

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, FEBRUARY 10, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: Thursday, February 10, 2022

TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: IN PERSON

Trustees

*Cristy Dawson, President
Dr. Frank Rivera III, Clerk
John Paff
Brian Swanson
Carolyn Swanson
Gabriella Gaona, Student Rep.*

Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

VIRTUAL MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/84906102766?pwd=Z3hVcVEwZVNtVXNnWnE0YWFXcnVMQT09>

Meeting ID: 849 0610 2766

Passcode: 411540

One tap mobile

+16699006833,,84906102766#,,, *411540# US (San Jose)

+12532158782,,84906102766#,,, *411540# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

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+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 849 0610 2766

Passcode: 411540

Find your local number: <https://pgusd.zoom.us/u/kkTEmISU1>

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations: *White Tesla vehicle in District Office parking lot located at 435 Hillcrest Ave, Pacific Grove, Ca. 93950.*

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, FEBRUARY 10, 2022**

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

- Board Questions/Comments:

- Public Comment:

- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ____ Rivera ____ Paff ____ B. Swanson ____ C. Swanson ____

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Consideration Of Student Discipline 1 Case: Student # 032122

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

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A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Consideration Of Student Discipline 1 Case: Student # 032122

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

B. Board Member Comments

C. Superintendent Report

D. PGUSD Staff Comments (Non Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|----|
| A. <u>Minutes of January 20, 2021 Board Meeting</u> | 8 |
| Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented. | |
| B. <u>Certificated Assignment Order #11</u> | 15 |
| Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #11. | |
| C. <u>Classified Assignment Order #11</u> | 18 |
| Recommendation: (Billie Mankey, Director II of Human Resources) The Administration | |

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recommends adoption of Classified Assignment Order #11.

- D. Contract for Services with Belli Architectural Group 20
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review and approve the contract for services to Belli Architectural Group.
- E. Change Orders to AMS.Net for Forest Grove and High School Bell, Clock, and Speaker Systems 26
Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the change orders to AMS.Net for Forest Grove and High School Bell, Clock, and Speaker Systems.
- F. Contract for Services with Dave Dally at Pacific Grove Middle School 40
Recommendation: (Sean Roach, Principal) The District Administration recommends the Board review and approve the contract for services with Dave Dally to work as an adjudicator with PGMS Music students at the Music Festival.
- G. Contract for Services with Dr. Rob Klevan at Pacific Grove Middle School 43
Recommendation: (Sean Roach, Principal) The District Administration recommends the Board review and approve the contract for services with Rob Klevan to work as an adjudicator with PGMS Music students at the Music Festival.
- H. Contract for Services with Paul Contos at Pacific Grove Middle School 46
Recommendation: (Sean Roach, Principal) The District Administration recommends the Board approve the contract for services with Paul Contos to work as an adjudicator with PGMS Music students at the Music Festival.
- I. Contract with Monterey County Superintendent of Schools for School Services of California, Inc. Services 49
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District Administration recommends the Board approve the agreement with Monterey County Superintendent of Schools for School Services of California, Inc. (SSC) for special services.
- J. Acceptance of Quarterly Treasurer's Report 52
Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending December 31, 2021.
- K. Acceptance of Donations 53
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration Recommends that the Board approve acceptance of the donations referenced below.
- L. Out of County or Overnight Activities 56
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve or receive the request as presented.
- M. Cash Receipts Report No. 5 62
Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for

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consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ____ Rivera ____ Paff ____ B. Swanson ____ C. Swanson ____

VII. PUBLIC HEARING: Presentation On the Process to Create Trustee Areas and Public Hearing Regarding the Content of Trustee Area Maps 65

Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board hold a public hearing to receive community input regarding the content of the draft trustee area maps.

- Questions/Comments:
- Public Comment:
- Board Direction: _____

VIII. ACTION/DISCUSSION

A. District Update on Response to COVID-19 87

Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ____ Rivera ____ Paff ____ B. Swanson ____ C. Swanson ____

B. Approval of Measure A (Ed Tech Bond) Education Technology Expenditures 88

Recommendation: (Matthew Binder, Director of Educational Technology) The District Administration recommends that the Board review and approve the current (Jan/Feb 2022) Measure A - Education Technology Bond expenditures.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ____ Rivera ____ Paff ____ B. Swanson ____ C. Swanson ____

D. Board Calendar/Future Meetings 91

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: Dawson ____ Rivera ____ Paff ____ B. Swanson ____ C. Swanson ____

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VIII. INFORMATION/DISCUSSION

- A. Health Course At Pacific Grove High School 94
Recommendation: (Lito M. García, Principal Pacific Grove High School) The District Administration recommends the Board review and discuss the current health offering at PGHS.
- Board Questions/Comments:
 - Public Comment:
 - Board Direction: _____
- B. PGUSD Board Regulation 5121 - Withdrawal From Classes 95
Recommendation: (Lito M. García, Principal Pacific Grove High School) The District Administration recommends the Board review and provides direction to the administration regarding PGUSD Regulation 5121 *Withdrawal from Classes*.
- Board Questions/Comments:
 - Public Comment
 - Board Direction: _____
- C. Review Pacific Grove Unified School District Covid-19 Relief Funding And Cumulative Spending As Of December 31, 2021 96
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review the attached Pacific Grove USD covid-19 Relief Funding and cumulative spending as of December 31, 2021
- Board Questions/Comments:
 - Public Comment
 - Board Direction: _____
- D. Mid-year Supplemental LCAP Update 103
Recommendation: (Ani Silva, Director of Curriculum and Special Projects) The District Administration recommends the Board review the Mid-year Supplement to the 2021-2022 LCAP Update
- Board Questions/Comments:
 - Public Comment
 - Board Direction: _____
- E. Review of Budget Development Calendar for 2022-23 140
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board review the Budget Development Calendar for fiscal year 2022-23.
- Board Questions/Comments:
 - Public Comment
 - Board Direction: _____

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F. Future Agenda Items

142

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board committee CSBA workshop
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added November 18, 2021: A Board member requested a Diversity equity committee
- Added November 18, 2021: A Board member requested an update regarding Monterey Peninsula College collaboration

- Board Questions/Comments:
- Public Comment:
- Direction: _____

IX. ADJOURNMENT

Next regular Board meeting: March 3, 2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Annual Organizational and Regular Meeting of January 20, 2022 – District Office/Virtual

I. OPENED BUSINESS

A. Called to Order 5:30 p.m.

B. <u>Roll Call</u>	President:	Trustee Dawson
	Clerk:	Trustee Rivera
	Trustees Present:	Trustee Paff
	Trustees Virtual:	Trustee Brian Swanson
		Trustee Carolyn Swanson
	Administration Present:	Superintendent Porras
	Virtual:	Asst. Superintendent Chin-Bendib
	Board Recorder:	Dr. Ralph Gómez Porras
	Student Board Member:	Gabriella Gaona <i>Absent</i>

C. Adopted Agenda

MOTION Rivera/Paff to adopt agenda as presented.

Public comment: none

Motion CARRIED by roll call vote 5-0

II. CLOSED SESSION

A. Identify Closed Session Topics

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1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 [Government Code § 3549.1 (d)]

2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

Received information about Covid Concerns and late school start
 Regarding masks
 Crossing guard request
 Update on Robotics Club
 A survey request
 CTE JPA invitation
 Security campus event feedback
 Ill effects of white supremacy on students and staff

B. Board Member Comments

Paff: Report out about conference, appreciates the return of teachers and all staff, esp. during Covid
 Rivera: Robotics club event coming up, thanked the teachers for their work and that “we are on the same team” and for all their service
 Carolyn: Acknowledge the peaceful protest and “I respect your concerns”, there seemed to be confusion about consent for pooled testing and added clarity, commented on Exec Order about staffing flexibility, asked about status of privacy blinds at FGE, attended PGH virtual open house and lauded their “fantastic” efforts
 Brian Swanson: Lauded PGH open house, commented that Covid has been very impactful in his business life and noticed the effect for schools.
 Dawson: Thanks Director Davies for her work, thankful for PGUSD and the PG community for their resilience

C. Superintendent Report

Thank staff for a successful return to schools, thank the support staff for helping to distribute rapid tests the day prior to return to school, Thanks to Nurse Powley for all of her efforts.

D. PGUSD Staff Comments (Non Agenda Items)

Principal Roggeman: Cultural proficiency introduction with FGE staff was successful
 Principal Roach: Successful staff development on learning styles and how that impact their own teaching which will help serve all students, CAL HOPE SEL 3 yr grant (one of three in County) designed to help support students with their social emotional needs.
 Safety Director Martinez: Issues survey to staff and will initiate continue training on the adjustments to Big 5 and how to help teach students
 Erica Chavez: Happy 100th day of school, Thanks to Nurse Powley, Many teachers working above and beyond work hours
 Jessica Grogan: Commented about stressful working environment at PGH due to Covid surge, sub teacher shortage affecting teachers, request credentialed DO staff to help sub at school sites
 Karinne Gordon: Teachers are negotiating for this current year and wish to negotiate earlier in future years
 Principal Keller

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Beth Shammass: Advocated for training with Interest-Based negotiations

VI. CONSENT AGENDA

- A. Minutes of December 16, 2021 Board Meeting
- B. Certificated Assignment Order #10
- C. Classified Assignment Order #10
- D. Contract for Services with Purpose Driven Investments, LLC
- E. Warrant Schedules 638 and 639

Public Comment: None

Trustee Carolyn requested to **Pull item D** for more information
MOTION B. Swanson/Rivera to approve Consent with Item D pulled
Motion CARRIED by Roll Call vote of 5 - 0

Public Comment:

Principal Garcia presented and explained the process to approved he speaker at the site level
 Jennifer McNary: Appreciate clarity from Principal García to assure that the speaker is inclusive, and help to create positive culture

Brian Swanson offered support for item but unsure if it should have been list in Consent

MOTION Rivera/Paff to approve **Consent Item D**

Motion CARRIED by Roll Call vote of 5 - 0

VII. PUBLIC HEARING: Presentation On the Process to Create Trustee Areas and Public Hearing Regarding the Content of Trustee Area Maps

Third Public Hearing regarding the change from At-Large voting to Trustee Area voting. Details noted in Board packet. Demographer requested any Board input at this Hearing.

Paff: Disappointed about more reduced “live” time for tool public consumption and request more time for public review, 4th (Teal) map more representative of Pebble Beach

Rivera: Would like more time for public to have access to the tool, Teal map seems to meet Ca standards, still open for other options

Carolyn Swanson: Asked demographer about demographic tool and its accuracy, overall very happy to serve whichever final map is approved, concern about Del Monte park is “cut in half” and would like to see it make whole if possible, can there be a map that does not include where incumbents reside,

Paff: Offered response to C. Swanson about demographics on the map where there are no residents.

Demographer will bring back further responses

Carolyn Swanson: Should there be a trustee commission to get more stakeholder input, asked demographer to investigate areas that include: Beach Tract, Retreat, Del Monte Park, Sinex Av (as boundary), preferred is Orange Map

Brian Swanson: Asked demographer to explain calculation of deviation percentage

Dawson: Appreciate the map options offered and layout, would like more time for public, continue to advertise to public

Paff: Noted the difference between districting and re-districting, and the requirements for commission

Public Comment:

Sally Richmond: Will we be able to find enough candidates for 5 district areas?. Perhaps only 2 districts: 2 people serve one, and three people serve the other.

Elliott Hazen: Would appreciate more time for public comments on maps, asked demographer about what kind of information is requested from the public, the Silver map is only one that matches the Sinex boundary

Jennifer McNary: Families get so much information so district needs to highlight this particular item, push info to all community members, careful separating some areas

_____ As community member, wants information to go to all public Vs just families, how is information being publicized?, is there any consideration about how many students are represented in a specific area

Beth Shammas: Prefers the Orange and Green maps, perhaps ask realtors to provide input, maps are hard to read, perhaps post at US Post Office

Carolyn Swanson: Asked how district has publicized to all voters, not just parents, asked for further explanation that addressed Sally Richmond's comments.

Elliott Hazen: What happens if an area does not have any person running? (Response: District would follow standard vacancy rules to fill it.)

Hearing started: 7:16 pm

Hearing Concluded: 8:17 pm

VIII. ACTION/DISCUSSION

A. District Update on Response to COVID-19

Nurse Powley presented information on new guidelines made on Dec 30, 2021 (see district webpage under Covid Resources). While there are more cases (community spread) we are not seeing significant spread within the school. Offered some details of mask guidance. Spoke to success of pooled testing (PCR tests). Self-tests available for staff and students.

B Swanson: Asked about supply of KN95 masks (3 month supply with more orders coming), and if there is good usage at sites (yes).

Rivera: Will district switch student masks to KN95? (will investigate).

Carolyn Swanson: Will CSP be updated? (Yes, within a week) Can schools provide rapid tests for families? (quarantined students can still come to site for test which conducted outside), Is there more information from State regarding vaccine mandate? (No confirmation yet).

Public Comment:

Karinne Gordon: Commented that the Superintendent was untruthful about DO staff assisting as subs at sites.

Erica Chavez: Three sub positions unfilled at RHD.

Nicole Bullich: Is there a way to send pooled testing information to parents?

No Action Taken

B. Resolution 1082 Authorizing the Use of Remote Teleconferencing Provisions (AB361)

Paff: Does not support the resolution.

C Swanson: Supports the resolution.

B Swanson: Asked other Trustees, "What is the down side?"

Rivera: Noted that employees at sites may not have the option to be remote.

Dawson: Resolution appears unequal and not supported.

Public Comment:

Beth Shammas: Due to the decision making that the Board makes, remote may be appropriate.
Luciano: Experienced risk that has affected her family. May people struggling. Need district personnel to provide support where needed.

MOTION C Swanson/B Swanson to approve Resolution 1082

Motion DID NOT CARRY by Roll call vote of 2 ayes (B Swanson, C Swanson) and 3 nos (Dawson, Paff, Rivera)

C. Board Agenda Formats Revision Options 1

Rivera: Can the Mission statement be added?

Public Comment: None

MOTION B. Swanson/ C .Swanson to approve Board Agenda Revision Option 1 with addition of the District mission statement and Public Comment noted at adoption of agenda.

Motion CARRIED by Roll call vote of 5 – 0

D. Contract for Services to AMS for Switch and Power Supply Installation districtwide

Public Comment: None

MOTION Rivera/Paff to approve Contract for Services to AMS

Motion CARRIED by Roll call vote of 5 - 0

E. Contract for services to Park Planet for Robert Down Playground

Public Comment:

Principal Keller: Confirmed that he has invited all parents to site council meeting, designs included accessibility issues.

Elliott Hazen: Support the pull up bars and RHD has a large number of participants. Responded to Luciano about how much parents appreciate them.

Aimee Ramos: RHD parent and thanking Board for this item, and request ADA for future projects.

C Swanson: Can a swing be added ?(Not to this project.. needs to be separated).

MOTION Paff/Rivera to approve Contract for Services to Park Planet

Motion CARRIED by Roll call vote of 5 - 0

F. Non-Contact Boxing Physical Education Unit

Paff: Appreciate trying something new.

B Swanson: Support the item and appreciate bringing something different.

C Swanson: Asked for clarity about how it will be conducted during the day.

Public Comment: None

MOTION Dawson/B Swanson to approve Contract with Non-Contact Boxing

Motion CARRIED by Roll call vote of 5 - 0

Board conducted a 3 minute recess.

G. School Accountability Report Cards(SARCs)

C Swanson: How is a teacher misassignment audited? (Teacher teaching a subject outside of their teaching credentialed area). Noted typos or questions: RHD Playground marked good but noted is in need to repair. Why? Requested follow up. PGH suspensions do not note demographics of students noted. PGCHS Safety plan goals are not measurable. PGH per pupil expenditure has inaccurate value. PGH pupil:academic counselor ration is higher than whole school student population.
Paff: request that poor or fair facility notations be addressed.

Public Comment: *None*

MOTION Dawson/Rivera to approve SARCs
Motion CARRIED by Roll call vote of 5 – 0

***Motion B Swanson/Rivera made to extend the meeting 10:47 pm**

H. Board Calendar/Future Meetings

Public Comment: None

No Changes, No Action Required

VIX. INFORMATION/DISCUSSION

A. Review of July through November Property Tax Revenues And Overall Tax Projections for 2021-22 And Preliminary projections for 2022-23

C Swanson: Expressed appreciation to Asst Supt Chin-Bendib for effective coversheets and detail.

Public Comment:

Beth Shammass: Expressed appreciation for the “Property Tax History” page

Direction: None

B. Review of District Enrollment Projections for 2022-23

Public Comment: None

Direction: None

C. California Prekindergarten Planning and Implementation Grant Program

C Swanson: need to cultivate an appropriate data base of TK and Pre K parents

Public Comment: None

D. Review of the Governor’s Budget Proposal for 2022-23

Public Comment: None

- E. Health course at Pacific Grove High School

Public Comment:

- F. PGUSD Board Regulation 5121 - Withdrawal from Classes

Public Comment:

- E. Future Agenda Items

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a review of the drop schedule (Policy) (February 10, 2022)
- Added November 18, 2021: A Board member requested a review of the health requirement status of health class (February 10, 2022)
- Added November 18, 2021: A Board member requested a Board committee CSBA workshop
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added November 18, 2021: A Board member requested a Diversity equity committee
- Added November 18, 2021: A Board member requested an update regarding Monterey Peninsula College collaboration

Board Direction: _____

X. ADJOURNMENT

Next regular Board meeting: February 10, 2022

- ☒ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Certificated Assignment Order #11

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

Page 1 of 3

RECOMMENDATION:

The District Administration recommends the Board review and approve the Certificated Assignment Order #11

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 11
February 10, 2022**

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TEMPORARY NEW HIRE and RE-HIRE:

Melodie Bahou, PGAS, Temporary ESL Multi-Level, 2 instructor, 2 hrs./day, 2 days per week, Column A, Step 1, effective February 10, 2022 and subject to sufficient enrollment

Linda Goulet, PGAS, Temporary Community Ed, Tai Chi Instructor, up to 3 hrs. per week, Column A, Step 1, effective January 4, 2022 and subject to sufficient enrollment

Claudia Rodriguez Gonzales, PGAS, Temporary Spanish Level 1 Instructor, 1.5 hrs./day, 2 days per week, Column A, Step 1, effective February 10, 2022 and subject to sufficient enrollment

TEMPORARY ADDITIONAL ASSIGNMENT:

Framework For Distance Learning Committee, paid per time sheet at the PGTA hourly instructional rate, November 10, 2021:

Chip Dorey, PGMS

Greg Enterline, PGMS

Natasha Pignatelli, PGHS

Chantelle Cafferata, RDE Intervention Teacher, 0.50 FTE, Column VI, Step 14 + MA, January 4, 2022 through May 31, 2022 only (ESSER III funding)

Mary Quindimill, FGE Afterschool Intervention Teacher, 1 hr./day, 4 days per week, paid per timesheet at the hourly instructional rate, effective January 4, 2020 through May 31, 2022 only (ESSER III funding)

Distance Learning Support through North Monterey County School District, paid per time sheet at the PGTA hourly instructional rate, not to exceed 5 hours per week according to the 2021-22 PGTA MOU language:

Tara Tullius

2021-22 GATE Instructors, not to exceed 20 hours each, funded at the hourly instructional rate (GATE funding)

Sally Richmond, Tara Tullius, Barbara Priest, Moira Mahr

2021-22 Afterschool Intervention and Tutoring, 1 hr./day, 4 days per week, paid per timesheet at the hourly instructional rate, (ELO funding)

Kyle Mountain, Pam Gaul, Kathy Wheeler

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 11
February 10, 2022**

Page 3 of 3

2021-2022 PGHS Stipend			
Employee	<u>Assignment</u>	<u>Funding</u>	<u>Amount</u>
Craig Bell	Baseball Varsity	GF - Athletics	\$3,717
Jeff Gray	Baseball JV	GF - Athletics	\$2,886
Sal Lucido	Softball Varsity	GF - Athletics	\$4,295
Richard Cochran	Softball JV	GF - Athletics	\$3,102
Peter Jordan	Track Varsity	GF - Athletics	\$3,717
Taylor Dunbar	Lacrosse Varsity	GF - Athletics	\$3,717
Mark Temple	Swimming Girls/Boys	GF - Athletics	\$3,108
Monty Roth	Tennis Boys	GF - Athletics	\$3,108
Shay Gibson	Soccer JV Boys	GF - Athletics	\$2,684
Jeanne Giraldo	Soccer JV Girls	GF - Athletics	\$2,684
Anthony Hannah	Girls Basketball JV	GF - Athletics	\$2,684

REQUEST FOR LEAVE OF ABSENCE:

Megan Roach, Licensed Professional Occupational Therapist, requests maternity/parental leave effective May 13, 2022 and extended parental leave (which may be partially unpaid) through the end of the 2022-23 school year and returning the beginning of the 2023-24 school year

RETIREMENTS:

Kathy Buller, PGHS Spanish Teacher and Coach, retires effective May 31, 2022 after 26 years of successful service to the Pacific Grove Unified School District

Todd Buller, PGHS P.E. Teacher and Coach, retires effective May 31, 2022 after 32 years of successful service to the Pacific Grove Unified School District

RESIGNATION:

Janet Billets, PGAS, T/TH ESL Level B, for a total of 6 hrs./week, effective December 16, 2021

SUBSTITUTES:

Olivia Cain
Nathaniel Hayes
Melissa Kelly

- ☒ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Classified Assignment Order #11

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

Page 1 of 2

RECOMMENDATION:

The District Administration recommends the Board review and approve the Classified Assignment Order #11

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ASSIGNMENT ORDER NO. 11
February 10, 2022**

Page 2 of 2

NEW HIRE:

Vanessa Phelps, Food Service I, part-time, 1.25 hrs./day/5 days per week, Range 28, Step B, 180 day work calendar, effective January 24, 2022 (replaces Sally Jones)

Marlaina Laubach, Preschool Program Special Education, 4.5 hrs./day/5 days per week, Range 37, Step B, 180 day work calendar, effective January 26, 2022 (replaces Alissa Parks)

RESIGNATION:

Nancy DaSilva, FGE, Clerk III, 5 hrs./day and Noon Duty, 1 hr./day, resigns effective February 11, 2022 after 14 successful years of service with the Pacific Grove Unified School District

SUBSTITUTES:

Cheryl Beller, Payroll/Benefits Specialist, paid per timesheet, Step F, intermittent hours and Fiscal Officer, paid per time sheet, Step F intermittent hours not to exceed 8 hours per day during recruitment and employee leave of absence

Francis Petty, Payroll/Benefits Specialist during recruitment, paid per timesheet, Step F, effective intermittent as needed until position is successfully filled

Deborah Marchese, General classification as needed

- ☐ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Contract for Services with Belli Architectural Group

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Matt Kelly, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services to Belli Architectural Group.

BACKGROUND:

This is a new service under Measure D to assist staff with drafting plans , specification creation, and bid document creation for the Summer and Fall 2022 projects.

INFORMATION:

Belli Architectural Group will be working with staff to create project bid documents for Measure D projects scheduled to start the Summer and Fall of 2022. With staffing shortages in Transportation, Maintenance, and Operations more managerial time is needed in these areas neglecting Measure D projects that should be in the design and bid phase. These projects are about 5 weeks behind schedule.

FISCAL IMPACT:

Measure D
 Not to Exceed \$20,000.00
 This cost was not anticipated for Series A and will be pulled from Series A contingency.
 Series A Contingency - \$221,454.14

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

**435 Hillcrest Avenue
Pacific Grove, CA 93950**

CONTRACT FOR SERVICES

This contract is an agreement between the Pacific Grove Unified School District and Belli Architectural Group for services rendered as specified below.

1. **Scope of Service:**
To provide: Bid Administration for Measure D projects.
2. **Evaluation and/or expected outcome(s)**(continue on attached page if needed):
Creating and organizing bid documents for Measure D projects.
3. **Length of the Contract:**
Service is to be provided on the following date(s):
February 11, 2022 to December 31, 2022
4. **Financial Consideration:**
Consultant to be paid at the rate of:
See attached T&M Rates not to Exceed \$20,000.00
For a month(hours/days/other)
School Funding Source: Measure D

Consultant (Please print) Belli Architectural Group

Address 235 Monterey St, Ste B, Salinas, Ca 93901 Phone:(831) 424-4620

Signed _____ Date [Click or tap to enter a date.](#)

Email [Click or tap here to enter text.](#)

☐ District Employee ☒ Independent Consultant

Signed _____ Date _____
Site/Program Administrator (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.

☐ Contracted work was not assigned using District's normal employment recruitment process.
Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____
Director of Human Resources

Signed _____ Date _____
Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

***Independent Consultant** must sign and submit a W-9 to District prior to providing service.

BOARD APPROVAL DATE [Click or tap to enter a date.](#)

Contract for Services Criteria

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) ☐ There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) ☐ The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) ☒ The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) ☐ The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) ☐ The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) ☐ The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) ☐ The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) ☐ The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

Agreement for the Provision of Limited Professional Architectural Services

Firm (Consultant):

Belli Architectural Group
235 Monterey St, Ste B
Salinas, CA 93901

Client:

Pacific Grove Unified School District
435 Hillcrest Avenue
Pacific Grove, CA 93950

Date: February 1, 2022

Project No: 22005

Project Name/Location: Measure D Bid Administration, Various Locations

Scope of Services: Provide Bid Administration support for non-DSA projects.

Fee Agreement: Architectural services billed on a time and materials basis per attached fee schedule dated January, 2022, or as revised.

Engineering and consulting, if required, billed separately per attached fee schedule.

Fees and reimbursables excluded from above and billed separately per attached fee schedule.

In witness thereof, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions, the day and year first above written.

Consultant: By _____
(Signature)

Client: By _____
(Signature)

Name: David Peartree, AIA, LEED AP
ARCHITECT C-30852

Name: _____

Title: President

Title: _____

Address: 235 Monterey St, Ste B
Salinas, CA 93901

Date: _____

This fee proposal is good for 30 days from the above-mentioned date.

