

Site Visit

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING

Trustees

John Paff, President
Brian Swanson, Clerk
Debbie Crandell
Cristy Dawson
Jon Walton
Parker Llantero, Student Rep

DATE: Thursday, January 31, 2019

TIME: 6:00 p.m. Closed Session
7:00 p.m. Open Session

LOCATION: Community High School
1004 David Ave. Bldg. A
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2018-19 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2018-19 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives for the purpose of giving direction and updates.
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Conference with Legal Counsel - Special Education Matter

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2018-19 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2018-19 [Government Code § 3549.1 (d)]
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Conference with Legal Counsel - Special Education Matter

B. Pledge of Allegiance

IV. SITE PRESENTATIONS

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Community High School's presentation: ***Building Community 1° at a Time***

V. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VII. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- | | Page |
|---|------|
| A. <u>Minutes of January 17, 2019, 2018 Board Meeting</u> | 6 |
| Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | |
| B. <u>Certificated Assignment Order #9</u> | 14 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Certificated Assignment Order #9. | |
| C. <u>Classified Assignment Order #9</u> | 16 |
| Recommendation: (Billie Mankey, Director of Human Resources) The Administration recommends adoption of Classified Assignment Order #9. | |
| D. <u>Out of County or Overnight Activities</u> | 18 |
| Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve or receive the request as presented. | |
| E. <u>Contract for Services with Pedro Torres for Referee Services</u> | 21 |
| Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Pedro Torres for referee services for the scheduled league games for the 2018-19 for 6 th , 7 th , and 8 th grade teams, in the amount of \$2,000.00. | |
| F. <u>Contract for Services with Ellsworth Gregory for Piano Tuning</u> | 24 |
| Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Ellsworth Gregory for piano tuning in the amount of \$250.00. | |
| G. <u>Contract for Services with Valerie Rhoades for Pacific Grove Middle School Drama Department Costumes</u> | 27 |
| Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Valerie Rhoades for the Pacific Grove Middle School Drama Department costumes, in the amount of \$300.00. | |

- H. Contract for Services with Howard Carter Associates, Inc. 30
Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends the Board review and approve the contract for consulting services with Howard Carter and Associates, Inc. for the structural repairs at K&L Building at Pacific Grove High School.
- I. Contract for Services with Monterey Fire Extinguisher 36
Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends the Board review and approve the contract for services to Monterey Fire Extinguisher for repairs to the fire sprinkler system at Pacific Grove Middle School and Pacific Grove High School.
- J. Acceptance of Measure A Security Camera Project – Alternate #3 Pacific Grove Adult School 41
Recommendation: (Matt Kelly, Director of Maintenance and Transportation) The District Administration recommends that the Board review and approve the security camera project Additive Alternate #3 to Surveillance Grid of Morgan Hill, CA for a lump sum of \$26,697.64.
- K. Contract for Services with Monterey County Superintendent of Schools for School Services of California, Inc. Services 51
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board approve the contract for services with Monterey County Superintendent of Schools for School Services of California, Inc. (SSC) for special services.
- L. Contract for Services with Siddique Noonari for Arabic Translation Services 57
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with Siddique Noonari to provide Arabic translation services for Pacific Grove Middle School and Pacific Grove High School students and their families.

Move: _____ Second: _____ Vote: _____

VIII. ACTION/DISCUSSION

- A. 2017-2018 Financial Audit Report and Measures A and D Financial and Performance Audit Report 60
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and accept the 2017-18 Financial Audit and Measures A and D Financial and Performance Audit reports as presented.
- B. Board Calendar/Future Meetings 62
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

- A. Next Generation Science Standards Board Presentation 65
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board receive information regarding the Next Generation Science Standards.

Board Direction: _____

- B. Review of the Governor's Budget Proposal for 2019-20 69
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review the information provided regarding the Governor's Budget Proposal for 2019-20.

Board Direction: _____

- C. Review of December Property Tax Revenue and Overall Tax Projections for 2018-19 76
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review the year-to-date receipts of Property Tax Revenue and overall tax projections for 2018-19.

Board Direction: _____

- D. Future Agenda Items 79
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

Board Self Evaluation Review (Winter 2018)
Affordable Housing Project Impacts to District (In progress)
Review of Community High School (February 2019)
Review of David Avenue Site Location (March 2019)
Counseling Study as an Action/Discussion Item (March/April 2019)
District Field Trips Review (June 2019)

Board Direction: _____

X. ADJOURNMENT

Next Regular meeting on **Wednesday, February 13, 2019** – District Office

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of January 17, 2019 – Adult Education

I. OPENED BUSINESS

- A. Called to Order 6:01 p.m.
- B. Roll Call
- | | |
|-------------------------|--------------------------------------|
| President: | Trustee Paff |
| Clerk: | Trustee Swanson |
| Trustees Present: | Trustee Crandell |
| | Trustee Dawson |
| | Trustee Phillips |
| Administration Present: | Superintendent Porras |
| | Assistant Superintendent Chin-Bendib |
| Board Recorder: | Mandi Ackerman |
| Student Board Member: | Adrian Clark |

C. Adopted Agenda

The Board pulled Consent Item H Contract for Services with Casey Printing, moved to Action/Discussion.

MOTION Dawsen/Crandell to adopt agenda as amended.

Public comment: none

Motion CARRIED 5 – 0

II. CLOSED SESSION

A. Identified Closed Session Topics

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2018-19 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Matt Bell, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2018-19 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives for the purpose of giving direction and updates.
3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Public comment on Closed Session Topics

None.

C. Adjourned to Closed Session 6:04 p.m.

III. RECONVENED IN OPEN SESSION

7:13 p.m.

A. Reported action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2018-19

The Board discussed this item.

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2018

The Board discussed this item.

3. Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

The Board discussed this item.

B. Pledge of AllegianceLed By: Trustee Paff**IV. SITE PRESENTATIONS**

Once a year, Board meetings are held at all school sites. This provides administration and staff with an opportunity to showcase their school's accomplishments.

Pacific Grove Adult School's presentation: *Without Walls*

Pacific Grove Adult School Principal Barbara Martinez provided information regarding the Monterey Peninsula Adult Education Consortia.

Principal Martinez presented information on the Pacific Grove Adult Education Adults with Disabilities program, including the Without Walls program hosted by the Gateway Center of Pacific Grove. The Without Walls program assists adults with disabilities in the community. A combination of life skills training, along with community-based recreational, social, educational and volunteer opportunities.

The Board thanked Principal Martinez and her team for their hard work, noting the Without Walls program is such a big deal, thanked Martinez for the informative presentation and for her ability to chase funds and create magic for the community.

V. COMMUNICATIONS**A. Written Communication**

The Board received a letter from a Forest Grove Elementary School parent; counseling communication; resolution on ConEd change.

B. Board Member Comments

Pacific Grove High School Student Representative Adrian Clark provided an update to the Board on events and activities happening at Pacific Grove High School including the

leadership class/site council interest in revamping the student union.

Trustee Dawson went caroling with the Special Education students in December in downtown Pacific Grove and had a wonderful time.

Trustee Crandell was grateful to be at Pacific Grove Adult Education.

Trustee Swanson gave kudos to all staff that dealt with the challenges of the storm/weather today.

C. Superintendent Report

Superintendent Porras thanked Principal Martinez for her fabulous presentation, and all the tremendous work she does at the local and state levels.

Superintendent Porras congratulated Robert Down Elementary School on the recent DARE graduation, saying School Resource Officer Hanks did an incredible job, and the graduation was a great time.

Superintendent Porras congratulated all the staff impacted by the recent power outages, noting the staff was ready and teachers were amazing. Porras extended his appreciation to Director of Maintenance and Transportation Matt Kelly and his custodial and grounds teams. Porras also thanked Director of Nutrition Dianne Hobson for transporting food to Robert Down Elementary School while their power was out.

D. PGUSD Staff Comments (Non Agenda Items)

None.

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Bill Brosseau, father of three students in Pacific Grove Unified School District and husband to a teacher within the District, spoke about his daughter's experience in first grade at Forest Grove Elementary School, noting that she has endured four months with a violent student in her classroom. Brosseau said it was a hostile school environment, and questioned the disciplinary school code of conduct, and asked the Board to provide more action by the Superintendent.

VII. CONSENT AGENDA

- A. Minutes of December 13, 2018 Board Meeting
- B. Certificated Assignment Order #8
- C. Classified Assignment Order #8
- D. Acceptance of Donations
- E. Out of County or Overnight Activities
- F. Warrant Schedules No. 603
- G. Incident Command Safety Training Contract for Service
- H. Contract for Service with Casey Printing
- I. Contract for Services with Gateway Center
- J. Contract for Service with Lombardo Diamond Core Drilling Company
- K. Contract for Services with WestEd for the 2019 California Healthy Kids Survey

Item H Contract for Service with Casey Printing has been moved to Action/Discussion.

MOTION Dawson/Crandell to approve consent agenda as amended A-G, I-K.

Public comment: none

Motion CARRIED 5 – 0

VIII. PUBLIC HEARING/ ACTION/DICUSSION ITEM A

A. Public Hearing of Pacific Grove Teachers Association Sunshine List for 2018-19

Open Public Hearing 7:49 p.m. Close Public Hearing 7:50 p.m.

Public comment: none

A. Approval of Pacific Grove Teachers Association Sunshine List for 2018-19

MOTION Swanson/Crandell to approve the Pacific Grove Teachers Association Sunshine List for 2018-19.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

IX. PUBLIC HEARING/ ACTION/DICUSSION ITEM B

B. Public Hearing Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics for 2018-19

Open Public Hearing 7:51 p.m. Close Public Hearing 7:52 p.m.

Public comment: none

B. Approval of the Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics for 2018-19

MOTION Crandell/Dawson to approve the Pacific Grove Unified School District/Pacific Grove Teachers Association Negotiations Sunshine Topics for 2018-19.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

X. PUBLIC HEARING/ ACTION/DICUSSION ITEM C

C. Public Hearing of California School Employees Association Sunshine List for 2018-19

Open Public Hearing 7:53 p.m. Close Public Hearing 7:53 p.m.

Public comment: none

C. Approval of California School Employees Association Sunshine List, 2018-19

MOTION Dawson/Paff to approve the California School Employees Association Sunshine List, 2018-19.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

XI. PUBLIC HEARING/ ACTION/DICUSSION ITEM D

D. Public Hearing of Pacific Grove Unified School District/California School Employees Association Negotiations Sunshine Topics for 2018-19

Open Public Hearing 7:54 p.m. Close Public Hearing 7:55 p.m.

Public comment: none

D. Approval of Pacific Grove Unified School District/California School Employees Association Negotiations Sunshine Topics for 2018-19

MOTION Swanson/Dawson to approve the Pacific Grove Unified School District/California School Employees Association Negotiations Sunshine Topics for 2018-19.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

XII. ACTION/DISCUSSION

E. Contract for Service with Casey Printing

This item was previously Consent Item H.

Trustee Walton asked questions regarding bidding. Assistant Superintendent Chin-Bendib explained the bidding process and requirements.

Public comment:

Question about funding for Adult Education.

MOTION Crandell/Sewanson to approve the Contract for Services with Casey Printing.

Motion CARRIED 5 – 0

F. District Field Trips

Director of Maintenance and Transportation Matt Kelly provided detailed information to the Board. Administration feels equity for the two elementary school sites are an issue, geography and access to transportation are an issue. Administration feels the District should help fund Forest Grove Elementary School field trips for the remainder of the year. The Board discussed this item with Administration, and asked that this item return later in the year when additional information is available.

Public comment:

Parent Carolyn Swanson asked about bus field trip rates increase and discretionary funds, saying sites should be in charge of their funds.

The Board directed Administration to bring the item back at the end of the school year to review additional information.

G. Approval of the Assistant Superintendent's 2018-2020 Contract Amendment

MOTION Dawson/Crandell to approve the Assistant Superintendent's 2018-2020 Contract Amendment.

Public comment: none

Motion CARRIED 5 – 0

H. Approval of Measure A Education Technology Expenditures

Trustee Crandell thanked the community and Administration for the diligent spending.

MOTION Crandell/Dawson to approve the Measure A Education Technology Expenditures.

Public comment: none

Motion CARRIED 5 – 0

I. Pacific Grove High School New Dual Enrollment Classes for 2019-20

Public comment:

Is this available to Community High School? Pacific Grove High School Principal Matt Bell answered yes.

MOTION Paff/Crandell to approve the Pacific Grove High School New Dual Enrollment Classes for 2019-20.

Motion CARRIED 5 – 0

J. Board Calendar/Future Meetings

The Board calendar has been updated to reflect the date change for the February Board meeting to Wednesday, February 13.

MOTION Crandell/Dawson to approve the Board meeting calendar.

