

Site Visit

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING

Trustees

John Paff, President

Brian Swanson, Clerk

Debbie Crandell

Cristy Dawson

Bill Phillips

Kulaea Tulua, Student Rep

DATE: Thursday, September 7, 2017

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Forest Grove – Multipurpose Room
1065 Congress Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call
- C. Adopt Agenda

II. CLOSED SESSION

- A. Identify Closed Session Topics
The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
 - 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.
- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2017/18

B. Pledge of Allegiance

IV. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Forest Grove's presentation: *The Forest Grove Family - Our Gift to PGUSD*

V. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

A. Minutes of August 24, 2017 Board Meeting

Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.

B. Minutes of September 1, 2017 Special Board Meeting

Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.

C. Certificated Assignment Order #2

Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #2.

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- D. Classified Assignment Order #2 17
Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #2.
- E. Acceptance of Donations 19
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- F. Out of County or Overnight Activities 20
Recommendation: (Rick Miller, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- G. Warrant Schedules No. 587 26
Recommendation: (Rick Miller, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- H. Declaration of Surplus Property 28
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and declare the identified property as surplus and authorize sale and/or disposal.
- I. 2017-18 Budget Revision #1 30
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and approve these proposed budget revisions.
- J. Pacific Grove Adult School Exterior Painting Contract with EM Painting Contractor 39
Recommendation: (Matt Kelly, Director Maintenance & Facilities) The District Administration recommends that the Board review and approve the Contract for Service with EM Painting Contractor.

Move: _____ Second: _____ Vote: _____

VIII. ACTION/DISCUSSION

- A. Approve Resolution #1001 for the Gann Limits for 2016-17 and 2017-18 44
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board approve Resolution #1001 for the Gann Limit calculation.
- Move: _____ Second: _____ Roll Call Vote: _____
- Trustees: Paff ____ Swanson ____ Crandell ____ Dawson ____ Phillips ____
- B. Acceptance of the 2016-17 Unaudited Financial Report 49
Recommendation: (Rick Miller, Assistant Superintendent) The District Administration recommends that the Board review and accept the Unaudited Actuals Financial Report for the 2016-17 fiscal year.

Move: _____ Second: _____ Vote: _____

- C. Board Calendar/Future Meetings 76
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- A. 2016-2017 Smarter Balanced Assessment Results 78
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends that the Board review the 2016-2017 California Assessment of Student Performance and Progress results.

Board Direction: _____

- B. Future Agenda Items 81
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Elementary Counseling Information/Discussion (Sept. 21)
Special Board Meeting- LCAP, Strategic Plan, Board Goals (Sept. 28)
Spanish Class at Elementary Schools (Fall 2017)

Board Direction: _____

X. ADJOURNMENT

Next regular meeting: September 21, 2017 – Robert Down Elementary School

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of August 24, 2017 – District Office

I. OPENED BUSINESS

- A. Called to Order 6:00 p.m.
- B. Roll Call
- | | |
|-------------------------|---------------------------------|
| President: | Trustee Paff |
| Clerk: | Trustee Swanson |
| Trustees Present: | Trustee Crandell |
| | Trustee Dawson |
| Absent: | Trustee Phillips |
| Administration Present: | Superintendent Porras |
| | Assistant Superintendent Miller |
| Board Recorder: | Mandi Freitag |
| Student Board Member: | Kulaea Tulua |

C. Adopted Agenda

Changes to the agenda include revised assignment orders, classified and certificated.
 Two walk-on items for Special Education for Action/Discussion items I, J.

MOTION Crandell/Dawson to adopt agenda as amended.

Public comment: none

Motion CARRIED 4 – 0

II. CLOSED SESSION

A. Identified Closed Session Topics

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Planning and Preparation Meet and Confer: Adult School Teacher Salary Agreement
3. Planning and Preparation Meet and Confer: Confidential Group Salary Agreement
4. Planning and Preparation Meet and Confer: Management Salary Agreement
5. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2017/18; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]
6. Consideration Of Student Discipline (1 Case: Student # 011718) (Education Code Section 48915)

B. Public comment on Closed Session Topics

None.

C. Adjourned to Closed Session 6:03 p.m.

III. RECONVENED IN OPEN SESSION 7:04 p.m.

A. Reported action taken in Closed Session:

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2017/18

The Board discussed this item.

2. Planning and Preparation Meet and Confer: Adult School Teacher Salary Agreement

The Board discussed this item.

3. Planning and Preparation Meet and Confer: Confidential Group Salary Agreement

The Board discussed this item.

4. Planning and Preparation Meet and Confer: Management Salary Agreement

The Board discussed this item.

5. Conference with Labor Negotiators – Assistant Superintendent employment contract for 2017/18; public school employer and its designated representatives: Ralph Gómez Porras, Superintendent [Gov. Code §54957.6]

The Board discussed this item.

6. Consideration Of Student Discipline (1 Case: Student # 011718) (Education Code Section 48915)

The Board discussed this item.

B. Pledge of Allegiance Led By: Trustee Paff

IV. COMMUNICATIONS

A. Written Communication

The Board received a letter from Teacher Kathy Hunter thanking the Board for the reduced class sizes. The Board also received a letter from the Pacific Grove Police Department.

B. Board Member Comments

Student Representative Tulua said it was an honor to be a part of the Board.

Trustee Dawson enjoyed the Back to School nights so far, noting the wonderful educators.

Trustee Crandell welcomed everyone back, also enjoyed the Back to School Nights so far, and acknowledged the crossing flags at the Robert Down Back to School Night, which she appreciated.

Trustee Swanson was also happy to be back, enjoyed the Back to School Nights so far.

Trustee Paff said it was a great start to the school year, enjoyed the upbeat Back to School Nights so far, and was looking forward to another great year.

C. Superintendent Report

Superintendent Porras thanked and congratulated the Administrative team, the teachers, noting it was a wonderful start to the school year, and has already received positive feedback from parents. Superintendent Porras also thanked the Pacific Grove Police Department, noting their written communication, as well as their help to a great start to the school year. Finally, Superintendent Porras acknowledged the District for being awarded the certificate of biliteracy.

D. PGUSD Staff Comments (Non Agenda Items)

Student Safety Director Barbara Martinez thanked and introduced the Pacific Grove Police Department, noting they are an asset to our schools by mentoring the students and keeping them safe.

Chief Christey thanked the Board and introduced Commander Lakind, who thanked the District, and expressed appreciation for the relationships with Martinez, Porras and the principals. Operation Safe Schools issued 45 citations during the first week of school. Lakind also acknowledged School Resource Officer Billy Hawkins and the expanded role he has taken on. Officer Hawkins thanked everyone in the room, noting he learned a lot over the last school year, particularly from Martinez and Pacific Grove High School Assistant Principal Sean Keller. Hawkins noted the turmoil around the area regarding SRO's and thanked the Board for their continued support.

Martinez also spoke regarding the Adult School, the renovations being done, site improvements and updates.

Pacific Grove High School Principal Matt Bell explained the accreditation process for WASC (Western Association of Schools and Colleges).

Director of Education Technology Matthew Binder provided an update on the work happening within his department including aligning systems, systems management, demoing hardware, and working alongside a production company to create video footage and promotional material for our District.

Forest Grove Principal Buck Roggeman thanked the Board for attending Back to School Night; thanked Trustee Dawson for the site visit; updated the Board on the activities during the solar eclipse that was fogged out; noted the PG Pride provided a grant; and finally thanked Director Binder for the SBAC presentation.

Nutrition Director Dianne Hobson noted 1200 breakfasts and 7,000 lunches have already been serviced for the school year, and publicly thanked Trustee Phillips for his donation for school snacks.

Pacific Grove Middle School Assistant Principal Jason Tovani and Robert Down Elementary School Principal Linda Williams spoke about the program elective for middle school students

called the Robert Down Tutors and Forest Grove Tutors, where Pacific Grove Middle School students help the elementary teachers out, as well as mentor and tutor the elementary students.

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Darryl Smith from the WAVE program provided the Board an update on the success of the summer program.

Trustee Swanson thanked Smith for the tour during the program, noting the kids were happy and busy, and thought the program ran well.

VI. CONSENT AGENDA

- A. Minutes of June 29, 2017 Board Meeting
- B. Certificated Assignment Order #1
- C. Classified Assignment Order #1
- D. Acceptance of Donations
- E. Out of County or Overnight Activities
- F. Warrant Schedules No. 585 and No. 586
- G. Acceptance of Quarterly Treasurer's Report
- H. 2017-2018 Consolidated Application for Funding, Part 1
- I. Designation of Community Human Services Representatives
- J. Pacific Grove High School Late Start Collaboration Days

Includes revised Certificated and Classified Assignment Orders.

MOTION Dawson/Crandell to approve consent agenda as amended.

Public comment: none

Motion CARRIED 4 – 0

VII. ACTION/DISCUSSION

- A. Approval of Pacific Grove Unified School District Confidential Employees Team Agreement

MOTION Crandell/Swanson to approve the Pacific Grove Unified School District Confidential Employees Team Agreement.

Public comment: none

Motion CARRIED 4 – 0

- B. Approval of Pacific Grove Unified School District Administrative Employees Agreement

Trustee Crandell noted that all the agreements have been discussed with the Board previously.

MOTION Swanson/Dawson to approve the Pacific Grove Unified School District Administrative Employees Agreement.

Public comment: none

Motion CARRIED 4 – 0

C. Approval of Pacific Grove Unified School District Adult Education Teachers Agreement

MOTION Dawson/Crandell to approve the Pacific Grove Unified School District Adult Education Teachers Agreement.

Public comment: none

Motion CARRIED 4 – 0

D. Approval of Amendments to the Assistant Superintendent's 2017 Contract

Trustee Crandell thanked Assistant Superintendent Miller for always answering questions and making it easy. Trustee Paff agreed.

MOTION Swanson/Crandell to approve the Amendments to the Assistant Superintendent's 2017 Contract.

Public comment: none

Motion CARRIED 4 – 0

Principal Bell thanked the Board for the approval of all previous agreements.

E. Updates to Board Policy, Regulation and Exhibit 1330- Use of School Facilities

Assistant Superintendent Miller noted that the Superintendent or designee can reduce fees, only the Board can waive fees. The fee structure was also updated, adding a column of reduced amount, per Board request.

MOTION Paff/Crandell to approve the updates to Board Policy, Regulation and Exhibit 1330- Use of School Facilities.

Public comment: none

Motion CARRIED 4 – 0

F. Board Policy Updates to 5125.1 Release of Directory Information

The Board discussed this item regarding guidelines and process for how information would be provided to the police department. Trustee Swanson expressed he appreciated the Board for reviewing this change, questioning how it would be handled, what it really means, and that it is a testament to the Board's concerns for the students and staff. Trustee Paff noted it was important to do the right thing for the safety of all students.

MOTION Crandell/Dawson to approve the Board Policy Updates to 5125.1 Release of Directory Information.

Public comment: none

Motion CARRIED 4 – 0

G. Board Regulation and Exhibit Updates 6153 Field Trips

MOTION Dawson/Swanson to approve the Board Regulation and Exhibit Updates 6153 Field Trips.

Public comment: none

Motion CARRIED 4 – 0

H. Board Calendar/Future Meetings

MOTION Crandell/Dawson to approve the Board meeting calendar.

Public comment: none

Motion CARRIED 4 – 0

I. Walk-On Music Therapy for Special Education Classes

The Board discussed this item.

MOTION Crandell/Swanson to approve the Walk-On Music Therapy for Special Education Classes.

Public comment: none

Motion CARRIED 4 – 0

J. Walk-On Board Certified Behavior Analyst

MOTION Dawson/Crandell to approve the Walk-On Board Certified Behavior Analyst.

Public comment: none

Motion CARRIED 4 – 0

VIII. INFORMATION/DISCUSSION

A. Review of Prior Year Property Tax Revenue

Assistant Superintendent Rick Miller provided an update to the Board.

B. Review of District Enrollment Report for 2017-18

Assistant Superintendent Rick Miller provided an update to the Board.

C. Facilities Project Updates

Director of Facilities and Transportation Matt Kelly provided an update to the Board regarding projects at the sites. The Board asked for an update on specific projects, such as the Performing Arts Center. The Board discussed these projects.

D. Future Agenda Items

Elementary Counseling Information/Discussion (Sept. 21)

Special Board Meeting- LCAP, Strategic Plan, Board Goals (Sept. 28)

Spanish Class at Elementary Schools (Fall 2017)

~~Fencing for Security (Fall 2017)~~

~~AP Classes (Fall 2017)~~

The Board asked to remove the AP Classes as well as the Fencing for Security, but to bring back if there is a plan to move forward.

IX. ADJOURNED

9:00 p.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of the Special Board Meeting of September 1, 2017 - District Office

I. OPENED BUSINESS

- A. Called to Order 7:31 a.m.
- B. Roll Call
- | | |
|-------------------------|----------------------------|
| President: | Trustee Paff |
| Clerk: | Trustee Swanson- called in |
| Members Present: | Trustee Phillips |
| Administration Present: | Ralph Porras |
| | Rick Miller |
| Board Recorder: | Mandi Freitag |

C. Adopted Agenda

MOTION Phillips/Paff to adopt agenda as presented.
Public comment: none
Motion CARRIED 3 – 0

D. Pledge of Allegiance

II. CLOSED SESSION

A. Identified Closed Session Topics

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2017/18 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Rick Miller and Ralph Gómez Porras, for the purpose of giving direction and updates.

