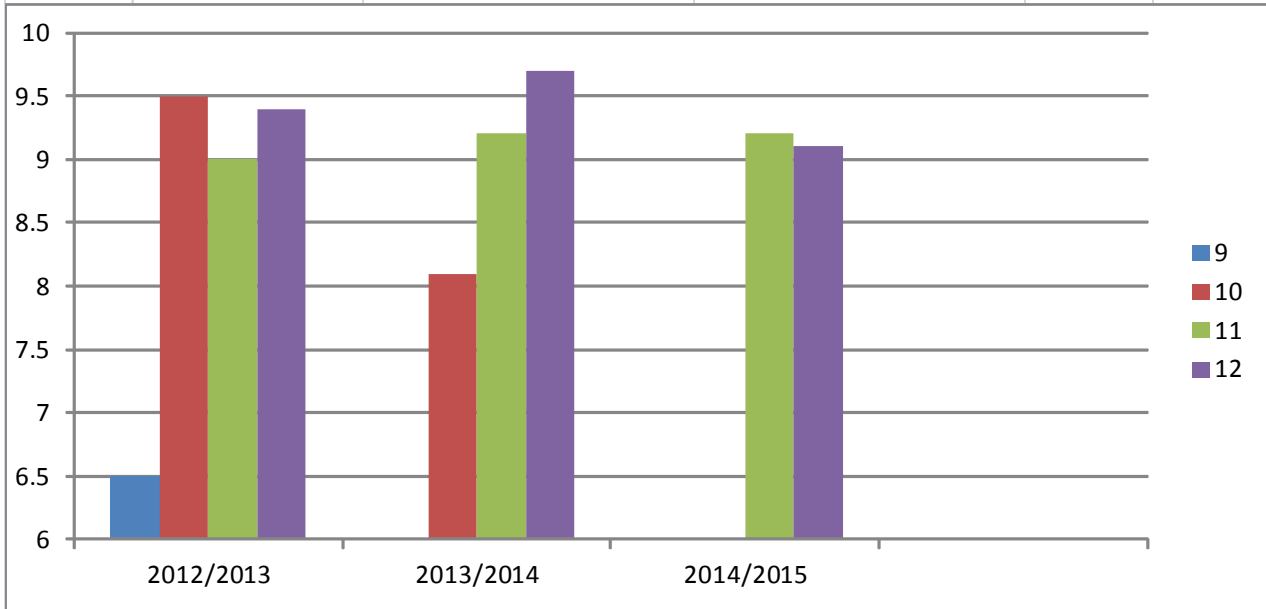
Table 1.1

Table 1.1 shows the average number of credits the students received in each grade level over a period of three years. This table demonstrated that the 12th graders showed their performance to stay about the same level each semester for the last three years. The 10th graders in 12/13 were high performing over the next 2 years. The 11th graders performed slightly worse during the second semesters of the two year period calculating both semesters. There was no significant information regarding the 9th grade class.