TERMS AND CONDITIONS

The firm shall perform the services outlined in this agreement for the stated fee arrangements.

Access to Site:

Unless otherwise stated, the Firm will have access to the site for activities necessary for the performance of the services. The Firm will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Dispute Resolution:

Any claims or disputes made during design, construction or post-construction between the Client and Firm shall be submitted to non-binding mediation. Client and Firm agree to include a similar mediation agreement with all contractors, subcontractors, sub consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

Billings/Payments:

Invoices for the Firm's services shall be submitted on a monthly basis. Invoices shall be payable upon receipt. If the invoice is not paid within 30 days, the Firm may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

Additional Services:

The above defines the limits of our proposed scope of services. Any services beyond those specifically outlined above will be considered as additional services and subject to renegotiation of the Agreement or billed at our standard billing rates.

Late Payments:

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5 % (or the legal rate) on the then unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification:

The Client shall, to the fullest extent permitted by law, indemnify and hold harmless, the Firm, his or her officers, directors, employees, agents and sub-consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named of the services under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Firm.

Certifications:

Guarantees and Warranties. The Firm shall not be required to execute any document that would result in its certifying, guaranteeing or warranting the existence of conditions whose existence the Firm cannot ascertain.

Limitation of Liability:

In recognition of the relative risks, rewards and benefits of the project to both the Client and the Firm the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall be the greater of \$50,000 or the amount of the Firm's fee. Such causes include, but are not limited to, the Firm's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services:

This agreement may be terminated by the Client or the Firm should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay the Firm for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

Ownership of Documents:

The Architect and the Architect's consultants shall be deemed the authors and owners of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights.

Fee Schedule

January 2022

General

The following list of fees and reimbursable expense items shall be used in providing service in the agreement. The prices of these fees and items shall be annually adjusted, upon issuance of an updated Standard Schedule of Compensation.

Hourly Rates

Principal	\$220.00
Senior Project Manager	\$185.00
Project Manager	\$175.00
Senior Designer	\$160.00
Designer	\$150.00
Senior CADD	\$145.00
CADD	\$135.00
Technical Assistant	\$ 80.00

Outside Consulting Services

Outside Consultants, Laboratory Costs, Surveys and Other Expenses, if any will be billed to the Client at Actual Face Value of the total invoice, plus ten (10%) percent.

Reimbursable Expenses

Plots Large	\$0.20 Per Sq Ft
Prints B&W	.11 Per Sheet
Prints Color	.18 Per Sheet
Advanced Agency Fees	Billed to the Client at Actual Face Value of the total invoice, plus ten (10%) percent.

All other reimbursable expenses such as printing, postage, travel, and meals billed to the Client at Actual Face Value of the total invoice, plus ten (10%) percent.

- ☐ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Change Orders to AMS.Net for Forest Grove and High School Bell, Clock, and Speaker Systems

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Matt Kelly, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the change orders to AMS.Net for Forest Grove and High School Bell, Clock, and Speaker Systems.

BACKGROUND:

During the course of construction change orders are needed to add scope to projects that wasn't originally anticipated. The PGUSD contract authorizes staff to approve change orders with board ratification.

INFORMATION:

Speakers were added in key areas at both Forest Grove and Pacific Grove High School. A speaker was added to the Principal's office at Forest Grove. After installation of the contract speakers staff identified 4 areas where additional speakers needed to be placed.

Last, extra work was authorized for materials and labor to integrate the existing phone systems with the new speakers.

FISCAL IMPACT:

Measure D

Forest Grove Project

CO1 Analog Phone Gateway - \$2,574.77

CO2 Add Speaker to Principal's Office - \$2,171.37

PGHS Project

CO1 Analog Voice Gateway - \$1,942.23

CO2 Added Speakers - \$8,201.72



AMS.NET, Inc.
 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove CA, 93950-4900 US
 ATTN: Jonathan Mejia

Ship To

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove, CA 93950-4900
 ATTN: Jonathan Mejia

Quote Description

Pacific Grove USD - 93313 - CO 01 - Analog Phone Gateway

Quote #	#Q-00056451
Project #	93313
Modified	9/7/2021
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Ken Falconitin
IAM Phone	(925) 245-6119
IAM Email	kfalconitin@ams.net
Quote Exp.	12/5/2021

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
HT813 -HYBRID ATA WITH FXS AND FXO PORTS					
1	HT813 The HT813 is an analog telephone adapter that features 1 analog telephone FXS port and 1 PSTN line FXO port in order to offer backup lifeline support using a PSTN line. The integration of a FXO and FXS port enables this hybrid ATA to support remote calls	Grandstream Networks	1.00	\$68.75	\$68.75
Professional Services					
2	AMS-MS-FLEX2-PRE-10 \$2,500 Block of Premium Flex Support Hours - 10 Hours	AMS.NET	1.00	\$2,500.00	\$2,500.00
AMS FREIGHT					
3	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00



AMS.NET
Technology Solution Provider

AMS.NET, Inc.

502 Commerce Way, Livermore, CA 94551
925-245-6100 • 925-245-6150 Fax
www.ams.net

Order Summary

Subtotal	\$2,568.75
Adjustment	\$0.00
Estimated Taxes	\$8.02
Total	\$2,574.77



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 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove CA, 93950-4900 US
 ATTN: Jonathan Mejia

Ship To

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove, CA 93950-4900
 ATTN: Jonathan Mejia

Quote Description

Pacific Grove USD - 93313 - CO 02 - Add speaker to
 Principal's office

Quote #	#Q-00056586
Project #	93313
Modified	9/14/2021
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Ken Falconitin
IAM Phone	(925) 245-6119
IAM Email	kfalconitin@ams.net
Quote Exp.	10/1/2021

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Indoor Speakers					
1	IP-SDMF 8" In-Wall PoE+ IP Loudspeaker Endpoint with Microphone, LCD Display, and Flashers	Atlas Sound	1.00	\$954.63	\$954.63
2	IP-SEA-SD Surface Mount Slanted Enclosure for IP-8SCM, IP-SDM, IP-SDMF, IP-SDH, IP-SDM, IP-SDMFLED	Atlas Sound	1.00	\$69.43	\$69.43
Professional Services					
3	AMS-NI-PAG-SPEAKER Labor: IP Speaker Configuration (Mounting not Included)	AMS.NET	1.00	\$175.00	\$175.00
AMS FREIGHT					
4	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00



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502 Commerce Way, Livermore, CA 94551
925-245-6100 • 925-245-6150 Fax
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Order Summary

Subtotal	\$1,199.06
Adjustment	\$0.00
Estimated Taxes	\$89.61
Total	\$1,288.67



AMS.NET, Inc.
 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove CA, 93950-4900 US
 ATTN: Jonathan Mejia

Ship To

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove, CA 93950-4900
 ATTN: Jonathan Mejia

Quote Description

Pacific Grove USD - 93313 - CO 02 - Add speaker to principals office

Quote #	#Q-00056454
Project #	93313
Modified	9/8/2021
Account Mgr.	Thomas Vasconl
AM Phone	(925) 245-6128
AM Email	tvasconl@ams.net
Inside Account Mgr.	Jeff Souza
IAM Phone	(925) 245-6133
IAM Email	jsouza@ams.net
Quote Exp.	12/6/2021

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Material					
1	10032094 -100 Cat.6 cable - 100ft	Berk-Tek	1.00	\$70.07	\$70.07
2	AMS-CP-HARDWARE Cabling: Misc. Conduit Fittings and Screws	Cabling	1.00	\$10.00	\$10.00
3	AMS-CP-CONSUMABLES Cabling Consumables: Tape, String, Labels, Lube	Cabling	1.00	\$7.14	\$7.14
4	CAT16HP4Z34 1IN JHOOK TO 4Z34 TO WIRE-ROD-FLANGE	Erico	2.00	\$2.57	\$5.14
5	61UJK-R16 Atlas-X1 Cat 6 Component-Rated UTP QuickPort Connector, Ivory	Leviton Manufacturing Company, Inc.	2.00	\$9.29	\$18.58
6	41089-2IP Leviton 2-Port QuickPort Surface Mount Housing	Leviton Manufacturing Company, Inc.	1.00	\$2.46	\$2.46
7	PROS-6LORU-003F CAT6 Snagless Slimline Clear Boot Ultra Flexible 3' Orange	Total Cable Solutions	1.00	\$6.29	\$6.29
8	PROS-6LORU-005F CAT6 Snagless Slimline Clear Boot Ultra Flexible 5' Orange	Total Cable Solutions	1.00	\$7.71	\$7.71



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9	PN10L08V Wiremold PN10 Surface Raceway Ivory 8' Wiremold Eclipse PN10 Nonmetallic Raceway	Wiremold	1.00	\$21.43	\$21.43
10	PN10F21V Entrance End Fitting Wiremold Eclipse PN10 Nonmetallic Raceway	Wiremold	1.00	\$3.60	\$3.60
11	PSB1V Wiremold Junction Box Ivory Wiremold Eclipse PN10 Cabling	Wiremold	1.00	\$5.71	\$5.71

Labor

12	AMS-CI-CT-PW Labor: Cabling - Prevailing Wage INSTALL 1 NEW CAT.6 NETWORK DROPS AT FOREST GROVE ES PRINCIPLE OFFICE. INSTALL 1 INDOOR IP SPEAKER. ALL CABLE WILL BE TERMINATED, TESTED, LABELED AND WARRANTY.	AMS.NET	3.00	\$135.00	\$405.00
13	AMS-CI-CT-PW Labor: Cabling - Prevailing Wage Mount IP Speakers NO DEMO OF EXISTING SPEAKER SYSTEM INCLUDED.	AMS.NET	1.00	\$135.00	\$135.00
14	AMS-CI-PM-FOC Labor: Project Manager - Cabling	AMS.NET	1.00	\$170.71	\$170.71

Shipping

15	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00
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Order Summary

Subtotal	\$868.84
Adjustment	\$0.00
Estimated Taxes	\$13.86
Total	\$882.70



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 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove CA, 93950-4900 US
 ATTN: Jonathan Mejia

Ship To

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove, CA 93950-4900
 ATTN: Jonathan Mejia

Quote Description

Pacific Grove USD - 94269 - CO 01 - VG200XM

Quote #	#Q-00058588
Project #	94269
Modified	12/15/2021
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Ken Falconitin
IAM Phone	(925) 245-6119
IAM Email	kfalconitin@ams.net
Quote Exp.	1/14/2022

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
VG202					
1	VG202XM Cisco VG202XM Analog Voice Gateway	Cisco Systems Inc.	1.00	\$636.53	\$636.53
2	SVG2XIPV-15603M Cisco VG20X Series IOS IP VOICE	Cisco Systems Inc.	1.00	\$0.00	\$0.00
3	CAB-AC AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	Cisco Systems Inc.	1.00	\$0.00	\$0.00
4	CAB-ETH-S-RJ45 Yellow Cable for Ethernet, Straight-through, RJ-45, 6 feet	Cisco Systems Inc.	1.00	\$0.00	\$0.00
5	PWR-30W-AC Power Supply 30 Watt AC	Cisco Systems Inc.	1.00	\$0.00	\$0.00

Professional Services					
6	AMS-NI-UC-ANALOG-VGxx Labor: Ciscp VG (Analog Voice Gateway) Configuration and Installation	AMS.NET	1.00	\$1,250.00	\$1,250.00

AMS FREIGHT					
7	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00

**AMS.NET, Inc.**

502 Commerce Way, Livermore, CA 94551

925-245-6100 • 925-245-6150 Fax

www.ams.net**Order Summary**

Subtotal	\$1,886.53
Adjustment	\$0.00
Estimated Taxes	\$55.70
Total	\$1,942.23



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 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove CA, 93950-4900 US
 ATTN: Jonathan Mejia

Ship To

Pacific Grove High School
 615 Sunset Dr

Pacific Grove, CA 93950-4827
 ATTN: Jonathan Mejia

Quote Description

Pacific Grove USD - 94269 - CO 02 - Added Speakers

Quote #	#Q-00059609
Project #	94269
Modified	1/21/2022
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Ken Falconitin
IAM Phone	(925) 245-6119
IAM Email	kfalconitin@ams.net
Quote Exp.	2/19/2022

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Atlas Speakers					
1	IP-HVP High Output Horn Indoor / Outdoor PoE+ Vandal and Weather Resistant IP Endpoint	Atlas Sound	4.00	\$728.85	\$2,915.40
2	IP-SEST-HVP Surface Mount Straight Enclosure for IP-HVP Only, Stainless Steel, White	Atlas Sound	4.00	\$147.79	\$591.16

Professional Services					
3	AMS-NI-PAG-SPEAKER Labor: IP Speaker Configuration (Mounting not Included)	AMS.NET	4.00	\$125.00	\$500.00

AMS FREIGHT					
4	AMS-FEE-MISC Manufacturer Freight Surcharge	None	1.00	\$175.00	\$175.00
5	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00



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 502 Commerce Way, Livermore, CA 94551
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Order Summary

Subtotal	\$4,181.56
Adjustment	\$0.00
Estimated Taxes	\$306.82
Total	\$4,488.38



AMS.NET, Inc.
 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer:

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove CA, 93950-4900 US
 ATTN: Jonathan Mejia

Ship To:

Pacific Grove High School
 615 Sunset Dr

Pacific Grove, CA 93950-4827
 ATTN: Jonathan Mejia

Quote Description

Pacific Grove USD - 94269 - CO 02 - Added Speakers

Quote

#Q-00059226

Project

94269

Modified

1/11/2022

Account Mgr.

Thomas Vasconi

AM Phone

(925) 245-6128

AM Email

tvasconi@ams.net

Inside Account Mgr.

Jeff Souza

IAM Phone

(925) 245-6133

IAM Email

jsouza@ams.net

Quote Exp.

2/9/2022

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Material					
1	2412 006U1000 UTP 23/4PR CAT6 2412 PVC BLU RISER CMR - 1000FT PULL BOX	Belden	1.00	\$240.00	\$240.00
2	AMS-CP-HARDWARE Cabling: Misc. Conduit Fittings and Screws	Cabling	4.00	\$10.00	\$40.00
3	AMS-CP-CONSUMABLES Cabling Consumables: Tape, String, Labels, Lube	Cabling	4.00	\$7.14	\$28.56
4	61UJK-R16 Atlas-X1 Cat 6 Component-Rated UTP QuickPort Connector, Ivory	Leviton Manufacturing Company, Inc.	8.00	\$11.43	\$91.44
5	41089-2IP Leviton 2-Port QuickPort Surface Mount Housing	Leviton Manufacturing Company, Inc.	4.00	\$2.86	\$11.44
6	65970 3/4" EMT 10' Pipe (Per 10ft Pricing)	Platt Electric	4.00	\$21.43	\$85.72
7	641064 3/4" EMT Connector	Platt Electric	10.00	\$2.86	\$28.60
8	641068 3/4" EMT Coupler	Platt Electric	1.00	\$2.86	\$2.86



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www.ams.net

9	FS100 STI READY SLEEVE 1" FIRESTOP SLEEVE	Specified Technologies, INC.	2.00	\$45.71	\$91.42
10	PROS-6LORU-003F CAT6 Snagless Slimline Clear Boot Ultra Flexible 3' Orange	Total Cable Solutions	4.00	\$6.29	\$25.16
11	PROS-6LORU-005F CAT6 Snagless Slimline Clear Boot Ultra Flexible 5' Orange	Total Cable Solutions	4.00	\$7.71	\$30.84
12	PN10F17FV Wiremold PN10 Internal Elbow Ivory Wiremold Eclipse PN10 Nonmetallic Raceway	Wiremold	4.00	\$1.51	\$6.04
13	PN10F11V Wiremold PN10 Flat 90 Ivory Wiremold Eclipse PN10 Nonmetallic Raceway	Wiremold	4.00	\$1.51	\$6.04
14	PN10L08V Wiremold PN10 Surface Raceway Ivory 8' Wiremold Eclipse PN10 Nonmetallic Raceway	Wiremold	6.00	\$25.14	\$150.84
15	PN10F21V Entrance End Fitting Wiremold Eclipse PN10 Nonmetallic Raceway	Wiremold	4.00	\$4.29	\$17.16
16	PSB1V Wiremold Junction Box Ivory Wiremold Eclipse PN10 Cabling	Wiremold	6.00	\$7.14	\$42.84

Labor

17	AMS-CI-CT-PW Labor: Cabling - Prevailing Wage INSTALL 4 NEW CAT.6 NETWORK DROPS AT FOREST GROVE ES. INSTALL 4 OUTDOOR SPEAKER DROPS. INSTALL CABLE THRU EXISTING CONDUIT. ALL CABLE WILL BE TERMINATED, TESTED, LABELED AND WARRANTY.	AMS.NET	16.00	\$135.00	\$2,160.00
18	AMS-CI-CT-PW Labor: Cabling - Prevailing Wage Mount IP Speakers NO DEMO OF EXISTING SPEAKER SYSTEM INCLUDED.	AMS.NET	3.00	\$135.00	\$405.00
19	AMS-CI-PM-FOC Labor: Project Manager - Cabling	AMS.NET	1.00	\$170.71	\$170.71

Shipping

20	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00
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AMS.NET, Inc.

502 Commerce Way, Livermore, CA 94551

925-245-6100 • 925-245-6150 Fax

www.ams.net

Order Summary

Subtotal	\$3,834.67
Adjustment	\$0.00
Estimated Taxes	\$78.67
Total	\$3,713.34

- ☒ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Contract for services with Dave Dally at Pacific Grove Middle School

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Sean Roach, Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Dave Dally to work as an adjudicator with PGMS Music students at the Music Festival.

BACKGROUND:

Dave Dally has been PGMS honor band and orchestra conductor, as well as, adjudicator at CMES-CCS festivals.

INFORMATION:

The Music Festival is on March 18, 2022, at PGMS Auditorium, with PGMS Music students. As an adjudicator his duties are for adjudication, master class, written comments, and workshop, using the national standards for music education and the CA state framework for music education, as the basis for evaluation.

FISCAL IMPACT:

Services will be rendered on March 18, 2022, at the Music Festival. This is previously budgeted, not to exceed \$300, and will be paid from the Music Booster Donation Account.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

**435 Hillcrest Avenue
Pacific Grove, CA 93950**

CONTRACT FOR SERVICES

This contract is an agreement between the Pacific Grove Unified School District and Dave Dally for services rendered as specified below.

1. Scope of Service:

To provide: Adjudication, master class, written comments, and workshop, using the national standards for music education and the CA state framework for music education, as the basis for evaluation.

2. Evaluation and/or expected outcome(s)(continue on attached page if needed):

Students will gain a greater understanding of technique and rehearsal techniques. The ensemble will have the opportunity to improve tone, texture, harmony, rhythm, and style.

3. Length of the Contract:

Service is to be provided on the following date(s):
March 18, 2022

4. Financial Consideration:

Consultant to be paid at the rate of:
\$300 (\$ per hr/day/other)
For a month(hours/days/other): One day March 18, 2022
School Funding Source: Music Boosters Donation
Account Code: 01-9005-0-1110-1000-5800-00-005-1440-0720

Consultant (Please print): Dave Dally

Address 27990 Doris Drive Carmel, CA 93923 Phone:Click or tap here to enter text.

Signed _____ Date Click or tap to enter a date.

Email Click or tap here to enter text.

☐ District Employee ☒ Independent Consultant*

Signed _____ Date _____
Site/Program Administrator (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.

☐ Contracted work was not assigned using District's normal employment recruitment process.
Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____
Director of Human Resources

Signed _____ Date _____
Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Contract for Services Criteria

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) ☐ There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) ☐ The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) ☒ The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) ☐ The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) ☐ The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) ☐ The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) ☐ The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) ☐ The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

- ☒ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Contract for services with Dr. Rob Klevan at Pacific Grove Middle School

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Sean Roach, Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Rob Klevan to work as an adjudicator with PGMS Music students at the Music Festival.

BACKGROUND:

Dr. Rob Klevan has been PGMS honor band and orchestra conductor, as well as, adjudicator at CMES-CCS festivals.

INFORMATION:

The Music Festival is on March 18, 2022, at PGMS Auditorium, with PGMS Music students. As an adjudicator his duties are for adjudication, master class, written comments, and workshop, using the national standards for music education and the CA state framework for music education, as the basis for evaluation.

FISCAL IMPACT:

Services will be rendered on March 18, 2022, at the Music Festival. This is previously budgeted, not to exceed \$300, and will be paid from the Music Booster Donation Account.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

**435 Hillcrest Avenue
Pacific Grove, CA 93950**

CONTRACT FOR SERVICES

This contract is an agreement between the Pacific Grove Unified School District and

Dr. Robert Klevan for services rendered as specified below.

1. Scope of Service:

To provide: Adjudication, master class, written comments, and workshop, using the national standards for music education and the CA state framework for music education, as the basis for evaluation.

2. Evaluation and/or expected outcome(s)(continue on attached page if needed):

Students will gain a greater understanding of technique and rehearsal techniques. The ensemble will have the opportunity to improve tone, texture, harmony, rhythm, and style.

3. Length of the Contract:

Service is to be provided on the following date(s):

March 18, 2022

4. Financial Consideration:

Consultant to be paid at the rate of:

\$300 (\$ per hr/day/other)

For a month(hours/days/other): One day March 18, 2022

School Funding Source: Music Boosters Donation

Account Code: 01-9005-0-1110-1000-5800-00-005-1440-0720

Consultant (Please print): Dr. Robert Klevan

Address 688 Laurel Avenue Pacific Grove, CA 93950 Phone:Click or tap here to enter text.

Signed _____ Date Click or tap to enter a date.

Email Click or tap here to enter text.

☐

District Employee

☒

Independent Consultant*

Signed _____ Date _____

Site/Program Administrator (Check appropriate box below)

☐

Contracted work was assigned using District's normal employment recruitment process.

☐

Contracted work was not assigned using District's normal employment recruitment process.

Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____

Director of Human Resources

Signed _____ Date _____

Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Contract for Services Criteria

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) ☐ There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) ☐ The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) ☒ The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) ☐ The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) ☐ The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) ☐ The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) ☐ The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) ☐ The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

- ☒ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Contract for services with Paul Contos at Pacific Grove Middle School

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Sean Roach, Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Paul Contos to work as an adjudicator with PGMS Music students at the Music Festival.

BACKGROUND:

Paul Contos has worked with PGMS Music students for the past 16 years.

INFORMATION:

The Music Festival is on March 18, 2022, at PGMS Auditorium, with PGMS Music students. As an adjudicator his duties are for adjudication, master class, written comments, and workshop, using the national standards for music education and the CA state framework for music education, as the basis for evaluation.

FISCAL IMPACT:

Services will be rendered on March 18, 2022, at the Music Festival. This is previously budgeted, not to exceed \$300, and will be paid from the Music Booster Donation Account.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

**435 Hillcrest Avenue
Pacific Grove, CA 93950**

CONTRACT FOR SERVICES

This contract is an agreement between the Pacific Grove Unified School District and Paul Cantos for services rendered as specified below.

1. Scope of Service:

To provide: Adjudication, master class, written comments, and workshop, using the national standards for music education and the CA state framework for music education, as the basis for evaluation.

2. Evaluation and/or expected outcome(s)(continue on attached page if needed):

Students will gain a greater understanding of technique and rehearsal techniques. The ensemble will have the opportunity to improve tone, texture, harmony, rhythm, and style.

3. Length of the Contract:

Service is to be provided on the following date(s):
March 18, 2022

4. Financial Consideration:

Consultant to be paid at the rate of:
\$300 (\$ per hr/day/other)
For a month(hours/days/other): One day March 18, 2022
School Funding Source: Music Boosters Donation
Account Code: 01-9005-0-1110-1000-5800-00-005-1440-0720

Consultant (Please print) Paul Cantos

Address PO Box 341 Marina, CA 93933 Phone: Click or tap here to enter text.

Signed _____ Date Click or tap to enter a date.

Email Click or tap here to enter text.

☐ District Employee ☒ Independent Consultant*

Signed _____ Date _____
Site/Program Administrator (Check appropriate box below)

☐ Contracted work was assigned using District's normal employment recruitment process.

☐ Contracted work was not assigned using District's normal employment recruitment process.
Attached Criteria Page (REQUIRED) identifies reason.

Signed _____ Date _____
Director of Human Resources

Signed _____ Date _____
Assistant Superintendent

ALL SIGNATURES MUST BE OBTAINED BEFORE SERVICES ARE PROVIDED.

*Independent Consultant must sign and submit a W-9 to District prior to providing service.

Contract for Services Criteria

District/Site Administrator – Please circle criteria that apply and sign below.

- (1) ☐ There is a specifically documented cost savings relative to using district employment. (The documentation requirements are specified and must be attached).
- (2) ☐ The contract is for new school district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
- (3) ☒ The services contracted are not available within the district, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.
- (4) ☐ The services are incidental to a contract for the purchase or lease of real or personal property. Contracts under this criterion, known as "service agreements," shall include, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
- (5) ☐ The policy, administrative, or legal goals and purposes of the district cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary school district hiring process. Contracts are permissible under this criterion to protect against a conflict of interest or to ensure independent and unbiased findings in cases where there is a clear need for a different, outside perspective. These contracts shall include, but not be limited to, obtaining expert witnesses in litigation.
- (6) ☐ The nature of the work is such that the criteria for emergency appointments apply. "Emergency appointment" means an appointment made for a period not to exceed 60 working days either during an actual emergency to prevent the stoppage of public business or because of the limited duration of the work. The method of selection and the qualification standards for an emergency employee shall be determined by the district. The frequency of appointment, length of employment, and the circumstances appropriate for the appointment of firms or individuals under emergency appointments shall be restricted so as to prevent the use of emergency appointments to circumvent the regular or ordinary hiring process.
- (7) ☐ The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the school district in the location where the services are to be performed.
- (8) ☐ The services are of such an urgent, temporary, or occasional nature that the delay incumbent in their implementation under the district's regular or ordinary hiring process would frustrate their very purpose.