Public comment: none

Motion CARRIED 5 – 0

XIII. INFORMATION/DISCUSSION

A. Pacific Grove Unified School District Safety Update

District Safety Director Barbara Martinez presented information regarding the upcoming safety training scheduled for Administration and Safety Teams on Tuesday, February 26.

Public comment:

Teacher and PGTA President Steve Ibrahim noted that whatever is happening behind the

scenes is working and that everyone is working together. Thanked the Administration for making the schools safe.

Pacific Grove High School Principal Matt Bell noted he and Pacific Grove Middle School Principal Sean Roach have been in touch with their PTA's regarding safety.

Former Board Trustee Beth Shammas asked if parents or volunteers would be included in this training. Martinez answered that they would not be included in this particular training.

B. District Counseling Study

Sonda Fruden, Michelle Cadigan, Janie Lawrence, Zoe Roach and Margaret Rice presented extensive information on District counseling. The Board discussed this item and asked questions. The counselors additionally requested additional FTE for continued support.

MOTION Crandell/Dawson to extend the meeting to 10:30 p.m.

Public comment:

Parent Sally Jones asked what's different, we are looking at mental health.

Former Board Trustee Beth Shammas noted parents expectations have changed. Pacific Grove has always made counseling services a priority. Behavioral health takes more time. Suggested bringing students into psychology classes so they can learn about themselves.

Pacific Grove High School Principal Matt Bell said the counseling team is amazing.

Robert Down Elementary School Principal Sean Keller thanked the counselors for taking care of his son. Also noted that Counselor Janie Lawrence at the middle school needs more support.

Teacher Sydney Dacuyan supports the counselors and has seen an increase in social/emotional needs.

The Board directed Administration to bring the item back as an Action/Discussion item in late Spring.

C. Review of District Enrollment Projections for 2019-2020

Assistant Superintendent Chin-Bendib presented information to the Board.

D. Digital Learning Teacher Mid-Year Update

This item was pulled due to time. Moved to January 31, 2019 Board meeting.

E. Future Agenda Items

Board Self Evaluation Review (Winter 2018)
Affordable Housing Project Impacts to District (In progress)
Review of Community High School (February 2019)
Review of David Avenue Site Location (March 2019)

The Board added the following items:

District Field Trips Review- June

Counseling Study as an Action/Discussion Item- March/April

Public comment:

Beth Shammass reminded the Board to do the self-evaluations.

XIV. ADJOURNED

10:28 p.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Certificated Assignment Order #9

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The administration recommends adoption of Certificated Assignment Order #9.

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 9
January 31, 2019**

Page 1 of 1

TEMPORARY ASSIGNMENT:

Sandra Villadares, FGE/RDE, After School Spanish Instructor, Temporary 2 hrs./week, per site, paid per time sheet at the PGTA hourly instructional rate, effective January 28, 2019 through May 31, 2019

ADDITIONAL TEMPORARY ASSIGNMENT:

Traci St. Pierre, PGAS Fitness Instructor Adult Program, 2 hrs./week, 12 month work calendar, Column A, Step 1 effective January 7, 2019 subject to sufficient enrollment

Traci St. Pierre, PGAS Managing Arthritis with Exercise, 2 hrs./week, 12 month work calendar, Column A, Step 1 effective January 7, 2019 subject to sufficient enrollment

2018-19 OUTDOOR SCIENCE SCHOOL:

Paid per timesheet, 4 days each at the PGTA daily rate of \$107.37
Alix Foster, Wendy Milligan, Pam Gaul, Kelly Terry, Moira Mahr

STIPENDS:**2018-19 CTEIG Stipend Assignments**

Employee	Assignment	Stipend	Grant Funding
Jenn Erickson	CTE Lead Advisor Skills USA (year 2)	Annual, \$5,105	CTEIG
Alex Morrison	CTE Lead Advisor Skills USA (year 1)	Annual, \$4,749	CTEIG
Celia Lara	CTE Advisor Design and Media (year 2)	Annual \$2,806	CTEIG
Greg Enterline	CTE Advisor, Robotics (year 2)	Annual, \$2,806	CTEIG
Sally Richmond	CTE Advisor, Information & Communications Tech/Robotics (year 1)	Annual, \$2,610	CTEIG
Tony Payan	CTE Advisor/Healthcare Occupations (year 2)	Annual \$2,806	CTEIG

2018-19 Coaching Assignments

Employee	Assignment	Stipend	Funding
Todd Buller Replaces: Steve Watkins	Varsity Track Coach	\$3,717 (1.0 fte)	General Fund
Steve Watkins Replaces: Bob Sevene	Assistant Track Coach	\$1,342 (0.50 fte)	General Fund
Laurence Fry	Assistant Swim Coach	\$2,684 (1.0 fte)	General Fund

SUBSTITUTE:

Chelsea Segal

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Classified Assignment Order #9

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

Page 1 of 2

RECOMMENDATION:

The administration recommends adoption of Classified Assignment Order #9

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ASSIGNMENT ORDER NO. 9
January 31, 2019**

Page 2 of 2

LONG-TERM SUBSTITUTE:

Amy Killett, FGE, Substitute Instructional Assistant (Title I), 12.75 hrs./week, Range 31, Step A, effective January 14, 2019 through May 31, 2019 (partial replacement for Sue Ellzey LOA)

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Out of County or Overnight Activities

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT**OUT-OF-COUNTY OR OVERNIGHT ACTIVITIES**

<u>DATE</u> <u>DESTINATION</u>	<u>STUDENTS/CLASS</u> <u>ACTIVITY</u>	<u>TRANSPORTATION</u>	<u>COST</u>	<u>FUNDING SOURCE</u>
March 15, 2019 Cabrillo College Aptos, CA	PGMS Jazz/Combo Jazz Festival Event	School bus	\$849.62	Instrumental Music

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. ^{I understand.}

Date of Activity 03/15/2019 Day of Activity Friday

Location of Activity Cabrillo College City Aptos County Santa Cruz

School PG Middle School Class or Club Jazz Band and Jazz Combo classes Grade Level/s 6,7,8

School Departure Time 6 AM

Pickup Time from Place of Activity 2pm PM

Name of Employee Accompanying Students Barbara Priest

Number of Adults 10 Number of Students 40

Description of Activity/Educational Objective

Adjudicated Jazz Festival, Aesthetic Valuing, Curriculum/performance assessment, professional dev.

List All Stops Cabrillo College

Means of Transportation: School Bus

* Board Regulation 3541.1 Requirements will be complied with when using private Autos ^{BP}
(Teacher initials)

**If using District vans, driver names must be listed: _____

Cost of Activity \$ _____ + Cost of Transportation \$ 849.62 = Total \$ 849.62

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (x) Other INST MUS PGM

Account Code: 01-0000-0-1155-1000-5800-00-005-1432-0720

Requested by: Barbara Priest / Barbara Priest Date 01/07/2019
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Sean Roach Date 01/07/2019

Transportation Department/District Office Use

() School Bus (x) Charter () Available () Not available Date Received 01/11/2019
Cost Estimate \$ 849.62

Approved by Transportation Supervisor: LStacks Date 01/11/2019

Approved by Assistant Superintendent: song chinbendib Date 01/11/2019

Date of Board Approval 01/31/2019

PGUSD
Does form need board approval

Yes

Regular Meeting of January 31, 2019

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- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Contract for Services with Pedro Torres for Referee Services

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Pedro Torres for referee services for the scheduled league games for the 2018-19 for 6th, 7th, and 8th grade teams, in the amount of \$2,000.00.

INFORMATION:

This is the 5th year that Pedro Torres has provided referees for Pacific Grove Middle School 6th grade teams and extra 7th and 8th grade teams.

FISCAL IMPACT:

The total contract for Pacific Grove Middle School is not to exceed \$2,000.00 and is paid for by the Pacific Grove Middle School ASB.

435 Hillcrest Avenue
Pacific Grove, CA 93950

CONTRACT FOR SERVICES

This contract is an agreement between the Pacific Grove Unified School District and Pedro Torres for services rendered as specified below.

1. Scope of Service:

To provide: Referees for Pacific Grove Middle School for scheduled 6th, 7th, & 8th grade Basketball games for the 2018-19 school year.

2. Evaluation and/or expected outcome(s)(continue on attached page if needed): Referees will attend each scheduled game.

3.

3. Length of the Contract:

Service is to be provided on the following date(s):
January 19, 2019 through March 2, 2019

4. Financial Consideration:

Consultant to be paid at the rate of:
\$70.00 (\$ per hr/day/other) GAME

_____(hours/days/other)

School Funding Source: ASB

Account Code: ASB

Consultant Pedro Torres

Address P.O. BOX 1582, SEASIDE, CA 93955

Signed Pedro Torres 143-54-6003 Date 1-14-19

☐ District Employee

☒ Independent Consultant

Signed _____ Date 1-14-19

Site/Program Administrator (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.

☒ Contracted work was not assigned using District's normal employment recruitment process.

Attached Criteria Page (REQUIRED) identifies reason.

Signed Belle 7/1/19 Date 1/15/19

Director of Human Resources

Signed _____ Date 1/17/19

Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Revised 02/15

Contract for Services Criteria

Consent Agenda Item E

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements." shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

1-14-19
Date

Ref: Contract for Services Criteria

Revised 02/15

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Contract for Services with Ellsworth Gregory for Piano Tuning

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Ellsworth Gregory for piano tuning in the amount of \$250.00.

INFORMATION:

Ellsworth Gregory has been tuning the Pacific Grove Middle School pianos for over 10 years.

FISCAL IMPACT:

The contract for Pacific Grove Middle School is not to exceed \$250.00 and is paid for by the Pacific Grove Middle School site budget.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT**435 Hillcrest Avenue****Pacific Grove, CA 93950****CONTRACT FOR SERVICES**

This contract is an agreement between the Pacific Grove Unified School District and Ellsworth Gregory for services rendered as specified below.

1. Scope of Service:

To provide: Piano Tuning for PGMS for the 2018-19 school
Year.

2. Evaluation and/or expected outcome(s)(continue on attached page if needed): PGMS piano will
be properly maintained & tuned throughout the 2018-19 school
year.**3. Length of the Contract:**

Service is to be provided on the following date(s):
the remainder of the 2018-19 school year. Valid until May 31, 2019

4. Financial Consideration:

Consultant to be paid at the rate of:

\$125.00 per piano tuning (\$ per hr/day/other)

_____(hours/days/other)

School Funding Source: 01-0000-0-1155-1000-5600-00-005-1432-0720

Account Code: _____

Consultant Ellsworth Gregory

Address P.O. Box 5851, Carmel, CA. 93921

Signed _____ Date _____

☐ District Employee

☒ **Independent Consultant**

Signed _____ Date 1-14-19

Site/Program Administrator (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.

☒ Contracted work was not assigned using District's normal employment recruitment process.
 Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____

Director of Human Resources

Signed _____ Date _____

Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Contract for Services Criteria

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

1-14-19

Ref: Contract for Services Criteria

Revised 02/15

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Contract for Services with Valerie Rhoades for Pacific Grove Middle School Drama Department Costumes

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Valerie Rhoades for the Pacific Grove Middle School Drama Department costumes, in the amount of \$300.00.

INFORMATION:

Valerie Rhoades has created costumes for the Pacific Grove Middle School Drama department in the past.

FISCAL IMPACT:

The total contract for the middle school is not to exceed \$300.00 and is paid for by Pacific Grove Middle School ASB.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PRIVATE

435 Hillcrest Avenue

Pacific Grove, CA 93950

CONTRACT FOR SERVICES

This contract is an agreement between the Pacific Grove Unified School District and Valerie Rhoades for services rendered as specified below.

1. Scope of Service:

To provide:

Head costumer. Organize, lead costume team & create costumes needed

2. Evaluation and/or expected outcome(s) (continue on attached page if needed): costumes organized & done on time for show w/ team knowledgeable in handling costuming a show

3. Length of the Contract:

Service is to be provided on the following date(s):

Jan 7 - Feb 7

4. Financial Consideration:

Consultant to be paid at the rate of:

\$ 300 (total) (\$ per hr/day other)

hours as needed through Jan & Feb (hours/days other)

School Funding Source: ASB - musical

Account Code: _____

Consultant

Valerie Rhoades

Address

451 Spruce Avenue Pacific Grove CA 93950

Signed

Valerie Rhoades

Date

1/9/19

☐ District Employee☒ Independent Consultant

Signed

Michelle Bulvae

Date

1/10/19

Site/Program Administrator (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.☒ Contracted work was not assigned using District's normal employment recruitment process.

Attached Criteria Page (REQUIRED) identifies reason.

Signed

ASSISTANT SUPERINTENDENT

Date

Signed

Billy & Nancy
DIRECTOR HUMAN RESOURCES

Date

1/15/19

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

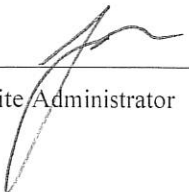
*Independent Consultant must sign and submit a W-9 to District prior to providing service.

