

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*Tony Sollecito, President
John Thibreau, Clerk
Debbie Crandell
John Paff
Bill Phillips
Rachel Biggio, Student Rep*

DATE: Thursday, August 20, 2015

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: District Office – Jessie Bray Conference Room
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- 1. Conference with Legal Counsel - Existing Litigation.
- 2. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2015/16; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
- 3. Conference with Labor Negotiators – Superintendent employment contract for 2015/16; public school employer and its designated representatives: Tony Sollecito, Board President and John Thibreau, Board Clerk [Gov. Code §54957.6]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. **RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Conference with Legal Counsel - Existing Litigation.
2. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2015/16; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
3. Conference with Labor Negotiators – Superintendent employment contract for 2015/16; public school employer and its designated representatives: Tony Sollecito, Board President and John Thibeau, Board Clerk [Gov. Code §54957.6]

B. Pledge of Allegiance

IV. **COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. **CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Minutes of June 30, 2015 Regular Board Meeting

Recommendation: (Ralph Gómez Porras) Approval of minutes as presented.

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- B. Certificated Assignment Order #1 10
Recommendation: (Billie Mankey) The administration recommends adoption of Certificated Assignment Order #1.
- C. Classified Assignment Order #1 13
Recommendation: (Billie Mankey) The administration recommends adoption of Classified Assignment Order #1.
- D. Acceptance of Donations 16
Recommendation: (Rick Miller) The District Administration recommends that the Board approve acceptance of the donations.
- E. Out of County or Overnight Activities 17
Recommendation: (Rick Miller) The Administration recommends that the Board approve or receive the request as presented.
- F. Warrant Schedules No. 561 and 562 22
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- G. Revolving Cash Report No. 1 25
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.
- H. Cash Receipts Report No. 1 27
Recommendation: (Rick Miller) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- I. Acceptance of Quarterly Treasurer's Report 29
Recommendation: (Rick Miller) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending June 30, 2015.
- J. Approval of California School Board Association GAMUT Online Service Agreement 42
Recommendation: (Ralph Gómez Porras) The District Administration recommends the Board review and approve the California School Board Association (CSBA) GAMUT Online Service Agreement dues for 2015-16 in the amount of \$2,140.00.
- K. Contract for Services with David Sonderegger 44
Recommendation: (Rick Miller) The Administration recommends that the Board review and approve the Contract for Services with David Sonderegger.
- L. Lease with Monterey County Office of Education 46
Recommendation: (Rick Miller) The District Administration recommends that the Board review and approve the lease with the Monterey County Office of Education (MCOE) for classroom space at the David Avenue campus.

Move: _____

Second: _____

Vote: _____

VII. ACTION/DISCUSSION

A. Approval of Resolution #966 Authorizing State Preschool Contract 53

Recommendation: (Rick Miller) The District Administration recommends that the Board Approve this Resolution which will allow the District to continue to offer the State Preschool Program for the 2015-16 school year, subject to ongoing review to verify that program expenses do not exceed State funding.

Move: _____ Second: _____ Roll Call Vote: _____
Sollecito ____ Thibeau ____ Crandell ____ Paff ____ Phillips ____

B. Approval Resolution #967 for the Gann Limits for 2013-14 and 2014-15 56

Recommendation: (Rick Miller) The District Administration recommends that the Board Approve Resolution #967 for the Gann Limit calculation.

Move: _____ Second: _____ Roll Call Vote: _____
Sollecito ____ Thibeau ____ Crandell ____ Paff ____ Phillips ____

C. 2015-16 Declaration of Need For Fully Qualified Educators 61

Recommendation: (Billie Mankey) The Administration recommends that the Board review and adopt the Declaration of Need for Fully Qualified Educators to be filed with the Commission on Teacher Credentialing for the beginning of the 2015-2016 school year.

Move: _____ Second: _____ Vote: _____

D. Board Calendar/Future Meetings 65

Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

VIII. INFORMATION/DISCUSSION

A. Review of Prior Year Property Tax Revenue 67

Recommendation: (Rick Miller) The District Administration recommends that the Board review the attached information regarding receipts of Property Tax Revenue following the posting of 2014-15 receipts.

Board Direction: _____

B. Review of District Enrollment Report for 2015-16 69

Recommendation: (Rick Miller) The District Administration recommends that the Board review the attached information regarding Enrollment for the first week of school for 2015-16.

Board Direction: _____

- C. Opening of Schools Update From Site Administrators 71
Information: (Ralph Gómez Porras) The District Site Administrators will provide the Board with an update on the opening of school sites for the 2015 – 2016 year.

Board Direction: _____

- D. Review of Measure A- Ed Tech Bond 72
Recommendation: (Rick Miller) The District Administration recommends that the Board review the status of actual and budgeted Measure A Educational Technology Bond Expenditures.

Board Direction: _____

- E. Future Agenda Items 75
Recommendation: (Ralph Gómez Porras) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Review/Evaluation of Community Human Services Counselor Contract- PGHS (Fall 2015)
Review of Extracurricular Activities (Fall 2015)
Update on Use of Technology at Sites (Fall 2015)
Modified PG High School Bell Schedule Review 2016-17 (Oct)

Board Direction: _____

IX. ADJOURNMENT

Next regular meeting: September 3, 2015 – Forest Grove

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of June 30, 2015 – District Office

I. OPENED BUSINESS

- A. Called to Order 6:30 p.m.
- B. Roll Call
- | | |
|-------------------------|---------------------------------|
| President: | Trustee Sollecito |
| Clerk: | Trustee Thibeu |
| Trustees Present: | Trustee Crandell |
| | Trustee Phillips |
| Trustee Absent: | Trustee Paff |
| Administration Present: | Superintendent Porras |
| | Assistant Superintendent Miller |
| Board Recorder: | Mandi Freitag |
- C. Adopted Agenda

Changes to the agenda include pulling Closed Session Item B.

MOTION Thibeu/Crandell to adopt agenda as amended.

Public comment: none

Motion CARRIED 4 – 0

II. CLOSED SESSION

- A. Identified Closed Session Topics
1. Planning and Preparation Meet and Confer: Management
 - ~~2. To Instruct Negotiators of Real Property Transactions [Government Code §54956.8]~~
Pulled
- B. Public comment on Closed Session Topics None.
- C. Adjourned to Closed Session 6:32 p.m.

III. RECONVENED IN OPEN SESSION 7:00 p.m.

- A. Reported action taken in Closed Session:
1. Planning and Preparation Meet and Confer: Management
Received information.
- B. Pledge of Allegiance Led By: Crandell

IV. COMMUNICATIONS

A. Written Communication

Trustees received a letter from an employee.

B. Board Member Comments

Crandell wished everyone a happy summer.

C. Superintendent Report

Miller provided the Board a brief bond refinancing update.

D. PGUSD Staff Comments (Non Agenda Items)

Matt Bell noted that the Panetta Institute awarded Lilian Griffiths the Champion of Students by Silvia Panetta. Bell also received the PG High School accreditation letter from WASC for 3 years.

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Tom Moore of Monterey Peninsula Soccer League presented a check for \$3,010 to the PG High School Girls Soccer Team, and a check for \$3,707 to the Boys Soccer Team.

VIII. CONSENT AGENDA

- A. Minutes of June 4, 2015 Regular Board Meeting
- B. Certificated Assignment Order #16
- C. Classified Assignment Order #15
- D. Out of County or Overnight Activities
- E. Revolving Cash Report No. 9
- F. Cash Receipts Report No. 9
- G. Acceptance of Donations
- H. 2015-16 Consolidated Application for Funding, Part 1
- I. Contract for Professional Development for Common Core Implementation
- J. Professional Development Contract for Dr. Bonnie McGrath at Forest Grove
- K. California School Board Association Membership
- L. Contract Renewal with the U.C. Santa Cruz Student Teacher Program

MOTION Thibeau/Crandell to approve consent agenda as presented.

Public comment: none

Motion CARRIED 4 – 0

IX. ACTION/DISCUSSION

A. Approval of PGUSD Administrative Employees Agreement

MOTION Crandell/Phillips to approve the PGUSD Administrative Employees Agreement.

Public comment: none

Motion CARRIED 4 – 0

Matt Bell thanked the Board on behalf of the Administrative team.

B. Speech and Language Pathology Assistant Job Description

MOTION Crandell/Phillips to approve the Speech and Language Pathology Job Description.

Public comment: none

Motion CARRIED 4 – 0

C. Community Human Services Contract for the 2015-16 School Year

MOTION Thibeau/Crandell to approve the Community Human Services Contract for the 2015-16 School Year.

Public comment: none

Motion CARRIED 4 – 0

D. Special Education Contracts for 2015-16

The Board requested an update quarterly.

MOTION Crandell/Phillips to approve the Special Education Contracts for 2015-16.

Public comment: none

Motion CARRIED 4 – 0

E. Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO)

MOTION Phillips/Thibeau to approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO).

Public comment: none

Motion CARRIED 4 – 0

F. Board Calendar/Future Meetings

No changes, no action taken.

X. INFORMATION/DISCUSSION

A. School Site Staffing and Master Schedules (PGHS, PGMS, FGE, and RDE)

Mankey presented information to the Board.

B. Future Agenda Items

Review of Extracurricular Activities (Fall 2015)
Update on Use of Technology at Sites (Fall 2015)
Modified PG High School Bell Schedule Review 2016-17 (Oct)

Crandell requested the Community Human Services contract be reviewed in the future.

Crandell also requested a specific date for the technology update. Porras to determine with Bruce Cates. Board requested an update regularly.

XI. ADJOURNED

7:33 p.m.
Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

SUBJECT: Certificated Assignment Order #1

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Certificated Assignment Order #1

BACKGROUND:

Under Board Policies #4200 and #4211, the Personnel Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 1
August 20, 2015**

NEW HIRE:

Erica Chavez, RDE, Kindergarten Teacher, 1.0 FTE, Column IV, Step 10, effective August 3, 2015 (replaces retiree Christine Revelas)

Kilene Brossard, PGHS, Special Education Teacher, 1.0 FTE, Column VI, Step 6 + MA, effective August 3, 2015 (replacement for retiree Linda Vrijenhoek)

TEMPORARY NEW HIRE:

Julie Lamora-Kelly, PGAS, Parent Education Instructor/Preschool, temporary, hourly, 40 hours/week according to the PGAS calendar, Column D, Step 13, effective August 3, 2015 through May 27, 2016 only (replaces Kim Biggio's LOA)

TEMPORARY APPOINTMENT/CHANGE OF ASSIGNMENT:

Emily Gutierrez-Alvarez, from PGHS classified Computer Lab Instructional Tech. to PGHS, temporary, CTE Computer/Technology teacher, part-time, 0.80 FTE, Column II, Step 1, effective August 13, 2015 through May 27, 2016 only (replaces Martha Tonkin)

TEMPORARY ADDITIONAL ASSIGNMENT:

Stacia Fletcher, RDE, Elementary teacher, temporary, from 1.0 FTE to 1.20 FTE, to include Intervention for the 2015-16 school year only and effective August 4, 2015 (replaces Kate Bitter's voluntary reduction)

Desma Johnson, PGHS, Spanish teacher, temporary, from 1.0 FTE to 1.20 FTE, to include PGMS Vocal Music for the 2015-16 school year only and effective August 4, 2015

STIPEND:

Brad Woodyard, CHS, Lead Teacher, Stipend 1.0 FTE, effective August 4, 2015 through May 27, 2016 only

ASE Fall Session 2015-16

Temporary, hourly, \$35.00, paid per time sheet, at August 31, 2015 – October 8, 2015 only and based on sufficient enrollment

Instructor	Course	Total Hours	Start	End
Lori Rae Anderson	Sewing Arts	5	Aug 31	Oct 5
Jacob Ellzey	Guitar 2	5	Aug 31	Oct 5
Heleen Zondag-Williams	Yoga Fun	5	Aug 31	Oct 5
David Peelo	Chess	6	Sept 1	Oct 6
Kristin Stephens	MoneySense Club	6	Sept 1	Oct 6
Jacob Ellzey	Beginning Guitar	6	Sept 2	Oct 7
Maria Dawson	Theatre Arts	9	Sept 2	Oct 7
Julie Heilman	Art 101	6	Sept 3	Oct 8
Sheryll Hahn	Art & Me	7.5	Sept 3	Oct 8

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 1
August 20, 2015**

INCREASE/DECREASE IN ASSIGNMENT:

Doug Garrett, PGHS, Health teacher, from 0.60 FTE to 0.80 FTE to include Study Hall, effective August 4, 2015.

RESIGNATION:

Martha Tonkin, PGHS, CTE Computer/Technology teacher, resigns effective July 19, 2015

SUBSTITUTES:

Theresa Acosta
Elizabeth Cambra
Erin Gamble
Natalie Montgomery
Kelly San Filippo
Anna Spade

SUBJECT: Classified Assignment Order #1

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Classified Assignment Order #1.

