

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees

*John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Bill Phillips
John Thibeau
Lexi Rohrer, Student Rep*

DATE: Thursday, March 2, 2017

TIME: 7:00 p.m. Open Session

LOCATION: Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Pledge of Allegiance

**II. FOUNDATION FOR THE PERFORMING ARTS CENTER PACIFIC GROVE
PRESENTATION**

The Foundation for the Performing Arts Center Pacific Grove will present a donation to Pacific Grove Unified School District.

III. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

IV. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

V. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- | | Page |
|--|------|
| A. <u>Minutes of February 2, 2017 Board Meeting</u> | 5 |
| Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends approval of minutes as presented. | |
| B. <u>Minutes of February 15, 2017 Special Board Meeting</u> | 10 |
| Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends approval of minutes as presented. | |
| C. <u>Certificated Assignment Order #10</u> | 12 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #10. | |
| D. <u>Classified Assignment Order #10</u> | 14 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #10. | |
| E. <u>Acceptance of Donations</u> | 16 |
| Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below. | |
| F. <u>Out of County or Overnight Activities</u> | 17 |
| Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented. | |

- G. Warrant Schedules No. 581 35
Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- H. 2015-16 Budget Revisions #3 37
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve the proposed budget revisions.
- I. Acceptance of Quarterly Treasurer's Report 46
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending December 31, 2016.
- Move: _____ Second: _____ Vote: _____

VI. ACTION/DISCUSSION

- A. Adopt Resolution No. 991 Designating Authorized Agents to Sign for Pacific Grove High School Scholarship Bank Account with Wells Fargo Bank 54
Recommendation: (Ralph Gómez Porras, Superintendent; Rick Miller, Assistant Superintendent) The Administration recommends that the Board of Education adopt Resolution No. 991 designating authorized agents to sign bank orders, changes, and scholarship checks.
- Move: _____ Second: _____ Roll Call Vote: _____
- Paff ____ Swanson ____ Crandell ____ Phillips ____ Thibeau ____
- B. Approval of the 2016-17 Second Interim Report 56
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve the 2016-17 Second Interim Report.
- Move: _____ Second: _____ Vote: _____
- C. Board Calendar/Future Meetings 84
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Move: _____ Second: _____ Vote: _____

VII. INFORMATION/DISCUSSION

- A. Budget Discussion Regarding Increases in STRS and PERS Costs 86
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review information regarding the recently announced increases to both the State Teachers Retirement System (STRS) and the Public Employees Retirement System (PERS).
- Board Direction: _____

- B. Quarterly District Safety Update 87
Recommendation: (Barbara Martinez, Director of School Safety) The Administration recommends the Board review the report on safety for the 2016-2017 school year.

Board Direction: _____

- C. Pacific Grove High School Athletic Trainer and Safety Report 88
Recommendation: (Matt Bell, Pacific Grove High School Principal; Todd Buller, Athletic Director) The District Administration recommends that the Board hear the report regarding the athletic trainer and recent athlete safety and testing protocol.

Board Direction: _____

- D. Future Agenda Items 89
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Spanish Class at Elementary Schools (Fall 2017)

Board Direction: _____

VIII. ADJOURNMENT

Next regular meeting: March 16, 2017 – Pacific Grove Unified School District Office

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of February 2, 2017 – District Office

I. OPENED BUSINESS

- A. Called to Order 6:02 p.m.
- B. Roll Call
- | | |
|-------------------------|---------------------------------|
| President: | Trustee Paff |
| Clerk: | Trustee Swanson |
| Trustees Present: | Trustee Crandell |
| | Trustee Phillips |
| | Trustee Thibeau |
| Administration Present: | Superintendent Porras |
| | Assistant Superintendent Miller |
| Board Recorder: | Mandi Freitag |
- C. Adopted Agenda

MOTION Thibeau/Crandell to adopt agenda as presented.

Public comment: none

Motion CARRIED 5 – 0

II. CLOSED SESSION

- A. Identified Closed Session Topics
1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2016/17 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.
 2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2016/17. [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Ralph Gómez Porras and Billie Mankey, for the purpose of giving direction and updates.
 3. Consideration of Student Discipline (Education Code Section 48915)
 4. Special Education Student Contract
- B. Public comment on Closed Session Topics None.
- C. Adjourned to Closed Session 6:04 p.m.

III. RECONVENED IN OPEN SESSION 7:15 p.m.

- A. Reported action taken in Closed Session:
1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2016/17
The Board discussed this item.

2. Negotiations - Collective Bargaining Session preparation with the CSEA for 2016/17
The Board discussed this item.
3. Consideration of Student Discipline (Education Code Section 48915)
The Board discussed this item. No action taken.
4. Special Education Student Contract
The Board discussed this item. No action taken.

B. Pledge of Allegiance

Led By: Assistant Superintendent Rick Miller

IV. PACIFIC GROVE HIGH SCHOOL PRESENTATION

Pacific Grove High School senior Eric Cuellar and teacher Karinne Gordon presented an update to the Board on their recent trip to the United Nations conference in Japan.

Cuellar attended the 26th United Nations Conference in Nagasaki on disarmament issues, striving towards a world free of nuclear weapons. Students met with Ambassadors from Japan and Kazakhstan.

Cuellar recapped his experience at the conference, including how he was selected, their work before and during the conference with students from all over the world, and the goal, which was to deliver a statement and recommendation speech to United Nations officials of nonproliferation and disarmament.

Gordon was honored to chaperone Cuellar to this forum and to be involved in this great work.

The Board of Trustees and Superintendent all praised Cuellar for his hard work, dedication, the hard work of his parents, and encouraged Cuellar to continue to follow his passion.

V. COMMUNICATIONS

A. Written Communication

Received an email regarding the resolution on the agenda.

B. Board Member Comments

Trustee Thibeau acknowledged the following staff members: Assistant Superintendent Rick Miller, Director of Maintenance Matt Kelly, Pacific Grove High School Principal Matt Bell, Pacific Grove Middle School Sean Roach, Pacific Grove Adult Education Principal Barbara Martinez, Executive Assistant Mandi Freitag.

Trustee Crandell expressed pride for Cuellar and his work, that is why she is here.

Trustee Swanson thanked Robert Down Elementary School Principal Linda Williams for his recent site visit.

C. Superintendent Report

Superintendent Porras thanked Director of Curriculum and Special Projects Ani Silva for her participation at the recent CALSA Weekend Symposium. Director Silva is doing amazing work in representing our District.

Superintendent Porras also acknowledged Principal Martinez for all her great work at the Adult School, highlighting the celebration of citizenship.

Finally, Superintendent Porras thanked the Board for their continued support in his involvement with ACSA.

D. PGUSD Staff Comments (Non Agenda Items)

Principal Martinez introduced ESL teachers Carole, Barbara and Anne. The teachers thanked Superintendent Porras for the Resolution declaring the District a safe haven, and shared their experiences with students and families who are concerned for themselves and for their children. They then shared the story of a recent student who became a US citizen which was celebrated at the Adult Education.

Superintendent Porras noted that as students at the Adult Education began expressing their concerns, ACSA sent those concerns to lawyers at the capital who created a fact sheet, which all stemmed from the feedback from our Adult Education students.

Pacific Grove High School Assistant Principal Sean Keller is excited for Link Learning, CTE.

Pacific Grove High School Principal Matt Bell noted his amazing teachers and programs, provided an update of Pacific Grove High School.

Pacific Grove Middle School Principal Sean Roach provided an update of Pacific Grove Middle School.

Forest Grove Elementary School Principal Buck Roggeman noted teacher Jeanie DeTomaso who was honored with the KSBW Crystal Apple Award. Principal Roggeman also credited the success of the Monterey Bay Swim classes.

Robert Down Elementary School Principal Linda Williams thanked Trustee Swanson for his recent visit, noting it was a blessing to watch the journey of students from little falcons and otters move through all the schools.

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

None.

VII. CONSENT AGENDA

- A. Minutes of December 21, 2016 Special Board Meeting
- B. Minutes of January 12, 2017 Board Meeting
- C. Certificated Assignment Order #9
- D. Classified Assignment Order #9
- E. Acceptance of Donations
- F. Out of County or Overnight Activities
- G. Cash Receipts Report No. 3
- H. Revolving Cash Report No. 3
- I. Warrant Schedules No. 580
- J. Declaration of Surplus Property

Phillips/Crandell to approve consent agenda as presented.

Public comment: none

Motion CARRIED 5 – 0

VIII. ACTION/DISCUSSION

- A. Resolution #989 Recognition of a Safe Haven School District
Superintendent Porras presented information to the Board. The Board discussed this item.

MOTION Thibeau/Crandell to approve the Resolution #989 Recognition of a Safe Haven School District.

Public comment:

Karen, mother of a Forest Grove student said all children should be able to come to school and feel safe.

Motion CARRIED 5 – 0 by roll call vote

B. 2017–18 School Calendar (2 year model)

MOTION Crandell/Phillips to approve the 2017–18 School Calendar (2 year model).

Public comment: none

Motion CARRIED 5 – 0

C. High School Classroom for Students with Moderate to Severe Disabilities

MOTION Phillips/Thibeau to approve the High School Classroom for Students with Moderate to Severe Disabilities.

Public comment: none

Motion CARRIED 5 – 0

D. Music Therapy Assessment Contract

MOTION Thibeau/Crandell to approve the Music Therapy Assessment Contract.

Public comment: none

Motion CARRIED 5 – 0

E. Music Therapy for Special Education Preschool Program and Pacific Grove Middle School Special Class

MOTION Crandell/Swanson to approve Music Therapy for Special Education Preschool Program and Pacific Grove Middle School Special Class.

Public comment: none

Motion CARRIED 5 – 0

F. Approval of Measure A (Series B) Education Technology Expenditures

Assistant Superintendent Miller and Director of Technology Bruce Cates presented information to the Board. The Board discussed this item.

MOTION Thibeau/Crandell to approve the Measure A (Series B) Education Technology Expenditures.

Public comment: none

Motion CARRIED 5 – 0

G. Robert Down & Forest Grove Portables

Director Kelly presented information to the Board. The Board discussed this item including concerns over location, pricing, class and site needs, and programs for students. Additional discussion included Assistant Superintendent Miller, Principal Roggeman and Principal Williams.

MOTION Thibeau/Paff to approve 3 portables at Robert Down Elementary for 960 square feet, and gave direction to staff to explore the option of 2 portable classrooms

at Forest Grove for 1400 square feet, with a special Board meeting scheduled for Forest Grove portable action on February 15.

Public comment: none

Motion CARRIED 5 – 0

H. Board Calendar/Future Meetings

The Board approved cancelling the May 4, 2017 Board meeting, and adding a Special Board Meeting on February 15, 2017 at 7:30 a.m.

MOTION Thibeau/Brian to approve the Board meeting calendar as amended.

Public comment: none

Motion CARRIED 5 – 0

IX. INFORMATION/DISCUSSION

A. Review of December Property Tax Revenue for 2016-17

Assistant Superintendent Miller presented information to the Board.

B. Performing Arts Center Improvements

Director Kelly presented information to the Board. The Board discussed this item.

MOTION Thibeau/Crandell to extend the Board meeting to 10:10 p.m.

Public comment: none

Motion CARRIED 5 – 0

The Board noted the priority is for our students, the student experience, not outside booking acts.

C. Future Agenda Items

Spanish Class at Elementary Schools (Fall 2017)

X. ADJOURNED

10:05 p.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Special Meeting of February 15, 2017 – District Office

I. OPENED BUSINESS

- A. Called to Order 7:32 a.m.
- B. Roll Call
- | | |
|-------------------------|---------------------------------|
| President: | Trustee Paff |
| Clerk: | Trustee Swanson |
| Trustees Present: | Trustee Crandell |
| | Trustee Phillips |
| | Trustee Thibeau |
| Administration Present: | Superintendent Porras |
| | Assistant Superintendent Miller |
| Board Recorder: | Mandi Freitag |
- C. Adopted Agenda

MOTION Crandell/Swanson to adopt agenda as presented.

Public comment: none

Motion CARRIED 5 – 0

- B. Pledge of Allegiance Led By: Trustee Paff

II. ACTION/DISCUSSION

- A. Resolution #990 Changing Odd-Year School Board Elections to Even-Year Elections

The Board discussed this item. The Board agreed it was fiscally responsible to follow with the rest of the county districts and change the election year Resolution to 2018. The Board directed Administration to ensure communication with the public and media.

MOTION Crandell/Thibeau to approve Resolution #990 Changing Odd-Year School Board Elections to Even-Year Elections.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

- B. Forest Grove Elementary School Portables

Director of Maintenance and Operations Matt Kelly, along with Assistant Superintendent Rick Miller presented information to the Board. The Board discussed financial impact, leasing versus purchasing, budget, timing and scheduling options. Discussion included the option of adding a bathroom to the existing computer room at Forest Grove to convert to a classroom and cost savings. Financing options rather than leasing were also discussed.

MOTION Phillips/Crandell to authorize the purchase of 2 portables over a period of 2 years, as well as to authorize the instillation of a bathroom in the computer lab to convert to a classroom at Forest Grove Elementary School.

Public comment: none

Motion CARRIED 5 – 0

MOTION Thibeau/Crandell to authorize Administration to spend up to \$50,000 for immediate release of Measure A Education Technology funds for computer orders at Forest Grove Elementary School to facilitate the conversion of the computer lab.

Public comment: none

Motion CARRIED 5 – 0

Trustee Thibeau announced that due to his upcoming change in residency to Monterey, he will be unable to continue serving the Board of Education and his last meeting will be March 16, 2017. The Board congratulated Trustee Thibeau, and thanked him for his service, he will be missed.

III. ADJOURNED

8:45 a.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

SUBJECT: Certificated Assignment Order **#10**

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Certificated Assignment Order **#10**

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 10
March 2, 2017**

ADDITIONAL ASSIGNMENT:

2016-17 Analysis and Presentation of the Healthy Kids Survey, \$400 annual stipend to be paid upon completion:

Janie Lawrence
Shane Steinback

2016-17 PGHS Math Tutors, limited to 2 hrs./week and 42 hrs. total, paid at the hourly instructional rate, per time sheet:

Sally Richmond
Tom Light
Isaac Rubin

2016-17 Outdoor School, PGMS, temporary, to be paid per time sheet limited to 3 days @ \$107.37 per day per PGTA Bargaining Agreement:

Pam Gaul, Becky Ohsiek, Wendy Milligan, Moira Mahr, Alix Foster

Becky Ohsiek, 2016-17 Outdoor School Coordinator, PGMS, \$400 annual stipend to be paid upon completion.

2016-17 Pacific Grove High School Sports

Employee	Coaching Assignment	Stipend % or # of Sections	Funding
Christine Bottaro Replaces: Dora Rosenbaum	Varsity Swim Assistant	1.0 fte	GF

SUBSTITUTES:

Melissa Clapper
Natalie Hambalek
Melinda Hardin
Tiffany Wend
Julianna McDonough
Darin Meyer
Alexander Miller
Linda Rath
Andrea Rodriguez
David Ross
Sandra Valladares

RESIGNATION:

Doug Garrett, PGHS Health/Biology Teacher resigns effective June 2, 2017
Doug Garrett, PGHS, Football Coach
Todd Buller, PGHS, Football Coach
Rich Schramm, PGHS Track Coach

SUBJECT: Classified Assignment Order #10

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Classified Assignment Order #10.