B. Public comment on Closed Session Topics

None.

C. Adjourned to Closed Session 7:33 a.m.

III. RECONVENED IN OPEN SESSION 9:27 a.m.

A. Reported action taken in Closed Session:

1. Negotiations - Collective Bargaining Session preparation with the PGTA for 2017/18
The Board discussed this item and gave direction to Administration.

IV. ADJOURNED 9:27 a.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

SUBJECT: Certificated Assignment Order #2

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Certificated Assignment Order #2

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 2
September 7, 2017**

NEW HIRE/TEMPORARY APPOINTMENT:

Donald Dally, PGHS Music Teacher, Temporary, Part-time, 0.40 FTE, Column I, Step 10, effective August 14, 2017 through June 1, 2018 only

ADDITIONAL ASSIGNMENTS AND STIPENDS:

2017-18 Pacific Grove High School and Pacific Grove Middle School Curriculum Stipends and Special Assignments

Employee	Assignment	Stipend % or # of Sections	Funding
Brad Woodyard	CHS Lead Teacher	1.0	GF
Don Dally	Band Teacher	1.0 – Fall, 1.0 Spring	GF
Michelle Bouleware	Vocal Music Coach	1.0	GF
Katie Selfridge Lillian Griffiths	Drama Coach	0.50 FTE Fall, 0.50 FTE Spring	GF
Belina Lominario	Yearbook Advisor	1.0	GF
Shane Steinback	HS WASC Coordinator	1.0	GF
Department Chairs		Paid \$300 + \$20 per section	GF
Nicole Bulich	English Dept. Chair	26 sections	GF
Shane Steinback	Social Science Dept Chair	25 sections	
Sally Richmond	Math Dept. Chair	27 sections	GF
Todd Buller	P.E. Dept. Chair	9 sections	GF
Nick Lackey	SPED Dept. Chair	20 sections	GF
Natasha Pignatelli	Science Dept. Chair	21 sections	GF
Kathy Buller	Foreign Language Dept Chair	16 sections	GF
Jenn Erickson	CTE Dept Chair	8 sections	GF
Matthew Kelly	CTE Dept Chair	8 sections	GF
Dennis Rosen	English Dept. Chair	18 sections	GF
Brian Mello	Math Dept. Chair	25 sections	GF
Chip Dorey	PE/Electives Dept Chair	32 sections	GF
Lisa McBride	Science Dept Chair	18 sections	GF
Pam Gaul	Special Education	16 sections	GF
Margaret Rice	Counselor 4 year plans	Paid per time sheet at the hourly instructional rate	10 th Grade Counseling Budget
Barbara Priest	Instrumental Music Coach	1.0	GF
Elaine DeMarco	Math Gate Class	1.0	GATE
Jared Masar	Vocal Music Coach	1.0	GF
JoLynne Costales	Yearbook	1.0	GF
Alix Foster	Science School Coordinator	1.0	GF
Michelle Boulware	Musical Advisor	1.0	GF
Sean Boulware	Musical Advisor Assistant	1.0	GF
Keith Wolhart	Musical Set Construction	1.0	GF

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 2
September 7, 2017**

ADDITIONAL ASSIGNMENTS AND STIPENDS, Continued:**2017-18 Pacific Grove High School and Pacific Grove Middle School Curriculum Stipends and Special Assignments**

Employee	Assignment	Stipend % or # of Sections	Funding
District Tech Ninja		\$800 per year	Educator Effectiveness Funds
Julie Lamora-Kelly, Maryn Sanchez, Brice Gamble, Alex Morrison			
Christina Luciano			Site Discretionary Funds
District Instructional Leadership Team		\$800 per year	Educator Effectiveness Funds
Christina Renteria, Rachel Allaire, Anna Spade, Lauren Davis, Leslie Penner, Laura Dean, Kathy Hunter, Nate Welch, Beth Cina, Sarah Gordon, Irene Valdez, Kathryn Yant, Kelly Terry, Susan Gaul, Elaine Demarco, Chip Dorey, Larry Haggquist, Nick Lackey, Heather Roman, Wendy Milligan, Kelly Terry, Susan Gaul, Alixandria Foster, Chip Dorey,			
Justin Matlow, Dlane DeMarco		Site Discretionary Funds	

2017 Additional Dyslexia Training, 2 days, paid per time sheet at the credentialed sub rate and funded through Curriculum:

Katie Kreeger, Lauren Davis, Lyn Clements, Michele Knight, Glynis Barrett, Mary Quindimil

2016-17 Pacific Grove High School Sports – Fall

Sport	Employee	Assignment	Stipend	Funding
	Todd Buller	Athletic Director	1.0	GF
Football (4.5 Stipends)	Chris Morgan	Varsity Head Coach	1.0	GF
Football	John Montanez	Varsity Assistant Coach	.5	GF
Football	Andrew Chyo	Varsity Assistant Coach	.5	GF
Football	Jeff Gray	Varsity Assistant Coach	.5	GF
Football	Jeremia Smith	JV Assistant Coach	1.0	GF
Football	Jeff Bautista	JV Assistant Coach	.5	GF
Football	Jeremiah Smith	JV Assistant Coach	.5	GF
Volleyball (2.0 Stipends)	Molly Kennedy	Varsity Coach	1.0	GF
Volleyball	Marcia Cody	JV Assistant Coach	1.0	GF
Girls Golf (1.0 Stipend)	Becky Goldfinch	Head Coach	1.0	GF
Cross Country (2.0 Stipends)	Steve Watkins	Head Coach	1.0	GF
Cross Country	Bob Sevene	Assistant Coach	1.0	H.S. Athletics – Cross Country
Girls Tennis (1.0 Stipends)	Kathy Buller	Head Coach	1.0	GF
Cheerleading (1.0 Stipend)	Linda Lyon	Head Coach	1.0	GF

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 2
September 7, 2017**

SUBSTITUTE:

Thomas Bosche
Jessica DiSimone
Joanna Gutierrez

SUBJECT: Classified Assignment Order #2

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Classified Assignment Order #2

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ORDER NO. 2
September 7, 2017**

NEW HIRE:

Brooke Webber, FGE, Instructional Assistant (Title 1 Program), 3.75 hrs./day, 3 days/week, 180 day work year calendar, Range 31, Step B, effective September 5, 2017 (replaces Renee Lozano)

2017-18 COMMUNITY AFTER SCHOOL ENRICHMENT INSTRUCTORS:

Temporary, hourly positions, paid per time sheet at \$35 per hour, effective the week of September 5, 2017 through October 12, 2017 (no classes held during break) only and dependent upon sufficient enrollment:

Instructor	Session #1 Course Title	Weekly Hours
Tara Carmichael	Drawing and Painting	1.5 hrs./week
Maria Dawson	Theatre Arts	2 hrs./week
Julie Heilman	Exploring Art	1.5 hrs./week
Ritika Kumar	Yoga	2 hrs./week
Ritika Kumar	Ceramics	2 hrs./week
Ritika Kumar	Yoga	1 hr./week
Lisa Lavin	Ukulele	1 hr./week
David Peelo	Chess	1 hr./week

SUBJECT: Acceptance of Donations

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past month the following donations were received:

Forest Grove Elementary School

Deanna R. Parker Trust	\$1,250 (Art & Music)
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Robert H. Down Elementary School

Deanna R. Parker Trust	\$1,250 (Art & Music)
Pebble Beach Company Foundation	\$5,000 (2017 Grant)

Pacific Grove Middle School

Deanna R. Parker Trust	\$1,250 (Art & Music)
Rotary Club of Pacific Grove	\$1,500 (PE & Science equipment)
PTA	\$5,500 (teacher supplies & Lunch Clubs)

Pacific Grove High School

Deanna R. Parker Trust	\$1,250 (Art & Music)
Dennis Vernon	\$ 50 (photography)
Esther Burshtein	\$ 50 (photography)
Kelly Hartwell	\$ 80 (culinary)

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

None

Pacific Grove Unified School District

Mr. Bix Whitcomb	Office supplies valued at \$100
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Ref: Donations

SUBJECT: Out of County or Overnight Activities

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
OUT-OF-COUNTY OR OVERNIGHT ACTIVITIES

<u>DATE</u> <u>DESTINATION</u>	<u>STUDENTS/CLASS</u> <u>ACTIVITY</u>	<u>TRANSPORTATION</u>	<u>COST</u>	<u>FUNDING SOURCE</u>
September 11 Salinas City Center Salinas, CA	PGHS Yearbook Yearbook workshop	District Van	\$40	ASB/Yearbook
October 14-15 Evergreen High School San Jose, CA	PGHS Robotics Team Cal Games Robotics competition	Auto	\$780	GATE/ Robotics
November 17 Santa Clara University San Jose State Santa Clara, San Jose	PGMS/PGHS AVID College campus visits	Charter	\$1525	AVID Grant

9/28/17
2:45 PM

FAXED
HS 8/29

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities.
The request must be approved by the Board prior to the event, therefore the request must be submitted AT
LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT.
For ALL other activities, submit request two weeks in advance of activity.

Date of Activity Sept. 11, 2017 Day of Activity Monday

Location of Activity Salinas City Center City Salinas County Monterey

School PCHS Class or Club Yearbook Grade Level/s 9-12

School Departure Time 8:15 (A.M.) P.M.

Pickup Time from Place of Activity 1 A.M. (P.M.)

Name of Employee Accompanying Students Balena Lominario

Number of Adults 1 (please print) Number of Students 3

Description of Activity/Educational Objective Gathering story telling content, module 4 modular design, and yearbook editing.

List All Stops no stops along the way unless gas is required

Means of Transportation: () School Bus () Charter () Auto* (X) District Van** () Walk () Air

* Board Regulation 3541.1 Requirements will be complied with when using private Autos 38
(Teacher initials)

**If using District vans, driver names must be listed: Balena Lominario

Cost of Activity \$ 0 + Cost of Transportation \$ 40 gas ? = Total \$ 40.00 (?)

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (X) Other Yearbook Acct

Account Code: 559-ASB WELLS FARGO #8994873977

Requested by: Balena Lominario Balena Lominario Date 8/28/17
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal [Signature] Date 8/28/17

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received _____
Cost Estimate \$ _____

Approved by Transportation Supervisor: _____

Approved by Assistant Superintendent: [Signature]

Date of Board Approval September 7, 2017



Date _____

Date 8/29/17

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

FAXED
HS 8/24

Board Approval is required for all out-of-county, out-of-state, or overnight activities.

The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT.

For ALL other activities, submit request two weeks in advance of activity.

Date of Activity October 14/15, 2017 Day of Activity Saturday/Sunday

Location of Activity Evergreen High City San Jose County Santa Clara

School PGHS Class or Club Robotics Grade Level/s 9-12

School Departure Time 7:00 A.M. ☒ P.M. ☐

Pickup Time from Place of Activity 9:00 A.M. ☐ P.M. ☒

Name of Employee Accompanying Students Isaac Rubin, Sally Richmond

Number of Adults 5 (please print) Number of Students 25

Description of Activity/Educational Objective Robotics Competition ("Cal Games")

List All Stops _____

Means of Transportation: () School Bus () Charter (X) Auto* () District Van** () Walk () Air
* Board Regulation 3541.1 Requirements will be complied with when using private Autos ir
(Teacher initials)

**If using District vans, driver names must be listed:

Cost of Activity \$ 600.00 + Cost of Transportation \$ (2 cars @ 89.99/ea) 179.98 = Total \$ 779.98

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (X) Other GATE

Account Code: #

Requested by: [Signature], Isaac Rubin Date 8/18/17
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal [Signature] Date 8/18/17

Transportation Department/District Office Use

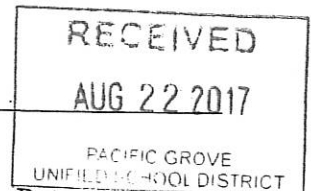
() School Bus () Charter () Available () Not available Date Received _____

Cost Estimate \$ _____

Approved by Transportation Supervisor: _____ Date _____

Approved by Assistant Superintendent: [Signature] Date 8/23/17

Date of Board Approval September 7, 2017



**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Consent Agenda Item F

FAXED
MS & HS

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity.

Date of Activity November 17, 2017 Day of Activity Friday

Location of Activity Santa Clara / San Jose City Santa Clara / San Jose County

School PGMS/HS Class or Club AVID Grade Level/s 8-12

School Departure Time 7:30 A.M. ☒ P.M. ☐

Pickup Time from Place of Activity 4:30 A.M. ☐ P.M. ☒

Name of Employee Accompanying Students Moua Mahr, Nicole Bulich & Amanda Mello

Number of Adults 4 or 5 (please print) possibly Jason Torani Number of Students 50-60

Description of Activity/Educational Objective AVID Students visit Colleges to connect and advance their desire to attend.

