Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

- **DATE:** September 1, 2022
- TIME:5:30 p.m. Closed Session6:30 p.m. Open Session

LOCATION: IN PERSON Pacific Grove Unified School District Office 435 Hillcrest Avenue Pacific Grove, CA 93950

<u>Trustees</u> Cristy Dawson, President Dr. Frank Rivera III, Clerk John Paff Brian Swanson Carolyn Swanson Rey Avila, Student Representative

VIRTUAL ZOOM MEETING

Join Zoom Meeting https://pgusd.zoom.us/j/89444875907?pwd=d3c0T0ZJRDRxWG12eEZ0bXVndjN5QT09 Meeting ID: 894 4487 5907 Passcode: 772167 One tap mobile <u>+13017158592,,89444875907#,,,,*772167#</u> US (Washington DC) <u>+13092053325,,89444875907#,,,,*772167#</u> US Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US +1 564 217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US (San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US (Tacoma)

Meeting ID: 894 4487 5907 Passcode: 772167

Find your local number: https://pgusd.zoom.us/u/kegEh8oVfq

Additional Teleconferencing Location

This meeting is also being conducted by teleconference at the following locations: *White Tesla vehicle in District Office parking lot at 435 Hillcrest Ave, Pacific Grove, Ca* 93950.

Each teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. <u>OPENING BUSINESS</u>

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
 Trustees: Dawson ____ Rivera ___ Paff ___ B. Swanson ____ C. Swanson ____

II. <u>CLOSED SESSION</u>

- A. Identify Closed Session Topics The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
 - 1. Conference with Legal Counsel Regarding Anticipated Litigation.

Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.

- B. Public comment on Closed Session Topics
- C. Adjourn to Closed Session

III. <u>RECONVENE IN OPEN SESSION</u>

- A. Report action taken in Closed Session:
 - 1. Conference with Legal Counsel Regarding Anticipated Litigation.

Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.

B. Pledge of Allegiance

IV. <u>COMMUNICATIONS</u>

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non-Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

wood rot repair at Monterey Bay Charter School.

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. <u>CONSENT AGENDA</u>

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A.	Minutes of August 18, 2022 Board Meeting Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	7
B.	Minutes of August 23, 2022 Special Board Meeting Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.	16
C.	<u>Certificated Assignment Order #2</u> Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #2.	18
D.	<u>Classified Assignment Order #2</u> Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #2.	20
E.	Acceptance of Donations Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.	22
F.	Out of County or Overnight Activities Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.	25
G.	Acceptance of Quarterly Treasurer's Report Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending June 30, 2022.	33
H.	Cash Receipts Report No.#2 Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cast Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.	sh
I.	Otto Construction Wood Rot Repair at Monterey Bay Charter School Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the Otto Construction change order for	53 r

J. <u>Contract for Services with Pacific West Water Purification, Inc.</u> Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the contract for services with Pacific We Water Purification, Inc. for Robert H. Down (RHD) Elementary School.								
K. <u>Contract for Services with MaryLee Sunseri at Pacific Grove Adult School</u> 70 Recommendation: (Barbara Martinez, Pacific Grove Adult School Principal) The District Administration recommends the Board ratify and approve the contract for services with MaryLee Sunseri to provide Parent Enrichment classes at Pacific Grove Adult School during the 2022 Summer Session.								
L. <u>Pacific Grove High Sschool Equipment and Furniture Disposal</u> 76 Recommendation: (Lito M. Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the disposal of inoperable and broken furniture from Pacific Grove High School (PGHS).								
 M. <u>Consolidated Application for Federal Funding, Part 1</u> 79 Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board approve the 2022-23 Consolidated Application for Funding, Part 1 as presented. 								
N. <u>Contract Services with Open Parachute Social Emotional Curriculum</u> 88 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Open Parachute Social Emotional Curriculum and Pacific Grove Middle School (PGMS).								
Board Comments/Questions:								
• Public Comment:								
Move: Second: Roll Call Vote: Trustees: Dawson Rivera Paff B. Swanson C. Swanson								
PUBLIC HEARING I/ACTION/DISCUSSION ITEM A								
Public Hearing of Resolution No. 1092 Regarding Sufficiency of Instructional Materials for Fiscal Year 2022-23 109								
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District								
Administration recommends that the Board hold a public hearing of the Resolution No. #1092 Regarding Sufficiency of Instructional Materials for fiscal year 2022-2023.								
Open Public Hearing Close Public Hearing								

- Board Comments/Questions:
- Public Comment:

VII.

Move: ______ Second: ______ Roll Call Vote: ______
Trustees: Dawson _____ Rivera ____ Paff ____ B. Swanson _____ C. Swanson _____

VIII. <u>ACTION/DISCUSSION</u>

B.	District Update on Response to COVID-19 114							
	Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update							
the Board, staff and community on current District response and protocols to COVID-19.								
	Board Comments/Questions:							
	• Public Comment:							
	Move: Second: Roll Call Vote: Trustees: Dawson Rivera Paff B. Swanson C. Swanson							
	Trustees: Dawson Rivera Paff B. Swanson C. Swanson							
C.	Resolution No. 1093 Commemorating the 75th Anniversary of Monterey Peninsula Community							
	College District 115							
	Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends the Board							
	adopt Resolution No. 1093 commemorating the 75 th anniversary of Monterey Peninsula Community							
	College District.							
	Board Comments/Questions:							
	 Board Comments/Questions. Public Comment: 							
	Move: Second: Roll Call Vote: Trustees: Dawson Rivera Paff B. Swanson C. Swanson							
	Trustees. Dawson Rivera Tan D. Swanson C. Swanson							
D	Plan for Arts, Music, and Instructional Materials Discretionary Block Grant 118							
2.	Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends							
	that the Board review and approve the attached plan for expenditure of funds for the Arts, Music, and							
	Instructional Materials Discretionary Block Grant.							
	Board Comments/Questions:							
	• Public Comment:							
	Move: Second: Roll Call Vote: Trustees: Dawson Rivera Paff B. Swanson C. Swanson							
	Trustees: Dawson Rivera Paff B. Swanson C. Swanson							
г								
E.	Contract with Frontline Education for The Implementation of Time & Attendance Module 122							
	Recommendation: (Song Chin-Bendib, Assistant Superintendent for Business Services) The District							
	Administration recommends the Board review and approve the contract with Frontline Education for							
	the implementation of Time & Attendance module.							
	Board Comments/Questions:							
	Public Comment:							
	Move: Second: Roll Call Vote:							
	Move: Second: Roll Call Vote: Trustees: Dawson Rivera Paff B. Swanson C. Swanson							
F.	Agreement with Monterey County Office of Education Transportation Department 128							
	Recommendation: (Lito M. Garcia, Pacific Grove High School Principal) The District Administration							
	recommends the Board review and ratify the agreement with Monterey County Office of Education							
	(MCOE) Transportation Department and Pacific Grove High School (PGHS).							
	Board Comments/Questions:							
	Public Comment:							
	Move: Second: Roll Call Vote: Trustees: Dawson Rivera Paff B. Swanson C. Swanson							
	Trustees: Dawson Rivera Patt B. Swanson C. Swanson							

G.	Board Calendar/Future Meetings	131								
	Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends									
	that the Board review and possibly modify meeting dates on the attached calendar and determine									
	given information from the Administration, whether additional Board dates or modifications need									
	to be established.									
	Board Comments/Questions:									
	Public Comment:									
	Move: Second: Roll Call Vote:									
	Trustees: Dawson Rivera Paff B. Swanson C. Swanson									
	Trustees. Dawson Rivera Fan D. Swanson C. Swanson									
IN										
IIN	FORMATION/DISCUSSION									

A. <u>Safety Update</u>

IX.

134

Recommendation: (Barbara Martinez, Safety Director) The District Administration recommends the Board be informed and provide feedback on updates related to District safety.

- Board Questions/Comments:
- Public Comment:
- Direction: _
- B. <u>Presentation of Pacific Grove Middle School's Social Emotional Learning Goals/Targets</u> 135 Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board participate in learning about the Social Emotional SMARTIE goals that will be utilized as a guide for the use of the Pacific Grove Middle School's (PGMS) CalHope and Chapman Grant money.
 - Board Questions/Comments:
 - Public Comment:
 - Direction:
- C. <u>Pacific Grove High School Pool Modifications, Maintenance & Spares</u> 139 Recommendation: (Jon Anderson, Director of Facilities and Transportation) The District Administration recommends the Board review presentation and discuss options for consideration.
 - Board Questions/Comments:
 - Public Comment:
 - Direction: _

D. Summer School Review 2022

Recommendation: (Buck Roggeman, Director Curriculum and Special Projects) The District Administration recommends the Board receive the review about Summer School 2022.

- Board Questions/Comments:
- Public Comment:
- Direction: _

140

E. Future Agenda Items

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development (Fall 2022)
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity (Early Fall 2022)
- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss "PG Promise" of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove
- Board Questions/Comments:
- Public Comment:
- Direction:

X. <u>ADJOURNMENT</u>

Next regular Board meeting: September 15, 2022

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION Minutes of Regular Meeting of August 18, 2022 – District Office/Virtual

I. <u>OPENED BUSINESS</u>

A. Called to Order	<u>-</u>	5:31 p.m.
B. <u>Roll Call</u>	President:	Trustee Cristy Dawson (CD)
	Clerk:	Trustee Frank Rivera (FR)
	Trustee(s) Present:	Trustee John Paff (JP)
		Trustee Brian Swanson (BS)
		Trustee Carolyn Swanson (CS)
Trustee(s) Virtual A	At Alternate Location:	• • • •
	Trustee(s) Absent:	
A	dministration Present:	Superintendent Porras
		Asst. Superintendent Chin-Bendib
	Board Recorder:	Alyssa Rodriguez
Stu	udent Board Member:	Rey Avila
G 4 1 4 1 4	1	

C. Adopted Agenda

MOTION <u>JP</u> / <u>FR</u> to adopt agenda as presented. Public comment: None Motion CARRIED by roll call vote 5 - 0

II. <u>CLOSED SESSION</u>

- A. Identify Closed Session Topics The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
 - 1. Conference with Legal Counsel Regarding Anticipated Litigation
 - 2. Superintendent Goals/Evaluation 2022-23
- B. Public comment on Closed Session Topics: None
- C. Adjourn to Closed Session Time: 5:33 PM

III. <u>**RECONVENE IN OPEN SESSION**</u> *Time: 6:37 PM*

A. Report action taken in Closed Session:

For all items: Information taken and direction given. No Action taken.

1. Conference with Legal Counsel Regarding Anticipated Litigation

- 2. Superintendent Goals/Evaluation 2022-23
- B. Pledge of Allegiance

IV. <u>COMMUNICATIONS</u>

- A. Written Communication
 - CD: Public information request; Follow-up letter on masking
 - JP: Received question regarding Prop 28.
 - CS: Follow-up letters on masking; Accounting request; Contract status question; Article on masking in Los Angeles County; Thank you letter for previous meeting; Question related to CTE; Concerns of pool update; Woodshop item disposal; Questions regarding bus routes
- B. Board Member Comments
 - CD: Welcomed and introduced student rep Rey Avila. Enjoyed the beginning of the year events. Shared Shuman Hearthouse will be serving families who are experiencing homelessness.
 - FR: Enjoyed attending back to school night; Excited about the upcoming school year.
 - BS: Enjoyed attending back to school night; Liked the idea of looking into beautification of High School exterior; Clarified comment made from previous meeting.
 - CS: What does transportation bill mean for PGUSD?; Referenced article opinion on High School exterior; Would like there to be extra requirements for vendors of outside programs who use PGUSD facilities; Enjoyed attending back to school night; Would like a Spanish program update; Would like a update on pool repairs; Welcomed new appointed trustees; Expressed gratitude to water polo team on extending an invitation; Expressed gratitude to CSUMB for allowing water polo team to use their pool for free.
- C. Superintendent Report

Kudos to entire Pacific Grove Unified staff on a great start to the new school year. Thank you to our community partners. Reported a great start to Spanish program. 38 Staff members attended the first phase 2 cultural proficiency meeting/training, discussing equity and student success regardless of background. Will look into beautification master plan for the high school.

- D. PGUSD Staff Comments (Non Agenda Items)
 - Sean Roach (Pacific Grove Middle School Principal): Mentioned a great start to the school year. Provided positive Spanish program update. Shared upcoming events at PGMS.
 - Song Chin-Bendib (Assistant Superintendent): Kudos to maintenance, transportation, custodians, grounds, and food service. Enjoyed attending back to school events.

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

- Elliot Hazen: Introduced himself as a newly appointed trustee.
- Jennifer McNary: Introduced herself as a newly appointed trustee.
- Sioban McGuire: Shared dedication of water polo parents, coaches, players, despite pool closed due to maintenance.

VI. <u>CONSENT AGENDA</u>

- A. Minutes of June 16, 2022 Board Meeting
- B. Minutes of July 28, 2022 Special Board Meeting
- C. Certificated Assignment Order #1
- D. <u>Classified Assignment Order #1</u>

- E. California School Board Association Membership
- F. Acceptance of Donations
- G. Cash Receipts Report No. #1
- H. Warrant Schedule 645
- I. <u>Warrant Schedule 646</u>
- J. Out of County or Overnight Activities
- K. Amended Contract with Positive Behavior Supports Corp.
- L. Contract for Services eSpark, Inc.
- M. Contract for services with Kaatz Photography
- N. Contract for services with Beem Videography & Photography
- O. Contract for services with Peninsula Sports, Inc.
- P. Contract for services with Premier Studios of California
- Q. Contract for services with Valerie Rhoades at Pacific Grove Middle School
- R. Contract for services with Ellsworth Gregory
- S. <u>Contract for services with Apolinario Vivit, DBA, Vivit Musical Instrument Repair at Pacific Grove</u> <u>Middle School</u>
- T. Contract for services with Gary M. Stotz
- U. Contract for Services with Nicholas Gonzales
- V. Contract for Services with Santa Cruz Office of Education for Outdoor Science School
- W. Assistant Superintendent's Office Surplus
- X. Obsolete Electronic Equipment Disposal
- Y. Pacific Grove High School Woodshop Surplus Items
- Z. <u>Contract for Services with Between Your Ears Entertainment LLC. at Forest Grove and Robert H.</u> <u>Down Elementary Schools</u>
- AA. Contract for Services with Kyle Dine at Forest Grove and Robert H. Down Elementary Schools

Consent Items D, J, K, L, M, O, P, Q, U, V, Z, and AA pulled by the Board.

MOTION JP / BS to adopt Consent Agenda WITHOUT Items D, J, K, L, M, O, P, Q, U, V, Z, and AA as presented

Public comment: NoneMove:JPSecond:BSRoll Call Vote: 5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

Consent Item D: Classified Assignment Order #1

Board Comments/Questions:

• *CS:* Requested the board be able to read exit interviews of employees who resigned. Public Comment:

• None

Motion JP / CS to adopt Consent Item D:

Move:JPSecond:CSRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

Consent Item J: Out of County or Overnight Activities

Board Comments/Questions:

- CS: Expressed issue with the form. Can it be updated?
- BS: Referenced there appeared to be conflicting information on form.
- JP: Would like to see the form updated for a smoother workflow.

Public Comment:

• None

Motion JP / CS to adopt Consent Item J:

Move:JPSecond:CSRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

Consent Item L: Contract for Services – eSpark, Inc.

Board Comments/Questions:

• *CS: Praised the front cover page for providing information in line with district goals.* Public Comment:

• None

Motion CD / CS to adopt Consent Item L:

Move:CDSecond:CSRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

Consent Item K: Amended Contract with Positive Behavior Supports Corp.

Board Comments/Questions:

• *CS: Questioned the requirement of fingerprinting and background checks of independent contractors.* Public Comment:

• None

Motion CD / FR to adopt Consent Item K:

Move:CDSecond:FRRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

Consent Item M: Contract for services with Kaatz Photography

Consent Item Q: Contract for services with Valerie Rhoades at Pacific Grove Middle School Board Comments/Questions:

- CS: Questioned the requirement of fingerprinting and background checks of independent contractors.
- *CD: Clarified the photographer is always supervised directly by site staff.*
- BS: Who bears the costs of background checks?
- Public Comment:
 - None

Motion CD / JP to adopt Consent Items M and Q:

Move:CDSecond:JPRoll Call Vote:4 - 1Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonN

Consent Item O: Contract for services with Peninsula Sports, Inc.