CONTRACT FOR SERVICES CRITERIA

Consent Agenda Item G

DISTRICT/SITE ADMINISTRATOR – PLEASE CIRCLE CRITERIA THAT APPLY AND SIGN BELOW.

- (1) THERE IS A SPECIFICALLY DOCUMENTED COST SAVINGS RELATIVE TO USING DISTRICT EMPLOYMENT. (THE DOCUMENTATION REQUIREMENTS ARE SPECIFIED AND MUST BE ATTACHED).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.



District/Site Administrator

1-14-19

Date

Ref: Contract for Services Criteria

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Contract for Services with Howard Carter Associates, Inc.

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Matt Kelly, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for consulting services with Howard Carter and Associates, Inc. for the structural repairs at K&L Building at Pacific Grove High School.

BACKGROUND:

Over the last 10-15 years K&L Building has developed structural damage to some roof beams and joists from termites and dry rot. Three years ago the District treated the building for termites but since the damage caused has been exposed.

INFORMATION:

Howard Carter and Associates will help develop a plan so repairs to K&L Building can be complete this summer. Howard Carter was the original Structural Engineer on the building.

FISCAL IMPACT:

Fund 01 – Not to Exceed \$5,400.00

PACIFIC GROVE UNIFIED SCHOOL DISTRICT**AGREEMENT FOR CONTRACTOR SERVICES**

(To be used for provision of services involving potential for liability exposure for District)

THIS AGREEMENT is hereby entered into by the **Pacific Grove Unified School District**, hereinafter referred to as DISTRICT, and:

Howard Carter Associates, Inc

CONTRACTOR		SOCIAL SECURITY NUMBER OR BUSINESS ID #	
9600 Blue Larkspur Lane, Suite 202	Monterey	CA	93940
MAILING ADDRESS	CITY	STATE	ZIP

hereinafter referred to as CONTRACTOR.

CONTRACTOR agrees to provide to DISTRICT the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on February 1, 2019 and shall be completed on or before December 31, 2019.
- B. CONTRACTOR understands and agrees that CONTRACTOR and CONTRACTOR'S employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State and local taxes or contribution including Unemployment Insurance, Social Security, and Income Taxes with respect to CONTRACTOR'S employees.
- C. CONTRACTOR shall furnish, at CONTRACTOR'S own expense, all labor, materials equipment and other items necessary to carry out the terms of this Agreement.
- D. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor, with the authority to control and direct the performance of the details of the work, DISTRICT being interested only in the results obtained.
- E. CONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONTRACTOR'S negligence in the performance of this Agreement, including but not limited to any claim due to injury and/or damage sustained by CONTRACTOR, and/or the CONTRACTOR'S employees or agents.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

- F. CONTRACTOR shall maintain Insurance with a minimum \$1,000,000 combined single limits of general liability and automobile coverage.
- G. Services to render to the DISTRICT by the CONTRACTOR are as follows:
See Attached

Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

- I. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that our now, or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
- J. CONTRACTOR shall be paid at the rate of:

Not to Exceed \$5,400.00

Source of Funds: Fund 01

- K. Payments will be made by the District to the Contractor as follows:
 - 1) Lump sum upon completion of services rendered.
 - 2) Monthly - in accordance with provision of services. Billing will be hourly at the attached rates.
 - 3) Other _____
- L. This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination.
- M. CONTRACTOR shall sign and submit a W-9 to DISTRICT prior to providing service.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

This Agreement is entered into this _____ day of _____, 20 _____.

For the Site/Program:

For the Contractor:

Site/Program Administrator Date

Name

For the District:

Title

Director of Human Resources Date

Date

Assistant Superintendent Date

NOTE: PARAGRAPH “F” ABOVE IS HEREBY WAIVED IF SIGNED BELOW.

Assistant Superintendent

Date

- All signatures must be obtained before services are provided. -



HOWARD CARTER ASSOCIATES, INC. STRUCTURAL ENGINEERS

9600 Blue Larkspur Lane, Monterey, CA 93940, (831) 373-3119, FAX (831) 373-5872

An Agreement for the Provision of Limited Professional Services

Client:

Pacific Grove Unified School District
435 Hillcrest Avenue
Pacific Grove, CA 93950

Structural Engineer of Record (SER):

Howard Carter Associates, Inc.
9600 Blue Larkspur Lane, Suite 202
Monterey, CA 93940

Date: 11/26/18**Project No.:** 2018 - 080**Project Name:** Pacific Grove High School Roof Framing Repairs**Project Location:** 615 Sunset Drive, Pacific Grove, CA 93950**Scope of Services:**

Provide Structural Plans & Details for repair and/or replacing existing rotted roof beams in Building K/L only.

This scope does not include shoring, Division of State Architect (DSA) plan check, and a seismic evaluation and/or code upgrades to the existing building.

Fee Arrangement:

For Scope of Services, we propose to bill hourly at the rates below with a not to exceed amount of \$5,400.

<u>Rates:</u> <i>Principal:</i>	\$160.00	<i>Staff Engineer:</i>	\$85.00	<i>Clerical:</i>	\$42.00
<i>Senior Project Engineer:</i>	\$120.00	<i>CAD Designer:</i>	\$70.00		
<i>Project Engineer:</i>	\$100.00	<i>CAD Drafter:</i>	\$60.00		

Retainer Amounts: None.**Special Conditions:**

1. Work will commence upon receipt of a signed Service Agreement.
2. Waterproofing requirements exclude this Scope of Services.

Offered by (SER)

(signature)

Csilla M. Foss SE 3537

(printed name/registration number)

for HOWARD CARTER ASSOCIATES, INC.

Accepted by (Client):

(signature)

(printed name / title)

(for)

This agreement is good for (60) days from the date shown at the top. The terms and conditions on the reverse side of this form are part of this agreement. We are required by California State Bill AB2629 to have a fully executed contract before we can begin work on any Project. Please sign and return either by mail or Fax: 831-373-5872

Terms and Conditions

Structural Engineer of Record (SER) shall perform the services outlined in this agreement for the stated fee arrangement.

ACCESS TO SITE:

Unless otherwise stated, the SER will have access to the site for activities necessary for the performance of the services, the SER will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

FEE:

The fee shall be based upon the Scope of Services. Fee for any services not listed in the Scope of Services will be negotiated separately in a different agreement. Fee shall be on an hourly basis unless a "lump sum fee" is explicitly stated. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered, and are listed in the agreement. Where an "approximate cost" is provided, it is a guess of what the fee for services will be, is to be used for budget purposes only, and is not to be construed as the actual fee for services.

BILLINGS/PAYMENTS:

Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoice shall be considered Past Due if not paid within 30 days after the invoice date and the SER may without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge may be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

INDEMNIFICATIONS :

The Client shall indemnify and hold harmless the SER and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys fees) arising out of, or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act of omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except the SER), or anyone for whose acts any of them may be liable.

HIDDEN CONDITIONS:

A structural condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If the SER has reason to believe that such a condition may exist, the Client shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the Client fails to authorize such investigation or correction after due notification, or (2) the SER has no reason to believe that such a condition exists, the Client is responsible for all risks associated with this condition, and the SER shall not be responsible for the existing condition nor any resulting damages to persons or property.

RISK ALLOCATIONS:

In recognition of the relative risks, rewards and benefits of the project to both the Client and the SER, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, the SER's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of the agreement, from any cause or causes, shall not exceed the total amount of \$25,000, the amount of the SER's fee (whichever is less) or other amount agreed upon when added under special conditions. Such causes, include, but are not limited to the SER's negligence, errors, omissions, strict liability, and breach of contract or breach of warranty.

TERMINATION OF SERVICES:

Either party may terminate this agreement upon 10 days written notice should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay the SER for all services, rendered to the date of termination, all reimbursable termination expenses.

OWNERSHIP OF DOCUMENTS:

All documents produced by the SER under this agreement shall remain the property of the SER and may not be used by this Client for any other endeavor without the written consent of the SER.

MISCELLANEOUS PROVISION:

The Client agrees to include Howard Carter Associates, Inc., as the S.E.R. in all marketing, promotional, or advertising materials related to this project.

APPLICABLE LAW:

Unless otherwise specified, this agreement shall be governed by the laws of the principal place of business of the SER.

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Contract for Services with Monterey Fire Extinguisher

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Matt Kelly, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services to Monterey Fire Extinguisher for repairs to the fire sprinkler system at Pacific Grove Middle School and Pacific Grove High School.

BACKGROUND:

By law, the district is required to have the fire sprinkler system tested every five years. This test was recently performed at PGMS and PGHS. The proposed repairs are what is needed to get both systems passed.

FISCAL IMPACT:

Fund 14 – Deferred Maintenance

PACIFIC GROVE UNIFIED SCHOOL DISTRICT**AGREEMENT FOR CONTRACTOR SERVICES**

(To be used for provision of services involving potential for liability exposure for District)

THIS AGREEMENT is hereby entered into by the **Pacific Grove Unified School District**, hereinafter referred to as DISTRICT, and:

Monterey Fire Extinguisher**License #1019418**

CONTRACTOR	SOCIAL SECURITY NUMBER OR BUSINESS ID #		
PO Box 1441	Monterey	CA	93942
MAILING ADDRESS	CITY	STATE	ZIP

hereinafter referred to as CONTRACTOR.

CONTRACTOR agrees to provide to DISTRICT the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on February 1, 2019 and shall be completed on or before February 28, 2019.
- B. CONTRACTOR understands and agrees that CONTRACTOR and CONTRACTOR'S employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State and local taxes or contribution including Unemployment Insurance, Social Security, and Income Taxes with respect to CONTRACTOR'S employees.
- C. CONTRACTOR shall furnish, at CONTRACTOR'S own expense, all labor, materials equipment and other items necessary to carry out the terms of this Agreement.
- D. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor, with the authority to control and direct the performance of the details of the work, DISTRICT being interested only in the results obtained.
- E. CONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONTRACTOR'S negligence in the performance of this Agreement, including but not limited to any claim due to injury and/or damage sustained by CONTRACTOR, and/or the CONTRACTOR'S employees or agents.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

- F. CONTRACTOR shall maintain Insurance with a minimum \$1,000,000 combined single limits of general liability and automobile coverage.
- G. Services to render to the DISTRICT by the CONTRACTOR are as follows:
- **Replace 64 corroded heads at PG Middle School**
 - **Replace missing head coverage in entrance of Dance Studio at PGHS**
 - **At the PGHS Cafeteria & Gym - The fire riser needs 1- 3" Flow switch and 1 tamper switch on OS&Y valve, 1 tamper switch on post indicator at the exterior shut off valve, replace 2 corroded heads, and repair motor water on 3" riser.**
 - **PGHS Bldg. C - Replace 22 corroded heads at overhang walkway and install 1 Earthquake brace on 2 ½" main.**
 - **PGHS Bldg. D - Replace 23 corroded heads at overhang walkway.**

Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

- I. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
- J. CONTRACTOR shall be paid at the rate of:

\$19,520.00 Lump Sum

Source of Funds: Fund 14 – Deferred Maintenance

- K. Payments will be made by the District to the Contractor as follows:

- 1) **Lump sum upon completion of services rendered.**
- 2) Monthly - in accordance with provision of services.
- 3) Other _____

- L. This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination.

- M. CONTRACTOR shall sign and submit a W-9 to DISTRICT prior to providing service.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

This Agreement is entered into this _____ day of _____, 20 _____.

For the Site/Program:

For the Contractor:

Site/Program Administrator Date

Name

For the District:

Title

Director of Human Resources Date

Date

Assistant Superintendent Date

NOTE: PARAGRAPH “F” ABOVE IS HEREBY WAIVED IF SIGNED BELOW.

Assistant Superintendent

Date

- All signatures must be obtained before services are provided. -

- ☒ Consent
☐ Information/Discussion
☐ Action/Discussion

SUBJECT: Acceptance of Measure A Security Camera Project – Alternate #3 Pacific Grove Adult School

DATE: January 31, 2018

PERSON(S) RESPONSIBLE: Matt Kelly, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the security camera project Additive Alternate #3 to Surveillance Grid of Morgan Hill, CA for a lump sum of \$26,697.64.

BACKGROUND:

During initial discussion of the Measure A Bond, district site safety and security cameras were identified as a priority. The school sites need additional cameras to assist with the investigation of incidences of vandalism, discipline and intrusion.

INFORMATION:

Sealed bids were received on Tuesday, October 6, 2015 at the District Office. The District received five bids with a base bid and four alternates. The base bid includes the High School, Middle School, and Forest Grove. The bid documents specified that the low bidder will be awarded the remaining of the bid alternates as funding came available. At the October 29, 2015 Board of Trustees Meeting only the base bid was approved and staff is seeking approval for the next phase of the project. The following is a breakdown of the base bids submitted:

Surveillance Grid	\$243,977.48
EKC Enterprises, Inc.	\$248,800.00
I Tech Solutions	\$250,000.00
Walsh Electronics	\$256,642.00 *
Electronic Innovations	\$413,482.09 *

See attached Bid Results Form.