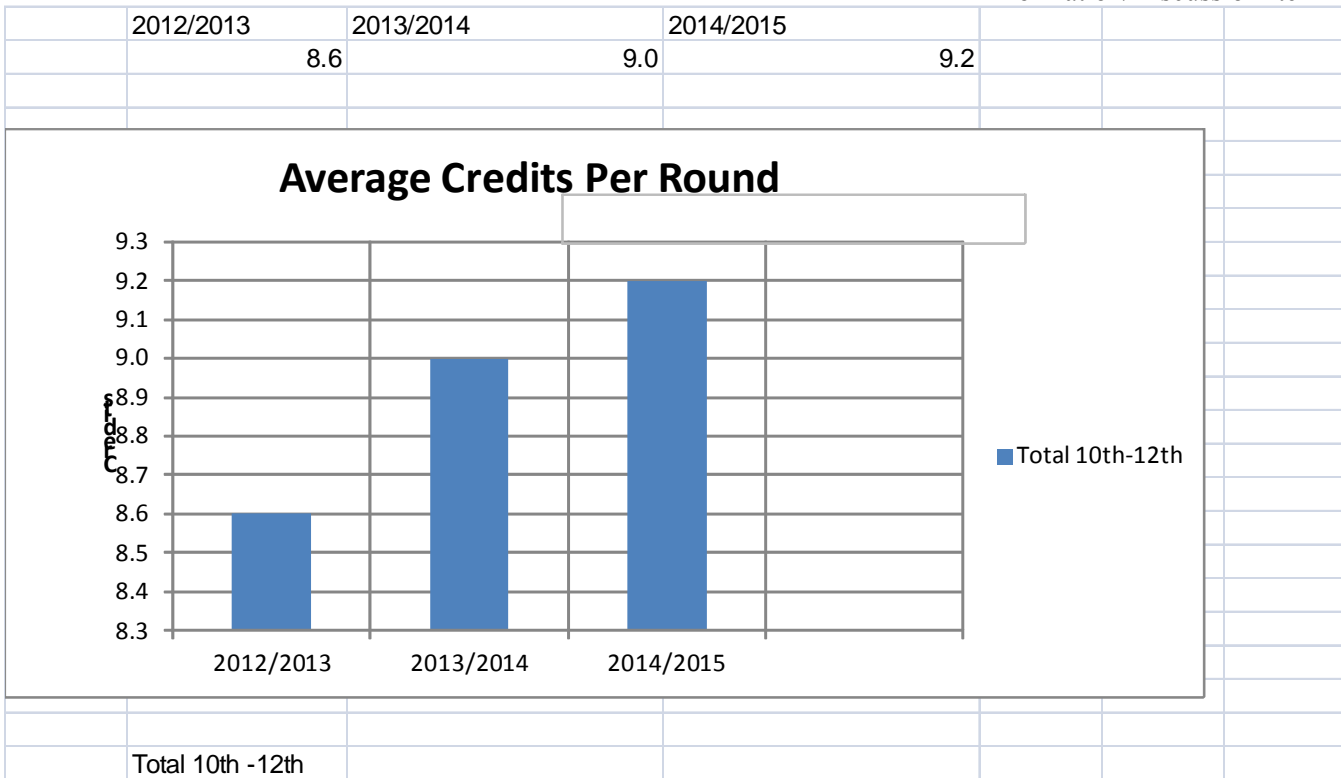
Average Credits Earned by Round

	2012/2013	2013/2014	2014/2015
9	6.5		
10	9.5	8.1	
11	9	9.2	9.2
12	9.4	9.7	9.1



Total 10th-12th

At Pacific Grove Community High School in order to meet the credit requirement each student must earn at least 9 credits per grading period (6 times per year). Students who are behind in credits will have a higher minimum number of credits to earn each grading period. Every week extra credits can be earned after school hours. Any student may earn as many credits as he/she is capable of earning.



PACIFIC GROVE COMMUNITY HIGH SCHOOL STUDENT SURVEY 2013-2014

In General...	Disagree				Agree
I feel safe at school	1	2	3	4	5 59%
I am academically challenged at school	1	2	3	4 31%	5
I am treated with respect by school personnel	1	2	3	4	5 59%
I treat school personnel with respect	1	2	3	4	5 62%
I am treated with respect by other students	1	2	3	4 41%	5
I treat other students with respect, regardless of differences	1	2	3	4	5 48%
I feel successful at school	1	2	3	4 38%	5 34%
I like to learn	1	2	3	4	5 38%
I am doing my best in school	1	2	3	4 38%	5 38%
Students have opportunities to learn from each other	1	2	3	4 48%	5
My parents give me the support I need for school success	1	2	3	4	5 41%
For the most part, my teachers...					
Expect students to do their best	1	2	3	4	5 62%
Listen to my ideas	1	2	3	4	5 59%
Care about me as a person	1	2	3	4	5 62%
Give me individual attention when needed	1	2	3	4	5 66%
Help me plan my courses to meet my graduation goals	1	2	3	4	5 72%
I have confidence in my...					
Ability to read	1	2	3	4	5 55%
Ability to write	1	2	3	4 34%	5 38%
Ability with mathematics	1	2	3	4 34%	5 28%
Ability to present information	1	2	3	4	5 34%
Technology skills	1	2	3	4 48%	5
Ability to research and process information	1	2	3	4 48%	5
Ability to learn on my own outside the classroom	1	2	3	4	5 55%
Ability to think creatively and solve complex problems	1	2	3	4	5 59%
At School, I...					
Am learning practical skills	1	2	3	4	5 45%
Am learning to study on my own	1	2	3	4 31%	5 38%
Feel that racism or prejudice is not an issue	1	2	3	4	5 66%
Feel that sexual harassment is not an issue	1	2	3	4	5 62%
Think drugs and alcohol are not an issue	1	2	3 45%	4	5 41%