Board Comments/Questions:

- CS: Would like to see fingerprinting/background check attached to contract.
- *JP*: Suggested modifying the contract to specify whether fingerprinting/background check was completed by the organization independently.

Public Comment:

• None

Motion CD / FR to adopt Consent Items O:

Move:	CD		_		Seco	nd:	FR	R	Coll Call Vote: 4 -	1
Trustees:	Dawson	Y	Rivera	Y	Paff	Y	B. Swanson	Y	C. Swanson <u>N</u>	-

Consent Item P: Contract for services with Premier Studios of California

Board Comments/Questions:

• None

Public Comment:

• None

Motion JP / FR to adopt Consent Items P:

Move: JP				Seco	nd:	FR]	Roll Call Vote: 4	- 1
Trustees: Dawson	<u> </u>	Rivera	Y	Paff	Y	B. Swanson	Y	_C. Swanson _N_	

Consent Item U: Contract for Services with Nicholas Gonzales

Consent Item V: Contract for Services with Santa Cruz Office of Education for Outdoor Science School Consent Item Z: Contract for Services with Between Your Ears Entertainment LLC. at Forest Grove and Robert H. Down Elementary Schools

Board Comments/Questions:

- CS: Expressed concern with completeness of contract, as well as fingerprinting.
- JP: What is the process we do to onboard vendors?

Public Comment:

- Louisa J.: Would like to photographers to be fingerprinted.
- Cristiana: Who is responsible for supervising contractors?
- *Amy R: If parent are required to be fingerprinted to be on campus, everyone should be.*

Motion CD / FR to adopt Consent Items U, V, and Z:

Move: CD Second: FR Roll Call Vote: 4 - 1

Trustees: Dawson <u>Y</u> Rivera <u>Y</u> Paff <u>Y</u> B. Swanson <u>Y</u> C. Swanson <u>N</u>

Consent Item AA: Contract for Services with Kyle Dine at Forest Grove and Robert H. Down Elementary Schools

Board Comments/Questions:

- *CS: Would like to see this assembly or a version of it every year.*
- *JP*: Sites can bring this item to the board every year should they choose.

Public Comment:

• None

Motion BS / JP to adopt Consent Item AA:

Move:BSSecond:JPRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

XI. ACTION/DISCUSSION

A. District Update on Response to COVID-19

Board Comments/Questions:

- *CD: Kudos to Nurse Powley on continuing to be informative.*
- CS: Requested sending out update on home symptom check.

Public Comment:

• Elliot Hazen: How are we making sure students, who are sick at home, do not fall behind in school?

No Action Taken.

B. <u>New job description and salary schedule proposal, Robotics Performance Coach and Assistant Robotics</u> <u>Performance Coach</u> Board Comments/Questions:

- *CD: Happy to see this item be voted on.*
- *FR*: Impressed with robotics team and happy to see this item on the agenda.
- *JP: In favor of item.*
- BS: Requested clarification on fiscal impact.
- CS: In favor of item. Asked Sally Richmond if the item meets her approval?

Public Comment:

• Sally Richmond: Requested "performance" be taken out of the job title.

Motion to	approve	with	the change	e of	removin	g "pe	erformance" f	rom b	oth job descrip	tion titles.
Move:	CS				Secon	nd:	JP]	Roll Call Vote:	5 - 0
Trustees:	Dawson	Y	_ Rivera	Y	Paff	Y	B. Swanson	Y	_C. Swanson _	<u>Y</u>

C. District Office Support Staff - Allocation and Re-allocation of Resources

Board Comments/Questions:

- *FR*: *In favor of finding a better payroll process. Will this move to general funds?*
- JP: How do we currently process timesheets? In favor of finding a better payroll process.
- *CS: In favor of finding a better payroll process. Would like to see breakdown of the increase in personnel.* Public Comment:
 - *Beth S: Would like the board to take a deeper look into the increase of personnel and the costs associated.*

Motion to approve as presented.

Move:	CS				Secon	nd:	JP	I	Roll Call Vote:	5 - (0
Trustees:]	Dawson	Y	Rivera	Y	Paff	Y	B. Swanson	Y	C. Swanson	Y	

D. <u>Otter Aquatic Center Pool Facility Use Agreement with California State University Monterey Bay and Pacific</u> <u>Grove High School</u>

Board Comments/Questions:

- CD: Expressed gratitude to CSUMB.
- *FR: Expressed gratitude to CSUMB.*
- BS: Expressed gratitude to CSUMB.
- CS: Expressed gratitude to CSUMB.

Public Comment:

• None

Motion to approve as presented.

Move:JPSecond:BSRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

E. Ratification of Measure D Change Orders for Wilson's Plumbing and Grade Break Engineering

Board Comments/Questions:

• None

Public Comment:

• None

Motion to approve as presented.Move:FRSecond:BSRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY
F. Contract with Linda Shingu, Speech and Language Pathologist (SLP)
Board Comments/Questions: • CS: Kudos to thoroughness of contract. Public Comment: • None
Motion to approve as presented. Roll Call Vote: 5 - 0 Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y
G. Contract with Positive Behavior Supports Corp. to Include a Functional Behavioral Assessment (FBA)
 Board Comments/Questions: CS: When do we do a bidding process for contractors? Would like the dollar amount to be included in the contract. BS: Is this mandated? Public Comment: None
Motion to approve as presented. Move: FR Second: JP Roll Call Vote: 5 - 0 Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y H. Contract for Services with Northwest Education Association (NWEA) Education (NWEA)
Board Comments/Questions: • None Public Comment: • None
Motion to approve as presented.Move:FRSecond:CDRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY
XII. <u>INFORMATION/DISCUSSION</u>
A. Review of the 2021-22 Actual and 2022-23 Estimated Property Tax Revenues
Board Questions/Comments: • None Public Comment: • None Board Direction:

• None

B. <u>Review of the 2022-2023 Enacted State Budget</u>

Board Questions/Comments:

• *JP: Requested clarification of funds. Requested the definition of discretion regarding the budget.* Public Comment:

• None

Board Direction:

• None

C. Review of District Enrollment for The First Day of School and Overall Projections for 2022-23

Board Questions/Comments:

- *CD: Do we foresee additional students at this point? Do we know where are the students who were previously enrolled with us but are no longer?*
- JP: Referenced to change of enrollment number in kindergarten classes.

Public Comment:

• Beth S: Expressed concern regarding enrollment numbers.

Board Direction:

• None

D. Update on Measure D Projects, High School swimming pool, and Transportation

Board Questions/Comments:

- *CD: Kudos on presentation.*
- FR: Robert Down looks great.
- JP: Would like to know the age of all of the schools in PGUSD. Complimented roof repair. Electrical questions regarding pool.
- BS: Kudos on presentation.
- *CS:* Mentioned taking a look at fencing at state preschool/special ed preschool. Requested voicemail for transportation to be less automated. How long does it take to get the pool heated?

Public Comment:

- Sioban McGuire: Requested clarification on whether the pool heater was being replaced. Board Direction:
 - None

MOTION BS/ CD to extend the meeting until 10:30 P.M. Public comment: *None*

Move:BSSecond:CDRoll Call Vote:5 - 0Trustees:DawsonYRiveraYPaffYB. SwansonYC. SwansonY

E. <u>Update on Pacific Grove Unified School District Crossing Guards</u>

Board Questions/Comments:

- *CD: Questioned why the number for crossing guards increased.*
- JP: Questioned the need for seven crossing guards.
- CS: Are we still looking to hire crossing guards? Requested crossing guards receive updated training.

Public Comment:

• Beth S: The city needs to be included.

- Board Direction:
 - None

Time expired prior to getting to the following item(s).

F. Future Agenda Items

- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development (Fall 2022)
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity (Early Fall 2022)
- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss "PG Promise" of funding CTE certification process
- Added May 19, 2022: Discuss Teacher of the Year Recognition
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove

XIII. <u>ADJOURNMENT</u> Time: 10:33 PM

Next regular Board meeting: September 1, 2022

Approved and submitted:

Dr. Ralph Gómez Porras Secretary to the Board

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION Minutes of Special Meeting of August 23, 2022 – District Office/Virtual

I. <u>OPENED BUSINESS</u>

- A. Called to Order
- B. <u>Roll Call</u> President: Clerk: Trustee(s) Present:

Trustee(s) Absent: Trustee(s) Virtual At Alternate Location: Administration Present:

Board Recorder:

5:33 p.m.

Trustee Cristy Dawson (CD) Trustee Frank Rivera (FR) Trustee John Paff (JP) Trustee Brian Swanson (BS) Trustee Carolyn Swanson (CS) N/A Superintendent Porras Asst. Superintendent Chin-Bendib Mandi Ackerman

C. Adopted Agenda

MOTION FR/CD to adopt agenda as presented. Public comment: None Motion CARRIED by roll call vote 4 - 0

II. INFORMATION/DISCUSSION

A. California School Board Association Review of Board Bylaws

Board Questions/Comments:

- CD: Thank you to BS and CS for doing so much work on behalf of the Board to review and update policies along with CSBA in the workshop earlier this year. Thank you to Tezeta for juggling all the feedback and direction.
- Bylaw 9012:
 - The Board discussed the bylaw and its application regarding social media use.
 - Recommended adopting and review later to revise as needed. Keep 9012. Board agreed.
- Bylaw 9100:
 - The Board discussed rotational option of Vice President/President. Discussed consecutive years in the same position. Board agreed a Board member shall not service more than 2 consecutive years in the same position. Discussed removing #6 on the bylaw.
- Bylaw 9250:
 - Board discussed remuneration and health benefits options.
- Bylaw 9320:
 - Board discussed language from agendas regarding extending meetings, special accommodations will be added to the Bylaw.
- Bylaw 9322:
 - Board discussed adding items to the agenda, requests made in writing, and timeline of when items are placed on the agenda.

- Bylaw 9323:
 - The Board requested the Bylaw prohibit transfer public speaking time to another speaker.

Public Comment:

• Jennifer McNary (appointed trustee)- Nomination process. Doing the Board's business outside of a meeting, if the pubic is not a part of that process. Asked why the Board was discussing how to handle the alternate Community Human Services Board representatives.

MOTION FR/CD to extend the meeting until 9:00 p.m. Public comment: None Motion CARRIED by roll call vote 4 - 0

III. CLOSED SESSION

A. Identify Closed Session Topics

1. Conference with Legal Counsel Regarding Anticipated Litigation

- 2. Superintendent Goals/Evaluation 2022-23
- B. Public comment on Closed Session Topics: None
- C. Adjourn to Closed Session Time: 8:32 PM

IV. <u>RECONVENE IN OPEN SESSION</u> Time: 8:50 PM

A. Report action taken in Closed Session:

For all items: Information taken and direction given. No Action taken.

- 1. Conference with Legal Counsel Regarding Anticipated Litigation
- 2. Superintendent Goals/Evaluation 2022-23
- B. Pledge of Allegiance
- X. <u>ADJOURNMENT</u> Time: 8:50 PM

Next regular Board meeting: September 1, 2022

Approved and submitted:

Dr. Ralph Gómez Porras Secretary to the Board Student Learning and Achievement
 Health and Safety of Students and Schools
 Credibility and Communication
 Fiscal Solvency, Accountability and Integrity

☑Consent☑Action/Discussion☑Information/Discussion☑Public Hearing

SUBJECT: Certificated Assignment Order #2

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II of Human Resources

RECOMMENDATION:

Page 1 of 2

The District Administration recommends the Board review and approve the Certificated Assignment Order #2

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 2 September 1, 2022

Page 2 of 2

SUBSTITUTE:

Michael Dremel Nathanial Kent Letham

Page 1 of 2

Student Learning and Achievement
 Health and Safety of Students and Schools
 Credibility and Communication
 Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Classified Assignment Order #2

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

RECOMMENDATION:

The District Administration recommends the Board review and approve the Classified Assignment Order #2

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT CLASSIFIED PERSONNEL ASSIGNMENT ORDER NO. 2 September 1, 2022

NEW HIRE:

Page 2 of 2

Evie Harter, Special Education Preschool, Paraprofessional, Part-time, 4.5 hours/day, 180 day work calendar, Range 37, Step C, effective August 15, 2022 (replaces Michelle Garcia)

Jessica Smith, PGMS, Special Education Instructional Assistant, Part-time, 6.0 hours/day, 180 day work calendar, Range 31, Step A, effective August 15, 2022 (replaces Megan Munson)

Brandon Rosa, PGMS Crossing Guard (A.M.), Part time, 1 hour per day, 180 day work calendar, Range 27, Step B, effective August 22, 2022 (new position)

PROMOTION/ADDITIONAL HOURS;

Kimberly Ortiz, from Human Resources Technician, 7.0 hours/day, 190 day work calendar, Range F-2, to Human Resources Technician, 3.0 hours/day, Range PT F-2 and promotes to Human Resources Specialist, 4.5 hours/day, 10.5 month work calendar, HR F-2, effective August 22, 2022

TEMPORARY, ADDITIONAL HOURS:

Paraprofessional, temporary, additional hours paid per time sheet at the employee's regular hourly rate to perform duties for before/after school student support, based on enrollment and effective the 2022-23 school year.

Brandy Deppert, Paraprofessional April Gabriel, Paraprofessional

RESIGNATION/STATUS CHANGE:

Bobette Rood, requests an employment status change from Food Service I to Food Service Substitute effective 8/22/2022

Trinidad Maturino, PGAS IT Technician, 4 hrs./day 12 month work calendar, resigns effective September 4, 2022

□ Student Learning and Achievement
 □ Health and Safety of Students and Schools
 □ Credibility and Communication
 ⊠ Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Acceptance of Donations

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past months the following donations were received:

Forest Grove Elementary School None

None

Robert H. Down Elementary School None

Pacific Grove Middle School None

Pacific Grove High School

Various Donations-see attached

\$635.00 (CTE Program)

Pacific Grove Community High School None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op None

Pacific Grove Unified School District None

PACIFIC GROVE HIGH SCHOOL 2022-23 CTE DONATIONS

8/10/2022-8/23/2022

<u>Program</u>

Art

2022-2023 PACIFIC GROVE HIGH SCHOOL CTE DONATIONS

8/10/2022-8/23/2022

Program	<u>Amount</u>	<u>Donor</u>
Art	\$200.00	Siobhan Maguire
	\$ 60.00	Jason Sutor
	\$ 100.00	Erin Deegan
	\$ 100.00	Kari Serpa
	\$ 150.00	Kilene Brosseau
	\$ 25.00	Alison Baguio
TOTAL	\$635.00	

Student Learning and Achievement
 Health and Safety of Students and Schools
 Credibility and Communication
 Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Out of County or Overnight Activities

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT 2022-23 OUT OF COUNTY OR OVERNIGHT ACTIVITIES

<u>Date(s)</u>	Destination	Student/ Class/ Activity	Transportation	<u>c</u>	Cost	Funding Source	
9/24/2022	Watsonville HS Watsonville, CA	Varsity Volleyball	Auto	\$	300	Athletics	
9/10/2022	Watsonville HS Watsonville, CA	JV Volleyball	Auto	\$	300	Athletics	
10/15/2022	Rancho San Juan HS Salinas, CA	Varsity Volleyball	Auto	\$	300	Athletics	
10/21/2022-10/23/2022	Bellarmine College Prep San Jose, CA	PGHS Robotics Robotics Competition	Auto	\$	-	na	
11/10/2022	NASA Mountain View, CA	(Brockmeyer) Field Trip	Auto	\$	-	na	
11/29/2022	NASA Mountain View, CA	Robert Down 4th Grade (Pechan) Field Trip	Auto	\$	-	na	

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request <u>two weeks</u> in advance of activity. I understand.