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ORDER NO. 1
August 20, 2015**

NEW HIRE:

Renee Lozano, FGE, Instructional Assistant, Title I, 3.75 hrs./day/180 day calendar, Range 31, Step A, effective August 10, 2015 (replaces retiree Tina Cole)

Marisa Rodriguez-Tegardal, FGE, Instructional Assistant, 5 hrs./day/180 day calendar, Range 30, Step D, effective August 5, 2015 (replaces Christine Gruber who promoted)

Susan Stegge, PGMS, Instructional Assistant, Special Education, 6 hrs./day/180 day calendar, Range 31, Step D, effective August 5, 2015 (replaces JoEllen Leach who resigned)

Shymala White, PGMS, Instructional Assistant, P.E., 31.5 hrs./week/180 day calendar, Range 30, Step C, effective August 5, 2015 (replaces Michelle Mahaney who transferred)

Maria Sicairos, Adult School Campus, Paraprofessional Special Education Preschool Program, 27.5 hrs./week/ 180 day calendar, Range 37, Step D, effective August 5, 2015 (new position)

Fernando Hernandez, Adult School Campus, Paraprofessional Special Education Transition Program, 6.5 hrs./day/180 day calendar, Range 37, Step F, effective August 5, 2015 (new position)

Ricky Calbalza, Adult School Campus, Paraprofessional Special Education Transition Program, 6.5 hrs./day/180 day calendar, Range 37, Step B, effective August 5, 2015 (new position)

Krista Tadlock, RDE, Clerk III, 4 hrs./day/180 day calendar, Range 33, Step B, effective August 5, 2015 (replaces Dana Moldenhauer who resigned)

PROMOTION/CHANGE OF ASSIGNMENT:

Greg Kelley, from District Custodian I (Itinerant), 18 hrs./week/12 months to Custodian I, PGHS, 8 hrs./day/12 months, Range 35, Step A, effective July 19, 2015 (replaces retiree Gita Prasad)

Michelle Maas, from PGAE, Clerk III, 32 hrs./week/11.5 months to Administrative Assistant IV, 8 hrs./day/11.5 months, Range 39, Step E, effective August 1, 2015 (replaces retiree Kelly Cool Lesko)

Michelle Mahaney, from PGMS, Instructional Assistant P.E., 31.5 hrs./week/180 days to Adult School Instructional Assistant, Preschool-Parent Education Program, 6 hrs./day/10 months, Range 30, Step D, effective July 27, 2015 (replaces retiree Tina Cole)

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ORDER NO. 1
August 20, 2015**

PROMOTION/CHANGE OF ASSIGNMENT:

Emily Gutierrez-Alvarez, from PGHS Computer Lab Instructional Tech, 8 hrs./day/10 months to certificated CTE Technology Teacher, effective August 13, 2015 (replaces Martha Tonkin who resigned)

ADDITIONAL ASSIGNMENT:

Marisa Rodriguez-Tegerdal, FGE, Noon Duty Supervisor, 1 hr./day/180 day calendar, Range 30, Step D, effective August 17, 2015 (replaces Christin Gruber who promoted)

TEMPORARY, LONG-TERM SUBSTITUTE:

Amanda Baird, PGMS, Temporary, Long-Term Substitute, Instructional Assistant, Special Education, 6 hrs./day/180 day calendar, Range 31, Step B, effective August 5, 2015 through May 27, 2016 only (replaces Cheri Diehl on LOA)

LONG-TERM/LEAVE OF ABSENCE WITHOUT PAY:

Deanna Karasek, RDE, Office Manager, requests a long-term leave of absence of which an estimated 21 days will be leave of absence without pay, effective September 21, 2015 through December 1, 2015 only.

SUBJECT: Acceptance of Donations

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past month the following donations were received:

Forest Grove Elementary School

Target	\$375 (undesignated)
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Robert H. Down Elementary School

None

Pacific Grove Middle School

None

Pacific Grove High School

Museum Foundation of PG	\$115 (science transportation)
Pebble Beach Company Foundation	\$10,000 (2015 Grant)
Target	\$25 (undesignated)

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

None

Pacific Grove Unified School District

None

Ref: Donations

SUBJECT: Out of County or Overnight Activities

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

OUT-OF-COUNTY OR OVERNIGHT ACTIVITIES

<u>DATE</u>	<u>STUDENTS/CLASS</u>			
<u>DESTINATION</u>	<u>ACTIVITY</u>	<u>TRANSPORTATION</u>	<u>COST</u>	<u>FUNDING SOURCE</u>
Sept. 8, 2015	5 th Grade Class/Pechan	Auto	0.00	N/A
Lawrence Livermore Lab, Livermore, CA	Fun with Science program			
Sept. 9, 2015	5 th Grade Class/Uppman	Auto	0.00	N/A
Lawrence Livermore Lab, Livermore, CA	Hands on Chemistry			
Sept. 29-Oct. 2	6 th Grade Science School	Charter	\$49,045.76	Students, Donations
Santa Cruz Outdoor Science School Watsonville, CA				

PACIFIC GROVE UNIFIED SCHOOL DISTRICT Consent Agenda Item E
REQUEST FOR OFF CAMPUS ACTIVITY

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-STATE OR OVERNIGHT ACTIVITIES.
THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT, THEREFORE THE
REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO BOARD MEETING
PRIOR TO THE EVENT

Date of Activity September 8th, 2015 Day of Activity Tuesday

Place of Activity Lawrence Livermore National Lab, Fun with Science Program

School Robert Down ☒ Grade Level 5 ☒

School Departure Time 07:15 AM ☒ PM ☐

Pickup Time **From** Place of Activity 01:00 AM ☐ PM ☒

Name of Employee Accompanying Students Stefanie Pechan

Number of Adults 10 Number of Students 23

Class or Club Mrs. Pechan's Class

Description of Activity Field trip

Education Objective Hands-on science experiments and activities aligned with the NGSS followed by a docent led program in the Discovery Center.

List All Stops RHD, LLNL, RHD

Means of Transportation: ☒ 84 Passenger Charter ☐ 72 Passenger ☐ 48 Passenger ☐ 18 Passenger ☒ Auto* ☐ Walk ☐ Other** (auto if bus not funded)

***#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department ***

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos _____
 (Teachers Initials)

2. If using vans, you MUST list who the drivers are. _____

3. Cost of Activity \$ 0.00

4. Cost of Transportation \$ 0.00

Total Cost (Activity + Transportation) \$ 0.00

5. Fund to be Charged for all activity expenses: ☐ Acct. Code _____
☐ Students _____
☐ Other _____

6. Requested By Stefanie Pechan Date 8-5-2015
 Employee's Signature (Employee accompanying students on activity)

7. Recommend Approval [Signature] Date 8-7-15
 Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available

Date Received 8/10/15

Cost Estimate \$ _____

Approved By [Signature] Date 8/12/15
 Transportation Supervisor

Approved By [Signature] Date 8/12/15
 Assistant Superintendent

Date of Board Approval _____

Updated 7/24/14

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-STATE OR OVERNIGHT ACTIVITIES.
THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT, THEREFORE THE
REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO BOARD MEETING
PRIOR TO THE EVENT

Date of Activity 9/9/15 Day of Activity Wednesday
Place of Activity Livermore Lab, Livermore, CA
School Robert Owen Elementary Grade Level 5
School Departure Time 6:30 AM ☒ PM ☐
Pickup Time From Place of Activity 1:00 AM ☐ PM ☒
Name of Employee Accompanying Students Katie Upman
Number of Adults 2 Number of Students 20
Class or Club 5th Grade, Room 10
Description of Activity Field Trip
Education Objective Hands-On Chemistry Experiments
List All Stops Livermore Lab
Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
() Charter (☒) Auto* () Walk () Other**

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos

(Teachers Initials)

2. If using vans, you MUST list who the drivers are. _____

3. Cost of Activity \$ _____

4. Cost of Transportation \$ _____

Total Cost (Activity + Transportation) \$ _____

5. Fund to be Charged for all activity expenses: () Acct. Code _____
() Students _____
() Other _____

6. Requested By Katie Upman Date 8/12/15
Employee's Signature (Employee accompanying students on activity)

7. Recommend Approval [Signature] Date 8-12-15
Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available

Date Received _____

Cost Estimate \$ _____

Approved By _____

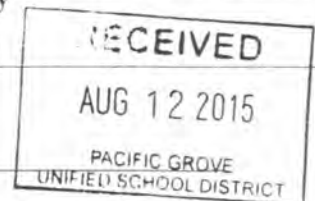
Date _____

Approved By [Signature] Transportation Supervisor

Date _____

Date of Board Approval _____

Updated 7/24/14



**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Consent Agenda Item E

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR OUT-OF-STATE OR OVERNIGHT ACTIVITIES.
REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO BOARD MEETING.

Date of Activity 9/29 - 10/2/15 Day of Activity Tuesday - Friday

Place of Activity Santa Cruz Outdoor School, 1405 Eureka Cyn. Rd, Watsonville

School Middle School Grade Level 6

School Departure Time 9:15 AM ☒ PM ☐

Pickup Time From Place of Activity 10:00 AM ☒ PM ☐

Name of Employee Accompanying Students Becky Ohsiek

Number of Adults 5 Number of Students 150

Class or Club 6th Grade class

Description of Activity Outdoor School

Education Objective Science

List All Stops Santa Cruz Outdoor School

Means of Transportation: (☒) 84 Passenger (☐) 72 Passenger (☐) 48 Passenger (☐) 18 Passenger
(☐) Charter (☐) Auto* (☐) Walk (☐) Other**



FAXED
MS + Transp
7/30/15

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos

(Teachers Initials)

2. If using vans, you MUST list who the drivers are.

3. Cost of Activity \$ 44,735.00

4. Cost of Transportation \$ 4,310.76

Total Cost (Activity + Transportation) \$ 49,045.76

5. Fund to be Charged for all activity expenses: (☒) Acct. Code 01-0038-0-1110-1000-4300 00-005.
(☒) Students 1400-0720
(☐) Other

6. Requested By [Signature] Date 7/24/15

Employee's Signature (Employee accompanying students on activity)

7. Recommend Approval [Signature] Date 7-24-15

Principal's Signature

Transportation Department/District Office Use Only

Bus(s) (☒) Available (☐) Not Available

Date Received 7/24/15

Cost Estimate \$ 4310.76

Approved By [Signature]

Transportation Supervisor

Approved By [Signature]

Assistant Superintendent

Date of Board Approval August 20, 2015

RECEIVED

JUL 27 2015

PACIFIC GROVE
UNIFIED SCHOOL DISTRICT

Date 7/24/15

Date 7/27/15

Updated 4/21/10

SUBJECT: Warrant Schedule 561 and 562

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.

BACKGROUND:

The attached listing of warrants identifies payments made by the District during the noted time periods from May 28, 2015 through June 30, 2015 and from July 2, 2015 through July 30, 2015.

INFORMATION:

Prior to the issuance of the warrants, District procedures have been followed to ensure the appropriateness of the item purchased, the correctness of the amount to be paid, and that funds were available within the appropriate budget. All necessary site, department, and district authorizations have been obtained.

Please note a full copy of the warrants are available by request.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

WARRANT SCHEDULE NO. 561Warrants- PayrollJUNE 15

Certificated-	Regular 06/05/15	\$	0
	Regular 06/10/15	\$	29,834.02
	Regular 06/15/15	\$	0
	Regular 06/30/15	\$	160,569.96
Total Certificated		\$	<u>190,403.98</u>
Other-	Regular 06/05/15	\$	0
	Regular 06/10/15	\$	44,582.00
	Regular 06/15/15	\$	0
	Regular 06/30/15	\$	202.11
Total Other		\$	<u>44,784.11</u>
Classified-	Regular 06/05/15	\$	0
	Regular 06/10/15	\$	6,198.72
	Regular 06/15/15	\$	0
	Regular 06/30/15	\$	375,155.48
Total Classified		\$	<u>381,354.20</u>
<u>TOTAL PAYROLL</u>		\$	<u>616,542.29</u>

Warrants- AP

Warrants <u>12158736</u> through <u>12158764</u> (05/28/15)	\$	<u>69,380.33</u>
Warrants <u>12159584</u> through <u>12159626</u> (06/02/15)	\$	<u>66,052.00</u>
Warrants <u>12160357</u> through <u>12160373</u> (06/04/15)	\$	<u>4,900.67</u>
Warrants <u>12161068</u> through <u>12161092</u> (06/09/15)	\$	<u>101,926.27</u>
Warrants <u>12161969</u> through <u>12161999</u> (06/11/15)	\$	<u>59,548.73</u>
Warrants <u>12162671</u> through <u>12162706</u> (06/16/15)	\$	<u>284,207.61</u>
Warrants <u>12163513</u> through <u>12163527</u> (06/18/15)	\$	<u>19,806.19</u>
Warrants <u>12164168</u> through <u>12164180</u> (06/23/15)	\$	<u>30,664.80</u>
Warrants <u>12166710</u> through <u>12166740</u> (06/30/15)	\$	<u>52,579.60</u>
<u>TOTAL WARRANTS</u>	\$	<u>1,305,608.49</u>

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

WARRANT SCHEDULE NO. 562

Warrants- Payroll

JULY 15

Certificated-	Regular 07/02/15	\$	0
	Regular 07/10/15	\$	60,076.04
	Regular 07/15/15	\$	0
	Regular 07/31/15	\$	141,169.89

Total Certificated	\$	<u>201,245.93</u>
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Other-	Regular 07/02/15	\$	0
	Regular 07/10/15	\$	0
	Regular 07/15/15	\$	0
	Regular 07/31/15	\$	0

Total Other	\$	<u>0</u>
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Classified-	Regular 07/02/15	\$	0
	Regular 07/10/15	\$	25,769.79
	Regular 07/15/15	\$	0
	Regular 07/31/15	\$	316,482.22

Total Classified	\$	<u>342,252.01</u>
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<u>TOTAL PAYROLL</u>	\$	<u>543,497.94</u>
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Warrants- AP

Warrants <u>12168513</u> through <u>12168558</u>	(07/09/15)	\$	<u>128,542.20</u>
Warrants <u>12169127</u> through <u>12169215</u>	(07/14/15)	\$	<u>170,594.32</u>
Warrants <u>12169872</u> through <u>12169883</u>	(07/16/15)	\$	<u>161,169.86</u>
Warrants <u>12170475</u> through <u>12170481</u>	(07/21/15)	\$	<u>21,533.33</u>
Warrants <u>12170965</u> through <u>12170969</u>	(07/23/15)	\$	<u>18,136.90</u>
Warrants <u>12172270</u> through <u>12172294</u>	(07/30/15)	\$	<u>126,724.68</u>

<u>TOTAL WARRANTS</u>	\$	<u>1,170,199.23</u>
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SUBJECT: Revolving Cash Report No. 1

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the Revolving Cash payments for consistency with District budget policy and accounting practices and certify their consistency and recommend approval of the payments by the Board.

BACKGROUND:

The attached listing identifies payments made from the Revolving Cash Fund during the period from June 23, 2015 through August 12, 2015.

INFORMATION:

Prior to the approval of the identified payments, appropriate District procedures were followed and authorizations obtained.

REVOLVING CASH
BOARD REPORT # 1
June 23, 2015 - August 12, 2015

Date	Num	Name	Account	Amount
Jun 23 - Aug 12, '15				
7/9/2015	4885	Catherine Badin	ADULT EDUCATION	-85.00
7/9/2015	4886	M/M O'Sullivan	TEXT BOOK FEES	-110.00
7/9/2015	4887	Mr. Sims	TEXT BOOK FEES	-15.00
7/9/2015	4888	Mary Alice Rennick	ADULT EDUCATION	-85.00
7/17/2015	4889	Angie Negrete	CAFETERIA	-8.25
7/17/2015	4890	Patricia Ramirez	CAFETERIA	-41.25
7/17/2015	4891	Marge Jameson	ADULT EDUCATION	-150.00
7/17/2015	4892	Charmian Guarino	ADULT EDUCATION	-70.00
7/17/2015	4893	Michelle Gonzalves	ADULT EDUCATION	-75.00
7/17/2015	4894	Rhaea Maurel	ADULT EDUCATION	-85.00
7/17/2015	4895	Elaine Fischer	ADULT EDUCATION	-85.00
7/17/2015	4896	Ludmila Burkoy	ADULT EDUCATION	-75.00
7/17/2015	4897	Barbara Thornbury	ADULT EDUCATION	-70.00
7/17/2015	4898	Leslie Starr	ADULT EDUCATION	-75.00
7/17/2015	4899	Margaret Dunigan	ADULT EDUCATION	-75.00
7/17/2015	4900	Pacific Grove Unified Sch...	GENERAL	-475.00
7/29/2015	4901	Jaime Ayala	ADULT EDUCATION	-30.00
8/10/2015	4902	Glyn Jones	ADULT EDUCATION	-85.00
8/10/2015	4903	John & Desiree Maggard	ADULT EDUCATION	-170.00
Jun 23 - Aug 12, '15				<u>-1,864.50</u>

SUBJECT: Cash Receipts Report No. 1

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

BACKGROUND:

The attached listing identifies Cash Receipts received by the District during the period of June 23, 2015 through August 12, 2015.