List All Stops Santa Clara University, San Jose State, dinner @ In & Out

Means of Transportation: () School Bus (☒) Charter () Auto* () District Van** () Walk () Air

* Board Regulation 3541.1 Requirements will be complied with when using private Autos

(Teacher initials) h

**If using District vans, driver names must be listed: Possibly J. Torani if we need the Van

Cost of Activity \$ 0 + Cost of Transportation \$ _____ = Total \$ _____

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (☒) Other AVID

Account Code: 01.0000.0.1110.1000.5206.00.005.7310.0720

Requested by: [Signature] Moua Mahr Date 8.25.17
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal [Signature] Date 8-25-17

Transportation Department/District Office Use

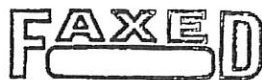
() School Bus (☒) Charter () Available () Not available Date Received 8/25/17

Cost Estimate \$ \$1525.00

Approved by Transportation Supervisor: [Signature] Date 8/25/17
Faxed to Lisa 8/25/17

Approved by Assistant Superintendent: [Signature] Date 8/29/17

Date of Board Approval September 7, 2017



DISCOVERY
11020 COMMERCIAL PARKWAY
CASTROVILLE, CA 95012
831-633-2877 831-633-7113 FAX

08/28/17 8:17am

CHARTER ORDER CONFIRMATION

PAGE 1

Charter Number: 085399 IN

Charter Date: 11/17/17 FRI

Confirmation Date: 10/28/17

Customer Number: PACIFICG01
PACIFIC GROVE UNIF SCHL DIST.
TRANSPORTATION DEPT.
435 HILLCREST AVE.

Home Phone: 831-372-7955
Work Phone: 831-646-6643

PACIFIC GROVE 93950

Contact: LISA STACKS

Group: PGMS TO SJSU, SANTA CLARA UNIV

P.O. Number:

Remarks:

Drivers Requested:

Bus Type: R MCI 56 PAX

Salesperson: RICH DORR

Number of Passengers: 56

Number of Buses: 1

----- L E A V E -----				*----- A R R I V E -----*			
CITY	ST	DATE	TIME	CITY	ST	DATE	TIME
PACIFIC GROVE	CA	11/17/17	7.30	SAN JOSE	CA		
SAN JOSE	CA			PACIFIC GROVE	CA	11/17/17	18.30

----- P I C K U P I N F O R M A T I O N -----

PACIFIC GROVE M.S. * 835 FOREST AVE * PACIFIC GROVE, CA

----- D E S T I N A T I O N I N F O R M A T I O N -----

SANTA CLARA UNIVERSITY * 500 EL CAMINO REAL * SANTA CLARA,
SAN JOSE STATE UNIVERSITY * S 9TH ST * SAN JOSE, CA

----- I T I N E R A R Y -----

DEPART SAN JOSE AT 1630 WITH LUNCH STOP AT IN & OUT

Charter Grand Total	1525.00
Payments Received	.00
Balance Due	1525.00

ADDITIONAL TERMS & CONDITIONS

CANCELLATION FEE IF NOT CANCELLED 10 DAYS PRIOR TO DEPARTURE-\$100.00
CANCELLATION FEE INCREASES AS DEPARTURE DATE APPROACHES
CANCELLATION AT SPOT LOCATION--FULL AMOUNT OF CHARTER TRIP
CHARTERING PARTY AND/OR CHARTERING AGENT RESPONSIBLE FOR ALL UNINSURED
DAMAGES CAUSED BY SUCH PARTY OR ITS GUESTS
\$100.00 DEPOSIT PER BUS DUE 10 DAYS AFTER RECEIPT OF CONFIRMATION
REMAINING BALANCE DUE 14 DAYS PRIOR TO DEPARTURE
MAKE CHECKS PAYABLE TO: DISCOVERY
CHARTER GRAND TOTAL SUBJECT TO CHANGE IF ANY TRIP INFORMATION CHANGES
PLEASE VERIFY & SIGN CONFIRMATION AND RETURN TO DISCOVERY

SIGNATURE _____ DATE _____

THANK YOU FOR USING DISCOVERY!

SUBJECT: Warrant Schedule 587

PERSON(S) RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.

BACKGROUND:

The attached listing of warrants identifies payments made by the District during the noted time period from August 1, 2017 through August 31, 2017.

INFORMATION:

Prior to the issuance of the warrants, District procedures have been followed to ensure the appropriateness of the item purchased, the correctness of the amount to be paid, and that funds were available within the appropriate budget. All necessary site, department, and district authorizations have been obtained.

Please note a full copy of the warrants are available by request.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

WARRANT SCHEDULE NO. 587

Warrants- Payroll

AUGUST '17

Certificated-	Regular 08/05/17	\$	0
	Regular 08/10/17	\$	0
	Regular 08/15/17	\$	0
	Regular 08/31/17	\$	1,377,017.80
Total Certificated		\$	<u>1,377,017.80</u>
Other-	Regular 08/05/17	\$	0
	Regular 08/10/17	\$	0
	Regular 08/15/17	\$	0
	Regular 08/31/17	\$	2,368.46
Total Other		\$	<u>2,368.46</u>
Classified-	Regular 08/05/17	\$	0
	Regular 08/10/17	\$	503.42
	Regular 08/15/17	\$	0
	Regular 08/31/17	\$	542,117.46
Total Classified		\$	<u>542,620.88</u>
<u>TOTAL PAYROLL</u>		\$	<u>1,922,007.14</u>

Warrants- AP

Warrants <u>12332430</u> through <u>12332449</u>	(08/01/17)	\$	<u>22,759.63</u>
Warrants <u>12332994</u> through <u>12333014</u>	(08/03/17)	\$	<u>39,740.96</u>
Warrants <u>12333556</u> through <u>12333577</u>	(08/08/17)	\$	<u>40,940.11</u>
Warrants <u>12334291</u> through <u>12334313</u>	(08/10/17)	\$	<u>48,583.38</u>
Warrants <u>12334997</u> through <u>12335017</u>	(08/15/17)	\$	<u>31,553.28</u>
Warrants <u>12335570</u> through <u>12335589</u>	(08/17/17)	\$	<u>41,890.79</u>
Warrants <u>12336345</u> through <u>12336379</u>	(08/22/17)	\$	<u>94,111.60</u>
Warrants <u>12336937</u> through <u>12336955</u>	(08/24/17)	\$	<u>16,082.07</u>
Warrants <u>12338216</u> through <u>12338248</u>	(08/29/17)	\$	<u>129,037.53</u>
<u>TOTAL WARRANTS</u>		\$	<u>2,386,706.49</u>

SUBJECT: Declaration of Surplus Property

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and declare the identified property as surplus and authorize sale and/or disposal.

BACKGROUND:

Under the provisions of the Education Code and Board Policy 3270, the District is permitted to dispose of surplus materials. Prior to disposal, the Board must formally declare the items as surplus.

INFORMATION:

See attached list of obsolete equipment.

FISCAL IMPACT:

No fiscal impact



Rick Miller <rmiller@pgusd.org>

Removal of lathes in wood shop

2 messages

Sean Keller <skeller@pgusd.org>

Mon, Aug 21, 2017 at 1:26 PM

To: Rick Miller <rmiller@pgusd.org>, Matt Kelly <matt.kelly@pgusd.org>

Good Afternoon Gentlemen -

Our Adult wood shop and robotics teams have requested the removal of several lathes in the back of the room. I'm not sure if there is an official form for this, but here are the serial numbers for the lathes that need to be removed from the wood shop.

PGHS: 100908 (#J-170)

100909 (#3-4197)

100911

PGUSD: 000580

When I discussed this with CTE reps from the grant, they indicated that most wood shops are getting rid of their lathes as well, so connecting with the Perkins federal grant to see if another school would possibly take them seems kinda slim.

Please let me know about our next steps.

- Do I need to contact Perkins to see if any schools want/need a lathe?
- Is it possible to remove the lathes from the shop and cover them until we can find a home?
- Does the Last Chance Mercantile at the Monterey County Disposal Site take machines like these?

--

Sean Keller

Pacific Grove High School

Assistant Principal

(831) 646-6590 ex.274

(831) 275-0083 Google Voice

skeller@pgusd.org

CONFIDENTIALITY NOTICE

This communication and any documents, files, or previous e-mail messages attached to it, constitute an electronic communication within the scope of the Electronic Communication Privacy Act, 18 USCA 2510. This communication may contain non-public, confidential, or legally privileged information intended for the sole use of the designated recipient(s). The unlawful interception, use, or disclosure of such information is strictly prohibited under 18 USCA 2511 and any applicable laws.

Rick Miller <rmiller@pgusd.org>

Mon, Aug 21, 2017 at 2:05 PM

To: Sean Keller <skeller@pgusd.org>

Cc: Matt Kelly <matt.kelly@pgusd.org>

Sean

If there is no further need for the lathes, we can declare them surplus and you can sell, give away, or dispose of them as you see fit.

Do you want me to declare them surplus at the Sept 7 Board meeting?

[Quoted text hidden]

--

Rick Miller

Assistant Superintendent

Pacific Grove Unified School District

SUBJECT: 2017-18 Budget Revision #1

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve these proposed budget revisions.

BACKGROUND:

Throughout the year, the budgets of the District's various funds are revised to reflect changing financial conditions, or as the result of Board decisions which have a budgetary impact. Budget revisions are usually necessary early in the fiscal year (September) to update the beginning fund balances following the close-out of the prior year. Budget revisions are also included in the First Interim Report (December) and the Second Interim Report (March). The last Budget revision is usually done towards the end of the fiscal year (May).

The proposed budget revisions are reflected in the column titled "Changes". The column to the left of the Changes is the current version of the Board-approved budget. The column to the right of Changes will become the official budget once the Board formally approves those changes. A detailed list of the purpose of each budget revision is shown at the bottom of each Fund page.

INFORMATION:

The financial condition of the District remains positive with reserves in place and cash flow being met.

Some of the major budget revisions include:

- 1) Beginning Balances now reflect actual balances, and are no longer estimated balances.
- 2) \$249,853 in donation carryover, which was previously held in reserve, has now been posted to various donation expenditure budgets.
- 3) The budgets for the carryover of the CTEIG grant and College Readiness Block Grant have now been posted.
- 4) The new STRS On Behalf program is a way for the state to give school districts the funds for the state's share of the increased costs of STRS retirement payments. This budget revision provides us with \$161,966 in additional revenue as well as \$161,966 in additional expense, so there is no effect to the ending fund balance.
- 5) The budgets for payroll and payroll related benefits have been increased now that the encumbrances have been posted in the accounting software program.

FISCAL IMPACT:

The fiscal impact is reflected in the attached reports.

Pacific Grove Unified School District

Budget Revisions - General Fund 01

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	3,981,209	1,406,671		5,387,880			-		-	
Revenues										
LCFF	27,218,660	(4,663)	a	27,213,997			-		-	
Federal Revenue	678,877	(7,499)	b	671,378			-		-	
State Revenues	1,737,405	369,118	c	2,106,523			-		-	
Local Revenues	941,015	92,040	d	1,033,055			-		-	
Total Revenues	30,575,957	448,996		31,024,953	-	-	-	-	-	-
Expenditures										
Certificated Salaries	15,280,295	524,984	e	15,805,279			-		-	
Classified Salaries	5,400,439	220,711	f	5,621,150			-		-	
Benefits	5,798,117	345,779	g	6,143,896			-		-	
Books & Supplies	1,026,711	404,267	h	1,430,978			-		-	
Services	2,564,328	(34,164)	i	2,530,164			-		-	
Capital Outlay	12,529	-		12,529			-		-	
Other Outgo	258,427	83,148	j	341,575			-		-	
Indirect Costs	(21,672)	-		(21,672)			-		-	
Total Expenditures	30,319,174	1,544,725		31,863,899	-	-	-	-	-	-
Surplus (Deficit)	256,783			(838,946)		-		-		-
Transfers In (Out)	(58,552)	(4,893)		(63,445)			-		-	
Ending Fund Balance	4,179,440	306,049		4,485,489		-	-	-	-	-

Components of Ending Fund Balance										
a Revolving Cash	5,000	-		5,000			-		-	
b Restricted Balance	455,088	305,184		760,272			-		-	
c Committed		-					-		-	
d Assigned	2,808,020	(45,623)		2,762,397			-		-	
e Resv for Ec Unc	911,332	46,488		957,820			-		-	
Ending Fund Balance	4,179,440	306,049		4,485,489		-	-	-	-	-

(4,663) a to decrease budget due to revised LCFF and EPA funding

(7,499) b to decrease budget due to revised Title I, Title II and Title III funding

369,118 c to increase budget due to 1) carryover from CTEIG, Collge Readiness Block Grant and STRS On Behalf

92,040 d to increase budget due to revised estimates for 9-1 Sped apportionment

524,984 e to increase budget due to 1) posting of carryover of Educator Effectiveness grant and 2) to revise estimates for Payroll

220,711 f to increase budget due to revised estimates for payroll

345,779 g to increase budget due to 1) revised estimates for payroll related costs and 2) STRS On Behalf

404,267 h to increase budget due to 1) prior year donation carryover, 2) budget transfers between object codes

