



# Pacific Grove Unified School District

Safe School Report April 5, 2018

## **Foundations of Safe Schools**



#### Memorandum



TO: District Administrators

FROM: Ralph G Porras, Superintendent

DATE: March 28, 2018

RE: Safety Protocol Directives

Dear Administrators,

Please read and direct your site staff to immediately implement the following safety directives, unless noted differently below:

- All employees <u>must</u> wear and visibly display a current PGUSD ID badge at all times while on school properties
- During school hours all employees are <u>required</u> to intercept any adult on any district property without visible identification and, with courtesy and insistence, direct them back to the front office/reception for sign-in
- District and site office staff members shall endeavor to greet any visitor at the front office immediately upon their entrance, and at least, acknowledge that service will be promptly provided
- Any District employee who notices a student or other adult in physical or emotional distress are directed to make contact and provide the support necessary to assist that individual, or to call for assistance
- Unless a member of the office staff readily recognizes the individual, any
  person requesting to sign-out a student must present a valid form of ID and
  be noted on the student release form (implemented April 2, please send
  advisory to your school families- District will also send a message prior to
  April 2)

# PGUSD SITE SAFETY NIGHTS

Forest Grove School Safety Night 6-7 p.m.	Forest Grove School	March 20	Multipurpose Room	6:00 P.M.	A De S
	Pacific Grove Middle School	March 27	Auditorium	6:00 P.M.	A De S
BRER KERS	Pacific Grove High School	April 02	Library	7:00 P.M.	A be 5
	Robert Down School	April 19	Ottertorium	5:30 P.M.	

# "See Something Say Something Campaign"

https://www.dhs.gov/xlibrary/videos/see-something-say-something/16\_03\_30\_ protect-your-every-day-english-60.mp4



- **CONNECT:** Developing relationships in our community, including local law enforcement. Having these relationships established before an incident occurs will help speed up the response when something happens.
  - **PLAN:** Taking the time to plan how we will handle a crisis should one occur. Learning from other events to inform our plans.
  - **TRAIN**: Providing our employees with training resources and practicing our plans often. The best laid plans must be practiced in order to be effective.
- **REPORT: "If You See Something,** Say Something™" is more than just a slogan, it's a call for action.

# PROTECT YOUR **EVERY DAY**

If you **see** something, **say** something

REPORT SUSPICIOUS ACTIVITY **CONTACT SCHOOL PERSONNEL OR** 

CALL

831-648-3159

PGPD Anonymous Tip Line or **9-1-1** in case of emergency











## **Supporting the** Social and Emotional Health of Our School **Communities**

## TOWN **FORUM**

Monday, April 23, 2018 6:00 - 8:00 p.m.

**Monterey County Fair** and Event Center

**King City Room** 2004 Fairground Road Monterey, CA 93940





Join us for an evening focused on issues related to school safety and social and emotional resources available to support students.

- Keynote Speaker
- Mini Moderated Discussions
  - School safety response
  - Law enforcement response
  - Social and emotional response
- Q & A Session
- Call to Action
- Deeper Dive Breakout Sessions

Free dinner Free childcare **Spanish translation** 

April 23, 2018 6:00 p.m.-8:00 p.m. Monterey Fairgrounds King City Room

## **OUTCOMES**:

- PREVENTION
- CALL TO ACTION
- RESPONSE/RECOVERY
- NEXT STEPS

### **PARTICIPANTS:**

- SCHOOL DISTRICT **OFFICIALS**
- LAW ENFORCEMENT
- BEHAVIORAL HEALTH
- CHOMP
- LEGISLATORS/STAFF

#### **SERVICES:**

- CHILDCARE
- TRANSLATORS
- **FOOD**



http://pgusd.org/safety/