INFORMATION:

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

CASH RECEIPTS BOARD REPORT # 1

June 23, 2015 - August 12, 2015

Date	Num	Name	Account	Amount
Jun 23 - Aug 12, '15				
7/2/2015	17386	RETIREE INSURANCE	RETIREE INSURANCE	77,381.87
7/2/2015	17387	STATE OF CALIFORNIA	CAFETERIA	1,469.30
7/2/2015	17388	STATE OF CALIFORNIA	CAFETERIA	19,170.21
7/2/2015	17389	A & S Metals	DONATION	286.06
7/2/2015	17390	PGHS ASB	TRANSPORTATION	512.00
7/2/2015	17391	TEXTBOOKS	TEXT BOOK FEES	85.00
7/2/2015	17392	Forest Grove Elementary	DONATION	375.00
7/2/2015	17393	TEXTBOOKS	TEXT BOOK FEES	78.00
7/2/2015	17394	PGHS	DONATION	115.00
7/2/2015	17396	FG PTA	custodial	227.50
7/2/2015	17395	PGHS	DONATION	10,025.00
7/2/2015	17397	Panthers Youth Football	FACILITIES	152.50
7/2/2015	17398	FPAC	custodial	210.00
7/2/2015	17399	YMCA	FACILITIES	1,530.00
7/2/2015	17400	MBCS/Monterey Bay Charter ...	SPECIAL RESERVE	17,056.74
7/17/2015	17401	RETIREE INSURANCE	RETIREE INSURANCE	12,403.02
7/17/2015	17402	STATE OF CALIFORNIA	SP ED	4,117.08
7/17/2015	17403	Monterey Tribe Lacrosse	FACILITIES	2,117.50
7/23/2015	17404	ADULT EDUCATION	ADULT EDUCATION	11,855.00
7/23/2015	17405	Calvary High School	SPECIAL RESERVE	500.00
7/23/2015	17406	MISC	DONATION	208.26
7/23/2015	17407	RETIREE INSURANCE	RETIREE INSURANCE	2,524.19
8/7/2015	17408	RETIREE INSURANCE	RETIREE INSURANCE	7,402.43
8/7/2015	17409	National Benefit Service	REFUND	2,300.00
8/7/2015	17410	CHARLYCE ESTES	INS PAYMENT	1,176.83
8/7/2015	17411	TEXTBOOKS	TEXT BOOK FEES	13.00
8/7/2015	17412	TEXTBOOKS	TEXT BOOK FEES	81.00
8/7/2015	17413	US BANK	REFUND	17.59
8/7/2015	17414	TEXTBOOKS	TEXT BOOK FEES	137.50
8/7/2015	17415	TEXTBOOKS	TEXT BOOK FEES	15.00
8/7/2015	17416	PGHS LIBRARY	LIBRARY FINES/FEES	30.00
8/7/2015	17417	PG Pops	custodial	70.00
8/7/2015	17418	Aria Women's Choir	FACILITIES	717.50
8/7/2015	17419	Metias, Adel	MISC	315.00
8/7/2015	17420	YMCA	FACILITIES	1,200.00
8/7/2015	17421	Tiny Toes CPR	FACILITIES	75.00
8/7/2015	17422	PG & E	FACILITIES	1,000.00
8/7/2015	17423	Monterey Tribe Lacrosse	FACILITIES	180.00
8/7/2015	17424	Otter Bay Water Polo	FACILITIES	787.50
8/7/2015	17425	ADULT EDUCATION	ADULT EDUCATION	2,604.00
8/7/2015	17427	ADULT EDUCATION	ADULT EDUCATION	5,398.00
8/7/2015	17428	Milhaus Children Services	SP ED	6,164.96
8/7/2015	17426	VOID	VOID	0.00
8/7/2015	17429	STATE OF CALIFORNIA	CAFETERIA	204.57
8/7/2015	17430	STATE OF CALIFORNIA	CAFETERIA	1,754.20
8/7/2015	17431	ROP	RESTITUTION	75.00
8/7/2015	17432	TEXTBOOKS	TEXT BOOK FEES	68.00
Jun 23 - Aug 12, '15				<u>194,186.31</u>

SUBJECT: Acceptance of Quarterly Treasurer's Report

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending June 30, 2015.

BACKGROUND:

Government Code 53646 requires that a quarterly report be made to the Board to identify the investments within which the District's funds are maintained until needed for expenditures. The District pools its revenues with other districts in the County and deposits them with the Monterey County Treasurer. The Treasurer in turn invests these funds in the various instruments identified in the attached report.

INFORMATION:

As indicated in the attached Treasurer's Report, the current investment portfolio is "in compliance with all applicable provisions of state law and the adopted investment policy, and contains sufficient liquidity to meet all projected outflows over the next six months", and is currently returning an annualized yield of **0.72%**.

FISCAL IMPACT:

None.



Monterey County

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Supervisor Parker, seconded by Supervisor Phillips and carried by those members present, the Board of Supervisors hereby:

- a. Received and accepted the Treasurer's Report of Investments for the quarter ending June 30, 2015;
- b. Received and approved the Treasurer's Investment Policy for FY 2015-16; and
- c. Renewed the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

PASSED AND ADOPTED on this 28th day of July 2015, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas, Parker and Potter

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 78 for the meeting on July 28, 2015.

Dated: July 29, 2015
File ID: 15-0820

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: 15-0820

July 28, 2015

Introduced: 7/15/2015

Current Status: Consent Agenda

Version: 1

Matter Type: General Agenda Item

- a. Receive and Accept the Treasurer's Report of Investments for the quarter ending June 30, 2015; and
- b. Receive and Approve the Treasurer's Investment Policy for FY 2015-16; and
- c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive and Accept the Treasurer's Report of Investments for the quarter ending June 30, 2015; and
- b. Receive and Approve the Treasurer's Investment Policy for FY 2015-16; and
- c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached exhibits provide a narrative portfolio review of economic and market conditions that support the investment activity during the April - June period, the investment portfolio position by investment type, a listing of historical Monterey County Treasury Pool yields versus benchmarks, and the investment portfolio by maturity range.

The Treasurer has also amended the Monterey County Investment Policy to provide additional clarification and revise outdated language and update investment categories as stated in Government Code §53601(q). In addition, annual Board approval of the Investment Policy and delegation of investment authority are prescribed by Government Code sections 53646 and 53607.

DISCUSSION:

During the April to June quarter, interest rates moved slightly higher with Treasury yields remaining essentially flat up to one year maturities and increasing in the 2- to 5-year range. The annualized rate of increase remained essentially flat except for 2-year maturities. At the June Federal Open Market Committee (FOMC) meeting the median projection for the fed funds rate was stated to be between 0.50% and 0.75% by the end of 2015 with a slower rate of increases over the next two years.

U.S. Gross Domestic Product (GDP) decreased by 0.2% in the 1st Quarter of 2015. The unemployment rate fell by 0.2% between March and June while inflation continues to undershoot the FOMC's target rate of 2%. The combination of mixed economic indicators in

the U.S. and ongoing European instability continues to make U.S. bonds attractive to all investors and kept rates low during the quarter under report.

On June 30, 2015, the Monterey County investment portfolio contained an amortized book value of \$1,120,854,255 spread among 78 separate securities and funds. The par value of those funds was \$1,118,174,319, with a market value of \$1,120,818,419 or 100.00% of amortized book value. The portfolio's net earned income yield for the period was 0.72%. The portfolio produced an estimated income of \$2,061,464 for the quarter which will be distributed proportionally to all agencies participating in the investment pool. The investment portfolio had a weighted average maturity of 422 days.

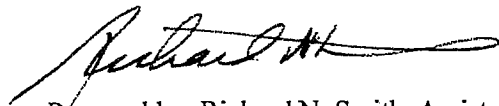
The investment portfolio was in compliance with all applicable provisions of state law and the adopted Investment Policy, and contained sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through Bloomberg LLP, Union Bank of California and included live-bid pricing of corporate securities.

OTHER AGENCY INVOLVEMENT:

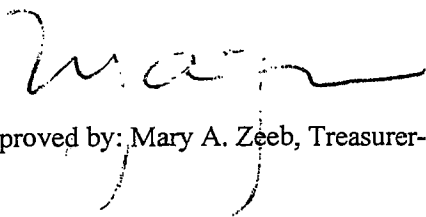
A copy of this report will be distributed to all agencies participating in the County investment pool and the Treasury Oversight Committee. In addition, the report will be published on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by Government Code 53607.

FINANCING:

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. We estimate that the investment earnings in the General Fund will be consistent with budgeted revenue, but at historically low levels, as the Federal Reserve is expected to raise rates by only 0.25% to 0.50% by the end of 2015.



Prepared by: Richard N. Smith, Assistant Treasurer-Tax Collector, x5836



Approved by: Mary A. Zeeb, Treasurer-Tax Collector, x5015

Attachments:

- Exhibit A - Investment Portfolio Review 06-30-15
- Exhibit B - Portfolio Management Report 06-30-15
- Exhibit C - Monterey County Historical Yields vs. Benchmarks
- Exhibit D - Aging Report 07-01-15
- Exhibit E - Monterey County Investment Policy - Red Line
- Exhibit F - Monterey County Investment Policy - Proposed

Legistar File Number: 15-0820

cc:

County Administrative Office

County Counsel

Auditor-Controller - Internal Audit Section

All depositors

Treasury Oversight Committee

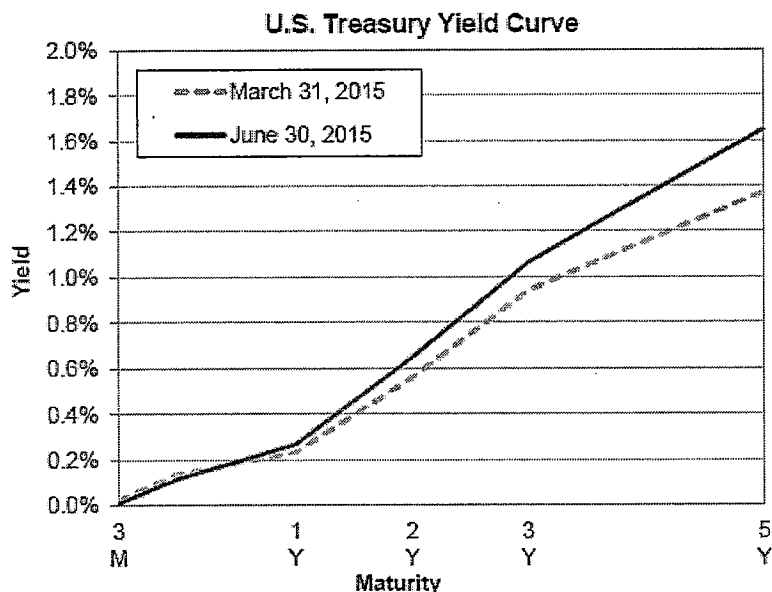
Investment Portfolio Review Quarter Ending June 30, 2015

OVERVIEW – April 1, 2015 – June 30, 2015

During the April to June quarter, interest rates moved slightly higher with Treasury yields remaining essentially flat up to one year maturities and increasing in the 2- to 5-year range. The annualized rate of increase remained essentially flat except for 2-year maturities. At the June Federal Open Market Committee (FOMC) meeting the median projection for the fed funds rate would be between 0.50% and 0.75% by the end of 2015 with a slower rate of increases over the next two years.

INTEREST RATES INCREASED IN 2- TO 5-YEAR RANGE

- Yields for securities 1 year and under were mostly unchanged while yields for maturities longer than 1 year had sizeable increases.
- The steep shape of the yield curve continues to provide valuable opportunities to “roll-down” the yield curve.



	3/31/15	6/30/15
3 Month	0.02%	0.01%
6 Month	0.14%	0.11%
1 Year	0.23%	0.27%
2 Year	0.56%	0.65%
3 Year	0.94%	1.06%
5 Year	1.37%	1.65%

The County Treasury outperformed or matched all of the portfolio benchmarks this quarter. Our consistent investment strategy ladders short term debt to provide liquidity and takes advantage of available higher rates by buying small amounts of longer term corporate and non callable securities, while maintaining positions in currently held callable debt structures. The following indicators reflect key aspects of the County's investment portfolio in light of the above noted conditions:

1. Market Access – Access to U.S. Treasuries and Agency debt has been plentiful, but yields have continued to remain low as investors seek safe havens from an uncertain world market. These issues have continued to keep yields low on Treasury bonds from April through June.

During the quarter, the majority of County investment purchases continue to be in U.S. Treasury and Agency markets with a continued small position in shorter term, highly rated (AA or better) Corporate bonds, Certificates of Deposits and highly rated (A1, P1), short term Commercial Paper. In addition, the Treasurer continues to keep a high level of overnight liquid assets, reflecting the need to maintain increased levels of available cash to ensure the ability to meet all cash flow needs.

2. Diversification - The Monterey County Treasurer's portfolio consists of fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the table below:

Portfolio Asset Composition				
Corporate Assets	Overnight Liquid Assets	US Treasuries	Federal Agencies	Commercial Paper
8.52%	38.74%	1.78%	50.07%	0.89%

- Total may not equal 100% due to rounding

3. Credit Risk – Approximately 91% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated, but are considered the safest of all investments. The corporate debt (8.52%) is rated in the higher levels of investment grade. All federal agency securities have AA ratings, or are guaranteed by the U.S. Treasury.

The portfolio credit composition is detailed in the table below:

Portfolio Credit Composition						
AAA	AA+	AA-	A-1 (Short Term)	Not Rated (LAIF/BlackRock)	AAAm	Aaf/S1+ (CalTrust)
1%	55%	2%	1%	12%	14%	12%

4. Liquidity Risk – Liquidity risk, as measured by the ability of the County's Treasury to meet withdrawal demands on invested assets, was adequately managed during the April to June quarter. The portfolio's average weighted maturity was 422 days, and large percentages (38.74%) of assets are held in immediately available funds.