* Submitted wrong bid form.

The apparent low bid was submitted by Surveillance Grid of Morgan Hill, CA, with a base bid amount of \$243,977. *Their Bid Proposal Form is attached.*

FISCAL IMPACT:

Funding is part of the Measure A Technology Bond.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT**AGREEMENT FOR CONTRACTOR SERVICES**

(To be used for provision of services involving potential for liability exposure for District)

THIS AGREEMENT is hereby entered into by the **Pacific Grove Unified School District**, hereinafter referred to as DISTRICT, and:

Surveillance Grid Integration Inc		License #984043	
CONTRACTOR		SOCIAL SECURITY NUMBER OR BUSINESS ID #	
18434 Technology Drive	Morgan Hill	CA	95037
MAILING ADDRESS	CITY	STATE	ZIP

hereinafter referred to as CONTRACTOR.

CONTRACTOR agrees to provide to DISTRICT the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on February 1, 2019 and shall be completed on or before December 31, 2019.
- B. CONTRACTOR understands and agrees that CONTRACTOR and CONTRACTOR'S employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State and local taxes or contribution including Unemployment Insurance, Social Security, and Income Taxes with respect to CONTRACTOR'S employees.
- C. CONTRACTOR shall furnish, at CONTRACTOR'S own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement.
- D. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor, with the authority to control and direct the performance of the details of the work, DISTRICT being interested only in the results obtained.
- E. CONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONTRACTOR'S negligence in the performance of this Agreement, including but not limited to any claim due to injury and/or damage sustained by CONTRACTOR, and/or the CONTRACTOR'S employees or agents.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

- F. CONTRACTOR shall maintain Insurance with a minimum \$1,000,000 combined single limits of general liability and automobile coverage.
- G. Services to render to the DISTRICT by the CONTRACTOR are as follows:
Provide Labor, Equipment, and Materials for the installation and infrastructure of a CCTV Security Surveillance at Pacific Grove Adult School per plans and specifications developed by Trinity Group, Inc.

Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

- I. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

- J. CONTRACTOR shall be paid at the rate of:

Lump Sum \$26,697.64

Source of Funds: Measure A – Technology Bond

- K. Payments will be made by the District to the Contractor as follows:

- 1) Lump sum upon completion of services rendered.
- 2) Monthly - in accordance with provision of services.
- 3) Other _____

- L. This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination.

- M. CONTRACTOR shall sign and submit a W-9 to DISTRICT prior to providing service.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

This Agreement is entered into this _____ day of _____, 20 ____.

For the Site/Program:

For the Contractor:

Site/Program Administrator Date

Name

For the District:

Title

Director of Human Resources Date

Date

Assistant Superintendent Date

NOTE: PARAGRAPH “F” ABOVE IS HEREBY WAIVED IF SIGNED BELOW.

Assistant Superintendent

Date

- All signatures must be obtained before services are provided. -

BID PROPOSAL FORM**SECTION 004000R1****PAGE 1****GENERAL**

Sealed bids will be received until Tuesday October 6th 2015, at Two PM O'clock, (2:00PM), at the office of the Pacific Grove Unified School District of the at the office of the Assistant Superintendent of Business, located at 435 Hillcrest Avenue, Pacific Grove, California 93950 USA.

The work is broken out and bid for each site as a standalone bid amount package, with the Middle School being the priority base bid, and all other sites being additive alternates to the project to establish all of the server equipment and networking connections for all sites. Funding will be applied in the priority as established by PGUSD, however the Middle Schools and High Schools are top priority for the "work" to be accomplished at each site for the implementation of the CCTV cameras. The District has set aside up to \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the implementation of this work. Projects/sites will be awarded in the following priority up to the budget amount:

1. Pacific Grove Middle School
2. Pacific Grove High School
3. Forest Grove School
4. Robert Down School
5. Community High School
6. Adult Education
7. District Office

Lowest bid shall be calculated as follows: The lowest total of the bid prices on the base contract and those additive or deductive items that when taken in order from a specifically identified list of those items in the solicitation(bid), and added to, or subtracted from, the base contract, are less than, or equal to, the funding amount. **Lowest bidder shall be determined by the aggregate total of base bid pricing for Middle School, High School and Forest Grove School, and funded as the various amounts are applied from the allocated amount of \$250,000.00. The projects will be funded complete for each site funding permitting, to a single contractor.**

TO THE HONORABLE BOARD OF EDUCATION OF PACIFIC GROVE UNIFIED SCHOOL DISTRICT OF MONTEREY COUNTY.

In compliance with the advertisement calling for bids for the DISTRICT WIDE CCTV SECURITY SURVEILLANCE Project, for District wide CCTV Systems and connections at schools for Pacific Grove Unified School District of Monterey County in accordance with plans and specifications for the same prepared by The Trinity Group, Inc., and on file in the office of the Pacific Grove Unified School District, the undersigned hereby proposes and agrees to furnish all labor, materials, equipment, mechanical workmanship, transportation, services within the construction timeline for the construction and completion of said work, in strict accordance with said plans and specifications for the individual site project sums of:

the DISTRICT WIDE CCTV SECURITY CAMERA PROJECT,
Project # 15-01CCTV-R1

Bid Amount (Dollars)

BASE BID PROJECT**PACIFIC GROVE MIDDLE SCHOOL – STAND ALONE PROJECT BID**

Pacific Grove Middle School Security Camera Surveillance project for the Pacific Grove Unified School District per plans and specifications as developed by The Trinity Group, Inc. – all work related to Pacific Grove Middle School

\$ 122,297.16

BASE BID PROJECT**PACIFIC GROVE HIGH SCHOOL – STAND ALONE PROJECT BID**

Pacific Grove High School Security Camera Surveillance project for the Pacific Grove Unified School District per plans and specifications as developed by The Trinity Group, Inc. – all work related to Pacific Grove High School

\$ 84,011.55

BASE BID PROJECT**FOREST GROVE ELEMENTARY SCHOOL – STAND ALONE PROJECT BID**

Forest Grove Elementary School Security Camera Surveillance project for the Pacific Grove Unified School District per plans and specifications as developed by The Trinity Group, Inc. – all work related to Forest Grove Elementary School

\$ 37,668.78

TOTAL BID AMOUNT OF “BASE BID PROJECTS” LISTED ABOVE. SITES WILL BE AWARDED ON MAXIMUM FUNDING AMOUNT OF \$250,000, WHICH MAY INCLUDE UP TO ALL THREE PROJECTS SHOULD FUNDING PERMIT. FUNDING WILL BE ALLOCATED IN THE ORDER OF MIDDLE SCHOOL, HIGH SCHOOL AND OTHER SITES AS FUNDING PERMITS. ADDITIVE ALTERNATES MAY OR MAY NOT BE FUNDED ACCORDING TO FUNDS ALLOCATION

\$ 243,977.48

ADDITIVE ALTERNATE #1**ROBERT DOWN ELEMENTARY SCHOOL – STAND ALONE PROJECT BID**

Robert Down Elementary School Security Camera Surveillance project for the Pacific Grove Unified School District per plans and specifications as developed by The Trinity Group, Inc. – all work related to Robert Down Elementary School

\$ 49,908.27

ADDITIVE ALTERNATE #2**PACIFIC GROVE COMMUNITY HIGH SCHOOL – STAND ALONE PROJECT BID**

Pacific Grove Community High School Security Camera Surveillance project for the Pacific Grove Unified School District per plans and specifications as developed by The Trinity Group, Inc. – all work related to Pacific Grove Community High School

\$ 14,200

Community High School Additive Alternates

Camera #1 - Additive Alternate 2A

\$ 1950

Camera #2 - Additive Alternate 2B

\$ 1950

Camera #3 - Additive Alternate 2C

\$ 1950

Camera #4 - Additive Alternate 2D

\$ 1950

Camera #5 - Additive Alternate 2E

\$ 1950

Camera #6 - Additive Alternate 2F

\$ 1950

Camera #7 - Additive Alternate 2G

\$ 1950

Camera #8 - Additive Alternate 2H

\$ 1950

Additive Alternate “2I”

Additive Alternate consisting of **conduits and infrastructure** as indicated on plans for conduit extension and addition of IDF (oval note tag work on plans)

\$ 9265

ADDITIVE ALTERNATE #3

PACIFIC GROVE ADULT SCHOOL – STAND ALONE PROJECT BID

Pacific Grove Adult School Security Camera Surveillance project for the Pacific Grove Unified School District per plans and specifications as developed by The Trinity Group, Inc. – all work related to Pacific Grove Adult School

\$ 26,697.64

ADDITIVE ALTERNATE #4**PACIFIC GROVE DISTRICT OFFICE – STAND ALONE PROJECT BID**

Pacific Grove District Office Security Camera Surveillance project for the Pacific Grove Unified School District per plans and specifications as developed by The Trinity Group, Inc. – all work related to Pacific District Office

\$ 15,529.13

A bid bond duly executed by the bidder as principal and a corporation authorized to do business in the State of California as surety, naming the Pacific Grove Unified School District of Monterey County as obligee, or cash or a cashier's check or certified check, certified without qualification, drawn on a solvent bank of the State of California, or on a national bank doing business in the State of California in the amount of ten per cent (10%) of the total bid, and made payable to the Pacific Grove Unified School District of Monterey County, is enclosed herewith, subject to all of the conditions stated in said advertisement and in said specifications.

The undersigned has inspected the site of the proposed work and has carefully examined the plans and specifications and acknowledges their sufficiency and has carefully examined the form of agreement which he/she will be required to sign should he/she be the successful bidder, and in that event will execute the contract for this work and will perform all of the terms, covenants, and conditions of said contract within the time and in the manner set forth in said plans and specifications, Information to Bidders, and General Conditions.

It is understood that this proposal is based upon completion of the work covered by the plans and specifications **not later than 120 calendar days from "Notice to Proceed"**.

Any printed matter on any letter or paper enclosed herewith is not to be considered a part of this bid and the undersigned agrees that such printed matter shall be entirely disregarded and notwithstanding such printed matter that the bid is a bid to perform the work or is a bid to furnish the labor and materials and all other things required by the plans and specifications, strictly within the specified time and in accordance with the plans and specifications. Fax bids are not acceptable.

The undersigned has inspected the site of the proposed work and has carefully examined the plans and specifications and acknowledges their sufficiency and has carefully examined the form of agreement which he/she will be required to sign should he/she be the successful bidder, and in that event will execute the contract for this work and will perform all of the terms, covenants, and conditions of said contract within the time and in the manner set forth in said plans and specifications, Information to Bidders, and General Conditions.

Listed hereunder is the name of each subcontractor and the location of the place of business of each subcontractor who will perform work or labor or render service to the undersigned in or about the construction of the work or improvement herein before described and the portion of said work which will be done by each such contractor, if the contract for the said construction work or improvement is awarded to the undersigned:

PORTION OF WORK

NAME OF SUBCONTRACTOR	PLACE OF BUSINESS	TO BE PERFORMED
1. PTSE	6111 South Grant St. Ste B. Livermore CA. 94551	Fiber Buildout
2. Network focus Inc	555 Bryant St. #309 Palo Alto, CA. 94301	IDF Planning + Buildout
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

The undersigned is licensed by the Contractors State License Board of the State of California to perform the work herein before described and holds (current valid license attached):

State Contractors License No. 984043

Classification: C-10

License Expiration Date: 5-30-2017

The undersigned declares under penalty of perjury that the statements and representations made in this bid are true and correct.

Name of Bidder: SurveillanceGRID Integration Inc.

Signature: [Signature]

Address of Bidder: 18434 Technology Dr.

City: Mountain View State: CA. Zip: 95037

Phone Number (408) 504 - 3222 Fax Number (408) 528 - 9277

NO BID IS VALID UNLESS SIGNED BY THE PERSON MAKING THE BID.