II: Significant School Changes and Developments

Several significant changes have occurred since Pacific Grove Community High School's last WASC visit in February, 2012. They are described in the following pages:

Changes in Leadership and Staffing

Since the last WASC visit, there has been turnover in leadership at Pacific Grove Community High School. Our current principal joined the team in October of 2013 when the school district promoted and shifted site principals to different school locations. Since 2009 our school has had three principals. Only one staff member, our Teacher in Charge, who was here during the last WASC visit has remained and continues to be a vital member of the team. At the time of our last report, our administrative assistant was out on medical leave and a long term substitute was part of the focus on learning team.

Other staff changes since our last report include the addition of a new English/Social Sciences teacher who joined the staff in 2012. Community High continues to provide college and career counseling services to students. Our college and career counselor continues to provide students instruction on using Naviance and for coordinating regularly scheduled college presentations throughout the year.

Loss of an Academic Counselor

During the 2011-2012 school year students had access to an academic counselor who would analyze transcripts and meet with students to make sure they were on track for graduation. Currently, our Teacher in Charge analyzes student transcripts, verifies GPA, and consults with counselors at the comprehensive high school and Independent Study Program to address student needs and progress. Teachers meet with new students individually and set up classes for them according to credits and grades on transcripts.

Our Career Counselor works with students on our online college and career readiness program, Naviance, which helps connect academic achievement to their post-secondary goals. She also arranges for college presentations throughout the year.

Changes in Enrollment

Our enrollment at PGCHS ebbs and flows each school year. Student enrollment for the 2012-2013 school year was 27 with 7 graduates. The 2013-2014 school year enrollment was at 33 students with 14 graduates. This year we have 23 students enrolled with 13 seniors on track to graduate. Even though our district is basic aid, we receive our funding by enrollment numbers.

School and District Changes

Pacific Grove Unified School District has made a commitment to focus on the implementation of Common Core State Standards (CCSS) and the Cycle of Professional Learning. This shift has created a change in focus for our district-wide professional development. Now, the majority of the professional development time is

dedicated to meeting with our Instructional Learning Teams (ILT) where grade level/content specific teams unpack the new standards, and discuss best practices in lesson delivery of the CCSS. Working in collaboration with our comprehensive high school we have focused our efforts on instructional strategies related to our progress in the common core. Our focus at Community High School has been on practice with complex test, academic language, depth of knowledge questioning techniques and use of academic discourse in the classroom. Our required Individual Learning Projects requirement for graduation increase student's ability to apply CCSS to real world situations by providing differentiated projects and activities.

We have made positive changes in curriculum at Community High School since our last WASC visit. To offer more opportunity for our students to explore career options, we have increased our Vocational Education graduation requirement to 5 credits from 2.5, and added a Vocational Educational Portfolio to the required Individual Learning Project list : Common Core State Standards-based (CCSS) checklist of items students independently complete prior to graduation; includes career and interest surveys, goal setting, career field research, resumes, cover letters, job and college applications, and mock interviews. The curriculum aligns with ELA Career Readiness indicators and reflects 21st Century Skills. We have streamlined the curriculum so that students can work independently, but still research, collect, and compile information that will make them more viable, and potentially more successful, candidates for college and career success in the 21st Century.