PORTFOLIO CHARACTERISTICS

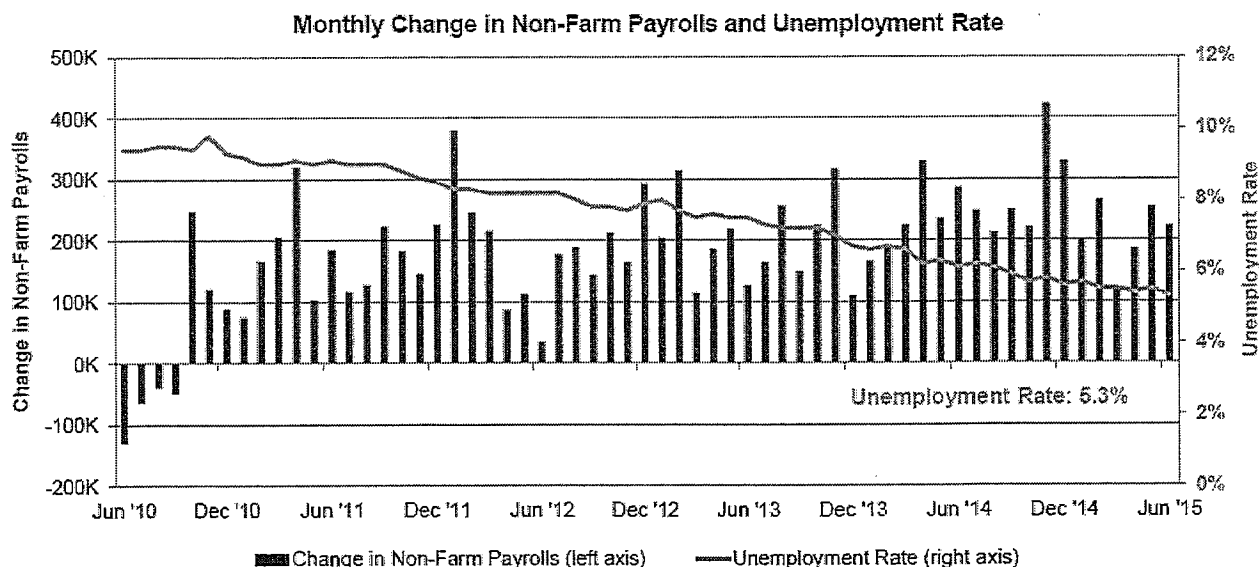
	<u>March 31, 2015</u>	<u>June 30, 2015</u>
Total Assets	\$1,105,343,895	\$1,120,854,255
Market Value	\$1,106,386,623	\$1,120,818,419
Days to Maturity	466	422
Yield	0.57%	0.72%
Estimated Earnings	\$1,528,658	\$2,061,464

FUTURE STRATEGY

Ongoing improvement in employment data and housing starts are positive economic news. However, inflation remains relatively static. These mixed economic signals and the ongoing instability in the European Union may dampen the FOMC's stated desire to increase rates. The portfolio remains in position to take advantage of an increasing rate environment.

U.S. ECONOMY CONTINUES TO CREATE JOBS

- U.S. labor market added 664,000 jobs in the quarter, likely confirming hopes that the economy is performing well after a slow start to the year. The U.S. economy has added 2.9 million jobs over the past year.
- The unemployment rate fell to 5.3% in June, down from 5.5% in March, but the drop was due largely to a decline in labor force participation.



As long as the Federal Treasury continues to target short term rates at historically low levels, the returns on the investments in the County's pool will remain historically low. The portfolio is adequately positioned to take advantage of changing market conditions.

**Monterey County
Portfolio Management
Portfolio Details - Investments
June 30, 2015**

PGUSD

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Money Market Accts-GC 53601(k)(2)												
SYS11672	11672	BlackRock			80,363,378.96	80,363,378.96	80,363,378.96	0.091			1	
SYS11801	11801	CalTrust			140,000,000.00	140,000,000.00	140,000,000.00	0.501	Aaa	AAA	1	
SYS11830	11830	Federated		07/01/2014	0.00	0.00	0.00	0.101	Aaa	AAA	1	
SYS11578	11578	Fidelity Investments			108,132,312.88	108,132,312.88	108,132,312.88	0.110	Aaa	AAA	1	
	Subtotal and Average		284,843,086.58		328,495,691.84	328,495,691.84					1	
State Pool-GC 53601(p)												
SYS11361	11361	LAIF			50,000,000.00	50,000,000.00	50,000,000.00	0.260			1	
	Subtotal and Average		50,000,000.00		50,000,000.00	50,000,000.00					1	
CAMP-GC 56301(p)												
SYS10379	10379	Calif. Asset Mgmt			55,300,000.00	55,300,000.00	55,300,000.00	0.084		AAA	1	
SYS11961	11961	Calif. Asset Mgmt			378,627.29	378,627.29	378,627.29	0.088		AAA	1	
	Subtotal and Average		20,368,737.18		55,678,627.29	55,678,627.29					1	
Negotiable CDs - GC 53601 (i)												
	Subtotal and Average		9,340,659.34									
Medium Term Notes - GC 53601(k)												
084664BS9	12031	Berkshire Hathaway Finance		04/24/2015	10,000,000.00	10,107,400.00	10,162,451.28	1.600	Aa2	AA	684	05/15/2017
36962G4N1	11701	General Electric		08/11/2010	10,000,000.00	9,999,500.00	10,000,000.00	1.029	A	AA	41	08/11/2015
36962G5W0	11855	General Electric		04/27/2012	5,000,000.00	5,097,650.00	4,997,612.89	2.300	A	AA	666	04/27/2017
36962G5W0	11856	General Electric		04/27/2012	5,000,000.00	5,097,650.00	5,002,733.33	2.300	A	AA	666	04/27/2017
369604BC6	12010	General Electric		01/23/2015	10,000,000.00	10,892,900.00	10,977,323.33	5.250	Aa	AA	889	12/06/2017
478160BF0	12000	Johnson & Johnson		12/23/2014	2,000,000.00	2,004,440.00	2,000,000.00	0.700	Aaa	AAA	516	11/28/2016
478160AY0	12004	Johnson & Johnson		01/08/2015	7,000,000.00	7,094,710.00	7,097,172.36	2.150	Aaa	AAA	319	05/15/2016
89233PS51	11839	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,079,250.00	5,034,465.00	2.050	Aa	AA	561	01/12/2017
89236TCA1	12009	Toyota Motor Corporation		01/16/2015	10,000,000.00	10,009,600.00	10,041,994.05	1.450	Aa	AA	926	01/12/2018
89233PS50	12018	Toyota Motor Corporation		03/30/2015	10,000,000.00	10,025,500.00	10,031,840.44	1.250	Aaa	AA	827	10/05/2017
94974BF50	12021	Wells Fargo & Company		04/07/2015	10,000,000.00	9,981,200.00	10,083,714.71	1.500	Aaa	AA	930	01/16/2018
94974BFL9	12025	Wells Fargo & Company		04/13/2015	10,000,000.00	10,042,400.00	10,057,140.26	1.250	A2	A+	385	07/20/2016
	Subtotal and Average		91,011,158.09		94,000,000.00	95,432,200.00	95,486,447.65				636	
Commercial Paper Disc.- GC 53601(h)												
62478YU97	12015	Union Bank of Calif.		03/17/2015	10,000,000.00	9,999,700.00	9,999,555.56	0.200	P-1	A-1	8	07/09/2015

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**Monterey County
Portfolio Management
Portfolio Details - Investments
June 30, 2015**

PGUSD

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity
			9,997,055.56		10,000,000.00	9,999,700.00	9,999,555.56				8
Subtotal and Average											
Fed Agcy Coupon Sec - GC 53601(f)											
3133EAF86	11864	Federal Farm Credit Bank		08/07/2012	10,000,000.00	9,986,100.00	10,000,000.00	0.970	Aaa	AA	768 08/07/2017
3133ECHV9	11912	Federal Farm Credit Bank		04/02/2013	10,000,000.00	10,002,100.00	10,000,096.21	0.350	Aaa	AA	29 07/30/2015
3133EDSU7	11985	Federal Farm Credit Bank		08/15/2014	10,000,000.00	10,038,200.00	10,000,000.00	1.000	Aaa	AA	776 08/15/2017
3133EEBU3	11986	Federal Farm Credit Bank		11/26/2014	10,000,000.00	10,007,100.00	10,004,038.70	0.600	Aaa	AA	502 11/14/2016
3133EEFE5	12008	Federal Farm Credit Bank		01/12/2015	10,000,000.00	10,039,800.00	10,036,286.36	1.125	Aaa	AA	901 12/18/2017
3133EEMA5	12011	Federal Farm Credit Bank		01/30/2015	10,000,000.00	9,985,200.00	10,008,598.08	1.500	Aaa	AA	1,643 12/30/2019
3133EELZ1	12012	Federal Farm Credit Bank		02/02/2015	10,000,000.00	9,983,800.00	10,029,718.21	1.000	Aaa	AA	1,002 03/29/2018
3133EESZ4	12016	Federal Farm Credit Bank		03/25/2015	10,000,000.00	10,017,900.00	10,007,149.89	0.460	Aaa	AA	377 07/12/2016
3133EDMB5	12017	Federal Farm Credit Bank		03/26/2015	10,000,000.00	10,010,800.00	10,001,698.38	0.500	Aaa	AA	419 08/23/2016
3133EETE0	12020	Federal Farm Credit Bank		04/01/2015	10,000,000.00	10,037,000.00	10,051,158.25	1.125	Aaa	AA	985 03/12/2018
313380EC7	11878	Federal Home Loan Bank		09/17/2012	10,000,000.00	9,976,600.00	9,978,622.25	0.750	Aaa	AA	800 09/08/2017
313380XB8	11881	Federal Home Loan Bank		10/17/2012	10,000,000.00	10,000,500.00	9,999,029.17	0.625	Aaa	AA	474 10/17/2016
313370TW8	11888	Federal Home Loan Bank		12/05/2012	10,000,000.00	10,180,700.00	10,173,855.24	2.000	Aaa	AA	436 09/09/2016
313373SZ6	11913	Federal Home Loan Bank		04/02/2013	10,000,000.00	10,162,300.00	10,155,325.78	2.125	Aaa	AA	345 06/10/2016
313378A43	11925	Federal Home Loan Bank		05/02/2013	10,000,000.00	10,087,000.00	10,162,570.81	1.375	Aaa	AA	982 03/09/2018
313383A68	11928	Federal Home Loan Bank		06/13/2013	10,000,000.00	9,948,600.00	10,000,000.00	1.080	Aaa	AA	1,078 06/13/2018
313378QK0	11966	Federal Home Loan Bank		04/04/2014	10,000,000.00	10,188,000.00	10,019,971.20	1.875	Aaa	AA	1,346 03/08/2019
3130A3J70	11997	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,006,100.00	10,002,069.59	0.625	Aaa	AA	511 11/23/2016
313371PV2	11998	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,152,900.00	10,131,920.22	1.625	Aaa	AA	527 12/09/2016
313371PV2	11999	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,152,900.00	10,131,920.22	1.625	Aaa	AA	527 12/09/2016
3130A3PT5	12001	Federal Home Loan Bank		12/23/2014	10,000,000.00	9,994,500.00	9,993,082.90	0.125	Aaa	AA	160 12/08/2015
3130A3UU6	12005	Federal Home Loan Bank		01/27/2015	10,000,000.00	10,026,800.00	10,000,000.00	0.875	Aaa	AA	576 01/27/2017
3130A4U42	12019	Federal Home Loan Bank		03/31/2015	10,000,000.00	10,009,100.00	10,010,829.38	0.800	Aaa	AA	730 06/30/2017
3130A2KD7	12028	Federal Home Loan Bank		04/09/2015	10,000,000.00	10,003,300.00	10,004,094.78	0.315	Aaa	AA+	190 01/07/2016
3130A3KK9	12029	Federal Home Loan Bank		04/17/2015	10,000,000.00	9,997,300.00	9,998,891.60	0.125	Aaa	AA+	147 11/25/2015
3130A0SD3	12030	Federal Home Loan Bank		04/17/2015	10,000,000.00	10,005,700.00	10,008,561.32	0.375	Aaa	AA+	233 02/19/2016
3130A4Q70	12032	Federal Home Loan Bank		04/23/2015	10,000,000.00	10,031,500.00	10,044,374.89	1.000	Aaa	AA+	870 11/17/2017
3133834R9	12034	Federal Home Loan Bank		04/23/2015	10,000,000.00	9,999,300.00	10,001,458.95	0.375	Aaa	AA+	359 06/24/2016
3134G3H52	11871	Federal Home Loan Mfg Corp		09/12/2012	10,000,000.00	9,995,900.00	10,000,000.00	1.000	Aaa	AA	804 09/12/2017
3134G3S50	11887	Federal Home Loan Mfg Corp		11/30/2012	10,000,000.00	10,019,000.00	10,008,556.59	0.625	Aaa	AA	489 11/01/2016
3134G42M9	11916	Federal Home Loan Mfg Corp		04/25/2013	10,000,000.00	9,987,100.00	10,000,000.00	0.700	Aaa	AA	664 04/25/2017
3134G42G2	11917	Federal Home Loan Mfg Corp		04/30/2013	10,000,000.00	9,998,000.00	10,000,000.00	1.050	Aaa	AA	1,034 04/30/2018
3134G43F3	11920	Federal Home Loan Mfg Corp		04/30/2013	10,000,000.00	9,936,400.00	10,000,000.00	1.020	Aaa	AA	1,034 04/30/2018
3134G43V8	11923	Federal Home Loan Mfg Corp		05/15/2013	10,000,000.00	9,977,100.00	9,999,425.56	1.050	Aaa	AA	1,049 05/15/2018
3137EADJ5	11970	Federal Home Loan Mfg Corp		04/09/2014	10,000,000.00	10,046,600.00	9,993,905.89	1.000	Aaa	AA	758 07/28/2017