BIDDER ACKNOWLEDGES RECEIPT OF:

Addendum No. 1, Dated: 9/18/2015 Addendum No. 3, Dated: / /

Addendum No. 2, Dated: 10/1/2015 Addendum No. 4, Dated: / /

~~Consent Agenda Item J~~

Date _____

Time: 8-6-10

Company

[illegible]

11550 +

Measure A Security Camera Project

2015 Bid Results

Company	Base Bid	Alt. #1	Alt. #2	Alt. #3	Alt.#4	Total Bid
Site	HS,MS,FG	RD	CHS	AS	DO	
Surveillance Grid	\$243,977	\$49,908	\$14,200	\$26,697	\$15,529	\$350,311
EKC Enterprises, Inc.	\$248,800	\$51,240	\$16,860	\$17,675	\$15,430	\$350,005
I Tech Solutions	\$250,000	\$58,000	\$40,000	\$27,000	\$27,000	\$402,000
*Walsh Electronics	\$256,642	\$46,730	\$20,400	\$37,134	\$21,146	\$382,052
*Electronic Innovations	\$413,842.09	\$74,341	\$27,383	\$46,269	\$22,758	\$584,593.09
<i>*wrong bid form used</i>						

- ☒ Consent
- ☐ Information/Discussion
- ☐ Action/Discussion

SUBJECT: Contract for Services with Monterey County Superintendent of Schools for School Services of California, Inc. Services

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends the Board approve the contract for services with Monterey County Superintendent of Schools for School Services of California, Inc. (SSC) for special services.

BACKGROUND:

The purpose of this agreement is for Monterey Superintendent of Schools (MCOE) to provide assistance to Pacific Grove USD regarding school finance, legislation, school budgeting, general finance issues, and state mandated program cost claims process to the District through MCOE's Agreement with SSC.

As part of the requirements set by SSC, unless every school district participates, the consortium will fold and these services will no longer be available without having a standalone agreement with SSC.

INFORMATION:

The services listed are provided by SSC every fiscal year. It is a routine process to enter into this Agreement with MCOE.

FISCAL IMPACT:

Cost is \$235 per month for a total of \$2,820 annually to be paid by the General Fund.



Monterey County Office of Education

Consent Agenda Item K

Leadership, Support, and Service to Prepare All Students for Success

Dr. Deneen Guss
County Superintendent of Schools

January 15, 2019

TO: Superintendents and Chief Business Officials

FROM: Garry P. Bousum, Associate Superintendent
Finance and Business Services

SUBJECT: School Services of California
2019-20 Agreement for Special Services

I have enclosed a 2019-20 Agreement for School Services of California, Inc. (SSC) for Special Services between your District and the Monterey County Superintendent of Schools. The purpose of this Agreement is for MCOE to provide assistance to your District regarding school finance, legislation, school budgeting, general finance issues, and state mandated program cost claims process to the District through MCOE's Agreement with SSC.

It is important to note that, according to guidelines set by SSC, ***unless every district participates the consortium will fold and these services will no longer be available without having a standalone agreement with SSC.*** The cost for the standalone agreement is \$305/mo. Through the consortium your district's cost would be discounted to \$235/mo. However, 100% district participation is required.

Please review and sign both copies of the enclosed document and return them to me at your earliest convenience. One signed copy will be returned to you. The Monterey County Office of Education remains hopeful that we will be able to continue to assist in providing these valuable SSC services to you.

GPB:cd
Enclosure

AGREEMENT FOR SPECIAL SERVICES

This Agreement is between the Monterey County Superintendent of Schools, hereinafter "MCOE" and the _____ School District, hereinafter "District".

1. MCOE will provide assistance regarding school finance, legislation, school budgeting, general finance issues, and state mandated program cost claims process to the District, through MCOE's Agreement with School Services of California, Inc.
2. The services shall include the following:
 - a. Access on the School Services website to each edition of the *Fiscal Report*
 - b. Unlimited access to the Consultant's online workshops, which include:
 - i. Fiscal Aspects of Negotiations
 - ii. Fiscal Implications of School District Reorganization
 - iii. Associate Student Body
 - iv. Attendance Accounting
 - c. The option of receiving information on Consultant's website regarding major school finance and policy issues
 - d. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - e. Preliminary school district revenue calculation using the online tools available on the Consultant's website for use in determining the projected revenue funding level soon after the budget is adopted based on the major annual school finance legislation.
 - f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate
 - g. Information on the School Services website

3. District agrees to pay MCOE \$2,820 annually, at a rate of \$235 per month. District authorizes MCOE to fund transfer any amounts due for participation in this Agreement.

The AGENCY authorizes a transfer of funds as follows:

Fund	Resource	Yr	Goal	Function	Object	School	Site	Local	Manager	Amount

4. This Agreement shall be for a period of one (1) year, beginning on February 1, 2019 and ending January 31, 2020.

District

Monterey County
Superintendent of Schools

Authorized Signature

Authorized Signature

Name

Name

Date

Date

AGREEMENT FOR SPECIAL SERVICES

This Agreement is between the Monterey County Superintendent of Schools, hereinafter "MCOE" and the _____ School District, hereinafter "District".

1. MCOE will provide assistance regarding school finance, legislation, school budgeting, general finance issues, and state mandated program cost claims process to the District, through MCOE's Agreement with School Services of California, Inc.
2. The services shall include the following:
 - a. Access on the School Services website to each edition of the *Fiscal Report*
 - b. Unlimited access to the Consultant's online workshops, which include:
 - i. Fiscal Aspects of Negotiations
 - ii. Fiscal Implications of School District Reorganization
 - iii. Associate Student Body
 - iv. Attendance Accounting
 - c. The option of receiving information on Consultant's website regarding major school finance and policy issues
 - d. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - e. Preliminary school district revenue calculation using the online tools available on the Consultant's website for use in determining the projected revenue funding level soon after the budget is adopted based on the major annual school finance legislation.
 - f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate
 - g. Information on the School Services website

3. District agrees to pay MCOE \$2,820 annually, at a rate of \$235 per month. District authorizes MCOE to fund transfer any amounts due for participation in this Agreement.

The AGENCY authorizes a transfer of funds as follows:

Fund	Resource	Yr	Goal	Function	Object	School	Site	Local	Manager	Amount

4. This Agreement shall be for a period of one (1) year, beginning on February 1, 2019 and ending January 31, 2020.

District

Monterey County
Superintendent of Schools

Authorized Signature

Authorized Signature

Name

Name

Date

Date

- ☒ Consent
☐ Information/Discussion
☐ Action/Discussion

SUBJECT: Contract for Services with Siddique Noonari for Arabic Translation Services

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Ani Silva, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Siddique Noonari to provide Arabic translation services for Pacific Grove Middle School and Pacific Grove High School students and their families.

BACKGROUND:

There is a need to support a new Arabic family whose students attend the middle and the high school. These students are limited English speakers. In order to effectively support the students in an academic setting we need to be able to communicate with the family and the students to ensure they are successful in our schools.

INFORMATION:

There is a need for sustained translation services. The district and the school sites need to be able to effectively communicate with the parents of these students, as well as be able to communicate with the students themselves about their school day, academics, language acquisition, homework, etc. Having Mr. Noonari as a translator for this family will facilitate communication between the district, the students, and their parents providing an increased opportunity for student success. Mr. Noonari will meet with the students and their parents in an after school setting.

FISCAL IMPACT:

\$3,717.00 to be paid from the Title III LEP & Immigrant budgets.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue

Pacific Grove, CA 93950

Consent Agenda Item L

CONTRACT FOR SERVICES

(To be used for provision of services involving **no** potential for liability exposure for District)

This contract is an agreement between the Pacific Grove Unified School District and SIDDIQUE

NOONARI for services rendered as specified below.

1. **Scope of Service:**

To provide: Arabic language tutoring for Middle School and High School students.

2. **Evaluation and/or expected outcome(s)**(continue on attached page if needed):

Newcomer ELD students and their families will have increased opportunities to communicate and a better understanding of the school day.

3. **Length of the Contract:**

Service is to be provided on the following date(s):

The remainder of the 2018-2019 school year, within the instructional school day.

4. **Financial Consideration:**

Consultant to be paid at the rate of: \$41.30 per hour, up to 6 hours per week

School Funding Source: 01.4203.0.1189.1000.5800.00.000.3403.0730T3 LEP
01.4201.0.1189.1000.5800.00.000.4204.0730T3 IMM

Consultant: SIDDIQUE NOONARI

Address: 1073 Lighthouse Ave, Pacific Grove, US-CA 93950

Signed _____ Date 01-10-19
District Employee ☒ Independent Consultant *

Signed _____ Date _____
Site/Program Administrator – (Check appropriate box below)

Contracted work was assigned using District's normal employment recruitment process.

☒ Contracted work was not assigned using District's normal employment recruitment process. Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____
Director of Human Resources

Signed _____ Date _____
Assistant Superintendent

Revised 06/12

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Contract for Services Criteria

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) ✓ The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

- ☐ Consent
☐ Information/Discussion
☒ Action/Discussion

SUBJECT: 2017-2018 Financial Audit Report and Measures A and D Financial and Performance Audit Report

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and accept the 2017-18 Financial Audit and Measures A and D Financial and Performance Audit reports as presented.

**Please note the Audit Financial Report and Building Fund (Measures A and D) Financial and Performance Audits are available to the public on the PGUSD website, at the District Office Business Office, and hard copies will be available at the Board meeting.*

BACKGROUND:

Under state law, each public school district is required to have an annual audit performed by an independent audit firm. Results of the audit are presented to the Board for acceptance and submittal to the County Office of Education and the California Department of Education for review.

INFORMATION:

The District's audit was performed by Vavrinek, Trine, Day and Company (VTD). Paper copies have been distributed to the Board members and are available to the public upon request, or the report may be viewed on the District website. A representative from the audit firm will be available at the Board meeting to respond to Board questions.

While the audit contains an extensive amount of information concerning the District's finances, some of the major points are:

2017-18 Financial Audit

- 1) Auditor's Opinion (page 3) – The most important part of the audit report is the auditor's opinion of the District's financial statements. In the first paragraph of page 3, the Auditor issues an unqualified opinion (unmodified, as stated on page 99) where the auditor states, "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position.....of Pacific Grove Unified School District, as of June 30, 2018....". An unqualified option is the cleanest opinion an auditor can express, and means that the auditors found nothing in the District financial statements that was materially in error. No "material weakness" was identified and no "significant deficiency" was reported as stated on page 99 of the Audit report.

- 2) Audit Findings (pages 100 – 107) – The audit report identifies no audit findings in the following items:
 - a. Financial Statement findings (page 100) – none reported
 - b. Federal Award Findings (page 101) – none reported
 - c. State Award Findings (page 102) – none reported

However, the auditor identified under page 105, “.... opportunities for strengthening internal controls and operating deficiency.” in the Associated Student Body (ASB) area specifically in the areas of:

- Stale Dated Checks
- Cash Receipts
- Disbursement Authorizations
- Revenue Potentials
- Budgeting
- Student Store Deposit

The High School site administration and the ASB Bookkeeper have been informed of these audit findings and will respond and improve upon appropriately.

2017-18 Measures A and D Financial and Performance Audit

- 1) Auditor’s Opinion (page 3) – an unqualified opinion has been issued, just like the District Financial Audit, on the Measure A and D Financial and Performance Audit. It is the cleanest opinion an auditor can express.
- 2) Audit Findings – none reported (pages 5 and 6)

Conclusion: the auditor states, “The results of our tests indicated that, in all significant respects, the Pacific Grove Unified School District has properly accounted for the expenditures held in Building Fund (Measures A and D) and that such expenditures were made for *authorized* Bond projects”.

FISCAL IMPACT:

None.

- ☐ Consent
- ☐ Information/Discussion
- ☒ Action/Discussion

SUBJECT: Board Calendar/Future Meetings

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approves the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar, 2018-19 School Year

Jan. 17	Regular Board Meeting ✓ Report on Governor's Budget Proposal ✓ Preliminary Enrollment Projection for 2019-20 ✓ Property Tax Update ✓ Quarterly District Safety Update*	Adult School (School Site Visit)
Jan. 31	Regular Board Meeting 	Community High School (School Site Visit)
Feb. 13 *Wednesday	Regular Board Meeting ✓ Budget Development Calendar ✓ Possible Personnel Action Presented as Information ✓ Preliminary Review of Site Master Schedules ✓ Possible Personnel Action (RIF) ✓ Quarterly Facilities Project Updates*	District Office
Mar. 7	Regular Board Meeting ✓ Second Interim Report ✓ Budget Revision #4 ✓ Open House Schedules Reviewed	District Office
Mar. 21	Regular Board Meeting ✓ Budget Projections and Assumptions ✓ TRAN Resolution ✓ Williams/Valenzuela Uniform Complaint Report ✓ Quarterly District Safety Update*	District Office
Apr. 4	Regular Board Meeting ✓ Board Priorities for 2019-20 Instructional Program Design ✓ Review of Strategic Plan and LCAP ✓ Begin Superintendent Evaluation ✓ Approve 2019-20 Aug.- Dec. Board Meeting Calendar	District Office
April 25	Regular Board Meeting ✓ Review of Site Master Schedules ✓ Review of Strategic Plan and LCAP (as needed) ✓ Review of Facilities Depreciation Schedule ✓ California Day of the Teacher ✓ Week of the CSEA Employee	District Office
May 2	Regular Board Meeting ✓ Begin Superintendent Evaluation ✓ Final Review of Site Master Schedules ✓ Review of Strategic Plan and LCAP (as needed) ✓ Employee Recognition	District Office
May 23	Regular Board Meeting ✓ Week of the CSEA Employee ✓ Retiree Reception ✓ Review Bell Schedule for 2019-20 ✓ Continue Superintendent's Evaluation ✓ Identify Board Member Representatives for Graduations ✓ Review Facility Use Fee Schedule ✓ Review Governor's Revised Budget ✓ Quarterly Facilities Project Updates* ✓ Quarterly District Safety Update*	District Office
June 6	Regular Board Meeting ✓ LCAP Public Hearing ✓ 2019-20 Budget Public Hearing ✓ Complete Superintendent Evaluation	District Office

June 20	Regular Board Meeting ✓ Adopt budget for 2019-20 ✓ Approval of LCAP ✓ Approval of Contracts and Purchase Orders for 2019-20	District Office
---------	---	-----------------

**Quarterly District Safety Update and Quarterly Facilities Projects Update as needed*

- ☐ Consent
☒ Information/Discussion
☐ Action/Discussion

SUBJECT: Next Generation Science Standards Board Presentation

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Ani Silva, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board receive information regarding the Next Generation Science Standards.