In addition, we have increased our offerings of online courses to serve students for not only credit recovery, but for supplemental coursework as well. New staff attended a conference to review Odysseyware (an online learning service), as well as a training on Acellus (the system currently in place in the district); after opting to continue with Acellus, staff completed an online teacher training class and made changes to the implementation of the system; also revised credit policies and have contacted others using Acellus in the district in order to align district policies re: online courses.

Staff met with the district trainer for Illuminate on 9/17/15 and on 10/27/15 for training on how to use the Illuminate system; have successfully administered a variety of formative exams this school year. As a part of the Illuminate training, CAHSEE diagnostic exams are being used, in conjunction with transcripts, to determine class placement at intake and target areas for individualized instruction and intervention. To aid in remediation of math concepts, students may take assessments or hone math skill with an online remediation program, ALEKS.

Changes in Communication

In an effort to address our communication goal as outlined in our action plan, the students and staff have increased the number of ways we get information out to our families and community. Students have created a site Facebook page which highlight activities and current events. With the oversight of staff, students regularly update the site website with new information. Gradebook Wizard is available to parents and students to access progress in classes. In addition, Community High School publishes a newsletter every 6 weeks and offers articles to the Pacific Grove Unified School District Newsletter as well. To increase parent involvement, we host a yearly district school board meeting at our school site. Parents attend and participate that same night in a student showcase of work and have the opportunity to address the school board during public session. Increasing and improving our online presence not only allows more access to our school for community members, parents, and students, but also facilitates our collection of data to inform us of the success rates of our students following graduation (how many are employed, how many attend and graduate from college, those who may want to mentor current students, etc.). The newsletter increases parent-awareness of school activities.

III: Process for the Development of the Progress Report

Community High School utilized monthly staff meetings along with school site council meetings to respond to questions and discuss progress on our previous WASC critical areas for follow up. Parent involvement and feedback was reflective during our school site council meetings as well as by a survey they completed during our school Expo. Students were given the opportunity to discuss and provide input in addressing our critical areas as well.

Our component goals as written in our Single Plan for Student Achievement (SPSA) are based on both our WASC report and Local Control Accountability Plan (LCAP) and all have direct ties to our District Strategic Plan. Findings from our initial visit and accreditation term as determined by WASC were reported to the governing board as well as our action plan to address our critical areas of follow up.

Admin reviewed WASC goals to the PGUSD Board of Education on January 22, 2015. On March 5, 2015 the final Progress Report for review and/or approval will be presented to the PGUSD Board of Education.

IV: Progress on the Critical Areas for Follow-up within the Action Plan

Pacific Grove Community High School Schoolwide Critical Areas for Growth

1. Continue to explore ways to increase the time students have access to the counselor.

Academic counseling is accessed through the Lead Teacher, with additional consultation of the comprehensive high school's counselors. We have a more defined and strengthened Individual Learning Plan (ILP) where both teachers meet with students every six weeks to develop an academic plan for the next six weeks. Vocational goals and possible job shadowing is discussed as well as the student's Community Service requirement, college classes, and online classes or other curricula.

A personal counselor through Community Human Services is available to meet with students each week as needed.

The Career Counselor from Pacific Grove High School meets with students to evaluate career goals using Naviance College and Career Readiness Solutions. Students research vocational interests and aptitudes, and fill out FAFSA applications. ACTION PLAN III

2. Develop and implement formative assessments and benchmarks.

Staff has been using Illuminate CAHSEE diagnostic assessments for English and math twice per year to inform instruction and evaluate progress.

This year we will begin using SBAC interim assessments in Illuminate to evaluate student performance on these new tests.

Assessment and Learning in Knowledge Spaces (ALEKS), an adaptive math program is proving effective with its continuous assessment system. ACTION PLAN II

3. Provide staff with time to disaggregate and analyze data from formative and benchmark assessments.

Teachers and staff meet daily to discuss students, curriculum, and testing. Teachers evaluate ILPs weekly to gauge student's academic progress.