District/Site Administrator

Date

- ☐ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☒ Credibility and Communication
- ☒ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Contract with Monterey County Superintendent of Schools for School Services of California, Inc. Services

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends the Board approve the agreement with Monterey County Superintendent of Schools for School Services of California, Inc. (SSC) for special services.

BACKGROUND:

The purpose of this agreement is for Monterey Superintendent of Schools (MCOE) to provide assistance to Pacific Grove USD regarding school finance, legislation, school budgeting, general finance issues, and new state mandates through MCOE's Agreement with SSC.

As part of the requirements set by SSC, unless every school district participates, the consortium will fold and these services will no longer be available without each district having a standalone agreement with SSC.

INFORMATION:

The services listed are provided by SSC every fiscal year. It is a routine process to enter into this Agreement with MCOE.

FISCAL IMPACT:

Cost is \$260 per month (an increase of \$10 per month) for a total of \$3,120 annually to be paid by the General Fund.

AGREEMENT FOR SPECIAL SERVICES

This Agreement is between the Monterey County Office of Education, hereinafter "MCOE" and the Pacific Grove Unified School District, hereinafter "District".

1. MCOE will provide assistance regarding school finance, legislation, school budgeting, general finance issues, and state mandated program cost claims process to the District, through MCOE's Agreement with School Services of California, Inc.
2. The services shall include the following:
 - a. Electronic delivery of the *Fiscal Report* containing information on issues of school finance, budgets, or practices and policy issues that impact school district fiscal policies, and an electronic copy of the *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. Access to the Consultant's online workshops, which include:
 - i. Fiscal Aspects of Negotiations
 - ii. Associate Student Body
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - d. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate
3. District agrees to pay MCOE \$3,120 annually, at a rate of \$260 per month. District authorizes MCOE to fund transfer any amounts due for participation in this Agreement.

The AGENCY authorizes a transfer of funds as follows:

Fund	Resource	Yr	Goal	Function	Object	Sub-Object	Site	Local	Manager	Amount

4. This Agreement shall be for a period of one (1) year, beginning on February 1, 2022 and ending January 31, 2023.

Pacific Grove Unified School District

Monterey County Office of Education

Authorized Signature

Authorized Signature

Name: _____

Name: Dr. Colleen Stanley

Title: _____

Title: Chief Business Official

Date: _____

Date: _____

- | | |
|-----------------------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Acceptance of Quarterly Treasurer's Report

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending December 31, 2021.

BACKGROUND:

Government Code 53646 requires that a quarterly report be made to the Board to identify the investments within which the District's funds are maintained until needed for expenditures. The District pools its revenues with other districts in the County and deposits them with the Monterey County Treasurer. The Treasurer in turn invests these funds in the various instruments identified in the attached report.

INFORMATION:

As indicated in the attached Treasurer's Report, the current investment portfolio is "in compliance with all applicable provisions of state law and the adopted investment policy, and contains sufficient liquidity to meet all projected outflows over the next six months". The portfolio is currently returning an annualized yield of **0.42%**. This is compared to .57% last quarter.

FISCAL IMPACT:

None.

- | | |
|-----------------------------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Acceptance of Donations

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past month the following donations were received:

Forest Grove Elementary School

PG Pride	\$520 (Walk-A-Thon funds)
----------	---------------------------

Robert H. Down Elementary School

PG Pride	\$1,438 (Walk-A-Thon funds)
----------	-----------------------------

Pacific Grove Middle School

William Sullivan	Musical instrument (music program)
Carl Cooper	Musical instrument (music program)
PG Pride	\$160 (Walk-A-Thon funds)

Pacific Grove High School

Various donations	\$6,540 (CTE, Athletics, and ASB clubs)
-------------------	-----------------------------------------

See attached detail

Meals on Wheels	\$250 (culinary)
-----------------	------------------

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

Friends of PG Preschool 501c3	\$1,590.56 (3 preschools programs)
-------------------------------	------------------------------------

See attached detail

Pacific Grove Unified School District

Monterey Peninsula Foundation	\$15,000 (GATE grant)
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Donations to CTE

Donation Date	CTE Course	Amount
January 18, 2022	Photography	\$100.00
January 26, 2022	Photography	\$50.00
Total		\$150.00

Donations to Athletics

Donation Date	Team	Amount
January 26, 2022	Boys Soccer	\$3,195.00
January 26, 2022	Girls Soccer	\$3,195.00
Total		\$6,390.00

Friends of PG Preschool 501c3

CONSENT

Date	Amount	To	Intention	Balance
8/10/2021	\$250.00	Dual Language - Ariana Macias	Classroom Enrichment and holiday supplies	\$250.00
1/26/2022	\$200.00	Dual Language - Ariana Macias	Classroom Enrichment and holiday supplies	\$450.00
8/10/2021	\$250.00	Pine Ave - Jackie Kite	Classroom Enrichment and holiday supplies	\$250.00
1/11/2022	\$184.72	Jackie for Reimbursement	Classroom Supplies from multiple vendors	\$65.28
1/26/2022	\$300.00	Pine Ave - Jackie Kite	Classroom Enrichment and holiday supplies	\$365.28
1/26/2022	\$200.00	Lighthouse - Rene Montori	Classroom Enrichment and holiday supplies	\$200.00

- ☒ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Out of County or Overnight Activities

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

OUT-OF-COUNTY OR OVERNIGHT ACTIVITIES

<u>DATE</u> <u>DESTINATION</u>	<u>STUDENTS/CLASS</u> <u>ACTIVITY</u>	<u>TRANSPORTATION</u>	<u>COST</u>	<u>FUNDING</u>
March 2-5, 2022 Long Beach Convention Long Beach, CA	PGHS Choir Honor choir workshop/performance	Auto	\$300	Students
March 3-6, 2022 Port Hueneme Port Hueneme, CA	PGHS Robotics Club FRC Regional robotics competition	Auto	\$6,000	Club funds/ASB
April 8, 2022 Center for Performing Arts San Jose, CA	PGHS Drama Class Performance of musical <i>RENT</i>	Auto	\$1,476	GATE Grant
February 28-May 28, 2022 See attached detail	PGHS Spring Sports	Various	N/A	N/A

PGHS Spring Sports Out of County

Lacrosse

2/28/22 Santa Clara (Christopher HS)
 3/07/22 Santa Cruz (Watsonville HS)
 3/17/22 Santa Clara (Christopher HS)
 3/24/22 Santa Cruz (Watsonville HS)
 4/28/22 Santa Cruz (Pacific Collegiate)

Baseball

3/16/22 San Benito (Hollister HS)
 3/19/22 San Mateo (Half Moon Bay HS)
 3/22/22 Santa Clara (Gilroy HS)
 3/26/22 Fresno (Clovis West HS)
 4/12/22 Santa Clara (Christopher HS)
 4/28/22 San Benito (Hollister HS)
 4/29/22 Santa Clara (Gilroy)

Softball

3/18/22 Santa Cruz (Monte Vista Christian)
 4/23/22 Santa Cruz (St. Francis HS)

Swimming

3/18/22 Santa Cruz (St. Francis HS)
 4/01/22 Santa Cruz (Monte Vista Christian)

Boys Tennis

3/24/22 Santa Clara (Christopher HS)
 3/31/22 Santa Clara (Gilroy HS)
 4/14/22 San Benito (Hollister HS)
 4/20/22 Santa Clara (Oakwood HS)

Track

3/25/22 Santa Cruz (Pacific Collegiate)
 4/29/22 Santa Clara (Gilroy)
 5/27-5/28/22 Fresno (Clovis HS)

Golf (Tentative)

03/07/22 Contra Costa (De La Salle HS)
 03/10/22 San Beniot (Hollister HS)

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 03/02/2022 Day of Activity Wednesday-saturday

Location of Activity Long Beach Convention Center City Long Beach County Los Angeles

School PG High School Class or Club Choir Grade Level/s 9-12

School Departure Time 7:00 AM

Pickup Time from Place of Activity 5:00 PM

Name of Employee Accompanying Students Michelle Boulware

Number of Adults 2 Number of Students 5

Description of Activity/Educational Objective

Participate in an auditioned honor choir made up of students from 5 states. They will be working with a college professor on advanced music and skills which will culminate in a performance on Saturday.

List All Stops Long Beach Hilton and Long Beach Convention Center

Means of Transportation: Auto*

* Board Regulation 3541.1 Requirements will be complied with when using private Autos MB
(Teacher initials)

**If using District vans, driver names must be listed: _____

Cost of Activity \$ 300 + Cost of Transportation \$ 0 = Total \$ 300.00

Fund/s to be charged for all activity expenses (☒) Students (☐) Club (☐) PG Pride (☐) Other _____

Account Code: The students paid this directly to the West Coast Honor Choir

Requested by: Michelle Boulware / Michelle Boulware Date 02/01/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 02/01/2022

Transportation Department/District Office Use

(☐) School Bus (☐) Charter (☐) Available (☐) Not available Date Received _____

Cost Estimate \$ _____

Approved by Transportation Supervisor: _____ Date _____

Approved by Assistant Superintendent: song chinbendib Date 02/02/2022

Date of Board Approval 02/10/2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 03/03/2022 Day of Activity Thursday - Sunday - overnight trip

Location of Activity Port Hueneme City Port Hueneme County Ventura

School PG High School Class or Club Robotics Grade Level/s 9-12

School Departure Time 8:00 AM

Pickup Time from Place of Activity 11:00 PM

Name of Employee Accompanying Students Sally Richmond/Roby Hyde

Number of Adults 4 Number of Students 25

Description of Activity/Educational Objective

Compete in FRC Regional robotics competition

List All Stops Food/Bathroom break midway

Means of Transportation: Auto*

* Board Regulation 3541.1 Requirements will be complied with when using private Autos sar
(Teacher initials)

**If using District vans, driver names must be listed: Sally Richmond (if van is required)

Cost of Activity \$ 5679.15 + Cost of Transportation \$ 320.85 = Total \$ 6,000.00

Fund/s to be charged for all activity expenses () Students (x) Club () PG Pride () Other _____

Account Code: Wells Fargo Bank ASB account - #8994873977/801 Robotics

Requested by: Sally A. Richmond / Sally Richmond Date 01/10/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 01/10/2022

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received 01/10/2022

Cost Estimate \$ 0 no bus requested

Approved by Transportation Supervisor: Lori Aiello Date 01/10/2022

Approved by Assistant Superintendent: _____ Date _____

Date of Board Approval 02/10/2022

Does form need board approval Yes
PGUSD

Regular Meeting of February 10, 2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 01/11/2022 → Day of Activity Friday, April 8, 2022

Location of Activity Center for the Performing Arts City San Jose County Santa Clara

School PG High School Class or Club Drama Class Grade Level/s 9-12

School Departure Time 3 PM

Pickup Time from Place of Activity 11 PM

Name of Employee Accompanying Students Jessica Grogan

Number of Adults 9 Number of Students 27

Description of Activity/Educational Objective

The PGHS Drama class will be attending a production of RENT at the Center for the Performing Arts in San Jose.

List All Stops Center for the Performing Arts

Means of Transportation: Auto*

* Board Regulation 3541.1 Requirements will be complied with when using private Autos JG
(Teacher initials)

**If using District vans, driver names must be listed: _____

Cost of Activity \$ 1476.00 + Cost of Transportation \$ 0 = Total \$ 1,476.00

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (x) Other _____

Account Code: GATE Grant Funds

Requested by: Jessica Grogan / Jessica Grogan Date 01/11/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 01/11/2022

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received 01/12/2022

Cost Estimate \$ no PGUSD Bus - using auto

Approved by Transportation Supervisor: Lori Aiello Date 01/12/2022

Approved by Assistant Superintendent: song chinbendib Date 01/13/2022

Date of Board Approval 02/10/2022

- ☐ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☒ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Cash Receipts Report No. 5

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Song Chin Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

BACKGROUND:

The attached listing identifies Cash Receipts received by the District during the period of December 1, 2021 through January 28, 2022.

INFORMATION:

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

PGUSD BOARD REPORT # 5 Cash Receipts

December 1, 2021 - January 28, 2022

Date	Num	Name	Account	Amount
Dec 1, '21 - Jan 28, 22				
12/10/2021	20842	RETIREE INSURANCE	RETIREE INSURANCE	39,837.07
12/10/2021	20843	Intercare Holding Insurance	WORKERSCOMP	546.94
12/10/2021	20844	ADULT EDUCATION	ADULT EDUCATION	2,779.57
12/10/2021	20845	ADULT EDUCATION	ADULT EDUCATION	87.39
12/10/2021	20846	FOOD SERVICE	CAFETERIA	108.25
12/20/2021	20847	US BANK	REBATE	108.57
12/27/2021	20848	RETIREE INSURANCE	RETIREE INSURANCE	9,398.00
12/27/2021	20849	BASRP-RD	BASRP	893.00
12/27/2021	20850	Intercare Holding Insurance	WORKERSCOMP	5,796.56
12/27/2021	20851	Intercare Holding Insurance	WORKERSCOMP	1,656.16
12/27/2021	20852	Intercare Holding Insurance	WORKERSCOMP	546.94
12/27/2021	20853	PGHS ASB	DONATION	3,000.00
12/27/2021	20854	Ribuffo, Jessica	INVESTIGATIONS	465.00
12/27/2021	20855	ADULT EDUCATION	ADULT EDUCATION	37,282.56
12/27/2021	20856	ADULT EDUCATION	ADULT EDUCATION	1,820.00
12/28/2021	20857	STATE OF CALIFORNIA	SP ED	121.16
12/28/2021	20858	Facilitron	custodial	1,848.60
12/28/2021	20859	Fingerprinting	Fingerprint Fees	2,200.00
12/28/2021	20860	ROP	DONATION	250.00
12/28/2021	20861	ROP	DONATION	65.00
12/28/2021	20862	RETIREE INSURANCE	RETIREE INSURANCE	432.00
12/28/2021	20863	FOOD SERVICE	CAFETERIA	131.50
12/28/2021	20864	BASRP-RD	BASRP	845.00
12/28/2021	20865	BASRP-FG	BASRP	100.00
12/28/2021	20866	BASRP-RD	BASRP	531.00
12/28/2021	20867	MBCS/Monterey Bay Charter School	SPECIAL RESERVE	19,765.67
12/28/2021	20868	MBCS/Monterey Bay Charter School	UTILITIES	3,408.89
12/28/2021	20869	Robert Down Elementary	DONATION	40.00
12/28/2021	20870	Intercare Holding Insurance	WORKERSCOMP	4,826.15
12/28/2021	20871	Intercare Holding Insurance	WORKERSCOMP	1,378.90
12/28/2021	20872	BASRP-FG	BASRP	19,626.56
12/28/2021	20873	BASRP-RD	BASRP	20,556.56
01/10/2022	20874	RETIREE INSURANCE	RETIREE INSURANCE	24,920.00
01/11/2022	20875	STATE OF CALIFORNIA	CAFETERIA	99,928.39
01/11/2022	20876	STATE OF CALIFORNIA	CAFETERIA	7,150.36
01/11/2022	20877	Facilitron	SPECIAL RESERVE	2,175.40
01/11/2022	20878	STATE OF CALIFORNIA	CAFETERIA	8,486.12
01/11/2022	20879	Fran Castorina	INS PAYMENT	548.70
01/11/2022	20880	Maria Rivera	INS PAYMENT	383.23
01/11/2022	20881	BASRP-RD	BASRP	170.00
01/11/2022	20882	ROP	DONATION	50.00
01/11/2022	20883	RETIREE INSURANCE	RETIREE INSURANCE	404.00
01/11/2022	20884	ADULT EDUCATION	ADULT EDUCATION	1,455.00
01/11/2022	20885	ADULT EDUCATION	ADULT EDUCATION	250.00
01/11/2022	20886	ADULT EDUCATION	ADULT EDUCATION	18,483.24
01/11/2022	20887	ADULT EDUCATION	ADULT EDUCATION	1,895.92
01/11/2022	20888	ADULT EDUCATION	ADULT EDUCATION	51,611.26
01/11/2022	20889	FOOD SERVICE	CAFETERIA	166.25
01/27/2022	20890	Monterey Peninsula Foundation	GATE	15,000.00
01/27/2022	20891	Institutional Processing Services	CAFETERIA	71.16
01/27/2022	20892	ROP	DONATION	250.00
01/27/2022	20893	Robert Down Elementary	DONATION	40.00
01/27/2022	20894	TEXTBOOKS	TEXT BOOK FEES	143.58
01/27/2022	20895	PGHS ASB	CAFETERIA	222.00
01/27/2022	20896	STATE OF CALIFORNIA	CAFETERIA	118,430.10
01/27/2022	20897	Intercare Holding Insurance	WORKERSCOMP	546.94
01/27/2022	20898	Intercare Holding Insurance	WORKERSCOMP	1,656.16
01/27/2022	20899	Intercare Holding Insurance	WORKERSCOMP	1,378.90
01/27/2022	20900	Intercare Holding Insurance	WORKERSCOMP	1,378.90
01/27/2022	20901	ROP	DONATION	100.00
01/27/2022	20902	PG PRIDE	WALK WITH PRIDE	2,118.00
01/27/2022	20903	ADULT EDUCATION	ADULT EDUCATION	235.00

Date	Num	Name	Account	Amount
01/27/2022	20904	ADULT EDUCATION	ADULT EDUCATION	750.00
01/27/2022	20905	CDE	PRESCHOOL	1,553.00
01/27/2022	20906	BASRP-RD	BASRP	426.00
01/27/2022	20907	BASRP-FG	BASRP	25.00
01/27/2022	20908	BASRP-FG	BASRP	2,361.14
01/27/2022	20909	PGMS	FIELD TRIP	1,428.00
01/27/2022	20910	RETIREE INSURANCE	RETIREE INSURANCE	10,116.40
01/27/2022	20911	VOID	VOID	
01/28/2022	20912	BASRP-FG	BASRP	8,553.00
01/28/2022	20913	BASRP-RD	BASRP	11,844.50
Dec 1, '21 - Jan 28, 22				<u>577,158.65</u>

- ☐ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☒ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☒ Public Hearing

SUBJECT: Presentation On the Process to Create Trustee Areas and Public Hearing Regarding the Content of Trustee Area Maps

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent, Secretary of Board of Education

RECOMMENDATION:

The District Administration recommends the Board hold a public hearing to receive community input regarding the content of the draft trustee area maps.

BACKGROUND:

The Pacific Grove Unified School District Board of Education is currently elected under an “at-large” election system, where trustees are elected by voters of the entire District. Trustees are elected in even-numbered years and serve staggered, four-year terms, such that the next election for three (3) trustees is scheduled for November 2022, with the remaining trustee seats scheduled for election in November 2024. On April 22, 2021, the Board adopted Resolution No. 1069, declaring its intent to transition from at-large to by-trustee area elections, where each Board member must reside within the designated trustee area boundary, and is elected only by the voters in that trustee area.

On August 19, and September 16, 2021, the Board held two public hearings to receive input from the community on the trustee-area map creation process, pursuant to Elections Code section 10010, subdivision (a)(1). On January 20, 2022, the Board held the first of two statutorily required public hearings to receive community input on the draft trustee area boundary maps, which are available to view here: <https://arcg.is/1j5C8K> and on the District’s website pursuant to Elections Code section 10010, subdivision (a)(2).

INFORMATION:

On February 10, 2022, the District’s demographers, the National Demographics Corporation, will present information on the trustee area creation process and proposed trustee area maps. Following the presentation, the second of two statutorily required public hearings will be held to receive input from the community. (Elections Code section 10010(a)(2).)

FISCAL IMPACT:

The cost for demographer and legal services to assist in the development of proposed by-trustee area boundaries is currently estimated to be approximately \$30,000. This cost will be taken out of the General Fund.

NOTICE OF PUBLIC HEARING

Second Map Consideration Hearing for the Establishment of Trustee Areas for the Governing Board of the Pacific Grove Unified School District

The Pacific Grove Unified School District (“District”) Board of Education is currently elected using an “at-large” election system, where Board members are elected by voters of the entire District. Trustees are elected in even-numbered years and serve staggered, four-year terms, such that the next election for three (3) trustees is scheduled for November 2022, with the remaining trustee seats scheduled for election in November 2024. On April 22, 2021, the District Board adopted Resolution No. 1069, declaring its intent to transition to by-trustee area elections, where each Board member must reside within a designated trustee area boundary, and is elected only by the voters in that trustee area.

On August 19, and September 16, 2021, the District Board held two public hearings to receive input from the community on the trustee-area map creation process, pursuant to Elections Code section 10010, subdivision (a)(1). On January 20, 2022, the District Board held the first of two statutorily required public hearings to receive community input on the draft trustee area boundary maps, which are available on the District’s website at [Pacific Grove Unified School District - California Voting Right Act \(pgusd.org\)](https://www.pgusd.org).

Notice is hereby given that the District Board will conduct another public hearing to receive community input on these maps, pursuant to Elections Code section 10010, subdivision (a)(2). The second of these two public hearings will occur as follows:

Date: Thursday, February 10, 2022
Time: 6:30 p.m. (or at such point when we reach the item on the agenda)
Location: Pacific Grove Unified School District Board Room
 435 Hillcrest Ave.
 Pacific Grove, CA 93950

In the interest of public health, this Public Hearing will take place both online and in person. We will post a link to the meeting on our website in advance of the meeting: [Pacific Grove Unified School District - California Voting Right Act \(pgusd.org\)](https://www.pgusd.org) and here:

Join Zoom Meeting

<https://pgusd.zoom.us/j/84906102766?pwd=Z3hVcVEwZVNTVXNnWnE0YWFXcnVMQT09>

Meeting ID: 849 0610 2766

Passcode: 411540

One tap mobile

+16699006833,,84906102766#,,, *411540# US (San Jose)

+12532158782,,84906102766#,,, *411540# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)

Meeting ID: 849 0610 2766

Passcode: 411540

Find your local number: <https://pgusd.zoom.us/j/84906102766>

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations: *White Tesla vehicle in District Office parking lot located at 435 Hillcrest Ave, Pacific Grove, Ca. 93950.*

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

*If you are unable to attend the Public Hearing but still wish to address the Board, you may email your public comment in advance to: **CVRA@pgusd.org**.*

Should you have any questions regarding this notice, call the District Superintendent's Office at (831) 646-6510.



Districting Draft Maps

February 10, 2022

PGUSD

Regular Meeting of February 10, 2022

Dr. Jeff Tilton, Senior Consultant
National Demographics Corporation

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Districting Process

Step	Description
Two Initial Hearings Aug. 19; Sept. 16, 2021	<ul style="list-style-type: none"> • Held prior to release of draft maps • Education and to solicit input on the communities in the Districts
Census Data Release Summer/Fall 2021	<ul style="list-style-type: none"> • Census Bureau releases official 2020 Census population data – Aug. 12 • California’s official ‘prisoner-adjusted’ 2020 redistricting data – Sept. 20, 27
Draft Map Hearing January 20, 2022	<ul style="list-style-type: none"> • Discuss and select final maps • Discuss election sequence
Draft Map Hearing February 10, 2022	<ul style="list-style-type: none"> • Discuss and select final map • Discuss and determine election sequence
Map Adoption	<ul style="list-style-type: none"> • Final map must be posted at least 7 days prior to adoption

Districting Rules and Goals PUBLIC HEARING

Federal Laws

- ❑ Equal Population
- ❑ Federal Voting Rights Act
- ❑ No Racial Gerrymandering



California Criteria

1. **Geographically contiguous**
2. **Undivided neighborhoods and “communities of interest”**
(Socio-economic geographic areas that should be kept together)
3. **Easily identifiable boundaries**
4. **Compact**
(Do not bypass one group of people to get to a more distant group of people)

Other Traditional Redistricting Principles

- ❑ **Respect voters’ choices / avoid head-to-head contests**
- ❑ **Future population growth**

Prohibited: “Shall not favor or discriminate against a political party.”

Neighborhoods/Communities of Interest

PUBLIC HEARING

Neighborhoods

1. What is your neighborhood?
2. What are its geographic boundaries?

In the absence of public testimony, planning records and other similar documents may provide definition.

Communities of Interest

1. What defines your community?
2. Would this community benefit from being “included within a single district for purposes of its effective and fair representation”?

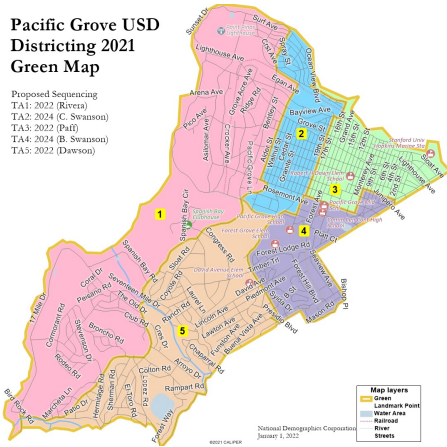
Communities of Interest may not include relationships with political parties, incumbents, or political candidates.