BACKGROUND:

The Next Generation Science Standards (NGSS) are K-12 science content standards that set the expectations for what students should know and be able to do in science in order to make sense of the world around them and be ready for college, careers, and citizenship. The NGSS describe the key scientific ideas and practices that all students should learn by the time they graduate from high school. The NGSS detail performance expectations for kindergarten through grades 8 and high school. The development of the NGSS is based on the Framework for K-12 Science Education. The Framework is grounded in the most current research on science and science learning and identified the science all kindergarten through grade twelve (K–12) students should know. California adopted the NGSS standards in the fall of 2013. However, curriculum materials were adopted by the State Board of Education in November of 2018. The first California Science test aligned to NGSS was given as a field test in 2016-2017, as a pilot test in 2017-2018 and is expected to be given as the operational test in the spring of 2019. Students in grades 5, 8, and 11 will take the CAST this spring.

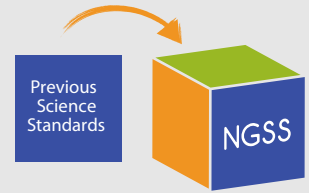
INFORMATION:

According to the California department of education, the goal of the California NGSS is to prepare students to be informed citizens and develop scientific literacy for all students. Students build science mastery through repeated learning experiences centered around everyday events in nature and their lives. The NGSS provide a strong science education that equips students with the ability to think critically, analyze information, and solve complex problems. Students shift from learning facts about science to actually engaging in the practices of science.

A major difference between the previous standards and NGSS is the deliberate integration of three distinct dimensions: Science and Engineering Practices (SEPs), Disciplinary Core Ideas (DCIs), and Crosscutting Concepts (CCCs). The three dimensional nature of science instruction equips students with an ability to make sense of the complex world around them and practice foundational skills necessary all careers and life. The California NGSS define performance expectations about what students should know and be able to demonstrate requiring students to use all three of the dimensions together. The standards are divided into four disciplines: life science, earth and space science, physical science, and engineering. The presentation to the board will demonstrate PGUSD's implementation of NGSS to date, provide a deeper understanding the three dimensions of NGSS and the recommended instructional 5 E lesson model.

WHAT ARE THE NEW SCIENCE STANDARDS?

The Next Generation Science Standards (NGSS) are a new set of K–12 science standards that were developed by states, for states. The NGSS identify scientific and engineering practices, crosscutting concepts, and core ideas in science that all K–12 students should master in order to prepare for success in college and 21st-century careers.



WHY ARE THEY IMPORTANT?

It has been more than 17 years since the National Research Council and the American Association for the Advancement of Science produced their reports from which most state science standards are based. Since then, there have been major advances in science and our understanding of how students learn science. Students need the kind of preparation that gives them the tools and skills necessary to succeed in a rapidly and continuously changing world.

When current students graduate from high school, more jobs will require skills in science, technology, engineering, and mathematics (STEM) than in the past. The NGSS provide a strong science education that equips students with the ability to think critically, analyze information, and solve complex problems — the skills needed to pursue opportunities within and beyond STEM fields.

HOW WERE THEY DEVELOPED?

The NGSS were developed through a collaborative state-led process. Science supervisors from 26 states worked with a 40-member writing team—which included teachers, working scientists, and education researchers—to develop the draft standards, based on the National Research Council’s document *A Framework for K–12 Science Education*. Each of the 26 states established a broad-based committee to review draft standards and provide feedback. In addition to those reviews, a larger stakeholder team composed of hundreds of members representing K–12 educators, administrators, higher-education faculty, scientists, engineers, business leaders, policymakers, and key organizations provided feedback during five review periods. The draft standards went through two public review periods and received comments from more than 10,000 individuals.



HOW WILL THE NGSS SUPPORT COLLEGE AND CAREER READINESS FOR ALL STUDENTS AND PREPARE THEM TO SUCCEED IN THE GLOBAL ECONOMY?



A high-quality, robust science education means students will develop an in-depth understanding of content and will gain knowledge and develop skills—communication, collaboration, inquiry, problem solving, and flexibility—that will serve them throughout their educational and professional lives.

The NGSS were benchmarked against countries whose students perform well in science and engineering fields, including Finland, South Korea, China, Canada, England, Hungary, Ireland, Japan, and Singapore.

WHAT WILL THE NGSS LOOK LIKE IN THE CLASSROOM?

High-quality education standards allow educators to teach effectively, moving their practice toward how students learn best—in a hands-on, collaborative, and integrated environment rooted in inquiry and discovery. Teaching based on the NGSS calls for more student-centered learning that enables students to think on their own, problem solve, communicate, and collaborate—in addition to learning important scientific concepts.

THE NGSS OFFER FIVE INNOVATIONS FOR TEACHING

Information/Discussion Item A

1

Three Dimensional Learning: There are three equally important, distinct dimensions to learning science included in the NGSS: Scientific and Engineering Practices, Crosscutting Concepts, and Disciplinary Core Ideas. The NGSS connect all three dimensions. To prepare students for success in college and 21st century careers, the NGSS also connect scientific principles to real-world situations, allowing for more engaging and relevant instruction to explore complicated topics.

2

All three dimensions build coherent learning progressions: The NGSS provide students with continued opportunities to engage in and develop a deeper understanding of each of the three dimensions of science. Building on the knowledge and skills gained from each grade—from elementary through high school—students have multiple opportunities to revisit and expand their understanding of all three dimensions by the end of high school.

3

Students engage with phenomena and design solutions: In instructional systems aligned to the NGSS, the goal of instruction is for students to be able to explain real-world phenomena and to design solutions using their understanding of the Disciplinary Core Ideas. Students can achieve this goal by engaging in the Science and Engineering Practices and applying the Crosscutting Concepts.

4

Engineering and the Nature of Science is integrated into science: Some unique aspects of engineering (e.g., identifying problems) are incorporated throughout the NGSS. In addition, unique aspects of the nature of science (e.g., how theories are developed) are also included throughout the NGSS as practices and crosscutting concepts.

5

Science is connected to math and literacy: The NGSS not only provide for coherence in science instruction and learning but the standards also connect science with mathematics and English Language Arts. This meaningful and substantive overlapping of skills and knowledge affords all students equitable access to the learning standards.

COMMON MISCONCEPTIONS ABOUT THE NGSS

Myth: The NGSS were developed by the United States Department of Education.

FACT: The Next Generation Science Standards (NGSS) were developed through a collaborative state-led process. Twenty-six states volunteered to work with the 40 members of the writing team to lead the development of the standards, and each state formed broad-based committees to work on the standards.

Myth: The NGSS were developed without public input.

FACT: The draft standards received comments from more than 10,000 individuals during each of two public review periods. These comments came from teachers, school and school district discussion groups, scientific societies, parents, and students. In addition, an expert team composed of hundreds of members representing K–12 educators, administrators, higher education faculty, scientists, engineers, business leaders, policymakers, and key organizations provided confidential feedback during critical points of the development process.

Myth: The NGSS were developed without teacher input.

FACT: To develop the standards, the science supervisors in the 26 lead states worked with a 40-member writer team, all of whom were education experts and more than half of whom were practicing K–12 teachers. Thousands of teachers also provided comments to the draft standards during the two public review periods and as part of expert review panels.

Myth: The NGSS will force states and districts to adopt a uniform curriculum.

FACT: The NGSS are standards, not curricula. Local districts, schools, and classroom teachers will continue to determine their own curriculum, including what is taught throughout the year and how it is taught.

Myth: The NGSS are part of the Common Core.

FACT: The NGSS are not part of the Common Core State Standards (CCSS). The CCSS only cover mathematics and English Language Arts (ELA)/literacy whereas the NGSS are a separate set of K–12 science standards that were drafted through a distinctly different process.

Myth: The NGSS are funded with federal dollars.

FACT: No federal funding, grants, or formula funding is tied to the adoption of the NGSS nor was used to develop them. The Carnegie Corporation of New York, a foundation dedicated to improving science education in the U.S., provided funding support for the development of the NGSS.

Myth: The NGSS are too rigorous for students who have no intention of pursuing science after high school.

FACT: Science is a key factor in students' ability to think critically and innovate. All students need strong foundational knowledge in science to tackle long-term and difficult issues that face our generation and future generations. A strong science education equips students with skills that are necessary for lasting success in their postsecondary lives and careers.

Myth: The NGSS are not rigorous enough for students interested in advanced classes in high school and beyond.

FACT: The NGSS does not set a ceiling for student achievement. Students who wish to take advanced coursework will still have the opportunity to do so, and the NGSS will provide them with a solid academic foundation for college-level science courses.

A New Vision for Science Education

Implications of the Vision of the Framework for K-12 Science Education and the Next Generation Science Standards

SCIENCE EDUCATION WILL INVOLVE LESS:	SCIENCE EDUCATION WILL INVOLVE MORE:
Rote memorization of facts and terminology	Facts and terminology learned as needed while developing explanations and designing solutions supported by evidence-based arguments and reasoning.
Learning of ideas disconnected from questions about phenomena	Systems thinking and modeling to explain phenomena and to give a context for the ideas to be learned
Teachers providing information to the whole class	Students conducting investigations, solving problems, and engaging in discussions with teachers' guidance
Teachers posing questions with only one right answer	Students discussing open-ended questions that focus on the strength of the evidence used to generate claims
Students reading textbooks and answering questions at the end of the chapter	Students reading multiple sources, including science-related magazine and journal articles and web-based resources; students developing summaries of information.
Pre-planned outcome for “cookbook” laboratories or hands-on activities	Multiple investigations driven by students' questions with a range of possible outcomes that collectively lead to a deep understanding of established core scientific ideas
Worksheets	Student writing of journals, reports, posters, and media presentations that explain and argue
Oversimplification of activities for students who are perceived to be less able to do science and engineering	Provision of supports so that all students can engage in sophisticated science and engineering practices

Source: National Research Council. (2015). *Guide to Implementing the Next Generation Science Standards* (pp. 8-9). Washington, DC: National Academies Press. <http://www.nap.edu/catalog/18802/guide-to-implementing-the-next-generation-science-standards> downloaded from: <https://www.nextgenscience.org/sites/default/files/resource/files/NewVision.pdf>

- ☐ Consent
☒ Information/Discussion
☐ Action/Discussion

SUBJECT: Review of the Governor's Budget Proposal for 2019-20

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends the Board review the information provided regarding the Governor's Budget Proposal for 2019-20.

BACKGROUND:

Each January, the Governor issues his Governor's Budget Proposal which is the first official announcement of the state budget for the coming fiscal year. Then in May, the Governor's May Revision of the January Budget Proposal is issued which provides much more detail. School districts watch closely for the release of both these documents, and use them as the basis for developing their own district budgets, which must be adopted by June 30 each year.

INFORMATION:

Please see below the direct summary of the Governor's Budget Proposal by the School Services of California, Inc (SSC).

Next Steps: The Governor's budget proposal marks the beginning of the budget cycle. Between now and May, when the Governor's May Revision is issued, the Legislature will have much to say about this budget proposal, and more information will be released. The next report to the PGUSD Board will be made in May once the May Revision has been released. We are looking forward to important pieces of legislation, foremost being the decrease of statutory CalSTRS employer contribution rates for 2019-20 and 2020-21.

FISCAL IMPACT:

None.

Overview of the Governor’s Budget Proposals - On Thursday, January 10, 2019, just after 11:00 a.m., Governor Newsom released his first proposed “California for All” State Budget for the upcoming 2019-20 fiscal year. Before beginning his remarks, he warned the press corps that he would be going into great detail and likely talk longer than many might expect. “This is something I really enjoy,” Newsom declared. In contrast to Governor Brown who last year completed his prepared remarks in about five minutes, Newsom’s presentation lasted almost an hour, plus an additional 45 minutes of Q&A.