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ORDER NO. 10
March 2, 2017**

NEW HIRE:

Sheryll Hahn, RDE, Clerk III, Part-time, 6 hrs./day, 190 day work calendar, Range 33, Step A, effective February 9, 2017 (replaces Krista Tadlock who resigned)

ADDITIONAL ASSIGNMENT:

Jeanette Odenbrett, PGMS, Food Service I, 1.75 hrs./day, 180 day work calendar, Range 27, Step A, effective February 1, 2017 (additional hours)

TEMPORARY INCREASE IN HOURS:

Debbie Pinheiro, FGE Recreation Attendant, temporary increase from 19 hrs./week to 20 hrs./week, effective February 13, 2017 through June 2, 2017 only (to accommodate extended BASRP hours)

Maria Taschner, FGE Recreation Attendant, temporary increase from 17.75 hrs./week to 20 hrs./week, effective February 13, 2017 through June 2, 2017 only (to accommodate extended BASRP hours)

RESIGNATION:

Michelle Mahaney, PGAS, Instructional Assistant (Parent Participation Program), resigns effective February 23, 2017, after 3.5 years of successful employment with the Pacific Grove Unified School District

SUBSTITUTE:

Brooke Gibson

SUBJECT: Acceptance of Donations

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past month the following donations were received:

Forest Grove Elementary School

Roger & Terry Dahl
PG Pride
PG Pride

Books for library valued at \$644
\$3,133 (December grant)
\$650 (January grant)

Robert H. Down Elementary School

Elaine Herrmann
Roger & Terry Dahl
PG Pride

\$200 (4th Grade Social Studies/CA History)
Books for library valued at \$624
\$4385 (December grant)

Pacific Grove Middle School

None

Pacific Grove High School

PG Pride

\$3,000 (January grant)

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

None

Pacific Grove Unified School District

None

Ref: Donations

SUBJECT: Out of County or Overnight Activities

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
OUT-OF-COUNTY OR OVERNIGHT ACTIVITIES

<u>DATE</u> <u>DESTINATION</u>	<u>STUDENTS/CLASS</u> <u>ACTIVITY</u>	<u>TRANSPORTATION</u>	<u>COST</u>	<u>FUNDING SOURCE</u>
Various Dates Various Venues See Master List attached	PGHS Athletics Events	District Bus/District Van/Auto	undisclosed	Athletics
March 9-12 Madera High School Madera, CA	PGHS Robotics Team Robotics Competition	Auto	\$4398	CTEIG/GATE
March 30-April 6 Nagasaki, Japan	PGHS Critical Issues Club Critical Issues Forum	Air	\$4,575	ASB Club
April 7 Computer History Museum Mountain View, CA	PGHS Tech Classes 9-12	Charter	\$2492	CTEIG
April 26 Rosicrucian Museum San Jose, CA	PGMS 6 th Grade Ancient History	Charter	\$3775	Students
April 29 Great America Park San Jose, CA	PGMS Chorus Choral Competition	Charter	\$1089	PG Music Booster Club
May 24 Raging Waters Park San Jose, CA	RD 5 th Grade EOY Field Trip	Charter	\$4300	Students/Donations

May 26 Santa Cruz Beach Boardwalk Santa Cruz, CA	PGMS 8 th Grade EOY Field Trip	Charter	\$4000	Students/Donations
May 31 Tech Museum of San Jose San Jose, CA	FG 5 th Grade EOY Science Field Trip	Charter	\$2294	PTA/Donations

Spring trips out of county – day trips (No Overnight) 2017

Day	date	opponent	Team	Time	County	
Baseball						
Tuesday	3/7/17	BB @ Soquel	JV	3:30	Vans	Santa Cruz
Tuesday	4/11/17	BB @ St Francis	JV	4:00		Santa Cruz
Wednesday	4/26/17	BB @ Scotts Valley	JV	4:00		Santa Cruz
Softball						
Saturday	2/25/17	SB @ Aptos	Varsity	TBA		Santa Cruz
Saturday	3/4/17	SB Vs Tourney Watsonville	Varsity	TBA		Santa Cruz
B Tennis						
Thursday	3/23/17	BT @ MVC	Varsity	4:00		Santa Cruz
Track						
Friday	2/24/17	Track @ Buchanan	Varsity	TBA	Van	Fresno
Fri-Sat	3/31-4/1	Track @ Stanford	Varsity	TBA	Van	Santa Clara
Saturday	4/22/17	Track @ Los Gatos	Varsity	TBA	Van	Santa Clara
Saturday	5/20/17	Track-CCS Semi-Finals	Varsity	TBA	Van	Santa Clara
Friday	5/26/17	Track- CCS Finals	Varsity	TBA	Van	Santa Clara
Fri-Sat	6/2-3/17	Track -State Finals	Varsity			
LAX						
Tuesday	3/7/17	LAX @ Scotts Valley	Varsity	4:30		Santa Cruz
Thursday	3/9/17	LAX @ Carlmont	Varsity	5:30		Santa Clara
Saturday	3/18/17	LAX @ Aptos Tourney	JV	TBA		Santa Cruz
Monday	4/3//17	LAX @ Hollister	JV / V	3:30 / 5		San Benito
Wednesday	4/5/17	LAX @ Christopher	JV / V	3:30 / 5		Santa Clara
Swimming						
Saturday	3/18/17	SW @ Sacred Heart	B / G	9:00	Vans	Santa Clara
Golf						
Monday	3/6/17	Golf@ San Jose Independence	V	2:30	Vans	Santa Clara
Wednesday	4/26/17	Golf @ San Juan Oaks	V	2:30	Van	San Benito

CTEIG

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY

Consent Agenda Item 11

FAXED
HS 4/30

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-COUNTY, OUT-OF-STATE, OR OVERNIGHT ACTIVITIES. THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT, THEREFORE THE REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT

Date of Activity 3/9/17 - 3/12/17 Day of Activity Th - Sun

Place of Activity Madera High School

School Pacific Grove High School Grade Level 9-12

School Departure Time 5 AM PM on 3/10/17

Pickup Time From Place of Activity 8 AM PM on 3/12/17

Name of Employee Accompanying Students Isaac Rubin

Number of Adults 5 Number of Students 20

Class or Club PGHS Robotics Team

Description of Activity Robotics Competition

Education Objective Summative Assessment of robot building acumen

List All Stops _____

Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
() Charter (X) Auto* () Walk () Other**

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos IK
(Teachers Initials)

2. If using vans, you MUST list who the drivers are. _____

3. Cost of Activity \$ 4247.82

4. Cost of Transportation \$ 150.12

Total Cost (Activity + Transportation) \$ 4397.94

5. Fund to be Charged for all activity expenses: (X) Acct. Code 01-4387-0-3800-1000-5200-00
() Students 000-8502-0720
(X) Other Gate/Robotics

6. Requested By Isaac Rubin Date 11/4/16
Employee's Signature AND Printed Name (Employee accompanying students on activity)

7. Recommend Approval SB. Kall Date 11/29/16
Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available

Date Received _____

Cost Estimate \$ _____

Approved By _____
Transportation Supervisor

Date _____

Approved By _____
Assistant Superintendent

Date 1/30/17

Date of Board Approval March 2, 2017
PGUSD

Regular Meeting of March 2, 2017

Updated 12/15/15



**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Consent Agenda Item F

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-COUNTY, OUT-OF-STATE, OR OVERNIGHT ACTIVITIES. THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT, THEREFORE THE REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT

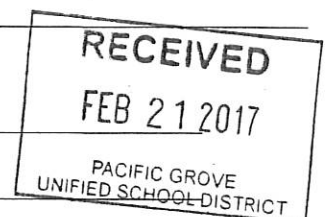
Date of Activity 3/30/17 - 4/6/17 Day of Activity (Thursday - Thursday)
 Place of Activity Nagasaki, Japan - departing from/returning to Monterey
 School Pacific Grove High School Grade Level 11 Airport
 School Departure Time 3/30/17 AM 4:30 AM PM _____
 Pickup Time From Place of Activity 4/6/17 AM _____ PM 12:30 PM
 Name of Employee Accompanying Students Karinne W. Gordon
 Number of Adults 1 Number of Students 2
 Class or Club Critical Issues Forum Club
 Description of Activity Participation in Critical Issues Forum, to include
 Education Objective presentation of Club's research report on the Comprehensive
 List All Stops San Francisco, Tokyo, Nagasaki - homestay for Test Ban Treaty
students with host families (Nuclear weapons non-proliferation and disarmament issues)
 Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
 () Charter () Auto* () Walk (X) Other** Airplane

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos Kug
 (Teachers Initials)
 2. If using vans, you MUST list who the drivers are. _____
 3. Cost of Activity \$ 1050.00 (SUB COST)
 4. Cost of Transportation \$ 3525.18
 Total Cost (Activity + Transportation) \$ 4575.18
 5. Fund to be Charged for all activity expenses: (X) Acct. Code ASB-Critical Issues Forum Club
 () Students #731
 () Other _____
 6. Requested By Karinne W. Gordon Date 2/15/17
 Employee's Signature AND Printed Name (Employee accompanying students on activity)
 7. Recommend Approval [Signature] Date 2/15/17
 Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available Date Received _____
 Cost Estimate \$ _____
 Approved By _____ Date _____
 Transportation Supervisor
 Approved By _____ Date _____
 Assistant Superintendent
 Date of Board Approval March 2, 2017



Updated 12/15/15

FAKED
#5 + 1 rang. 2/2

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-COUNTY, OUT-OF-STATE, OR OVERNIGHT ACTIVITIES. THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT. THEREFORE THE REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT

Date of Activity April 7, 2016 Day of Activity Friday
 Place of Activity 1401 N Shoreline Blvd Mountain View, CA 94043
 School Pacific Grove High School Grade Level 9, 10, 11, 12
 School Departure Time 8:00 AM 3:00 PM
 Pickup Time From Place of Activity 2:30 PM 3:00 pm
 Name of Employee Accompanying Students Emily Gutierrez
 Number of Adults 5 Number of Students 65
 Class or Club CSIS I, CSIS II, CSIS III
 Description of Activity Computer History Museum
 Education Objective Technology innovations that have helped shape the modern world.
 List All Stops _____

Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
 (X) Charter () Auto* () Walk () Other**

(516 & 25 SEAT)

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos _____ (Teachers Initials)	
2. If using vans, you MUST list who the drivers are. _____	
3. Cost of Activity \$ <u>FREE</u>	
4. Cost of Transportation \$ <u>9500 approx.</u> Total Cost (Activity + Transportation) \$ _____	
5. Fund to be Charged for all activity expenses:	<input checked="" type="checkbox"/> Acct. Code <u>01-6387 0-3800-1000-5200-</u> () Students <u>00-006-8500-0720</u> () Other _____
6. Requested By _____ Employee's Signature	<u>Emily Gutierrez</u> Date <u>1/26/17</u> AND Printed Name (Employee accompanying students on activity)
7. Recommend Approval _____ Principal's Signature	Date <u>1/27/17</u>

Transportation Department/District Office Use Only

Bus(s) ☒ Available () Not Available

Date Received 2/1/17

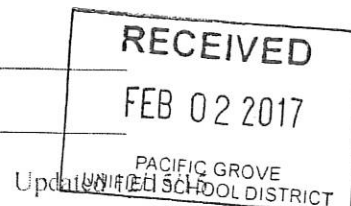
Cost Estimate \$ 2492.00

Approved By [Signature] Transportation Supervisor

Date 2/1/17

Approved By _____ Assistant Superintendent

Date of Board Approval March 2, 2017



FAXED

DISCOVERY
11020 COMMERCIAL PARKWAY
CASTROVILLE, CA 95012
831-633-2877 831-633-7113 FAX

01/31/17 12:07pm

CHARTER ORDER CONFIRMATION

PAGE 1

Charter Number: 084490 IN

Charter Date: 04/07/17 FRI

Confirmation Date: 03/18/17

Customer Number: PACIFICG01
PACIFIC GROVE UNIF SCHL DIST.
TRANSPORTATION DEPT.
435 HILLCREST AVE.
PACIFIC GROVE 93950
Contact: LISA STACKS
Group: SHORELINE AMPHITHEATRE

Home Phone: 831-372-7955
Work Phone: 831-646-6643

P.O. Number:

Remarks:
Drivers Requested:
Bus Type: D 25 PAX MINI BUS

Salesperson: RICH DORR
Number of Passengers: 25
Number of Buses: 1

----- L E A V E -----				*----- A R R I V E -----*			
CITY	ST	DATE	TIME	CITY	ST	DATE	TIME
PACIFIC GROVE	CA	04/07/17	8.00	MOUNTAIN VIEW	CA		
MOUNTAIN VIEW	CA			PACIFIC GROVE	CA	04/07/17	17.00

----- P I C K U P I N F O R M A T I O N -----

PACIFIC GROVE HS * 615 SUNSET DR * PACIFIC GROVE, CA

----- D E S T I N A T I O N I N F O R M A T I O N -----

SHORELINE AMPHITHEATRE * 1401 N SHORELINE BLVD * MOUNTAIN VI

Charter Grand Total	1122.50
Payments Received	.00
Balance Due	1122.50

ADDITIONAL TERMS & CONDITIONS

CANCELLATION FEE IF NOT CANCELLED 7 DAYS PRIOR TO DEPARTURE-\$100.00
CANCELLATION FEE INCREASES AS DEPARTURE DATE APPROACHES
CANCELLATION AT SPOT LOCATION--FULL AMOUNT OF CHARTER TRIP
CHARTERING PARTY AND/OR CHARTERING AGENT RESPONSIBLE FOR ALL DAMAGES

\$100.00 DEPOSIT PER BUS DUE 10 DAYS AFTER RECEIPT OF CONFIRMATION
REMAINING BALANCE DUE 10 DAYS PRIOR TO DEPARTURE
MAKE CHECKS PAYABLE TO: DISCOVERY
CHARTER GRAND TOTAL SUBJECT TO CHANGE IF ANY TRIP INFORMATION CHANGES
PLEASE VERIFY & SIGN CONFIRMATION AND RETURN TO DISCOVERY

SIGNATURE _____ DATE _____

THANK YOU FOR USING DISCOVERY!

FAXED

DISCOVERY
11020 COMMERCIAL PARKWAY
CASTROVILLE, CA 95012
831-633-2877 831-633-7113 FAX

01/31/17 12:07pm

CHARTER ORDER CONFIRMATION

PAGE 1

Charter Number: 084489 IN

Charter Date: 04/07/17 FRI

Confirmation Date: 03/18/17

Customer Number: PACIFICG01
PACIFIC GROVE UNIF SCHL DIST.
TRANSPORTATION DEPT.
435 HILLCREST AVE.
PACIFIC GROVE 93950
Contact: LISA STACKS
Group: SHORELINE AMPHITHEATRE

Home Phone: 831-372-7955
Work Phone: 831-646-6643

P.O. Number:

Remarks:

Drivers Requested:

Bus Type: R MCI 56 PAX

Salesperson: RICH DORR

Number of Passengers: 56

Number of Buses: 1

----- L E A V E -----				*----- A R R I V E -----*			
CITY	ST	DATE	TIME	CITY	ST	DATE	TIME
PACIFIC GROVE	CA	04/07/17	8.00	MOUNTAIN VIEW	CA		
MOUNTAIN VIEW	CA			PACIFIC GROVE	CA	04/07/17	17.00

----- P I C K U P I N F O R M A T I O N -----

PACIFIC GROVE HS * 615 SUNSET DR * PACIFIC GROVE, CA

----- D E S T I N A T I O N I N F O R M A T I O N -----

SHORELINE AMPHITHEATRE * 1401 N SHORELINE BLVD * MOUNTAIN VI

Charter Grand Total	1369.50
Payments Received	.00
Balance Due	1369.50

ADDITIONAL TERMS & CONDITIONS

CANCELLATION FEE IF NOT CANCELLED 7 DAYS PRIOR TO DEPARTURE-\$100.00
CANCELLATION FEE INCREASES AS DEPARTURE DATE APPROACHES
CANCELLATION AT SPOT LOCATION--FULL AMOUNT OF CHARTER TRIP
CHARTERING PARTY AND/OR CHARTERING AGENT RESPONSIBLE FOR ALL DAMAGES

\$100.00 DEPOSIT PER BUS DUE 10 DAYS AFTER RECEIPT OF CONFIRMATION
REMAINING BALANCE DUE 10 DAYS PRIOR TO DEPARTURE
MAKE CHECKS PAYABLE TO: DISCOVERY
CHARTER GRAND TOTAL SUBJECT TO CHANGE IF ANY TRIP INFORMATION CHANGES
PLEASE VERIFY & SIGN CONFIRMATION AND RETURN TO DISCOVERY

SIGNATURE _____ DATE _____

THANK YOU FOR USING DISCOVERY!

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY

Consent Agenda Item F

FAKED
MS + 12/13/17 3/2

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-COUNTY, OUT-OF-STATE, OR OVERNIGHT ACTIVITIES. THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT, THEREFORE THE REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT

Date of Activity April 26, 2017 Day of Activity Wednesday

Place of Activity Rosicrucian Egyptian Museum, San Jose, CA

School PGMS Grade Level 6

School Departure Time 7:30 AM X PM

Pickup Time From Place of Activity 2:30 AM 3 PM X

Name of Employee Accompanying Students Mary Ann Fort, Moira Mahr, Wendy Milligan
& some parents driving

Number of Adults 7 Chaperones Number of Students 153

Class or Club CORE - HISTORY 6th grade CAG - World History/Geography Ancient Civilization

Description of Activity Egyptian Museum

Education Objective Ancient History-Egypt

List All Stops Rosicrucian Egyptian Museum

Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
A Charter () Auto* () Walk () Other**

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos MAF
(Teachers Initials)

2. If using vans, you MUST list who the drivers are. _____

3. Cost of Activity \$ 2160.00

4. Cost of Transportation \$ _____

Total Cost (Activity + Transportation) \$ _____

5. Fund to be Charged for all activity expenses: () Acct. Code 4300 7250
() Students
() Other _____

6. Requested By Mary Ann Fort / Mary Ann Fort Date _____
Employee's Signature AND Printed Name (Employee accompanying students on activity)

7. Recommend Approval [Signature] Date 1-31-17
Principal's Signature

Transportation Department/District Office Use Only

Bus(s) (✓) Available () Not Available

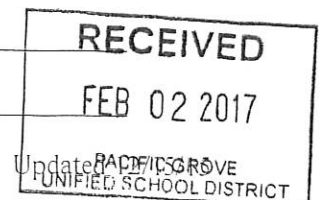
Date Received 2/1/17

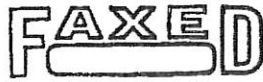
Cost Estimate \$ 3774.45

Approved By [Signature] Date 2/1/17
Transportation Supervisor

Approved By _____ Date _____
Assistant Superintendent

Date of Board Approval March 2, 2017





DISCOVERY
11020 COMMERCIAL PARKWAY
CASTROVILLE, CA 95012
831-633-2877 831-633-7113 FAX

01/31/17 11:58am

CHARTER ORDER CONFIRMATION

PAGE 1

Charter Number: 084488 IN

Charter Date: 04/26/17 WED

Confirmation Date: 04/06/17

Customer Number: PACIFICG01
PACIFIC GROVE UNIF SCHL DIST.
TRANSPORTATION DEPT.
435 HILLCREST AVE.
PACIFIC GROVE 93950
Contact: LISA STACKS
Group: PGMS TO EGYPTIAN MUSEUM

Home Phone: 831-372-7955
Work Phone: 831-646-6643

P.O. Number:

Remarks:

Drivers Requested:
Bus Type: R MCI 56 PAX

Salesperson: RICH DORR
Number of Passengers: 168
Number of Buses: 3

----- L E A V E -----				*----- A R R I V E -----*			
CITY	ST	DATE	TIME	CITY	ST	DATE	TIME
PACIFIC GROVE	CA	04/26/17	7.30	SAN JOSE	CA		
SAN JOSE	CA			PACIFIC GROVE	CA	04/26/17	16.00

----- P I C K U P I N F O R M A T I O N -----

PACIFIC GROVE M.S. * 835 FOREST AVE * PACIFIC GROVE, CA

----- D E S T I N A T I O N I N F O R M A T I O N -----

ROSICRUCIAN MUSEUM * 1342 NAGLEE AVE * SAN JOSE, CA

----- I T I N E R A R Y -----

DEPART SAN JOSE AT 14.30
ADDITIONAL CHARGE TO APPLY IF RELEASED AFTER 1600.