(34,164) i to decrease budget due to 1) transfers between object codes 2) decrease for Sped classrooms budget

83,148 j to increase budget due to MCOE Sped Billback contribution

Pacific Grove Unified School District

Budget Revisions - Adult Ed Fund 11

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	1,096,240	597,193		1,693,433			-		-	
Revenues										
LCFF	135,000	-		135,000					-	
Federal Revenue	34,558	-		34,558			-		-	
State Revenues	1,190,051	(3,463)	a	1,186,588			-		-	
Local Revenues	550,000	1,393	b	551,393			-		-	
Total Revenues	1,909,609	(2,070)		1,907,539	-	-	-	-	-	-
Expenditures										
Certificated Salaries	618,559	11,235	c	629,794			-		-	
Classified Salaries	313,368	104,653	d	418,021			-		-	
Benefits	228,742	34,744	e	263,486			-		-	
Books & Supplies	168,124	114,763	f	282,887			-		-	
Services	75,000	79,648	g	154,648			-		-	
Capital Outlay	-	-		-					-	
Other Outgo	-	-		-					-	
Indirect Costs	-	-		-					-	
Total Expenditure	1,403,793	345,043		1,748,836	-	-	-	-	-	-
Surplus (Deficit)	505,816			158,703		-		-	-	-
Transfers In (Out)	-	-		-	-	-	-	-	-	-
Ending Fund Balance	1,602,056	250,080		1,852,136		-	-	-	-	-
Components of Ending Fund Balance										
a Revolving Cash	-	-		-	-		-		-	
b Restricted Balances					-		-		-	
c Committed									-	
d Assigned		-			-				-	
e Resv for Ec Unc	1,602,056	250,080		1,852,136			-		-	
Ending Fund Balance	1,602,056	250,080		1,852,136		-	-	-	-	-

(3,463) **a** to decrease budget due to revised STRS on-behalf

1,393 **b** to increase budget due to increase in donation revenue

11,235 **c** to increase budget due to revised estimates for Payroll

104,653 **d** to increase budget due to revised estimates for Payroll

34,744 **e** to increase budget due to revised estimates for Payroll related benefits, and STRS on-behalf

114,763 **f** to increase budget due to expenditures related to posting of prior year donation carryover

79,648 **g** to increase budget due to expenditures related to posting of donations

Pacific Grove Unified School District

Budget Revisions - Child Development Fund 12

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	21,696	61,588		83,284						
Revenues										
LCFF	-	-					-		-	
Federal Revenue	-	-					-		-	
State Revenues	98,836	705	a	99,541			-		-	
Local Revenues	375,000	-		375,000			-		-	
Total Revenues	473,836	705		474,541	-	-	-	-	-	-
Expenditures										
Certificated Salaries	57,525	-		57,525			-		-	
Classified Salaries	243,671	1,743	b	245,414			-		-	
Benefits	94,007	(1,359)	c	92,648			-		-	
Books & Supplies	15,000	1,925	d	16,925			-		-	
Services	2,000	8,807	e	10,807			-		-	
Capital Outlay	10,000	-		10,000			-		-	
Other Outgo	21,672	-		21,672			-		-	
Indirect Costs		-					-	-	-	
Total Expenditures	443,875	11,116		454,991	-	-	-	-	-	-
Surplus (Deficit)	29,961	(10,411)		19,550		-		-	-	-
Transfers In (Out)	-	-		-	-				-	-
Ending Fund Balance	51,657	51,177		102,834		-	-	-	-	-

Components of Ending Fund Balance										
a Revolving Cash		-		-	-	-	-	-	-	-
b Restricted Balances		-		-	-	-	-	-	-	-
c Committed									-	
d Assigned									-	
e Resv for Ec Unc	51,657	51,177		102,834			-		-	
Ending Fund Balance	51,657	51,177		102,834		-	-	-	-	-

705 a to increase budget due to revised STRS on-behalf

1,743 b to increase budget due to revised estimates for Payroll

(1,359) c to decrease budget due to revised estimates for Payroll related benefits

1,925 d to increase budget due to transferring existing budget to another object code

8,807 e to increase budget due to posting of fees for the Portable project

Pacific Grove Unified School District

Budget Revisions - Cafeteria Fund 13

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	8,166	1,763		9,929						
Revenues										
LCFF		-								
Federal Revenue	180,000	-		180,000						
State Revenues	32,006	(3,680)	a	28,326						
Local Revenues	390,000	-		390,000						
Total Revenues	602,006	(3,680)		598,326	-	-	-	-	-	-
Expenditures										
Certificated Salaries		-								
Classified Salaries	260,737	9,499	b	270,236						
Benefits	70,225	(1,559)	c	68,666						
Supplies	280,000	3,350	d	283,350						
Services	14,000	225	e	14,225						
Capital Outlay		-								
Other Outgo	-	-								
Indirect Costs	-	-								
Total Expenditure	624,962	11,515		636,477	-	-	-	-	-	-
Surplus (Deficit)	(22,956)			(38,151)		-		-		-
Transfers In (Out)	22,956	15,195		38,151						
Ending Fund Balance	8,166	1,763		9,929		-	-	-	-	-

Components of Ending Fund Balance										
a Stores-Rev Cash	8,166	1,763		9,929						
b Restricted Balances		-								
c Committed										
d Assigned										
e Resv for Ec Unc		-								
Ending Fund Balance	8,166	1,763		9,929		-	-	-	-	-

(3,680) **a** to decrease budget due to STRS on-behalf

9,499 **b** to increase budget due to revised estimates for Payroll

(1,559) **c** to decrease budget due to revised estimates for Payroll related benefits

3,350 **d** to increase budget due to need for additional supplies

225 **e** to increase budget due to decreased services

Pacific Grove Unified School District

Budget Revisions - Deferred Maintenance Fund 14

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	99,987	(5,461)		94,526						
Revenues										
LCFF		-								
Federal Revenues		-								
State Revenues	93,372	-		93,372						
Local Revenues	3,000	-		3,000						
Total Revenues	96,372	-		96,372	-	-	-	-	-	-
Expenditures										
Certificated Salaries		-								
Classified Salaries		-								
Benefits		-								
Supplies	30,000	(6,170)	a	23,830						
Services	70,000	6,170	b	76,170						
Capital Outlay	-	-								
Other Outgo	-	-								
Indirect Costs	-	-								
Total Expenditure	100,000	-		100,000	-	-	-	-	-	-
Surplus (Deficit)	(3,628)			(3,628)		-	-	-	-	-
Transfers In (out)	-	-		-	-	-	-	-	-	-
Ending Fund Bal	96,359	(5,461)		90,898		-	-	-	-	-
Components of Ending Fund Balance										
a Revolving Cash	-	-		-	-	-	-	-	-	-
b Restricted Balances		-		-	-	-	-	-	-	-
c Committed							-		-	
d Assigned	96,359	(5,461)		90,898						
e Resv for Ec Unc		-			-		-			
Ending Fund Bal	96,359	(5,461)		90,898		-	-	-	-	-

(6,170) a to decrease budget due to transfer of budget between Supplies and Services

6,170 b to increase budget due to transfer of budget between Supplies and Services

Pacific Grove Unified School District

Budget Revisions - Post Emp Benefits Fund 20

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	198,549	529		199,078						
Revenues										
LCFF	-	-								
Federal Revenue	-	-								
State Revenues	-	-								
Local Revenues	600	-		600						
Total Revenues	600	-		600	-	-	-	-	-	-
Expenditures										
Certificated Salaries	-	-								
Classified Salaries	-	-								
Benefits	-	-								
Books & Supplies	-	-								
Services	-	-								
Capital Outlay	-	-								
Other Outgo	-	-								
Indirect Costs	-	-								
Total Expenditure	-	-		-	-	-	-	-	-	-
Surplus (Deficit)	600			600		-		-		-
Transfers In (Out)	19,426	-		19,426			-			
Ending Fund Balance	218,575	529		219,104		-	-	-	-	-
Components of Ending Fund Balance										
a Revolving Cash		-								
b Restricted Balances										
c Committed										
d Assigned	218,575	529		219,104						
e Resv for Ec Unc		-								
Ending Fund Balance	218,575	529		219,104		-	-	-	-	-

- no revisions

Pacific Grove Unified School District

Budget Revisions - Building Fund 21

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	1,839,849	24,474		1,864,323						
Revenues										
LCFF	-	-								
Federal Revenue	-	-								
State Revenues	-	-								
Local Revenues	5,000	-		5,000						
Total Revenues	5,000	-		5,000	-	-	-	-	-	-
Expenditures										
Certificated Salaries	-	-								
Classified Salaries	-	-								
Benefits	-	-								
Supplies	450,000	118,852	a	568,852						
Services	50,000	16,642	b	66,642						
Capital Outlay	100,000	-		100,000						
Other Outgo	-	-								
Indirect Costs	-	-								
Total Expenditure	600,000	135,494		735,494	-	-	-	-	-	-
Surplus (Deficit)	(595,000)			(730,494)		-	-	-	-	-
Transfers In (Out)	-	-		-	-	-	-	-	-	-
Ending Fund Balance	1,244,849	(111,020)		1,133,829		-	-	-	-	-

Components of Ending Fund Balance										
a Revolving Cash		-								
b Restricted Balances										
c Committed										
d Assigned	1,244,849	(111,020)		1,133,829						
e Resv for Ec Unc		-		-		-	-	-	-	-
Ending Fund Balance	1,244,849	(111,020)		1,133,829		-	-	-	-	-

118,852 a to increase budget due to purchases of technology

16,642 b to increase budget due to purchase software and licenses

Pacific Grove Unified School District

Budget Revisions - Capital Projects Fund 40

	Original Budget	Rev #1 Changes		Unaud Actuals	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim	Rev #4 Changes	Final Budget
Beginning Balance	538,976	(162,879)		376,097						
Revenues										
LCFF	-	-		-	-		-			
Federal Revenue	-	-		-	-		-			
State Revenues	-	-		-	-		-			
Local Revenues	230,000	-		230,000						
Total Revenues	230,000	-		230,000	-	-	-	-	-	-
Expenditures										
Certificated Salaries	-	-		-	-		-	-		
Classified Salaries	-	-		-	-		-			
Benefits	-	-		-						
Supplies	50,000	16,679	a	66,679						
Services	50,000	-		50,000						
Capital Outlay	100,000	9,252	b	109,252						
Other Outgo	29,436	-		29,436						
Indirect Costs	-	-		-						
Total Expenditure	229,436	25,931		255,367	-	-	-	-	-	-
Surplus (Deficit)	564			(25,367)		-	-	-		-
Transfers In (Out)	-	-		-	-	-	-	-	-	-
Ending Fund Balance	539,540	(188,810)		350,730		-	-	-	-	-
Components of Ending Fund Balance										
a Revolving Cash		-		-	-	-	-	-		-
b Restricted Balances										
c Committed										
d Assigned	539,540	(188,809)		350,731						
e Resv for Ec Unc		-		-	-	-	-	-		-
Ending Fund Balance	539,540	(188,809)		350,731		-	-	-	-	-

16,679 **a** to increase budget due to supplies for various Fund 40 projects

9,252 **b** to increase budget for Fund 40 projects

SUBJECT: Pacific Grove Adult School Exterior Painting Contract with EM Painting Contractor

PERSON(S) RESPONSIBLE: Matt Kelly, Director Maintenance & Facilities

RECOMMENDATION:

The District Administration recommends that the Board review and approve the Contract for Service with EM Painting Contractor.

BACKGROUND:

Parents' Place (two buildings) and the multipurpose room (one building) are in need of repainting as the final phase of the lead abatement discovery at the Adult School site over the summer.

INFORMATION:

EM Painting Contractor will prep and paint three buildings on the Adult School campus per Estimate dated 8/22/17.

FISCAL IMPACT:

\$12,960 from Fund 14 Deferred Maintenance

PACIFIC GROVE UNIFIED SCHOOL DISTRICT**AGREEMENT FOR CONTRACTOR SERVICES**

THIS AGREEMENT is hereby entered into by the **Pacific Grove Unified School District**, hereinafter referred to as DISTRICT, and:

EM Painting Contractor**Lic#935636****CONTRACTOR****SOCIAL SECURITY NUMBER OR BUSINESS ID #****509 Monterey Ave****Pacific Grove****CA****93950****MAILING ADDRESS****CITY****STATE****ZIP**

hereinafter referred to as CONTRACTOR.