Date of Activity 09/24/2022	Day of Activity	Saturday
Watsonville High School	City Watsonville	County_Santa Cruz
School PG High SchoolClass or Clu	b Varsity volleyball	Grade Level/s 9-12
School Departure Time 8	AM	
Pickup Time from Place of Activity 6	PM	
Name of Employee Accompanying Student	ts Kyle Mountain	
Number of Adults 2	Number of St	udents 15
Description of Activity/Educational Object Varsity volleyball tournament		
List All Stops Watsonville High School	· · · · · · · · · · · · · · · · · · ·	
Means of Transportation: Auto* * Board Regulation 3541.1 Requirements v		
*Names of Auto Drivers (subject to change): Laurale	a Gaona, Melissa Gibson, Ch	ristian Gibson, Petula Lee, Dana Marshall, Margaret Rid
**If using District vans, driver names must	be listed:	
Cost of Activity \$_300.00 + Cost		
Fund/s to be charged for all activity expens	es () Students () Clu	b () PG Pride (_x) Other <u>Team Account</u>
Account Code: Wells Fargo bank Athletics Depart	rtment Fund - 1965169244/40	05
Requested by: Chris Morgan	/ Chris Morgan	Date 08/19/2022
Employee Signature (accompanying s		
Administration Approval/Principal	Garcia	Date 08/19/2022
*******	***	香水涂涂香香香香浓糯水浓浓浓浓浓水水水水水水水水水水水水水水水水水水水 水
Transportatio	on Department/Distr	ict Office Use
() School Bus () Charter () Availa Cost Estimate \$		Date Received
Approved by Transportation Supervisor:		Date
Approved by Assistant Superintendent:		Date
Date of Board Approval		
Deep from and been demonstrated		

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-co The request must be approved by the Board LEAST TWO (2) WEEKS PRIOR TO THE D For ALL other activities, submit request two	d prior to the event, theref BOARD MEETING PRIOR	ore the request must be submitted AT TO THE EVENT.
Date of Activity 09/10/2022	Day of Activity Sa	iturday
Location of Activity Watsonville High School	_ City_Watsonville	County Santa Cruz
School PG High SchoolClass or Clui	_D JV volleyball	Grade Level/s 9/10
School Departure Time 8	AM	
Pickup Time from Place of Activity 6	PM	
Name of Employee Accompanying Student		echo
Number of Adults 2	Number of Stude	ents_15
Description of Activity/Educational Objecti JV volleyball tournement		
List All Stops Watsonville High School		
Means of Transportation: Auto*		
* Board Regulation 3541.1 Requirements w	ill be complied with when	using private Autos rem(Teacher initials)
*Names of Auto Drivers (subject to change): Lauralea **If using District vans, driver names must		an Gibson, Petula Lee, Dana Marshall, Margaret Rice
Cost of Activity \$_300.00 + Cost of	f Transportation \$_0	= Total \$ 300.00
Fund/s to be charged for all activity expense	es () Students () Club () PG Pride (x) Other team account
Account Code: Wells Fargo Bank Athletics Depar	tment Fund - 1965169244/405	
Requested by: Chris Morgan	/ Chris Morgan	Date 08/19/2022
Employee Signature (accompanying st	udent activity) Prin	nted Name
Administration Approval/Principal_Lito M. C	farcia	Date08/19/2022
****	***	****
Transportatio	n Department/District	Office Use
() School Bus () Charter () Availa Cost Estimate \$		Date Received
Approved by Transportation Supervisor:		Date
Approved by Assistant Superintendent:		Date
Date of Board Approval		

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

REQUEST FOR OFF CAMPUS ACTIVITY Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request <u>two weeks</u> in advance of activity. ^{1 understand}.

Date of Activity 10/15/2022	Day of Activ	nty Salurday
Rancho San Juan High Location of Activity School	City_Salinas	County_Monterey
School PG High School Class or Clu	1b Varsity volleyball	Grade Level/s 9-12
School Departure Time 7	AM	
Pickup Time from Place of Activity 6	PM	
Name of Employee Accompanying Studen	ts Kyle Mountain	
Number of Adults 2	Number of	Students 15
Description of Activity/Educational Objec Varsity volleyball tournament		
List All Stops Rancho San Juan High School		
Means of Transportation: ^{Auto*} * Board Regulation 3541.1 Requirements	will be complied with	when using private Autos <u>cm</u> (<i>Teacher initials</i>)
*Names of Auto Drivers (subject to change): Laurale	ea Gaona, Melissa Gibson,	Christian Gibson, Petula Lee, Dana Marshall, Margaret Rice
**If using District vans, driver names must	t be listed:	
Cost of Activity \$_300.00 + Cost	of Transportation \$_0	= Total \$_300.00
Fund/s to be charged for all activity expense	ses () Students () (Club () PG Pride (x) Other <u>Team Account</u>
Account Code: Wells Fargo Bank Athletics Depa	artment Fund - 1965169244	I/405 Girls Volleyball account
Requested by: Chris Morgan	/_Chris Morga	n Date <u>08/19/2022</u>
Employee Signature (accompanying s	student activity)	Printed Name
Administration Approval/Principal Lito M.	Garcia	Date08/19/2022
****	*****	*******
Transportatio	on Department/Dis	trict Office Use
() School Bus () Charter () Availa Cost Estimate \$		Date Received
Approved by Transportation Supervisor:		Date
Approved by Assistant Superintendent:		Date
Date of Board Approval		

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

REQUEST FOR OFF CAMPUS ACTIVITY Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request <u>two weeks</u> in advance of activity. ^{1 understand} Day of Activity Friday - Sunday (10/21-23/22) Date of Activity 10/21/2022

Location of Activity	_ City San Jose	County Santa Clara
School PG High SchoolClass or Club	Robotics	Grade Level/s 9-12
School Departure Time 6:00 (est.)	AM	
Pickup Time from Place of Activity 9:00	PM	
Name of Employee Accompanying Students	Roby Hyde (Friday) and Sally	Richmond for Saturday and Sunday
Number of Adults 5	Number of Stude	nts_20
Description of Activity/Educational Objecti Compete in Chezy Champs robotics competition ("Th		
List All Stops No stops. We will drive back and fo	rth each day.	
Means of Transportation: ^{Auto*} * Board Regulation 3541.1 Requirements w	ill be complied with when 1	using private Autos <u>sar</u> (Teacher initials)
*Names of Auto Drivers (subject to change): Sally Ric	chmond, Roby Hyde, Tom Hall, M	like Schempf, Chris Hubbard
**If using District vans, driver names must	be listed:	
Cost of Activity \$_0+ Cost o	f Transportation \$_0	= Total \$_0.00
Fund/s to be charged for all activity expense	s () Students () Club () PG Pride (_x) Other <u>n/a</u>
Account Code: No account needed because there	e is not cost for the event	
Requested by: Sally A Richmond	/ Sally A. Richmond	Date 08/12/2022
Employee Signature (accompanying st	udent activity) Prim	ted Name
Administration Approval/Principal Lito M. C	iarcia	Date08/12/2022
*******	******	******
Transportatio	n Department/District	Office Use
() School Bus () Charter () Availal Cost Estimate \$		Date Received
Approved by Transportation Supervisor:		Date
Approved by Assistant Superintendent:		Date
Date of Board Approval		

PACIFIC GROVE	UNIFIED	SCHOOL	DISTRICT
REQUEST FOI	R OFF CAN	APUS ACT	TIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. ^{1 understand.}

Date of Activity 11/10/2022	Day of Activity_	hursday
Location of Activity	_ City_Mountain View	County_Santa Clara
School Robert Down Elementary Class or Club	Room 10	Grade Level/s_4
School Departure Time 7:00	AM	
Pickup Time from Place of Activity 11:00	AM	
Name of Employee Accompanying Students	Angelee Brockmeyer	
Number of Adults 6	Number of Stud	lents_21
Description of Activity/Educational Objectiv We will be learning about space, technology, and des		
List All Stops_NASA campus, Mountain View CA		
Means of Transportation: Auto* * Board Regulation 3541.1 Requirements w *Names of Auto Drivers (subject to change): Socorro **If using District vans, driver names must b	- Papadakis, Trevor Page, Doug	(Teacher initials)
Cost of Activity 0 + Cost o		= Total \$ 0.00
Fund/s to be charged for all activity expense		
Account Code: N/A		
Requested by: <u>Angelee</u> Brockmeyer Employee Signature (accompanying st	/ Angelee Brockm udent activity) Pr	eyerDate_08/15/2022
Administration Approval/Principal	eller	Date 08/15/2022
*******************	******	*********
Transportatio	n Department/Distric	et Office Use
() School Bus () Charter () Availal Cost Estimate \$		Date Received
Approved by Transportation Supervisor:		Date
Approved by Assistant Superintendent:		Date
Date of Board Approval		

	FFOR unty, ou prior to OARD	UNIFIED SCHOO OFF CAMPUS AC at-of-state, or overn the event, therefor MEETING PRIOR 7 in advance of activi	C TIVITY ight activities. e the request mus O THE EVENT.	t be submitted AT
Date of Activity 11/29/2022		_Day of Activity Tue	sday	
NASA AMES Research Location of Activity Center	_ City_M	ountain View	County_Santa	Clara
School Robert Down Elementary Class or Club	Mrs. Peo	chan	Grade	e Level/s_4
School Departure Time 7:00	AM			
Pickup Time from Place of Activity <u>11:00</u>		AM		
Name of Employee Accompanying Students	Stefanie	e Pechan		
Number of Adults 8				
Description of Activity/Educational Objectiv Science-based field trip to NASA AMES Research Ce		their science program.		
List All Stops_RHD to NASA AMES center and bac	k			
Means of Transportation: ^{Auto*} * Board Regulation 3541.1 Requirements wi *Names of Auto Drivers (subject to change): Sarah Fo Covell Me	ill be co ntecchio, eyskens	mplied with when u Frank Rivera, Jessica R	sing private Autos andall, Abbie Ferrera,	s <u>sp</u> <i>(Teacher initials)</i> Garrett Jones, Sylvia Lee
**If using District vans, driver names must b	be listed	l:		
Cost of Activity \$_0 + Cost of	f Transp	portation \$_0	= Total s	\$_0.00
Fund/s to be charged for all activity expense	s () St	tudents () Club () PG Pride () Ot	her
Account Code: n/a				
Requested by: Stefanie Pechan		/ Stefanie Pechan		Date_08/12/2022
Employee Signature (accompanying sti	ident act	wity) Print	ed Name	
Administration Approval/Principal	eller			_Date08/15/2022

Transportation	n Depa	rtment/District (Office Use	
() School Bus () Charter () Availab Cost Estimate \$			Date Received	
Approved by Transportation Supervisor:				Date
Approved by Assistant Superintendent:				Date
Date of Board Approval				

□ Student Learning and Achievement
 □ Health and Safety of Students and Schools
 ∞ Credibility and Communication
 ∞ Fiscal Solvency, Accountability and Integrity

☑Consent
 ☑Action/Discussion
 ☑Information/Discussion
 ☑Public Hearing

SUBJECT: Acceptance of Quarterly Treasurer's Report

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board accept the Quarterly Treasurer's Report for the quarter ending June 30, 2022.

BACKGROUND:

Government Code 53646 requires that a quarterly report be made to the Board to identify the investments within which the District's funds are maintained until needed for expenditures. The District pools its revenues with other districts in the County and deposits them with the Monterey County Treasurer. The Treasurer in turn invests these funds in the various instruments identified in the attached report.

INFORMATION:

As indicated in the attached Treasurer's Report, the current investment portfolio is "in compliance with all applicable provisions of state law and the adopted investment policy, and contains sufficient liquidity to meet all projected outflows over the next six months". The portfolio is currently returning an annualized yield of **0.71%**. This is compared to .40% last quarter.

FISCAL IMPACT:

None.



Monterey County

Board Report

Items hog

Board of Supervisors Chambers 168 W. Alisal St., 1st Floor Salinas, CA 93901

Legistar File Number: 22-706

July 26, 2022

Introduced: 7/13/2022

Version: 1

Current Status: Agenda Ready Matter Type: General Agenda Item

a. Receive and Accept the Treasurer's Report of Investments for the Quarter Ending June 30, 2022; and

b. Receive and Approve the Treasurer's Investment Policy for FY 2022-2023; and

c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

RECOMMENDATION:

a. Receive and Accept the Treasurer's Report of Investments for the Quarter Ending June 30, 2022; and

b. Receive and Approve the Treasurer's Investment Policy for FY 2022-2023; and

c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached exhibits provide a narrative portfolio review of economic and market conditions that support the investment activity during the April-June period, the investment portfolio position by investment type, and the investment portfolio by maturity range.

The Treasurer also reviews the Monterey County Investment Policy annually and has recommended updates for Board approval. Two updates this year consist of the addition of a new section defining socially responsible investment considerations and a revision of the Gift section to align it with the State Political Reform Act and the Treasurer's Conflict of Interest Code. Finally, annual Board delegation of investment authority to the Treasurer-Tax Collector is being requested as prescribed by Government Code sections 53607 and 53646.

DISCUSSION:

The U.S. economy during this period was characterized by the following factors: high inflation, a strong labor market, depressed consumer confidence, and growing potential for an economic recession.

The Federal Reserve continues to tighten monetary policy through aggressive interest rate increases to battle persistent inflation. Short-term federal funds rates are projected to reach 3.25% to 3.75% by year end. The Federal Reserve also began its balance sheet reduction this quarter and plans to double the pace of this beginning in September.

Monterey County

Page 1

Printed on 7/14/2022

101

On June 30, 2022, the Monterey County investment portfolio contained an amortized book value of \$2,705,970,313 spread among 259 separate securities and funds. The par value of those funds was \$2,713,566,160 with a market value of \$2,638,757,893 or 98% of amortized book value. The portfolio's net earned income yield for the period was 0.71%. The portfolio produced an estimated quarterly income of \$4,603,440 that will be distributed proportionally to all agencies participating in the investment pool. The investment portfolio had a weighted average maturity of 482 days. The County Treasury continues to utilize shorter term debt to provide portfolio liquidity and enhanced investment opportunities.

The investment portfolio follows all applicable provisions of state law and the adopted Investment Policy and contains sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through resources such as Bloomberg LLP, US Bank, and live-bid pricing of corporate securities.

OTHER AGENCY INVOLVEMENT:

A copy of this report will be distributed to all agencies participating in the investment pool. The Treasury Quarterly Reports are also posted on the County Treasurer's website. A monthly report of investment transactions is provided to the Board of Supervisors as required per Government Code section 53607.

FINANCING:

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. Investment earnings in the General Fund are expected to fall below the CAO's FY 2021-22 budget due to significantly lower yields on investments purchased during the COVID-19 Pandemic.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation supports the Administration initiative by providing transparency and accountability in the management of County funds in the Treasurer's investment portfolio.

lupe Reyes

Prepared 595 Tuppe Reyes, Chief Deputy Treasurer-Tax Collector, x5415

DocuSigned by: lake Stroud

DocuSigned by

Approved By Pfake Stroud, Assistant Treasurer-Tax Collector, x5828

Mary A. Zeeb

Approved by Mary A. Zeeb, Treasurer-Tax Collector, x5015

Attachments:

Monterey County

Printed on 7/14/2022

102

Board Report

Exhibit A - Investment Portfolio Review 06.30.22 Exhibit B - Portfolio Management Report 06.30.22 Exhibit C - Aging Summary 07.01.22 Exhibit D - Investment Policy 2021-2022 Red Line Exhibit E - Investment Policy 2022-2023 Proposed

cc:

Auditor-Controller - Internal Audit Section All depositors County Administrative Office County Counsel

Monterey County

Exhibit A Investment Portfolio Review Quarter Ending June 30, 2022

OVERVIEW

April 1, 2022 – June 30, 2022

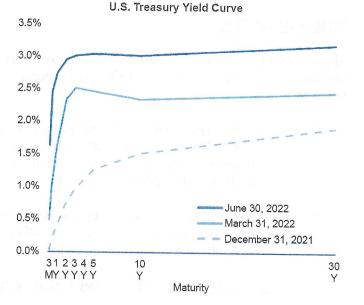
The U.S. economy during this period was characterized by the following factors: high inflation, a strong labor market, depressed consumer confidence, and growing potential for an economic recession.