District technology and curriculum directors assist teachers with inservices on testing and assessment programs. Both teachers are member of the Instructional Leadership Team (ILT) in the district and have attended observations and collaborations with the comprehensive high school, middle school, elementary schools, and local community college.

Use of online programs, such as Acellus, Illuminate, and ALEKS generate student achievement data. ACTION PLAN II

4. Explore options in the master schedule to provide students with the opportunity to receive more direct instruction.

The school's direct instruction has been broadened and expanded, occurring every Tuesday and Thursday mornings in English/social studies and sciences/math. Teachers plan and execute collaborative teaching, exploring a topic from several perspectives. For instance, lessons include chemistry, rocketry, and momentum formulas and experiments. The garden school also lends itself to direct instruction.

Projects and assignments generated by direct instruction generally account for at least half of each student's weekly work. Due to the small teaching staff and the scope of subject areas much of the curriculum is administered as individual and group projects. ACTION PLAN II

5. Progress with Common Core

The English Language Arts (ELA) and Social Sciences curriculum has fully transitioned to align with the CCSS, and has incorporated 21st Century approaches to all instruction and assigned work. The scope and sequence of all math in grades 6-12 is in transition at this time with the use of ALEKS courses which are aligned with CCSS. Science has started to implement Next Generation National Science Standards and continues to focus on a project-based curriculum.

- Impact:** Instruction does and will continue to reflect new/increased expectations for student learning and outcomes. More complex assignments that require critical & complex problem-solving, effective group communication and inventive thinking have all been added to the curriculum. Instructional Leadership Team (ILT) strategies on deep reading and meaningful intellectual discourse are utilized. ACTION PLAN II

Action plan summary:

- 1.Create a culture that establishes positive and healthy values
- 2.Increase academic success for all students
- 3.Increase and facilitate stronger college and career

V: Schoolwide Action Plan

The small size of Pacific Grove Community High School and staff facilitates follow-through on the action plans due to all staff being intimately involved in the creation of the plans. Our Single Plan for Student Achievement (SPSA) and WASC plan are integrated and focused on student achievement through our action plans.

Action plan summary:

1. Create a culture that establishes positive and healthy values
2. Increase academic success for all students
3. Increase and facilitate stronger college and career

Action Plan 1

Weekly personal counseling is available onsite to all students from Community Human Services.

To increase self-esteem and team building a new and expanded physical education program has been developed with a grant received from PG Pride. We have purchased new equipment to realize this goal.

The plan for our new health class was revised because of a lack of funding for materials and a kitchen. The new “hybrid” online/direct instruction course features a standards-based online health curriculum. This is blended with a “soil to table” nutrition program centered around our garden school to be put in place this year.

Action Plan 2

Our district purchased Illuminate for tracking data and teachers have given CAHSEE diagnostic tests for each of our students twice per year to inform instruction.

This year we will be utilizing SBAC diagnostic tests to prepare for and introduce students to this new type of testing.

Action Plan 3

CTE classes in the district proved not to attract or benefit our students, so students were encouraged to take concurrent classes at Monterey Peninsula Community College (MPC) for academic and vocational interests. This also familiarized students with the college and enrollment procedures and promotes future attendance.

We have begun coordinating with MPC on creating internships with the COOP Internship Program. Interested students can take a one to three credit course and receive valuable vocational experience.

A mentor from Community Hospital of the Monterey Peninsula (CHOMP) has volunteered to help our students investigate their vocational interests.

Appendix A

Action Plan 1: Create a culture that establishes positive and healthy values.

Rationale: Critical Need: The results from the California Healthy Kids Survey (CHKS) showed some students were engaging in destructive behaviors.

ESLRs Addressed:

HEALTHY INDIVIDUALS WHO:

- Have a strong sense of self worth.
- Practice respect for others.
- Resolve conflicts through positive action.