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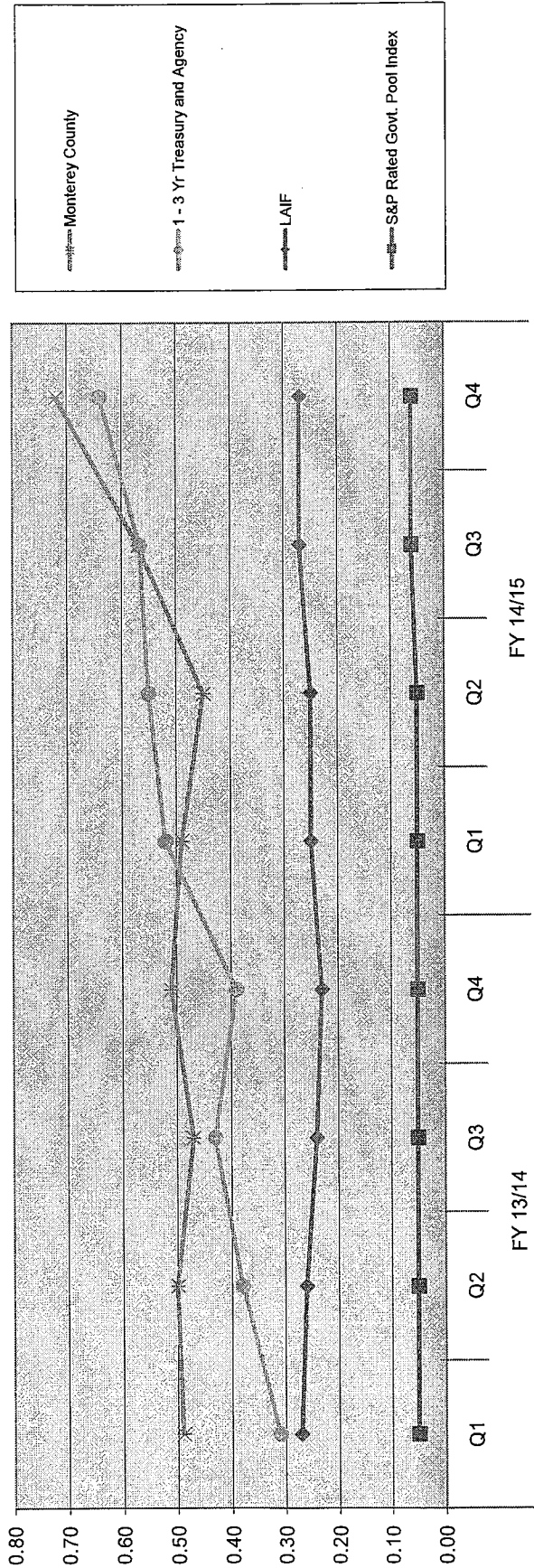
Monterey County
Portfolio Management
Portfolio Details - Investments
June 30, 2015

PGUSD

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Rated	Moody's	S&P	Days to Maturity
Fed Agcy Coupon Sec - GC 53601(f)											
3137EADL0	11987	Federal Home Loan Mtg Corp		08/25/2014	10,000,000.00	10,023,600.00	9,977,761.87	1.000	Aaa	AA	821 09/29/2017
3137EADK2	12014	Federal Home Loan Mtg Corp		02/18/2015	10,000,000.00	9,893,800.00	9,849,717.03	1.250	Aaa	AA	1,492 08/01/2019
3134GSRF4	12024	Federal Home Loan Mtg Corp		04/06/2015	10,000,000.00	9,998,900.00	10,004,084.91	0.400		AA	331 05/27/2016
3136G0B26	11874	Federal National Mtg Assn		09/27/2012	10,000,000.00	9,997,600.00	10,000,000.00	1.000	Aaa	AA	819 09/27/2017
3135G0NH2	11876	Federal National Mtg Assn		09/13/2012	10,000,000.00	9,999,100.00	9,997,397.75	0.950	Aaa	AA	784 08/23/2017
3136G06Z9	11885	Federal National Mtg Assn		12/13/2012	10,000,000.00	9,998,500.00	10,000,000.00	0.650	Aaa	AA	531 12/13/2016
3136G14N6	11890	Federal National Mtg Assn		01/02/2013	10,000,000.00	9,985,800.00	9,996,672.34	0.750	Aaa	AA	728 06/28/2017
3135G0PP2	11903	Federal National Mtg Assn		01/18/2013	10,000,000.00	10,027,000.00	10,015,675.98	1.000	Aaa	AA	812 09/20/2017
3135G0UIH4	11906	Federal National Mtg Assn		02/22/2013	10,000,000.00	9,960,800.00	10,000,000.00	1.200	Aaa	AA	967 02/22/2018
3135G0XA6	11924	Federal National Mtg Assn		05/21/2013	10,000,000.00	9,931,600.00	10,000,000.00	1.030	Aaa	AA	1,055 05/21/2018
3135G0XK4	11927	Federal National Mtg Assn		05/30/2013	10,000,000.00	9,952,300.00	10,000,000.00	1.050	Aaa	AA	1,059 05/25/2018
3135G0WJ8	11929	Federal National Mtg Assn		05/28/2013	10,000,000.00	9,940,100.00	9,952,263.25	0.875	Aaa	AA	1,055 05/21/2018
3135G0PQ0	11948	Federal National Mtg Assn		12/04/2013	10,000,000.00	10,004,600.00	9,958,065.37	0.875	Aaa	AA	848 10/26/2017
3135G0PQ0	12007	Federal National Mtg Assn		01/12/2015	10,000,000.00	10,004,600.00	9,994,261.45	0.875	Aaa	AA	848 10/26/2017
3136FTS67	12013	Federal National Mtg Assn		02/03/2015	10,000,000.00	10,107,900.00	10,193,265.03	1.700	Aaa	AA	1,337 02/27/2019
3135G0AL7	12022	Federal National Mtg Assn		04/06/2015	10,000,000.00	10,138,300.00	10,135,841.30	2.250	Aaa	AA	258 03/15/2016
3135G0VA8	12023	Federal National Mtg Assn		04/06/2015	10,000,000.00	10,013,900.00	10,013,412.01	0.500	Aaa	AA	273 03/30/2016
3135G0YMN	12033	Federal National Mtg Assn		04/23/2015	10,000,000.00	10,215,900.00	10,256,551.76	1.875	Aaa	AA+	1,175 09/18/2018
Subtotal and Average					530,000,000.00	531,185,500.00	531,302,180.47				730
Federal Agency Disc.-GC 53601(f)											
313384ML0	12027	Federal Home Loan Bank		04/09/2015	10,000,000.00	9,997,400.00	9,996,383.34	0.140			93 10/02/2015
313396LV3	12026	Freddie Mac Discount Security		04/09/2015	10,000,000.00	9,998,700.00	9,997,075.00	0.135			78 09/17/2015
Subtotal and Average					20,000,000.00	19,996,100.00	19,993,458.34				85
US Treasury Note-GC 53601(b)											
912828VR8	11940	U.S. Treasury		08/29/2013	10,000,000.00	10,028,100.00	9,982,787.95	0.625	Aaa	AA	411 08/15/2016
912828UJ7	11988	U.S. Treasury		08/25/2014	10,000,000.00	10,001,600.00	9,917,936.07	0.875	Aaa	AA	945 01/31/2018
Subtotal and Average					20,000,000.00	20,029,700.00	19,900,724.02				677
Federal Agency Step Up-GC 53601(f)											
3136G07K1	11886	Federal National Mtg Assn		12/06/2012	10,000,000.00	10,000,900.00	9,997,569.44	0.700	Aaa	AA	889 12/06/2017
Subtotal and Average					10,000,000.00	10,000,900.00	9,997,569.44				889
Total and Average					1,118,174,319.13	1,120,818,419.13	1,120,854,254.61				422

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Monterey County Historical Yields vs. Benchmarks



Quarterly Yield	FY 13/14				FY 14/15			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Monterey County	0.49	0.50	0.47	0.51	0.49	0.45	0.57	0.72
1 - 3 Yr Treasury and Agency	0.31	0.38	0.43	0.39	0.52	0.55	0.57	0.64
LAIF	0.27	0.26	0.24	0.23	0.25	0.25	0.27	0.27
S&P Rated Govt. Pool Index	0.05	0.05	0.05	0.05	0.05	0.05	0.06	0.06

The S&P Index yields are obtained from Bloomberg
The 1-3 Yr Treas and Agy yields are obtained from the B of A Merrill Lynch Global Bond Indices/Bloomberg

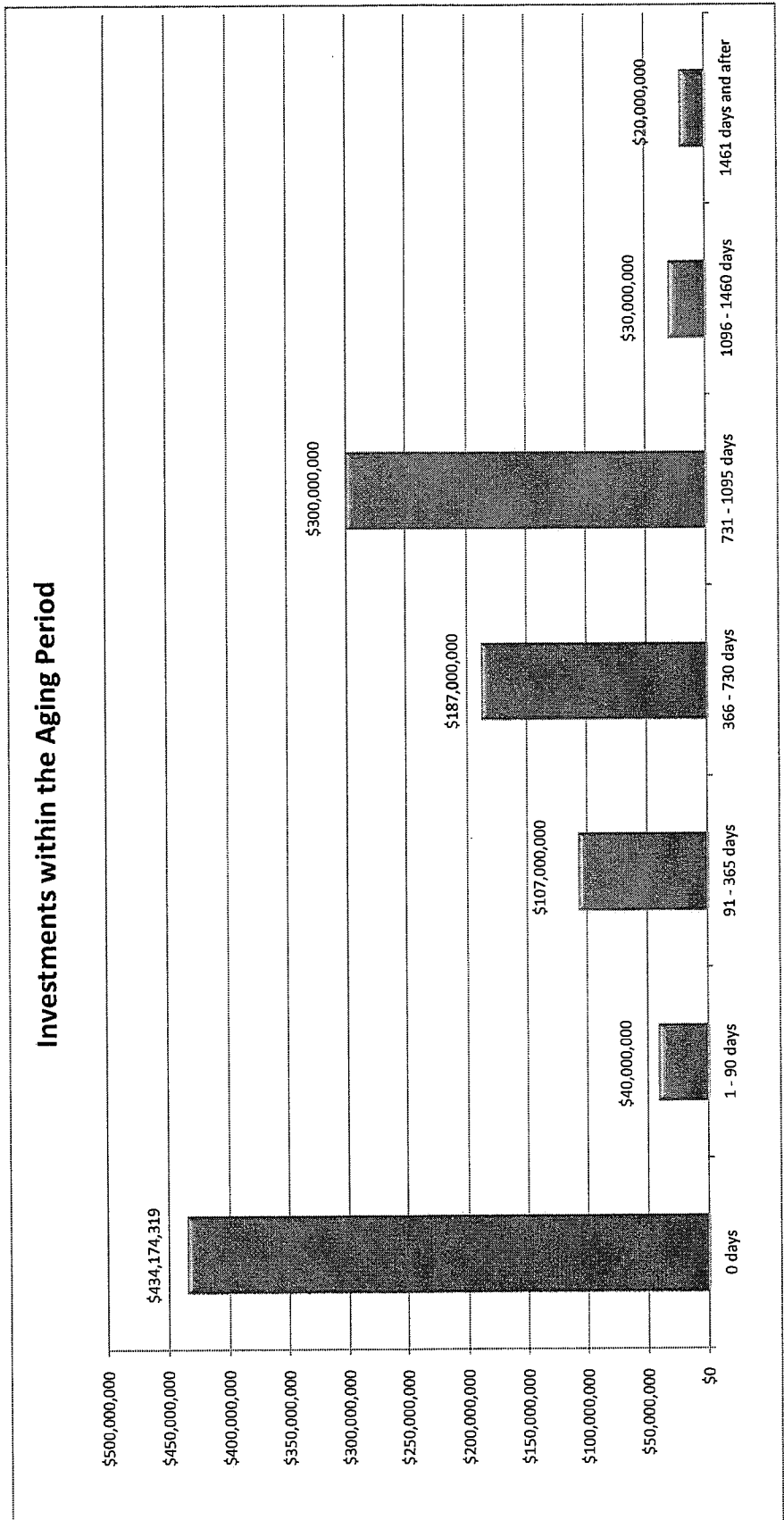


**Monterey County
Aging Report
By Maturity Date
As of July 1, 2015**

Exhibit D

Aging Interval:	0 days	07/01/2015 - 07/01/2015	7 Maturities	434,174,319.13	38.83%	Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	1 - 90 days	07/02/2015 - 09/29/2015	4 Maturities	40,000,000.00	3.58%	40,000,000.00	3.58%	39,996,726.77	40,000,000.00
Aging Interval:	91 - 365 days	09/30/2015 - 06/30/2016	11 Maturities	107,000,000.00	9.57%	107,000,000.00	9.57%	107,408,309.25	107,405,610.00
Aging Interval:	366 - 730 days	07/01/2016 - 06/30/2017	21 Maturities	187,000,000.00	16.72%	187,000,000.00	16.72%	187,704,930.43	188,012,090.00
Aging Interval:	731 - 1095 days	07/01/2017 - 06/30/2018	30 Maturities	300,000,000.00	26.83%	300,000,000.00	26.83%	301,241,865.93	300,835,600.00
Aging Interval:	1096 - 1460 days	07/01/2018 - 06/30/2019	3 Maturities	30,000,000.00	2.68%	30,000,000.00	2.68%	30,469,787.99	30,511,800.00
Aging Interval:	1461 days and after	07/01/2019 -	2 Maturities	20,000,000.00	1.79%	20,000,000.00	1.79%	19,858,315.11	19,879,000.00
			Total for	78 Investments		1,118,174,319.13	100.00	1,120,854,254.61	1,120,818,419.13

Investments within the Aging Period



SUBJECT: Approval of California School Board Association GAMUT Online Service Agreement

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the California School Board Association (CSBA) GAMUT Online Service Agreement dues for 2015-16 in the amount of \$2,140.00.

INFORMATION:

Benefits of GAMUT Online include providing Pacific Grove Unified School District with a web-based policy information service, incorporating the complete CSBA Policy Update Reference Manual- more than 800 sample policies, regulations and exhibits- with links to related resources.

FISCAL IMPACT:

GAMUT Online Service Agreement due for 2015-16 in the amount of \$2,140.00.



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number **Invoice Date** **PO #**
INV-18582-Q2Q5B9 6/18/2015

Bill To:

Pacific Grove USD
435 Hillcrest Ave
Pacific Grove, CA 93950-4900
United States

Ship To:

Pacific Grove USD
435 Hillcrest Ave
Pacific Grove, CA 93950-4900
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
GOL	Gamut Online (7/1/2015-6/30/2016)	\$2,140.00	1.00	\$2,140.00	Net 30
Tax				\$0.00	

Total Invoice: \$2,140.00
Balance Due: \$2,140.00



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Customer Number	Invoice Number	Date Requested	Terms	Balance Due
100588	INV-18582-Q2Q5B9	6/18/2015	Net 30	\$2,140.00

Make checks payable to:

California School Boards Association
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:

Pacific Grove USD
435 Hillcrest Ave
Pacific Grove, CA 93950-4900
United States

SUBJECT: Contract for Services with David Sonderegger

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and approve the Contract for Services with David Sonderegger.