CONTRACTOR agrees to provide to DISTRICT the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on time agreed upon by Contractor and Owner and shall be completed on or before a time agreed upon by Contractor and Owner.
- B. CONTRACTOR understands and agrees that CONTRACTOR and CONTRACTOR'S employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State and local taxes or contribution including Unemployment Insurance, Social Security, and Income Taxes with respect to CONTRACTOR'S employees.
- C. CONTRACTOR shall furnish, at CONTRACTOR'S own expense, all labor, materials equipment and other items necessary to carry out the terms of this Agreement. Owner agrees to furnish all paint and primer.
- D. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor, with the authority to control and direct the performance of the details of the work, DISTRICT being interested only in the results obtained.
- E. CONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONTRACTOR'S negligence in the performance of this Agreement, including but not limited to any claim due to injury and/or damage sustained by CONTRACTOR, and/or the CONTRACTOR'S employees or agents.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

- F. CONTRACTOR shall maintain Insurance with a minimum \$1,000,000 combined single limits of general liability and automobile coverage.
- G. Services to be rendered to the DISTRICT by the CONTRACTOR are as follows:
See Description of Work on Contractor's Proposal dated 8/22/17

Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

- I. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
- J. CONTRACTOR shall be paid:

Twelve thousand nine hundred sixty dollars (\$12,960.00)
- K. Payments will be made by the District to the Contractor as follows:

Lump sum upon completion of services rendered.
- L. This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination.
- M. CONTRACTOR shall sign and submit a W-9 to DISTRICT prior to providing service.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

This Agreement is entered into this 28th day of August, 28 2017.

For the District:

Matt Kelly 8/28/17
Director of Facilities & Transportation Date

For the Contractor:

[Signature]
Name
Painting Contractor 8/28/17
Title

NOTE: PARAGRAPH "F" ABOVE IS HEREBY WAIVED IF SIGNED BELOW.

Assistant Superintendent

Date

- All signatures must be obtained before services are provided. -



ESTIMATE

Erubiel Mendez
 Lic#935636
 erumendez@gmail.com

Attention: Matt Kelly - PGUSD Director of Facilities
 Phone: 831-242-0308
 Date: 8/22/17

509 Monterey Ave
 Pacific Grove, CA
 93950

Project Title: P.G. Adult school
 Project Address: 1025 Lighthouse Ave.
 Project Description: Exterior painting.

Description of work to be performed:

1. All exterior metal and vinyl windows will be covered in order to prevent any inadvertent overspray. The 3ft of brick masonry located around the perimeter of building 1, 2, and 3 will also be covered in order to protect it from any overspray.
2. The metal flashing located above the fascia board on all three buildings will receive one coat of KellyMoore's D.T.M primer.
3. All rusted nail heads will be spot primed with Rustoleum's red oxide primer.
4. The newly installed lumber located on building 1 hallway overhang will receive one coat of KellyMoore's premium primer.
5. The painting of building 1, 2, and 3 will consist of spraying two coats of KellyMoore's premium flat paint in color to match surrounding classes.
6. The existing metal poles located in hallways will receive two coats of KellyMoore's D.T.M. paint in red semigloss color.
7. Two coats of KellyMoore's premium semigloss sheen paint will be applied to all fascia boards, metal windows, door jambs, gutters, down spouts, and exterior doors.

Total estimated labor:

Building 1.	\$4,320.00
Building 2.	\$4,320.00
<u>Building 3.</u>	<u>\$4,320.00</u>
Total =	\$12,960.00

SUBJECT: Approve Resolution #1001 for the Gann Limits for 2016-17 and 2017-18

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board approve Resolution #1001 for the Gann Limit calculation.

BACKGROUND:

In 1979, the voters in California adopted Proposition 4, which added an amendment to the State Constitution regarding maximum appropriation limitations for public agencies. Each year, school districts in California are required to compute a final Gann Limit for the preceding fiscal year and to adopt an estimated appropriations limit for the current year. Although districts are required to compute their Gann Limits, legislation regarding Proposition 4 exempted school districts from the requirements of the limit, by allowing any increase in a school district's Gann Limit to be offset by a reduction in the State of California's Gann limit.

INFORMATION:

This resolution summarizes the District's newly computed Gann Limit for 2016-17, and the estimated appropriation for 2017-18. As in prior years, the calculation is simply an adjustment of the prior year limit with inflation and ADA factors applied. The revised amount is then compared with the level of expenditures which are theoretically limited by the revised limit. In the 2016-17 year, District expenditures did not exceed the Gann Limit.

FISCAL IMPACT:

No fiscal impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

RESOLUTION #1001

RESOLUTION FOR ADOPTING THE GANN LIMITS FOR 2016-17 and 2017-18

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits”, for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2016-17 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of Article XIII B and applicable statutory law; and

WHEREAS, Government Code Section 7902.1 provides that the school districts may increase their Gann Limit under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education does provide public notice that the calculations and documentation of the Gann limits for the 2016-17 and 2017-18 fiscal years were made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby provided public notice that the calculations and documentation do not include a need to increase the 2016-17 Gann Limit pursuant to the provisions of G. C. 7902.1;

AND BE IT FURTHER RESOLVED that the Superintendent does not, therefore, need to notify the Director of the State Department of Finance of a need to further increase the District’s Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2016-17 and 2017-18 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent make available this resolution along with appropriate documents to interested citizens of this district.

PASSED AND ADOPTED by the Board of Education of Pacific Grove Unified School District this 7th day of September, 2017 by the following votes:

AYES:

NOES:

ABSENTS:

Brian Swanson, Clerk of the Governing Board

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2015-16 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2015-16 Actual			2016-17 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	27,303,786.07		27,303,786.07			27,449,456.41
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	2,081.36		2,081.36			1,985.79
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2015-16			Adjustments to 2016-17		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2016-17 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2016-17 P2 Report			2017-18 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,985.79		1,985.79	2,013.91		2,013.91
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,985.79			2,013.91
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2016-17 Actual			2017-18 Budget		
1. Homeowners' Exemption (Object 8021)	118,059.48		118,059.48	147,617.00		147,617.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	22,375,108.62		22,375,108.62	22,978,602.00		22,978,602.00
5. Unsecured Roll Taxes (Object 8042)	832,093.51		832,093.51	928,240.00		928,240.00
6. Prior Years' Taxes (Object 8043)	157,804.97		157,804.97	532,263.00		532,263.00
7. Supplemental Taxes (Object 8044)	0.00		0.00	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	58,994.80		58,994.80	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	1,003.69		1,003.69	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	23,543,065.07	0.00	23,543,065.07	24,586,722.00	0.00	24,586,722.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	23,543,065.07	0.00	23,543,065.07	24,586,722.00	0.00	24,586,722.00

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from obj. 3301 & 3302; do not include negotiated amounts)			2,831.05			3,606.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			2,831.05			3,606.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	2,889,216.00		2,889,216.00	2,908,238.00		2,908,238.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(196.00)		(196.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	2,889,020.00	0.00	2,889,020.00	2,908,238.00	0.00	2,908,238.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	30,493,575.85		30,493,575.85	30,575,957.00		30,575,957.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	97,178.23		97,178.23	25,000.00		25,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			27,303,786.07			27,449,456.41
2. Inflation Adjustment			1.0537			1.0369
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9541			1.0142
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			27,449,456.41			28,866,506.60
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			23,543,065.07			24,586,722.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			238,294.80			241,669.20
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			2,889,020.00			2,908,238.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			2,889,020.00			2,908,238.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			84,504.20			22,499.26
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			23,627,569.27			24,609,221.26
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			2,889,020.00			2,908,238.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			23,627,569.27			
b. State Subventions (Line D8)			2,889,020.00			
c. Less: Excluded Appropriations (Line C23)			2,831.05			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			26,513,758.22			

[illegible]

SUBJECT: Acceptance of the 2016-17 Unaudited Actuals Financial Report

PERSON RESPONSIBLE: Rick Miller, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and accept the Unaudited Actuals Financial Report for the 2016-17 fiscal year.

BACKGROUND:

Following the close of each fiscal year, the District prepares the Unaudited Actuals Financial Report. This report reflects the final posting of all revenues, expenditures, transfers and ending fund balances for the year just ended. This is the final version of the District's financial statements prior to having the reports audited by an independent auditor. Following Board approval, the Unaudited Actuals Financial Report will be submitted to the Monterey County Office of Education for their review and will be made available to the public on the District website at www.pgusd.org.

INFORMATION:

The attached reports show the financial activity for each of the District's funds, comparing the 2016-17 fiscal year with prior years. Here are some major points from the attached reports:

Fund 1 – The General Fund posted revenues of \$30,493,576 and expenditures of \$30,435,285, resulting in a surplus of \$58,291. 2016-17 is the fourth year in a row resulting in a surplus. Transfers out of the General Fund were made to the Cafeteria Fund (\$50,285), and the Postemployment Benefits Fund (\$19,426). The District met its 3.0% minimum reserve, and has additional unrestricted reserves now totaling 17.4%.

Fund 11 – The Adult Education Fund posted revenues of \$2,279,942, and expenditures of \$1,361,423, resulting in a surplus of \$918,518.

Fund 12 – The Child Development Fund accounts for the financial activity of both the State Preschool and the Before-and-After-School-Recreation-Program (BASRP). This fund posted revenues of \$517,567 and expenditures of \$497,814, resulting in a surplus of \$19,753.

Fund 13 – The Cafeteria Fund posted revenues of \$586,753 and expenditures of \$635,789, resulting in a deficit of \$49,036. The number of meals served was over 125,000 in 2016-17.

Fund 14 – The Deferred Maintenance Fund posted revenues of \$96,320 and expenditures of \$381,975 resulting in a deficit of \$285,655. This deficit resulted in the ending fund balance dropping to \$94,526.

Fund 20 – The Postemployment Benefits Fund receives a \$19,426 transfer from the General Fund each year which shows progress towards funding the unfunded liability of future retiree benefits. Fund 20 now has an ending fund balance of \$199,078.

Fund 21 – The Building Fund accounts for all revenues and expenditures relating to the Measure D (Facilities) and Measure A (Education Technology) bonds. Measure D has now been fully expended and the ending fund balance is now exclusively for Measure A and is \$1,864,324. The next fund release for Measure A will be issued in January, 2018 for \$300,000.

Fund 40 – The Capital Projects Fund accounts for all revenues derived from the leases at the David Avenue campus as well as fees for facilities use, which were \$285,922 in 2016-17. The ending fund balance in this fund will be reserved for future repairs of the High School stadium track and field as well as portables at Forest Grove and Robert Down.

FISCAL IMPACT:

Approval of this report has no fiscal impact.

Pacific Grove Unified School District

Fund 1 - General Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance - Rest	68,054	11,164	9,233	318,582	269,777	498,525	91,809
Beginning Fund Balance - Unre	4,789,783	4,418,268	3,377,908	3,220,119	3,416,235	4,742,364	3,889,400
Beginning Fund Balance	4,857,837	4,429,433	3,387,141	3,538,701	3,686,011	5,240,889	3,981,209
Revenues:							
LCFF Sources 8000	18,992,015	19,720,016	20,629,518	23,195,795	24,906,372	25,912,303	27,218,660
Federal Sources 8100	751,278	524,382	542,987	645,550	654,521	614,403	678,876
State Sources 8300	2,824,777	2,490,411	3,056,544	772,054	2,961,248	2,354,635	1,737,405
Local Sources 8600	1,473,621	1,520,750	1,584,081	1,406,262	1,361,147	1,612,235	941,015
Total Revenues	24,041,691	24,255,560	25,813,130	26,019,661	29,883,289	30,493,576	30,575,956
percent change	-3.0%	0.9%	6.4%	0.8%	14.8%	2.0%	0.3%
Expenditures:							
Certificated Salaries 1000	11,973,558	12,659,739	12,875,372	13,132,603	14,068,329	15,120,421	15,280,295
Classified Salaries 2000	3,960,209	4,216,422	4,586,236	4,674,971	5,060,143	5,478,317	5,400,439
Employee Benefits 3000	3,751,315	3,641,615	3,266,328	3,504,505	4,993,957	5,649,084	5,798,117
Books and Supplies 4000	1,036,377	1,081,470	967,149	901,729	1,059,566	1,098,576	1,026,711
Services and Other 5000	3,279,892	3,234,837	3,293,006	2,566,753	2,353,384	2,659,667	2,564,328
Capital Outlay 6000	4,114	4,113	16,643	42,806	56,843	178,164	12,529
Other Outgo 7000	289,806	288,310	545,782	954,598	683,204	251,056	194,373
Total Expenditures	24,295,271	25,126,506	25,550,516	25,777,964	28,275,427	30,435,285	30,276,792
percent change	4.7%	3.4%	1.7%	0.9%	9.7%	7.6%	-0.5%
Surplus (Deficit)	(253,580)	(870,946)	262,613	241,697	1,607,862	58,291	299,164
Transfers In (Out)							
Fund 11 - Adult Education	(76,892)	(151,919)	(50,000)				
Fund 12 - Child Development			(2,437)		-		
Fund 13 - Cafeteria	(19,937)		(39,191)	(74,960)	(33,558)	(50,285)	(22,956)
Fund 14 - Deferred Maintenance							
Fund 20 - Postemployment B	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)	(19,426)
Other Sources (Uses) Bus	168					158,410	
Net Transfers In (Out)	(116,087)	(171,345)	(111,054)	(94,386)	(52,984)	88,699	(42,382)
Ending Fund Balance	4,488,171	3,387,141	3,538,700	3,686,012	5,240,889	5,387,880	4,237,991