Activity/Tasks	Person Responsible	Resources	Assessment	Timeline 2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Expand and deepen the health curriculum	Staff Curriculum department School Board	SPSA Textbook funds	CHKS Student work	Research and evaluate health materials	Research and evaluate health materials	Approval of course outline by school board	Assess; Use Acellus – Health and nutrition class (5 credits)	→	→
Create a nutrition program centered around the garden school	Staff	SPSA Site Funds	CHKS Student projects	Research appropriate cooking facilities; No funding for kitchen	Set up Cooking area – not kitchen; Wrote grant for PG Pride	Grant approved; Purchased supplies & equipment	Modify as needed	→	→
Expand field trips and guest speakers to include: Suicide prevention, AA, Safe place, Gyms, martial arts etc. Weekly personal counseling w/Community	Staff Career Counselor Child/Family Counselor	SPSA Site Funds Student Services	CHKS	Plan regular field trips and speakers	Assess And modify to meet new/ever changing demographics See update of field trips and presenters	→	→	→	→

Human Services									
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Action Plan 2: Increase Academic Success for All Students.

Rationale: Critical Need: Data has shown below grade level scores in Math and the need to create a more robust and diverse curriculum for all students.

ESLRs Addressed:**EDUCATED INDIVIDUALS WHO:**

- Demonstrate competence in reading, writing, math, science, social studies and technology

CRITICAL THINKERS AND PROBLEM SOLVERS WHO:

- Think problems through by using relevant evidence or information to come to logical conclusions

INDEPENDENT AND COLLABORATIVE WORKERS WHO:

- Set goals, organize time and tasks to meet deadlines, participate in group projects, and produce independent work that meets academic content standards

Activity/Tasks	Responsible person(s) involved	Resources	Assessment	Timeline	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
				2012-2013					
Utilize data more efficiently to facilitate student success	Staff District Curriculum Director	Curriculum Funds	District to purchase new Data Management System	District looking at programs	Purchase, inservice and implementation of program.	Administered CAHSEE diagnostic as formative assessment (beginning and mid-year)	Implement SBAC interim assessments w/grades 10 and 11	→	→
Using SBAC and CAHSEE diagnostic on Illuminate	Teachers				Illuminate training completed				
-ILP modification to include achievement data	Staff Administrator	Site Funds	Area of centralized data to be updated and	Design and improvement of	ILPs sent home to parents who cannot	→	→	→	→

-Create “Wall of Data” in hallway			displayed	ILPs	attend				
Activity/Tasks	Responsible person(s) involved	Resources	Assessment	Timeline 2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Access tutoring opportunities at comprehensive high school	Staff Administration	Tutoring classes in place at PGHS	Student grades and diagnostic tests	Encourage students to take advantage of tutoring at PGHS	Ongoing	→	→	→	→
Align curriculum with common core standards	Staff, School Board Approval	Professional Development at district to county level	Completed and approved course description	Create Science course outline	Using Next Generation Science Standards (NGSS)	ALEKS for math; aligned w/CCSS English & social studies; aligned w/CCSS and 21 st Century Skills	Create science course outlines with NGSS	→	→
Utilize more online course opportunities	Staff, District Curriculum director	Site funds, District curriculum funds	Number of completed courses and grades	Increase efforts to encourage students to take online courses	Acellus for credit recovery	Acellus expanded for credit recovery and academic classes	→	→	→

Action Plan 3: Increase and facilitate stronger college and career preparation.**Rationale: Increase and facilitate stronger college and career preparation.****ESLRs Addressed:** Students will be educated individuals who are employable, responsible citizens

Activity/Tasks	Person Responsible	Resources	Assessment	Timeline 2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Expand and refine vocational education class. Increase credits from 2.5 to 5.	Staff	Site funds	New course description	Research vocational curriculum	Completed course checklist for vocational education; aligned to CCSS ELA Career & College Readiness Standards	Fully implemented new course checklist; added community mentors & job shadowing	MPC COOP Program offered to students	→	→
Increase number of students taking concurrent classes at Monterey Peninsula College	Staff	Site funds	Increase in number of students taking classes.	Counselor will schedule appointment with students to discuss MPC classes	Fieldtrip to CSUMB completed; 6 additional colleges presented options to students for concurrent and post HS enrollment	Fieldtrip to MPC; 5 additional colleges presented options to students. Assisted students with college applications; ¼ of students concurrently enrolled @ MPC	→	→	→