Charter Grand Total	3774.45
Payments Received	.00
Balance Due	3774.45

ADDITIONAL TERMS & CONDITIONS

CANCELLATION FEE IF NOT CANCELLED 7 DAYS PRIOR TO DEPARTURE-\$100.00
CANCELLATION FEE INCREASES AS DEPARTURE DATE APPROACHES
CANCELLATION AT SPOT LOCATION--FULL AMOUNT OF CHARTER TRIP
CHARTERING PARTY AND/OR CHARTERING AGENT RESPONSIBLE FOR ALL DAMAGES

\$100.00 DEPOSIT PER BUS DUE 10 DAYS AFTER RECEIPT OF CONFIRMATION
REMAINING BALANCE DUE 10 DAYS PRIOR TO DEPARTURE
MAKE CHECKS PAYABLE TO: DISCOVERY
CHARTER GRAND TOTAL SUBJECT TO CHANGE IF ANY TRIP INFORMATION CHANGES
PLEASE VERIFY & SIGN CONFIRMATION AND RETURN TO DISCOVERY

SIGNATURE _____ DATE _____

THANK YOU FOR USING DISCOVERY!

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY

Consent Agenda Item F

FAXED 2/13
MS + Transp.

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

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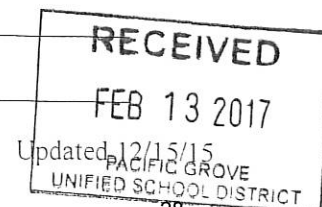
Date of Activity 04-29-2017 Day of Activity Saturday
Place of Activity San Jose - California's Great America
School PGMS Grade Level 6-8 Chorus
School Departure Time 6:00 AM ☒ PM _____
Pickup Time From Place of Activity 6:00 AM _____ PM ☒
Name of Employee Accompanying Students Jared Masar
Number of Adults ca. 15 Number of Students ca. 60
Class or Club Chorus
Description of Activity Judicated performance
Education Objective Perform in formal judged setting
List All Stops None
Means of Transportation: () 84 Passenger ☒ 72 Passenger () 48 Passenger () 18 Passenger
() Charter () Auto* () Walk () Other** _____

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos (Teachers Initials)
2. If using vans, you MUST list who the drivers are. _____
3. Cost of Activity \$ _____
4. Cost of Transportation \$ _____
Total Cost (Activity + Transportation) \$ _____
5. Fund to be Charged for all activity expenses: () Acct. Code Booster
(☒) Students
() Other _____
6. Requested By Jared Masar Date 02-09-2017
Employee's Signature AND Printed Name (Employee accompanying students on activity)
7. Recommend Approval [Signature] Date 2-8-17
Principal's Signature

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available Date Received 2/10/17
Cost Estimate \$ 1089.50
Approved By [Signature] Date 2/10/17
Approved By [Signature] Date _____
Transportation Supervisor
Assistant Superintendent
Date of Board Approval March 2, 2017



**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

FAXED
Consent Agenda Item #
RD + TRM 1/31

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

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Date of Activity Wednesday Day of Activity May 24, 2017
Place of Activity Raging Waters San Jose, Ca.
School RHD Grade Level 5th
School Departure Time 8:45 AM ☒ PM ☐
Pickup Time From Place of Activity 3:00 AM ☐ PM ☒
Name of Employee Accompanying Students Mary Hiserman / Stefanie Pechar /
Number of Adults 6 Number of Students 75 Kate Upman
Class or Club 5th grade (RHD)
Description of Activity Swimming at the Water Park
Education Objective 5th grade graduation party
List All Stops None
Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
☒ Charter () Auto* () Walk () Other**

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos		(Teachers Initials)
2. If using vans, you MUST list who the drivers are.		
3. Cost of Activity \$ <u>2,500 Tickets (Estimate)</u>		
4. Cost of Transportation \$ <u>1800 (Estimate)</u>		
Total Cost (Activity + Transportation) \$ <u>4,300</u>		
5. Fund to be Charged for all activity expenses: () Acct. Code () Students (X) Other <u>Donations from 5th grade families & sis fundraising</u>		
6. Requested By <u>Mary Hiserman</u>	AND Printed Name (Employee accompanying students on activity) <u>Mary Hiserman</u>	
7. Recommend Approval <u>[Signature]</u>	Date <u>6-3-16</u>	

Transportation Department/District Office Use Only

Bus(s) ☒ Available () Not Available Date Received _____
Cost Estimate \$ 2153.00
Approved By [Signature] Date 1/30/17
Approved By [Signature] Date _____
Date of Board Approval March 2, 2017



DISCOVERY
11020 COMMERCIAL PARKWAY
CASTROVILLE, CA 95012
831-633-2877 831-633-7113 FAX

01/20/17 2:38pm

CHARTER ORDER CONFIRMATION

PAGE 1

Charter Number: 083550 IN

Charter Date: 05/24/17 WED

Confirmation Date: 05/04/17

Customer Number: PACIFICG01
PACIFIC GROVE UNIF SCHL DIST.
TRANSPORTATION DEPT.
435 HILLCREST AVE.

Home Phone: 831-372-7955
Work Phone: 831-646-6643

PACIFIC GROVE 93950

Contact: LISA STACKS

Group: RHD 5TH TO RAGING WATERS

P.O. Number:

Remarks:

Drivers Requested:

Bus Type: A MCI 47 PAX

Salesperson: RICH DORR

Number of Passengers: 94

Number of Buses: 2

----- L E A V E -----				*----- A R R I V E -----*			
CITY	ST	DATE	TIME	CITY	ST	DATE	TIME
PACIFIC GROVE	CA	05/24/17	8.45	SAN JOSE	CA		
SAN JOSE	CA			PACIFIC GROVE	CA	05/24/17	17.00

----- P I C K U P I N F O R M A T I O N -----

ROBERT DOWN ELEM * 485 PINE AVE * PACIFIC GROVE,

----- D E S T I N A T I O N I N F O R M A T I O N -----

RAGING WATERS * 2333 W. WHITE RD * SAN JOSE, CA

----- I T I N E R A R Y -----

DEPART SAN JOSE AT 15.00

Charter Grand Total	2153.00
Payments Received	.00
Balance Due	2153.00

ADDITIONAL TERMS & CONDITIONS

CANCELLATION FEE IF NOT CANCELLED 7 DAYS PRIOR TO DEPARTURE-\$100.00
CANCELLATION FEE INCREASES AS DEPARTURE DATE APPROACHES
CANCELLATION AT SPOT LOCATION--FULL AMOUNT OF CHARTER TRIP
CHARTERING PARTY AND/OR CHARTERING AGENT RESPONSIBLE FOR ALL DAMAGES

\$100.00 DEPOSIT PER BUS DUE 10 DAYS AFTER RECEIPT OF CONFIRMATION
REMAINING BALANCE DUE 10 DAYS PRIOR TO DEPARTURE
MAKE CHECKS PAYABLE TO: DISCOVERY
CHARTER GRAND TOTAL SUBJECT TO CHANGE IF ANY TRIP INFORMATION CHANGES
PLEASE VERIFY & SIGN CONFIRMATION AND RETURN TO DISCOVERY

SIGNATURE _____ DATE _____

THANK YOU FOR USING DISCOVERY!

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

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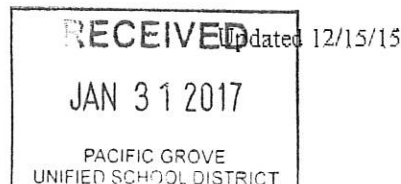
Date of Activity May 26, 2017 Day of Activity Friday
Place of Activity Santa Cruz Beach Boardwalk
School Middle School Grade Level _____
School Departure Time 9:45 AM PM _____
Pickup Time From Place of Activity 4:00 AM PM
Name of Employee Accompanying Students Jason Tovan
Number of Adults 4 Number of Students 150
Class or Club 8th Grade
Description of Activity 8th Grade B.B.Q. and theme Park
Education Objective Celebrate Promotion to High School
List All Stops None
Means of Transportation: () 84 Passenger () 72 Passenger () 48 Passenger () 18 Passenger
() Charter () Auto () Walk () Other**

*#s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department *

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos		J-T. (Teachers Initials)
2. If using vans, you MUST list who the drivers are. _____		
3. Cost of Activity \$ _____		
4. Cost of Transportation \$ _____		
Total Cost (Activity + Transportation) \$ _____		
5. Fund to be Charged for all activity expenses:	() Acct. Code	_____
	() Students	_____
	() Other	_____
6. Requested By _____	Date _____	
Employee's Signature _____	AND Printed Name (Employee accompanying students on activity)	
7. Recommend Approval _____	Date <u>8-18-16</u>	
Principal's Signature _____		

Transportation Department/District Office Use Only

Bus(s) () Available () Not Available Date Received _____
Cost Estimate \$ 3229.50
Approved By [Signature] Date 1/30/17
Transportation Supervisor
Approved By [Signature] Date _____
Assistant Superintendent
Date of Board Approval March 2, 2017



DISCOVERY
11020 COMMERCIAL PARKWAY
CASTROVILLE, CA 95012
831-633-2877 831-633-7113 FAX

01/20/17 3:57pm

CHARTER ORDER CONFIRMATION

PAGE 1

Charter Number: 083551 IN

Charter Date: 05/26/17 FRI

Confirmation Date: 05/06/17

Customer Number: PACIFICG01
PACIFIC GROVE UNIF SCHL DIST.
TRANSPORTATION DEPT.
435 HILLCREST AVE.
PACIFIC GROVE 93950
Contact: LISA STACKS
Group: PGMS TO SANTA CRUZ BOARDWALK

Home Phone: 831-372-7955
Work Phone: 831-646-6643

P.O. Number:

Remarks:
Drivers Requested:
Bus Type: A MCI 47 PAX

Salesperson: RICH DORR
Number of Passengers: 141
Number of Buses: 3

----- L E A V E -----				*----- A R R I V E -----*			
CITY	ST	DATE	TIME	CITY	ST	DATE	TIME
PACIFIC GROVE	CA	05/26/17	9.45	SANTA CRUZ	CA		
SANTA CRUZ	CA			PACIFIC GROVE	CA	05/26/17	17.45

----- P I C K U P I N F O R M A T I O N -----

PACIFIC GROVE MIDDLE SCHOOL 835 FOREST AVE * PACIFIC GROVE

----- D E S T I N A T I O N I N F O R M A T I O N -----

SANTA CRUZ BOARDWALK * BEACH ST * SANTA CRUZ, CA

----- I T I N E R A R Y -----

DEPART BOARDWALK AT 16.00

Charter Grand Total	3229.50
Payments Received	.00
Balance Due	3229.50

ADDITIONAL TERMS & CONDITIONS

CANCELLATION FEE IF NOT CANCELLED 7 DAYS PRIOR TO DEPARTURE-\$100.00
CANCELLATION FEE INCREASES AS DEPARTURE DATE APPROACHES
CANCELLATION AT SPOT LOCATION--FULL AMOUNT OF CHARTER TRIP
CHARTERING PARTY AND/OR CHARTERING AGENT RESPONSIBLE FOR ALL DAMAGES

\$100.00 DEPOSIT PER BUS DUE 10 DAYS AFTER RECEIPT OF CONFIRMATION
REMAINING BALANCE DUE 10 DAYS PRIOR TO DEPARTURE
MAKE CHECKS PAYABLE TO: DISCOVERY
CHARTER GRAND TOTAL SUBJECT TO CHANGE IF ANY TRIP INFORMATION CHANGES
PLEASE VERIFY & SIGN CONFIRMATION AND RETURN TO DISCOVERY

SIGNATURE _____ DATE _____

THANK YOU FOR USING DISCOVERY!

INSTRUCTIONS: Submit this form to the Transportation Department if transportation requires use of buses or vans. Other forms go directly to Business Office. After District and/or Board approval, the form will be returned to the school site. For in-state or non-overnight activities submit form two weeks in advance of activities.

BOARD APPROVAL IS REQUIRED FOR ALL OUT-OF-COUNTY, OUT-OF-STATE, OR OVERNIGHT ACTIVITIES. THE REQUEST MUST BE APPROVED BY THE BOARD PRIOR TO THE EVENT. THEREFORE THE REQUEST MUST BE SUBMITTED AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT

***#’s 1, 2, 3, 5, 6, & 7 Must Be Completed Before Submitting To The Business Office /Transportation Department ***
1. NOTE: Board Regulation 3541.1 Requirements Will Be Completed With This Form

1. NOTE: Board Regulation 3541.1 Requirements Will Be Complied With When Using Private Autos _____
2. If using vans, you MUST list who the drivers are. _____ (Teachers Initials)
3. Cost of Activity \$ \$640 -
4. Cost of Transportation \$ _____
- Total Cost (Activity + Transportation) \$ _____
5. Fund to be Charged for all activity expenses:
- () Acct. Code _____
- (X) Students _____
- (X) Other PTA / 5th Grade Fund
6. Requested By Kathryn Elfat _____ Date _____
Employee's Signature AND Printed Name (Employee accompanying students on activity)
7. Recommend Approval Buck Roggenman _____ Date 8/22/16
Principal's Signature

.....
 Transportation Department/District Office Use Only

Bus(s) ☒ Available ☐ Not Available

Date Received

Cost Estimate \$ 2293.60

Approved By [Signature] Transportation Supervisor

Date 11/30/17

Approved By _____
Assistant Superintendent

Date _____

Date of Board Approval March 2, 2017

PGUSD

Regular Meeting of March 2, 2017

Updated 12/15/15
33

DISCOVERY
11020 COMMERCIAL PARKWAY
CASTROVILLE, CA 95012
831-633-2877 831-633-7113 FAX

01/20/17 4:17pm

CHARTER ORDER CONFIRMATION

PAGE 1

Charter Number: 083552 IN

Charter Date: 05/31/17 WED

Confirmation Date: 05/11/17

Customer Number: PACIFICG01
PACIFIC GROVE UNIF SCHL DIST.
TRANSPORTATION DEPT.
435 HILLCREST AVE.

Home Phone: 831-372-7955
Work Phone: 831-646-6643

PACIFIC GROVE 93950

Contact: LISA STACKS

Group: FORST GROVE ELEM TO TECH MUSEU

P.O. Number:

Remarks:

Drivers Requested:

Bus Type: R MCI 56 PAX

Salesperson: PAT DORR

Number of Passengers: 112

Number of Buses: 2

----- L E A V E -----				*----- A R R I V E -----*			
CITY	ST	DATE	TIME	CITY	ST	DATE	TIME
PACIFIC GROVE	CA	05/31/17	8.00	SAN JOSE	CA	05/31/17	15.00
SAN JOSE	CA			PACIFIC GROVE	CA	05/31/17	15.00

----- P I C K U P I N F O R M A T I O N -----

FOREST GROVE ELEM SCHOOL * 1065 CONGRESS AVE * PACIFIC GROVE

----- D E S T I N A T I O N I N F O R M A T I O N -----

TECH MUSEUM * PARK & MARKET * SAN JOSE, CA

----- I T I N E R A R Y -----

DEPART TECH MUSEUM AT 13.30

Charter Grand Total	2293.60
Payments Received	.00
Balance Due	2293.60

ADDITIONAL TERMS & CONDITIONS

CANCELLATION FEE IF NOT CANCELLED 7 DAYS PRIOR TO DEPARTURE-\$100.00
CANCELLATION FEE INCREASES AS DEPARTURE DATE APPROACHES
CANCELLATION AT SPOT LOCATION--FULL AMOUNT OF CHARTER TRIP
CHARTERING PARTY AND/OR CHARTERING AGENT RESPONSIBLE FOR ALL DAMAGES

\$100.00 DEPOSIT PER BUS DUE 10 DAYS AFTER RECEIPT OF CONFIRMATION
REMAINING BALANCE DUE 10 DAYS PRIOR TO DEPARTURE
MAKE CHECKS PAYABLE TO: DISCOVERY
CHARTER GRAND TOTAL SUBJECT TO CHANGE IF ANY TRIP INFORMATION CHANGES
PLEASE VERIFY & SIGN CONFIRMATION AND RETURN TO DISCOVERY

SIGNATURE _____

DATE _____

THANK YOU FOR USING DISCOVERY!