Components of Ending Fund Balance							
a Nonspendable - Revolving	5,000	5,000	5,000	5,000	5,000	5,000	5,000
b Restricted (restricted carryov	50,061	9,233	359,587	269,777	498,525	91,809	415,088
c Committed				181,342			
d Assigned							
Prop Tax Reserve (0.50%)	95,474				109,018	157,551	151,589
Basic Aid Reserve (3.00%)					790,340	945,304	909,532
Sick Leave Incentive Reser	60,000	60,000	60,000	60,000	40,000	40,000	40,000
Deferred Maintenance Reserve					2,975,150		780,097
STRS/PERS Reserve 2020-21						3,221,392	1,027,110
e 3% Resv for Econ Uncertain	750,392	758,936	769,847	776,171	822,855	926,824	909,575
Unassigned/Unappropriated	3,187,244	2,553,971	2,344,266	2,393,723			
subtotal Unrestricted Reserve	4,433,110	3,372,907	3,174,113	3,229,893	4,737,363	5,291,070	3,817,903
Undesignated Resv Percent	18.4%	13.3%	12.4%	12.5%	16.7%	17.4%	12.6%
Ending Fund Balance	4,488,171	3,387,141	3,538,700	3,686,012	5,240,889	5,387,879	4,237,991

Pacific Grove Unified School District

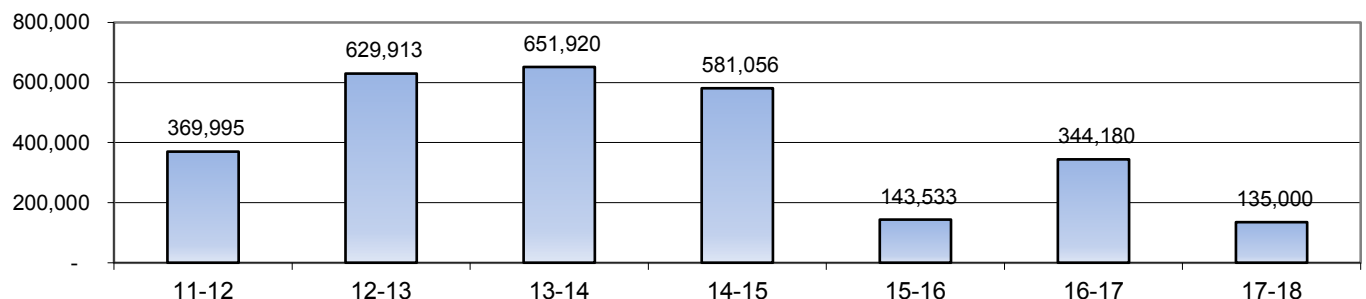
Fund 11 - Adult Education Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance	288,996	(4,597)	-	78,414	34,670	774,914	1,693,433
Revenues:							
Revenue Limit Sources 8000				581,056	143,533	344,180	135,000
Federal Revenue 8200	55,742	38,260	59,928	51,820	56,853	34,558	34,558
Other State Revenue 8091	293,103	477,994	601,920		1,174,241	1,354,433	1,190,051
Other Local Revenue 8600	524,808	473,064	461,691	441,702	504,988	546,770	550,000
Total Revenues	873,653	989,318	1,123,539	1,074,578	1,879,616	2,279,942	1,909,609
Expenditures:							
Certificated Salaries 1000	633,357	644,217	585,490	552,841	527,700	597,180	618,559
Classified Salaries 2000	239,069	238,896	277,685	326,129	318,428	351,803	313,368
Employee Benefits 3000	162,661	180,590	146,062	154,288	189,355	209,514	228,742
Books and Supplies 4000	114,225	39,218	58,372	46,140	51,860	165,189	168,124
Services & Other Oper 5000	46,663	33,720	27,515	38,924	43,803	37,736	75,000
Capital Outlay 6000					8,226		
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	1,195,975	1,136,641	1,095,124	1,118,322	1,139,372	1,361,423	1,403,793
Surplus (Deficit)	(322,322)	(147,323)	28,414	(43,744)	740,244	918,518	505,816
Transfers In - Fund 1 8900	76,892	151,919	50,000				
Ending Fund Balance	43,567	-	78,414	34,670	774,914	1,693,433	2,199,249

Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted - Donations 9740						1,188,902	1,513,928
c) Committed 9750							
d) Assigned 9780						504,531	88,126
e) Unassigned/Unappropri 9790	43,567		78,414	34,670	774,914		
Ending Fund Balance	43,567	-	78,414	34,670	774,914	1,693,433	1,602,055

Fund 11 accounts for all the transactions related to the District's Adult Education program. The state has changed the way Adult Ed posts the apportionments, making it difficult to compare across years. Prior to 2008-09, Adult Ed received their apportionment directly from the state. In 2009-10, it became a Transfer-In from the General Fund. Then, in 2011-12, it was not transferred in, but posted from the General Fund into their Other State Revenue line item. In 2015-16, funding is posted directly to Fund 11.

Fund 11 - Transfers In From General Fund



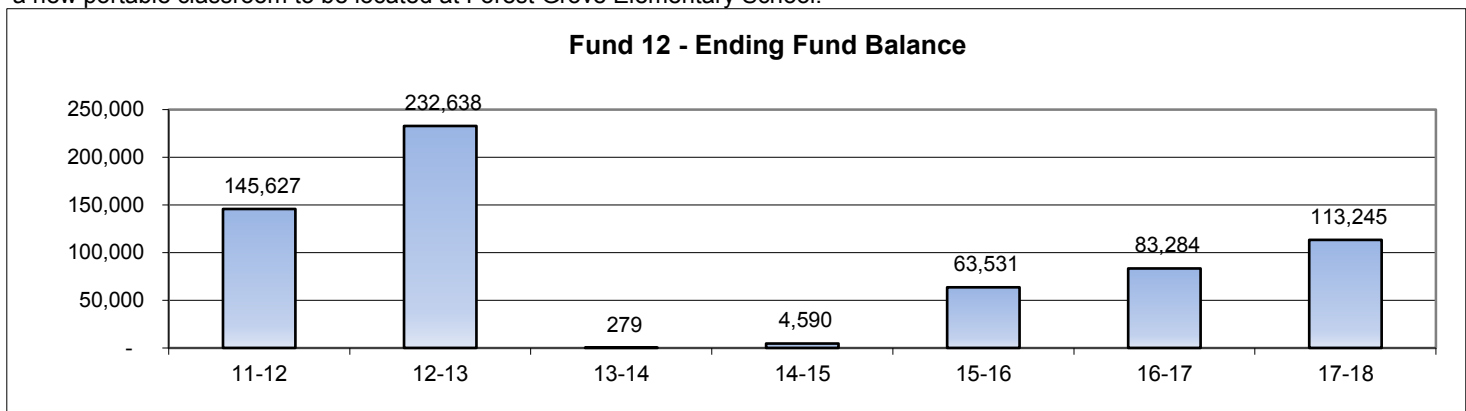
Pacific Grove Unified School District

Fund 12 - Child Development Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance	38,919	145,627	232,638	279	4,590	63,531	83,284
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
State Revenue (Presch 8500	110,370	101,722	100,323	57,688	110,772	99,383	98,836
Local Revenue (BASRF 8600	384,587	395,144	358,484	351,578	381,508	418,184	375,000
Total Revenues	494,957	496,865	458,807	409,266	492,280	517,567	473,836
Expenditures:							
Certificated Salaries 1000	48,572	48,131	48,622	47,609	61,308	57,887	57,525
Classified Salaries 2000	219,954	229,282	240,802	244,552	257,864	263,017	243,671
Employee Benefits 3000	87,380	87,526	74,758	80,430	86,244	93,776	94,007
Books and Supplies 4000	9,457	4,978	7,750	8,365	5,327	6,667	15,000
Services & Other Oper 5000	1,214	943	2,812	2,326	925	50,293	2,000
Capital Outlay 6000		17,323	297,188			4,503	10,000
Other Outgo 7100							
Indirect Costs 7300	21,672	21,672	21,672	21,672	21,672	21,672	21,672
Total Expenditures	388,249	409,854	693,604	404,955	433,340	497,814	443,875
Surplus (Deficit)	106,708	87,011	(234,796)	4,311	58,941	19,753	29,961
Transfers In from Fund 1 8900			2,437		-		
Ending Fund Balance	145,627	232,638	279	4,590	63,531	83,284	113,245

Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740	478						
c) Committed 9750							
d) Assigned 9780						83,284	51,657
e) Unassigned-Res for Ec 9789							
Unassigned/Unappropri 9790	145,149	232,641	279	4,590	63,531		
Ending Fund Balance	145,627	232,641	279	4,590	63,531	83,284	51,657

Fund 12 accounts for all the transactions related to the State Preschool program and the Before and After School Recreation Program (BASRP). In 2011-12, fees were raised which allowed the Fund to operate at a surplus. In 2013-14, Fund 12 paid for a new portable classroom to be located at Forest Grove Elementary School.



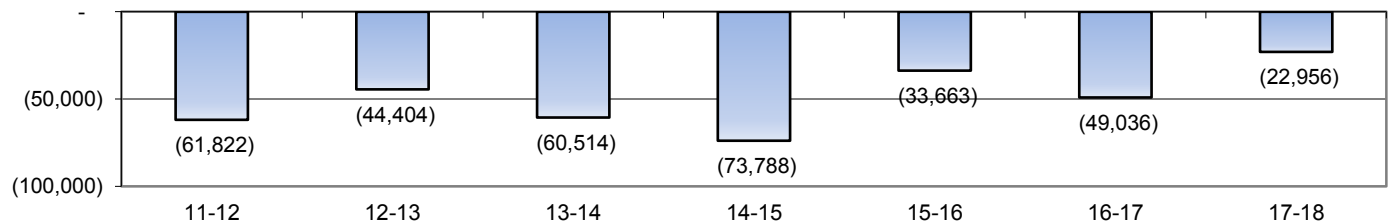
Pacific Grove Unified School District

Fund 13 - Cafeteria Fund

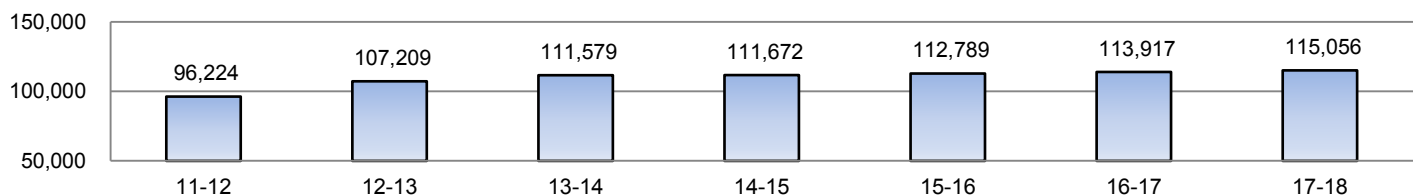
	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance	50,396	73,341	28,936	7,613	8,785	8,680	9,929
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8200	144,822	168,653	176,708	175,993	191,656	180,311	180,000
Other State Revenue 8500	12,436	15,136	13,499	14,030	14,314	12,680	32,006
Other Local Revenue 8600	306,631	320,592	320,781	329,385	367,914	393,762	390,000
Total Revenues	463,889	504,382	510,988	519,408	573,884	586,753	602,006
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000	209,886	223,631	241,199	255,853	257,521	270,631	260,737
Employee Benefits 3000	52,461	56,386	52,736	57,674	55,952	60,640	70,225
Supplies 4000	257,344	260,782	270,784	265,365	287,097	295,336	280,000
Services 5000	6,020	7,987	6,783	14,304	6,977	9,182	14,000
Capital Outlay 6000							
Other Outgo 7100							
Total Expenditures	525,711	548,786	571,502	593,197	607,547	635,789	624,962
Surplus (Deficit)	(61,822)	(44,404)	(60,514)	(73,788)	(33,663)	(49,036)	(22,956)
Transfers In - General Fund 8900	19,937		39,191	74,960	33,558	50,285	22,956
Ending Fund Balance	8,511	28,937	7,613	8,785	8,680	9,929	9,929

Components of Ending Fund Balance:							
a) Nonspendable - Stores 9711	2,419	8,271	7,614	6,821	7,613	9,929	9,929
b) Restricted 9740		17,501			642		
c) Committed							
d) Assigned					425		
e) Unassigned/Unappropriated 9790	6,092	3,164	-	1,964			
Ending Fund Balance	8,511	28,937	7,614	8,785	8,680	9,929	9,929

Fund 13 - Surplus (Deficit)