The Draft Maps

PUBLIC HEARING

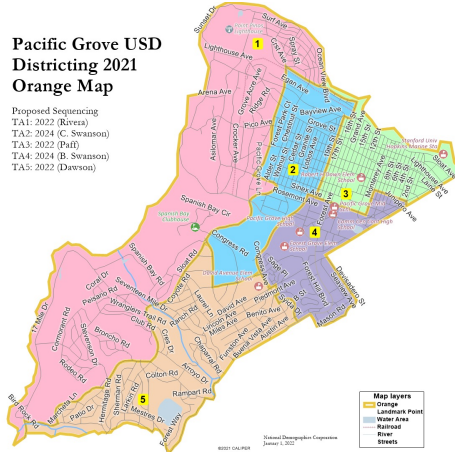
Pacific Grove USD Districting 2021 Green Map

Proposed Sequencing
TA1: 2022 (Rivers)
TA2: 2024 (C. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson)



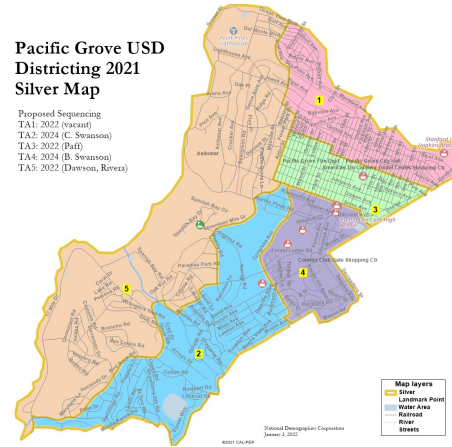
Pacific Grove USD Districting 2021 Orange Map

Proposed Sequencing
TA1: 2022 (Rivers)
TA2: 2024 (C. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson)



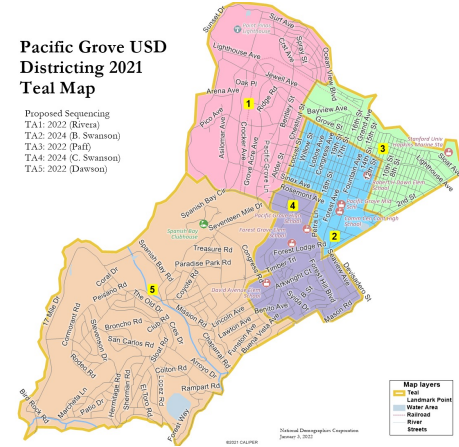
Pacific Grove USD Districting 2021 Silver Map

Proposed Sequencing
TA1: 2022 (vacant)
TA2: 2024 (C. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson, Rivers)



Pacific Grove USD Districting 2021 Teal Map

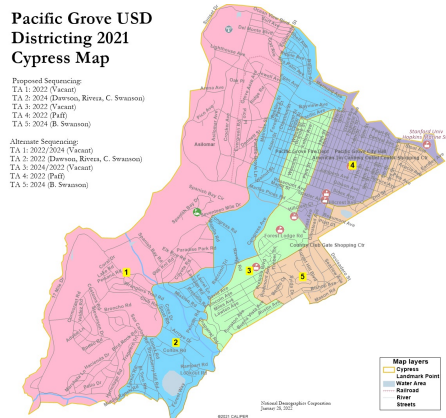
Proposed Sequencing
TA1: 2022 (Rivers)
TA2: 2024 (B. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (C. Swanson)
TA5: 2022 (Dawson)



Pacific Grove USD Districting 2021 Cypress Map

Proposed Sequencing
TA 1: 2022 (Vacant)
TA 2: 2024 (Dawson, Rivers, C. Swanson)
TA 3: 2022 (Vacant)
TA 4: 2022 (Puff)
TA 5: 2024 (B. Swanson)

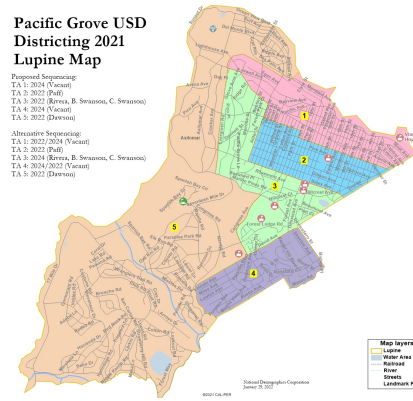
Alternative Sequencing
TA 1: 2022/2024 (Vacant)
TA 2: 2022 (Dawson, Rivers, C. Swanson)
TA 3: 2024/2022 (Vacant)
TA 4: 2022 (Puff)
TA 5: 2024 (B. Swanson)



Pacific Grove USD Districting 2021 Lupine Map

Proposed Sequencing
TA 1: 2022 (Vacant)
TA 2: 2024 (Vacant)
TA 3: 2022 (Puff)
TA 4: 2024 (Vacant)
TA 5: 2022 (Dawson)

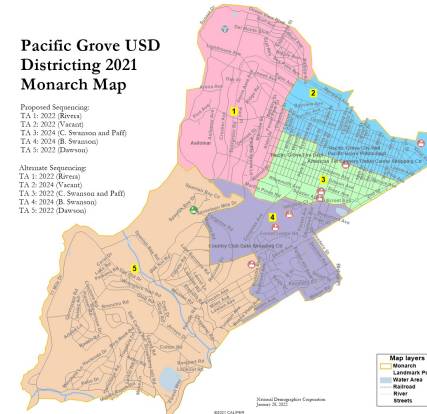
Alternative Sequencing
TA 1: 2022/2024 (Vacant)
TA 2: 2022 (Puff)
TA 3: 2024 (Rivers, B. Swanson, C. Swanson)
TA 4: 2024/2022 (Vacant)
TA 5: 2022 (Dawson)



Pacific Grove USD Districting 2021 Monarch Map

Proposed Sequencing
TA 1: 2022 (Rivers)
TA 2: 2022 (Vacant)
TA 3: 2024 (C. Swanson and Puff)
TA 4: 2024 (B. Swanson)
TA 5: 2022 (Dawson)

Alternative Sequencing
TA 1: 2022 (Rivers)
TA 2: 2024 (C. Swanson and Puff)
TA 3: 2024 (B. Swanson)
TA 4: 2024 (B. Swanson)
TA 5: 2022 (Dawson)



Pacific Grove USD Districting 2021 Green Map

Proposed Sequencing

TA1: 2022 (Rivera)

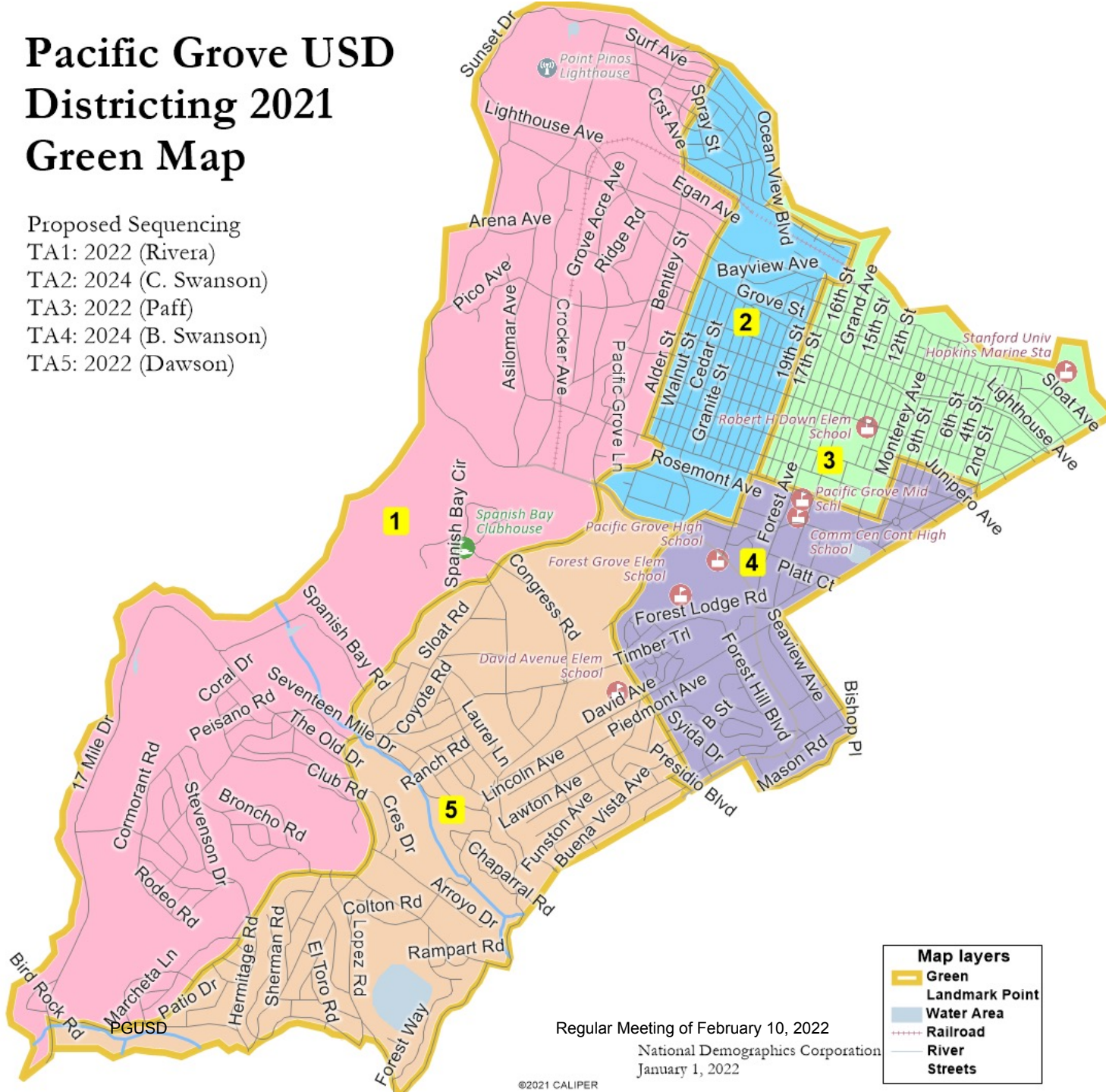
TA2: 2024 (C. Swanson)

TA3: 2022 (Paff)

TA4: 2024 (B. Swanson)

TA5: 2022 (Dawson)

PUBLIC HEARING



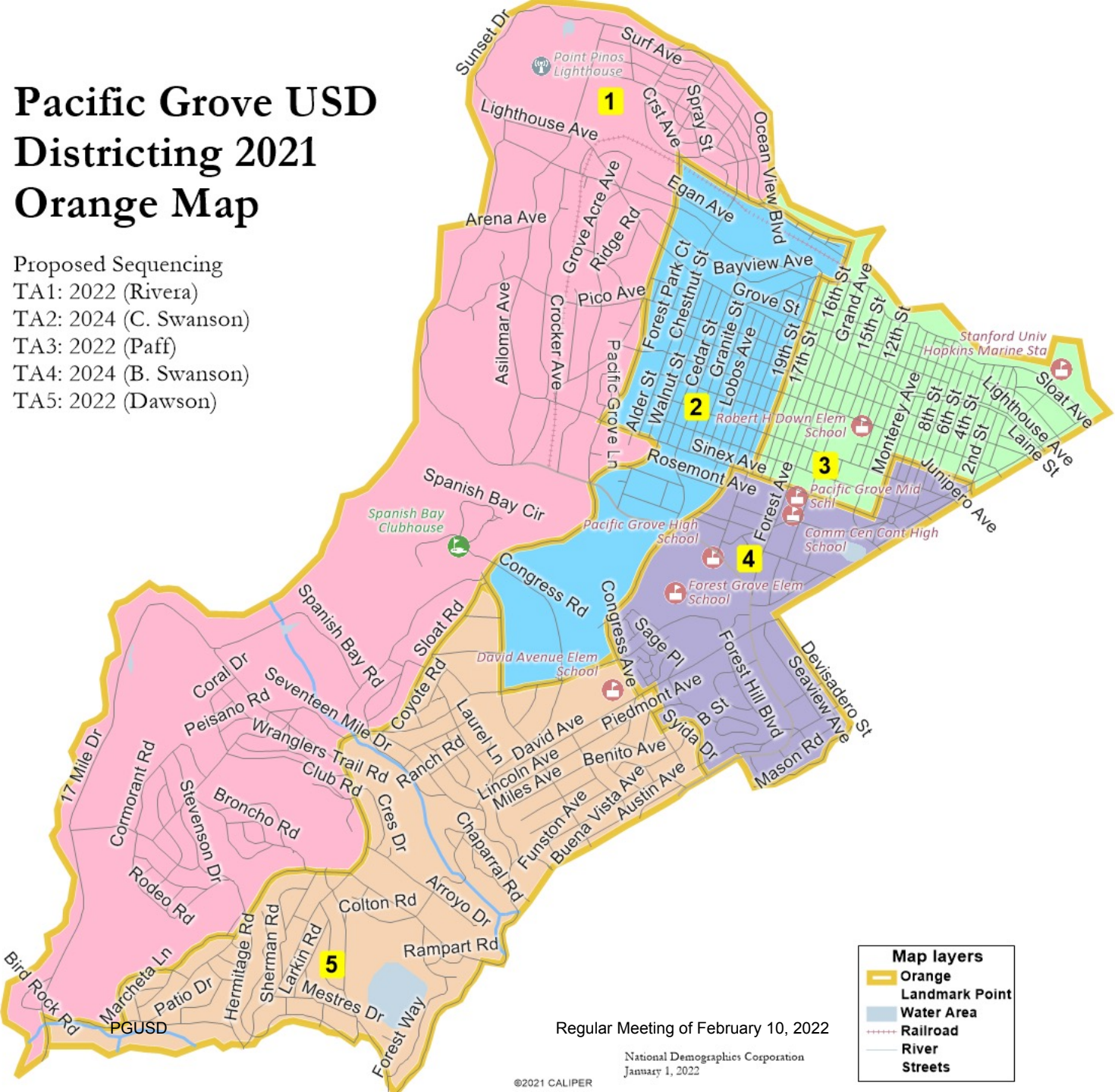
Regular Meeting of February 10, 2022

National Demographics Corporation
January 1, 2022

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Pacific Grove USD Districting 2021 Orange Map

Proposed Sequencing
TA1: 2022 (Rivera)
TA2: 2024 (C. Swanson)
TA3: 2022 (Paff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson)



Regular Meeting of February 10, 2022

National Demographics Corporation
January 1, 2022

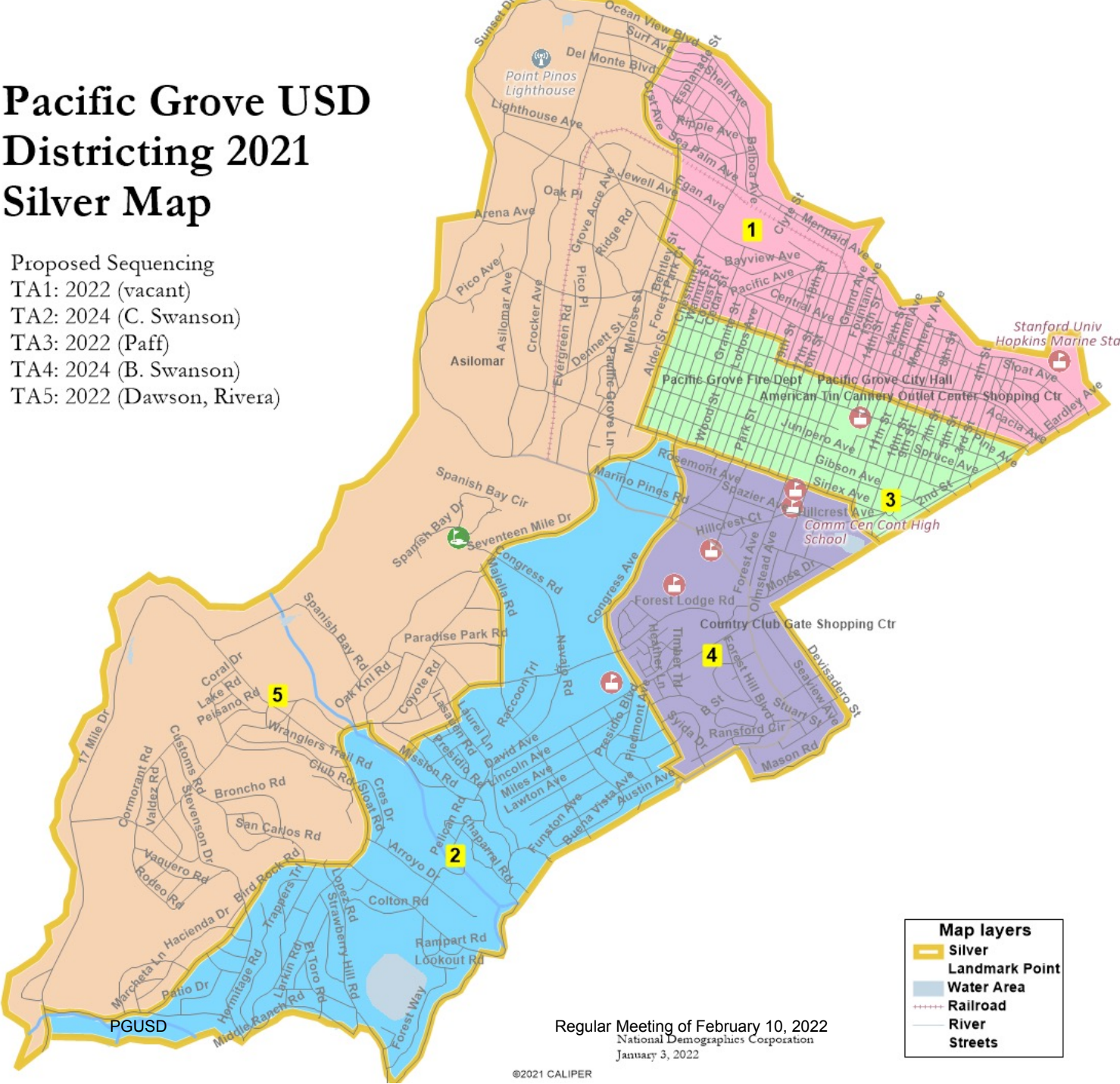
©2021 CALIPER

Map layers

- Orange
- Landmark Point
- Water Area
- Railroad
- River
- Streets

Pacific Grove USD Districting 2021 Silver Map

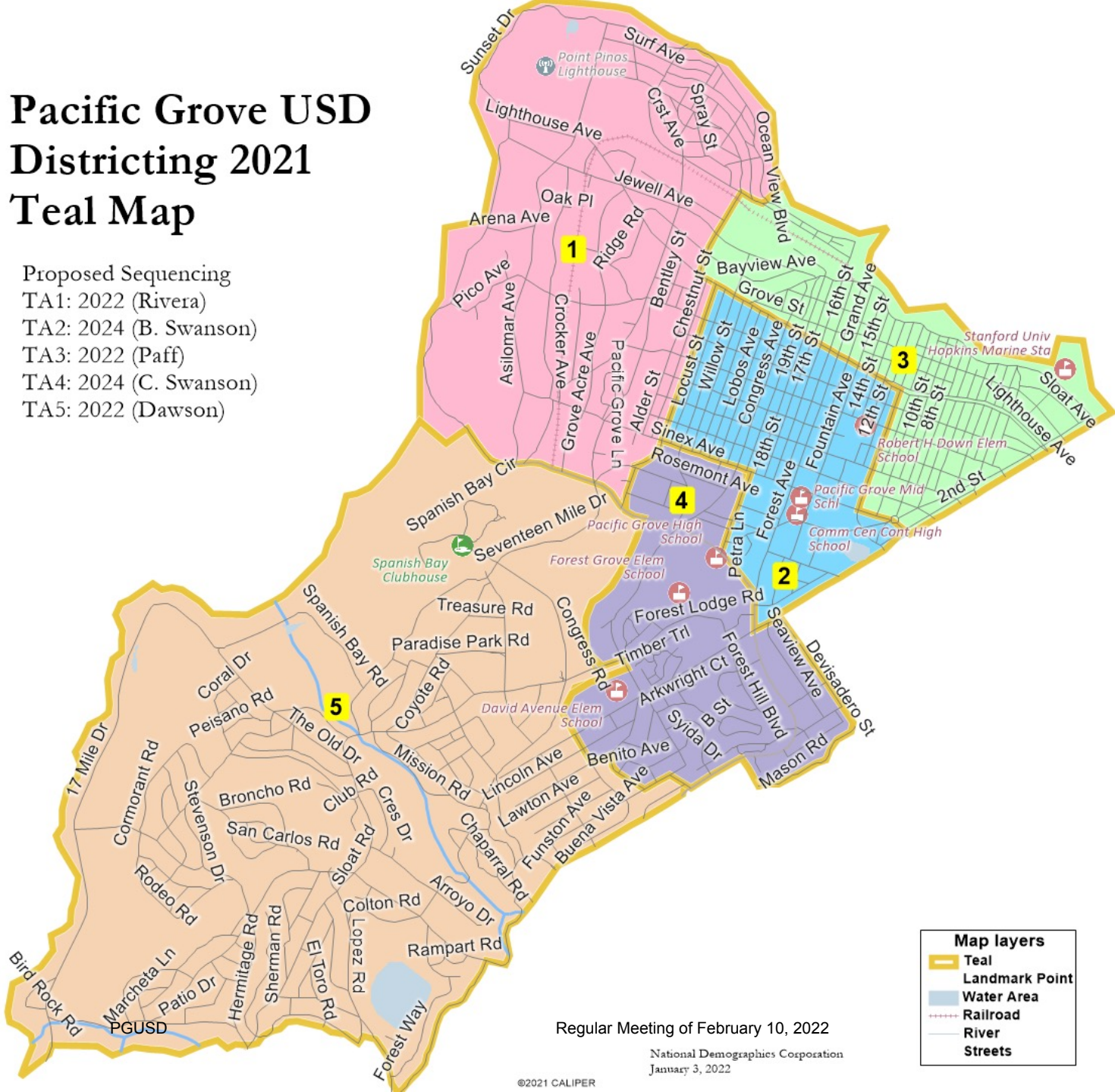
- Proposed Sequencing
TA1: 2022 (vacant)
TA2: 2024 (C. Swanson)
TA3: 2022 (Paff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson, Rivera)



Regular Meeting of February 10, 2022
National Demographics Corporation
January 3, 2022

Pacific Grove USD Districting 2021 Teal Map

- Proposed Sequencing
TA1: 2022 (Rivera)
TA2: 2024 (B. Swanson)
TA3: 2022 (Paff)
TA4: 2024 (C. Swanson)
TA5: 2022 (Dawson)



Map layers

- Teal
- Landmark Point
- Water Area
- Railroad
- River
- Streets

Regular Meeting of February 10, 2022

National Demographics Corporation
January 3, 2022

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Pacific Grove USD Districting 2021 Cypress Map

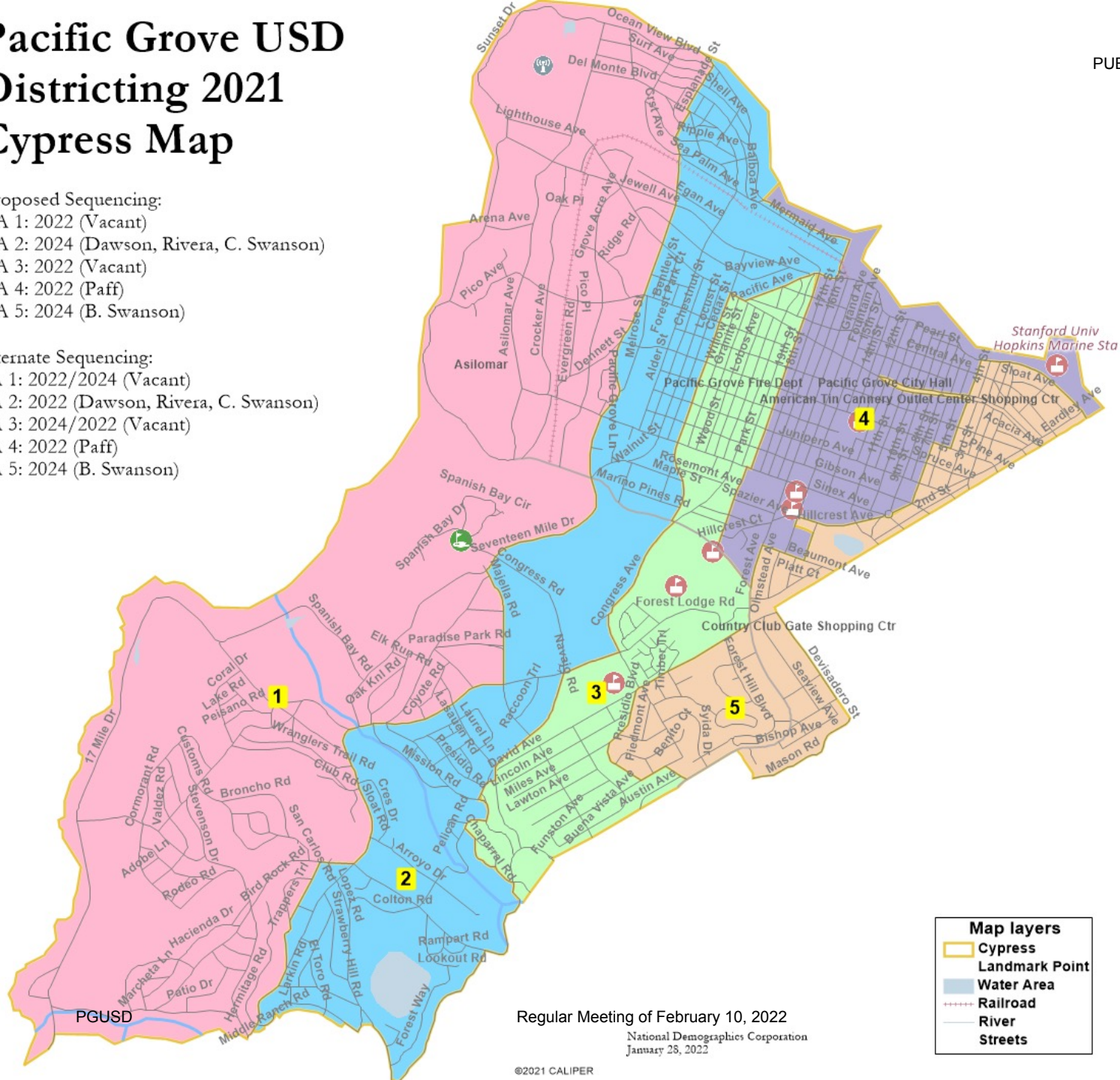
PUBLIC HEARING

Proposed Sequencing:

- TA 1: 2022 (Vacant)
- TA 2: 2024 (Dawson, Rivera, C. Swanson)
- TA 3: 2022 (Vacant)
- TA 4: 2022 (Paff)
- TA 5: 2024 (B. Swanson)

Alternate Sequencing:

- TA 1: 2022/2024 (Vacant)
- TA 2: 2022 (Dawson, Rivera, C. Swanson)
- TA 3: 2024/2022 (Vacant)
- TA 4: 2022 (Paff)
- TA 5: 2024 (B. Swanson)