SUBJECT: Warrant Schedule 581

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.

BACKGROUND:

The attached listing of warrants identifies payments made by the District during the noted time period from January 26, 2017 through February 28, 2017.

INFORMATION:

Prior to the issuance of the warrants, District procedures have been followed to ensure the appropriateness of the item purchased, the correctness of the amount to be paid, and that funds were available within the appropriate budget. All necessary site, department, and district authorizations have been obtained.

Please note a full copy of the warrants are available by request.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

WARRANT SCHEDULE NO. 581

Warrants- Payroll

FEBRUARY '17

Certificated-	Regular 02/05/17	\$	192.00
	Regular 02/10/17	\$	3,492.65
	Regular 02/12/17	\$	0
	Regular 02/28/17	\$	1,435,880.60

Total Certificated	\$	<u>1,439,565.25</u>
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Other-	Regular 02/05/17	\$	0
	Regular 02/10/17	\$	1,156.00
	Regular 02/12/17	\$	0
	Regular 02/28/17	\$	0

Total Other	\$	<u>1,156.00</u>
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Classified-	Regular 02/05/17	\$	0
	Regular 02/10/17	\$	1,879.82
	Regular 02/12/17	\$	0
	Regular 02/28/17	\$	524,000.73

Total Classified	\$	<u>525,880.55</u>
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<u>TOTAL PAYROLL</u>	\$	<u>1,966,601.80</u>
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Warrants- AP

Warrants <u>12289347</u> through <u>12289373</u>	(01/26/17)	\$	<u>47,067.36</u>
Warrants <u>12290878</u> through <u>12290897</u>	(02/02/17)	\$	<u>56,306.70</u>
Warrants <u>12291558</u> through <u>12291594</u>	(02/07/17)	\$	<u>132,596.21</u>
Warrants <u>12292254</u> through <u>12292280</u>	(02/09/17)	\$	<u>33,674.87</u>
Warrants <u>12292988</u> through <u>12293016</u>	(02/14/17)	\$	<u>42,962.54</u>
Warrants <u>12293623</u> through <u>12293654</u>	(02/16/17)	\$	<u>70,340.42</u>

<u>TOTAL WARRANTS</u>	\$	<u>2,349,549.90</u>
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SUBJECT: 2016-17 Budget Revisions #3

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends approval of the proposed budget revisions.

BACKGROUND:

Throughout the year, the budgets of the District's various funds are revised to reflect changing financial conditions, or as the result of Board decisions which have a budgetary impact. Budget revisions are usually necessary early in the fiscal year, in September, to update the beginning fund balances following the final close-out of the prior year. Then, budget revisions are part of the First Interim Report, in December, and the Second Interim Report, in March. The final Budget revision is done towards the end of the fiscal year, in May.

The budget revisions being recommended are reflected in the column titled "Rev #3 Changes". The column to the left of the Proposed Changes is the current Board-approved version of the budget. The column to the right of the proposed changes will become the official budget once the Board formally approves them.

A detailed list of the components of each budget revision is shown at the bottom of each page.

INFORMATION:

The financial condition of the District remains positive with reserves in place and cash flow being met.

Some significant budget revisions to the General Fund include:

- 1) Due to the new special education programs the District has put in place, the charges the District receives from the Special Ed SELPA have been reduced by \$330,307.
- 2) Title I and Title III allocations have been increased by \$46,961.
- 3) The distribution the District receives from the SELPA Mental Health fund was increased \$12,667.

FISCAL IMPACT:

The fiscal impact is reflected in the attached reports.

Budget Revisions - General Fund 01

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	4,064,031	1,176,858	5,240,889	-	5,240,889	-		5,240,889		
Revenues										
LCFF	26,193,841	9,304	26,203,145	(16,005)	26,187,140	(7,072)	a	26,180,068		
Federal Revenues	636,389	-	636,389	6,256	642,645	46,961	b	689,606		
State Revenues	1,257,765	890,060	2,147,825	109,196	2,257,021	19,917	c	2,276,938		
Local Revenues	1,055,570	110,593	1,166,163	77,833	1,243,996	(149,853)	d	1,094,143		
Total Revenues	29,143,565	1,009,957	30,153,522	177,280	30,330,802	(90,047)		30,240,755	-	-
Expenditures										
Certificated Salaries	14,750,828	164,935	14,915,763	148,355	15,064,118	89,776	e	15,153,894		
Classified Salaries	5,053,206	32,142	5,085,348	177,233	5,262,581	35,586	f	5,298,167		
Benefits	4,543,683	986,254	5,529,937	(66,670)	5,463,267	85,647	g	5,548,914		
Books & Supplies	1,191,321	342,461	1,533,782	113,774	1,647,556	(148,618)	h	1,498,938		
Services	2,549,776	(24,419)	2,525,357	154,471	2,679,828	205,562	i	2,885,390		
Capital Outlay	12,529	8,437	20,966	1,200	22,166	(2,412)	j	19,754		
Other Outgo	705,579	(113,529)	592,050	-	592,050	(357,596)	k	234,454		
Indirect Costs	(21,672)	-	(21,672)	-	(21,672)	-		(21,672)		
Total Expenditures	28,785,250	1,396,281	30,181,531	528,363	30,709,894	(92,055)		30,617,839	-	-
Surplus (Deficit)	358,315		(28,009)		(379,092)			(377,084)		-
Transfers In (Out)	(60,209)	-	(60,209)	-	(60,209)	-		(60,209)		
Ending Fund Balance	4,362,137	790,534	5,152,671	(351,083)	4,801,588	2,008		4,803,596		-

Components of Ending Fund Balance										
a Revolving Cash	5,000	-	5,000	-	5,000	-		5,000		
b Restricted Balance	623,430	89,010	712,440	-	712,440	139,762		852,202		
c Committed		-		-	-	-				
d Assigned	2,808,707	719,272	3,527,979	(366,934)	3,161,045	(134,992)		3,026,053		
e Resv for Ec Unc	925,000	(17,748)	907,252	15,851	923,103	(2,762)		920,341		
Ending Fund Balance	4,362,137	790,534	5,152,671	(351,083)	4,801,588	2,008		4,803,596	-	-

(7,072) a to decrease budget due to change in LCFF Calculation and EPA Entitlement

46,961 b to increase budget due to revised Title I and Title III allocations

19,917 c to increase budget due to 1) Clean Energy Jobs Act, 2) Mandated Costs, 3) SELPA Mental Health distribution

(149,853) d to decrease budget due to 1) revised donations, 2) MERMA matching grant

89,776 e to increase budget due to 1) salary going to new Title I allocation, 2) revised estimates for Payroll

35,586 f to increase budget due to revised estimates for Payroll

85,647 g to increase budget due to revised estimates for Payroll related benefits

(148,618) h to decrease budget due to 1) revised donations, 2) MERMA matching grant, 3) decreased SPED transportation costs, 4) supplies for Grounds maintenance

205,562 i to increase budget due to 1) MCOE transportation, 2) Title I allocation, 3) SELPA Mental Health allocation, 4) increase in donations

(2,412) j to decrease budget due to recoding of incorrectly posted expense

(357,596) k to decrease budget due to 1) revised SELPA billback amount, 2) revised MCOE attendance

Budget Revisions - Adult Ed Fund 11

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	623,983	150,931	774,914	-	774,914	-		774,914		
Revenues										
LCFF		-								
Federal Revenues	70,000	-	70,000	(35,442)	34,558	-		34,558		
State Revenues	1,137,000	53,051	1,190,051	-	1,190,051	-		1,190,051		
Local Revenues	540,000	200	540,200	18,788	558,988	2,394	a	561,382		
Total Revenues	1,747,000	53,251	1,800,251	(16,654)	1,783,597	2,394		1,785,991	-	-
Expenditures										
Certificated Salaries	520,000	228,423	748,423	(174,800)	573,623	54,152	b	627,775		
Classified Salaries	315,000	60,768	375,768	1,323	377,091	2,035	c	379,126		
Benefits	170,000	98,424	268,424	(35,187)	233,237	9,557	d	242,794		
Books & Supplies	95,000	76,700	171,700	48,780	220,480	17,441	e	237,921		
Services	49,000	3,079	52,079	2,035	54,114	22,001	f	76,115		
Capital Outlay	-	-	-							
Other Outgo	-	-	-							
Indirect Costs	-	-	-						-	
Total Expenditures	1,149,000	467,394	1,616,394	(157,849)	1,458,545	105,186		1,563,731	-	-
Surplus (Deficit)	598,000		183,857		325,052			222,260	-	-
Transfers In (Out)	-	-	-	-	-	-		-	-	-
Ending Fund Balance	1,221,983		958,771	141,195	1,099,966	(102,792)		997,174		-
Components of Ending Fund Balance										
a Revolving Cash	-	-	-	-	-	-		-	-	
b Restricted Balances				-	-	-		-	-	
c Committed								-	-	
d Assigned		-		-				-	-	
e Resv for Ec Unc	1,221,983	(263,212)	958,771	141,195	1,099,966	(102,792)		997,174		
Ending Fund Balance	1,221,983		958,771	141,195	1,099,966	(102,792)		997,174		-

2,394 a to decrease budget due to increase in donation revenue

54,152 b to increase budget due to revised estimates for Payroll

2,035 c to increase budget due to revised estimates for Payroll

9,557 d to increase budget due to revised estimates for Payroll related benefits

17,441 e to increase budget due to purchase of materials and supplies

22,001 f to increase budget due to purchase of services

Budget Revisions - Child Development Fund 12

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	18,225	45,306	63,531		63,531			63,531		
Revenues										
LCFF	-	-				-			-	
Federal Revenues	-	-				-			-	
State Revenues	95,351	3,836	99,187	-	99,187	-		99,187		
Local Revenues	370,000	-	370,000	-	370,000	-		370,000		
Total Revenues	465,351	3,836	469,187	-	469,187	-		469,187	-	-
Expenditures										
Certificated Salaries	63,000	3,438	66,438	(9,214)	57,224	-		57,224		
Classified Salaries	262,025	3,423	265,448	(24,204)	241,244	1,195	a	242,439		
Benefits	86,891	4,924	91,815	(590)	91,225	118	b	91,343		
Books & Supplies	15,000	-	15,000	-	15,000	-		15,000		
Services	2,000	-	2,000	-	2,000	-		2,000		
Capital Outlay	14,763	-	14,763	-	14,763	-		14,763		
Other Outgo	21,672	-	21,672	-	21,672	-		21,672		
Indirect Costs		-	-					-		
Total Expenditures	465,351	11,785	477,136	(34,008)	443,128	1,313		444,441	-	-
Surplus (Deficit)	-	(7,949)	(7,949)	-	26,059			24,746		-
Transfers In (Out)	-	-	-	-					-	-
Ending Fund Balance	18,225		55,582	34,008	89,590	(1,313)		88,277		-
Components of Ending Fund Balance										
a Revolving Cash		-	-	-	-	-		-	-	-
b Restricted Balances		-	-	-	-	-		-	-	-
c Committed										
d Assigned										
e Resv for Ec Unc	18,225	37,357	55,582	34,008	89,590	(1,313)		88,277		
Ending Fund Balance	18,225		55,582	34,008	89,590	(1,313)		88,277		-

1,195 a to increase budget due to revised estimates for Payroll

118 b to increase budget due to revised estimates for Payroll related benefits

Budget Revisions - Cafeteria Fund 13

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	8,785	(105)	8,680	-	8,680			8,680		
Revenues										
LCFF		-				-				
Federal Revenues	177,000	-	177,000	-	177,000	-		177,000		
State Revenues	19,000	6,006	25,006	-	25,006	-		25,006		
Local Revenues	400,000	-	400,000	-	400,000	-		400,000		
Total Revenues	596,000	6,006	602,006	-	602,006	-		602,006	-	-
Expenditures										
Certificated Salaries		-								
Classified Salaries	267,747	7,379	275,126	(21,138)	253,988	967	a	254,955		
Benefits	67,000	(1,373)	65,627	99	65,726	111	b	65,837		
Supplies	275,000	10,600	285,600	-	285,600	387	c	285,987		
Services	13,000	150	13,150	-	13,150	-		13,150		
Capital Outlay		-		-		-				
Other Outgo	-	-	-	-	-	-				
Indirect Costs	-	-	-	-	-	-				-
Total Expenditures	622,747	16,756	639,503	(21,039)	618,464	1,465		619,929	-	-
Surplus (Deficit)	(26,747)		(37,497)		(16,458)			(17,923)		-
Transfers In (Out)	40,783	-	40,783		40,783			40,783		
Ending Fund Balance	22,821		11,966	21,039	33,005	(1,465)		31,540		-
Components of Ending Fund Balance										
a Revolving Cash		-		-						
b Restricted Balance	8,680	-	8,680	-	8,680	-		8,680		
c Committed										
d Assigned										
e Resv for Ec Unc	14,141	(10,855)	3,286	21,039	24,325	(1,465)		22,860		
Ending Fund Balance	22,821		11,966	21,039	33,005	(1,465)		31,540		-

967 a to increase budget due to revised estimates for Payroll

111 b to increase budget due to revised estimates for Payroll related benefits

387 c to increase budget due to increased supplies and materials

Budget Revisions - Deferred Maintenance Fund 14

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	394,820	(14,640)	380,180	-	380,180	-		380,180		
Revenues										
LCFF		-		-		-				
Federal Revenues		-								
State Revenues	93,372	-	93,372	-	93,372	-		93,372		
Local Revenues	4,000	-	4,000	-	4,000	-		4,000		
Total Revenues	97,372	-	97,372	-	97,372	-		97,372	-	-
Expenditures										
Certificated Salaries		-		-		-				
Classified Salaries		-		-		-				
Benefits		-		-		-				
Supplies	30,000	-	30,000	-	30,000	-		30,000		
Services	60,000	100,667	160,667	119,233	279,900	67,666	a	347,566		
Capital Outlay	-	-	-	-		-				
Other Outgo	-	-	-	-		-				-
Indirect Costs	-	-	-	-		-				-
Total Expenditures	90,000	100,667	190,667	119,233	309,900	67,666		377,566	-	-
Surplus (Deficit)	7,372		(93,295)		(212,528)			(280,194)		-
Transfers In (out)	-	-	-	-	-	-		-	-	-
Ending Fund Balance	402,192		286,885	(119,233)	167,652	(67,666)		99,986		-
Components of Ending Fund Balance										
a Revolving Cash	-	-	-	-	-	-		-	-	-
b Restricted Balances		-	-	-	-	-		-	-	-
c Committed										
d Assigned										
e Resv for Ec Unc	402,192	(115,307)	286,885	(119,233)	167,652	(67,666)		99,986		
Ending Fund Balance	402,192	(115,307)	286,885	(119,233)	167,652	(67,666)		99,986		-

67,666 a to increase budget due to repair of the Middle School elevator

Budget Revisions - Post Emp Benefits Fund 20

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	177,065	427	177,492	-	177,492	-		177,492		
Revenues										
LCFF	-	-	-	-	-	-		-		
Federal Revenues	-	-	-	-	-	-		-		
State Revenues	-	-	-	-	-	-		-		
Local Revenues	600	-	600	-	600	-		600		
Total Revenues	600	-	600	-	600	-		600	-	-
Expenditures										
Certificated Salaries	-	-	-	-	-	-		-		-
Classified Salaries	-	-	-	-	-	-		-		-
Benefits	-	-	-	-	-	-		-		-
Books & Supplies	-	-	-	-	-	-		-		-
Services	-	-	-	-	-	-		-		-
Capital Outlay	-	-	-	-	-	-		-		-
Other Outgo	-	-	-	-	-	-		-		-
Indirect Costs	-	-	-	-	-	-		-		-
Total Expenditures	-	-	-	-	-	-		-	-	-
Surplus (Deficit)	600		600		600			600		-
Transfers In (Out)	19,426	-	19,426	-	19,426	-		19,426		
Ending Fund Balance	197,091	427	197,518	-	197,518	-		197,518		-

Components of Ending Fund Balance

a Revolving Cash		-	-	-	-	-		-		-
b Restricted Balances										
c Committed										
d Assigned		-	-	-	-	-		-		-
e Resv for Ec Unc	197,091	427	197,518	-	197,518	-		197,518		
Ending Fund Balance	197,091	427	197,518	-	197,518	-		197,518		-