Increase number of students participating in C.T.E. classes.	Staff	Site Funds	Increase in number of students taking classes.	Schedule visit from P.G.H.S. C.T.E. Facilitator	CTE class offerings discontinued; added monthly guest speakers & use of online Career Exploration system (Naviance) via Career Counselor.	Increased community mentors, concurrent college enrollment, continued monthly guest speakers, and individualized opportunities to work with community members in career interest	→	→	→
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NOTES

SUBJECT: Review of Extracurricular Activities

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and provide feedback on the funding of extracurricular activities.

BACKGROUND:

The District continues to provide several types of extracurricular activities for students. Some of these activities are funded through fundraisers and/or donations and are tracked in the Associated Student Body (ASB) accounting system. Other activities, such as the Music program, are funded from the General Fund.

INFORMATION:

Please see the attached spreadsheet.

FISCAL IMPACT:

None, this item is for discussion only.

Pacific Grove Unified School District

Extracurricular Activities

Activity	Students	Funding	\$/Student
1 Football	79	\$ 14,247.27	\$ 180.35
2 Volleyball	28	\$ 4,193.13	\$ 149.75
3 Cross Country	40	\$ 4,555.00	\$ 113.88
4 Boys Basketball	36	\$ 3,079.55	\$ 85.54
5 Girls Soccer	22	\$ 5,447.33	\$ 247.61
6 Girls Golf	11	\$ 1,935.81	\$ 175.98
7 Cheerleading	12	\$ 4,198.92	\$ 349.91
8 Dance Team	25	\$ 2,469.53	\$ 98.78
9 Boys Soccer	36	\$ 4,038.71	\$ 112.19
10 Girls Basketball	22	\$ 3,020.00	\$ 137.27
11 Wrestling	20	\$ 3,200.00	\$ 160.00
12 Softball	13	\$ 8,653.08	\$ 665.62
13 Baseball	19	\$ 5,255.82	\$ 276.62
14 Boys Golf	8	\$ 800.00	\$ 100.00
15 Lacrosse	18	\$ 1,848.46	\$ 102.69
16 Boys Tennis	8	\$ 1,574.91	\$ 196.86
17 Girls Tennis	waiting for info		
18 Chess Club	8	\$ -	\$ -
19 Fellowship of Christian Athletes	12	\$ -	\$ -
20 Knitting Club	2	\$ -	\$ -
21 Tomadachi Club	5	\$ -	\$ -
22 My Life	10	\$ 80.72	\$ 8.07
23 My Strength	10	\$ -	\$ -
24 National Honor Society	50	\$ 1,500.00	\$ 30.00
25 National Honor Art Club	15	\$ 2,000.00	\$ 133.33
26 Science Club	15	\$ -	\$ -
27 Operation Yellow Ribbon	5	\$ 232.75	\$ 46.55
28 Gay-Straight Alliance	6	\$ -	\$ -
29 Natural High Club	15	\$ -	\$ -
30 PG Players (musical)	20	\$ 2,000.00	\$ 100.00
31 Play Production (drama)	20	\$ 5,000.00	\$ 250.00
32 Model UN	8	\$ -	\$ -
33 Digital Arts Club	12	\$ -	\$ -
34 Funding Futures	8	\$ 114.00	\$ 14.25
35 Music/Concert Band/Orchestra	334	\$ 372,877.00	\$ 1,116.40

SUBJECT: Future Agenda Items

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the March 5, 2015 Regular Board Meeting:

- Special Education Transition Program Proposal
- Update on State Testing and Reporting
- Update on School Resource Officer
- Update on Use of Technology at Sites (Fall 2015)