Regular Meeting of February 10, 2022

National Demographics Corporation
January 28, 2022

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Pacific Grove USD Districting 2021 Lupine Map

PUBLIC HEARING

Proposed Sequencing:

TA 1: 2024 (Vacant)

TA 2: 2022 (Paff)

TA 3: 2022 (Rivera, B. Swanson, C. Swanson)

TA 4: 2024 (Vacant)

TA 5: 2022 (Dawson)

Alternative Sequencing:

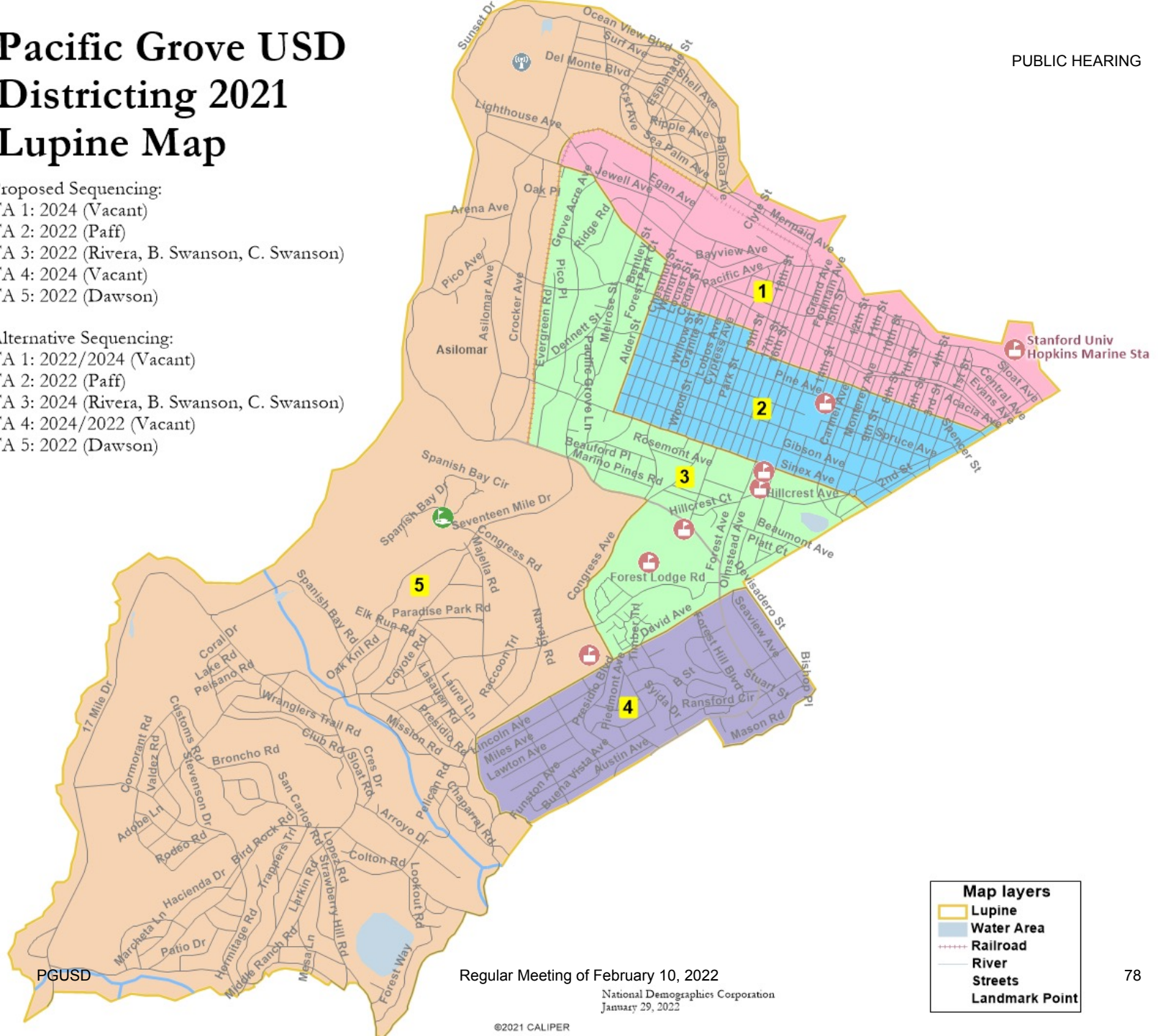
TA 1: 2022/2024 (Vacant)

TA 2: 2022 (Paff)

TA 3: 2024 (Rivera, B. Swanson, C. Swanson)

TA 4: 2024/2022 (Vacant)

TA 5: 2022 (Dawson)



Regular Meeting of February 10, 2022

National Demographics Corporation
January 29, 2022

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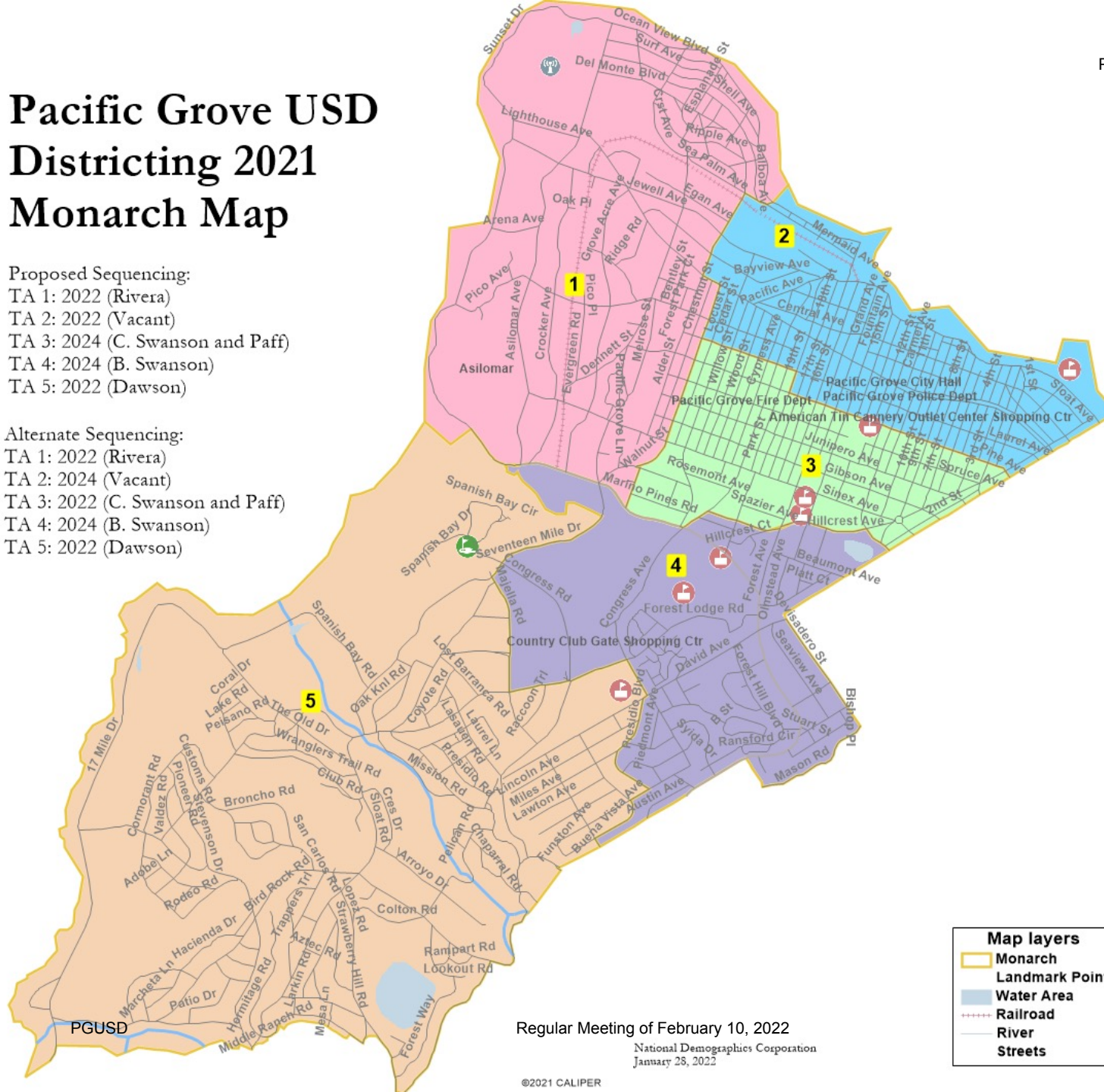
Pacific Grove USD Districting 2021 Monarch Map

Proposed Sequencing:

- TA 1: 2022 (Rivera)
- TA 2: 2022 (Vacant)
- TA 3: 2024 (C. Swanson and Paff)
- TA 4: 2024 (B. Swanson)
- TA 5: 2022 (Dawson)

Alternate Sequencing:

- TA 1: 2022 (Rivera)
- TA 2: 2024 (Vacant)
- TA 3: 2022 (C. Swanson and Paff)
- TA 4: 2024 (B. Swanson)
- TA 5: 2022 (Dawson)



Regular Meeting of February 10, 2022

National Demographics Corporation
January 28, 2022

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Map layers

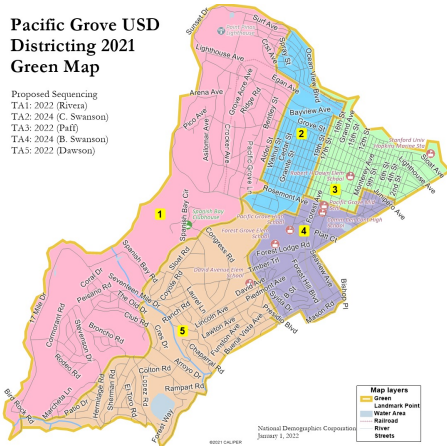
- Monarch
- Landmark Point
- Water Area
- Railroad
- River
- Streets

Discussion / Action

PUBLIC HEARING

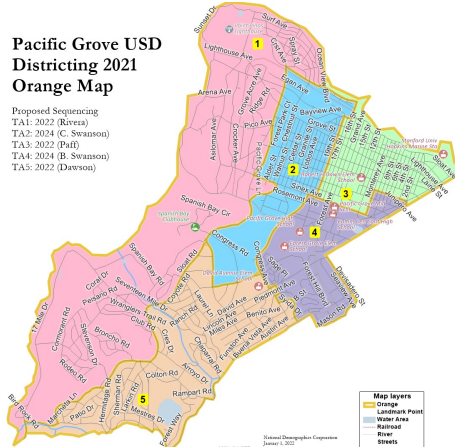
Pacific Grove USD Districting 2021 Green Map

Proposed Sequencing
TA1: 2022 (Rivers)
TA2: 2024 (C. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson)



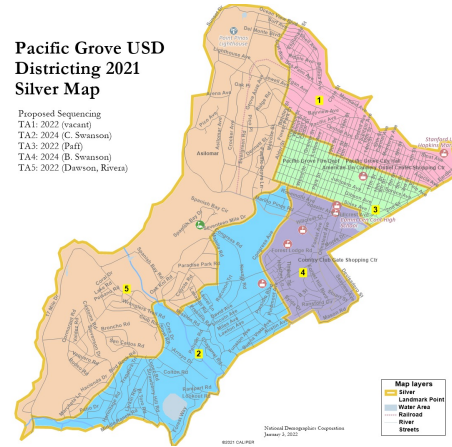
Pacific Grove USD Districting 2021 Orange Map

Proposed Sequencing
TA1: 2022 (Rivers)
TA2: 2024 (C. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson)



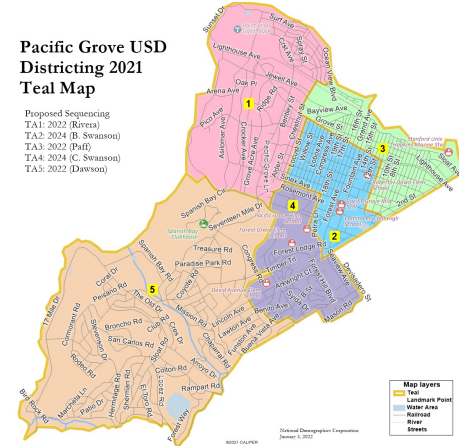
Pacific Grove USD Districting 2021 Silver Map

Proposed Sequencing
TA1: 2022 (Vacant)
TA2: 2024 (C. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (B. Swanson)
TA5: 2022 (Dawson, Rivers)



Pacific Grove USD Districting 2021 Teal Map

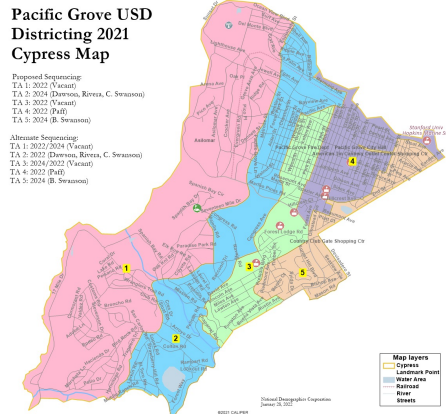
Proposed Sequencing
TA1: 2022 (Rivers)
TA2: 2024 (C. Swanson)
TA3: 2022 (Puff)
TA4: 2024 (C. Swanson)
TA5: 2022 (Dawson)



Pacific Grove USD Districting 2021 Cypress Map

Proposed Sequencing
TA 1: 2022 (Vacant)
TA 2: 2024 (Dawson, Rivers, C. Swanson)
TA 3: 2022 (Vacant)
TA 4: 2022 (Puff)
TA 5: 2024 (B. Swanson)

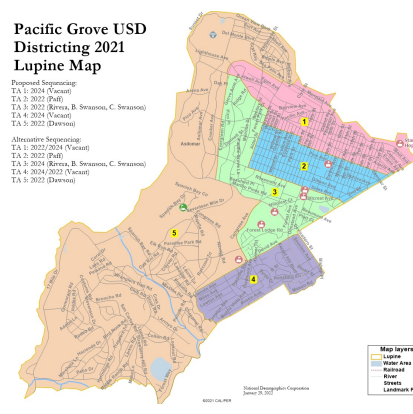
Alternative Sequencing
TA 1: 2022/2024 (Vacant)
TA 2: 2022 (Dawson, Rivers, C. Swanson)
TA 3: 2024/2022 (Vacant)
TA 4: 2022 (Puff)
TA 5: 2024 (B. Swanson)



Pacific Grove USD Districting 2021 Lupine Map

Proposed Sequencing
TA 1: 2022 (Vacant)
TA 2: 2024 (Vacant)
TA 3: 2022 (Puff)
TA 4: 2024 (Vacant)
TA 5: 2022 (Dawson)

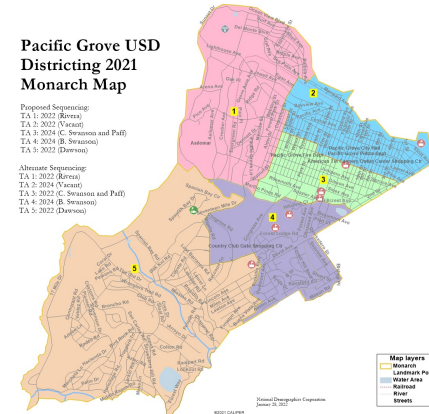
Alternative Sequencing
TA 1: 2022/2024 (Vacant)
TA 2: 2022 (Puff)
TA 3: 2024 (Rivers, B. Swanson, C. Swanson)
TA 4: 2024/2022 (Vacant)
TA 5: 2022 (Dawson)



Pacific Grove USD Districting 2021 Monarch Map

Proposed Sequencing
TA 1: 2022 (Rivers)
TA 2: 2022 (Vacant)
TA 3: 2024 (C. Swanson and Puff)
TA 4: 2024 (B. Swanson)
TA 5: 2022 (Dawson)

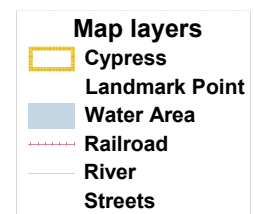
Alternative Sequencing
TA 1: 2022 (Rivers)
TA 2: 2024 (Vacant)
TA 3: 2022 (C. Swanson and Puff)
TA 4: 2024 (B. Swanson)
TA 5: 2022 (Dawson)



PUBLIC HEARING

TA 5: 2024 (B. Swanson)

TA 5: 2024 (B. Swanson)



<i>Pacific Grove USD - Cypress Plan</i>							
Category	Field	1	2	3	4	5	Total
2020 Census	Total Population	3,496	3,517	3,481	3,453	3,530	17,477
	Population Deviation	1	22	-14	-42	35	77
	Pct. Deviation	0.03%	0.63%	-0.40%	-1.20%	1.00%	2.20%
Total Pop.	Hispanic/Latino	10%	10%	12%	12%	22%	13%
	NH White	76%	77%	72%	75%	60%	72%
	NH Black	1%	1%	2%	2%	2%	2%
	NH Asian/Pac.Isl.	11%	9%	12%	9%	12%	11%
	NH Native Amer.	2%	1%	1%	2%	1%	1%
	Total	2,867	2,873	2,829	2,775	2,865	14,208
Citizen Voting Age Pop	Hisp	5%	8%	5%	7%	17%	9%
	NH White	85%	81%	86%	86%	74%	82%
	NH Black	1%	3%	1%	2%	2%	2%
	Asian/Pac.Isl.	8%	8%	8%	6%	6%	7%
	Native Amer.	1%	1%	2%	2%	1%	1%
	Total	2,702	2,672	2,601	2,466	2,305	12,746
Voter Registration (Nov 2020)	Latino est.	6%	5%	8%	6%	12%	7%
	Spanish-Surnamed	5%	5%	8%	6%	11%	7%
	Asian-Surnamed	3%	2%	4%	2%	3%	3%
	Filipino-Surnamed	1%	1%	1%	1%	2%	1%
	NH White est.	81%	88%	86%	88%	82%	85%
	NH Black	1%	2%	1%	1%	1%	1%
	Total	2,420	2,447	2,324	2,211	1,986	11,388
Voter Turnout (Nov 2020)	Latino est.	5%	5%	8%	6%	11%	7%
	Spanish-Surnamed	5%	5%	7%	6%	10%	7%
	Asian-Surnamed	3%	2%	4%	2%	3%	3%
	Filipino-Surnamed	1%	1%	1%	1%	2%	1%
	NH White est.	81%	88%	86%	88%	82%	85%
	NH Black	1%	2%	1%	1%	1%	1%
	Total	1,995	2,014	1,930	1,783	1,467	9,189
Voter Turnout (Nov 2018)	Latino est.	5%	5%	6%	5%	9%	6%
	Spanish-Surnamed	5%	5%	6%	5%	9%	6%
	Asian-Surnamed	2%	2%	4%	2%	2%	2%
	Filipino-Surnamed	1%	1%	1%	1%	2%	1%
	NH White est.	83%	88%	88%	89%	84%	87%
	NH Black est.	1%	2%	1%	1%	1%	1%
	Total	1,995	2,014	1,930	1,783	1,467	9,189
Age	age0-19	18%	19%	20%	18%	23%	20%
	age20-60	40%	39%	44%	46%	49%	44%
	age60plus	42%	42%	36%	37%	28%	37%
Immigration	immigrants	13%	12%	12%	9%	13%	12%
	naturalized	66%	68%	75%	67%	75%	70%
Language spoken at home	english	80%	85%	85%	89%	79%	84%
	spanish	6%	4%	2%	2%	11%	5%
	asian-lang	8%	6%	2%	2%	3%	4%
	other lang	6%	5%	10%	6%	7%	7%
Language Fluency	Speaks Eng. "Less than Very Well"	5%	4%	4%	3%	5%	4%
Education (among those age 25+)	hs-grad	30%	32%	32%	29%	41%	33%
	bachelor	35%	29%	30%	29%	21%	29%
	graduatedegree	25%	29%	24%	31%	23%	26%
Child in Household	child-under18	21%	19%	22%	18%	26%	21%
Pct of Pop. Age 16+	employed	50%	54%	59%	60%	64%	57%
Household Income	income 0-25k	11%	13%	9%	12%	11%	11%
	income 25-50k	13%	12%	14%	14%	14%	13%
	income 50-75k	15%	16%	14%	16%	18%	16%
	income 75-200k	42%	44%	48%	45%	46%	45%
	income 200k-plus	20%	15%	14%	13%	12%	15%
Housing Stats	single family	78%	77%	74%	70%	62%	73%
	multi-family	22%	23%	26%	30%	38%	27%
	rented	38%	42%	45%	55%	62%	48%
	owned	62%	58%	55%	45%	38%	52%
Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).							

Pacific Grove USD Districting 2021 Lupine Map

Proposed Sequencing:

TA 1: 2024 (Vacant)

TA 2: 2022 (Paff)

TA 3: 2022 (Rivera, B. Swanson, C. Swanson)

TA 4: 2024 (Vacant)

TA 5: 2022 (Dawson)

Alternative Sequencing:

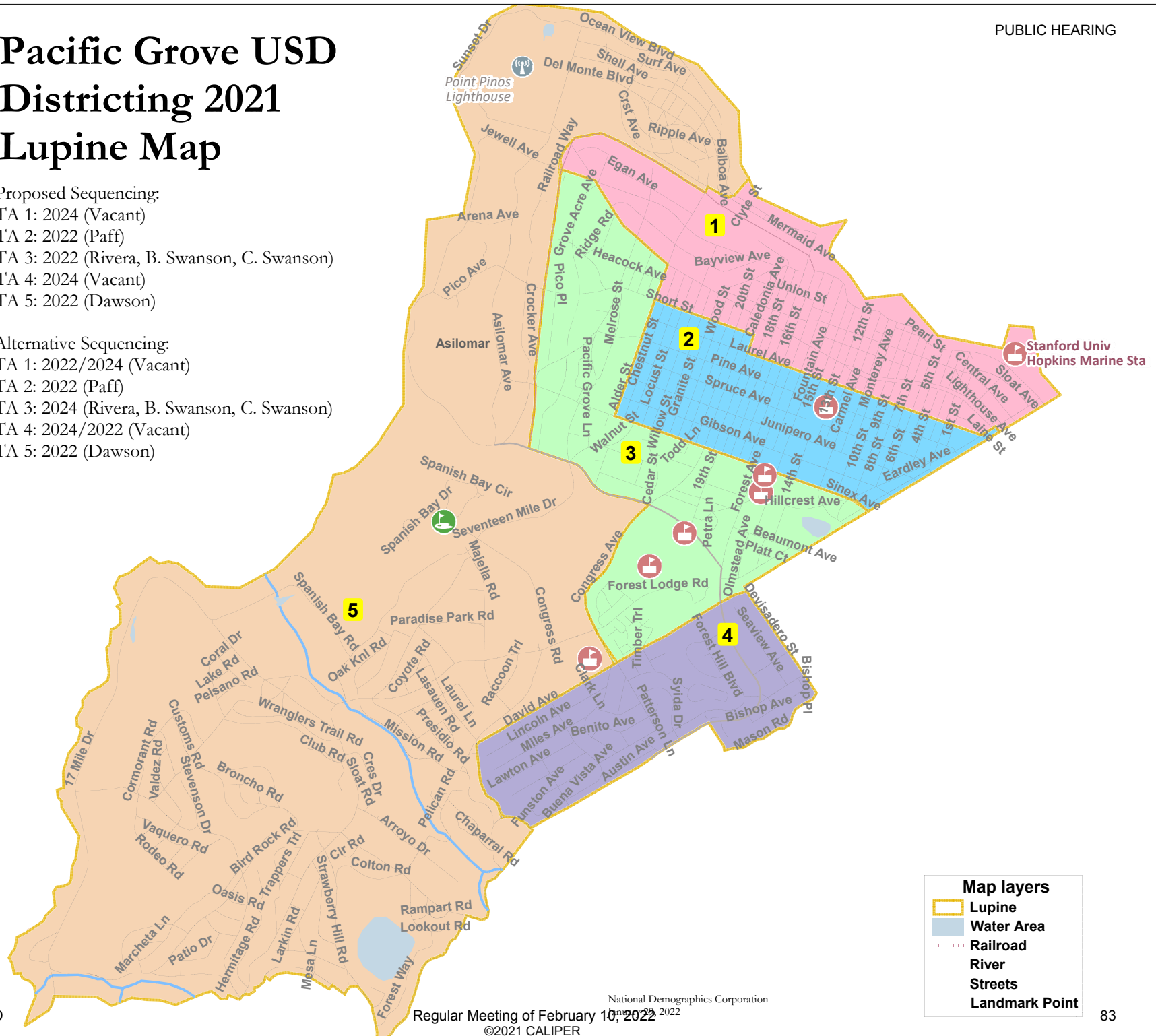
TA 1: 2022/2024 (Vacant)

TA 2: 2022 (Paff)

TA 3: 2024 (Rivera, B. Swanson, C. Swanson)

TA 4: 2024/2022 (Vacant)