The Governor led by explaining that he is proposing a \$144 billion General Fund Budget for the upcoming fiscal year, a 3.6% increase over the current year. He emphasized that he is being fiscally prudent, noting that 86.4% of the new spending is for one-time investments compared to 71% last year.

Economic Outlook - The Governor’s Budget recognizes a revised revenue forecast that is \$5.2 billion higher from 2017-18 through 2019-20 compared to the 2018-19 State Budget Act projection. Over the three fiscal years, personal income tax is up \$7.5 billion, sales tax is down \$1.4 billion, and corporation tax is up \$1.3 billion.

Governor Newsom continues to build additional reserves beyond the \$13.5 billion currently set aside in the Rainy Day Fund. An additional \$1.8 billion transfer is proposed in the budget year and an additional \$4.1 billion over time, bringing the Rainy Day Fund to \$19.4 billion by 2022-23.

Proposition 98 - The proposed 2019-20 State Budget includes Proposition 98 funding of \$80.7 billion for 2019-20, which Governor Newsom notes as an “all-time high.” While there are many representations of the actual per-student funding provided, the Governor’s Budget asserts that total per-pupil expenditures from all sources are projected to be \$16,857 in 2018-19 and \$17,160 in 2019-20. From Proposition 98 alone, per-pupil expenditures are \$12,003 in 2019-20, an increase of \$435 per pupil over the level provided in 2018-19.

Other Major Initiatives:

Paid Family Leave - The Governor is proposing to expand the Paid Family Leave program, with the goal of ensuring that all babies can be cared for by a parent or a close family member for the first six months. During the year, the Administration will convene a task force to evaluate options to increase participation in the program and to phase in program expansion.

Housing - To address California’s housing crisis, the Budget includes \$1.3 billion in one-time funds to spur housing development to address the state’s affordability crisis and promote economic growth. The Budget also expands state tax credits to further develop both low- and moderate-income housing, and proposes new innovative housing on excess state property.

Expanded Tax Credit Program - The Governor’s Budget proposes to more than doubling the state’s Earned Income Tax Credit to \$1 billion, which would provide low-income families with young children under the age of six a \$500 credit. The credit will also be expanded to reach full-time workers earning \$15 per hour—reaching 400,000 additional families.

Higher Education - The Governor’s Budget includes \$1.4 billion (\$942 million ongoing) for higher education to support increased enrollment, improved time to degree, and a tuition freeze. The Budget also proposes funding for two free years of community college tuition for first-time, full-time students.

- University of California—\$240 million ongoing General Fund for operational costs; student success, student hunger and housing initiatives; ongoing support for graduate medical education; and mental health resources. The Budget also includes \$138 million one-time for deferred maintenance.
- California State University—\$300 million ongoing General Fund for operational costs, increased enrollment, and for continued progress toward the equity goals of the Graduation

Initiative 2025. The Budget also includes \$247 million in one-time for on-campus child care facilities and deferred maintenance.

- Community Colleges—\$402 million ongoing, including a 3.46% COLA, enrollment growth, legal services for undocumented students and families, and providing a second year of free tuition.

Emergency Services - Governor Newsom also proposes \$200 million to augment CAL FIRE's firefighting capabilities, adding 13 additional year-round engines, replacing Vietnam War-era helicopters, deploying new large air tankers, and investing in technology and data analytics that will support CAL FIRE's incident command in developing more effective initial fire suppression strategies.

In the end, Governor Newsom displayed a detailed command of his proposed budget, fielding questions on every aspect of his new Administration's priorities. Unlike prior governors who rely on their directors of the Department of Finance, Newsom did not give up the podium to his newly appointed director, Keely Bosler, to fill in the details. He did this himself.

The Economy and Revenues:

Economic Outlook - Following the footsteps of his predecessor, Governor Newsom cautions that the opportunities for continued economic expansion are narrowing as both the nation and the state have reached full employment, likely have capitalized on last year's federal tax policy changes, and face the growing risks of trade tensions between the U.S. and China and a federal government shutdown that appear to be impacting Wall Street performance. In particular, California faces unique structural risks in its aging population and housing shortage.

The State Budget assumes steady job growth alongside a strong increase in personal income. Governor Newsom notes the shift in the distribution of wages that stand to benefit the average worker, but as a result of the state's highly progressive tax structure will translate to slower growth in General Fund revenue. Specifically, the budget assumes that personal income growth will be 5.5% in 2018, 5.0% in 2019, and then averaging 4.3% through 2022. Growth in real wages and personal income are necessary to sustain healthy consumption and overall economic activity.

While the State Budget identifies rising economic risks related to the state's aging population and housing shortage, the *UCLA Forecast* from December 2018 maintains that the continued trade tensions with China and an unratified tri-nation agreement among the U.S., Mexico, and Canada as significant risks to the world's fifth largest economy so reliant on the import-export business.

Revenues -The 2019-20 State Budget assumes higher overall revenues for fiscal years 2017-18 through 2019-20, exceeding the 2018-19 State Budget projections by more than \$5.2 billion. Over the three-year period, both the personal income tax and the corporation tax are expected to beat earlier estimates; however, the budget anticipates that the sales and use tax will fall shy of projections.

Over the long term, the forecast calls for continued increases in the state’s “Big Three” taxes.

“Big Three” Revenue Forecast
(General Fund Revenue—in billions)

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Average Year Over Year Growth
Personal Income Tax	\$94.3	\$97.7	\$100.5	\$103.1	\$106.0	\$109.4	3.0%
Sales and Use Tax	\$25.0	\$26.2	\$27.4	\$28.2	\$29.0	\$29.8	3.5%
Corporation Tax	\$12.2	\$12.3	\$13.1	\$13.6	\$14.0	\$14.5	3.5%

Proposition 98

Adopted by state voters in 1988, Proposition 98 sets in the State Constitution a series of complex formulas that establish the minimum funding level for K-12 education and community colleges from one year to the next. This target level is determined by prior-year appropriations that count toward the guarantee and (1) workload changes as measured by the change in average daily attendance (ADA), and (2) inflation adjustments as measured by the change in either per capita personal income or per capita state General Fund revenues, whichever is less. The gains experienced over the last several years continue with the 2019-20 State Budget proposal.

Current- and Prior-Year Minimum Guarantee - Proposition 98 minimum guarantee has declined from the 2018 Budget Act for both 2017-18 and 2018-19 due to lower-than-anticipated ADA and a year-over-year decline in General Fund revenue growth from 2017-18 to 2018-19.

For the current year, the Governor’s Budget acknowledges a decline of \$525.7 million from the 2018-19 Budget Act. Therefore, the Proposition 98 guarantee is now estimated at \$77.9 billion, down from \$78.4 billion in the enacted Budget. The 2017-18 year reflects a more modest decline of \$120.1 million, lowering the minimum guarantee from \$75.6 billion to \$75.5 billion.

However, despite the declines of the minimum guarantee, the Governor’s Budget maintains level funding by continuing a \$44 million “over-appropriation” in 2017-18 and using settle-up payments to offset otherwise unfunded 2018-19 obligations.

2019-20 Minimum Guarantee - For 2019-20, the Governor’s Budget proposes a Proposition 98 guarantee of \$80.7 billion, an increase of \$2.8 billion year over year. The guarantee is projected to be based on Test 1—funding based on education’s proportion of the General Fund in 1986-87.

Cost-of-Living Adjustment and Average Daily Attendance:

The estimated statutory COLA for K-12 education programs in 2019-20 is 3.46%, and is applied to the LCFF base grant targets, as well as other education programs that are funded outside of the LCFF. Those programs include Special Education, Child Nutrition, Preschool, Foster Youth, American Indian Education Centers, the American Indian Early Childhood Education program, and the Mandate Block Grant, all of which are proposed to receive the statutory COLA.

Statewide, ADA is expected to continue declining—from 5.935 million in 2018-19 to 5.928 million in 2019-20.

Local Control Funding Formula - The Governor's 2019-20 State Budget proposal includes an increase of \$2 billion in Proposition 98 for the LCFF reflecting the 3.46% COLA. This brings LCFF funding to \$63 billion.

LCFF Target Entitlements for School Districts and Charter Schools - The target base grants by grade span for 2019-20 are increased over 2018-19 by 3.46% to reflect the estimated statutory COLA:

Grade Span	2018-19 Target Base Grant Per ADA	3.46% COLA	2019-20 Target Base Grant Per ADA
TK-3	\$7,459	\$258	\$7,717
4-6	\$7,571	\$262	\$7,833
7-8	\$7,796	\$270	\$8,066
9-12	\$9,034	\$313	\$9,347

The Transitional Kindergarten (TK)-3 grant increase for the class-size reduction (CSR) grade span adjustment is \$803 per ADA in 2019-20, and the grade 9-12 base grant per ADA is increased by \$243 in recognition of the need for Career Technical Education (CTE) courses provided to students in the secondary grades.

School districts and charter schools are entitled to supplemental grant increases equal to 20% of the adjusted base grant (includes CSR and CTE funding) for the percentage of enrolled students who are English learners, eligible for the free and reduced-price meals program, or in foster care. An additional 50% per-pupil increase is provided as a concentration grant for each eligible student enrolled beyond 55% of total enrollment.

Special Education - Acknowledging the rising cost of Special Education services, Governor Newsom proposes \$576 million (of which \$186 million is one-time) to support expanded Special Education services and school readiness supports at LEAs with high percentages of both students with disabilities and unduplicated students. Eligible LEAs may use these grants to fund supplemental services not currently included in an individualized education program for a student with disabilities and for preventative services that may reduce the need for additional services in future years.

Noting that school districts were most likely to be identified as needing support because of poor performance on student outcome indicators for students with disabilities, this funding can also be used to adopt strategies to improve Special Education student outcomes identified through the statewide system of support and/or other activities to build upon or expand local multi-tiered systems of support efforts.

Finally, the Administration intends to pursue policy changes to improve coordination regarding Medi-Cal billing to better leverage available federal funding for medically related Special Education costs.

CalSTRS and CalPERS Payments - Governor Newsom's proposed State Budget recognizes the growing burden of pension rate increases that LEAs face. A total of \$3 billion in one-time non-Proposition 98 funds will be used to buy down CalSTRS employer contribution rates in 2019-20 and beyond and to reduce employers' long-term unfunded liability. Based on current assumptions, a \$700 million investment would be used to decrease the statutory CalSTRS employer contributions in 2019-20 of 18.13% to 17.1% and in 2020-21 from 19.1% to 18.1%. (The current CalSTRS employer contribution rate is 16.28% for 2018-19.) The remaining \$2.3 billion would be applied toward employers' long-term unfunded liability, which is expected to translate to an estimated reduction in the employer contributions beyond 2020-21 of approximately half a percentage point.

The proposed State Budget also includes additional payments to address the state's share of the CalSTRS liability. In addition to the statutorily required \$3.3 billion state CalSTRS contribution, \$1.1 billion will go toward the state's share of the CalSTRS Defined Benefit Program. This is expected to be the first installment of an estimated \$2.9 billion to be paid to CalSTRS through 2022-23.

Finally, Governor Newsom proposes an infusion of \$3 billion into CalPERS as a supplemental pension payment in 2018-19, which follows on a \$6 billion supplemental payment made to the system in 2017-18.

Early Childhood Education: Child Care, State Preschool, and Kindergarten - Governor Newsom's first State Budget includes significant new investments in children and young learners as a critical part of his "California for All" vision. Many of his proposals leverage one-time funding as a way to ensure that the state does not overcommit itself while building the essential components of the early care and education (ECE) infrastructure. Governor Newsom's ECE budget includes the following key investments:

- **Universal Preschool:** The Budget proposes instituting universal preschool for all low-income four-year-olds in California over a three-year period, and includes a first-year investment of \$124.9 million in non-Proposition 98 funding for new full-day preschool slots for community-based providers. The Budget also proposes to shift \$297.1 million in non-LEAs part-day slots from Proposition 98 to the non-Proposition 98 portion of the Budget to enable community-based providers greater flexibility to draw down full-day, full-year funding for state preschool slots. Finally, the Budget proposes to remove a barrier for families to access full-day wraparound services under the State Preschool Program by eliminating the requirement to demonstrate that the need for care stems from employment or postsecondary enrollment.
- **Full-Day Kindergarten:** To incentivize the provision of full-day kindergarten throughout the state for which facilities constraints are viewed as a barrier, the Governor's Budget invests \$750 million in one-time (non-Proposition 98) funding to build new kindergarten facilities, which LEAs have identified as the biggest barrier to providing full-day programs. This investment builds upon the 2018 Budget Act's \$100 million investment for the same purpose and administered by the Office of Public School Construction (OPSC).
- **Birth to Three:** The Governor proposes to spend over \$200 million in state and federal funds on home visiting programs and child developmental and health screenings as a way to bridge the child readiness gap and ensure positive health and life outcomes for all children.
- **Child Care:** The Budget proposes \$490 million in one-time funding (non-Proposition 98) for child care facilities (\$245 million) and the professional development of child care workers (\$245 million—non-Proposition 98) to improve the overall quality of child care.