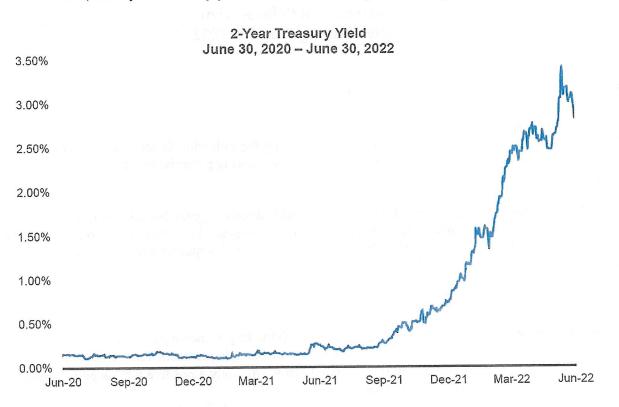
The Federal Reserve continues to tighten monetary policy through aggressive interest rate increases to battle persistent inflation. Short-term federal funds rates are projected to reach 3.25% to 3.75% by year end. The Federal Reserve also began its balance sheet reduction this quarter and plans to double the pace of this beginning in September.

U.S. TREASURY YIELD CURVE

- Yields moved higher acorss the yield curve, with the largest increases on the shorter end as these maturities reacted to the Federal Reserve interest rate increases and forward guidance.
- The yield cuve was extremely flat beyond 2 years, with only a positive 6 basis point spread bewteen the 2- and 10-year Treasury.

	06/30/22	03/31/22	Change
3-month	1.63%	0.48%	+1.15%
1-year	2.74%	1.60%	+1.14%
2-year	2.95%	2.33%	+0.62%
3-year	3.01%	2.51%	+0.50%
5-year	3.04%	2.46%	+0.58%
10-year	3.01%	2.34%	+0.67%
30-year	3.18%	2.45%	+0.73%





• Overall, the 2-year Treasury yield increased 62 basis points during the quarter.

PORTFOLIO STRATEGY

Monterey County Treasury investments continue to focus on capturing relative value while remaining cautious. The following indicators reflect key aspects of the investment portfolio in light of the above noted conditions:

- 1. <u>Market Access</u> During the quarter, investment purchases for the portfolio included Corporate Notes, U.S. Treasury Notes, Commercial Paper, and Negotiable CDs. The Treasurer continues to maintain an adequate level of liquid assets to ensure the ability to meet all cash flow needs.
- 2. <u>Diversification</u> The Monterey County Treasurer's portfolio consists of 259 separate fixed income investments, all of which are authorized by the State of California Government Code 53601 and the Investment Policy.

The portfolio asset spread is detailed in the table below:

and the			Portfolic	Asset Com	position	- Autor		
Corporate Notes	Negotiable CDs	Overnight Liquid Assets	U.S. Treasuries	Federal Agencies	Commercial Paper	Supra- nationals	Municipal Bonds	Asset Backed Securities
11.7%	3.8%	20%	40.4%	13.5%	8.6%	2.1%	<0.1%	<0.1%

Total may not equal 100% due to rounding

<u>Credit Risk</u> – Approximately 86.3% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities, Negotiable CDs, and other liquid funds. All assets have a better than investment grade rating. U.S. Treasuries are not specifically rated, but are considered the safest of all investments. All corporate debt (11.7%) is rated in the higher levels of investment grade and all Federal Agency and Municipal holdings are rated AA- or higher. The Supranationals (2.1%) are rated AAA. The credit quality of the Treasurer's portfolio continues to be high.

				Portfo	lio Credit Con	nposition	Same St	
ААА	AAAm	AA	А	A-1 (Short Term)	Aaf/S1+ (CalTRUST)	BBB+ (split rated)	LAIF (not rated)	Not Rated by S&P
2%	8%	56%	9%	12%	9%	1%	3%	<1%

The portfolio credit composition is detailed in the table below:

Total may not equal 100% due to rounding

4. <u>Liquidity Risk</u> – Liquidity risk, as measured by the ability of the County Treasury to meet withdrawal demands on invested assets, was actively managed during the April – June quarter. The portfolio's weighted average maturity was 482 days, and the Treasurer maintained \$527 million (19%) invested in overnight investments and \$666 million (25%) in securities with maturities of one day to one year to provide immediate liquidity to be able to react quickly to unanticipated needs or opportunities in the current market environment.

PORTFOLIO CHARACTERISTICS

3.

神经过了的东西,这些 这一	March 31, 2022	June 30, 2022
Total Assets	\$2,419,914,130	\$2,713,566,160
Market Value	\$2,371,225,548	\$2,638,757,893
Days to Maturity	505	482
Yield	0.40%	0.71%
Estimated Earnings	\$2,375,763	\$4,603,441

Given the evolving market environment, the Treasury continues to strategically invest matured assets while accounting for potential liquidity needs. As market conditions continue to evolve, the portfolio will be actively managed under the established tenets of safety and liquidity while seeking to maximize the total rate of return.

PGUSD

41

Exhibit B **Monterey County** Portfolio Management Portfolio Details - Investments June 30, 2022

CUSIP	Investment #	lssuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate Mo	odv'e	S&P	YTM	
Money Market	Accts - GC 53601(k)(2)						Kale M	Jouys	Jar		Dat
SYS12159	12159	DREYFUS AMT FREE	TAX EXEMPT MM		9,238,455.44	9,238,455.44	9,238,455.44	0.590			0.590	
	Sui	btotal and Average	9,237,684.29	-	9,238,455.44	9,238,455.44	9,238,455.44				0.590	
State Pool - G	IC 16429.1				1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -	p. 1			10		10 13	
SYS11361	11361	LAIF			75,000,000.00	75,000,000.00	75,000,000.00	0.320			0.320	
	Sub	ototal and Average	75,000,000.00		75,000,000.00	75,000,000.00	75,000,000.00				0.320	
CALTRUST/CA	MP - GC 53601(p)				V and the st		,				0.320	
SYS12211	12211	CalTrust Liquidity			168 550 000 00		20 a - 1 - 1					
SYS11802	11802	CalTrust Blackrock			168,550,000.00	168,550,000.00	168,550,000.00	1.199			1.199	
SYS12296	11803	CalTrust (LEAF)			0.00	0.00	0.00	0.025	Aaa	AAA	0.025	
SYS12219	12219	CalTrust MERMA			20,000,000.00	20,000,000.00	20,000,000.00	1.004			1.004	
SYS11801	11801	CalTrust Short Term			331,684.06	331,684.06	331,684.06	1.124			1.124	
SYS10379	10379	Calif. Asset Mgmt			50,000,000.00	50,000,000.00	50,000,000.00	1.019	Aaa	AAA	1.019	
		total and Average	459 294 694 00	_	203,800,000.00	203,800,000.00	203,800,000.00	1.148		AAA	1.148	
			458,381,684.06		442,681,684.06	442,681,684.06	442,681,684.06				1.146	
	UNT-MORG STNLY										-	
SYS12041	12041	Morgan Stanley	1. fp. 1	· · · · · ·	1.00	1.00	1.00	0.250			0.250	
Ph. doc.		total and Average	1.00		1.00	1.00	1.00				0.250	
SWEEP ACCOL	JNT - CUSTOM					- C. O. 2						
SYS12138	12138	Morgan Stanley			143,019.55	143,019.55	143,019.55	0.671			0.671	
040.7	Subt	total and Average	116,724.86		143,019.55	143,019.55	143,019.55				0.671	
/ledium Term N	lotes - GC 53601(k)			1							
8579YBH3	12359	MMM COMPANY		02/24/2020	130,000.00	125,195.20	130,567.75	2.000	A1	A+	1 005 0	014 4 10001
2079KAB3	12397	Alphabet INC		08/17/2020	5,000,000.00	5,027,950.00	5,240,691.80	3.375	Aa2	AA+		2/14/2025
23135AW6	12317	Amazon		09/03/2019	200,000.00	199,680.00	200,769.01	2.400	Aaz A1			2/25/2024
23135BP0	12375	Amazon		06/03/2020	5,415,000.00	5,281,520.25	5,412,669.54	0.400	A1	AA		2/22/2023
23135BW5	12501	Amazon		05/12/2021	5,680,000.00	5,400,544.00	5,674,847.71	0.400	A1 A1	AA		6/03/2023
23135BW5	12502	Amazon		05/12/2021	75,000.00	71,310.00	74,931.97	0.450	A1	AA		5/12/2024
23135BQ8	12609	Amazon		06/30/2022	5,000,000.00	4,655,100.00	4,639,542.64	0.450	A1	AA		5/12/2024
25816CM9	12544	American Express Credit		11/23/2021	135,000.00	122,489.55	134,803.33	1.650	A1 A2	AA	3.413 00	
37833DV9	12383	Apple Inc Corp Notes		06/30/2020	5,000,000.00	4,912,200.00	5,014,928.71	0.750		BBB+		1/04/2026
37833AS9	12445	Apple Inc Corp Notes		12/11/2020	5,000,000.00	5,016,800.00	5,267,492.86	3.450	Aa1	AA+	0.401 0	
37833DM9	12568	Apple Inc Corp Notes		02/24/2022	4,130,000.00	4,001,020.10	4,121,354.02		Aa1	AA+	0.524 05	
37833DT4	12594	Apple Inc Corp Notes		04/27/2022	5,000,000.00			1.800	Aaa	AA+	1.898 09	
37833DT4	12607	Apple Inc Corp Notes		06/30/2022		4,693,250.00	4,750,973.49	1.125	Aaa	AA+	2.958 05	
And a second sec		The me conprision		UUIJUIZUZZ	5,000,000.00	4,693,250.00	4,684,806.01	1.125	Aaa	AA+	3.458 05	5/11/2025

Run Date: 07/06/2022 - 13:10

Portfolio INVT

PM (PRF_PM2) 7.3.11

AP

CONSENT G

Page 1

Page 2

			Average	Purchase				Stated			YTA	VI Maturit
CUSIP In	vestment #	lssuer	Balance	Date	Par Value	Market Value	Book Value	Rate	Noody's	S&P		Dat
Medium Term Notes -	GC 53601(k)											
04636NAA1 12	2526	Astrazeneca Finance LLC		07/23/2021	135,000.00	122,125.05	135,498.54	1.200	A3	A-		05/28/202
0.000.000	2591	Bank of America		04/27/2022	5,000,000.00	4,819,200.00	4,858,025.16	0.523	A2	A-		06/14/202
	2595	Bank of America		04/28/2022	5,000,000.00	4,842,450.00	4,928,417.70	3.366	A2	A-		01/23/202
	2371	Bank of New York Mellon Corp		05/21/2020	125,000.00	123,681.25	126,663.45	2.200	A1	A		08/16/202
and a state of the	2417	Bank of New York Mellon Corp		09/30/2020	5,000,000.00	4,960,100.00	5,275,221.32	3.250	A1	A		09/11/20:
	2478	Bank of New York Mellon Corp		03/31/2021	4,000,000.00	3,764,840.00	4,055,088.37	1.600	A1	A		04/24/20:
	2493	Bank of New York Mellon Corp		04/26/2021	50,000.00	47,470.50	49,967.55	0.500	A1	A		04/26/202
	2554	Bank of New York Mellon Corp		01/07/2022	5,000,000.00	4,706,050.00	5,032,088.29	1.600	A1	A		04/24/20:
	2589	Bank of New York Mellon Corp		04/27/2022	5,000,000.00	4,706,050.00	4,782,021.59	1.600	A1	A	3.238	04/24/202
	2608	Bank of New York Mellon Corp		06/30/2022	5,000,000.00	4,706,050.00	4,698,147.98	1.600	A1	А		04/24/202
	2436	Bank of America Corp		11/20/2020	4,400,000.00	4,193,420.00	4,406,972.69	0.810	A2	A-	0.740	10/24/20:
	2430	Bank of America Corp		03/31/2021	5,000,000.00	4,762,500.00	5,174,621.94	2.456	A2	A-	1.074	
	2479	Bank of America Corp		04/19/2021	5,000,000.00	4,765,250.00	5,002,535.22	0.810	A2	A-		10/24/20
	2562	Bank of America Corp		02/03/2022	90,000.00	87,682.50	94,433.46	3.500	A2	A-		04/19/20
	2579	Bank of America Corp		03/22/2022	100,000.00	96,930.00	100,000.00	3.384	A2	A-	3.384	04/02/20
	2432	BRISTOL-MYERS SQUIBB		11/13/2020	80,000.00	77,206.40	80,000.00	0.537	A2	A+	0.537	11/13/20
	2432	BRISTOL-MYERS SQUIBB		11/20/2020	5,000,000.00	4,825,400.00	5,002,178.01	0.537	A2	A+	0.505	11/13/20
		BRISTOL-MYERS SQUIBB		12/11/2020	5,000,000.00	4,952,250.00	5,227,524.71	2.900	A2	A+	0.621	07/26/20
	2444	CATERPILLAR FINL SERVC		03/31/2021	5,000,000.00	4,876,450.00	5,013,657.72	0.650	A2	A	0.380	07/07/20
10.101122.2	2481	CATERPILLAR FINL SERVC		05/17/2021	10,000,000.00	9,473,100.00	9,991,612.59	0.450	A2	А	0.495	05/17/20
	2506	CATERPILLAR FINL SERVC		09/14/2021	135,000.00	127,020.15	134,865.24	0.600	A2	A	0.645	09/13/20
i to tot del t	2530	Chevron Corp. Global		05/11/2020	75,000.00	75,000.00	75,000.00	1.141				05/11/20
	2368	Chevron Corp. Global		09/17/2020	5,000,000.00	4,987,300.00	5,188,571.91	2.895	Aa2	AA-	0.503	03/03/20
	2404	CHARLES SCHWAB CORP		03/18/2021	25,000.00	23,977.50	24,992.86	0.750	A2	А	0.767	03/18/20
	2474	Citibank		07/12/2019	250,000.00	250,315.00	251,347.59	3.375	A3	BBB+	2.523	03/01/20
112001.020	2308			09/17/2020	5,000,000.00	4,899,400.00	5,065,047.65	1.678	A3	BBB+	0.711	05/15/20
	2406	Citibank		10/07/2021	4,500,000.00	4,215,735.00	4,512,297.20	0.981	A3	BBB+	0.845	05/01/20
	2536	Citibank		11/08/2021	3,840,000.00	3,565,363.20	3,859,781.49	1.281	A3	BBB+	1.071	11/03/20
	2539	Citibank		09/16/2020	5,000,000.00	4,884,750.00	5,139,433.57	1.750	A1	A+	0.458	09/06/20
	2403	Coca- Cola Co		09/30/2020	5,000,000.00	5,011,950.00	5,264,267.29	3.700	A3	A-	0.703	04/15/20
	2414	COMCAST CORP		09/06/2019	240,000.00	231,288.00	239,605.92	1.750	A2	BBB+	1.851	08/30/20
	2319	The Walt Disney Company		09/30/2020	80,000.00	79,184.80	85,254.37	3.150	A2	А	0.848	06/01/20
	2415	EMERSON ELECTRIC CO		09/30/2020	5.000.000.00	4,976,750.00	5,035,078.78	3.500	A3	A-	3.228	05/15/20
	2588	General Dynamics Corp			60,000.00	54,585.60	60,102.20	0.855	A2	BBB+	0.807	02/12/20
	2462	Goldman Sachs		02/17/2021	10,000,000.00	9,567,600.00	9,986,713.73	0.657	A2	BBB+	0.746	09/10/20
38141GYE8 12	2515	Goldman Sachs		06/22/2021		4,884,850.00	4,987,681.24	0.673	A2	BBB+		03/08/20
38141GXZ2 12	2555	Goldman Sachs		01/07/2022	5,000,000.00	4,884,850.00	130,000.00	1.757	A2	BBB+		01/24/20
38141GZH0 12	2560	Goldman Sachs		01/24/2022	130,000.00		19.967.97	2.700	A2	A		04/15/20
437076CM2 12	2581	Home Depot Inc		03/28/2022	20,000.00	19,623.20	19,507.97	2.100	~~ <u>~</u>	~	2.100	0 11 10/202

Portfolio INVT AP PM (PRF_PM2) 7.3.11

Exhibit B **Monterey County Portfolio Management** Portfolio Details - Investments June 30, 2022