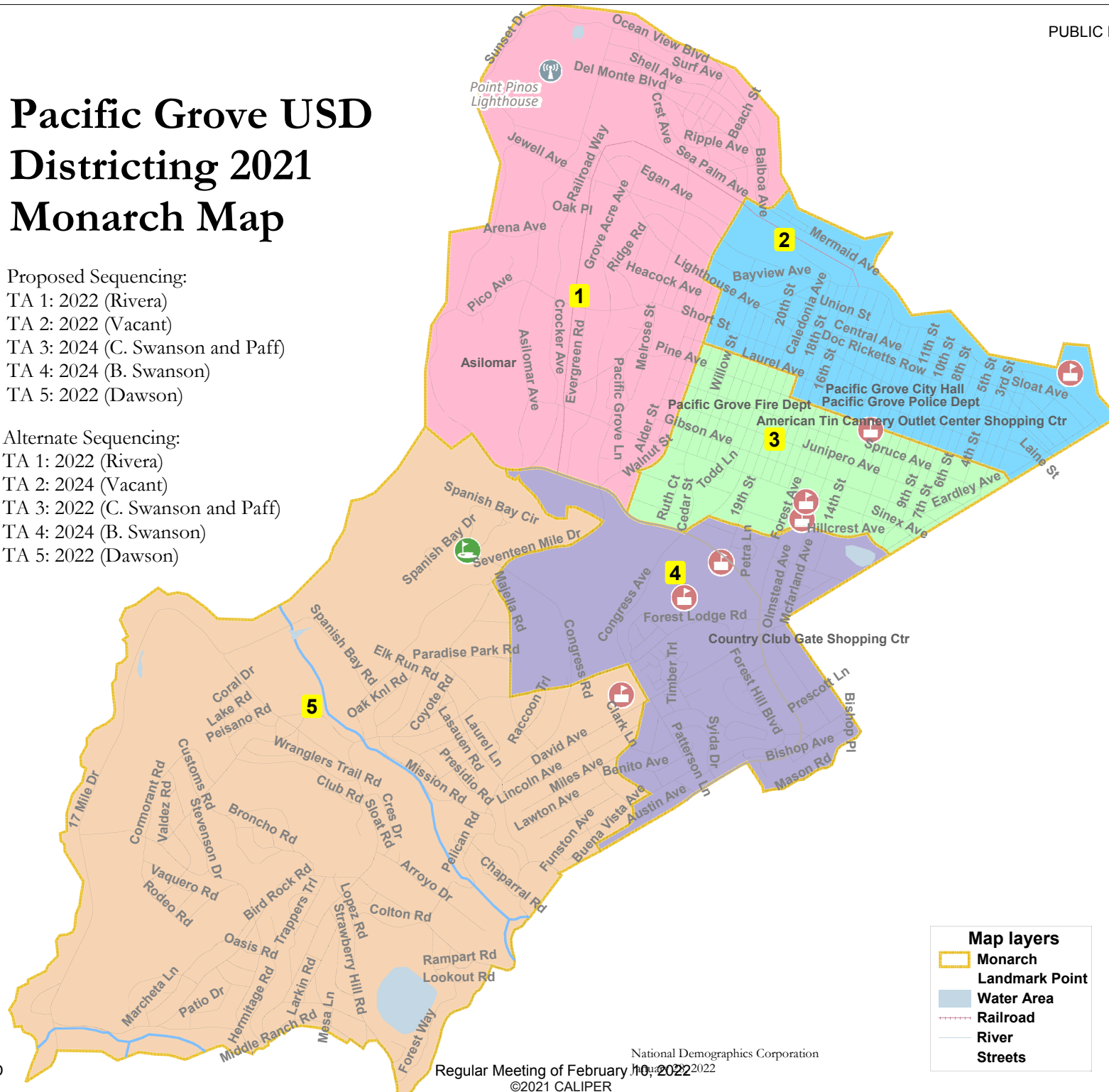
TA 5: 2022 (Dawson)



<i>Pacific Grove USD - Lupine Plan</i>							
Category	Field	1	2	3	4	5	Total
2020 Census	Total Population	3,392	3,462	3,521	3,642	3,460	17,477
	Population Deviation	-103	-33	26	147	-35	250
	Pct. Deviation	-2.95%	-0.94%	0.74%	4.21%	-1.00%	7.15%
Total Pop.	Hispanic/Latino	12%	13%	13%	20%	8%	13%
	NH White	76%	74%	72%	60%	79%	72%
	NH Black	2%	1%	2%	2%	1%	2%
	NH Asian/Pac.Isl.	9%	10%	11%	14%	10%	11%
	NH Native Amer.	1%	1%	1%	2%	2%	1%
Citizen Voting Age Pop	Total	2,847	2,881	2,547	2,960	2,973	14,208
	Hisp	5%	8%	9%	14%	7%	9%
	NH White	85%	84%	81%	77%	82%	82%
	NH Black	3%	2%	1%	1%	2%	2%
	Asian/Pac.Isl.	6%	5%	8%	8%	9%	7%
	Native Amer.	1%	3%	0%	1%	1%	1%
Voter Registration (Nov 2020)	Total	2,428	2,571	2,339	2,379	3,029	12,746
	Latino est.	7%	7%	7%	12%	4%	7%
	Spanish-Surnamed	7%	7%	7%	11%	4%	7%
	Asian-Surnamed	2%	2%	3%	4%	3%	3%
	Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	NH White est.	86%	86%	88%	84%	82%	85%
	NH Black	2%	1%	1%	1%	1%	1%
Voter Turnout (Nov 2020)	Total	2,169	2,314	2,085	2,074	2,746	11,388
	Latino est.	7%	7%	6%	11%	4%	7%
	Spanish-Surnamed	7%	7%	6%	11%	4%	7%
	Asian-Surnamed	2%	2%	3%	4%	3%	3%
	Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	NH White est.	86%	86%	88%	84%	82%	85%
	NH Black	2%	1%	1%	1%	1%	1%
Voter Turnout (Nov 2018)	Total	1,734	1,897	1,682	1,580	2,296	9,189
	Latino est.	5%	6%	6%	10%	3%	6%
	Spanish-Surnamed	5%	6%	6%	9%	3%	6%
	Asian-Surnamed	2%	2%	3%	3%	3%	2%
	Filipino-Surnamed	1%	1%	1%	1%	0%	1%
	NH White est.	89%	88%	88%	85%	84%	87%
	NH Black est.	2%	1%	1%	0%	2%	1%
Age	age0-19	15%	20%	22%	24%	17%	20%
	age20-60	43%	47%	42%	48%	36%	44%
	age60plus	42%	33%	36%	28%	47%	37%
Immigration	immigrants	10%	9%	10%	16%	14%	12%
	naturalized	58%	68%	73%	77%	71%	70%
Language spoken at home	english	88%	89%	86%	76%	80%	84%
	spanish	3%	2%	4%	10%	6%	5%
	asian-lang	4%	2%	4%	2%	10%	4%
	other lang	4%	8%	6%	11%	4%	7%
Language Fluency	Speaks Eng. "Less than Very Well"	3%	3%	3%	5%	6%	4%
Education (among those age 25+)	hs-grad	29%	29%	31%	42%	32%	33%
	bachelor	28%	31%	29%	23%	33%	29%
	graduatedegree	32%	29%	27%	17%	26%	26%
Child in Household	child-under18	14%	22%	25%	27%	18%	21%
Pct of Pop. Age 16+	employed	57%	61%	54%	66%	48%	57%
Household Income	income 0-25k	15%	10%	12%	9%	10%	11%
	income 25-50k	15%	13%	12%	14%	11%	13%
	income 50-75k	18%	16%	15%	15%	14%	16%
	income 75-200k	40%	48%	47%	48%	41%	45%
	income 200k-plus	12%	12%	14%	13%	23%	15%
Housing Stats	single family	68%	71%	69%	65%	88%	73%
	multi-family	32%	29%	31%	35%	12%	27%
	rented	57%	56%	47%	54%	27%	48%
	owned	43%	44%	53%	46%	73%	52%
Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).							

TA 1: 2022 (Rivera)
TA 2: 2022 (Vacant)
TA 3: 2024 (C. Swanson and Paff)
TA 4: 2024 (B. Swanson)
TA 5: 2022 (Dawson)

TA 1: 2022 (Rivera)
TA 2: 2024 (Vacant)
TA 3: 2022 (C. Swanson and Paff)
TA 4: 2024 (B. Swanson)
TA 5: 2022 (Dawson)



<i>Pacific Grove USD - Monarch Plan</i>							
Category	Field	1	2	3	4	5	Total
2020 Census	Total Population	3,467	3,507	3,518	3,457	3,528	17,477
	Population Deviation	-28	12	23	-38	33	71
	Pct. Deviation	-0.80%	0.34%	0.66%	-1.09%	0.94%	2.03%
Total Pop.	Hispanic/Latino	13%	12%	12%	21%	8%	13%
	NH White	73%	75%	75%	60%	77%	72%
	NH Black	1%	2%	1%	3%	1%	2%
	NH Asian/Pac.Isl.	10%	9%	9%	14%	12%	11%
	NH Native Amer.	2%	1%	1%	2%	1%	1%
	Total	2,624	2,981	2,850	2,654	3,100	14,208
Citizen Voting Age Pop	Hisp	6%	5%	10%	18%	5%	9%
	NH White	84%	86%	83%	73%	83%	82%
	NH Black	1%	3%	2%	1%	1%	2%
	Asian/Pac.Isl.	8%	6%	5%	7%	10%	7%
	Native Amer.	1%	2%	2%	1%	1%	1%
	Total	2,518	2,614	2,600	2,194	2,820	12,746
Voter Registration (Nov 2020)	Latino est.	7%	7%	7%	11%	5%	7%
	Spanish-Surnamed	7%	7%	7%	10%	5%	7%
	Asian-Surnamed	2%	2%	2%	3%	5%	3%
	Filipino-Surnamed	1%	2%	1%	1%	1%	1%
	NH White est.	81%	87%	86%	85%	87%	85%
	NH Black	1%	2%	2%	1%	1%	1%
	Total	2,272	2,345	2,314	1,914	2,543	11,388
Voter Turnout (Nov 2020)	Latino est.	7%	6%	7%	10%	5%	7%
	Spanish-Surnamed	6%	6%	7%	9%	5%	7%
	Asian-Surnamed	2%	2%	2%	3%	5%	3%
	Filipino-Surnamed	1%	2%	1%	1%	1%	1%
	NH White est.	81%	87%	86%	85%	87%	85%
	NH Black	1%	2%	2%	1%	1%	1%
	Total	1,866	1,854	1,905	1,450	2,114	9,189
Voter Turnout (Nov 2018)	Latino est.	6%	5%	7%	8%	5%	6%
	Spanish-Surnamed	6%	5%	7%	8%	5%	6%
	Asian-Surnamed	2%	2%	2%	3%	4%	2%
	Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	NH White est.	82%	89%	87%	87%	89%	87%
	NH Black est.	1%	2%	1%	1%	1%	1%
	Total	20%	16%	21%	25%	17%	20%
Age	age0-19	20%	16%	21%	25%	17%	20%
	age20-60	43%	44%	46%	48%	37%	44%
	age60plus	37%	40%	33%	28%	46%	37%
Immigration	immigrants	11%	9%	9%	14%	16%	12%
	naturalized	59%	60%	72%	78%	76%	70%
Language spoken at home	english	82%	90%	88%	77%	81%	84%
	spanish	4%	3%	2%	12%	5%	5%
	asian-lang	6%	3%	3%	3%	7%	4%
	other lang	8%	4%	7%	8%	7%	7%
Language Fluency	Speaks Eng. "Less than Very Well"	4%	3%	3%	5%	6%	4%
Education (among those age 25+)	hs-grad	29%	27%	31%	42%	34%	33%
	bachelor	34%	27%	30%	21%	32%	29%
	graduatedegree	26%	34%	27%	20%	24%	26%
Child in Household	child-under18	22%	15%	23%	28%	18%	21%
Pct of Pop. Age 16+	employed	55%	59%	59%	63%	51%	57%
Household Income	income 0-25k	15%	14%	10%	11%	7%	11%
	income 25-50k	15%	16%	11%	13%	11%	13%
	income 50-75k	16%	18%	15%	16%	13%	16%
	income 75-200k	44%	40%	49%	48%	43%	45%
	income 200k-plus	11%	12%	14%	13%	25%	15%
Housing Stats	single family	66%	69%	72%	61%	94%	73%
	multi-family	34%	31%	28%	39%	6%	27%
	rented	52%	60%	51%	57%	21%	48%
	owned	48%	40%	49%	43%	79%	52%
Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).							

- ☐ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
- ☒ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: District Update on Response to COVID-19

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends the Board receive information regarding District response to COVID-19, and provide direction to Administration.

INFORMATION:

The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- ☒ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☒ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
- ☒ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Approval of Measure A (Ed Tech Bond) Education Technology Expenditures

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Matthew Binder, Director of Educational Technology

RECOMMENDATION:

The District Administration recommends that the Board review and approve the current (Jan/Feb 2022) Measure A - Education Technology Bond expenditures.

BACKGROUND:

On November 4, 2014, the voters of the City of Pacific Grove and those of the Pacific Grove Unified School District approved an \$18 million General Obligation Bond to be used for Education Technology. Each property may be charged a maximum of \$17.96 per \$100,000 of assessed valuation over 18 years. Measure A was approved by voters with 59.79% of the vote. The bond measure was intended to pay technology improvements including:

- Increasing student access to computer technology for both face-to-face/classroom-based instruction and to support remote/distance learning
- Upgrading instructional hardware and educational software/digital curriculum
- Supporting the implementation of a multiyear, district-wide educational technology plan
- Improving classroom and campus security systems and safety
- Implementing data and content management systems to improve student achievement monitoring, programmatic improvements, and other district operations

The bond funds are released in six separate series, approximately \$2 million every three years, over a period of 18 years. The first issuance, Series A, was released in the 2014-15 fiscal year. The district is currently working under the end of the third series of funds - Series C. As the assessed valuations of the properties within the district's attendance boundary increase or decreases, the maximum allowable funding for each series also increases or decreases.

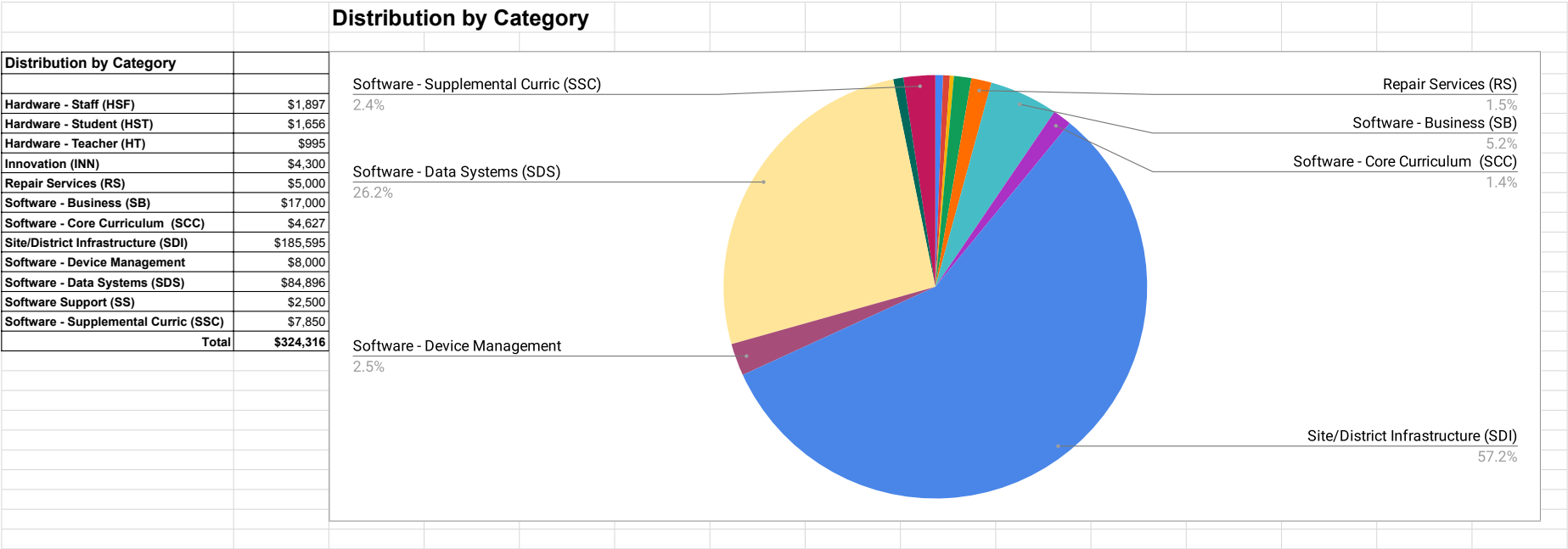
INFORMATION:

Please see the attached spreadsheets – Finalized list of Measure A expenditures as well as categorical distributions. Prices are estimated and may vary due to adjustments shipping costs, product availabilities, and vendor pricing.

FISCAL IMPACT:

\$325,000 of technology hardware, software, and/or services to be purchased using Fund 21 (Ed Tech Bond) from the remaining Series C issuance.

Line #	Category	Item	Tech Type	Request	Site(s)	Tech Plan Connection (outcome)	Quantity	Cost Per Unit	Approx Total (incl tax and shipping)
1	HSF	Bixolon SRP-Q302 with Bluetooth Receipt Printer	Printer	Jan Feb 2022	PGMS, PGHS	4i	2	\$400	\$835.00
2	HSF	Desktop Monitors	Office Hardware	Jan Feb 2022	HS, DO	4i	6	\$155	\$930
3	HSF	Desktop Monitor Stands	Office Hardware	Jan Feb 2022	HS, DO	4i	3	\$44	\$132
4	HST	Solid State Drives (SSDs)	Classroom Hardware	Jan Feb 2022	HS	4e	15	\$55	\$825
5	HST	50-ft HDMI Cable	Classroom Hardware	Jan Feb 2023	RD	4e	4	\$25	\$225
6	HST	Wireless (USB) Mice	Office Hardware	Jan Feb 2024	RD	4e	15	\$15	\$275
7	HST	Optical Mice	Office Hardware	Jan Feb 2025	RD	4e	15		\$181
8	HST	USB Multifunction Dual UHF Wireless Microphone	Classroom Hardware	Jan Feb 2027	RD	4e	2	\$70	\$150
9	HT	LCD Projectors	Classroom Hardware	Jan Feb 2022	HS	4e	2	\$410	\$850
10	HT	75-ft HDMI Cable	Classroom Hardware	Jan Feb 2022	HS	4e	2	\$55	\$145
11	INN	Dash and Dot Robots (robotics/STEM kits)	Classroom Hardware	Jan Feb 2022	FG	1g	1		\$2,500
12	INN	MicroBit (robotics/STEM kits)	Classroom Hardware	Jan Feb 2022	FG	1g	30	\$22	\$660
13	INN	Osmo Coding Kit (robotics/STEM kits)	Classroom Hardware	Jan Feb 2022	FG	1g	12	\$95	\$1,140
14	RS	Miscellaneous IT expenses	Tech Infrastructure Services/Maintenance	Jan Feb 2022	District (all)	4h, 4i			\$5,000
15	SB	CAMSA License	Software	Jan Feb 2022	District (all)	4i			\$17,000.00
16	SCC	SmartMusic	Software	Jan Feb 2022	PGMS, PGHS, FG, RD	1a			\$4,626.87
17	SDI	MCOE Fiber Use (annual)	Tech Infrastructure Services/Maintenance	Jan Feb 2022	District (all)	4a, 4b, 4m			\$1,740.00
18	SDI	PAN MCOE Firewall (annual)	Tech Infrastructure Services/Maintenance	Jan Feb 2022	District (all)	4a, 4b, 4m			\$12,780.00
19	SDI	MCOE ISP (annual)	Tech Infrastructure Services/Maintenance	Jan Feb 2022	District (all)	4a, 4b			\$30,000.00
20	SDI	Dell Laptop/Staff Device Replacement Plan	Laptops	Jan Feb 2022	District (all)	4e			\$15,000.00
21	SDI	Network Upgrade Payment (final payment)	Network Infrastructure	Jan Feb 2022	District (all)	4a, 4b, 4m			\$126,000.00
22	SDI	RJ45 Connectors for Ethernet Cables Ports	Tech Infrastructure Services/Maintenance	Jan Feb 2026	RD	4i	3	\$20	\$75
23	SDM	Jamf Management System	Software	Jan Feb 2022	District (all)	4i			\$8,000.00
24	SDS	Catapult K12 Website and Mass Messaging Service (annual)	Data, Communication, Content Management Software	Jan Feb 2022	District (all)	4e, 4i			\$14,000.00
25	SDS	Synergy SIS and Assessments (annual)	Data, Communication, Content Management Software	Jan Feb 2022	District (all)	4f, 4i			\$62,000.00
26	SDS	Emics, Inc. DBA Informed K-12 (annual)	Software	Jan Feb 2022	District (all)	4i			\$8,100.00
27	SDS	Fitnessgram - California Physical Fitness Test (annual)	Software	Jan Feb 2022	PGMS, PGHS, FG, RD	4i			\$796.00
28	SS	Amplified IT for Remote Support hours	Software	Jan Feb 2022	District (all)	4j			\$2,500.00
29	SSC	GradeScan ELA Review and Feedback Tool	Software	Jan Feb 2022	PGMS	4e			\$4,000.00
30	SSC	Sumdog - Online Math 2-year subscription renewal	Software	Jan Feb 2022	FG	4f			\$3,850.00
								Total	\$324,315.87
		Distribution by Category							
		Hardware - Staff (HSF)	\$1,897						
		Hardware - Student (HST)	\$1,656						
		Hardware - Teacher (HT)	\$995						
		Innovation (INN)	\$4,300						
		Repair/Replacement Services (RS)	\$5,000						
		Software - Business (SB)	\$17,000						
		Software - Core Curriculum (SCC)	\$4,627						
		Site/District Infrastructure (SDI)	\$185,595						
		Software - Device Management	\$8,000						
		Software - Data Systems (SDS)	\$84,896						
		Software Support (SS)	\$2,500						
		Software - Supplemental Curric (SSC)	\$7,850						
		Total	\$324,316						



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☐ Public Hearing

SUBJECT: Board Calendar/Future Meetings

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approve the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar August – December 2021

Aug. 19	Regular Board Meeting ✓ Student Enrollment Update ✓ Back to School Night Dates ✓ Property Tax Report ✓ Quarterly Measure D Project Updates ✓ Quarterly District Safety Update*	District Office/Virtual
Sept. 2	Regular Board Meeting ✓ Unaudited Actual Report ✓ Local Control Accountability Plan Review	District Office/Virtual
Sept. 16	Regular Board Meeting ✓ Williams Uniform Complaint Report ✓ Foreign Language Program ✓ Resolution Regarding Sufficiency of Instructional Materials	District Office/Virtual
Sept. 25 *Saturday	Special Board Meeting ✓ Board Goals – Review/Revise ✓ Strategic Plan – Review/Revise	District Office/Virtual
Oct. 7	Regular Board Meeting ✓ Bus Ridership ✓ Week of the School Administrator	District Office/Virtual
Oct. 21	Regular Board Meeting ✓ Quarterly District Safety Update*	District Office/Virtual
Oct. 28	Regular Board Meeting ✓ Budget Revision #1 on 2021-22 working budget (preliminary First Interim)	District Office/Virtual
Nov. 2 *Tuesday	Special Board Meeting ✓ California Voting Rights Act	District Office/Virtual
Nov. 18	Regular Board Meeting ✓ Intent Form Due (to serve as Board President or Vice President) ✓ Review of Special Education Contracts ✓ Quarterly Measure D Project Updates ✓ PGHS Course Bulletin Information/Discussion ✓ Equity Plan	District Office/Virtual
Dec. 13	Special Board Meeting ✓ Public Hearing of Educators Effectiveness Block Grant	District Office/Virtual
Dec. 16	Organizational Meeting ✓ Election of 2021-22 Board President and Clerk ✓ Budget Revision #2 ✓ First Interim Report ✓ PGHS Course Bulletin Action/Discussion ✓ Williams Uniform Complaint Report ✓ Employee Recognition ✓ Review of Legal Services Costs	District Office/Virtual

*Quarterly District Safety Update

Board Meeting Calendar January-June 2022

Thursday Jan. 20	Regular Board Meeting ✓ Report on Governor's Budget Proposal ✓ Preliminary Enrollment Projection for 2022-23 ✓ Property Tax Update ✓ School Accountability Report Cards	District Office/Virtual
Thursday Feb. 10	Regular Board Meeting ✓ Budget Development Calendar ✓ Possible Personnel Action Presented as Information ✓ Preliminary Review of Site Master Schedules ✓ Possible Personnel Action (RIF) ✓ 2020-21 Audit Report ✓ Quarterly Facilities Project Updates*	District Office/Virtual
Thursday Mar. 3	Regular Board Meeting ✓ Open House Schedules Reviewed ✓ TRAN Resolution ✓ Budget Projections and Assumptions	District Office/Virtual
Thursday Mar. 17	Regular Board Meeting ✓ Second Interim Report ✓ Budget Revision #3 Williams/Valenzuela Uniform Complaint Report	District Office/Virtual
Thursday Apr. 7	Regular Board Meeting ✓ Review of Strategic Plan and LCAP (as needed) ✓ Approve 2022-23 Aug.- Dec. Board Meeting Calendar ✓ Quarterly District Safety Update	District Office/Virtual
Thursday April 21	Regular Board Meeting ✓ Review of Site Master Schedules ✓ Review of Strategic Plan and LCAP (as needed) ✓ California Day of the Teacher ✓ Week of the CSEA Employee ✓ Begin Superintendent Evaluation	District Office/Virtual
Thursday May 5	Regular Board Meeting ✓ Continue Superintendent Evaluation	District Office/Virtual
Thursday May 19	Regular Board Meeting ✓ Complete Superintendent's Evaluation ✓ Review Governor's Revised Budget ✓ Suspensions/Expulsions Annual Report	District Office/Virtual
Thursday June 2	Regular Board Meeting ✓ 2022-23 Budget Public Hearing ✓ LCAP Public Hearing ✓ Retiree Recognition	District Office/Virtual
Thursday June 16	Regular Board Meeting ✓ 2022-23 Budget Public Adoption ✓ LCAP and Local Indicators Adoption ✓ Approval of Contracts and Purchase Orders for 2022-23 ✓ Review of Legal Services Costs ✓ Solicitation of Funds Report	District Office

**Quarterly District Safety Update and Quarterly Facilities Projects Update as needed*

- ☒ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
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- ☐ Consent
- ☐ Action/Discussion
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- ☐ Public Hearing

SUBJECT: Health course at Pacific Grove High School

DATE: Initial January 20, 2022 tabled to February 10, 2022

PERSON(S) RESPONSIBLE: Lito M. García, Principal, Shane Steinback, Assistant Principal and Donna O'Donnell Teacher Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and discuss the current health offering at PGHS.

BACKGROUND:

Per board member(s) request to review and discuss the current health offering at PGHS.

INFORMATION:

Health curriculum is provided in the Physical Education 9 course.