BACKGROUND:

David Sonderegger continues to provide assistance with the E-Rate filing process as in past years.

INFORMATION:

The amount of this contract is \$3,750.00. The scope of service includes post funding processes for the 2015-2016 year. This will capture approximately \$20,000 in state and federal funding that otherwise not be received from AT&T.

FISCAL IMPACT:

Approximately \$20,000 in revenue.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue
Pacific Grove, CA 93950

CONTRACT FOR SERVICES

(To be used for provision of services involving no potential for liability exposure for District)

This contract is an agreement between the Pacific Grove Unified School District and
David Sonderegger for services rendered as specified below.

1. **Scope of Service:**
Assist with e-Rate filing. Includes post-filing processes for the 2015-2016 funding year, and preparing and filing for 2016-2017.
2. **Evaluation and/or expected outcome(s):**
Capture approximately \$20,000 in state and federal funding for telecommunications services, including monitoring to insure correct billing and discount application.
3. **Length of the Contract:**
Service is to be provided on the following date(s):
Hourly as needed through 6/30/16.
4. **Financial Consideration:**
Consultant is to be paid at the rate of \$125 per hour for approximately 30 hours. Additional hours, if needed, will require District approval in advance.
School Funding Source: General Fund

Consultant: David Sonderegger Email: dwsonde@comcast.net

Address 27312 Bavelle Way, Salinas, CA 93908 Phone (831) 261-8197

Signed David Sonderegger Date 7/29/2015
X Independent Consultant

Signed _____ Date _____
Site/Program Administrator – (Check appropriate box below)

~~Contracted work was assigned using District's normal employment recruitment process.~~

X Contracted work was not assigned using District's normal employment recruitment process. Attached Criteria Page (REQUIRED) identifies reason.

Signed Billie Montoya Date 7/30/15
Director of Human Resources

Signed Ru Date 7/30/15
Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Revised 06/12

SUBJECT: Lease with Monterey County Office of Education

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve this lease with the Monterey County Office of Education (MCOE) for classroom space at the David Avenue campus.

BACKGROUND:

This lease agreement began in 2012 and has been reviewed and approved each year since then. Because of the benefits of locating this program at the David Avenue campus, we expect this lease will continue for the foreseeable future.

Beginning in 2012, the MCOE rented 1,728 square feet of classroom and office space at the David Avenue campus, which is used for their Gladys Stone preschool program. At their own cost of \$140,000, the MCOE refurbished two classrooms, one office and four restrooms. They also installed an ADA compliant wheelchair ramp, fencing, and playground equipment.

INFORMATION:

This lease includes 1,728 square feet of space at a rate of \$0.80 per square foot, for a total of \$16,582 per year. In addition, the MCOE will pay the District \$9,980 per year for custodial services and \$2,506 per year for the cost of utilities. Because of the cost of the leasehold improvements paid for by the MCOE, the District will provide a rent credit of \$8,291 per year for ten years.

The term of this lease is for the 2015-16 school year, starting July 1, 2015 and ending July 31, 2016 (which includes an extension for the Special Ed school year).

FISCAL IMPACT:

\$20,777 per year of revenue for Fund 40.

**AGREEMENT BETWEEN
MONTEREY COUNTY SUPERINTENDENT OF SCHOOLS
AND
PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REGARDING SPECIAL EDUCATION PROGRAM AT DAVID AVE SCHOOL**

THIS AGREEMENT is made and entered into on this first of July 2015 by and between Pacific Grove Unified School District (the "School District") and Monterey County Superintendent of Schools ("MCOE"), collectively the "Parties."

RECITALS

- A. WHEREAS, MCOE wishes to lease (2) Classroom(s) (#A1 and #6) and Administrative Support Facilities (David Ave School) from the School District; and
- B. WHEREAS, the School District owns the School(s);

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. **Term.** The term of this Agreement shall be for the 2015-2016 school year, commencing July 1, 2015 and continuing through July 31, 2016. This notes the inclusion of the SPED Extended School Year (ESY).
2. **Lease; Base Rent.** The School District leases the Classroom(s) / space to place the Classroom(s) on the School(s) to MCOE. MCOE will pay the School District **\$8,291 (\$8,291/room)** per year as rent for use of the (2) Classroom(s) / space.
 - a. The District will forfeit half of the annual lease payment as made by the MCOE to pay for the restroom improvements **(\$8,291/year/10 years)**. These improvements were made so that the program can operate in an ADA accessible space (playground, ramp, fencing and minor classroom renovations will be paid for by the MCOE without seeking reimbursement from the District).
3. **Equipment.** MCOE will provide all equipment and furnishings in the Classrooms at its own cost. MCOE will retain absolute title to its own furniture and equipment.
4. **Changes to School Systems.** If wiring, wireless access or any structural changes need to be made for the Special Education program to access the Internet, or if wiring or modifications need to be made in order to reduce auditory stimuli of the classroom bells volume to accommodate the needs of Special

Education students, the School District will make such changes at MCOE's sole expense, subject to the School District's approval.

5. Custodial Services. MCOE will pay the School District **\$9,980 (\$4,990/bldg)** per year for custodial services for (2) Classroom(s).

a. Frequency and level of custodial services should meet CASBO standards, and necessity should be site and program specific.

6. Utilities. MCOE will pay for all telephone installation and usage fees and for all other utilities, directly to the utility providers. MCOE will pay the School District **\$2,506 (\$1,253/bldg)** per year, for all other utilities associated with using (2) Classroom(s) at.

7. Payment. All sums due and payable under this Agreement shall be paid to the School District by a funds transfer, to occur no later than June 30th of the contract year.

8. Remodeling. Before MCOE remodels or renovates the Classroom(s) or, attaches permanent equipment, furnishings or fixtures to the Classroom(s), or other portions of the School, it must obtain the School District's prior written consent. MCOE shall bear the cost of such remodeling or renovation.

a. The District and MCOE have agreed to the scope of work required for the MCOE program to utilize the space. (4) Restrooms (reimbursed to MCOE by the District via a rent credit), playground area improvements, fencing, and minor improvements to classrooms will be completed and funded by the MCOE.

9. Use of Related School Areas; Technology.

a. The School District shall allow MCOE and its student's access to related areas, including the cafeteria, playgrounds, playing fields, restrooms and parking lot, for the purpose(s) described in Recital, without its prior written consent. Special Education students may need to be supervised by MCOE staff within the student bathrooms, for hygiene and safety purposes.

b. The School will provide MCOE staff access to all School facilities as needed, including but not limited to the staff lounge and all staff bathrooms. The School will provide MCOE equal access to conference rooms to accommodate Individual Education Plan (IEP) meetings and strategic team meetings, based on the School's facility usage procedures.

c. MCOE's students shall have access to the same technology as all students within the School. MCOE's teachers will be provided Internet access in order to implement the Spectrum K-12 electronic program, prepare IEP's, utilize email and have general access to educational resources as defined by the School District's Acceptable Use Policy.

10. Integration and Mainstreaming Opportunities.

a. Special Education students will be included in appropriate grade-level general education classes, when stipulated in the students' IEP's, and when there is sufficient room in the School's classrooms.

b. Special Education students will be invited to participate in school-wide functions, including but not limited to school-wide assemblies, grade-level assemblies, field trips, plays, musicals, picture day, school newsletters, open house, back-to-school orientation and any special projects available to all students within the school or at their grade level.

c. Special Education students will have access to all available extra-curricular and co-curricular activities, including but not limited to music, art, physical education and dance.

d. Special Education students will be provided access to the School's cafeteria and lunch programs, including the National School Lunch Food Program if applicable.

e. The School District will provide the Special Education staff copies of the student and parent handbooks that are distributed to all other school students in order to maintain compliance with school regulations (i.e., uniforms, etc.) and copies of the school calendar and dates and times of events in order for the Special Education students and staff to participate in school activities that occur before, during and after school hours. It will be the responsibility of the Special Education staff to distribute copies to their parent and students. Special Education students and parents will be held to the same rules and regulations included in the handbooks, unless otherwise specified in the students' IEP's.

f. When appropriate, the School will include Special Education staff in staff appreciation, School staff meetings and all other staff functions in order to provide equal access to all teachers on the campus.

g. Special Education staff will share the responsibility for supervision at recess and will be responsible for providing supervision and additional support for School-wide functions and co-curricular activities.

h. The Special Education staff will provide updated class lists and individual student health and emergency plans to the School principal, in order to comply with the School's site safety plan.

11. Site Training. Special Education staff will be made available upon request for on-site training regarding Special Education, as needed to facilitate the

School District's Education Code compliance (i.e., Disability Awareness) and the success of all students at the School.

12. School District's Use of Classroom(s); Inspection. Except in the case of an emergency, the School District shall not use the Classroom(s) without MCOE's prior consent. [The School District's employees and agents may enter the Classroom(s) at reasonable times to clean, repair and inspect the same, determine whether any damage has occurred and post reasonable notices to protect its rights.

13. Maintenance; Damage to Property. MCOE will, at its sole expense, keep and maintain the Classroom(s), furniture and equipment in good sanitary order, condition and repair, ordinary wear and tear excepted. Each Party shall be liable to the other Party for all major damage, normal wear and tear accepted, to the Classroom(s) caused by its own employees, agents and students and shall make proper repairs or replacements.

14. Compliance with Laws. MCOE shall provide its Special Education services in accordance with all applicable laws, regulations, rules and orders.

15. Insurance; Subrogation. MCOE shall provide the School District with certificates of its general liability insurance and property insurance which covers the Classroom(s) and School District. Each Party releases all claims against the other Party to the extent such claims are covered by the releasing Party's own insurance. MCOE will pay any increase in the cost of liability insurance on the School which the School District must pay due to MCOE's occupation and use of the Classroom(s). The School District and MCOE will report the rented facilities on its annual insurance questionnaire.

16. Indemnity. Each Party shall defend, indemnify and hold the other Party harmless from any and all claims, liabilities, damages, suits and judgments against it to the extent said claims, liabilities, damages, suits and judgments arise out of or result from the actions of the indemnifying Party or its employees or agents.

17. Termination. The School District reserves the right to terminate this Agreement if the Classroom(s) are not being used for the intended purpose and MCOE reserves the right to terminate this Agreement in the event it has insufficient funding for its Educational Services, upon sixty (60) days written notice to the other Party. At the expiration of this Agreement or any sooner termination thereof, MCOE shall promptly remove all of its personal property.

18. Default. If either Party defaults in the performance of any of the material covenants or agreements herein contained and the default is not corrected within sixty (60) days after delivery of notice specifying the default in detail, this Agreement in its entirety shall be deemed cancelled and rendered void, as if the same had never existed, subject only to the accrued rights and obligations of the Parties to each other pursuant hereto.

19. Notices. All notices shall be delivered in person or by depositing said notice in the United States mail, certified mail postage prepaid, to:


Monterey County Office of Education
Special Education Division
PO Box 80851
Salinas, CA 93912

Pacific Grove Unified School District
Attn: Business Services Department
435 Hillcrest Avenue
Pacific Grove, California 93950

20. Attorneys' Fees. In the event either Party files a lawsuit against the other Party to enforce any of the terms hereof, or the School District commences a summary action for unlawful detainer for the forfeiture of this Agreement and the possession of the School,] the prevailing Party shall pay the other Party's attorneys' fees and expenses as the Court may deem reasonable and such fees and expenses shall become a part of the prevailing Party's judgment.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement, effective the day and year first above written.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

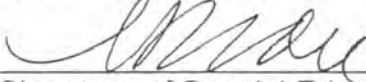


Authorized District Signature
Name: Rick Miller
Title: Asst. Supt.

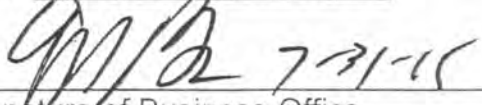


Signature of Business Office Representative
Name: Rick Miller
Title: Asst. Supt

MONTEREY COUNTY SUPERINTENDENT OF SCHOOLS



Signature of Special Education Representative
Name: Mariphil Romanow-Cole
Title: Assistant Superintendent



Signature of Business Office Representative
Name: Garry Bousum
Title: Associate Superintendent



July 21, 2015

TO WHOM IT MAY CONCERN:

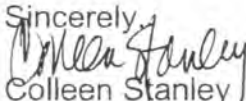
This certificate is being sent to you at the request for the Pacific Grove Unified School District. By this letter, I hereby certify that the office of the Monterey County Office of Education is a member of a lawfully constituted self-insured joint powers authority (JPA) for purposes of general liability, automobile liability, property, comprehensive crime, and other insurance coverages.

The Monterey County Office of Education maintains liability coverage of \$25,000,000 per occurrence. Coverage for the first \$5,000,000 per occurrence is provided through Monterey County Office of Education's membership in the Monterey-San Benito Counties P/L JPA and the Northern California relief JPA. The Monterey county Office of Education has a per occurrence deductible of \$500. Excess liability coverage of \$20,000,000 per occurrence is purchased through the Schools Excess Liability fund, JPA (SELF JPA). Coverage effective date is July 1, 2015 to June 30, 2016.

The Monterey County Office of Education retains a broad form property coverage policy covering fire, vandalism, malicious mischief, their, etc. in the amount of \$150,000,000 with a \$500 deductible. Coverage for the first \$250,000 per occurrence is provided through the Monterey County Office of Education's membership in the Monterey-San Benito Counties P/L JPA and the Northern California ReliEF JPA, coverage from \$250,000 to \$150,000,000 is provided by the School Association for Excess Risk JPA (SAFER JPA). Coverage effective date is July 1, 2015 to June 30, 2016.

The Monterey County Office of Education is lawfully self-insured for purposes of Workers' Compensation through a joint powers agency. The Monterey County Workers' Compensation JPA maintains the \$500,000 retention per occurrence in the JPA pool and purchases statutory excess coverage through the firm of Republic Western Specialty Underwriters.

If you have any additional information needs, please contact me (831) 755-0309.

Sincerely,

Colleen Stanley

Executive Director of Finance & Business

CS:mh

SUBJECT: Approval of Resolution #966 Authorizing State Preschool Contract

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board approve this Resolution which will allow the District to continue to offer the State Preschool Program for the 2015-16 school year, subject to ongoing review to verify that program expenses do not exceed state funding.

BACKGROUND:

For several years, the District has participated in the State Preschool Program, offering preschool opportunities to students whose families meet the income eligibility requirements. In order to continue participation in this program, the Board must approve this Resolution and authorize this contract.

INFORMATION:

The proposed contract will allow the District to offer a program to a maximum of 14.36 students for 180 days, with a reimbursable amount of \$34.30 per student per day.

FISCAL IMPACT:

The Maximum Reimbursable Amount (MRA) is \$88,675 in state funding.



CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

Action/Discussion Item A

F.Y. 15 - 16

DATE: July 01, 2015

CONTRACT NUMBER: CSPP-5287

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 27-6613-00-5

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: PACIFIC GROVE UNIFIED SCHOOL DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC-610)*; the STATE PRESCHOOL PROGRAM REQUIREMENTS*; the FUNDING TERMS AND CONDITIONS (FT&C)* and any subsequent changes to the FT&C*, which are by this reference made a part of this Agreement.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement.

The period of performance for this Agreement is July 01, 2015 through June 30, 2016. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$34.30 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$88,675.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 2,585.0
 Minimum Days of Operation (MDO) Requirement 180

Any provision of this Agreement found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this Agreement.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. These documents can be viewed at <http://www.cde.ca.gov/fg/aa/cd/ftc2015.asp>.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Contracts, Purchasing and Conference Services		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 88,675	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0656 23038-6613				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 88,675	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2015	FISCAL YEAR 2015-2016	
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure described above.		T.B.A. NO. Regular Meeting of August 20, 2015	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER		DATE			

RESOLUTION 966

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction and subsequent amendments with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2015-16.**

RESOLUTION 966

BE IT RESOLVED that the Governing Board of Pacific Grove Unified
School District

authorizes entering into local agreement number CSPP - 5287 and
that the person/s who is/are listed below, is/are authorized to sign the transaction for the
Governing Board.

NAME	TITLE	SIGNATURE
<u>Rick Miller</u>	<u>Asst. Superintendent</u>	<u>RLM</u>
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 20th day of August 2015, by the
Governing Board of Pacific Grove Unified School District
of Monterey County, in the State of California.

I, _____, Clerk of the Governing Board of
Pacific Grove Unified School District, of Monterey County, in the
State of California, certify that the foregoing is a full, true and correct copy of a resolution
adopted by the said Board at a regular meeting thereof held at a
regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

August 20, 2015
(Date)

SUBJECT: Approve Resolution #967 for the Gann Limits for 2014-15 and 2015-16

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board approve Resolution #967 for the Gann Limit calculation.

BACKGROUND:

In 1979, the voters in California adopted Proposition 4, which added an amendment to the State Constitution regarding maximum appropriation limitations for public agencies. Each year, school districts in California are required to compute a final Gann Limit for the preceding fiscal year and to adopt an estimated appropriations limit for the current year. Although districts are required to compute their Gann Limits, legislation regarding Proposition 4 exempted school districts from the requirements of the limit, by allowing any increase in a school district's Gann Limit to be offset by a reduction in the State of California's Gann limit.

INFORMATION:

This resolution summarizes the District's newly computed Gann Limit for 2014-15, and the estimated appropriation for 2015-16. As in prior years, the calculation is simply an adjustment of the prior year limit with inflation and ADA factors applied. The revised amount is then compared with the level of expenditures which are theoretically limited by the revised limit. In the 2014-15 year, District expenditures did not exceed the Gann Limit.

FISCAL IMPACT:

No fiscal impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

RESOLUTION #967

RESOLUTION FOR ADOPTING THE GANN LIMITS FOR 2014-15 and 2015-16

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Ammendment, which added Article XIII B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits", for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2014-15 fiscal year and a projected Gann Limit for the 2015-16 fiscal year in accordance with the provisions of Article XIII B and applicable statutory law; and

WHEREAS, Government Code Section 7902.1 provides that the school districts may increase their Gann Limit under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education does provide public notice that the calculations and documentation of the Gann limits for the 2014-15 and 2015-16 fiscal years were made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby provided public notice that the calculations and documentation do not include a need to increase the 2014-15 Gann Limit pursuant to the provisions of G. C. 7902.1;

AND BE IT FURTHER RESOLVED that the Superintendent does not, therefore, need to notify the Director of the State Department of Finance of a need to further increase the District's Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2014-15 and 2015-16 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent make available this resolution along with appropriate documents to interested citizens of this district.

PASSED AND ADOPTED by the Board of Education of Pacific Grove Unified School District this 20th day of August, 2015 by the following votes:

AYES:

NOES:

ABSENTS:

John Thibeau, Clerk of the Governing Board

	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2013-14 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2013-14 Actual			2014-15 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	25,453,862.41		25,453,862.41			24,773,133.22
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	2,009.89		2,009.89			1,960.63
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2013-14			Adjustments to 2014-15		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2014-15 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2014-15 P2 Report			2015-16 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,960.63		1,960.63	1,961.55		1,961.55
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,960.63			1,961.55
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2014-15 Actual			2015-16 Budget		
1. Homeowners' Exemption (Object 8021)	116,877.20		116,877.20	133,893.00		133,893.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	19,769,889.87		19,769,889.87	20,344,919.00		20,344,919.00
5. Unsecured Roll Taxes (Object 8042)	788,765.30		788,765.30	841,941.00		841,941.00
6. Prior Years' Taxes (Object 8043)	229,329.49		229,329.49	482,778.00		482,778.00
7. Supplemental Taxes (Object 8044)	0.00		0.00	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	100,452.32		100,452.32	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	3,951.43		3,951.43	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(18,247.00)		(18,247.00)	(50,259.00)		(50,259.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	20,991,018.61	0.00	20,991,018.61	21,753,272.00	0.00	21,753,272.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	20,991,018.61	0.00	20,991,018.61	21,753,272.00	0.00	21,753,272.00

	2014-15 Calculations			2015-16 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			545,996.00			557,384.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			545,996.00			557,384.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	2,925,046.00		2,925,046.00	2,922,716.00		2,922,716.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(6,605.00)		(6,605.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	2,918,441.00	0.00	2,918,441.00	2,922,716.00	0.00	2,922,716.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	25,979,902.88		25,979,902.88	26,344,650.00		26,344,650.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	28,357.86		28,357.86	25,000.00		25,000.00
APPROPRIATIONS LIMIT CALCULATIONS	2014-15 Actual			2015-16 Budget		
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			25,453,862.41			24,773,133.22
2. Inflation Adjustment			0.9977			1.0382
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9755			1.0005
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			24,773,133.22			25,732,326.64
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			20,991,018.61			21,753,272.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			235,275.60			235,386.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			2,918,441.00			2,922,716.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			2,918,441.00			2,922,716.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			26,126.43			23,438.75
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			21,017,145.04			21,776,710.75
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			2,918,441.00			2,922,716.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			21,017,145.04			
b. State Subventions (Line D8)			2,918,441.00			
c. Less: Excluded Appropriations (Line C23)			545,996.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			23,389,590.04			

* Please provide below an explanation for each entry in the adjustments column.

646-6516
Contact Phone Number

SUBJECT: 2015-16 Declaration of Need For Fully Qualified Educators

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The Administration recommends that the Board review and adopt the Declaration of Need for Fully Qualified Educators to be filed with the Commission on Teacher Credentialing for the beginning of the 2015-2016 school year.

BACKGROUND:

Because of the difficulty on occasion in finding a fully credentialed individual to fill a particular need, school districts may employ a credentialed teacher on an emergency basis to teach in an area for which that teacher is not yet fully credentialed. Each school district that may need to employ individuals on emergency permits must have a Declaration of Need on file with the Commission on Teacher Credentialing before the Commission will issue any emergency permits for service in a district. The Commission recommends that the Declaration be on file at the beginning of the school year to cover potential vacancies that may be difficult to fill during the year. The Declaration of Need must be approved by the Board of Education before being submitted to the Commission.

INFORMATION/DESCRIPTION:

Pacific Grove Unified School District may need to provide a substitute, temporary or probationary teacher to replace a teacher on leave of absence or unanticipated absence or to fill a position for which that individual may not yet be fully credentialed.

There may on occasion be a need for a teacher to take a part-time assignment needed to meet student enrollment. Part-time positions are sometimes difficult to fill with fully qualified educators but may serve as an excellent opportunity for a beginning teacher completing a credentialing program. The Human Resource Department advertises extensively for long-term substitutes, temporary teachers and probationary teachers with the proper credentials to fill these positions.

The recruitment process consists of providing vacancy announcements and advertisements in nearby district offices, county offices of education, State, UC and private university placement offices, and advertisements in newspapers, as well as professional publications and our District web page, and Edjoin.org an internet service. Because of the difficulty in finding a properly credentialed person to fill a particular position at a certain time even after extensive recruiting, the District may hire a person who is working toward the required credential and who qualifies for an internship credential, emergency, or short-term staff permits in that particular field of study.

OPTIONS:

Option one: File the Declaration of Need at the beginning of the year with the Commission so that it is in place should the need arise to fill a particular position during the year for which there may not be a significant pool of fully credentialed applicants. The Commission recommends this option that allows the District to maintain an inclusive Declaration of Need on file during the entire year.

Option two: File an individual Declaration of Need at the time the situation arises. Doing so, however, would require that the position could not be filled until after the Commission on Teacher Credentialing had received the Declaration approved by the Board of Education. This could cause a delay of several weeks or longer before the teaching candidate could file for the appropriate emergency or limited assignment permit and begin to work.



State Of California
California Commission On Teacher Credentialing
Box 944270
1900 Capitol Avenue
Sacramento, CA 94244-2700

Action/Discussion Item C

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Web site: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☐ Original declaration of need for year _____
☐ Revised declaration of need for year _____

For Service in a School District

Name of District _____ District CDS Code _____

Name of County _____ County CDS Code _____

By submitting this annual Declaration the district is certifying the following:

- a diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- if a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the Board agenda item*

With my signature below I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

_____	_____	_____
<i>Name</i>	<i>Signature</i>	<i>Title</i>
_____	_____	_____
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

<i>Mailing Address</i>		

<i>E-Mail Address</i>		

For Service in a County Office of Education, State Agency or Non-Public School or Agency

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

(Complete only the appropriate line.)

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

(continued)

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

- *This declaration must be on file with the California Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

Areas of Anticipated Need for Fully Qualified Educators

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

Estimated Number Needed

CLAD (applicant already holds teaching credential)

BCLAD (applicant already holds teaching credential)

List Target Language(s) for BCLAD Permit(s)

Resource Specialist

Library Media Teacher Services

Clinical or Rehabilitative Services:

Language. Speech and Hearing

Special Class Authorization

Limited Assignment Permits

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of limited assignment permits the employing agency estimates it will need in multiple subject and single subject areas.

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
TOTAL	

(continued)

Efforts to Recruit Certificated Personnel

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for more details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable teacher is not available to the school district, the district made a reasonable effort to recruit an individual for the assignment, in the following order:

- an individual who is scheduled to complete initial preparation requirements within six months
- a candidate who qualifies and agrees to participate in an approved internship program in the region of the school district

Efforts to Certify, Assign, and Develop Fully Qualified Personnel

Has your agency established a District Intern program? ☐ Yes ☐ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? ☐ Yes ☐ No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program. _____

If no, explain why you do not participate in an internship program.

SUBJECT: Board Calendar/Future Meetings

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approves the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar, 2015/16 School Year

Aug. 20	Regular Board Meeting ✓ Student Enrollment Update ✓ Back to School dates ✓ Property tax report ✓ 2015-2016 Consolidated Application	District Office
Sept. 3	Regular Board Meeting ✓ Superintendent's Goals ✓ Board Goals – review/revise	Forest Grove (School Site Visit)
Sept. 17	Regular Board Meeting ✓ Unaudited Actual Report ✓ Budget Revision #1	Robert Down (School Site Visit)
Oct. 1	Regular Board Meeting ✓ Strategic Plan/LCAP Review Begins ✓ Bus Ridership	Middle School (School Site Visit)
Oct. 29	Regular Board Meeting ✓	Adult School (School Site Visit)
Nov. 12	Regular Board Meeting ✓ Intent form due (to serve as Board President or Vice President) ✓ Set date for Annual Organizational meeting	High School (School Site Visit)
Dec. 10	Organizational Meeting ✓ Election of 2015/16 Board President and Clerk ✓ First Interim Report ✓ Budget Revision #2	District Office

SUBJECT: Review of Prior Year Property Tax Revenue

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review the attached information regarding receipts of Property Tax Revenue following the posting of 2014-15 receipts.

BACKGROUND:

Property Tax revenues are received throughout the year, with the largest portions being posted in the months of December (about 56%) and April (about 41%). The remaining 3% of Property Taxes are received in various amounts throughout the year.

From 1991-92 through 2008-09, the District experienced consistent growth in Property Tax Revenues, increasing by an average of 5.85% per year during that time. However, in 2008-09 the trend line for Property Tax Revenues turned downward, and resulted in decreases in revenues of -\$42,105 (-0.22%) in 2009-10 and -\$236,236 (-1.24%) in 2010-11. However, in 2011-12, Property Tax Revenue showed an increase of \$186,264 (1.0%), in 2012-13 the increase in revenue was \$342,236 (1.8%), and in 2013-14 the increase was \$875,798 (4.5%).

INFORMATION:

There are two main questions regarding Property Taxes:

1) Did Property Taxes increase compared to the prior year?

The good news is that property tax revenues did post an **increase of \$722,293** (up 3.6%) when compared to the prior year's receipts. This is the fourth year in a row that property taxes have shown an increase.

2) Did Property Taxes meet budgeted expectations?

Actual receipts came in at \$21,005,314, which was **\$291,858 below** the original budgeted amount of \$21,297,172.

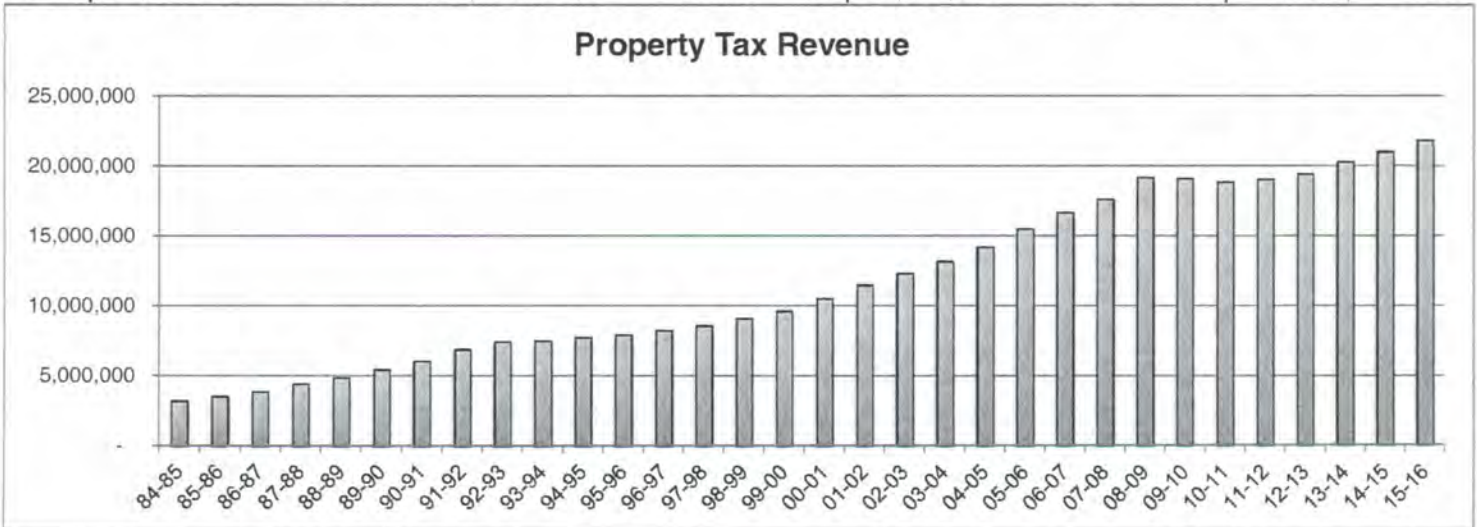
Please see the attached spreadsheet which shows a history of Property Tax receipts, as well as year-end projections for the current year (2015-16). We are budgeting for a 4.00% increase in property taxes in 2015-16.