Page 3

CUSIP	Investment #	Issuer	Average	Purchase Date	Par Value	N 1 1 1 1		Stated			YTM	1 Maturity
Medium Term I	Notes - GC 53601(I	()	Balance	Date	Par value	Market Value	Book Value	Rate I	Noody's	S&P	NONECON CONTRACTOR	Date
438516BW5	12370											
438516CB0	12570	Honeywell International		05/20/2020	100,000.00	98,208.00	102,653.21	2.300	A2	А	0.995	08/15/2024
438516CB0	12574	Honeywell International		02/25/2022	5,000,000.00	4,706,050.00	4,879,062.50	1.350	A2	А	2.214	06/01/2025
02665WCZ2		Honeywell International		03/01/2022	65,000.00	61,178.65	63,391.75	1.350	A2	А	2.234	06/01/2025
459200JZ5	12318	American Honda Finance		09/03/2019	200,000.00	195,360.00	201,428.70	2.400	A3	A-	2.021	06/27/2024
459200J25 459200JY8	12527	IBM Corp Notes		07/23/2021	120,000.00	117,040.80	129,957.60	3.300	A3	A-	1.094	05/15/2026
	12587	IBM Corp Notes		04/27/2022	5,000,000.00	4,959,950.00	4,990,501.90	3.000	A3	A-	3.105	05/15/2024
458140BP4	12590	IBM Corp Notes		04/27/2022	5,000,000.00	4,991,850.00	5,025,304.20	3.400	A1	A+	3.199	03/25/2025
459200KH3	12604	IBM Corp Notes		06/03/2022	70,000.00	62,959.40	64,118.00	1.700	A3	A-	3.598	05/15/2027
24422EVH9	12374	John Deere Capital Corp		06/04/2020	3,340,000.00	3,258,170.00	3,339,102.68	0.700	A2	А	0.726	07/05/2023
24422EVH9	12382	John Deere Capital Corp		06/30/2020	5,000,000.00	4,877,500.00	5,007,363.87	0.700	A2	А	0.553	07/05/2023
24422EUX5	12446	John Deere Capital Corp		12/11/2020	5,000,000.00	4,941,400.00	5,172,418.95	2.600	A2	A		03/07/2024
24422EWA3	12573	John Deere Capital Corp		02/28/2022	65,000.00	59,320.30	63,313.14	1.700	A2	А		01/11/2027
46647PBZ8	12473	JP Morgan Chase		03/16/2021	65,000.00	63,579.10	65,000.00	0.697	A2	A-		03/16/2024
46647PBQ8	12482	JP Morgan Chase		04/05/2021	3,900,000.00	3,801,759.00	3,948,490.11	1.514	A2	A-		06/01/2024
46647PCH7	12510	JP Morgan Chase		06/01/2021	165,000.00	154,192.50	165,000.00	0.824	A2	A-		06/01/2025
46647PCH7	12517	JP Morgan Chase		06/22/2021	10,000,000.00	9,345,000.00	9,979,429.18	0.824	A2	A-		06/01/2025
46625HRV4	12545	JP Morgan Chase		11/23/2021	125,000.00	118,942.50	131,233.13	2.950	A2	A		10/01/2026
46647PCH7	12561	JP Morgan Chase		01/24/2022	10,000,000.00	9,345,000.00	9,834,627.17	0.824	A2	A-		06/01/2025
46647PBZ8	12593	JP Morgan Chase		04/27/2022	10,000,000.00	9,781,400.00	9,816,315.17	0.697	A2	A-		03/16/2024
539830BH1	12528B	Lockheed Martin Corp		07/23/2021	58,000.00	58,104.98	62,933.62	3.550	A3	A-		01/15/2026
57636QAB0	12282	MASTERCARD INC		04/04/2019	250,000.00	249,880.00	252,749.46	3.375	A1	A+		04/01/2024
57636QAN4	12600	MASTERCARD INC		05/20/2022	5,000,000.00	4,811,400.00	4,875,026.32	2.000	A1	A+		03/03/2025
58933YAR6	12469	MERCK & CO INC		03/09/2021	125,000.00	123,506.25	130,551.81	2.750	A1	A+		02/10/2025
58933YAY1	12610	MERCK & CO INC		06/30/2022	5,000,000.00	4,530,400.00	4,519,366.06	0.750	A1	A+		02/24/2026
6174468W2	12458	Morgan Stanley		01/25/2021	100,000.00	98,026.00	100,000.00	0.529	A1	A-		01/25/2024
61772BAA1	12491	Morgan Stanley		04/22/2021	15,000.00	14,623.05	15,000.00	0.731	A1	A-		04/05/2024
61772BAA1	12492	Morgan Stanley		04/22/2021	50,000.00	48,743.50	50,034.59	0.731	A1	A-		04/05/2024
6174468R3	12516	Morgan Stanley		06/22/2021	5,000,000.00	4,612,100.00	4,999,007.70	0.864	A1	A-		10/21/2025
61747YEA9	12519	Morgan Stanley		06/24/2021	10,000,000.00	9,309,200.00	9,969,181.92	0.790	A1	A-		05/30/2025
6989HAP3	12412	Novartis Capital Corp		09/22/2020	125,000.00	120,563.75	128,660.68	1.750	A1	AA-		02/14/2025
41062AU8	12529	Nestle Holdings Inc.		09/14/2021	195,000.00	184,048.80	195,000.00	0.606	N/A	AA-		09/14/2025
65859AW4	12598	Northern Trust Corp		05/12/2022	75,000.00	75,451.50	75,490.26	4.000	A2	AA- A+		
3743HFC1	12564	National Rural Util Coop		02/07/2022	40,000.00	38,218.80	39,998.96	1.875	A2 A2			05/10/2027
17081ES8	12280	PFIZER INC		04/04/2019	250,000.00	248,965.00	251,023.05	2.950	AZ A2	A-		02/07/2025
17081ES8	12402	PFIZER INC		09/16/2020	5,000,000.00	4,979,300.00	5,203,195.47	2.950	A2 A2	A+		03/15/2024
57477BM4	12575	State Street Corp		03/14/2022	125,000.00	120,981.25				A+		03/15/2024
57477BE2	12576	State Street Corp		03/17/2022	5,000,000.00	4,808,700.00	125,698.36	2.901	A1	A		03/30/2026
57477BE2	12599	State Street Corp		05/18/2022			4,951,134.97	2.354	A1	A		1/01/2025
				00/10/2022	8,625,000.00	8,295,007.50	8,409,923.17	2.354	A1	A	3.461 1	1/01/2025

Run Date: 07/06/2022 - 13:10

Portfolio INVT AP PM (PRF_PM2) 7.3.11

Exhibit B

Page 4

Monterey County Portfolio Management Portfolio Details - Investments

June 30, 2022

			Average	Purchase	Par Value	Market Value	Book Value	Stated Rate M	loodv's	S&P	YTM	Maturity Date
CUSIP	Investment #	Issuer	Balance	Date	Pai value	Market Value	Book ruido	Kate II	loody 3	Jul		Date
Medium Term No	otes - GC 53601(H	()										
89236TGT6	12358	Toyota Motor Corporation	i .	02/21/2020	130,000.00	123,938.10	129,854.44	1.800	A1	A+		02/13/2025
89236THF5	12401	Toyota Motor Corporation	I	09/16/2020	5,000,000.00	4,848,350.00	5,002,268.80	0.500	A1	A+		08/14/2023
89236TGT6	12485	Toyota Motor Corporation		04/13/2021	5,000,000.00	4,766,850.00	5,115,736.30	1.800	A1	A+		02/13/2025
89236TJT3	12556	Toyota Motor Corporation	1	01/13/2022	5,000,000.00	4,738,350.00	4,998,015.56	1.450	A1	A+		01/13/2025
89236TJT3	12557	Toyota Motor Corporation	1	01/13/2022	65,000.00	61,598.55	64,926.45	1.450	A1	A+		01/13/2025
87612EBM7	12558	TARGET CORP		01/24/2022	35,000.00	32,467.05	34,945.72	1.950	A2	A		01/15/2027
87612EBM7	12559	TARGET CORP		01/24/2022	65,000.00	60,295.95	65,042.10	1.950	A2	A		01/15/2027
87612EBL9	12577	TARGET CORP		03/17/2022	5,000,000.00	4,826,500.00	4,963,029.60	2.250	A2	A		04/15/2025
904764BG1	12369	Unilever Capital Corp		05/20/2020	60,000.00	60,062.40	62,208.73	3.250	A1	A+		03/07/2024
91324PDM1	12398	United Health Group Inc		08/19/2020	2,125,000.00	2,134,073.75	2,224,754.27	3.500	A3	A+		02/15/2024
91324PEB4	12508	United Health Group Inc		05/19/2021	5,000,000.00	4,759,150.00	5,000,093.96	0.550	A3	A+		05/15/2024
91324PEB4	12509	United Health Group Inc		05/19/2021	4,455,000.00	4,240,402.65	4,452,097.79	0.550	A3	A+		05/15/2024
91159HHX1	12313	US BANCORP		08/06/2019	200,000.00	195,082.00	200,508.52	2.400	A2	A+		07/30/2024
91159HHX1	12405	US BANCORP		09/17/2020	5,000,000.00	4,877,050.00	5,188,432.91	2.400	A2	A+		07/30/2024
931142DP5	12447	Walmart Inc		12/11/2020	5,000,000.00	5,009,600.00	5,236,693.06	3.300	Aa2	AA		04/22/2024
931142EM1	12572	Walmart Inc		02/25/2022	60,000.00	59,496.60	62,067.01	3.050	Aa2	AA	2.114	07/08/2026
		total and Average	301,771,222.94	-	319,543,000.00	307,547,525.23	319,576,427.02				1.468	
Negotiable CDs	- GC 53601(i)		And the second sec									
05586FR41	12601	BNP Paribas NY		05/31/2022	25,000,000.00	24,812,750.00	25,000,000.00	2.700	N/A	A-1	2.700	05/31/2023
22552G6R6	12563	Credit Suisse		02/04/2022	25,000,000.00	24,679,750.00	25,000,000.00	1.100	N/A	A-1	1.100	02/03/2023
22552G0R0 86565FKG6	12596	Sumitomo Mitsui Bank N	r	04/27/2022	26,000,000.00	25,835,420.00	26,000,000.00	2.700	N/A	A-1	2.700	04/26/2023
89114WTL9	12582	Toronto Dominion Bank		03/29/2022	25,000,000.00	24,385,000.00	25,000,000.00	2.150	N/A	N/A	2.150	03/28/2023
0911400123		total and Average	108,500,000.00	-	101,000,000.00	99,712,920.00	101,000,000.00				2.168	
Commercial Pag	per Disc GC 5360	1(h)										
	12570	ABN Amro Funding USA		02/25/2022	25,000,000.00	24,955,500.00	24,985,333.33	0.660	P-1	A-1	0.662	08/02/2022
00084CH21	12578	CitiGroup Global Market		03/17/2022	15,000,000.00	14,803,500.00	14,889,312.50	1.650	P-1	A-1	1.670	12/09/2022
17327BM93 22533UL43	12566	Credit Agricole Securities	USA	02/14/2022	30,500,000.00	30,207,505.00	30,388,980.00	1.040	P-1	A-1		11/04/2022
225330L43 4497W1J23	12553	ING		01/06/2022	30,000,000.00	29,880,300.00	29,979,525.00	0.390	P-1	A-1		09/02/2022
	12555	MUFG Bank LTD/NY		11/30/2021	25,000,000.00	24,922,250.00	24,987,166.67	0.330	P-1	A-1		08/26/2022
62479MHS5	12551	MUFG Bank LTD/NY		12/22/2021	25,000,000.00	24,882,750.00	24,980,472.22	0.380	P-1	A-1		09/13/2022
62479MJD6	12565	NATIXIS_NA		02/10/2022	10,000,000.00	9,904,100.00	9,969,550.00	0.870	P-1	A-1	0.875	11/04/2022
63873KL47		NATIXIS NA		02/15/2022	10,000,000.00	9,904,100.00	9,962,200.00	1.080	P-1	A-1	1.088	11/04/2022
63873KL47	12567	Natixis NY Branch		12/15/2021	26,750,000.00	26,631,497.50	26,728,674.31	0.410	P-1	A-1	0.411	09/09/2022
63873KJ99	12548 12592	Royal Bank of Canada		04/27/2022	30,000,000.00	29,477,400.00	29,626,141.66	2.210	P-1	A-1+	2.247	01/20/2023
78015DNL0		total and Average	226,417,127.39		227,250,000.00	225,568,902.50	226,497,355.69	-			0.885	

Portfolio INVT AP PM (PRF_PM2) 7.3.11

Run Date: 07/06/2022 - 13:10

Page 5

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	15,2		Stated			YTI	M Maturit
Fed Agcy Cou	pon Sec - GC 5360	1(f)	Dalance	Date	Fai value	Market Value	Book Value	Rate	Moody's	S&P		Da
3130AFW94	12264	Federal Home Loar	Bank	02/15/2019								
3130AJM22	12407	Federal Home Loar			370,000.00	367,280.50	369,576.03	2.500)	AA+	2.576	02/13/202
3130AKJW7	12451	Federal Home Loar		09/18/2020	12,535,000.00	11,867,135.20	12,574,781.85	0.440) Aaa	AA+	0.292	08/28/202
3137EAES4	12384	Federal Home Loar		12/16/2020	25,000,000.00	22,905,000.00	25,017,287.38	0.600	Aaa	AA+	0.580	12/15/202
3137EAEU9	12391	Federal Home Loar		06/30/2020	25,000,000.00	24,332,000.00	24,987,545.31	0.250	Aaa	AA+	0.301	06/26/202
3137EAES4	12395	Federal Home Loan		07/23/2020	155,000.00	142,979.75	154,527.76	0.375		AA+	0.476	07/21/202
3137EAEW5	12399	Federal Home Loan		08/17/2020	22,635,000.00	22,030,192.80	22,629,221.37	0.250	Aaa	AA+	0.276	06/26/202
3137EAEW5	12400			09/04/2020	15,000,000.00	14,534,550.00	15,002,930.70	0.250	Aaa	AA+	0.233	09/08/202
3137EAEW5	12409	Federal Home Loan		09/04/2020	290,000.00	281,001.30	290,056.66	0.250	Aaa	AA+		09/08/202
3137EAEV7	12411	Federal Home Loan		09/18/2020	25,000,000.00	24,224,250.00	25,003,392.06	0.250	Aaa	AA+		09/08/202
3137EAEV7	12413	Federal Home Loan		09/18/2020	25,000,000.00	24,242,750.00	25,001,857.72	0.250	Aaa	AA+		08/24/202
3134GWVB9	12413	Federal Home Loan		09/30/2020	25,000,000.00	24,242,750.00	25,006,032.81	0.250	Aaa	AA+		08/24/202
3137EAEY1	12420	Federal Home Loan		10/15/2020	10,650,000.00	9,787,350.00	10,644,770.52	0.550	Aaa	N/A		09/29/202
3137EAEZ8	12421	Federal Home Loan		10/16/2020	250,000.00	241,142.50	249,642.64	0.125		AA+		10/16/202
3134GXBD5		Federal Home Loan		11/05/2020	29,545,000.00	28,500,584.25	29,533,069.94	0.250	N/A	AA+		11/06/202
3135G0V34	12448	Federal Home Loan		12/11/2020	25,000,000.00	23,821,500.00	24,995,220.83	0.360	Aaa	N/A		05/15/202
3135G03U5	12263	Federal National Mtg		02/08/2019	335,000.00	332,624.85	334,601.94	2.500	, lad	AA+		02/05/202
3135G04Q3	12366	Federal National Mtg		04/24/2020	470,000.00	439,497.00	469,455.59	0.625	Aaa	AA+		04/22/202
	12372	Federal National Mtg		05/22/2020	240,000.00	234,535.20	239,785.29	0.250	Aaa	AA+		05/22/2023
3135G03U5	12373	Federal National Mtg		06/03/2020	450,000.00	420,795.00	451,598.40	0.625	Aaa	AA+		04/22/202
3135G04Z3	12380	Federal National Mtg		06/19/2020	545,000.00	505,547.45	544,331.14	0.500	Aaa	AA+		06/17/2025
3135G04Q3	12381	Federal National Mtg		06/30/2020	31,000,000.00	30,294,130.00	30,994,843.05	0.250	Aaa	AA+		05/22/2023
3135G05G4	12385	Federal National Mtg	Assn	07/10/2020	515,000.00	501,347.35	514,621.69	0.250	Aaa	AA+		
3135G04Z3	12386	Federal National Mtg	Assn	07/10/2020	950,000.00	881,229.50	951,230.97	0.500	Aaa	AA+		07/10/202:
3135G05R0	12394	Federal National Mtg		08/12/2020	15,000,000.00	14,600,100.00	14,990,006.49	0.300	Aaa	AA+		06/17/2025
135G05G4	12396	Federal National Mtg	Assn	08/17/2020	15,000,000.00	14,602,350.00	14,997,346.60	0.250				08/10/2023
135G05G4	12408	Federal National Mtg		09/18/2020	25,000,000.00	24,337,250.00	25,000,820.41	0.250	Aaa	AA+		07/10/2023
135G0V75	12416	Federal National Mtg		09/30/2020	13,800,000.00	13,488,258.00	14,221,983.38	1.750	Aaa	AA+		07/10/2023
135G06H1	12440	Federal National Mtg	Assn	11/25/2020	25,000,000.00	24,088,750.00	24,993,920.52	0.250	Aaa N/A	AA+ AA+		07/02/2024
AL V	Subto	otal and Average	370,172,231.76	ni uhdari	369,735,000.00	356,246,880.65	370,164,459.05	0.200			0.207	11/27/2023
IS Treasury Not	e-GC 53601(b)	an Sil Sheep and		1,45%	200 006 1.	V-3.08-1.0		100			0.306	
12828T91	12245	U.S. Treasury		01/11/2019	500,000.00	491,350.00	101 100 00	19	dare			
12828VB3	12246	U.S. Treasury		01/11/2019	785,000.00	A 2 1 1 2 4 1	494,186.68	1.625	Aaa	N/A	2.557	10/31/2023
12828V23	12260C	U.S. Treasury		01/31/2019	500,000.00	777,330.55	779,819.88	1.750	Aaa	N/A	2.555 (05/15/2023
12828U57	12261	U.S. Treasury		02/08/2019		494,650.00	497,829.56	2.250	Aaa	N/A	2.560	12/31/2023
128286G0	12274	U.S. Treasury		03/07/2019	500,000.00	494,260.00	497,527.34	2.125	Aaa	N/A	2.498	11/30/2023
12828WJ5	12305	U.S. Treasury			400,000.00	396,220.00	398,867.31	2.375	Aaa	N/A	0.000 (02/29/2024
12828S35	12309	U.S. Treasury		06/06/2019	500,000.00	495,510.00	505,121.71	2.500	Aaa	N/A	1.924 (05/15/2024
	12000	o.o. neasury		07/12/2019	750,000.00	738,517.50	746,842.73	1.375	Aaa	N/A	1.815 (06/30/2023