HEALTH DESCRIPTION: This course includes programs on basic body systems, healthcare, drugs, alcohol, tobacco awareness, sex education, nutrition and exercise, suicide prevention, and decision-making skills.

FISCAL IMPACT:

Fiscal impact - if a dedicated Health Course is created the fiscal impact would be the salary and curriculum required to offer the course.

- ☒ Student Learning and Achievement
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- ☐ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
- ☐ Action/Discussion
- ☒ Information/Discussion
- ☐ Public Hearing

SUBJECT: PGUSD Board Regulation 5121 - Withdrawal from Classes

DATE: Initial January 20, 2022 tabled to February 10, 2022

PERSON(S) RESPONSIBLE: Lito M. García, Principal Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and provides recommendations to the administration regarding PGUSD Regulation 5121 *Withdrawal from Classes*.

BACKGROUND:

Per board member(s) request to review Withdrawal from Classes as stated in PGUSD Regulation 5121.

INFORMATION:

PGUSD Regulation 5121 regarding withdrawal from classes states -

The last day to drop a class without receiving an F during semester one will be 28 calendar days from the start of the first semester. A student who drops a course after the 28th calendar day of the first semester shall receive an F grade on his/her permanent record unless otherwise decided by the principal or designee because of extenuating circumstances.

The last day to drop a class without receiving an F during semester two will be 28 calendar days from the start of the second semester. A student who drops a course after the 28th calendar day of the second semester shall receive an F grade on his/her permanent record unless otherwise decided by the principal or designee because of extenuating circumstances

FISCAL IMPACT:

No fiscal impact.

- ☐ Student Learning and Achievement
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- ☐ Consent
☐ Action/Discussion
☒ Information/Discussion
☐ Public Hearing

SUBJECT: Review Pacific Grove Unified School District Covid-19 Relief Funding and cumulative spending as of December 31, 2021

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends the Board review the attached Pacific Grove USD covid-19 Relief Funding and cumulative spending as of December 31, 2021

BACKGROUND:

On March 13, 2020, Governor Gavin Newsom issued Executive Order N-26-20 to assist local educational agencies (LEAs) that closed during the covid-19 crisis. A school district, county office of education, or charter school that closed to address covid-19 received state funding during the period of closure to support the following:

- Deliver high-quality education opportunities to students to the extent feasible through options such as distance learning and independent study; and
- Provide school meals;
- Arrange for, to the extent practicable, supervision for students during ordinary school hours; and
- Continue to pay its employees

The Governor's Executive Order recognizes the massive and cascading effect that school closures have on communities during the crisis.

At the time the Governor issued his Executive Order, the Federal government issued its Coronavirus Aid, Relief, and Economic Security (CARES) Act which included the first round of \$13.2 billion to provide local education agencies (LEAs) with emergency relief funds to address the impact covid-19 has had on elementary and secondary schools across the nation. Subsequent Federal CARES have since followed.

INFORMATION:

For Pacific Grove Unified School District, the one-time funding grants are as follows:

ROUND I – completely spent

1. Senate Bill (SB) 117: \$33,236
2. Federal CARES Act Funds, based on LEAs share of funds received under 2019-20 Title I, Part A: \$104,689 as of March 23, 2021 (has been updated to \$105,274)
3. Learning Mitigation Loss – Federal CARES Act Budget Deal Funds based on LCFF distribution of Supplemental/Concentration proportion and Coronavirus Relief Fund (CRF) portion : \$704,412
4. Learning Mitigation Loss – Federal CARES Act Budget Deal Funds based on LCFF distribution, Proposition 98 portion : \$159,885
5. Learning Mitigation Loss – Governor’s Emergency Education Relief (GEER) Fund : \$110,403

ROUND II

6. Elementary and Secondary School Emergency Relief (ESSER) II funds: \$548,654

ROUND III

7. American Rescue Plan, ESSER III: \$1,253,953

Assembly Bill (AB) 86

8. In-person instruction grants; \$592,735
9. Expanded Learning Opportunities (ELO) grants: \$1,304,446

FISCAL IMPACT:

As reported.

DESCRIPTION OF FUND	AMOUNT	WHAT WAS PURCHASED:
<p><i>ROUND II of CARES funds:</i></p> <p><i>Elementary and Secondary School Emergency Relief (ESSER) II funds</i></p> <p><i>Resource code 3212</i></p>	<p>Estimated Allocation: \$548,654</p> <ul style="list-style-type: none"> • \$360,696 = spent in 2020-21 • \$187,958 = balance for 2021-22 	<ul style="list-style-type: none"> • Personal Protective Equipment and Supplies: <ul style="list-style-type: none"> - Air purifiers - Binax testing kits - Health care supplies - Masks - Signage - Air purifiers • \$44,289 • T mobile \$11,294 • Meraki \$2,913 • Outdoor wifi \$17,638 • Board room upgrades \$8,786 • The Institute of Social & Emotional (SEL) \$10,000 • Additional site support \$3,316 • Bus driver sub \$6,746

		<p>Total spent as of 12/31/2021 = \$104,982</p> <p><i>Balance to be spent = \$82,976</i></p>
<p><i>ROUND III of CARES funds:</i></p> <p><i>American Rescue Plan- ESSER III</i></p> <p><i>Resource code:</i></p> <ul style="list-style-type: none"> - RS 3213 \$1,003,162 - RS 3214 \$ 250,791 <p><i>(updated by CDE on 10/6/2021)</i></p> <p><i>Deadline to spend funds: September 30, 2024</i></p>	<p>Estimate \$1,253,953</p> <p><i>Rules:</i> At least 20% of the ESSER III funding must be reserved for learning loss mitigation measures such as expanded learning programs and summer school.</p>	<p><u>RS 3213:</u></p> <ul style="list-style-type: none"> • Ipads \$16,247 • Athletic dues & sport fees due to the pandemic, lost gate receipts \$4,491 • Toolbox project, SEL \$3,178 • Air purifiers \$87,499 • Supplies & service \$1,839 • Noon duty and health clerk support \$17,523 <p><u>RS 3214:</u></p> <ul style="list-style-type: none"> • Summer professional development for learning loss intervention \$21,508 • Noon duty & intervention aide

		<p>\$792</p> <p>Total spent as of 12/31/2021 = \$153,077</p> <p>Balance to be spent = \$1,100,876</p>
<p>AB 86:</p> <p><i>In-Person Instruction Grants</i></p> <p><i>Resource code 7422</i></p> <p>Deadline to spend funds: June 30, 2022</p>	<p>Estimate \$617,735 (due to later start at PG USD, revised estimate is \$592,735)</p>	<ul style="list-style-type: none"> - The grant is reduced by 1% for each day of instruction between April 1 and May 15 that the LEA does not provide in-person instruction. - Estimated reduction to PG USD is 10%, April 1 – 5, integrating in-person 4th and 5th grades by April 6th. <p>Actual expenditures = \$0</p> <p>Recommendations:</p> <ul style="list-style-type: none"> - To be spent in 2021-22

<p>AB 86:</p> <p><i>Expanded Learning Opportunity Grants</i></p> <p><i>Resource codes 7425 and 7426</i></p> <p>Deadline to spend funds: August 31, 2024 except RS 3216 & 3217, August 31, 2023</p>	<p>Estimate \$130,051 (RS 7426) and \$1,172,459 (RS 7425)</p> <p><i>Another change by CDE:</i></p> <p><i>RS 7425 \$597,335</i></p> <p><i>RS 7426 \$130,245</i></p> <p><i>RS 3216 \$192,045</i></p> <p><i>RS 3217 \$ 44,069</i></p> <p><i>RS 3218 \$125,099</i></p> <p><i>RS 3219 \$215,653</i></p> <p><i>Total \$1,304,446</i></p> <ul style="list-style-type: none"> • \$38,368 = spent in 2020-21 • \$1,266,078 = balance for subsequent years <p>The grant may be used for various strategies to accelerate learning and address student needs such as extended learning time, professional development, programs to address social-emotional learning, and access to school meals.</p> <p>- At least 85% of the funds must be used for activities provided in-person, and up to 15% of funds may be</p>	<p>Expenditures:</p> <ul style="list-style-type: none"> - Teachers on Special Assignment (TOSAs) - MAPs assessment - Extended Instructional Opportunities – After school - Embedded intervention - Social/Emotional intervention - Provision of meals <ul style="list-style-type: none"> • July meal vouchers for students & catering \$35,944 • Character Strong \$3,000 • Edmentum for HS & MS \$38,200 • Paper – Online tutoring \$48,240 • Intervention curriculum \$8,812 • NWEA map assessment \$28,950
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	used for activities provided remotely.	<ul style="list-style-type: none"> • Paras to support extended instructional opportunities \$1,222 • TOSA & Intervention teachers \$114,740 • Intervention classified support \$9,798 • Site Administration support \$1,603 • Classified – Food service support \$144 <p>Total spent as of 12/31/2021: \$290,653</p> <p>Balance to be spent: \$975,425</p>
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 Action/Discussion
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☐ Public Hearing

SUBJECT: Mid-year Supplemental LCAP Update

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Ana Silva, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review the Mid-year Supplement to the 2021-2022 LCAP Update

BACKGROUND:

- California's 2021 Budget Act, along with other historic state and federal acts, have provided local educational agencies (LEAs) with significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students.
- The intent of this update is to provide the governing board or body and the LEAs educational partners with a point-in-time report related to funding received through the 2021 Budget Act, which includes federal Elementary and Secondary School Emergency Relief (ESSER) III funds, as well as the implementation of the LCAP to date.

INFORMATION:

Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the annual update to the 2021–22 LCAP and budget overview for parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting the LEA must include all of the following:

- The Supplement for the Annual Update for the 2021–22 LCAP;
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP

The following documentation is attached:

- The Supplement for the Annual Update for the 2021-22 LCAP
- Budget Overview for Parents
- LCAP goals with mid-year metrics data and mid-year expenditure/implementation data on all actions identified in the 2021-22 LCAP

FISCAL IMPACT: None

2021-22 Local Control Accountability Plan (LCAP)

Actions & Services Mid-Year Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pacific Grove Unified School District	Ana Silva Director of Curriculum & Special Projects	asilva@pgusd.org 831 646-6526

Goal 1

Pacific Grove Unified, in partnership with students, parents, staff, and the community, will challenge all students by providing a quality instructional program in a positive, safe and stimulating environment, providing differentiated pathways for all students to be college and /or and/or complete a career technical education pathway.

Rationale

This goal captures the mission of the district to ensure we provide an educational system where all students thrive, are valued and graduate college and/or career ready to become productive global citizens. We want to continue to provide students with highly qualified teachers and classified staff, in a setting where students are safe and proud of their schools. We are also committed to providing the technology infrastructure and upgrades in accordance with the District Technology Plan. Although we are a small school district, we offer students a variety of course offerings ensuring our students have opportunities to be well rounded academically and socially/emotionally. The next three year LCAP will show how we not only set high expectations for all yet also provide the supports for students with challenges as is represented in the actions for Goals 2 and 3. It is evident our district support all students beginning with our special education preschoolers to our students who attend the adult transition program once they leave the high school.

Expected Annual Measurable Objectives for Goal 1

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
1	State Priority 1 A: Degree to which teachers are appropriately assigned and fully credentialed.	100% in 2020-2021 Source: SARC	100%	100%
1	State Priority 1 B: Degree to which students have standards-aligned instructional materials.	100% in 2020-2021 Source: SARC	100%	100%
1	State Priority 1 C: FIT Rating for school facilities in good repair.	Overall Rating: GOOD Source: SARC/FIT	Good overall rating	GOOD overall Rating
2	State Priority 2. The implementation of academic	100% of teachers are implementing CA State Standards.	Mid year data from site administrators affirm 100% of	100%

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
	content and performance standards for all students.	Source: Administrator to observe implementation of CA Standards and record during observations log.	teachers are implementing CA State Standards	
4	State Priority 4 A: The percentage of pupils that have successfully completed A-G requirements The percentage of pupils that have successfully completed CTE pathways	76.4 % completed either A-G or CTE pathways 73.6% Met A-G 22.9% Completed CTE Pathways Source: Illuminate SIS/Calpads 2019-2020	Data will be available at the end of 2021-2022	80% meet A-G 29% Complete CTE pathways
4	State Priority 4 B: The percentage of students who have passed an AP exam with a score of 3 or higher	2019-2020 73% Source: College Board	Data will be available at the end of 2021-2022	79% Pass AP with a 3 or higher
4	State Priority 4 C: The percentage of pupils who participate in, and demonstrate college preparedness in the EAP.	2019-2020 79.2% prepared in ELA 64.2% prepared in Math	Data not available since students did not take CAASPP in the spring of 2021	85% prepared in ELA 70% prepared in Math
5	State Priority 5 E: High School graduation rate	95.3% Source: Calpads 2019-2020	2020-2021 graduation rate: 93%	100% graduation rate
2	State Priority 2 B: The degree to which programs/services enable English Learners to access the CSS and the ELD standards	All curriculum materials. in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the	All services are offered to students according to the LCAP action plan	100%

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
		context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms.		
7	State Priority 7 A: Broad course of study	Students have access and are enrolled in all required areas of study as monitored through CalPads & Illuminate. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate. The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.	Completion data not available until the end of 2021-22	100%

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
1.1	Certificated Teachers, Classified Staff and Administrators All teachers and administrators are highly qualified to provide support to students in attaining	2021-2022	No	Local \$23,379,142		\$23,379,142.00	\$6,975,672.63

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	INFO/DIS Mission Report
	access to a comprehensive education. (1000 object code) Classified staff and administrators in each job alike support student learning, health, and safety. (2000 object code)						
1.2	Instructional Materials and Resources Instructional delivery of all core content areas with standards aligned instructional materials. Teachers and support staff are trained on instructional materials to support students during small group instruction. (4000 object code)	2021-2022	No		Local \$1,019,423	\$1,019,423.00	\$543,637.19
1.3	High School Outreach Counselor The Outreach High School Counselor position was created to provide support to at-risk and special populations. At-risk students include students who are struggling academically, social-emotionally, or may have other barriers to their success. Special populations of students include our students with a Section 504 accommodation plan, socio-economically disadvantaged, and English Language		Yes	LCFF \$85,109		\$85,109.00	\$25,432.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
	Learners. Supports range from teaching coping skills, strategies to overcome a variety of obstacles, regular meetings, Student Study Team meetings, crisis intervention, and collaboration with the teachers and staff to support the students.						
1.4	Career Technical Education By identifying our populations of English Language Learners, low income, and students in special education, our academic counseling department works to ensure that the benefits of our CTE pathways are understood by both parents/guardians and students. CTE teachers also provide material outlining the benefits of their courses to incoming eighth graders as well as new students to the district.	2021-2022	Yes				Currently implementing
1.5	Broad Course of Study Removing barriers such as prerequisites for upper level classes such as honors and AP offerings and increase CTE enrollment at the freshman and sophomore levels into pathways with a long term goal of increasing the amount of CTE completers		Yes				Currently implementing

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	INFO/DIS Mission Report
	<p>from 22% to 25% by 2022-23. We plan to achieve this by offering waivers to students from physical education for those that are active in high school sports</p> <p>Pacific Grove High School is also making it a goal to continue expanding our offerings of dual enrolled classes. We plan to achieve this by continuing our relationship with Monterey Peninsula college and staying up-to-date with our College and Career Pathways (CCAP) agreement.</p> <p>Plans to add two additional dual enrolled courses in 2021-22 with our computers pathway.</p> <p>Plans to add two more dual enrolled courses in 2022-23 in the social science department.</p>						
1.6	<p>Technology Infrastructure</p> <p>Here are PGTech's priorities for the next 3 years:</p> <p>Support the transition of Synergy SIS and Assessment: Build end-user capacity/proficiency with working in Synergy (classified and certificated)</p> <p>Continue with Classroom hardware upgrades to</p>	2021-2022	No		Local \$660,000	\$660,000.00	\$301,318.68

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	INFO/DIS Mission Report
	reach standard classroom configuration - elementary, middle school, high school. This includes moving to interactive panels, integrated audio, laptop as teachers' primary device. Outdoor wifi installations on all campuses Security Camera system upgrade Total budget from Measure A is \$660,000						

Goal 2

Social Emotional Learning: Advance educational equity and excellence by focusing on the social, emotional, and mental health of our school community by creating a safe and affirming school environment and culture that supports and encourages school connectedness and resiliency.

Rationale

This new goal that was intended to be in the LCAP well before the pandemic. Based on all stakeholder feedback and unanimous board support, counseling hours were increased for 2019-2020 and a new curriculum was adopted at the middle school (Courage Strong) as well as additional counseling hours were added to the middle school. During all stakeholder meetings across the district during the pandemic, there was a unanimous request to provide more social emotional support for parents, staff, and especially students as they returned to school. We are continuing to research other options in addition to the actions listed here as we progress throughout the school year. We will be administering a district wide social emotional student assessment to determine specific areas of need. We will adjust our offerings to meet the varied needs based on the initial and ongoing progress monitoring of students' social and emotional well being.

Expected Annual Measurable Objectives for Goal 2

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	State Priority 3 A: Demonstration of the efforts the school district makes to seek parent input in making decisions for the school district and school sites.	86% Strongly Agree and Agree that "school allows input and welcomes parent contributions". 2019-2020 CHKS 82% of parents Strongly Agree and Agree that "parents feel	CHKS Data is not available yet	95% Strongly Agree and Agree that "school allows input and welcomes parent contributions". 2019-2020 CHKS 95% of parents Strongly Agree and Agree that "parents feel

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
		welcome to participate at school". CHKS 2020-21		welcome to participate at school".
	State Priority 3 B: Demonstration of how the school district will promote parental participation in programs for unduplicated. (number of meetings, number of participants)	80% (2019-20 CHKS) & 87% (2020-21 CHKS) "Strongly Agree and Agree that "school encourages me to be an active partner".	CHKS Data is not available yet	95% "Strongly Agree and Agree that "school encourages me to be an active partner".
	State Priority 3 C: Demonstration of how the school district will promote parental participation in programs for students with expectional needs. (number of meetings, number of participants)	260 SPED Students SELPA opportunities multiple time per year 504 Annual Meetings IEP Meetings 1-2 times per year Orientation at start of each school year Orientation at transition from Elem to MS, and MS to HS	ongoing progress: IEP meetings are held virtually making the meetings easier for parents to participate with 100% participation rate	Continue with documentation
	State Priority 5 A: School Attendance Rate	District Wide: 94.1% Forest Grove 96.8% Robert Down: 97.3% Pacific Grove Middle School: 97.2% Pacific Grove High School: 96.8% Community High School: 82.4% Source: Calpads	21-22 Data Calculated from 8/5/21 through 12/17/21 Forest Grove: 2020-21: 97.1%; 2021-22: 90.3% Robert Down: 2020-21:97.7%; 2021-22: 91.5% Pacific Grove Middle School: 2020-21: 99.6%; 2021-22: 95.5% Pacific Grove High School: 2020-21: 99.3%; 2021-22: 96.0% Community High School: 2020-21: 86.8%; 2021-22: 65.7%	All attendance rates maintain or improve and Community HS improves by 3 percentage points

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
	State Priority 5 B: Chronic Absenteeism rates	7.6% 2019-2020 Dashboard Data Files	20-21 from CALPADS. We do not yet have this data for 2021-22. Provided current (mid year data) - % of total enrolled students who have been absent 10% of the days (8 days or more) so far. Forest Grove: 2020-21: 2.5%; 2021-22: Robert Down: 2020-21: 0.7%; 2021-22: 17.8% Pacific Grove Middle School: 2020-21: 1.7%; 2021-22: 17.1% Pacific Grove High School: 2020-21: 2.5%; 2021-22: Community High School: 2020-21: 20.8%; 2021-22: 57.3%	5% or less Chronic Absenteeism rates
	State Priority 5 C: Middle School dropout rates	0% dropout 2019-2020 Source: Calpads	Pacific Grove Middle School 2020-21: 0%, 2021-22: 0%	Maintain 0% dropout
	State Priority 5 D: High School dropout rates	1.4% (2 students) 2019-2020 Source Calpads	Pacific Grove High School 2020-21:0.2%; 2021-22: 0% Community High School 2020-21: 4% (1 student); 2021-22: 0%	0% dropout
	State Priority 6 A: Pupil Suspension rates	2019-2020 1.6% Source: Calpads	Forest Grove: 2020-21: 0%; 2021-22: 0.46% (2 students) Robert Down: 2020-21: 0.20% (1 student); 2021-22: 0.24% (1 student) Pacific Grove Middle School: 2020-21: 0%; 2021-22:0.24% (1 student)	Decrease suspension rate to 1%

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
			Pacific Grove High School: 2020--21: 0%; 2021-22:1.95% (13 students) Community High School:	
	State Priority 6 B: Pupil expulsion	2019-2020 0% Source Calpads	Forest Grove: 2020-21 0%; 2021-22: 0% Robert Down: 2020-21 0%; 2021-22: 0% Pacific Grove Middle School: 2020-21 0%; 2021-22: 0% Pacific Grove High School: 2020-21 0%; 2021-22: 0.34% (2 students) Community High School: 2020- 21 0%; 2021-22: 0%	maintain 0% expulsion rate
	State Priority 6 C: Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness	95% (2019-20 CHKS) & 99% (2020-21) of Parents Strongly Agree and Agree that "school is a safe place for students" 79% (2019-20 CHKS) & 80% (2020-21 CHKS) of Elementary Students Strongly Agree and Agree that they "feel connected with their school" 82% (2019-20 CHKS) & 81% (2020-2 CHKS) of Elementary Students Strongly Agree and Agree that they "feel safe at school". 66% (2019-20 CHKS) & 80% (2020-21 CHKS) of Secondary Students Strongly Agree and	CHKS survey information is not available yet	100% of Parents Strongly Agree and Agree that "school is a safe place for students" 90% of Elementary Students Strongly Agree and Agree that they "feel connected with their school" 90%Elementary Students Strongly Agree and Agree that they "feel safe at school". 90% Secondary Students Strongly Agree and Agree that they "feel connected with their school". 85% of Secondary Students Strongly Agree and Agree that

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
		<p>Agree that they "feel connected with their school".</p> <p>76.5%(2019-20 CHKS) & 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe".</p>		they "perceive school as safe or very safe".

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
2.1	<p>Counseling Services Counseling services are offered at the elementary, middle, and high school level. All student learning is enhanced by providing an orderly, caring, and nurturing educational and social environment in which all students feel safe and take pride in their school and achievements. Positive interpersonal relationships among students and between students and staff are promoted through a variety of social/emotional supports and programs at each of the sites.</p> <p>The elementary and middle school counselors work collaboratively with the classroom teachers in providing the elementary program Toolbox to build social/emotional skills leading to resiliency and positive communication skills and self care when</p>	2021-2022	No	Local 320,017.50		\$320,017.50	\$92,425.44

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
	dealing with life stresses. Counselors from the elementary schools also support students at the middle school to build continuity for students as they transition to the middle school.						
2.2	Social Emotional Learning Curriculum Elementary schools will continue to implement Toolbox, Middle school will continue to implement Character Strong, and the High School will be implementing Restorative Practices training for staff to support students in building resiliency and learning positive approaches to challenges.	2021-2022	Yes				Currently implementing
2.3	Parent Engagement & Student Success: Nurturing Parent & Caregiver SEL Educational Workshop Series The Institute for Social and Emotional Learning has organized a special program for PGUSD parents and caregivers. The workshop series will provide: 1. Three pre-recorded 30-minute video introductions. This is shared via a	2021-2022	No		Other State \$7500	\$7,500.00	Currently implementing

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
	<p>YouTube link. This is an introduction to a series of workshops</p> <p>2. Three live/synchronous online themed workshops delivered by Zoom. Each workshop would be offered in two tracks – one for K-5th Grade parents and caregivers and one for 6th through 12th Grade parents and caregivers. The first two of these themed sessions are recorded and uploaded to a private YouTube channel for our district to distribute the link within our community.</p> <p>3. A comprehensive digital packet of resources and materials.</p> <p>4. An editable flyer containing all the YouTube and Zoom links for our district to use to promote the Series across your community.</p> <p>These sessions will be offered to two separate groups of parents. One Elementary group and one Middle/High school group</p> <p>Big Moments: Bringing Calm when Emotions Run High</p> <p>This session offers parents an opportunity to reflect on the full range of emotions that parents and children might experience, particularly during this pandemic. We will offer a framework and practical strategies for managing</p>						

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
	<p>and regulating our own emotions as well as coaching our children to better manage theirs.</p> <ul style="list-style-type: none"> Communication and Conflict: Building and Repairing Relationships and Getting to Peace: This session offers parents practical tools to build and maintain positive approaches to communication within the family and explores ways to repair and heal relationships when conflict arises or communication falters. We will focus on active and reflective listening, styles of communication, and practices for conflict transformation. The Open Session for Parents: Facilitated Peer-to-Peer support: This session utilizes The Open Session format to bring connection and 						

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
	support to parents. Parents will anonymously share dilemmas, decisions, or concerns they are facing, and IFSEL team members facilitate peer-to-peer sharing of support, clarification, and wisdom. Concurrent sessions can be offered for ESH/ES and MS/HS parents. (This is funded by the Adult School Fund 11.)						
2.4	Fundamentals of Success Grades 10 and 11: This course is designed to facilitate student reflection in their own academic progress to achieve a passing grade in a previously taken or concurrent course. Using a variety of teaching practices and frequent check-ins, students develop individual learning strategies and enhance student connectedness to the school community. Throughout the year we will explore the following main themes: Planning &	2021-2022	Yes	LCFF	\$18,961	\$18,961.00	\$6,219.42

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	INFO/DISSEMINATION Mid-Year Report
	Organization, Working with Yourself, Reflective Practices, and Working with Others. We will also elaborate on concepts and necessary skills from core classes (e.g. English, Math, Science, and Social Studies).						
2.5	Institute for Social Emotional Learning Professional development series for school certificated teachers, administration and classified staff to provide social emotional learning strategies to support students due to the pandemic and returning to school. Certificated 5 times per year and classified staff 4 times per year.	2021-2022	No		Other State \$17,000	\$17,000.00	\$16,000.00 Currently implementing
2.6	Trauma Informed Practices PD The Monterey County Office of Education will be offering free PD for the district. Trauma Informed practice is changing the lens from what is "wrong" with this student, to "what happened" to this student. PD will be offered during early release times and staff meetings accordingly so as not to have teachers be out of the classroom. There is no cost associated with this action.	2021-2022	Yes				Trauma informed practices training and PD will begin with the arrival of the mental health therapist.