Meals Served



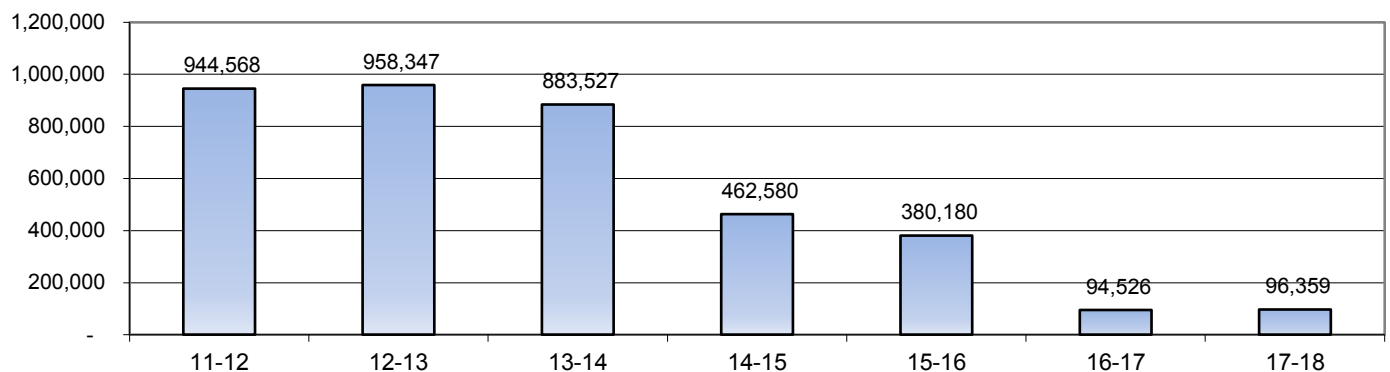
Pacific Grove Unified School District

Fund 14 - Deferred Maintenance Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance	915,189	944,568	958,347	883,527	462,580	380,180	94,526
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8590	94,947	94,713	93,372	93,372	93,372	93,372	93,372
Other Local Revenue 8660	6,304	4,957	3,290	3,262	3,372	2,948	3,000
Total Revenues	101,251	99,670	96,662	96,634	96,744	96,320	96,372
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4300	49,116	45,067	30,572	50,424	29,421	31,640	30,000
Services 5800	22,757	40,823	140,910	467,157	149,723	350,335	70,000
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	71,872	85,891	171,482	517,581	179,144	381,975	100,000
Surplus (Deficit)	29,379	13,779	(74,820)	(420,947)	(82,400)	(285,655)	(3,628)
Transfers In (Out) - to G 8900							
Ending Fund Balance	944,568	958,347	883,527	462,580	380,180	94,526	90,898

Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780						94,526	96,359
e) Unassigned-Reserve for 9789							
Unassigned/Unappropriated 9790	944,568	958,347	883,527	462,580	380,180		
Ending Fund Balance	944,568	958,347	883,527	462,580	380,180	94,526	96,359

Fund 14 - Ending Fund Balance



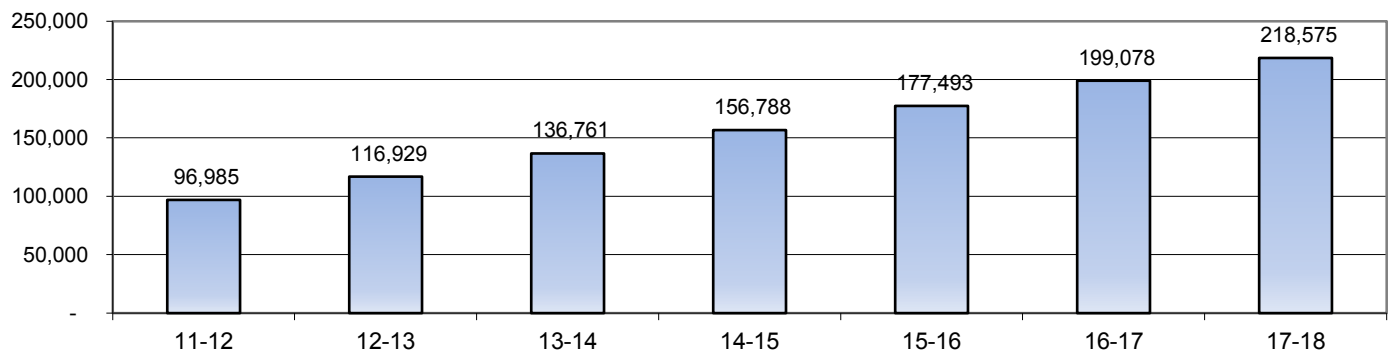
Pacific Grove Unified School District

Fund 20 - Postemployment Benefits Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance	77,147	96,985	116,928	136,761	156,788	177,493	199,078
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	413	518	407	600	1,279	2,160	600
Total Revenues	413	518	407	600	1,279	2,160	600
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000							
Services 5000							
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	-	-	-	-	-	-	-
Surplus (Deficit)	413	518	407	600	1,279	2,160	600
Transfers In (Out) - from 8900	19,426	19,426	19,426	19,426	19,426	19,426	19,426
Ending Fund Balance	96,985	116,929	136,761	156,788	177,493	199,078	219,104

Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned - Medigap 9780						199,078	218,575
e) Unassigned-Reserve for 9789							
Unassigned/Unappropriated 9790	96,985	116,929	136,761	156,788	177,493		
Ending Fund Balance	96,985	116,929	136,761	156,788	177,493	199,078	218,575

Fund 20 - Ending Fund Balance



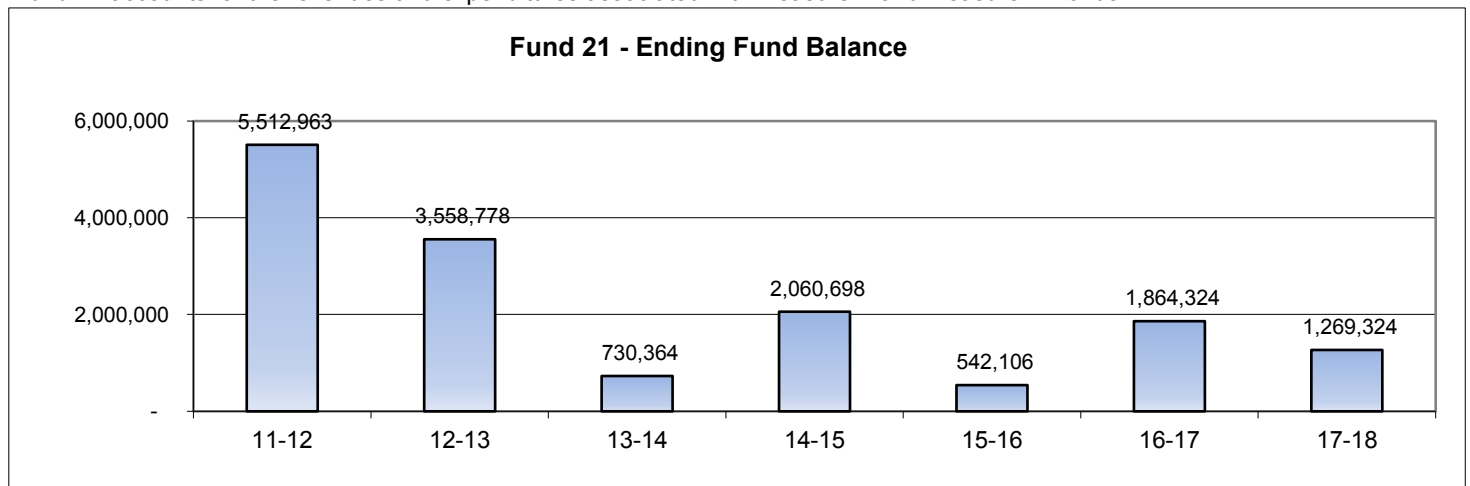
Pacific Grove Unified School District

Fund 21 - Building Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance	1,392,459	5,512,963	3,558,778	730,364	2,060,698	542,106	1,864,324
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	7,502,961	23,886	9,261	2,332,337	11,805	2,076,395	5,000
Total Revenues	7,502,961	23,886	9,261	2,332,337	11,805	2,076,395	5,000
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4400	521,190	252,385	101,593		884,678	161,231	450,000
Services 5800	17,385	35,666	31,805	7,200	178,721	134,492	50,000
Capital Outlay 6000	2,843,881	1,690,021	2,704,276	994,803	466,999	458,454	100,000
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	3,382,456	1,978,072	2,837,675	1,002,003	1,530,398	754,177	600,000
Surplus (Deficit)	4,120,505	(1,954,186)	(2,828,413)	1,330,334	(1,518,592)	1,322,218	(595,000)
Transfers In (Out) 8900							
Ending Fund Balance	5,512,963	3,558,778	730,364	2,060,698	542,106	1,864,324	1,269,324

Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780						1,864,324	1,269,324
e) Unassigned-Reserve for 9789							
Unassigned/Unappropriated 9790	5,512,963	3,558,778	730,364	2,060,698	542,107		
Ending Fund Balance	5,512,963	3,558,778	730,364	2,060,698	542,107	1,864,324	1,269,324

Fund 21 accounts for the revenues and expenditures associated with Measure A and Measure D Bonds.



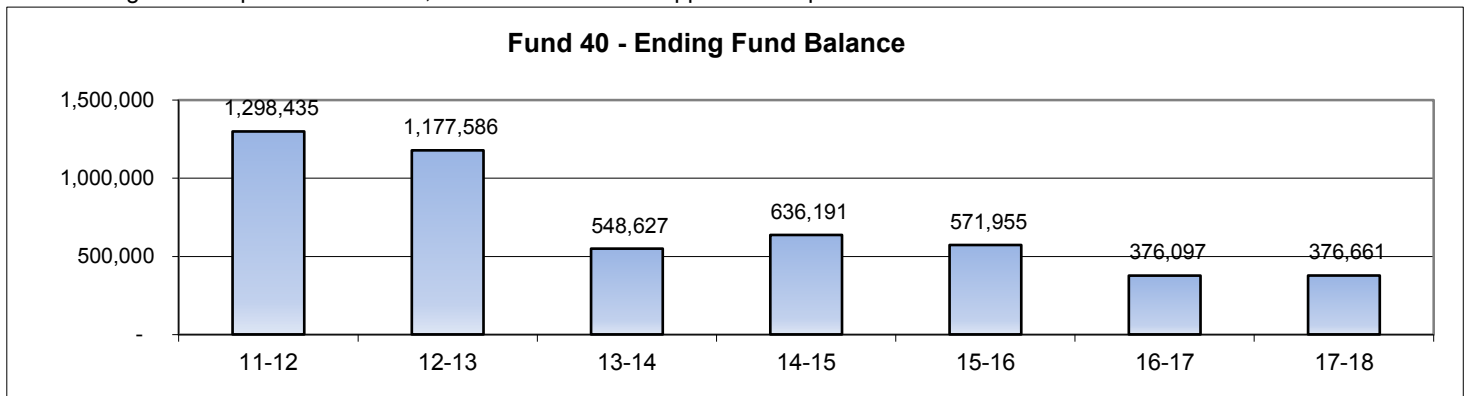
Pacific Grove Unified School District

Fund 40 - Capital Outlay Projects Fund

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimate
Beginning Fund Balance	1,124,728	1,298,435	1,177,586	548,627	636,191	571,955	376,097
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	187,032	244,036	345,477	229,409	276,678	285,922	230,000
Total Revenues	187,032	244,036	345,477	229,409	276,678	285,922	230,000
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000	4,132	66,596	58,424	69,241	117,813	124,197	50,000
Services 5000	9,193	125,949	51,282	12,945	4,450	91,094	50,000
Capital Outlay - Equiprr 6000		172,341	864,730	59,660	189,215	237,355	100,000
Other Outgo 7100							
Indirect Costs 7300					29,435	29,135	29,436
Total Expenditures	13,325	364,886	974,435	141,846	340,914	481,781	229,436
Surplus (Deficit)	173,707	(120,849)	(628,958)	87,564	(64,236)	(195,858)	564
Transfers In (Out) 8900							
Ending Fund Balance	1,298,435	1,177,586	548,627	636,191	571,955	376,097	376,661

Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780						376,097	376,661
e) Unassigned/Unappropri 9790	1,298,435	1,177,586	548,627	636,191	571,955		
Ending Fund Balance	1,298,435	1,177,586	548,627	636,191	571,955	376,097	376,661

Fund 40 includes revenues collected from David Avenue leases, expenditures authorized by the Board, and maintenance department expenses in excess of the program 6220 allocation. Certain revenues are being set aside for future repair of the High School track (\$116,000) and the stadium field (\$713,000 in 2023). Rents received from the Middle School PAC and the High School stadium are being held in specific improvement accounts. The Board approved \$500,000 to help with the cost of construction of the new High School pool. On March 7, 2013 the Board also approved the purchase of new vehicles from Fund 40.



UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Sept. 7, 2017

To the Superintendent of Public Instruction:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For School District:

Marvalee English

Nancy Bernahl

Name

Name

Fiscal Analyst

Fiscal Officer

Title

Title

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E-mail Address

Action/Discussion Item B

			2016-17 Unaudited Actuals			2017-18 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	25,912,302.78	0.00	25,912,302.78	27,218,660.00	0.00	27,218,660.00	5.0%
2) Federal Revenue		8100-8299	16,518.28	597,884.78	614,403.06	50,000.00	628,877.00	678,877.00	10.5%
3) Other State Revenue		8300-8599	755,871.09	1,598,764.20	2,354,635.29	386,000.00	1,351,405.00	1,737,405.00	-26.2%
4) Other Local Revenue		8600-8799	526,038.72	1,086,196.00	1,612,234.72	232,789.00	708,226.00	941,015.00	-41.6%
5) TOTAL REVENUES			27,210,730.87	3,282,844.98	30,493,575.85	27,887,449.00	2,688,508.00	30,575,957.00	0.3%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	12,907,134.05	2,213,286.79	15,120,420.84	13,263,973.00	2,016,322.00	15,280,295.00	1.1%
2) Classified Salaries		2000-2999	4,171,579.51	1,306,737.25	5,478,316.76	4,132,443.00	1,267,996.00	5,400,439.00	-1.4%
3) Employee Benefits		3000-3999	3,841,271.16	1,807,813.21	5,649,084.37	3,985,624.00	1,812,493.00	5,798,117.00	2.6%
4) Books and Supplies		4000-4999	773,362.78	325,213.26	1,098,576.04	774,659.00	252,052.00	1,026,711.00	-6.5%
5) Services and Other Operating Expenditures		5000-5999	1,698,700.72	960,966.32	2,659,667.04	1,556,824.00	1,007,504.00	2,564,328.00	-3.6%
6) Capital Outlay		6000-6999	178,163.50	0.00	178,163.50	12,529.00	0.00	12,529.00	-93.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	66,141.00	206,587.30	272,728.30	66,045.00	150,000.00	216,045.00	-20.8%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(133,548.00)	111,876.00	(21,672.00)	(80,224.00)	58,552.00	(21,672.00)	0.0%
9) TOTAL EXPENDITURES			23,502,804.72	6,932,480.13	30,435,284.85	23,711,873.00	6,564,919.00	30,276,792.00	-0.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			3,707,926.15	(3,649,635.15)	58,291.00	4,175,576.00	(3,876,411.00)	299,165.00	413.2%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	69,710.65	0.00	69,710.65	42,382.00	0.00	42,382.00	-39.2%
2) Other Sources/Uses									
a) Sources		8930-8979	158,410.00	0.00	158,410.00	0.00	0.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(3,875,677.49)	3,875,677.49	0.00	(4,199,690.00)	4,199,690.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(3,786,978.14)	3,875,677.49	88,699.35	(4,242,072.00)	4,199,690.00	(42,382.00)	-147.8%

Action/Discussion Item B

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(79,051.99)	226,042.34	146,990.35	(66,496.00)	323,279.00	256,783.00	74.7%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	4,742,363.90	498,525.27	5,240,889.17	4,663,311.91	724,567.61	5,387,879.52	2.8%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,742,363.90	498,525.27	5,240,889.17	4,663,311.91	724,567.61	5,387,879.52	2.8%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,742,363.90	498,525.27	5,240,889.17	4,663,311.91	724,567.61	5,387,879.52	2.8%
2) Ending Balance, June 30 (E + F1e)			4,663,311.91	724,567.61	5,387,879.52	4,596,815.91	1,047,846.61	5,644,662.52	4.8%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	724,567.61	724,567.61	0.00	1,047,846.61	1,047,846.61	44.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	3,747,913.91	0.00	3,747,913.91	3,682,240.69	0.00	3,682,240.69	-1.8%
Sick Leave Incentive	0000	9780	40,000.00		40,000.00				
California Clean Energy	0000	9780	397,705.00		397,705.00				
Property Tax Reserve (0.50%)	0000	9780	117,710.00		117,710.00				
STRS/PERS	0000	9780	2,420,860.38		2,420,860.38				
STRS/PERS	1100	9780	771,638.53		771,638.53				
Property Tax Reserve (0.50%)	0000	9780				151,589.00		151,589.00	
Basic Aid Reserve	0000	9780				909,532.00		909,532.00	
Sick Leave Incentive Reserve	0000	9780				40,000.00		40,000.00	
Deferred Maintenance Reserve	0000	9780				780,097.00		780,097.00	
STRS/PERS Reserve 2020-2021	0000	9780				835,579.16		835,579.16	
STRS/PERS Reserve 2020-2021	1100	9780				965,443.53		965,443.53	
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	910,398.00	0.00	910,398.00	909,575.22	0.00	909,575.22	-0.1%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	344,180.19	135,000.00	-60.8%
2) Federal Revenue		8100-8299	34,558.00	34,558.00	0.0%
3) Other State Revenue		8300-8599	1,354,432.98	1,190,051.00	-12.1%
4) Other Local Revenue		8600-8799	546,770.35	550,000.00	0.6%
5) TOTAL, REVENUES			2,279,941.52	1,909,609.00	-16.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	597,180.34	618,559.00	3.6%
2) Classified Salaries		2000-2999	351,802.91	313,368.00	-10.9%
3) Employee Benefits		3000-3999	209,513.95	228,742.00	9.2%
4) Books and Supplies		4000-4999	165,189.39	168,124.00	1.8%
5) Services and Other Operating Expenditures		5000-5999	37,736.49	75,000.00	98.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,361,423.08	1,403,793.00	3.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			918,518.44	505,816.00	-44.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND					
BALANCE (C + D4)			918,518.44	505,816.00	-44.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	774,914.35	1,693,432.79	118.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			774,914.35	1,693,432.79	118.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			774,914.35	1,693,432.79	118.5%
2) Ending Balance, June 30 (E + F1e)			1,693,432.79	2,199,248.79	29.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			1,188,902.28	1,735,347.28	46.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	504,530.51	464,208.08	-8.0%
Assigned from Donations/fees/reimburseme	0000	9780	504,530.51		
Assigned for donations/fees	0000	9780		464,208.08	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	(306.57)	New

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	99,383.00	98,836.00	-0.6%
4) Other Local Revenue		8600-8799	418,183.62	375,000.00	-10.3%
5) TOTAL, REVENUES			517,566.62	473,836.00	-8.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	57,887.05	57,525.00	-0.6%
2) Classified Salaries		2000-2999	263,016.73	243,671.00	-7.4%
3) Employee Benefits		3000-3999	93,775.67	94,007.00	0.2%
4) Books and Supplies		4000-4999	6,666.95	15,000.00	125.0%
5) Services and Other Operating Expenditures		5000-5999	50,292.69	2,000.00	-96.0%
6) Capital Outlay		6000-6999	4,502.82	10,000.00	122.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	21,672.00	21,672.00	0.0%
9) TOTAL, EXPENDITURES			497,813.91	443,875.00	-10.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			19,752.71	29,961.00	51.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			19,752.71	29,961.00	51.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	63,530.85	83,283.56	31.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			63,530.85	83,283.56	31.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			63,530.85	83,283.56	31.1%
2) Ending Balance, June 30 (E + F1e)			83,283.56	113,244.56	36.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	83,283.56	113,244.56	36.0%
Assigned to the Before and After School Prc	0000	9780	83,283.56		
Assigned to BASRP	0000	9780		113,244.56	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	180,311.28	180,000.00	-0.2%
3) Other State Revenue		8300-8599	12,680.14	32,006.00	152.4%
4) Other Local Revenue		8600-8799	393,761.87	390,000.00	-1.0%
5) TOTAL, REVENUES			586,753.29	602,006.00	2.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	270,630.95	260,737.00	-3.7%
3) Employee Benefits		3000-3999	60,639.69	70,225.00	15.8%
4) Books and Supplies		4000-4999	295,336.21	280,000.00	-5.2%
5) Services and Other Operating Expenditures		5000-5999	9,182.37	14,000.00	52.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			635,789.22	624,962.00	-1.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(49,035.93)	(22,956.00)	-53.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	50,284.65	22,956.00	-54.3%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			50,284.65	22,956.00	-54.3%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,248.72	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	8,680.00	9,928.72	14.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,680.00	9,928.72	14.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,680.00	9,928.72	14.4%
2) Ending Balance, June 30 (E + F1e)			9,928.72	9,928.72	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	9,376.72	9,376.72	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	552.00	552.00	0.0%
Assigned for Cash in Drawers	0000	9780	552.00		
Assigned to Cash in Drawers	0000	9780		552.00	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	93,372.00	93,372.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,947.96	3,000.00	1.8%
5) TOTAL, REVENUES			96,319.96	96,372.00	0.1%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	31,639.54	30,000.00	-5.2%
5) Services and Other Operating Expenditures		5000-5999	350,335.05	70,000.00	-80.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			381,974.59	100,000.00	-73.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(285,654.63)	(3,628.00)	-98.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(285,654.63)	(3,628.00)	-98.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	380,180.36	94,525.73	-75.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			380,180.36	94,525.73	-75.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			380,180.36	94,525.73	-75.1%
2) Ending Balance, June 30 (E + F1e)			94,525.73	90,897.73	-3.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	94,525.73	90,897.73	-3.8%
Assisgned for deferred maintenance	0000	9780	94,525.73		
Assigned for deferred maintenance	0000	9780		90,897.73	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,159.80	600.00	-72.2%
5) TOTAL, REVENUES			2,159.80	600.00	-72.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,159.80	600.00	-72.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	19,426.00	19,426.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			19,426.00	19,426.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			21,585.80	20,026.00	-7.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	177,492.19	199,077.99	12.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			177,492.19	199,077.99	12.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			177,492.19	199,077.99	12.2%
2) Ending Balance, June 30 (E + F1e)			199,077.99	219,103.99	10.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	199,077.99	219,103.99	10.1%
Assigned for post-employment benefits	0000	9780	199,077.99		
Assigned for Postemployment benefits	0000	9780		219,103.99	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,399.21	5,000.00	-51.9%
5) TOTAL, REVENUES			10,399.21	5,000.00	-51.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	161,231.37	450,000.00	179.1%
5) Services and Other Operating Expenditures		5000-5999	134,491.72	50,000.00	-62.8%
6) Capital Outlay		6000-6999	458,454.20	100,000.00	-78.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			754,177.29	600,000.00	-20.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(743,778.08)	(595,000.00)	-20.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	2,065,995.69	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,065,995.69	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,322,217.61	(595,000.00)	-145.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	542,105.73	1,864,323.34	243.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			542,105.73	1,864,323.34	243.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			542,105.73	1,864,323.34	243.9%
2) Ending Balance, June 30 (E + F1e)			1,864,323.34	1,269,323.34	-31.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,864,323.34	1,269,323.34	-31.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	285,922.47	230,000.00	-19.6%
5) TOTAL, REVENUES			285,922.47	230,000.00	-19.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	124,196.82	50,000.00	-59.7%
5) Services and Other Operating Expenditures		5000-5999	91,093.56	50,000.00	-45.1%
6) Capital Outlay		6000-6999	237,355.13	100,000.00	-57.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	29,135.00	29,436.00	1.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			481,780.51	229,436.00	-52.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(195,858.04)	564.00	-100.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND					
BALANCE (C + D4)			(195,858.04)	564.00	-100.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	571,955.48	376,097.44	-34.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			571,955.48	376,097.44	-34.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			571,955.48	376,097.44	-34.2%
2) Ending Balance, June 30 (E + F1e)			376,097.44	376,661.44	0.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	376,097.44	376,661.44	0.1%
Assigned for Capital Outlay projects	0000	9780	376,097.44		
Assigned for Capital Outlay projects	0000	9780		376,661.44	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

SUBJECT: Board Calendar/Future Meetings

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approves the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar, 2017-18 School Year

Aug. 24	Regular Board Meeting ✓ Student Enrollment Update ✓ Back to School dates ✓ Property tax report ✓ 2017-2018 Consolidated Application ✓ Set date for Annual Organizational meeting ✓ Facilities Project Updates	District Office
Sept. 7	Regular Board Meeting ✓ Unaudited Actual Report ✓ Budget Revision #1	Forest Grove (School Site Visit)
Sept. 21	Regular Board Meeting ✓ Board Goals – review/revise ✓ Williams Uniform Complaint Report ✓ Facilities Project Updates	Robert Down
Sept. 28	Special Board Meeting ✓ Board Goals – review/revise ✓ Local Control Accountability Plan Review ✓ Strategic Plan - review/revise	District Office
Oct. 5	Regular Board Meeting ✓ Superintendent's Goals- Part 1 ✓ Strategic Plan/LCAP Review Begins ✓ Bus Ridership ✓ District Safety Update	Middle School (School Site Visit)
Oct. 26	Regular Board Meeting ✓ Superintendent's Goals- Part 2 ✓ Facilities Project Updates	Adult School (School Site Visit)
Nov. 9	Regular Board Meeting ✓ Intent form due (to serve as Board President or Vice President) ✓ District Math Update ✓ Review of Special Education Contracts ✓ Facilities Project Updates ✓ PGHS Course Bulletin Information/Discussion	High School (School Site Visit)
Dec. 7	Organizational Meeting ✓ Election of 2017-2018 Board President and Clerk ✓ First Interim Report ✓ Budget Revision #2 ✓ Facilities Project Updates ✓ PGHS Course Bulletin Action/Discussion ✓ Williams Uniform Complaint Report	District Office

SUBJECT: 2016-2017 Smarter Balanced Assessment Results

PERSON(S) RESPONSIBLE: Ani Silva, Director of Curriculum and Special Projects,
Matthew Binder, Director of Educational Technology

RECOMMENDATION:

This item will provide an opportunity for the Board to discuss current local accountability practices as they relate to state standards.

SUBJECT: Future Agenda Items

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the September 7, 2017 Regular Board Meeting:

Elementary Counseling Information/Discussion (Sept. 21)
Special Board Meeting- LCAP, Strategic Plan, Board Goals (Sept. 28)
Spanish Class at Elementary Schools (Fall 2017)