Run Date: 07/06/2022 - 13:10

Portfolio INVT AP PM (PRF_PM2) 7.3.11

Exhibit B

June 30, 2022

CUSIP Investment # Issuer Data bit Part Value Market Value Book Value Early Modely is S&P UIS Treasury Not-GC S300(1) 000062019 950,000.00 940,984.50 950,007.12 1.500 Aaa NA 1.341 0331 912823024 12320 U.S. Treasury 020562021 500,000.00 470,350.00 500,002.00 470,350.00 500,002.00 48a Asa NA 1.668 1.067 9128230746 12320 U.S. Treasury 020567202 550,000.00 470,350.00 380,720.00 483,065.00 501,367.46 1.500 Aaa NA NA 1.371 1231 912820470 12364 U.S. Treasury 020567220 230,000,00.00 380,720.00 24,990,550.00 24,990,550.00 Aaa NA NA 1.371 1017 912820476 1244 U.S. Treasury 1114/2020 25,000,00.00 24,990,550.00 24,990,550.00 24,990,550.00 24,990,550.00 24,990,550.00 1.251 Aaa NA 0.171				Average	Purchase				Stated			YTM	Maturity
91228029 12320 U.S. Treasury 101062011 960,045.00 940,045.00 950,007.12 15.00 Aas NA 1.481 0311 912282VMS 12352 U.S. Treasury 02052020 500,000.00 473,650.00 500,002.02 1.570 Aas NA 1.437 1037 91228VMS 12354 U.S. Treasury 020652020 500,000.00 433,055.00 501,357.43 NA NA 1.371 1037 91228VMS 12354 U.S. Treasury 02062202 500,000.00 1360,720.00 423,055.00 1.255 Aas NA 0.517 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1171 1172 1171 1171 1171 1171 1172 1171 1171 1171 1171 1172 1171 1171 1171 1171 1172 1171 1171 1171 1172 1171 1171 1171 1171 1171 1172 1281	CUSIP	investment #	Issuer	•		Par Value	Market Value	Book Value		loody's	S&P		Date
19.02/02/03 12.03 Los Treasury 11192019 770,000.00 146.04.210 169.364.00 1500 Aaa N/A 1.873 0.137 912822XW 12352 U.S. Treasury 02082020 500,000.00 479,550.00 500,020.47 500,000.00 175.78.48 N/A 1.373 0.373 912822XW0 12354A U.S. Treasury 020850202 370,000.00 388,851.80 973,366.01 1.756 N/A N/A 1.374 1233 912822AV6 U.S. Treasury 020850202 370,000.00 98,9720.00 42,989,568.80 0.125 Aaa N/A 0.175 0.165 Aaa N/A 0.176	US Treasur	ry Note-GC 53601(b)	3		00000	50							
1912397407 1231 U.S. Treasury 11/192219 170.00.00 164.24.210 169.364.00 1.376 Aas NA 1.687 1037 91222252 12352 U.S. Treasury 02/05/2020 500.00.00 443.065.00 501.377 As NA 1.378 NA 1.378 NA 1.378 NA 1.378 NA 1.378 NA NA 1.378 NA 1.378 NA NA 1.378 NA NA 1.378 NA NA 0.437 1037 1037 NA NA 0.157 Aas NA 0.171 1047 1037 <td< td=""><td>912828029</td><td>12320</td><td>U.S. Treasury</td><td></td><td>09/06/2019</td><td>950,000.00</td><td>940,984.50</td><td>951,097.12</td><td>1.500</td><td>Aaa</td><td>N/A</td><td>1.341</td><td>03/31/2023</td></td<>	912828029	12320	U.S. Treasury		09/06/2019	950,000.00	940,984.50	951,097.12	1.500	Aaa	N/A	1.341	03/31/2023
program program <t< td=""><td></td><td></td><td></td><td></td><td>11/19/2019</td><td>170,000.00</td><td>164,242.10</td><td>169,364.00</td><td>1.500</td><td>Aaa</td><td>N/A</td><td>1.668</td><td>10/31/2024</td></t<>					11/19/2019	170,000.00	164,242.10	169,364.00	1.500	Aaa	N/A	1.668	10/31/2024
19228/MM 12333 U.S. Tmasury 2026/2020 500,000.0 443,065.00 501,367.46 1.500 Aaa NA 1.737 1073 19228/V70 1235A U.S. Tmasury 2004/2020 400,000.0 336,261.80 1.736 0.40 NA NA 1.737					02/05/2020	500,000.00	479,550.00	500,020.26	1.375	Aaa	N/A	1.373	01/31/2025
Jackson 1235A U.S. Treasury 22052/200 370,000.00 356,561.80 17.50 N.A N.A 1.374 1234 912622AP7 1235A U.S. Treasury 0304/2020 400,000.00 180,700.00 20,873,78.65 0.125 Aas N.A 0.137 1011 91282ACAGE 12414 U.S. Treasury 11042020 25,000,000.00 24,960,658.85 0.125 Aas N.A 0.170 1030 91282ACAGE 12424 U.S. Treasury 110442202 25,000,000.00 24,960,658.85 0.125 Aas N.A 0.170 1031 91282ACA 12426 U.S. Treasury 110442202 25,000,000.00 24,965,050.00 24,969,163.90 1.25 Aas N.A 0.171 1031 91282ACAN 12434 U.S. Treasury 11042202 22,000.00 24,485,000 24,969,656.31 0.125 Aas N.A 0.187 1031 91282ACA 12441 U.S. Treasury 121012202 22,000.00 24,865,001.00					02/05/2020	500,000.00	483,065.00	501,367.48	1.500	Aaa	N/A	1.378	10/31/2024
Biological Science Display 200 -00.000.00 380.720.00 -00.000.02 403.062.32 1.125 Aas NA 0.831 0222 91282CAAPQ 12419 U.S. Treasury 10175/2220 23.000.000.00 24.940.250.00 24.986.568.88 0.125 Aas NA 0.179 1017 91282CAAPQ 12424 U.S. Treasury 1104/2200 25.000.000.00 24.985.560.00 24.986.255.75 0.125 Aas NA 0.170 1073 91282CARP 12427 U.S. Treasury 1104/2200 25.000.000.00 24.985.500.00 25.135.136.24 1.825 Aas NA 0.171 1073 91282CARP 12424 U.S. Treasury 1104/2200 25.000.000 24.986.000.00 24.986.260.00 24.986.868.27 0.375 Aas NA 0.175 1073 91282CARP 12441 U.S. Treasury 12016/202 25.000.000 29.986.700.00 28.986.00 28.986.90.01 28.986.90.01 48.98.49.91.91 125 Aas NA 0.155 1173 <td></td> <td></td> <td></td> <td></td> <td></td> <td>370,000.00</td> <td>358,581.80</td> <td>373,356.01</td> <td>1.750</td> <td>N/A</td> <td>N/A</td> <td>1.374</td> <td>12/31/2024</td>						370,000.00	358,581.80	373,356.01	1.750	N/A	N/A	1.374	12/31/2024
T12220AP6 12419 U.S. Treasury 10/15/02/02 22,000,000.00 19,570,418.00 22,287,379.85 0.125 Aaa NA 0.173 10/17 11222AGAG 12424 U.S. Treasury 1104/2020 25,000,000.00 24,940,2000 24,989,588.88 20.00 Aaa NA 0.170 10/37 11222AGAG 12426 U.S. Treasury 1104/2020 25,000,000.00 24,985,000 24,987,050.07 24,180,182.24 1.625 Aaa NA 0.170 10/37 11222AGAG 12426 U.S. Treasury 1104/2020 25,000,000.00 24,985,000 24,987,050.07 0.125 Aaa NA 0.170 10/37 19282CAPE 1241 U.S. Treasury 120/12020 25,000,000.00 24,485,000 24,987,050.7 125 Aaa NA 0.157 10/37 19282CAPE 1241 U.S. Treasury 120/12020 25,000,000.00 20,448,64.00 20,833,657.20 0.125 Aaa NA 0.157 10/37 19282CAPE 1244 U.S. Treasury 121/12020 28,000,000.0 23,988,250.00 24,981,47			and the second se			400,000.00	380,720.00	403,062.32	1.125	Aaa	N/A	0.831	02/28/2025
31222CAG 12424 U.S. Treasury 1103/2020 25,000,000.00 24,940,250.00 24,989,658.8 0.125 Aaa NA 0.170 11/01 91222MM0 12425 U.S. Treasury 1104/2020 25,000,000.00 24,981,000.00 25,190,062.03 200 Aaa NA 0.170 11/01 91222MM0 12427 U.S. Treasury 1104/2020 25,000,000.00 24,935,500.00 24,987,569.07 0.125 Aaa NA 0.171 10/17 91222CANP 12424 U.S. Treasury 1104/2020 25,000,000.00 24,985,000.00 24,986,023 0.125 Aaa NA 0.172 0/93 9122CANP 12441 U.S. Treasury 120/12020 25,000,000.00 24,984,600 0.288,856.72 0.125 Aaa NA 0.175 10/15 9122CANP 12441 U.S. Treasury 12/16/2020 25,000,000.00 23,984,200 324,802,72 0.375 Aaa NA 0.155 10/35 9122CANP 1245 U.S. Treasury 12/16/2020 25,000,000.00 23,984,200 24,981,479.23 0.125			CONTRACTOR AND A PRIMA CONTRACTOR			20,300,000.00	19,570,418.00	20,287,379.85	0.125	Aaa	N/A	0.173	10/15/2023
Participant 11/04/2020 25,000,000.00 24,961,000.00 25,190,006,283 2.000 Aas N/A 0.170 10/73 912822AAR2 12426 U.S. Treasury 11/04/2020 25,000,000.00 24,935,550.00 24,996,225.57 0.125 Aas N/A 0.171 11/17 91282ACAR2 12427 U.S. Treasury 11/04/2020 25,000,000.00 24,935,550.00 24,996,025.57 0.125 Aas N/A 0.177 10/75 91282ACAR2 12434 U.S. Treasury 11/04/2020 500,000.00 296,842.00 0.24,995,653 0.125 Aas N/A 0.175 10/75 91282ACA2 12441 U.S. Treasury 12/01/2020 25,000,000.00 296,842.00 0.28,88,57.2 0.125 Aas N/A 0.155 11/30 91282ACA2 12443 U.S. Treasury 12/01/2020 25,000,000.00 296,842.00 0.28,88,57.2 0.125 Aas N/A 0.175 11/31 91282ACA2 U.S. Treasury 12/01/2020 25,000,0						25,000,000.00	24,940,250.00	24,998,568.88	0.125	Aaa	N/A	0.159	08/31/2022
PIRZECARZ 1104/2020 25,000,000.00 24,855,260.00 24,895,262.57 0.125 Aaa N/A 0.170 10/31 91282CAR2 12427 U.S. Treasury 11/04/2020 25,000,000.00 24,935,500.00 24,997,059.07 0.125 Aaa N/A 0.171 11/04 91282CAR2 12434 U.S. Treasury 11/04/2020 25,000,000.00 24,935,500.00 24,997,059.07 0.125 Aaa N/A 0.175 10/31 91282CAR2 12434 U.S. Treasury 12/01/2020 22,000,000.00 24,84,854.00 28,84,855.27 0.125 Aaa N/A 0.175 10/31 91282CAR4 12443 U.S. Treasury 12/01/2020 22,000,000.00 29,88,250.00 24,981,479.23 0.125 Aaa N/A 0.175 12/35 91282CAR4 12450 U.S. Treasury 12/21/2020 25,000,000.00 23,988,250.00 24,981,479.23 0.125 Aaa N/A 0.175 12/35 91282CAR4 12456 U.S. Treasury 12/21/20			and the second second second second second			25,000,000.00	24,961,000.00	25,190,062.83	2.000	Aaa	N/A	0.170	11/30/2022
BaseLock Disk Treasury 11/04/202 25,000,000.00 24,935,500.00 24,935,500.00 24,937,600.00 24,937,937,925.00 24,937,937,925.00						25.000.000.00	24,835,250.00	24,996,225.57	0.125	Aaa	N/A	0.170	10/31/2022
Bits Bits <td></td> <td></td> <td>Table Constant State</td> <td></td> <td></td> <td></td> <td>24,935,500.00</td> <td>25,136,136.24</td> <td>1.625</td> <td>Aaa</td> <td>N/A</td> <td>0.171</td> <td>11/15/2022</td>			Table Constant State				24,935,500.00	25,136,136.24	1.625	Aaa	N/A	0.171	11/15/2022
1222CAN 12434 U.S. Treasury 11/18/202 500,000.00 496,705.00 499,916,33 0.125 Aaa N/A 0.175 10/15 91282CAP6 12441 U.S. Treasury 12/01/2020 325,000.00 20,148,84.00 22,480,8272 0.125 Aaa N/A 0.175 10/15 91282CA24 12443 U.S. Treasury 12/01/2020 325,000.00 29,864.20 324,808.27 0.125 Aaa N/A 0.165 11/16 91282CA24 124450 U.S. Treasury 12/11/2020 28,200,000.00 24,961,750.00 25,032,898.53 0.125 Aaa N/A 0.167 12/15 91282CA84 12455 U.S. Treasury 12/22/2020 25,000,000.00 24,961,750.00 25,053,111.09 1.250 Aaa N/A 0.168 10/15 91282CM4 12455 U.S. Treasury 12/22/2020 25,000,000.00 21,379,252.00 23,159,252.67 1.500 Aaa N/A 0.168 10/15 91282CM4 12456 U.S. Treasury 02/01/2021 20,000,000 21,737,925.00 23,159,252.67 1.500			A REPORT OF A REPORT OF			1230 000 50	24,896,000.00	24,997,059.07	0.125	Aaa	N/A	0.172	09/30/2022
91282CAPC 1243 0.5. Treasury 1201/2020 20,900,000.00 20,148,654.00 20,838,65.7.2 0.125 Aaa NA 0.135 91282CAP6 12441 U.S. Treasury 12/08/2020 325,000.00 220,642.00 324,808.27 0.125 Aaa NA 0.139 11/30 91282CAX9 12452 U.S. Treasury 12/16/2020 25,000,000.00 23,988,250.00 24,881,479.23 0.125 Aaa NA 0.165 11/33 91282CAM1 12452 U.S. Treasury 12/22/2020 25,000,000.00 23,988,250.00 24,981,479.23 0.125 Aaa NA 0.166 11/15 91282CAM4 12455 U.S. Treasury 12/22/2020 25,000,000.00 24,985,500.00 25,553,111.09 1.26 Aaa NA 0.166 12/45 91282CBM2 12461 U.S. Treasury 02/12/2021 20,000,000.00 11,378,500.00 9,987,464.25 0.125 Aaa NA 0.189 44,850,346.2 0.125 Aaa NA 0.189 42,985,171.8 0.125 Aaa NA 0.189 42,985,171.8 0.125			CONTRACTOR DESIDER CONTRACTOR	-1 ⁸ y *			496,705.00	499,916.33	0.125	Aaa	N/A	0.175	10/31/2022
12443 U.S. Treasury 12/08/2020 325,000.00 296,842.00 324,808.27 0.375 Aaa NA 0.392 11/30 91282CA24 12443 U.S. Treasury 12/11/2020 28,210,000.00 27,961,032.20 280,065.05.63 0.125 Aaa NA 0.175 12/15 91282CAX9 12454 U.S. Treasury 12/12/2020 25,000,000.00 24,981,479.23 0.125 Aaa NA 0.175 11/15 91282CAM4 12454 U.S. Treasury 12/22/2020 25,000,000.00 24,991,750.00 25,032,898.53 0.250 Aaa NA 0.166 11/15 91282CAM4 12457 U.S. Treasury 12/22/2020 25,000,000.00 24,981,97.18 0.125 Aaa NA 0.238 10/31 91282CM4 12457 U.S. Treasury 12/22/2020 25,000,000.00 13,744,600.00 19,983,271.25 0.125 Aaa NA 0.238 10/31 14/38 0.216 Aaa NA 0.249 0/31 14/38 0.250 Aaa NA 0.128 0/218 0/218 0/218 0/2			A REAL PROPERTY AND A REAL PROPERTY.			10 C 10 C 10 C 10 C 10 C	20,148,854.00	20,883,855.72	0.125	Aaa	N/A	0.185	10/15/2023
9128202A3 12450 U.S. Treasury 12/11/2020 28,200,000.00 27,951,032.20 28,206,505.63 0.125 Aaa N/A 0.155 11/15 9128202A3 12452 U.S. Treasury 12/16/2020 25,000,000.00 23,988,250.00 24,981,479.23 0.125 Aaa N/A 0.165 11/15 9128202AW1 12454 U.S. Treasury 12/22/2020 25,000,000.00 24,981,479.23 0.125 Aaa N/A 0.165 11/15 9128202AW1 12454 U.S. Treasury 12/22/2020 25,000,000.00 24,985,197.18 0.125 Aaa N/A 0.166 12/15 91282054 12457 U.S. Treasury 12/22/2020 25,000,000.00 21,973,925.00 23,159,252.67 1.500 Aaa N/A 0.125 Aaa N/A 0.126 Aaa N/A 0.126 Aaa N/A 0.126 Aaa N/A 0.126 11/15 Aaa N/A 0.126 Aaa N/A 0.126 Aaa N/A 0.126 11/15 12/16 12/16 12/16 12/16 12/16 12/16							296,842.00	324,808.27	0.375	Aaa	N/A	0.392	11/30/2025
121000003 1216 1216 1216 1216 1216 1216 1216 1216 1217 1216 1222CBA8 12452 U.S. Treasury 12122/2020 25,000,000.00 24,991,750.00 25,032,898.53 0.250 Aaa N/A 0.166 1216 91282CBA8 12455 U.S. Treasury 12/22/2020 25,000,000.00 24,985,070.00 29,985,197.18 0.125 Aaa N/A 0.166 1216 91282CBA8 12457 U.S. Treasury 12/22/2020 22,500,000.00 21,737,925.00 23,159,252.67 1.500 Aaa N/A 0.28 N/A 0.18 0.178 1016 1216 91282CBE0 12459 U.S. Treasury 02/16/2021 14,400,000.00 13,758,192.00 14,385,034.62 0.125 Aaa N/A 0.18 02/15 91282CBM2 12464 U.S. Treasury 02/16/2021 14,000,000.00 23,332,000.00 9,967,446.45 0.125 Aaa N/A 0.80 0.375 9,418.69 0.250 Aaa N/A 0.676 0.371 91282CBM2 12464 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>27,951,032.20</td> <td>28,206,505.63</td> <td>0.125</td> <td>Aaa</td> <td>N/A</td> <td>0.155</td> <td>11/30/2022</td>							27,951,032.20	28,206,505.63	0.125	Aaa	N/A	0.155	11/30/2022
Bit 2020/BAB Distribution Distribution<			100 52 3 4 100			No. State State	23,988,250.00	24,981,479.23	0.125	Aaa	N/A	0.175	12/15/2023
9/12/2023 1/2 1/2 1/2 1/2 Asa N/A 0.16 1/2/15 9/12/2023 1/2			1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1				24.091.750.00	25,032,898.53	0.250	Aaa	N/A	0.154	11/15/2023