FISCAL IMPACT:

There is no fiscal impact. This report is for review purposes only.

Property Tax

Year	December			April			Final			Dec/Jun	Apr/Jun
	Tax	Inc (Dec)	%	Tax	Inc (Dec)	%	Tax	Inc (Dec)	%		
84-85							3,210,800				
85-86							3,523,000	312,200	9.7%		
86-87							3,860,500	337,500	9.6%		
87-88							4,406,000	545,500	14.1%		
88-89							4,869,400	463,400	10.5%		
89-90							5,457,000	587,600	12.1%		
90-91							6,034,000	577,000	10.6%		
91-92							6,871,761	837,761	13.9%		
92-93							7,399,872	528,111	7.7%		
93-94							7,482,522	82,650	1.1%		
94-95							7,737,330	254,808	3.4%		
95-96							7,923,391	186,061	2.4%		
96-97							8,239,086	315,695	4.0%		
97-98							8,565,798	326,712	4.0%		
98-99							9,101,506	535,708	6.3%		
99-00							9,610,100	508,594	5.6%		
00-01							10,502,617	892,517	9.3%		
01-02							11,485,691	983,074	9.4%		
02-03							12,335,985	850,294	7.4%		
03-04							13,164,922	828,937	6.7%		
04-05							14,182,257	1,017,335	7.7%		
05-06							15,476,998	1,294,741	9.1%		
06-07	9,371,209			16,397,261			16,683,456	1,206,458	7.8%	56.2%	98.3%
07-08	9,632,175	260,966	2.8%	17,221,319	824,058	5.0%	17,609,716	926,260	5.6%	54.7%	97.8%
08-09	10,701,909	1,069,734	11.1%	18,701,131	1,479,812	8.6%	19,157,064	1,547,348	8.8%	55.9%	97.6%
09-10	10,574,851	(127,058)	-1.2%	18,607,024	(94,107)	-0.5%	19,114,959	(42,105)	-0.2%	55.3%	97.3%
10-11	10,703,836	128,985	1.2%	18,414,267	(192,757)	-1.0%	18,878,723	(236,236)	-1.2%	56.7%	97.5%
11-12	10,694,939	(8,897)	-0.1%	18,466,514	52,247	0.3%	19,064,987	186,264	1.0%	56.1%	96.9%
12-13	10,959,537	264,598	2.5%	18,931,299	464,785	2.5%	19,407,223	342,236	1.8%	56.5%	97.5%
13-14	11,385,033	425,496	3.9%	19,809,903	878,604	4.6%	20,283,021	875,798	4.5%	56.1%	97.7%
14-15	12,074,561	689,528	6.1%	20,509,066	699,163	3.5%	21,005,314	722,293	3.6%	57.5%	97.6%
15-16	12,557,543	482,982	4.0%	21,329,429	820,363	4.0%	21,845,527	840,213	4.0%	57.5%	97.6%
16-17	13,059,845	502,302	4.0%	22,182,606	853,177	4.0%	22,719,348	873,821	4.0%	57.5%	97.6%



SUBJECT: Review of District Enrollment Report for 2015-16

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review the attached information regarding Enrollment for the first week of school for 2015-16.

BACKGROUND:

After several years of declining enrollment, and dipping down to 1,675 students in 2007-08, District enrollment increased by 33 students (2.0%) in 2008-09. In 2009-10, enrollment increased again by 53 students (3.1%). In 2010-11 enrollment increased by 60 students (3.4%), in 2011-12 enrollment increased by 113 students (6.2%), and in 2012-13 enrollment increased by 130 students (6.7%). Then, in 2013-14, the trend reversed and enrollment decreased by 13 students (-0.6%), and in 2014-15 enrollment decreased by 36 students (-1.8%).

INFORMATION:

Some enrollment observations as of August 13 (one week after opening of school):

- 1) Total District enrollment is **2,067**, an increase of 48 students (2.4%) from last year at this same time (last August).
- 2) Enrollment at Forest Grove and Robert Down are almost perfectly balanced, with a difference of 1 student.
- 3) Forest Grove enrollment is **469**, a decrease of 3 from the end of school (May).
- 4) Robert Down enrollment is **470**, an increase of 1 from the end of school (May).
- 5) Middle School enrollment is **507**, an increase of 34 from the end of school (May). Last year's large 5th Grade class (plus some new students), are now 6th Graders.
- 6) High School enrollment is **605**, an increase of 38 from the end of school (May).
- 7) Community High School has **16** students (all boys), a decrease of 2 from last May.
- 8) The Transitional Kindergarten (TK) class at Forest Grove has **26** students. TK had 27 students last year.
- 9) The elementary school grade level with the highest class size is 3rd grade at Robert Down, with a class size ratio of **29.0**.
- 10) The High School's 12th Grade class is **141** students, an increase from last year's 129.

FISCAL IMPACT:

No fiscal impact, this report is for review purposes only.

Pacific Grove Unified School District

Enrollment - 2015-16

		Apr	May	Jun	Jul	8/5	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Forest Grove						1st Day										
TK	1.00	14	20	22	24	27	26									
10RD 16F		14.0	20.0	22.0	24.0	27.0	26.0	-	-	-	-	-	-	-	-	-
K	3.00	41	60	66	76	74	74									
sped=0		13.7	20.0	22.0	25.3	24.7	24.7	-	-	-	-	-	-	-	-	-
1	4.00	76	74	78	83	82	80									
sped=1		19.0	18.5	19.5	20.8	20.5	20.0	-	-	-	-	-	-	-	-	-
2	3.00	56	56	58	61	62	62									
sped=5		18.7	18.7	19.3	20.3	20.7	20.7	-	-	-	-	-	-	-	-	-
3	3.00	65	65	67	69	68	67									
sped=3		21.7	21.7	22.3	23.0	22.7	22.3	-	-	-	-	-	-	-	-	-
4	3.00	68	69	67	70	67	67									
sped=2		22.7	23.0	22.3	23.3	22.3	22.3	-	-	-	-	-	-	-	-	-
5	3.00	71	72	73	77	79	77									
sped=5		23.7	24.0	24.3	25.7	26.3	25.7	-	-	-	-	-	-	-	-	-
Total	20.00	391	416	431	460	459	453	-	-	-	-	-	-	-	-	-
Class Size		19.6	20.8	21.6	23.0	23.0	22.7	-	-	-	-	-	-	-	-	-
SE	2.00	12	12	12	14	15	16									
Robert Down																
K	3.00	32	44	52	64	71	70									
		10.7	14.7	17.3	21.3	23.7	23.3	-	-	-	-	-	-	-	-	-
1	4.00	78	78	77	84	84	83									
		19.5	19.5	19.3	21.0	21.0	20.8	-	-	-	-	-	-	-	-	-
2	3.00	71	72	74	76	77	77									
		23.7	24.0	24.7	25.3	25.7	25.7	-	-	-	-	-	-	-	-	-
3	3.00	82	80	82	87	87	87									
		27.3	26.7	27.3	29.0	29.0	29.0	-	-	-	-	-	-	-	-	-
4	4.00	77	80	83	88	90	86									
		19.3	20.0	20.8	22.0	22.5	21.5	-	-	-	-	-	-	-	-	-
5	3.00	68	69	68	69	70	67									
		22.7	23.0	22.7	23.0	23.3	22.3	-	-	-	-	-	-	-	-	-
Total	20.00	408	423	436	468	479	470	-	-	-	-	-	-	-	-	-
Class Size		20.4	21.2	21.8	23.4	24.0	23.5	-	-	-	-	-	-	-	-	-
Middle School																
6		159	160	160	185	186	185									
7		153	153	153	165	161	161									
8		157	163	163	165	160	161									
Total	25.16	469	476	476	515	507	507	-	-	-	-	-	-	-	-	-
Class Size		18.6	18.9	18.9	20.5	20.2	20.2	-	-	-	-	-	-	-	-	-
High School																
9		157	156	156	172	165	162									
10		151	151	151	158	157	154									
11		149	149	149	149	149	148									
12		140	140	140	142	140	141									
Total	32.60	597	596	596	621	611	605	-	-	-	-	-	-	-	-	-
Class Size		18.3	18.3	18.3	19.0	18.7	18.6	-	-	-	-	-	-	-	-	-
Community High School																
Total CHS		18	18	18	17	17	16									
Total District		1,895	1,941	1,969	2,095	2,088	2,067	-	-	-	-	-	-	-	-	-
Prior Year		102	153	1,893	2,038	2,041	2,019	2,018	2,016	2,016	2,005	2,015	2,012	2,009	2,004	2,001
Change		1,793	1,788	76	57	47	48	(2,018)	(2,016)	(2,016)	(2,005)	(2,015)	(2,012)	(2,009)	(2,004)	(2,001)

SUBJECT: Opening of Schools Update From Site Administrators

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

INFORMATION:

The District Site Administrators will provide the Board with an update on the opening of school sites for the 2015 – 2016 year.

SUBJECT: Review of Measure A – Ed Tech Bond

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review the status of actual and budgeted Measure A Educational Technology Bond expenditures.

BACKGROUND:

On November 4, 2014, the voters with the Pacific Grove Unified School District approved an \$18 million General Obligation Bond to be used for Education Technology. Each property may be charged a maximum of \$17.96 per \$100,000 of assessed valuation over 18 years. Measure A was approved by voters with 59.79% of the vote.

The bond measure will improve technology by:

- Increasing student access to computers.
- Upgrading educational software in every classroom.
- Implementing a multiyear, District-wide educational technology plan.
- Improving classroom and campus security systems.
- Installing student performance assessment software for statewide testing/learning requirements.

The bond funds will be released in six separate series, approximately \$3 million every three years, over 18 years. The first issuance, Series A, was released in the 2014-15 fiscal year for \$2,327,150. As the assessed valuations of the properties within the District increase, the maximum allowable funding for each series will also increase.

INFORMATION:

For many years, the District Technology Committee has reviewed and approved all educational technology purchases. The committee consists of Principals, Assistant Principals, Teachers, the Director of Technology, and Site Technology Coordinators.

Some of the initial purchases from the Ed Tech bond include Chromebooks and Chromebook cabinets, curriculum software, an Education Technology survey, Wifi Transmitters for improving internet access, and the cost of the bond issuance (which includes underwriters, rating agencies and the financial advisor).

Please see the attached spreadsheet which shows the current list of Measure A expenditures, and the remaining Reserve amounts.

FISCAL IMPACT:

This item is for review only.

Pacific Grove Unified School District

Measure A - Ed Tech Bond

Series A	2014-15	2015-16	2016-17	Total
Purchased:				
1 SRI & SMI Curriculum (Scholastic)	21,887			21,887
2 Projectors (Compview)	2,984			2,984
3 Tech supplies (Grainger)	559			559
4 Headsets for SBAC (Insight)	19,944			19,944
5 Projector (Compview)	1,054			1,054
6 Microsoft Licenses (SHI)	41,872			41,872
7 Network Ports (CXtec)	558			558
8 Fingerprint Scanner (Biometrics)	5,585			5,585
9 Replacement CPU (Dell)	1,516			1,516
10 Chromebooks (HP)	463,056			463,056
11 Chromebook Cabinets (Datum)	50,839	1,425		52,264
12 Wifi Transmitters (Carousel)	42,347			42,347
13 Chromebook security carts (Portola)	8,752			8,752
14 Computer replacements (Dell)	34,922	102,702		137,624
15 Student Union Equipment (Trinity)	5,283			5,283
16 License for Certify (Certica)	3,055			3,055
17 School Messenger (Reliance)	8,770			8,770
18 Ed Tech Survey (DS&C)	20,000			20,000
19 School Dude Software (School Dude)	9,424			9,424
20 Ed Tech Financial Advisor (DS&C)	146,514			146,514
21 Security Camera Project (Trinity)	15,120	1,680		16,800
22 Software (YoYo)		1,200		1,200
23 Servers (Firefly)		22,453		22,453
24 Read 180 (Scholastic)		3,213		3,213
25 Memory Upgrade (Lifetime)		494		494
26 Software (Teachers Curriculum, Pixologic)		33,271		33,271
27 Graphing Calculators (Bach)		28,481		28,481
28 Robotics (Lego)		7,401		7,401
29 MS Math (Think Through Learning)		23,490		23,490
30 Curriculum Licenses & Training (Curric Assoc)		30,554		30,554
31				-
Total Expended	904,041	256,364	-	1,160,405
Reserve:				
32 Reserve for 2015-16		100,000		100,000
33 Reserve for 2016-17			100,000	100,000
Total Reserves	-	100,000	100,000	200,000
Summary:				Unspent
Measure A Funding	2,328,234			967,829

On November 4, 2014, the voters within the Pacific Grove Unified School District approved an \$18 million GO Bond, charging \$17.96 per \$100,000 of Assessed Valuation over 18 years. Measure A passed with 59.79% of the vote.

The bond measure will improve technology by:

- Increasing student access to computers
- Upgrading educational software in every classroom
- Implementing a multiyear, District-wide educational technology plan
- Improving classroom and campus security systems
- Installing student performance assessment software for statewide testing/learning requirements

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SUBJECT: Future Agenda Items

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the August 20, 2015 Regular Board Meeting:

- Review/evaluation of Community Human Services counselor contract at PG High School (Fall 2015)
- Review of Extracurricular Activities (Fall 2015)
- Update on Use of Technology at Sites (Fall 2015)
- Modified PG High School Bell Schedule Review 2016-17 (Oct)