-

No Changes

Pacific Grove Unified School District

Budget Revisions - Building Fund 21

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	571,954	(29,848)	542,106	-	542,106	-		542,106		
Revenues										
LCFF	-	-	-	-	-	-		-		
Federal Revenues	-	-	-	-	-	-		-		
State Revenues	-	-	-	-	-	-		-		
Local Revenues	2,403,000	-	2,403,000	-	2,403,000	(333,659)	a	2,069,341		
Total Revenues	2,403,000	-	2,403,000	-	2,403,000	(333,659)		2,069,341	-	-
Expenditures										
Certificated Salaries	-	-	-	-	-	-		-		
Classified Salaries	-	-	-	-	-	-		-		
Benefits	-	-	-	-	-	-		-		
Supplies	500,000	(10,000)	490,000	-	490,000	(300,584)	b	189,416		
Services	-	14,237	14,237	-	14,237	65,028	c	79,265		
Capital Outlay	-	454,932	454,932	-	454,932	7,310	d	462,242		
Other Outgo	-	-	-	-	-	-		-		
Indirect Costs	-	-	-	-	-	-		-		
Total Expenditures	500,000	459,169	959,169	-	959,169	(228,246)		730,923	-	-
Surplus (Deficit)	1,903,000		1,443,831		1,443,831			1,338,418		-
Transfers In (Out)	-	-	-	-	-	-		-	-	-
Ending Fund Balance	2,474,954	(489,017)	1,985,937	-	1,985,937	(105,413)		1,880,524		-
Components of Ending Fund Balance										
a Revolving Cash	-	-	-	-	-	-		-		-
b Restricted Balances	-	-	-	-	-	-		-		-
c Committed	-	-	-	-	-	-		-		-
d Assigned	-	-	-	-	-	-		-		-
e Resv for Ec Unc	2,474,954	(489,017)	1,985,937	-	1,985,937	(105,413)		1,880,524		-
Ending Fund Balance	2,474,954	(489,017)	1,985,937	-	1,985,937	(105,413)		1,880,524		-

(333,659) a to decrease budget due to receipt of actual proceeds from Measure A - Series B

(300,584) b to decrease budget due to receipt of actual proceeds from Measure A - Series B

65,028 c to increase budget due to fees for GO Bond financial advisor

7,310 d to increase budget due to Board approved Tech Bond expenditures

Budget Revisions - Capital Projects Fund 40

	Original Budget	Rev #1 Changes	Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes		Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	585,310	(13,355)	571,955	-	571,955	-		571,955		
Revenues										
LCFF	-	-	-	-	-	-		-		
Federal Revenues	-	-	-	-	-	-		-		
State Revenues	-	-	-	-	-	-		-		
Local Revenues	220,000	14,082	234,082	-	234,082	1,007	a	235,089		
Total Revenues	220,000	14,082	234,082	-	234,082	1,007		235,089	-	-
Expenditures										
Certificated Salaries	-	-	-	-	-	-		-		
Classified Salaries	-	-	-	-	-	-		-		
Benefits	-	-	-	-	-	-		-		
Supplies	50,000	22,342	72,342	20,553	92,895	20,253	b	113,148		
Services	50,000	68,673	118,673	-	118,673	(20,253)	c	98,420		
Capital Outlay	100,000	228,116	328,116	-	328,116	-		328,116		
Other Outgo	-	29,435	29,435	54,170	83,605	-		83,605		
Indirect Costs	-	-	-	-	-	-		-		
Total Expenditures	200,000	348,566	548,566	74,723	623,289	-		623,289	-	-
Surplus (Deficit)	20,000		(314,484)		(389,207)			(388,200)		-
Transfers In (Out)	-	-	-	-	-	-		-	-	-
Ending Fund Balance	605,310		257,471	(74,723)	182,748	1,007		183,755		-
Components of Ending Fund Balance										
a Revolving Cash		-	-	-	-	-		-		-
b Restricted Balances										
c Committed										
d Assigned		-	-	-	-	-		-		-
e Resv for Ec Unc	605,310	(347,839)	257,471	(74,723)	182,748	1,007		183,755		
Ending Fund Balance	605,310	(347,839)	257,471	(74,723)	182,748	1,007		183,755		-

1,007 a to increase budget due to interest income received

20,253 b to increase budget due to transfer from Services to Supplies

(20,253) c to decrease budget due to transfer from Services to Supplies

SUBJECT: Acceptance of Quarterly Treasurer's Report

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending December 31, 2016.

BACKGROUND:

Government Code 53646 requires that a quarterly report be made to the Board to identify the investments within which the District's funds are maintained until needed for expenditures. The District pools its revenues with other districts in the County and deposits them with the Monterey County Treasurer. The Treasurer in turn invests these funds in the various instruments identified in the attached report.

INFORMATION:

As indicated in the attached Treasurer's Report, the current investment portfolio is "in compliance with all applicable provisions of state law and the adopted investment policy, and contains sufficient liquidity to meet all projected outflows over the next six months", and is currently returning an annualized yield of 1.07%.

FISCAL IMPACT:

None.



Monterey County Board of Supervisors

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Supervisor Phillips, seconded by Supervisor Salinas and carried by those members present, the Board of Supervisors hereby:

Received and accepted the Treasurer's Report of Investments for the Quarter Ending December 31, 2016.

PASSED AND ADOPTED on this 24th day of January 2017, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 79 for the meeting on January 24, 2017.

Dated: January 25, 2017
File ID: 17-0055

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy



Monterey County

Consent Agenda Item I

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: 17-0055

January 24, 2017

Introduced: 1/12/2017

Version: 1

Current Status: Agenda Ready

Matter Type: General Agenda Item

Receive and Accept the Treasurer's Report of Investments for the Quarter Ending December 31, 2016.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Receive and Accept the Treasurer's Report of Investments for the Quarter Ending December 31, 2016.

SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached exhibits provide a narrative portfolio review of economic and market conditions that support the investment activity during the October - December period, the investment portfolio position by investment type, a listing of historical Monterey County Treasury Pool yields versus benchmarks, and the investment portfolio by maturity range.

DISCUSSION:

During the October - December quarter, U.S. Treasury yields surged over the previous quarter as well as Treasury yields as of a year ago. The labor market has continued to strengthen and economic activity has been expanding at a moderate pace since mid-year. Job gains have been solid in recent months and the unemployment rate has declined. Inflation has increased somewhat since earlier this year but is still below the Federal Reserve's longer run objective of 2 percent. In view of the realized and expected labor market conditions and inflation, on December 14, 2016 the Federal Reserve's Federal Open Market Committee decided to raise the target range for the federal funds rate to 0.50% - 0.75%. This action continues to support further strengthening in labor market conditions and a return to a 2 percent inflation rate.

On December 31, 2016, the Monterey County investment portfolio contained an amortized book value of \$1,381,798,947 spread among 89 separate securities and funds. The par value of those funds was \$1,382,296,942, with a market value of \$1,384,251,719 or 100.18% of amortized book value. The portfolio's net earned income yield for the period was 1.07%. The portfolio produced an estimated quarterly income of \$ 3,249,517.27 which will be distributed proportionally to all agencies participating in the investment pool. The investment portfolio had a weighted average maturity of 451 days. The County Treasury outperformed most of the portfolio benchmarks due to a consistent investment strategy that uses short term debt to provide liquidity while also taking advantage of higher rates in the one to three year investment range.

The investment portfolio was in compliance with all applicable provisions of state law and the

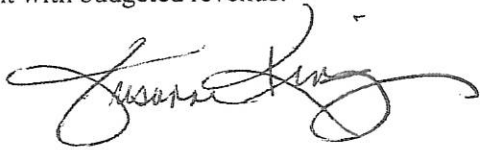
adopted Investment Policy, and contained sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through resources such as Bloomberg LLP, Union Bank of California and live-bid pricing of corporate securities.

OTHER AGENCY INVOLVEMENT:

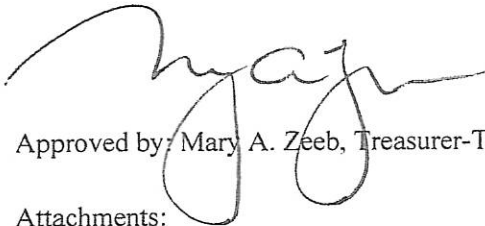
A copy of this report will be distributed to all agencies participating in the County investment pool and the Treasury Oversight Committee. In addition, the report will be published on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by Government Code 53607.

FINANCING:

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. We estimate that the investment earnings in the General Fund will be consistent with budgeted revenue.



Prepared by: Susanne King, Treasury Manager, x5490



Approved by: Mary A. Zeeb, Treasurer-Tax Collector, x5015

Attachments:

- Exhibit A - Investment Portfolio Review 12.31.16
- Exhibit B - Portfolio Management Report 12.31.16
- Exhibit C - Monterey County Historical Yields vs. Benchmarks
- Exhibit D - Aging Report 01.01.17

cc:

County Administrative Office
County Counsel
Auditor-Controller - Internal Audit Section
All depositors
Treasury Oversight Committee

Exhibit A

Investment Portfolio Review

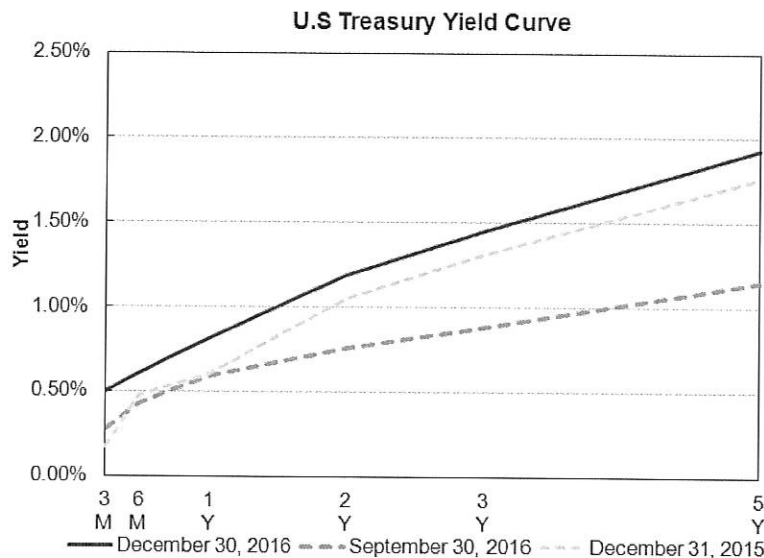
Quarter Ending December 31, 2016

OVERVIEW October 1, 2016 – December 31, 2016

During the October - September quarter yields on U.S. Treasuries surged over the previous quarter, as well as the yields as of a year ago. Information received since the Federal Reserve's Federal Open Market Committee (FOMC) met in November indicates that the labor market has continued to strengthen and that economic activity has been expanding at a moderate pace since mid-year. Job gains have been solid in recent months and the unemployment rate has declined. Inflation has increased somewhat since earlier this year but is still below the FOMC's 2 percent longer-run objective, partly reflecting earlier declines in energy prices and in prices on non-energy imports. In view of realized and expected labor market conditions and inflation, on December 14, 2016 the Committee decided to raise the target range for the federal funds rate to 0.50% - 0.75%. This action continues to support further strengthening in labor market conditions and a return to a 2 percent inflation rate.

U.S. TREASURY YIELD CURVE

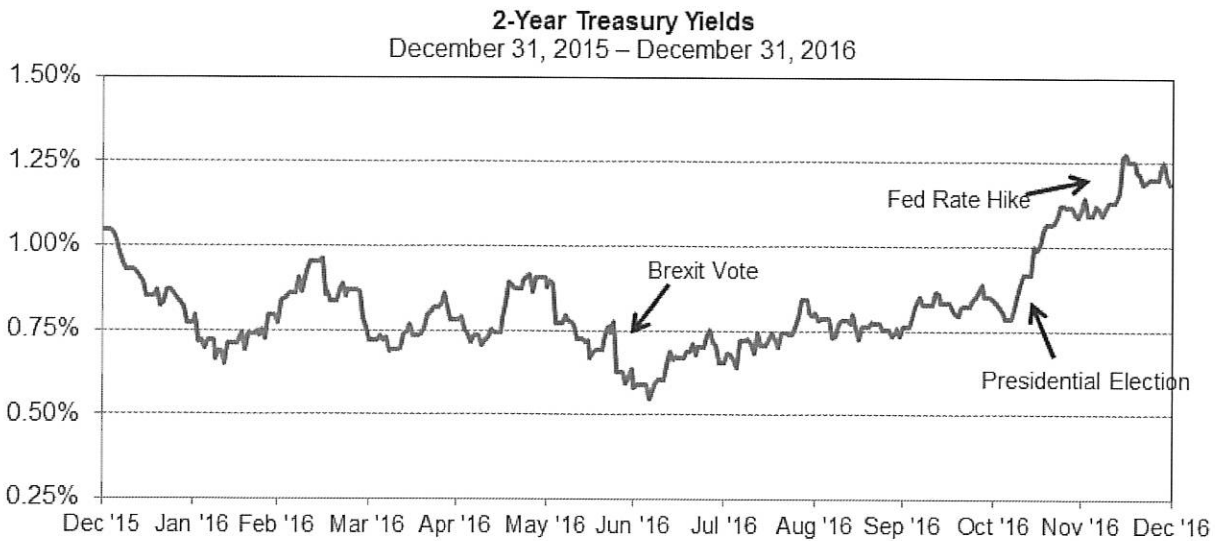
- Treasury rates have surged following the U.S. elections, with the longer end rising substantially over higher inflation expectations from the President-elect's proposed fiscal policies.
- As a result, the yield curve has risen significantly, even when compared to a year ago.



Source: Bloomberg

Yield Curve History

	12/31/15	09/30/16	12/31/16
1-Mo.	0.13	0.19	0.42
3-Mo.	0.17	0.28	0.50
6-Mo.	0.48	0.43	0.61
1-Yr.	0.60	0.59	0.81
2-Yr.	1.05	0.76	1.19
3-Yr.	1.31	0.88	1.45
5-Yr.	1.76	1.15	1.93
7-Yr.	2.09	1.42	2.25
10-Yr.	2.27	1.60	2.45
30-Yr.	3.02	2.32	3.07



The County Treasury continues to outperform most of its portfolio benchmarks this quarter. Our investment strategy positions short term debt to provide liquidity and continues to take advantage of available higher yields on US Treasuries, commercial paper, notes and negotiable CDs as well as maintaining federal agencies with attractive rates. The following indicators reflect key aspects of the County's investment portfolio in light of the above noted conditions:

1. Market Access – During the quarter, the majority of County investment purchases were in the area of U.S. Treasuries. Additional investment purchases involved Federal Agencies, Commercial Paper and a CD. The Treasurer continues to keep a higher level of liquid assets reflecting the need to maintain levels of available cash to ensure the ability to meet all cash flow needs.
2. Diversification - The Monterey County Treasurer's portfolio consists of 89 separate fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the table below:

Portfolio Asset Composition					
Corporate Notes	Negotiable CDs	Overnight Liquid Assets	US Treasuries	Federal Agencies	Commercial Paper
13.1%	8.4%	18.9%	23.3%	28.9%	7.4%

• Total may not equal 100% due to rounding

3. Credit Risk – Approximately 86.9% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities, Negotiable CDs and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated, but are

considered the safest of all investments. All corporate debt (13.1%) is rated in the higher levels of investment grade and all federal agency securities have AA ratings, or are guaranteed by the U.S. Treasury. The credit quality of the County's portfolio continues to be high.

The portfolio credit composition is detailed in the table below:

Portfolio Credit Composition										
AAA	AAAm	AA+	AA	AA-	A+	A	A-1+ (Short-Term)	A-1 (Short-Term)	Aaf/S1+ (CalTrust)	Not Rated (LAIF/MMF)
1%	7%	53%	2%	8%	1%	4%	2%	10%	8%	4%

4. Liquidity Risk – Liquidity risk, as measured by the ability of the County's Treasury to meet withdrawal demands on invested assets, was managed during the October to December quarter. The portfolio's average weighted maturity was 451 days, and the County maintained \$261M (19%) in overnight investments to provide immediate liquidity. In addition, the County maintained \$279M (20%) in securities with maturities under a year to provide enhanced liquidity.

PORTFOLIO CHARACTERISTICS

	<u>September 30, 2016</u>	<u>December 31, 2016</u>
Total Assets	\$1,118,029,849.61	\$1,381,798,946.89
Market Value	\$1,120,520,653.12	\$1,384,251,718.73
Days to Maturity	491	451
Yield	1.54%	1.07%
Estimated Earnings	\$4,530,360.12	\$3,249,517.27

FUTURE STRATEGY

The Treasurer has 59% of the portfolio invested in the 1-3 year maturity range to take advantage of the higher yields offered in that part of the yield curve. We will continue to run the portfolio to manage safety and liquidity while maximizing the rate of return.

SUBJECT: Adopt Resolution No. 991 Designating Authorized Agents to Sign for Pacific Grove High School Scholarship Bank Account with Wells Fargo Bank

PERSON RESPONSIBLE: Ralph Gómez Porras, Superintendent;
Rick Miller, Assistant Superintendent

RECOMMENDATION:

The Administration recommends that the Board of Education adopt Resolution No. 991 designating authorized agents to sign bank orders, changes, and scholarship checks.