912820506 12435 0.3. Treasury 12/22/2020 25,000,000.00 24,085,000.00 25,553,111.09 1.250 Aaa N/A 0.224 08/31 912820546 12457 U.S. Treasury 12/22/2020 22,500,000.00 21,737,925.00 23,159,252.67 1.500 Aaa N/A 0.238 10/31 912820540 12459 U.S. Treasury 02/16/2021 14,400,000.00 19,144,600.00 19,983,271.25 0.125 Aaa N/A 0.179 01/15 912820540 12463 U.S. Treasury 02/26/2021 14,400,000.00 9,967,464.25 0.125 Aaa N/A 0.326 02/15 912820540 12464 U.S. Treasury 03/01/2021 25,000,000.00 23,332,000.00 24,950,023.05 0.500 Aaa N/A 0.677 07/31 9128205403 12465 U.S. Treasury 03/04/2021 250,000.00 227,852.50 247,941.79 0.500 Aaa N/A 0.677 07/31 9128205403 12467 U.S. Treasury 03/04/2021 250,000.00 277,852.50 247,941.79 0.500 Aaa<								24,985,197.18	0.125	Aaa	N/A	0.166	12/15/2023
91282114 12450 1.5. Treasury 12222020 22,500,000.00 21,737,925.00 23,159,252.67 1.500 Aaa N/A 0.238 10/31 9128287M6 12457 U.S. Treasury 02/01/2021 20,000,000.00 19,144,600.00 19,983,271.25 0.125 Aaa N/A 0.179 01/15 9128267M2 12463 U.S. Treasury 02/01/2021 14,000,00.00 13,758,192.00 14,485,034.62 0.125 Aaa N/A 0.189 02/16 9128267M2 12463 U.S. Treasury 03/01/2021 30,000,000.00 23,332,000.00 29,659,418.69 0.250 Aaa N/A 0.57 0/31 9128267M3 12466 U.S. Treasury 03/04/2021 250,000.00 227,862.50 247,941.79 0.500 Aaa N/A 0.67 0/731 912826803 12467 U.S. Treasury 03/04/2021 250,000.00 227,862.50 247,955.08 0.375 Aaa N/A 0.720 0/228 912826B43 12470 U.S. Treasury 03/09/2021 500,000.00 475,215.00 514,259.22 1.625			and the state of t					25,553,111.09	1.250	Aaa	N/A	0.224	08/31/2024
9/12/2011/00 12457 0.3. Treasury 02/01/2021 20,000,000.00 19,144,600.00 19,983,271.25 0.125 Aaa N/A 0.179 01/15 9/12/2011 12459 U.S. Treasury 02/16/2021 14,400,000.00 13,758,192.00 14,385,034.62 0.125 Aaa N/A 0.189 02/16 9/12/2011 02/01/2021 02/00,000.00 9,554,300.00 9,967,464.25 0.125 Aaa N/A 0.189 02/16 9/12/2021 12464 U.S. Treasury 03/01/2021 25,000,000.00 23,32,000.00 24,950,023.05 0.500 Aaa N/A 0.677 0/3/31 9/12/2024 12465 U.S. Treasury 03/04/2021 250,000.00 227,862.50 247,941.79 0.500 Aaa N/A 0.729 02/28 9/12/2021 250,000.00 227,325.00 246,955.08 0.375 Aaa N/A 0.721 0/3/3 9/12/2021 250,000.00 247,941.79 0.500 Aaa N/A 0.721 0/3/3 9/12/2021 250,000.00 247,941.79 0.500 Aaa <	An Arrest and Amount		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					23,159,252.67	1.500	Aaa	N/A	0.238	10/31/2024
91202010 12461 U.S. Treasury 02/16/2021 14,400,000.00 13,758,192.00 14,385,034.62 0.125 Aaa N/A 0.180 02/15 91282CBM2 12461 U.S. Treasury 02/26/2021 10,000,000.00 9,554,300.00 9,967,464.25 0.125 Aaa N/A 0.320 02/15 91282CBM2 12464 U.S. Treasury 03/01/2021 25,000,000.00 23,332,000.00 24,950,023.05 0.500 Aaa N/A 0.57 0/37 91282CBM3 12465 U.S. Treasury 03/01/2021 250,000.00 227,862.50 247,941.79 0.500 Aaa N/A 0.729 02/28 91282CBG3 12466 U.S. Treasury 03/04/2021 250,000.00 227,352.50 247,941.79 0.500 Aaa N/A 0.729 02/28 91282CBH3 12467 U.S. Treasury 03/09/2021 500,000.00 475,215.00 514,259.22 1.625 Aaa N/A 0.821 02/15 91282CBM2 12471 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,399.79 0.125 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>19,144,600.00</td><td>19,983,271.25</td><td>0.125</td><td>Aaa</td><td>N/A</td><td>0.179</td><td>01/15/2024</td></td<>							19,144,600.00	19,983,271.25	0.125	Aaa	N/A	0.179	01/15/2024
91222CBM2 12461 0.1.3. Treasury 02/26//021 10,000,000.00 9,554,300.00 9,967,464.25 0.125 Aaa N/A 0.326 02/15 91282CBM2 12463 U.S. Treasury 03/01/2021 25,000,000.00 23,332,000.00 24,950,023.05 0.500 Aaa N/A 0.574 03/31 91282CBM3 12465 U.S. Treasury 03/01/2021 30,000,000.00 27,544,800.00 29,629,418.69 0.250 Aaa N/A 0.657 07/31 91282CB03 12466 U.S. Treasury 03/04/2021 250,000.00 227,862.50 247,941.79 0.500 Aaa N/A 0.729 02/28 91282CB03 12467 U.S. Treasury 03/04/2021 250,000.00 227,862.50 247,941.79 0.500 Aaa N/A 0.721 02/18 91282CB03 12467 U.S. Treasury 03/09/2021 500,000.00 475,215.00 514,255.08 0.325 Aaa N/A 0.721 02/18 91282CBM0 12471 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,39.37 0.125			and the second state of the second				13,758,192.00	14,385,034.62	0.125	Aaa	N/A	0.189	02/15/2024
9126205M2 12463 0.5.0. Headary 03/01/2021 25,000,000.00 23,332,000.00 24,950,023.05 0.500 Aaa N/A 0.57 03/31 912826ZF0 12464 U.S. Treasury 03/01/2021 30,000,000.00 27,544,800.00 29,629,418.69 0.250 Aaa N/A 0.657 07/31 91282CBQ3 12466 U.S. Treasury 03/04/2021 250,000.00 227,862.50 247,941.79 0.500 Aaa N/A 0.672 02/28 91282CBQ3 12467 U.S. Treasury 03/04/2021 250,000.00 227,325.00 246,955.08 0.375 Aaa N/A 0.721 01/11 91282CBH3 12470 U.S. Treasury 03/09/2021 500,000.00 475,215.00 514,259.23 0.125 Aaa N/A 0.421 02/28 91282CBM2 12471 U.S. Treasury 03/09/2021 500,000.00 491,505.00 499,921.33 0.125 Aaa N/A 0.322 02/15 91282CBM2 12472 U.S. Treasury 03/26/2021 250,000.00 199,962.00 199,762.90 0.250 Aaa			IL STUDIES LITERATION				9,554,300.00	9,967,464.25	0.125	Aaa	N/A	0.326	02/15/2024
91202010 12404 0.5.5. Treasury 03/01/2021 30,000,000.00 27,544,800.00 29,629,418.69 0.250 Aaa N/A 0.657 07/31 91282CAB7 12465 U.S. Treasury 03/04/2021 250,000.00 227,862.50 247,941.79 0.500 Aaa N/A 0.729 02/28 91282CBQ3 12466 U.S. Treasury 03/04/2021 250,000.00 227,325.00 246,955.08 0.375 Aaa N/A 0.721 01/31 91282CBN3 12467 U.S. Treasury 03/09/2021 500,000.00 475,215.00 514,259.22 1.625 Aaa N/A 0.821 02/28 91282CBN0 12471 U.S. Treasury 03/09/2021 500,000.00 491,505.00 499,921.33 0.125 Aaa N/A 0.428 02/28 91282CBN2 12472 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,399.79 0.125 Aaa N/A 0.320 02/15 91282CBR1 12475 U.S. Treasury 03/26/2021 250,000.00 233,320.00 249,491.71 0.500 Aaa							23,332,000.00	24,950,023.05	0.500	Aaa	N/A	0.574	03/31/2025
91262CAB1124000.1.8. Treasury03/04/2021250,000.00227,862.50247,941.790.500AaaN/A0.72902/2891282CBQ312467U.S. Treasury03/04/2021250,000.00227,325.00246,955.080.375AaaN/A0.72101/3191282CBH312467U.S. Treasury03/09/2021500,000.00475,215.00514,259.221.625AaaN/A0.82102/2891282CBN012471U.S. Treasury03/09/2021500,000.00491,505.00499,921.330.125N/AN/A0.14802/2891282CBN212472U.S. Treasury03/09/2021500,000.00477,715.00498,399.790.125AaaN/A0.32202/1591282CBN112475U.S. Treasury03/09/2021500,000.00477,715.00498,399.790.125AaaN/A0.32202/1591282CBN112475U.S. Treasury03/23/2021200,000.00190,962.00199,762.900.250AaaN/A0.32003/1591282CBN112476U.S. Treasury03/31/202125,000,000233,320.00249,491.710.500AaaN/A0.57503/15912828GR312480U.S. Treasury03/31/202119,000,00024,183,500.0025,569,257.291.500AaaN/A0.47809/30912828GR312480U.S. Treasury03/31/202119,000,00018,544,380.0019,505,281.501.750AaaN/A0.4							27,544,800.00	29,629,418.69	0.250	Aaa	N/A	0.657	07/31/2025
91282CB43 12400 0.5. Treasury 03/04/2021 250,000.00 227,325.00 246,955.08 0.375 Aaa N/A 0.721 01/31 91282CBH3 12407 U.S. Treasury 03/09/2021 500,000.00 475,215.00 514,259.22 1.625 Aaa N/A 0.821 02/15 91282CBN0 12471 U.S. Treasury 03/09/2021 500,000.00 491,505.00 499,921.33 0.125 N/A N/A 0.322 02/15 91282CBN2 12472 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,399.79 0.125 Aaa N/A 0.322 02/15 91282CBR1 12475 U.S. Treasury 03/23/2021 200,000.00 190,962.00 199,762.90 0.250 Aaa N/A 0.320 03/15 91282CBR1 12476 U.S. Treasury 03/26/2021 250,000.00 233,320.00 249,491.71 0.500 Aaa N/A 0.478 09/30 91282CBR1 12476 U.S. Treasury 03/31/2021 19,000,000.00 24,183,500.00 25,669,257.29 1.500 Aaa							227,862.50	247,941.79	0.500	Aaa	N/A	0.729	02/28/2026
9128205B13 12407 0.5.5. Hodskify 03/09/2021 500,000.00 475,215.00 514,259.22 1.625 Aaa N/A 0.821 02/15 912828P46 12470 U.S. Treasury 03/09/2021 500,000.00 491,505.00 499,921.33 0.125 N/A N/A 0.482 02/15 91282CBN0 12471 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,399.79 0.125 Aaa N/A 0.322 02/15 91282CBN2 12472 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,399.79 0.125 Aaa N/A 0.322 02/15 91282CBN1 12475 U.S. Treasury 03/23/2021 200,000.00 190,962.00 199,762.90 0.250 Aaa N/A 0.320 03/15 91282CBR1 12476 U.S. Treasury 03/26/2021 250,000.00 233,320.00 249,491.71 0.500 Aaa N/A 0.478 09/30 912822B70 12477 U.S. Treasury 03/31/2021 19,000,000.00 24,183,500.00 25,569,257.29 1.500 Aaa			s and the second se			12 (142.3) A C	227,325.00	246,955.08	0.375	Aaa	N/A	0.721	01/31/2026
91282CBN0 12410 0.5. Treasury 03/09/2021 500,000.00 491,505.00 499,921.33 0.125 N/A N/A 0.148 02/28 91282CBN0 12471 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,399.79 0.125 Aaa N/A 0.322 02/15 91282CBN2 12472 U.S. Treasury 03/03/2021 200,000.00 190,962.00 199,762.90 0.250 Aaa N/A 0.320 03/15 91282CBR1 12475 U.S. Treasury 03/26/2021 250,000.00 233,320.00 249,491.71 0.500 Aaa N/A 0.478 09/30 912822B70 12476 U.S. Treasury 03/31/2021 25,000,000 24,183,500.00 25,569,257.29 1.500 Aaa N/A 0.478 09/30 9128286Z8 12480 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 912822B871 12484 U.S. Treasury 04/06/2021 250,000.00 238,702.50 249,529.82 0.250 Aaa </td <td></td> <td></td> <td>100 ACT 16</td> <td></td> <td></td> <td></td> <td></td> <td>514,259.22</td> <td>1.625</td> <td>Aaa</td> <td>N/A</td> <td>0.821</td> <td>02/15/2026</td>			100 ACT 16					514,259.22	1.625	Aaa	N/A	0.821	02/15/2026
9126205000 12417 U.S. Treasury 03/09/2021 500,000.00 477,715.00 498,399.79 0.125 Aaa N/A 0.322 02/15 91282CBM2 12472 U.S. Treasury 03/23/2021 200,000.00 190,962.00 199,762.90 0.250 Aaa N/A 0.320 03/15 91282CBR1 12475 U.S. Treasury 03/26/2021 250,000.00 233,320.00 249,491.71 0.500 Aaa N/A 0.575 03/31 912822B70 12476 U.S. Treasury 03/31/2021 25,000,000 24,183,500.00 25,569,257.29 1.500 Aaa N/A 0.478 09/30 9128286Z8 12480 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 9128286Z8 12480 U.S. Treasury 04/06/2021 250,000.00 238,702.50 249,529.82 0.250 Aaa N/A 0.409 06/30 912822GBR1 12484 U.S. Treasury 04/06/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa<							491,505.00	499,921.33	0.125	N/A	N/A	0.148	02/28/2023
91282CBM2 12472 0.5.3. Hoddary 03/23/2021 200,000.00 190,962.00 199,762.90 0.250 Aaa N/A 0.320 03/15 91282CBR1 12475 U.S. Treasury 03/26/2021 250,000.00 233,320.00 249,491.71 0.500 Aaa N/A 0.575 03/31 912828ZF0 12476 U.S. Treasury 03/31/2021 25,000,000 24,183,500.00 25,569,257.29 1.500 Aaa N/A 0.478 09/30 9128286Z8 12480 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 9128226BR1 12484 U.S. Treasury 04/06/2021 250,000.00 238,702.50 249,529.82 0.250 Aaa N/A 0.361 03/15 91282CBR1 12486 U.S. Treasury 04/06/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBR4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa<			and a second second second second				477,715.00	498,399.79	0.125	Aaa	N/A	0.322 (02/15/2024
9128205R1 12473 0.5.0. Hoddary 03/26/2021 250,000.00 233,320.00 249,491.71 0.500 Aaa N/A 0.575 03/31 9128282F0 12476 U.S. Treasury 03/26/2021 25,000,000.00 24,183,500.00 25,569,257.29 1.500 Aaa N/A 0.478 09/30 9128286Z8 12480 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 9128286Z8 12480 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 912822GBR1 12484 U.S. Treasury 04/06/2021 250,000.00 228,702.50 249,529.82 0.250 Aaa N/A 0.361 03/15 91282CBR4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBR4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375							190,962.00	199,762.90	0.250	Aaa	N/A	0.320 (03/15/2024
9128282F0 12476 0.5.1 Heddally 03/31/2021 25,000,000.00 24,183,500.00 25,569,257.29 1.500 Aaa N/A 0.478 09/30 9128282FH7 12477 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 9128286Z8 12480 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 9128226BR1 12484 U.S. Treasury 04/06/2021 250,000.00 238,702.50 249,529.82 0.250 Aaa N/A 0.361 03/15 91282CBR4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBR4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBR4 12486 U.S. Treasury 04/12/2021 230,000.00 210,11,420.00 226,046,15,22 0.375<			1 A A A A A A A A A A A A A A A A A A A					249,491.71	0.500	Aaa	N/A	0.575	03/31/2025
9128289YH7 12477 0.3.1 Headury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 9128286Z8 12480 U.S. Treasury 03/31/2021 19,000,000.00 18,544,380.00 19,505,281.50 1.750 Aaa N/A 0.409 06/30 912826ZBR1 12484 U.S. Treasury 04/06/2021 250,000.00 238,702.50 249,529.82 0.250 Aaa N/A 0.361 03/15 91282CBR1 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBR4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.363 04/15 91282CBR4 12486 U.S. Treasury 04/12/2021 230,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.363 04/15			and the Real Problem 1				24,183,500.00	25,569,257.29	1.500	Aaa	N/A	0.478	09/30/2024
912828828 12480 0.5. Heading 04/06/2021 250,000.00 238,702.50 249,529.82 0.250 Aaa N/A 0.361 03/15 91282CBR1 12484 U.S. Treasury 04/06/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBR4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBC4 12486 U.S. Treasury 04/12/2021 230,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.363 04/15								19,505,281.50	1.750	Aaa	N/A	0.409 (06/30/2024
91282CBR1 12484 0.5. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31 91282CBC4 12486 U.S. Treasury 04/12/2021 250,000.00 227,842.50 246,283.36 0.375 Aaa N/A 0.809 12/31							Company of the second se	249,529.82	0.250	Aaa	N/A	0.361 (03/15/2024
91282CBC4 12486 U.S. Treasury 04/15/2221 22 00 000 00 21 001 420 00 22 004 615 22 0.375 Aaa N/A 0.363 04/15						and a second				Aaa	N/A	0.809	12/31/2025
91282CBV2 12487 U.S. Treasury 04/15/2021 22/00/00/05 21/05/12220 2/06/16/202										Aaa	N/A	0.363 (04/15/2024
	91282CBV2	12487	U.S. Treasury		04/10/2021	22,000,000.00	2,,00,,120,00						