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	INFO/DIS MISSION Mid-Year Report
2.7	Restorative Practices Professional development for High School Staff on Restorative Practices to support students with the effects of the pandemic and returning to school with a focus on how to improve and repair relationships between people and communities. The purpose is to build healthy communities, increase social capital, decrease crime and antisocial behavior, repair harm and restore relationships. The focus is through the lens of the 5 R's: Relationship, Respect, Responsibility, Repair, and Reintegration. The High School Principal will lead this professional development during designated times.	2021-2022	Yes				Training and professional development has been delayed at the teacher level . It is being used by site administrators.

Goal 3

All English Learners (EL), Socioeconomically Disadvantaged Students (SED), Foster Youth (FY), Students With Disabilities (SWD), and Hispanic will show a measurable increase in achieving grade level standards in mathematics and English Language Arts each year as measured by Smarter Balanced Assessments and local valid assessments.

Rationale

This goal was carried over from the last LCAP 2017-2020. Although we have made gains every year with these student groups, we feel there are still gaps that exist in both content areas. Therefore we have increased class offerings such as in math support with a more supported and targeted approach as well as improved services by pinpointing the skills that are deficient. We are using a new assessment platform for 2021-22 from NWEA named MAP (Measures of Academic Progress) and anticipate the data will guide interventions in the classroom to meet students at their zone of proximal development (learning zone).

Expected Annual Measurable Objectives for Goal 3

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcome for 2023-24
	State Priority 4 A English Language Arts Statewide Assessments: ELA	78.67% Met/exceeded standards 68.1 points above standard (blue) Dashboard data 2019-2020	Not available until end of the school year	90% Meet or exceed state standards
	State Priority 4 B Statewide Assessment: Math	65.02% Met/exceeded standards 33.5 points above standard (green) Dashboard data 2019-2020	Not available until end of the school year	80% Meet or exceed state standards
	State Priority 4 C Statewide Assessments: CAA	Student data is not reported due to small numbers of students for 2019-2020	Not available until end of the school year	
	State Priority 4 D Percent of ELs who make progress toward English proficiency as measured by the ELPAC	71.4% make progress Dashboard data 2019-2020	Not available until end of the school year	85% make progress towards English Proficiency
	State Priority 4 E: English learner reclassification rate Calpads	22.6% EL Reclassification rate Calpads 2019-2020	Not available until end of the school year	30% reclassification rate
	State Priority 4 F: Map testing ELA in lieu of state testing Spring 2021	Map Testing results for grades 3-11 ELA (waiting on results) Grade 3: 8.6% Not met ,17.2% Nearly Met 74.2% Met/exceeded Grade 4: 17.3% Not met, 15.3% Nearly Met, 67.3% Met/exceeded	Map Testing Results K-12 Fall 2021 Grade K: 9% Low, 14% Low Average, 35% Average, 24% High Average, 18% High	10% of students in the met and nearly met move over to the Met/exceeded category in all grade levels. 10% of students in the not met move over to the nearly met/met category

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
		Grade 5: 13.8% Not met, 19.8% Nearly Met, 66.4% Met/exceeded	Grade 1: 11% Low, 25% Low Average, 15% Average, 15% High Average, 15% High	
		Grade 6: 12.4% Not met, 12.4% Nearly Met, 75.2% Met/exceeded	Grade 2: 11% Low, 17% Low Average, 11% Average, 21% High Average, 40% High	
		Grade 7: 14.3% Not met, 17% Nearly Met, 68.8% Met/exceeded	Grade 3: 16% Low, 11% Low Average, 21% Average, 30% High Average, 23% High	
		Grade 8: 6.6% Not Met, 18.2% Nearly Met, 75.2 Met/exceeded	Grade 4: 6% Low, 14% Low Average, 19% Average, 31% High Average, 30% High	
		Grade 11: 9.9% Not Met, 19.8% Nearly Met, 70.4% Met/exceeded	Grade 5: 15% Low, 13% Low Average, 16% Average, 34% High Average, 22% High	
			Grade 6: 10% Low, 18% Low Average, 16% Average, 32% High Average, 24% High	
			Grade 7: 9% Low, 10% Low Average, 14% Average, 32% High Average, 34% High	
			Grade 8: 14% Low, 12% Low Average, 24% Average, 22% High Average, 28% High	
			Grade 9: 5% Low, 8% Low Average, 14% Average, 39% High Average, 35% High	

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
			<p>Grade 10: 5% Low, 18% Low Average, 18% Average, 26% High Average, 32% High</p> <p>Grade 11: 11% Low, 9% Low Average, 12% Average, 22% High Average, 45% High</p> <p>Grade 12: 6% Low, 9% Low Average, 31% Average, 26% High Average, 29% High</p> <p>Winter 2021-22</p> <p>Grade 6: 11% Low, 20% Low Average, 29% Average, 22% High Average, 19% High</p> <p>Grade 7: 9% Low, 11% Low Average, 17% Average, 27% High Average, 36% High</p> <p>Grade 8: 10% Low, 13% Low Average, 20% Average, 29% High Average, 28% High</p> <p>Grade 9: 7% Low, 4% Low Average, 28% Average, 28% High Average, 32% High</p> <p>Grade 10: 12% Low, 14% Low Average, 23% Average, 32% High Average, 19% High</p> <p>Grade 11: 11% Low, 9% Low Average, 16% Average, 34% High Average, 30% High</p>	

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
			Grade 12: 12% Low, 12% Low Average, 17% Average, 28% High Average, 31% Average	
	State Priority 4 G:Map testing Math in lieu of state testing Spring 2021	<p>Map Testing results for grades 3-11 Math (waiting on results)</p> <p>Grade 3: 16.4% Not met, 25% Nearly met, 58.6% Met/exceeded</p> <p>Grade 4: 19.6% Not met, 30.7% Nearly Met, 49.7% Met/exceeded</p> <p>Grade 5: 28.4% Not met, 31% Nearly Met, 40.5% Met/exceeded</p> <p>Grade 6: 26.8% Not met, 26.1% Nearly Met, 47.2% Met/exceeded</p> <p>Grade 7: 20.9% Not met, 33.9% Nearly Met, 45.2% Met/exceeded</p> <p>Grade 8: 21.9% Not met, 24.5% Nearly Met, 53.6% Met/exceeded</p> <p>Grade 11: 29.6% Not met, 26.5% Nearly Met, 43.9% Met/exceeded</p>	<p>Map Testing Results K-12 Fall 2021 Math 6 +</p> <p>Grade K; 3% Low, 17% Low Average, 15% Average, 26% High Average, 39% High</p> <p>Grade 1: 10% Low, 10% Low Average, 22% Average, 32% High Average, 25% High</p> <p>Grade 2: 13% Low, 10% Low Average, 24% Average, 25% High Average, 29% High</p> <p>Grade 3: 11% Low, 23% Low Average, 19% Average, 25% High Average, 23% High</p> <p>Grade 4: 19% Low, 20% Low Average, 23% Average, 23% High Average, 16% High</p> <p>Grade 5: 15% Low, 29% Low Average, 22% Average, 26% High Average, 7% High</p>	<p>10% of students in the met and nearly met move over to the Met/exceeded category in all grade levels.</p> <p>10% of students in the not met move over to the nearly met/met category</p>

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
		Grade 9: 13% Low, 14% Low Average, 21% Average, 20% High Average, 32% High	<p>Grade 6: 12% Low, 21% Low Average, 26% Average, 21% High Average, 19% High</p> <p>Grade 7: 16% Low, 13% Low Average, 28% Average, 24% High Average, 20% High</p> <p>Grade 8: 11% Low, 19% Low Average, 27% Average, 21% High Average, 23% High</p> <p>Grade 9, 10, and 11 took Integrated Math 1, 2, 3 Data provided is limited to a range scores within each class instead of a grade level instead of the Math 6+ test</p> <p>Winter 2021-22 Math 6+ test</p> <p>Grade 6: 12% Low, 21% Low Average, 21% Average, 26% High Average, 21% High</p> <p>Grade 7: 13% Low, 14% Low Average, 26% Average, 26% High Average, 21% High</p> <p>Grade 8: 13 Low, 13% Low Average, 28% Average, 17% High Average, 29% High</p> <p>Grade 9: 6% Low, 16% Low Average, 20% Average, 18% High Average, 40% High</p>	

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
			<p>Grade 10: 9% Low, 13% Low Average, 23% Average, 28% High Average, 27% High</p> <p>Grade 11: 11% Low, 13% Low Average, 19% Average, 20% High Average, 36% High Average</p> <p>Grade 12: 20% Low, 0% Low Average, 3% Average, 37% High Average, 40% High</p>	
	State Priority 7B: Programs and services developed and provided to unduplicated pupils	<p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> <p>Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides English Language Development instruction and operates a push in model(Co-teaching) for English learners with designated support.</p> <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p>	Ongoing progress monitoring of students	Maintain services for unduplicated pupils

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
	State Priority 7C: Programs and services developed and provided to pupils with exceptional needs	Academic counselors, administration and Director of Student Services works with site teams to ensure equitable access and opportunity to all course offering. The district also provided an inclusion model for students with disabilities as monitored through Calpads and Sirus.	Ongoing progress monitoring of students with special needs	Maintain services for pupils with exceptional needs
	State Priority 8 Pupil Outcomes:	<p>DIBELS Assessments Spring 2021 Robert Down Elementary & Forest Grove Elementary Schools combined data:</p> <p>Kindergarten: Intensive: 26% Strategic 13% Proficient: 28% Advanced: 33%</p> <p>First Grade: Intensive: 7% Strategic: 9% Proficient: 43% Advanced: 41%</p> <p>Second Grade: Intensive: 7% Strategic: 8% Proficient: 50% Advanced: 34%</p> <p>Third Grade: Intensive: 5% Strategic: 8%</p>	<p>2021-2022 Mid Year DIBELS Data Robert Down Elementary & Forest Grove Elementary School Combined:</p> <p>Percentages of students who are proficient or advanced Kindergarten: 50% First grade: 55% 2nd grade: 71% 3rd grade: 73% 4th grade: 75% 5th grade: 64%</p> <p>Kindergarten: Intensive: 34% Strategic: 16% Proficient: 19% Advanced: 31%</p> <p>First Grade: Intensive: 21% Strategic: 24% Proficient: 31% Advanced: 24%</p>	Increase proficient and/or advanced status for each grade level by 10% points.

Priority	Metric	Baseline	Year 1 Mid-Year Progress	Desired Outcomes for 2023-24
		Proficient: 28% Advanced: 58% Fourth Grade: Intensive: 6% Strategic: 7% Proficient: 55% Advanced: 32% Fifth Grade: Intensive: 15% Strategic: 5% Proficient: 45% Advanced: 35%	Second Grade: Intensive: 14% Strategic: 15% Proficient: 37% Advanced: 34% Third Grade: Intensive: 11% Strategic: 16% Proficient: 39% Advanced: 34% Fourth Grade: Intensive: 14% Strategic: 10% Proficient: 26% Advanced: 49% Fifth Grade: Intensive: 28% Strategic: 8% Proficient: 31% Advanced: 33%	

Actions and Services

Goal/Action	Action Title/Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	Mid-Year Report
3.1	Site Based Professional Learning Teams All Instructional Leadership teams (ILT) teams will continue to support the PLC (Professional Learning Community) work at the sites focusing on targeted instruction based on data analysis of common formative assessments and other local measures. All	2021-2022	Yes				Currently implementing

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	INFO/DIS Mission Report
	sites will also continue to refine practices with teacher clarity, feedback and success criteria. Continuing to implement the Cycles of Professional Learning, teachers will share and implement best practices to meet the needs of identified student groups and determine their success based on student data.						
3.2	AVID Classes at the High and Middle School AVID stands for Advancement Via Individual Determination, and is a program that supports students in the academic middle as they prepare for and attend a four-year college/university. This program focuses on the students that have the potential to excel academically but are not demonstrating that ability in their classes. The program is very specific in the requirements to be part of the class and there are rigorous steps each student must go through to participate. AVID has been described as "Wonderful for all, but necessary for some." The middle school will offer two sections for grades 7, 8, and the HS grades 9-12.	2021-2022		LCFF \$102,599		\$102,599.00	\$32,774.19

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses		Non-Personnel Expenses	Total Funds	INFO/DIS MISSION	Mid-Year Report
	The Avid District Director is also allotted one section at the MS.								
3.3	English Language Arts Support Classes Students who struggle in English Language Arts will receive multiple levels of support at the middle school. At the middle school, students two or more grade levels behind will be scheduled in general education Read 180 courses .	2021-2022	Yes	LCFF	\$42,126		\$42,126.00		\$15,703.56
3.4	Elementary Schools English Language Arts Intervention Elementary ELA programs will incorporate certificated teachers and instructional assistants and materials needed to support grade level targeted interventions such as Read 180, targeted foundational reading instruction, and designated English language development support. Students who are designated as below grade level will receive support in the classroom and with the intervention staff. Instructional aids and the intervention teacher will also support teachers in the classroom with small group instruction. Designated	2021-2022	Yes	LCFF	\$487,175		\$487,175.00		\$214,011.31

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
	English Language Arts Teachers will work with students to provide support with students who are emerging, expanding, and bridging proficiency levels of English Language acquisition and focusing on how English works. Designated ELD teachers will work closely with the classroom teacher to support students with current curriculum in the classroom.(Object codes 1000,2000)						
3.5	Language Review Teams Designated English Language Development teachers collaborate with general education teachers to ensure English Learners access core programs. Language Review teams meet twice a year to discuss English Learners and Reclassified Fluent English Learners individual strengths and areas of growth, reclassification criteria, and designated support for Smarter Balanced end of year tests. The expenditure is for the cost of substitutes for teachers and English language development teachers to attend the Language Review Team day.	2021-2022	Yes	Local \$1000		\$1,000.00	\$500.00

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses	Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
3.6	Math Intervention Programs Elementary teachers will support students through leveled targeted interventions in the classroom through small group instruction as well as grade level flexible grouping. At the Middle School: students two or more grade levels behind will be enrolled in Math 180 courses beginning in grade six for a total of one general ed and one special education. The Middle School will continue to offer math support classes for grades 6,7,and 8 where identified students are concurrently enrolled in the grade level math class. The support classes offer a differentiated approach focusing on conceptual learning of mathematics and its application. At the high school, three math support classes have been added to support students in Integrated math 1, 2, and 3. Students will be concurrently enrolled in the support class and the grade level math class. The support classes offer a differentiated approach focusing on conceptual learning of mathematics	2021-2022	Yes	LCFF \$129,014		\$129,014.00	\$50,259.89

Goal/ Action	Action Title/ Description	Timespan	Contributing	Personnel Expenses		Non-Personnel Expenses	Total Funds	MISSION Mid-Year Report
	and its application. (Object code 1000)							
3.7	High School Productive Study Class Math/ELA Independent Productive Study: Grades 10,11, and 12: This class is for completing unfinished classwork, homework assignments/projects, and studying for upcoming tests/quizzes. (object code 1000)	2021-2022	Yes	LCFF	\$25,259		\$25,259.00	\$10,209.84

Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pacific Grove Unified School District	Ana Silva Director of Curriculum and Special Projects	asilva@pgusd.org 8316466526

California's 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. The following is a one-time mid-year report to the local governing board or body and educational partners related to engagement on, and implementation of, these Acts.

A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2021-22 Local Control and Accountability Plan (LCAP).

Pacific Grove Unified School District received the following grants: Expanded Learning Opportunities Grant (\$1,302,510), ESSER III Plan (\$1,253,054) details on Educational Partner input can be found in the plans on the district website at <https://www.pgusd.org/Departments/Curriculum/Accountability-ESSER--LCAP--LEAP/index.html>

A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

Pacific Grove Unified School District does not receive the additional concentration grant or the concentration add-on funding.

A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.

Pacific Grove Unified School District engaged its educational partners on the use of one-time federal funds to support both recovery from the COVID-19 pandemic and the impacts of distance learning on pupils by hosting town hall meetings for all grade spans (Elementary, Middle, & High School), site-specific teacher and parent meetings, gathering feedback from parents, students, and teachers via surveys, as well as input from each School Site Council and, English Language Advisory Committees. Also at every board meeting, the Superintendent discussed the process and progress of all aspects of the district's Covid Safety Plan where the public had the opportunity to provide input. Teachers, administrators, classified staff and parents provided meaningful input providing the board with direction on revising and enhancing the plan to ensure all safety protocols were in place and effective. A more detailed description for the process of engaging our educational partners can be found in the Extended Learning Opportunities Grant Plan

<https://www.pgusd.org/documents/Departments/Curriculum/Accountability-ESSER--LCAP--LEAP/2021-Expanded-Learning-Opportunities->

[Grant-Plan-PGUSD.pdf](#) and The ESSER III Plan <https://www.pgusd.org/documents/Departments/Curriculum/Accountability-ESSER--LCAP--LEAP/2021-Expanded-Learning-Opportunities-Grant-Plan-PGUSD.pdf>

A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

Pacific Grove Unified's school board approved the ESSER III plan on October 28, 2021. The money we receive from this grant will allow us to continue to offer the supports we began this school year 2021-2022 to provide intervention supports for our students to mitigate learning loss. We are able to continue to provide each of the sites with additional certificated teacher positions (teachers on special assignment) to identify and intervene with students who are struggling and provide the assessments (Measures of Academic Progress) to identify academic areas of growth and monitor student progress throughout the year. We are also going to embark on an equity project during the second half of this school year (spring 2022) as well as add another intervention math section at the high school and continue to offer credit recovery through Edmentum, an online program, throughout this school year and in 2022-2023. Regarding Covid safety, we hired a health clerk and have been able to provide additional supervision during lunchtime to monitor student safety as well as maintain all facilities with the appropriate equipment providing a safe environment to decrease the spread of COVID. We have posted for a mental health professional for the High School and anticipate having someone in that position soon. The challenges have been in filling the instructional aide positions we had planned for despite ongoing job postings and reaching out to the community.

A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA's 2021–22 LCAP and Annual Update.

The additional monies received from the federal and state grants such as the Safe Return to In-Person Instruction and Continuity of Services Plan, Esser III Plan, and the Extended Learning Opportunities Grants are helping to support our LCAP goals to provide additional services to ensure students and staff were safe to attend school during the pandemic. Some of these expenditures were aligned to our second LCAP goal to meet the social and emotional needs of our students and staff. We were able to purchase personal protective gear, air purifiers, Binax testing kits, health care supplies, extra personnel for noon duty, an extra health clerk, meal vouchers for the summer, and additional social-emotional support for students, teachers, and site administrators. To support our most challenged students and in alignment with our third LCAP goal, we purchased an assessment system (Measures of Academic Progress) to provide targeted intervention strategies for students. We were also able to hire additional certificated teachers to provide intervention at the elementary level and teachers on special assignments at the Middle and High schools. We also were able to provide credit recovery services for students with D's and F's via Edmentum at the high school.

Instructions for the Supplement to the Annual Update for the 2021–22 Local Control and Accountability Plan Year

For additional questions or technical assistance related to the completion of the Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP), please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Introduction

California's 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA's educational partners.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA's 2022–23 LCAP.

Instructions

Respond to the following prompts, as required. In responding to these prompts, LEAs must, to the greatest extent practicable, provide succinct responses that contain a level of detail that will be meaningful and accessible for the LEA's educational partners and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

In responding to these prompts, the LEA has flexibility to reference information provided in other planning documents. An LEA that chooses to

reference information provided in other planning documents must identify the plan(s) being referenced, where the plan(s) are located (such as a link to a web page), and where in the plan the information being referenced may be found.

Prompt 1: “A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).”

In general, LEAs have flexibility in deciding what funds are included in the LCAP and to what extent those funds are included. If the LEA received funding through the Budget Act of 2021 that it would have typically included within its LCAP, identify the funds provided in the Budget Act of 2021 that were not included in the LCAP and provide a description of how the LEA has engaged its educational partners on the use of funds. If an LEA included the applicable funds in its adopted 2021–22 LCAP, provide this explanation.

Prompt 2: “A description of how LEA used, or plans to use, the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.”

If LEA does not receive a concentration grant or the concentration grant add-on, provide this explanation.

Describe how the LEA is using, or plans to use, the concentration grant add-on funds received consistent with California *Education Code* Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55 percent unduplicated pupil enrollment, as compared to schools with an enrollment of unduplicated students that is equal to or less than 55 percent.

In the event that the additional concentration grant add-on is not sufficient to increase the number of staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, describe how the LEA is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Prompt 3: “A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.”

If the LEA did not receive one-time federal funding to support recovery from the COVID-19 pandemic and the impacts of distance learning on students, provide this explanation.

Describe how and when the LEA engaged its educational partners on the use of one-time federal funds it received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on students. See the COVID-19 Relief Funding Summary Sheet web page (<https://www.cde.ca.gov/fq/cr/relieffunds.asp>) for a listing of COVID-19 relief funding and the Federal Stimulus Funding web page (<https://www.cde.ca.gov/fq/cr/>) for additional information on these funds. The LEA is not required to describe engagement that has taken place related to state funds.

Prompt 4: “A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.”

If an LEA does not receive ESSER III funding, provide this explanation.

Describe the LEA's implementation of its efforts to maintain the health and safety of students, educators, and other staff and ensure the continuity of services, as required by the federal American Rescue Plan Act of 2021, and its implementation of the federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

Prompt 5: "A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA's 2021–22 LCAP and Annual Update."

Summarize how the LEA is using its fiscal resources received for the 2021–22 school year to implement the requirements of applicable plans in a manner that is aligned with the LEA's 2021–22 LCAP. For purposes of responding to this prompt, "applicable plans" include the Safe Return to In-Person Instruction and Continuity of Services Plan and the ESSER III Expenditure Plan.

California Department of Education
November 2021

2021-22 Budget Overview - Sample Update

Budgetary Impact of 2021 Budget Act on 2021-22 Adopted Budget			
Budget Item	Projected 2021-22 Budget Amount (Adopted Budget)	Actual 2021-22 Budget Amount (1st Int.)	Difference
Total LCFF funds	\$32,982,775	\$33,104,770	\$121,995
LCFF supplemental and concentration grants (part of Total LCFF funds)	\$770,411	\$768,871	(\$1,540)
All other state funds	\$2,415,436	\$2,423,498	\$8,062
All local funds	\$1,484,018	\$1,834,375	\$350,357
All federal funds	\$ 841,767	\$2,146,168	\$1,304,401
Total projected revenue	\$37,723,996	\$39,508,811	\$1,784,815
Total budgeted general fund expenditures	\$36,640,098	\$39,903,496	\$3,263,398

- ☐ Student Learning and Achievement
☐ Health and Safety of Students and Schools
☒ Credibility and Communication
☒ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
☐ Action/Discussion
☒ Information/Discussion
☐ Public Hearing

SUBJECT: Review of Budget Development Calendar for 2022-23

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board review the Budget Development Calendar for fiscal year 2022-23.

BACKGROUND:

The development of the annual budget is an important process that helps to ensure fiscal solvency and the achievement of the District's educational goals. This Budget Development Calendar delineates critical dates and milestone during the developmental process of a budget.

INFORMATION:

The budget development process begins early so that timely decisions can be made to adjust existing programs (or not) and to evaluate any new expenditure proposals for possible inclusion in the Adopted Budget.

Dates of scheduled Regular Board Meetings indicated in **bold**:

January 10, 2022	Governor releases proposal for the 2022-23 budget/fiscal year
January 20, 2022	Review of District Enrollment Projections for 2022-23; Board reviews November property tax revenue and overall tax projections for 2021-22 and 2022-23; Assistant Superintendent updates the Board on the Governor's proposed budget for 2022-23
January 20, 2022	Assistant Superintendent attends Governor's Budget Workshop presented by Capitol Advisors provided virtually by the Monterey County Office of Education (MCOE)
March 5, 2022 (Tentative)	Presentation of the 2020-21 Annual Audit Report by the District's Independent auditor, and acceptance of the report by the Board;

March 5, 2022	Board discusses and reviews components of the District Budget
March 17, 2022	Assistant Superintendent presents 2021-22 Second Interim to the Board
March 7 - 31, 2022	Business Services meets with Directors and site principals on program and site budgets for 2022-23
May 13, 2022 (Tentative)	Governor proposes 2022-23 state budget revisions in “May Revise”
June 2, 2022	Governing Board holds public hearing on the 2022-23 District Budget and the 2022-23 Local Control Accountability Plan (LCAP)
June 16, 2022	Governing Board adopts the 2022-23 District Budget and the 2022-23 LCAP report
July 1, 2022	Date by which the Board of Education must approve the 2022-23 annual budget and adopt the LCAP report

FISCAL IMPACT:
None

☒ Student Learning and Achievement
☒ Health and Safety of Students and Schools
☒ Credibility and Communication
☒ Fiscal Solvency, Accountability and Integrity

☐ Consent
☐ Action/Discussion
☒ Information/Discussion
☐ Public Hearing

SUBJECT: Future Agenda Items

DATE: February 10, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the January 20, 2022 Regular Board Meeting:

- Added June 17, 2021: A Board member requested parent orientation to the Board meetings (currently working with CSBA to arrange for this, as of October 5, 2021)
- Added October 21, 2021: A Board member requested creating policy regarding virtual meetings, including site councils, parent/teacher conferences and other meetings
- Added November 18, 2021: A Board member requested a Board committee CSBA workshop
- Added November 18, 2021: A Board member requested a Board advocacy committee
- Added November 18, 2021: A Board member requested a Diversity equity committee
- Added November 18, 2021: A Board member requested an update regarding Monterey Peninsula College collaboration