BACKGROUND:

The PGHS Scholarship account had not been updated with new signing agents in several years.

INFORMATION:

The attached Resolution will authorize Assistant Superintendent Rick Miller and Fiscal Officer Nancy Bernahl to be empowered to sign all orders in the name of the PGHS Scholarship Account and to draw on funds of the Scholarship Account. The approval will enable the District to continue its normal business functions.

FISCAL IMPACT:

None.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

RESOLUTION No. 991

Resolution Designating Authorized Agent to Sign on PGHS Scholarship Account

The Board of Education of the Pacific Grove Unified School District, Monterey County
ON MOTION of member, _____, seconded by member _____, effective March 2, 2017.

IT IS RESOLVED AND ORDERED by the Governing Board that, pursuant to provisions
of Education Code Section 42632 or 85232,

Rick Miller, Assistant Superintendent, and Nancy Bernahl, Fiscal Officer, be authorized
and are hereby empowered to sign any and all orders in the name of said District, drawn on the funds of
PGHS Scholarship.

IT IS FURTHER RESOLVED that these motions shall stand and that all additions and
deletions shall be submitted in writing.

PASSED AND ADOPTED by the Board of Education of the Pacific Grove Unified School
District this 2nd day of March, 2017, by the following vote:

AYES:

NOES:

ABSENT:

I, Ralph Gómez Porras, Secretary of the Governing Board, do hereby certify that the
foregoing is a full, true, and correct copy of Resolution No. 991 duly passed and adopted by said Board at
a regularly called and conducted meeting held on said date.

Ralph Gómez Porras, Secretary of the Governing Board

Signatures of authorized persons:

Rick Miller, Assistant Superintendent

Nancy Bernahl, Fiscal Officer

SUBJECT: Approval of the 2016-17 Second Interim Report

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve the 2016-17 Second Interim Report.

BACKGROUND:

Under current state law, school districts are required to formally update and review their operating budgets at least twice per year. The First Interim Report reflects the results of operations through October 31, and must be approved by the Board and submitted to the County Office of Education by December 15 each year.

In March, the Board reviews and approves the Second Interim Report, which reflects the results of operations through January 31, and must be submitted to the County Office of Education by March 15.

INFORMATION:

The attached Second Interim Report indicates that, based on current information and projections, the District's General Fund will have a positive ending fund balance, a positive cash flow, and the District will be able to meet its financial obligations for the current year and subsequent two years.

With revenues of \$30,240,755 and expenditures of \$30,617,838, the General Fund is budgeted to run a net deficit of \$377,083 for the current year. At year end, this deficit is expected to be reduced or eliminated, resulting in a net surplus, once unspent budgets are transferred to the Ending Fund Balance.

The Ending Fund Balance will remain positive, and the District will be able to meet its minimum reserve requirement of 3.00%. Unrestricted General Fund reserves will continue to increase as long as net surpluses are in place, and are currently budgeted to be 14.0%.

FISCAL IMPACT:

None

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____
District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 02, 2017

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

_____ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

_____ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Nancy Bernahl

Telephone: 831-646-6516

Title: Fiscal Officer

E-mail: nbernahl@pgusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF)	Projected LCFF for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements? <ul style="list-style-type: none"> If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2015-16) annual payment? If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources? 		X
				X
			X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? <ul style="list-style-type: none"> If yes, have there been changes since first interim in OPEB liabilities? 		X
			X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)? <ul style="list-style-type: none"> If yes, have there been changes since first interim in self-insurance liabilities? 	X	
			n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for: <ul style="list-style-type: none"> Certificated? (Section S8A, Line 1b) Classified? (Section S8B, Line 1b) Management/supervisor/confidential? (Section S8C, Line 1b) 	X	
			X	
			X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for: <ul style="list-style-type: none"> Certificated? (Section S8A, Line 3) Classified? (Section S8B, Line 3) 	n/a	
			n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Fund 1 - General Fund

		2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance - Rest		68,054	11,164	9,233	318,582	269,777	498,525	672,440
Beginning Fund Balance - Unre		4,789,783	4,418,268	3,377,908	3,220,119	3,416,235	4,742,364	5,029,932
Beginning Fund Balance		4,857,837	4,429,433	3,387,141	3,538,701	3,686,011	5,240,889	5,702,373
Revenues:								
LCFF Sources	8000	18,992,015	19,720,016	20,629,518	23,195,795	24,906,372	26,180,068	27,364,637
Federal Sources	8100	751,278	524,382	542,987	645,550	654,521	689,606	695,534
State Sources	8300	2,824,777	2,490,411	3,056,544	772,054	2,961,248	2,276,938	2,345,555
Local Sources	8600	1,473,621	1,520,750	1,584,081	1,406,262	1,361,147	1,094,143	941,015
Total Revenues		24,041,691	24,255,560	25,813,130	26,019,661	29,883,289	30,240,755	31,346,741
percent change		-3.0%	0.9%	6.4%	0.8%	14.8%	1.2%	3.7%
Expenditures:								
Certificated Salaries	1000	11,973,558	12,659,739	12,875,372	13,132,603	14,068,329	15,153,894	15,448,308
Classified Salaries	2000	3,960,209	4,216,422	4,586,236	4,674,971	5,060,143	5,298,167	5,434,774
Employee Benefits	3000	3,751,315	3,641,615	3,266,328	3,504,505	4,993,957	5,548,914	5,870,331
Books and Supplies	4000	1,036,377	1,081,470	967,149	901,729	1,059,566	1,498,938	1,321,973
Services and Other	5000	3,279,892	3,234,837	3,293,006	2,566,753	2,353,384	2,885,390	2,899,817
Capital Outlay	6000	4,114	4,113	16,643	42,806	56,843	19,754	12,529
Other Outgo	7000	289,806	288,310	545,782	954,598	683,204	212,782	240,774
Total Expenditures		24,295,271	25,126,506	25,550,516	25,777,964	28,275,427	30,617,838	31,228,506
percent change		4.7%	3.4%	1.7%	0.9%	9.7%	8.3%	2.0%
Surplus (Deficit)		(253,580)	(870,946)	262,613	241,697	1,607,862	(377,083)	118,236
Transfers In (Out)								
Fund 11 - Adult Education		(76,892)	(151,919)	(50,000)				
Fund 12 - Child Development				(2,437)		-		
Fund 13 - Cafeteria		(19,937)		(39,191)	(74,960)	(33,558)	(40,783)	(37,700)
Fund 14 - Deferred Maintenance								
Fund 20 - Postemployment B		(19,426)	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)
Other		168						
Net Transfers In (Out)		(116,087)	(171,345)	(111,054)	(94,386)	(52,984)	(60,209)	(57,126)
Ending Fund Balance		4,488,171	3,387,141	3,538,700	3,686,012	5,240,889	4,803,597	5,763,482

Components of Ending Fund Balance

a Nonspendable - Revolving	5,000	5,000	5,000	5,000	5,000	5,000	5,000
b Restricted (restricted carryov	50,061	9,233	359,587	269,777	498,525	511,894	500,000
c Committed - Prop 39				181,342			
d Assigned							
Prop Tax Reserve (0.50%)	95,474				109,018	109,018	122,934
Basic Aid Reserve (3.00%)					790,340	790,340	938,569
Sick Leave Incentive Reser	60,000	60,000	60,000	60,000	40,000	40,000	40,000
Deferred Maintenance Reserve					2,975,151	727,166	2,111,505
STRS/PERS Reserve 2020-21						1,699,758	1,106,905
e 3% Resv for Econ Uncertain	750,392	758,936	769,847	776,171	822,855	920,420	938,569
Unassigned/Unappropriated	3,187,244	2,553,971	2,344,266	2,393,723			
subtotal Unrestricted Reserve	4,433,110	3,372,907	3,174,113	3,229,893	4,737,364	4,286,703	5,258,482
Undesignated Resv Percent	18.4%	13.3%	12.4%	12.5%	16.7%	14.0%	16.8%
Ending Fund Balance	4,488,171	3,387,141	3,538,700	3,686,012	5,240,890	4,803,597	5,763,482

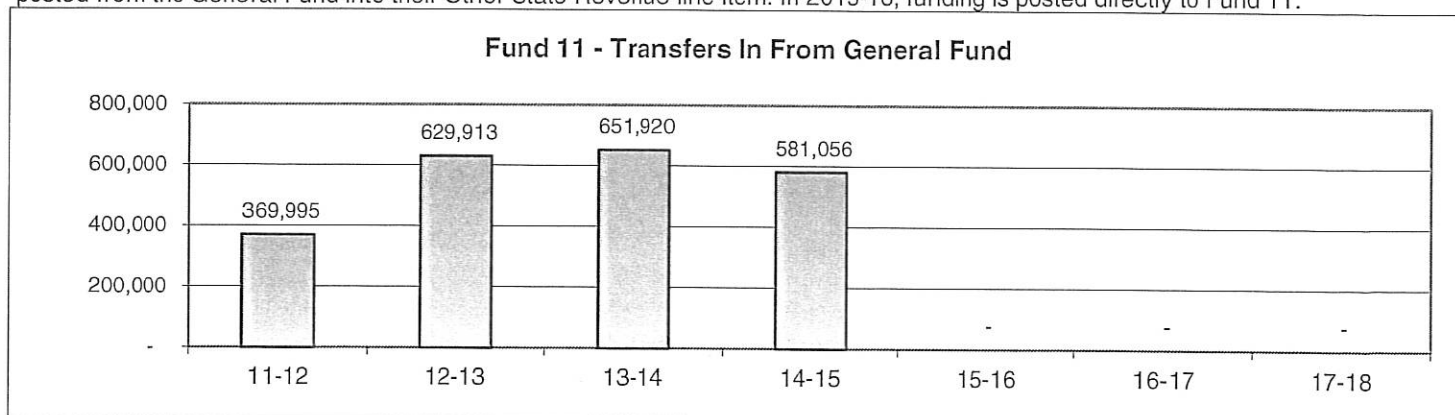
Fund 11 - Adult Education Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance	288,996	(4,597)	-	78,414	34,670	774,914	997,175
Revenues:							
Revenue Limit Sources 8000				581,056	143,533		
Federal Revenue 8200	55,742	38,260	59,928	51,820	56,853	34,558	71,000
Other State Revenue 8091	293,103	477,994	601,920		1,174,241	1,190,051	1,137,000
Other Local Revenue 8600	524,808	473,064	461,691	441,702	504,988	561,382	550,000
Total Revenues	873,653	989,318	1,123,539	1,074,578	1,879,616	1,785,991	1,758,000
Expenditures:							
Certificated Salaries 1000	633,357	644,217	585,490	552,841	527,700	627,775	530,000
Classified Salaries 2000	239,069	238,896	277,685	326,129	318,428	379,126	320,000
Employee Benefits 3000	162,661	180,590	146,062	154,288	189,355	242,794	175,000
Books and Supplies 4000	114,225	39,218	58,372	46,140	51,860	237,921	100,000
Services & Other Oper 5000	46,663	33,720	27,515	38,924	43,803	76,115	51,000
Capital Outlay 6000					8,226		
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	1,195,975	1,136,641	1,095,124	1,118,322	1,139,372	1,563,731	1,176,000
Surplus (Deficit)	(322,322)	(147,323)	28,414	(43,744)	740,244	222,260	582,000
Transfers In - Fund 1 8900	76,892	151,919	50,000				
Ending Fund Balance	43,567	-	78,414	34,670	774,914	997,175	1,579,175

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted - Donations 9740							
c) Committed 9750							
d) Assigned (donations) 9780						19,272	
e) Unassigned/Unappropri 9790	43,567		78,414	34,670	774,914	977,903	1,579,175
Ending Fund Balance	43,567	-	78,414	34,670	774,914	997,175	1,579,175

Fund 11 accounts for all the transactions related to the District's Adult Education program. The state has changed the way Adult Ed posts the apportionments, making it difficult to compare across years. Prior to 2008-09, Adult Ed received their apportionment directly from the state. In 2009-10, it became a Transfer-In from the General Fund. Then, in 2011-12, it was not transferred in, but posted from the General Fund into their Other State Revenue line item. In 2015-16, funding is posted directly to Fund 11.



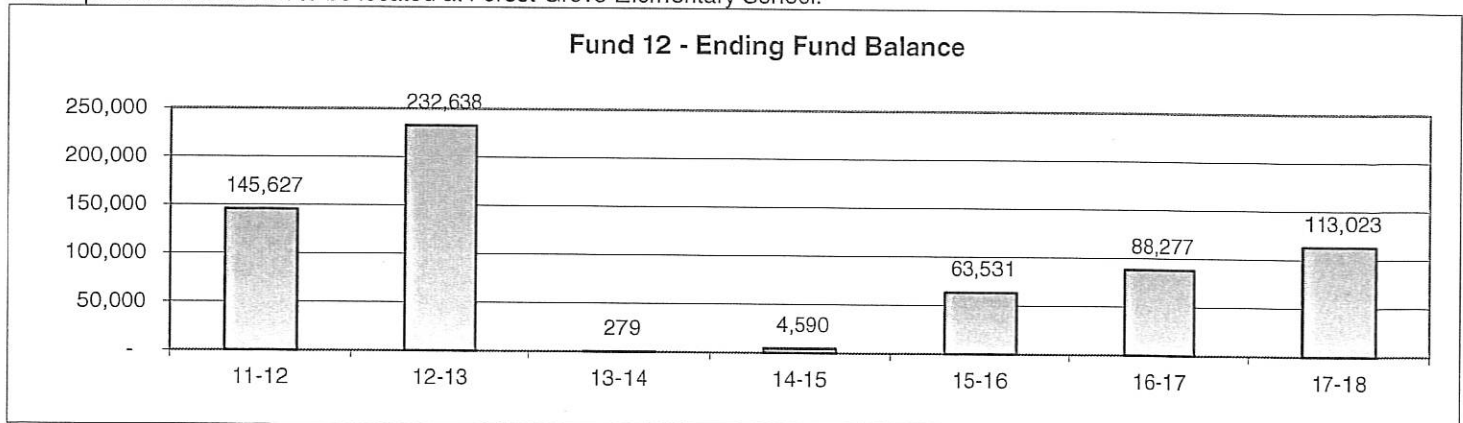
Fund 12 - Child Development Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance	38,919	145,627	232,638	279	4,590	63,531	88,277
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
State Revenue (Presch) 8500	110,370	101,722	100,323	57,688	110,772	99,187	99,187
Local Revenue (BASRF) 8600	384,587	395,144	358,484	351,578	381,508	370,000	370,000
Total Revenues	494,957	496,865	458,807	409,266	492,280	469,187	469,187
Expenditures:							
Certificated Salaries 1000	48,572	48,131	48,622	47,609	61,308	57,224	57,224
Classified Salaries 2000	219,954	229,282	240,802	244,552	257,864	242,439	242,439
Employee Benefits 3000	87,380	87,526	74,758	80,430	86,244	91,343	91,343
Books and Supplies 4000	9,457	4,978	7,750	8,365	5,327	15,000	15,000
Services & Other Oper 5000	1,214	943	2,812	2,326	925	2,000	2,000
Capital Outlay 6000		17,323	297,188			14,763	14,763
Other Outgo 7100							
Indirect Costs 7300	21,672	21,672	21,672	21,672	21,672	21,672	21,672
Total Expenditures	388,249	409,854	693,604	404,955	433,340	444,441	444,441
Surplus (Deficit)	106,708	87,011	(234,796)	4,311	58,941	24,746	24,746
Transfers In from Fund 8900			2,437		-		
Ending Fund Balance	145,627	232,638	279	4,590	63,531	88,277	113,023

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740	478						
c) Committed 9750							
d) Assigned 9780							
e) Unassigned-Res for Ec 9789							
Unassigned/Unappropr 9790	145,149	232,641	279	4,590	63,531	88,277	113,023
Ending Fund Balance	145,627	232,641	279	4,590	63,531	88,277	113,023

Fund 12 accounts for all the transactions related to the State Preschool program and the Before and After School Recreation Program (BASRP). In 2011-12, fees were raised which allowed the Fund to operate at a surplus. In 2013-14, Fund 12 paid for a new portable classroom to be located at Forest Grove Elementary School.