As part of long-term visioning, the Governor proposes to invest \$10 million to develop a child care and universal preschool roadmap for California. The roadmap will address systems capacity issues, workforce development needs, and identify funding options. Additionally, the roadmap may contemplate changes to TK due to its intersection with universal preschool. This work will augment California's federal preschool development grant for which the California Department of Education is conducting state needs analysis.

School Facilities -The State Budget includes some bright spots for school facilities. Since the passage of Proposition 51 in 2016, approximately \$1.2 billion in bond funds have been sold. The Budget proposal includes the sale of an additional \$1.5 billion in 2019-20 alone to support the State Facility Program, including New Construction, Modernization, Career Technical Education, and the Charter School Facilities programs.

In addition, the Budget includes \$1.2 million in ongoing Proposition 51 bond funds and State School Site Utilization Funds, and 10 positions in the OPSC to process the more than \$4.5 billion in school facility applications currently pending.

Discretionary Funds - Breaking with his predecessor, Governor Newsom's 2019-20 State Budget does not propose any one time Proposition 98 discretionary funding for school districts, charter schools, or county offices of education (COEs).

Longitudinal Data System - Governor Newsom is proposing \$10 million one-time non-Proposition 98 to plan for and develop a longitudinal data system that would connect student data from early education providers, K-12 schools, higher education institutions, employers, other workforce entities, and health and human services agencies. The funding would be used for initial planning purposes and the initial stages of implementation, once an implementation plan is adopted by the Administration and the Legislature. Governor Newsom has continuously expressed his support for this type of data system and the proposal is consistent with his "cradle-to-career" education strategy that looks to connect all education segments.

Systems of Support - The new Administration is committed to continuing the evolving accountability system that has been implemented as part of the LCFF. With the latest release of the California School Dashboard in December 2018, 374 school districts have been identified for differentiated assistance. The proposed 2019-20 State Budget provides \$20.2 million in additional funding for COEs to work with these identified districts as required by statute. These funds will be distributed consistent with the formula adopted in the 2018-19 State Budget.

Federal Programs - Fortunately, the partial government shutdown has not affected the federal Department of Education; unfortunately, the federal 2019 budget includes minimal increases for federally funded programs. In October 2018, President Donald Trump signed the fiscal year 2019 spending bill that increased education funding nationally by \$581 million to an all-time high of \$71.5 billion. Title I and Special Education each received a \$100 million increase while Head Start was increased by \$240 million. Generally, California receives one-tenth of these national figures making the increases insignificant for a state with six million students.

In Closing - In closing, Governor Newsom is making his mark and distinguishing himself in his proposed 2019-20 State Budget. While respecting the education reform of Brown's LCFF, he is striking out on his own path in addressing the whole child through early childhood education, parental leave, health care, and housing. He has gone out on a limb to dedicate significant non-Proposition 98 funds to help education through increased contributions to the pension systems, K-12 facilities funding, and investments to make children better prepared to learn when they reach our schools.

Remember that the Governor's Budget proposal marks the beginning of the process, not the end. We expect the Legislature to push back on the Governor's priorities and propose their own. As the various proposals are considered by legislative committees, we can expect both confrontation and compromise. The key difference this year will be the unknown dynamic between a new Governor and a well-established legislative leadership with a strong Democratic majority.

- ☐ Consent
☒ Information/Discussion
☐ Action/Discussion

SUBJECT: Review of December Property Tax Revenue and Overall Tax Projections for 2018-19

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review the year-to-date receipts of Property Tax Revenue and overall tax projections for 2018-19.

BACKGROUND:

Property Tax revenues are received in various amounts throughout the year, but the majority of receipts occur in the months of December and April, as homeowners pay their property tax bills. The budget for property tax revenues should be reviewed following the December and April receipts of property tax revenues from the County Assessor's Office. When the actual amounts are known, they can be compared to budgeted amounts and the District Budget can be revised if necessary.

INFORMATION:

In December, the property tax receipts came in much lower than expected. The cumulative or year-to-date receipts up to December 31, 2018, were \$14,617,191, \$953,757 or 6.13% below projections. This translates into an overall increase of 3.05% over last fiscal year if the trend of receipts continues.

The primary reason the December receipts came in lower than expected is because the Auditor Controller's Office posted receipts with a much sooner cut-off date. At the publication of this report, the District's ledger does not have a complete posting of all the receipts. Another property tax update or revision will be presented to the Board in February when staff has better numbers.

The current total projected tax revenue was applied using a different methodology and not based on the December receipts. The \$26,583,586 projected for 2018-19 is the average of all the Tax Rate Areas (TRAs). It is .4706% of the Assessed Valuation (AV) of \$5,648,870,733. All the parcels in the District boundaries have a slightly different TRA and the .4706% is the average of all the TRAs. These estimates will be updated in February.

Year-to-Date Receipts:

For the current year, actual property tax receipts **through December** are \$14,617,191. When this amount is compared to receipts through December from a year ago of \$14,569,991, it is an increase of \$47,200 (0.32%).

YEAR-TO-DATE	ACTUALS	CHANGE	
Dec 2009-10	\$10,574,851	decrease of \$127,058	(-1.19%)
Dec 2010-11	\$10,703,836	increase of \$128,985	1.22%
Dec 2011-12	\$10,694,939	decrease of \$ 8,897	(-0.08%)
Dec 2012-13	\$10,959,537	increase of \$264,598	2.47%
Dec 2013-14	\$11,385,033	increase of \$425,496	3.88%
Dec 2014-15	\$12,074,561	increase of \$689,528	6.06%
Dec 2015-16	\$12,527,599	increase of \$453,038	3.75%
Dec 2016-17	\$13,573,161	increase of \$1,045,562	8.35%
Dec 2017-18	\$14,569,991	increase of \$ 996,830	7.34%
Dec 2018-19	\$14,617,191	increase of \$ 47,200	0.32%

See attached history of Property Tax Revenue for more detail.

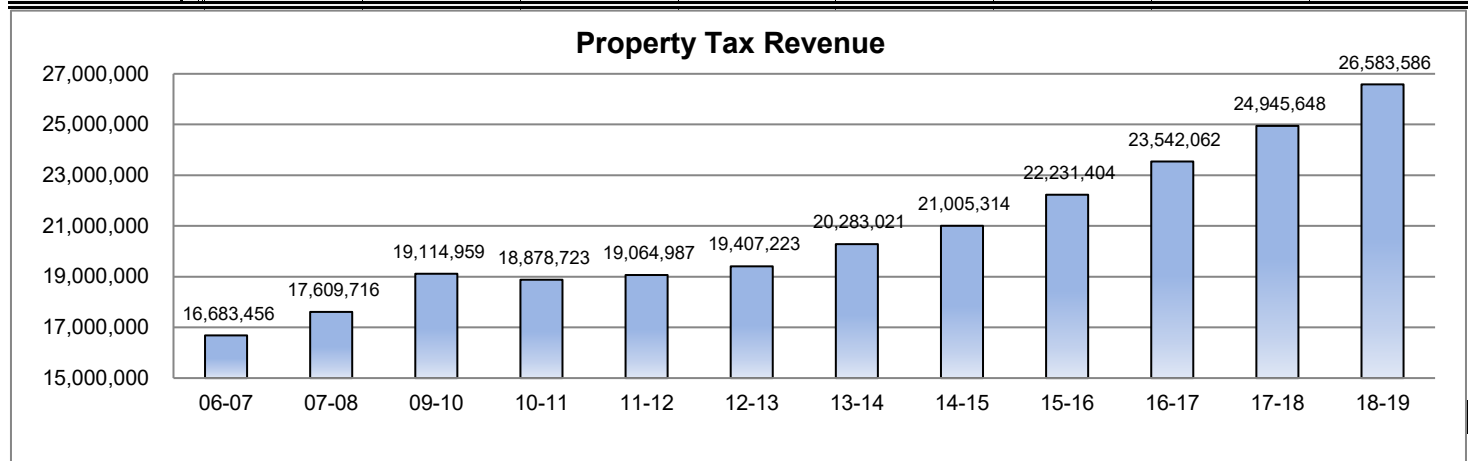
When we start developing the budget for next year, we will have year-to-date receipts through April that will be used as a basis for budget preparation. This usually represents about 98% of all Property Tax receipts, and provides data for creating budget estimates.

FISCAL IMPACT:

This agenda item is for review only.

Property Tax Revenue

	2011-12 actual	2012-13 actual	2013-14 actual	2014-15 actual	2015-16 actual	2016-17 actual	2017-18 actual	2018-19 estimate
July	122,225	-	-	-	-	-	-	-
Year-to-Date	122,225	-	-	-	-	-	-	-
August		-	-	-	-	-	-	-
Year-to-Date	122,225	-	-	-	-	-	-	-
September	186,941	31,323	73,572	68,361	75,436	49,319	56,920	81,929
Year-to-Date	309,167	31,323	73,572	68,361	75,436	49,319	56,920	81,929
October		94,193	-	-	768,510	792,168	818,005	-
Year-to-Date	309,167	125,516	73,572	68,361	843,946	841,486	874,925	81,929
November	87,757	779,423	759,221	48,234	49,334	42,682	46,407	943,522
Year-to-Date	396,924	904,939	832,793	116,595	893,280	884,168	921,332	1,025,451
December	10,298,015	10,054,597	10,552,240	11,957,966	11,634,319	12,688,993	13,648,659	13,591,740
Year-to-Date	10,694,939	10,959,537	11,385,033	12,074,561	12,527,599	13,573,161	14,569,991	14,617,191
percent change	-0.08%	2.47%	3.88%	6.06%	3.75%	8.35%	7.34%	0.32%
January	235,324	162,549	350,363	209,642	527,542	307,376	755,156	870,933
Year-to-Date	10,930,263	11,122,086	11,735,396	12,284,203	13,055,141	13,880,538	15,325,147	15,488,124
percent change	-0.77%	1.75%	5.51%	4.68%	6.28%	6.32%	10.41%	1.06%
February	445,020	492,852	512,416	532,513	555,779	601,451	1,459,505	1,683,268
Year-to-Date	11,375,283	11,614,938	12,247,812	12,816,716	13,610,920	14,481,989	16,784,652	17,171,392
percent change	-0.30%	2.11%	5.45%	4.64%	6.20%	6.40%	15.90%	2.30%
March	404,979	375,214	409,741	414,021	519,125	502,464	5,135	5,923
Year-to-Date	11,780,263	11,990,152	12,657,553	13,230,737	14,130,045	14,984,452	16,789,787	17,177,315
percent change	0.42%	1.78%	5.57%	4.53%	6.80%	6.05%	12.05%	2.31%
April	6,686,251	6,941,147	7,152,350	7,278,329	7,632,400	8,041,076	7,665,157	8,840,336
Year-to-Date	18,466,514	18,931,299	19,809,903	20,509,066	21,762,445	23,025,529	24,454,944	26,017,651
percent change	0.28%	2.52%	4.64%	3.53%	6.11%	5.80%	6.21%	6.39%
May	203,386	219,514	253,210	77,114	58,025	83,677	72,178	83,244
Year-to-Date	18,669,900	19,150,812	20,063,112	20,586,180	21,820,470	23,109,205	24,527,122	26,100,894
percent change	0.00%	2.58%	4.76%	2.61%	6.00%	5.91%	6.14%	6.42%
June	395,087	256,411	219,909	419,134	410,934	432,856	418,526	482,692
Year-to-Date	19,064,987	19,407,223	20,283,021	21,005,314	22,231,404	23,542,062	24,945,648	26,583,586
percent change	0.99%	1.80%	4.51%	3.56%	5.84%	5.90%	5.96%	6.57%
Total	19,064,987	19,407,223	20,283,021	21,005,314	22,231,404	23,542,062	24,945,648	26,583,586
Inc (Dec)	186,264	342,236	875,798	722,293	1,226,089	1,310,658	1,403,586	1,637,938
percent change	0.99%	1.80%	4.51%	3.56%	5.84%	5.90%	5.96%	6.57%



- ☐ Consent
☒ Information/Discussion
☐ Action/Discussion

SUBJECT: Future Agenda Items

DATE: January 31, 2019

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the January 31, 2019 Regular Board Meeting:

- Board Self Evaluation Review (Winter 2018)
- Affordable Housing Project Impacts to District (In progress)
- Review of Community High School (February 2019)
- Review of David Avenue Site Location (March 2019)
- Counseling Study as an Action/Discussion Item (March/April 2019)
- District Field Trips Review (June 2019)