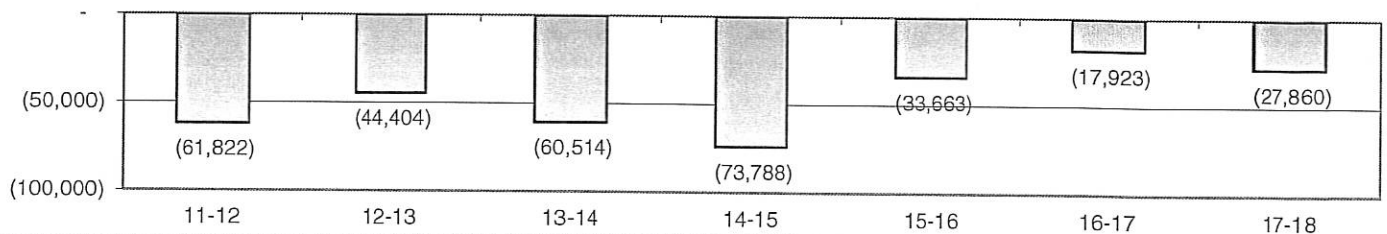
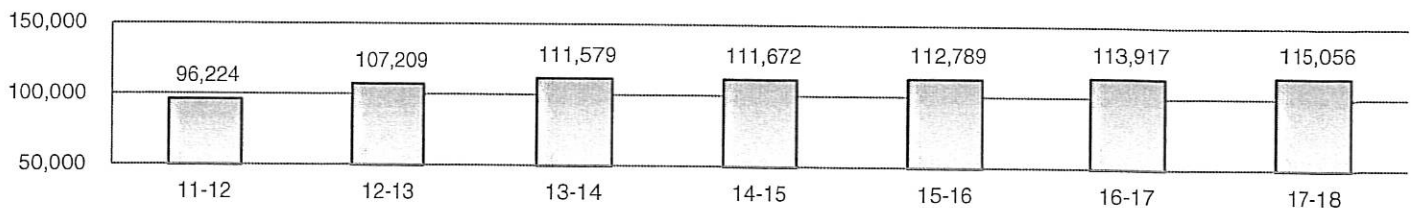


Fund 13 - Cafeteria Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance	50,396	73,341	28,936	7,613	8,785	8,680	31,540
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8200	144,822	168,653	176,708	175,993	191,656	177,000	180,000
Other State Revenue 8500	12,436	15,136	13,499	14,030	14,314	25,006	25,006
Other Local Revenue 8600	306,631	320,592	320,781	329,385	367,914	400,000	380,000
Total Revenues	463,889	504,382	510,988	519,408	573,884	602,006	585,006
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000	209,886	223,631	241,199	255,853	257,521	254,955	263,879
Employee Benefits 3000	52,461	56,386	52,736	57,674	55,952	65,837	65,837
Supplies 4000	257,344	260,782	270,784	265,365	287,097	285,987	270,000
Services 5000	6,020	7,987	6,783	14,304	6,977	13,150	13,150
Capital Outlay 6000							
Other Outgo 7100							
Total Expenditures	525,711	548,786	571,502	593,197	607,547	619,929	612,866
Surplus (Deficit)	(61,822)	(44,404)	(60,514)	(73,788)	(33,663)	(17,923)	(27,860)
Transfers In - General F 8900	19,937		39,191	74,960	33,558	40,783	45,118
Ending Fund Balance	8,511	28,937	7,613	8,785	8,680	31,540	48,798

Components of Ending Fund Balance:

a) Nonspendable - Stores 9711	2,419	8,271	7,614	6,821	7,613	7,613	7,613
b) Restricted 9740		17,501			642		
c) Committed							
d) Assigned					425		
e) Unassigned/Unappropriated 9790	6,092	3,164	-	1,964		23,927	41,185
Ending Fund Balance	8,511	28,937	7,614	8,785	8,680	31,540	48,798

Fund 13 - Surplus (Deficit)

Meals Served


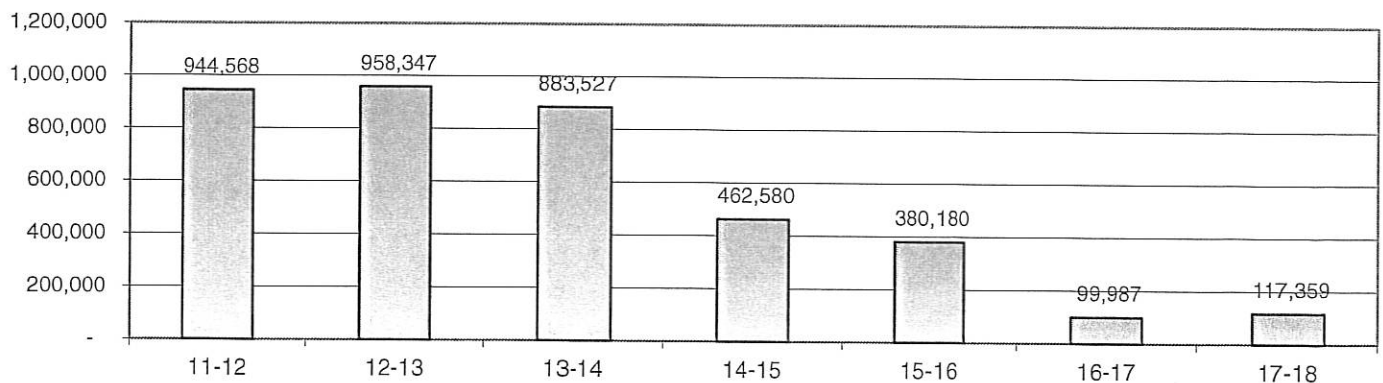
Fund 14 - Deferred Maintenance Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance	915,189	944,568	958,347	883,527	462,580	380,180	99,987
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8590	94,947	94,713	93,372	93,372	93,372	93,372	93,372
Other Local Revenue 8660	6,304	4,957	3,290	3,262	3,372	4,000	4,000
Total Revenues	101,251	99,670	96,662	96,634	96,744	97,372	97,372
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4300	49,116	45,067	30,572	50,424	29,421	30,000	30,000
Services 5800	22,757	40,823	140,910	467,157	149,723	347,566	50,000
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	71,872	85,891	171,482	517,581	179,144	377,566	80,000
Surplus (Deficit)	29,379	13,779	(74,820)	(420,947)	(82,400)	(280,194)	17,372
Transfers In (Out) - to G 8900							
Ending Fund Balance	944,568	958,347	883,527	462,580	380,180	99,987	117,359

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780							
e) Unassigned-Reserve fc 9789							
Unassigned/Unappropri 9790	944,568	958,347	883,527	462,580	380,180	99,987	117,359
Ending Fund Balance	944,568	958,347	883,527	462,580	380,180	99,987	117,359

Fund 14 - Ending Fund Balance



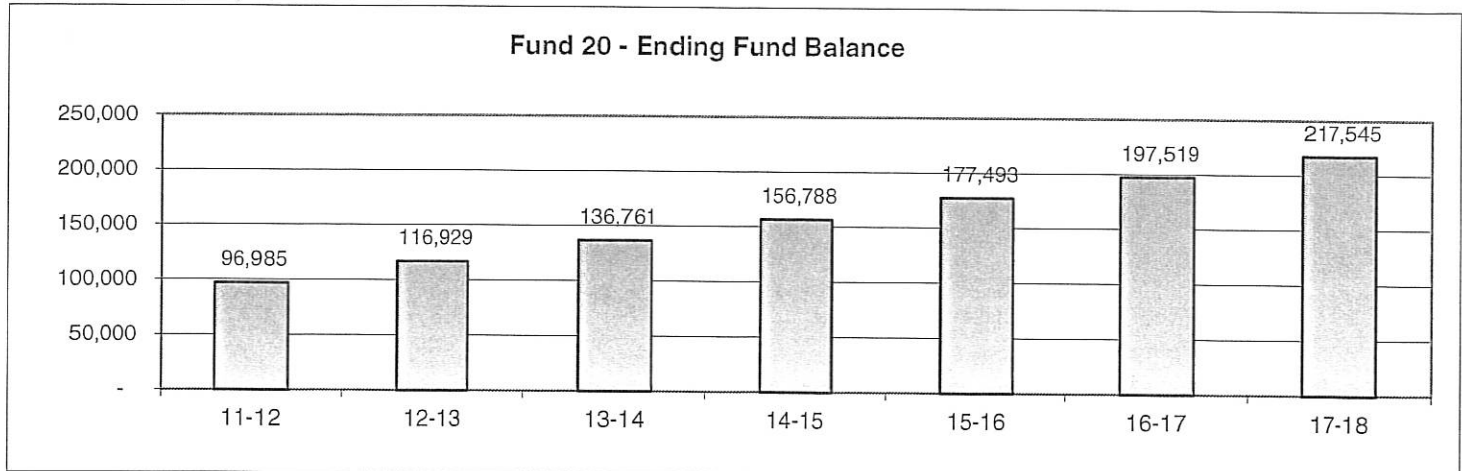
Fund 20 - Postemployment Benefits Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance	77,147	96,985	116,928	136,761	156,788	177,493	197,519
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	413	518	407	600	1,279	600	600
Total Revenues	413	518	407	600	1,279	600	600
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000							
Services 5000							
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	-	-	-	-	-	-	-
Surplus (Deficit)	413	518	407	600	1,279	600	600
Transfers In (Out) - from 8900	19,426	19,426	19,426	19,426	19,426	19,426	19,426
Ending Fund Balance	96,985	116,929	136,761	156,788	177,493	197,519	217,545

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned - Medigap 9780							
e) Unassigned-Reserve fc 9789							
Unassigned/Unappropri 9790	96,985	116,929	136,761	156,788	177,493	197,519	217,545
Ending Fund Balance	96,985	116,929	136,761	156,788	177,493	197,519	217,545

The District's Annual Required Contribution (ARC) for the year ended June 30, 2015 was \$799,523, and contributions made by the District during the year were \$406,374.



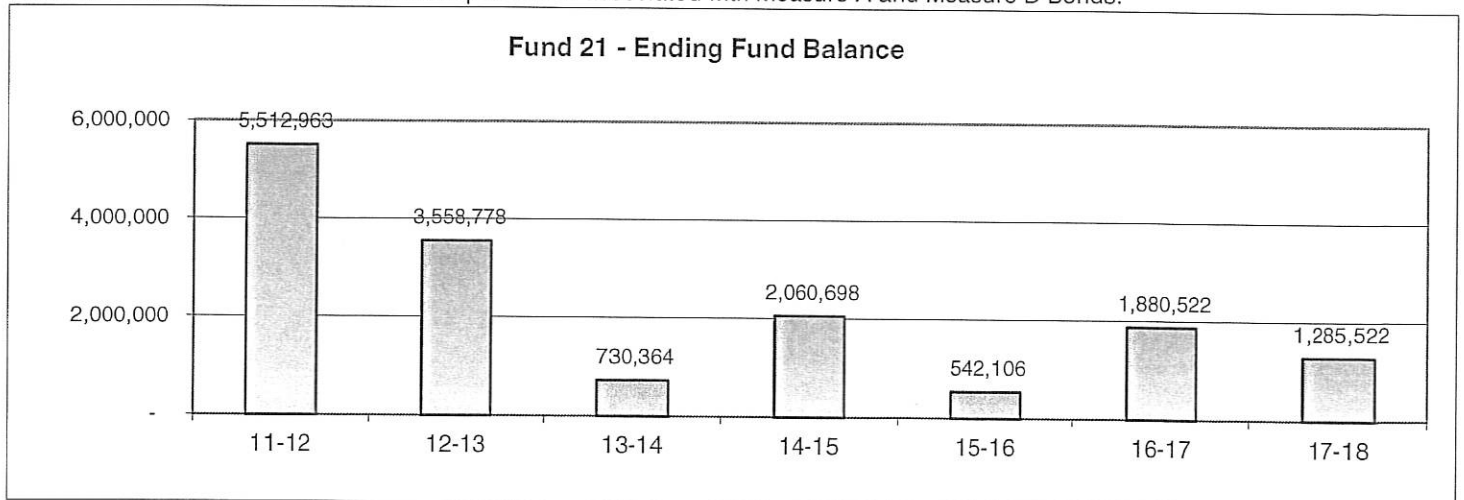
Fund 21 - Building Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance	1,392,459	5,512,963	3,558,778	730,364	2,060,698	542,106	1,880,522
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	7,502,961	23,886	9,261	2,332,337	11,805	2,069,340	5,000
Total Revenues	7,502,961	23,886	9,261	2,332,337	11,805	2,069,340	5,000
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4400	521,190	252,385	101,593		884,678	189,416	600,000
Services 5800	17,385	35,666	31,805	7,200	178,721	79,266	
Capital Outlay 6000	2,843,881	1,690,021	2,704,276	994,803	466,999	462,242	
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	3,382,456	1,978,072	2,837,675	1,002,003	1,530,398	730,924	600,000
Surplus (Deficit)	4,120,505	(1,954,186)	(2,828,413)	1,330,334	(1,518,592)	1,338,417	(595,000)
Transfers In (Out) 8900							
Ending Fund Balance	5,512,963	3,558,778	730,364	2,060,698	542,106	1,880,522	1,285,522

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780							
e) Unassigned-Reserve fc 9789							
Unassigned/Unappropri 9790	5,512,963	3,558,778	730,364	2,060,698	542,107	1,880,522	1,285,522
Ending Fund Balance	5,512,963	3,558,778	730,364	2,060,698	542,107	1,880,522	1,285,522

Fund 21 accounts for the revenues and expenditures associated with Measure A and Measure D Bonds.



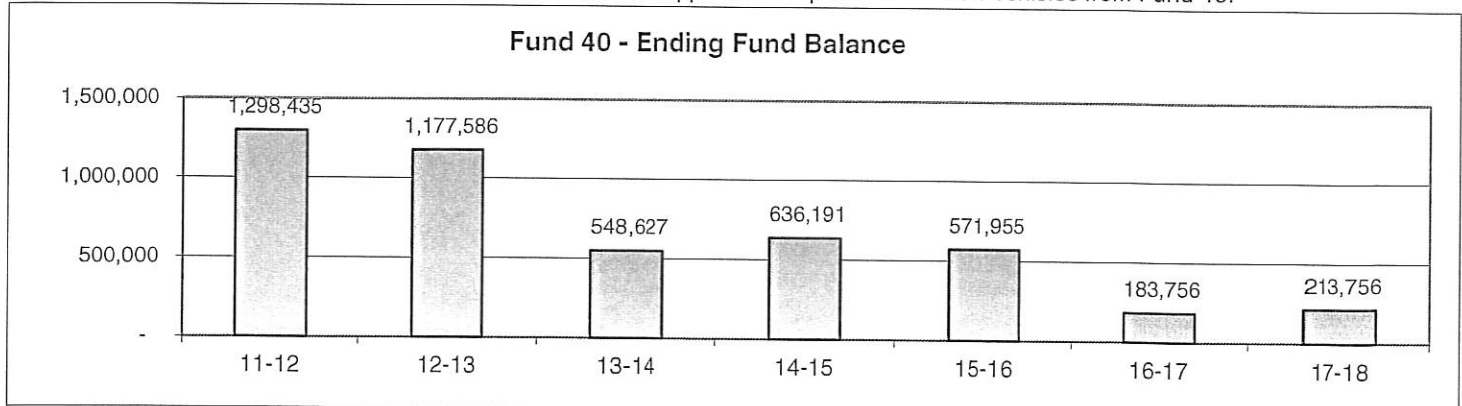
Fund 40 - Capital Outlay Projects Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Estimate
Beginning Fund Balance	1,124,728	1,298,435	1,177,586	548,627	636,191	571,955	183,756
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	187,032	244,036	345,477	229,409	276,678	235,089	230,000
Total Revenues	187,032	244,036	345,477	229,409	276,678	235,089	230,000
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000	4,132	66,596	58,424	69,241	117,813	113,148	50,000
Services 5000	9,193	125,949	51,282	12,945	4,450	98,421	50,000
Capital Outlay - Equipm 6000		172,341	864,730	59,660	189,215	328,115	100,000
Other Outgo 7100							
Indirect Costs 7300					29,435	83,605	
Total Expenditures	13,325	364,886	974,435	141,846	340,914	623,288	200,000
Surplus (Deficit)	173,707	(120,849)	(628,958)	87,564	(64,236)	(388,199)	30,000
Transfers In (Out) 8900							
Ending Fund Balance	1,298,435	1,177,586	548,627	636,191	571,955	183,756	213,756

Components of Ending Fund Balance:

a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780							
Forest Grove Project							
e) Unassigned/Unappropri 9790	1,298,435	1,177,586	548,627	636,191	571,955	183,756	213,756
Ending Fund Balance	1,298,435	1,177,586	548,627	636,191	571,955	183,756	213,756

Fund 40 includes revenues collected from David Avenue leases, expenditures authorized by the Board, and maintenance department expenses in excess of the program 6220 allocation. Certain revenues are being set aside for future repair of the High School track (\$116,000) and the stadium field (\$713,000 in 2023). Rents received from the Middle School PAC and the High School stadium are being held in specific improvement accounts. The Board approved \$500,000 to help with the cost of construction of the new High School pool. On March 7, 2013 the Board also approved the purchase of new vehicles from Fund 40.



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	26,193,841.00	26,183,795.00	15,708,977.94	26,180,068.00	(3,727.00)	0.0%
2) Federal Revenue		8100-8299	636,389.00	689,606.00	149,570.63	689,605.88	(0.12)	0.0%
3) Other State Revenue		8300-8599	1,257,765.00	2,276,939.00	693,111.76	2,276,938.37	(0.63)	0.0%
4) Other Local Revenue		8600-8799	1,055,570.00	1,091,394.00	751,517.64	1,094,143.05	2,749.05	0.3%
5) TOTAL, REVENUES			29,143,565.00	30,241,734.00	17,303,177.97	30,240,755.30		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	14,750,828.00	15,178,571.00	8,219,585.63	15,153,893.84	24,677.16	0.2%
2) Classified Salaries		2000-2999	5,053,206.00	5,308,358.00	2,977,464.94	5,298,167.05	10,190.95	0.2%
3) Employee Benefits		3000-3999	4,543,683.00	5,532,106.00	2,684,102.64	5,548,913.71	(16,807.71)	-0.3%
4) Books and Supplies		4000-4999	1,191,321.00	1,751,743.00	649,118.28	1,498,938.47	252,804.53	14.4%
5) Services and Other Operating Expenditures		5000-5999	2,549,776.00	2,879,322.00	1,363,004.81	2,885,390.51	(6,068.51)	-0.2%
6) Capital Outlay		6000-6999	12,529.00	19,754.00	19,753.50	19,753.67	0.33	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299						
		7400-7499	705,579.00	234,454.00	292,639.73	234,453.57	0.43	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(21,672.00)	(21,672.00)	0.00	(21,672.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			28,785,250.00	30,882,636.00	16,205,669.53	30,617,838.82		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			358,315.00	(640,902.00)	1,097,508.44	(377,083.52)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	60,209.00	60,209.00	0.00	60,209.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	2.00	0.00	0.00	(2.00)	100.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(60,209.00)	(60,207.00)	0.00	(60,209.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			298,106.00	(701,109.00)	1,097,508.44	(437,292.52)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,064,035.00	5,240,891.00		5,240,889.17	(1.83)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,064,035.00	5,240,891.00		5,240,889.17		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,064,035.00	5,240,891.00		5,240,889.17		
2) Ending Balance, June 30 (E + F1e)			4,362,141.00	4,539,782.00		4,803,596.65		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	5,000.00	5,000.00		5,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	583,431.00	812,169.00		511,894.10		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	40,000.00	40,000.00		40,000.00		
Sick Leave Incentive	0000	9760	40,000.00					
Sick Leave Incentive	0000	9760		40,000.00				
Sick Leave Incentive Reserve	0000	9760				40,000.00		
d) Assigned								
Other Assignments		9780	2,808,710.00	2,759,506.00		3,326,282.55		
Property Tax Reserve (0.5%)	0000	9780	109,018.00					
Basic Aid Reserve	0000	9780	790,340.00					
Future Deficit Reserve	0000	9780	1,190,417.00					
Future Deficit Reserve	1100	9780	687,558.00					
Future Deficit Reserve	1400	9780	31,377.00					
Property Tax Reserve (0.5%)	0000	9780		109,018.00				
Basic Aid Reserve	0000	9780		790,340.00				
Future Deficit Reserve	0000	9780		1,132,988.00				
Future Deficit Reserve	1100	9780		727,160.00				
Property Tax Reserve (0.5%)	0000	9780				109,018.00		
Basic Aid Reserve	0000	9780				790,340.00		
Future Deficit Reserve	0000	9780				1,699,758.23		
Future Deficit Reserve	1100	9780				727,166.32		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	925,000.00	923,107.00		920,420.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	70,000.00	34,558.00	12,636.91	34,558.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,137,000.00	1,190,051.00	0.00	1,190,051.00	0.00	0.0%
4) Other Local Revenue		8600-8799	540,000.00	561,162.00	290,962.03	561,382.24	220.24	0.0%
5) TOTAL REVENUES			1,747,000.00	1,785,771.00	303,598.94	1,785,991.24		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	520,000.00	625,994.00	309,853.88	627,774.90	(1,780.90)	-0.3%
2) Classified Salaries		2000-2999	315,000.00	371,566.00	200,985.30	379,126.08	(7,560.08)	-2.0%
3) Employee Benefits		3000-3999	170,000.00	240,534.00	97,495.10	242,794.02	(2,260.02)	-0.9%
4) Books and Supplies		4000-4999	95,000.00	237,701.00	111,826.10	237,921.42	(220.42)	-0.1%
5) Services and Other Operating Expenditures		5000-5999	49,000.00	78,116.00	24,457.81	78,114.50	1.50	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			1,149,000.00	1,551,911.00	744,618.19	1,563,730.92		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			598,000.00	233,860.00	(441,019.25)	222,260.32		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			598,000.00	233,860.00	(441,019.25)	222,260.32		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	623,983.00	774,915.00		774,914.35	(0.65)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			623,983.00	774,915.00		774,914.35		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			623,983.00	774,915.00		774,914.35		
2) Ending Balance, June 30 (E + F1e)			1,221,983.00	1,008,775.00		997,174.67		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	928,097.00	989,428.00		977,902.83		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		19,271.84		
Assigned for the perpetuation of adult educat	0000	9780				19,271.84		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	293,886.00	19,347.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	95,351.00	99,187.00	39,666.00	99,187.00	0.00	0.0%
4) Other Local Revenue		8600-8799	370,000.00	370,000.00	240,047.66	370,000.00	0.00	0.0%
5) TOTAL REVENUES			465,351.00	469,187.00	279,713.66	469,187.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	63,000.00	57,225.00	31,449.30	57,224.05	0.95	0.0%
2) Classified Salaries		2000-2999	262,025.00	241,246.00	137,612.30	242,438.64	(1,192.64)	-0.5%
3) Employee Benefits		3000-3999	86,891.00	91,233.00	48,887.70	91,343.19	(110.19)	-0.1%
4) Books and Supplies		4000-4999	15,000.00	15,000.00	3,665.20	15,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,000.00	2,000.00	0.47	2,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	14,763.00	14,763.00	0.00	14,763.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	21,672.00	21,672.00	0.00	21,672.00	0.00	0.0%
9) TOTAL EXPENDITURES			465,351.00	443,139.00	221,614.97	444,440.88		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	26,048.00	58,098.69	24,746.12		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	26,043.00	58,098.69	24,746.12		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	18,226.00	63,531.00		63,530.85	(0.15)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			18,226.00	63,531.00		63,530.85		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			18,226.00	63,531.00		63,530.85		
2) Ending Balance, June 30 (E + F1e)			18,226.00	89,579.00		88,276.97		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		88,276.97		
Committed to the Before and After School Proj	0000	9780				88,276.97		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	18,226.00	89,579.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	177,000.00	177,000.00	68,561.13	177,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	19,000.00	25,006.00	4,873.81	25,006.00	0.00	0.0%
4) Other Local Revenue		8600-8799	400,000.00	400,000.00	195,844.59	400,000.00	0.00	0.0%
5) TOTAL REVENUES			596,000.00	602,006.00	269,279.53	602,006.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	267,747.00	253,990.00	145,734.76	254,955.49	(965.49)	-0.4%
3) Employee Benefits		3000-3999	67,000.00	65,729.00	33,998.57	65,837.18	(108.18)	-0.2%
4) Books and Supplies		4000-4999	275,000.00	285,601.00	152,747.31	285,986.89	(385.89)	-0.1%
5) Services and Other Operating Expenditures		5000-5999	13,000.00	13,150.00	5,168.15	13,150.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			622,747.00	618,470.00	337,646.79	619,929.36		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(26,747.00)	(16,464.00)	(68,567.26)	(17,923.36)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	40,783.00	40,783.00	0.00	40,783.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7659	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			40,783.00	40,783.00	0.00	40,783.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			14,036.00	24,319.00	(68,567.25)	22,859.64		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	8,785.00	8,681.00		8,680.00	(1.00)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,785.00	8,681.00		8,680.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,785.00	8,681.00		8,680.00		
2) Ending Balance, June 30 (E + F1e)			22,821.00	33,000.00		31,539.64		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	22,821.00	32,575.00		31,115.09		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		424.55		
Committed to the Food Service Program	0000	9760				424.55		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	425.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	93,372.00	93,372.00	0.00	93,372.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,000.00	4,000.00	2,221.21	4,000.00	0.00	0.0%
5) TOTAL, REVENUES			97,372.00	97,372.00	2,221.21	97,372.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	30,000.00	30,000.00	17,572.80	30,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	60,000.00	347,566.00	296,888.53	347,565.59	0.41	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			90,000.00	377,566.00	314,239.33	377,565.59		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			7,372.00	(280,194.00)	(312,018.12)	(280,193.59)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			7,372.00	(280,194.00)	(312,018.12)	(280,193.59)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	394,821.00	380,181.00		380,180.36	(0.64)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			394,821.00	380,181.00		380,180.36		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			394,821.00	380,181.00		380,180.36		
2) Ending Balance, June 30 (E + F1e)			402,193.00	99,987.00		99,986.77		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		99,986.77		
Assigned for deferred maintenance	0000	9780				99,986.77		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	402,193.00	99,987.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	600.00	600.00	1,109.05	600.00	0.00	0.0%
5) TOTAL, REVENUES			600.00	600.00	1,109.05	600.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			600.00	600.00	1,109.05	600.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	19,426.00	19,426.00	0.00	19,426.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			19,426.00	19,426.00	0.00	19,426.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			20,026.00	20,026.00	1,109.05	20,026.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	177,065.00	177,493.00		177,492.19	(0.81)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			177,065.00	177,493.00		177,492.19		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			177,065.00	177,493.00		177,492.19		
2) Ending Balance, June 30 (E + F1e)			197,091.00	197,519.00		197,518.19		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		197,518.19		
Committed for Postemployment benefits	0000	9760				197,518.19		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	197,091.00	197,519.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,000.00	3,000.00	3,344.75	3,344.75	344.75	11.5%
5) TOTAL REVENUES			3,000.00	3,000.00	3,344.75	3,344.75		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	500,000.00	340,000.00	89,286.05	189,416.14	150,583.86	44.3%
5) Services and Other Operating Expenditures		5000-5999	0.00	104,266.00	78,308.44	79,265.93	25,000.07	24.0%
6) Capital Outlay		6000-6999	0.00	479,732.00	455,154.20	462,241.85	17,490.15	3.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			500,000.00	923,998.00	622,748.69	730,923.92		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(497,000.00)	(920,998.00)	(619,403.94)	(727,579.17)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	2,400,000.00	2,065,996.00	2,065,995.69	2,065,995.69	(0.31)	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			2,400,000.00	2,065,996.00	2,065,995.69	2,065,995.69		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,903,000.00	1,144,998.00	1,446,591.75	1,338,416.52		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	571,954.00	542,106.00		542,105.73	(0.27)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			571,954.00	542,106.00		542,105.73		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			571,954.00	542,106.00		542,105.73		
2) Ending Balance, June 30 (E + F1e)			2,474,954.00	1,687,104.00		1,880,522.25		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	2,038,450.00	1,687,104.00		1,880,522.25		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	436,504.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	220,000.00	235,090.00	118,172.47	235,089.22	(0.78)	0.0%
5) TOTAL, REVENUES			220,000.00	235,090.00	118,172.47	235,089.22		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	50,000.00	113,148.00	94,897.62	113,147.51	0.39	0.0%
5) Services and Other Operating Expenditures		5000-5999	50,000.00	98,421.00	17,253.80	98,420.50	0.50	0.0%
6) Capital Outlay		6000-6999	100,000.00	328,116.00	237,355.13	328,115.13	0.87	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	83,606.00	29,135.00	83,605.00	1.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			200,000.00	623,291.00	378,641.55	623,288.24		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			20,000.00	(388,201.00)	(260,469.08)	(388,199.02)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			20,000.00	(388,201.00)	(260,469.08)	(388,199.02)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	585,311.00	571,956.00		571,955.48	(0.52)	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			585,311.00	571,956.00		571,955.48		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			585,311.00	571,956.00		571,955.48		
2) Ending Balance, June 30 (E + F1e)			605,311.00	183,755.00		183,756.46		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		183,756.46		
Committed for Capital Outlay Projects	0000	9760				183,756.46		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	605,311.00	183,755.00		0.00		

SUBJECT: Board Calendar/Future Meetings

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approves the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar, 2016/17 School Year

Jan. 12	Regular Board Meeting ✓ Report on Governor's Budget Proposal ✓ Preliminary enrollment projection for 2017/18 ✓ Property Tax Update	District Office
Feb. 2	Regular Board Meeting ✓ Budget projections and assumptions ✓ Possible personnel action presented as information ✓ Preliminary Review of Site Master Schedules ✓ Maintenance/Facilities Update	District Office
Mar. 2	Regular Board Meeting ✓ Second Interim Report ✓ Budget Revision #3 ✓ Possible personnel action (RIF) ✓ Open House schedules reviewed	District Office
Mar. 16	Regular Board Meeting ✓ Budget projections and assumptions ✓ TRAN Resolution ✓ Williams/Valenzuela Uniform Complaint Report	District Office
Apr. 6	Regular Board Meeting ✓ Board Priorities for 2017/18 Instructional Program Design ✓ Review of Strategic plan and LCAP ✓ Begin Superintendent Evaluation ✓ California Day of the Teacher ✓ Week of the CSEA Employee ✓ Draft 2017/18 Board meeting calendar	District Office
April 27	Regular Board Meeting ✓ Review of Site Master Schedules ✓ Review of Strategic plan and LCAP ✓ Review of Facilities Depreciation Schedule ✓ Begin Superintendent Evaluation ✓ California Day of the Teacher ✓ Approve 2017/18 Board meeting calendar ✓ Review of Strategic plan and LCAP ✓ Safety/Discipline Report	District Office
May 25	Regular Board Meeting ✓ Week of the CSEA Employee ✓ Retiree Reception ✓ Review Bell Schedule for 2017/18 ✓ Superintendent's evaluation ✓ Identify Board member representatives for graduation ✓ Review Facility Use Fee Schedule ✓ LCAP Public Hearing ✓ Review Governor's revised budget ✓ Present 2017/18 Budget ✓ Maintenance/Facilities Update	District Office
June 8	Regular Board Meeting ✓ Adopt budget for 2017/18 ✓ Recommend approval of LCAP ✓ Complete Superintendent Evaluation	District Office
June 29	Regular Board Meeting ✓ Approval of contracts and purchase orders for 2017/18	District Office

SUBJECT: Budget Discussion Regarding Increases in STRS and PERS costs.

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review information regarding the recently announced increases to both the State Teachers Retirement System (STRS) and the Public Employees Retirement System (PERS).

BACKGROUND:

Historically, both the Certificated retirement system (STRS) and the Classified retirement system (PERS) have been considered fully funded. In recent years however, it has become apparent that there is a growing unfunded liability for both systems.

INFORMATION:

Two years ago, STRS and PERS both announced that increases to contributions were necessary to fund their liability. Then two months ago, they announced that the previous increases were not sufficient and that much larger contributions were needed.

A spreadsheet and additional information will be provided at the Board meeting.

FISCAL IMPACT:

This item is for review only.

SUBJECT: Quarterly District Safety Update

PERSON(S) RESPONSIBLE: Barbara Martinez, Director of School Safety

BACKGROUND:

The Administration recommends the Board review the report on safety for the 2016-2017 school year.

INFORMATION:

- District Office Safe School Plan
- Practicing Big Five response to crisis intervention districtwide
- District Emergency Supply Needs Assessment
- Storm Damage Update
- Unifying to end Cyber Bullying: A forum to empower students to create a positive school culture
“A Brave Heart: The Lilly Velasquez Story”
Michael Pritchard

FISCAL IMPACT:

There is no fiscal impact; this item is for discussion only.

SUBJECT: Pacific Grove High School Athletic Trainer and Safety Report

PERSON(S) RESPONSIBLE: Matt Bell, Principal
Todd Buller, Athletic Director

RECOMMENDATION:

The District Administration recommends that the Board hear the report regarding the athletic trainer and recent athlete safety and testing protocol.

BACKGROUND:

The Pacific Grove High School (PGHS) training program has been going as of February, 2016 with trainers from Monterey Orthopedic Medical group. The standard at most high schools is to have a full time or after school trainer to work with the High School athletic program. These programs act as both a preventative program as well as a rehabilitation and response program. The program, so far, has met our need of adding an increased layer of safety for our students. The trainers in this program have given medical support at all of our sporting events as well as practices during the year.

We have been fortunate to raise \$40,000 for this program from the generous donation of the Davis Family Colad Foundation. Additionally, the Monterey Orthopedic Medical group has also donated time of their employees for this program.

INFORMATION:

Our trainer has worked directly with PGHS athletes and has also worked with Dr. Tony Payan's advanced sports medicine students in taping, preparing athletes for games, and for minor treatment of injuries such as ice, elevation, cramps, etc. He has also been working with all of our athletes in our concussion prevention and data program and protocols to help students return to play safely as well as to give doctors additional data to make accurate diagnoses. This presentation is meant only to apprise the Board of growth and the nature of the program as well as consider possible funding of the program once grants run out.

FISCAL IMPACT:

As mentioned, funding for the trainer as well as for the concussion protocol has come from donations and grants. There is currently no fiscal impact on the general fund. These grants and donations of services, however, will likely end next year. There would be a potential impact of approximately \$15,000/year on the general budget should the Board choose to direct administration to continue the programs beyond grant funding.

SUBJECT: Future Agenda Items

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the March 2, 2017 Regular Board Meeting:

Spanish Class at Elementary Schools (Fall 2017)