Portfolio INVT AP PM (PRF_PM2) 7.3.11

Run Date: 07/06/2022 - 13:10

114 PGUSD

47

Page 6

Page 7

Exhibit B Monterey County Portfolio Management Portfolio Details - Investments June 30, 2022

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Destation	Stated			YT	M Maturit
US Treasury N	ote-GC 53601(b)		Dalance	Date	i ai value	Market value	Book Value	Rate M	oody's	S&P		Dat
91282CBV2	12494	U.S. Treasury		04/30/2021	20,000,000.00	10,000,000,00						
912828XX3	12495	U.S. Treasury		04/30/2021		19,092,200.00	20,013,234.27	0.375	Aaa	N/A	0.338	04/15/202
91282CBR1	12496	U.S. Treasury		05/05/2021	500,000.00	490,565.00	516,032.34	2.000	Aaa	N/A	0.385	06/30/202
91282CBE0	12499	U.S. Treasury		05/11/2021	250,000.00	238,702.50	249,825.34	0.250	Aaa	N/A	0.291	03/15/202
91282CAK7	12500	U.S. Treasury		05/11/2021	25,000,000.00 25,000,000.00	23,930,750.00	24,954,510.54	0.125	Aaa	N/A		01/15/202
91282CBR1	12505	U.S. Treasury		05/13/2021		24,161,250.00	24,978,391.42	0.125	Aaa	N/A		09/15/202
912828YE4	12511	U.S. Treasury		06/02/2021	13,200,000.00	12,603,492.00	13,193,185.00	0.250	Aaa	N/A		03/15/202
91282CCF6	12513	U.S. Treasury		06/07/2021	15,000,000.00	14,451,000.00	15,283,680.70	1.250	Aaa	N/A		08/31/202
91282CBW0	12518	U.S. Treasury		06/25/2021	200,000.00	182,992.00	199,735.90	0.750		N/A	0.784	05/31/202
9128282N9	12520	U.S. Treasury		06/30/2021	250,000.00	229,180.00	248,873.07	0.750	Aaa	N/A	0.870	04/30/202
91282CCG4	12521	U.S. Treasury		06/30/2021	25,000,000.00	24,562,500.00	25,847,352.10	2.125	Aaa	N/A	0.484	07/31/202
9128282Y5	12522	U.S. Treasury			30,000,000.00	28,448,400.00	29,870,557.14	0.250	Aaa	N/A	0.472	06/15/202
91282CBX8	12532	U.S. Treasury		06/30/2021	22,000,000.00	21,590,140.00	22,790,247.40	2.125	Aaa	N/A	0.513	09/30/202
912828YV6	12533	U.S. Treasury		09/30/2021	20,750,000.00	20,283,125.00	20,735,528.16	0.125	Aaa	N/A	0.209	04/30/202
912828YM6	12534	U.S. Treasury		09/30/2021	20,000,000.00	19,293,000.00	20,442,406.28	1.500	Aaa	N/A	0.575	11/30/202
91282CBC4	12535	U.S. Treasury		09/30/2021	20,000,000.00	19,322,600.00	20,438,751.94	1.500	Aaa	N/A	0.551	10/31/202
912828ZL7	12537	U.S. Treasury		10/06/2021	135,000.00	123,034.95	132,929.06	0.375	Aaa	N/A	0.822	12/31/202
91282CAB7	12538	U.S. Treasury		11/02/2021	20,000,000.00	18,561,800.00	19,692,714.46	0.375	Aaa	N/A	0.927	04/30/202
91282CCJ8	12540	U.S. Treasury		11/02/2021	20,000,000.00	18,363,200.00	19,557,260.42	0.250	Aaa	N/A	0.982	07/31/202
91282CCW9	12541	U.S. Treasury		11/09/2021	400,000.00	367,204.00	396,727.61	0.875	Aaa	N/A	1.085	06/30/202
91282CAJ0	12543	A CONTRACTOR OF A CONTRACTOR		11/09/2021	380,000.00	345,887.40	374,609.27	0.750	Aaa	N/A	1.100	08/31/202
1282CDH1	12549	U.S. Treasury		11/16/2021	26,000,000.00	23,806,380.00	25,337,744.99	0.250	Aaa	N/A	1.073	08/31/202
1282CBR1	12550	U.S. Treasury		12/22/2021	24,000,000.00	22,756,800.00	23,928,537.54	0.750	Aaa	N/A	0.877	11/15/202
128283P3	12552	U.S. Treasury		12/22/2021	25,000,000.00	23,870,250.00	24,801,934.17	0.250	Aaa	N/A	0.719	03/15/202
1282CCL3		U.S. Treasury		12/22/2021	25,000,000.00	24,533,250.00	25,831,188.13	2.250	Aaa	N/A	0.899	12/31/202
1282CCK5	12569	U.S. Treasury		02/25/2022	15,600,000.00	14,796,912.00	15,222,114.04	0.375	Aaa	N/A	1.588	07/15/202
12828R28	12580	U.S. Treasury		03/22/2022	25,000,000.00	24,317,500.00	24,592,548.73	0.125	Aaa	N/A	1.782	06/30/202
	12583	U.S. Treasury		03/31/2022	25,000,000.00	24,747,000.00	24,973,781.15	1.625	Aaa	N/A	1.753	04/30/202
1282CBM2	12584	U.S. Treasury		03/31/2022	25,000,000.00	23,885,750.00	24,159,478.64	0.125	Aaa	N/A		02/15/2024
12828Z78	12585	U.S. Treasury		04/08/2022	350,000.00	326,784.50	331,591.16	1.500	Aaa	N/A		01/31/202
1282CEF4	12586	U.S. Treasury		04/08/2022	350,000.00	341,481.00	346,857.32	2.500	Aaa	N/A		03/31/202
128284R8	12597	U.S. Treasury		05/02/2022	30,000,000.00	29,871,000.00	29,987,796.88	2.875	Aaa	N/A		05/31/202
1282CET4	12602	U.S. Treasury		06/06/2022	450,000.00	441,490.50	443,862.82	2.625	Aaa	N/A		05/31/202
12828V98	12603	U.S. Treasury		06/06/2022	450,000.00	433,881.00	436,436.97	2.250	Aaa	N/A		02/15/2027
1282CEN7	12605	U.S. Treasury		06/06/2022	450,000.00	443,916.00	446,204.19	2.750	Aaa	N/A		04/30/2027
1282CAT8	12606	U.S. Treasury		06/10/2022	27,000,000.00	24,603,750.00	24,628,812.24	0.250	Aaa	N/A		10/31/2025
1282CAM3	12611	U.S. Treasury		06/30/2022	44,000,000.00	40,199,720.00	40,079,396.70	0.250	Aaa	N/A		09/30/202
12828ZW3	12612	U.S. Treasury	n na statistika. Na statistika	06/30/2022	45,000,000.00	41,431,500.00	41,306,693.19	0.250	Aaa	N/A		09/30/2025
	Subto	otal and Average	1,015,666,351.76		1,109,625,000.00	1,064,920,037.00	1,101,769,361.64				0.864	

Run Date: 07/06/2022 - 13:10

Regular Meeting of September 1, 2022

Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2022

			Average	Purchase				Stated			YTM	A Maturity
CUSIP	Investment	# Issuer	Balance	Date	Par Value	Market Value	Book Value	Rate	Moody's	S&P	nontrational de la const	Date
Supranationals	- Copol										a tasat	
459058JV6	12488	Inter-America Devel E	K	04/20/2021	190,000.00	185,935.90	189,842.13	0.126		AAA		04/20/2023
459058JV6	12489	Inter-America Devel E		04/20/2021	5,000,000.00	4,893,050.00	4,996,588.19	0.126		AAA		04/20/2023
4590505V0 4581X0DM7	12365	INTER AMERICAN D		04/24/2020	270,000.00	264,197.70	269,973.29	0.500		AAA		05/24/2023
4581X0DZ8	12531	INTER AMERICAN D	EVEL BK	09/23/2021	265,000.00	250,430.30	264,854.38	0.500	Aaa	AAA		09/23/2024
459058JM6	12437	INTL BK RECON & D		11/24/2020	355,000.00	342,159.65	354,644.52	0.250	N/A	AAA		11/24/2023
459058JM6	12438	INTL BK RECON & D		11/24/2020	21,955,000.00	21,160,887.65	21,933,015.52	0.250	N/A	AAA		11/24/2023
459058GX5	12503	INTL BK RECON & D		05/13/2021	15,000,000.00	14,849,400.00	15,240,285.71	1.876		AAA		06/19/2023
459056HV2	12504	INTL BK RECON & D		05/13/2021	15,000,000.00	14,520,300.00	15,335,388.61	1.500	Aaa	AAA	0.455	08/28/2024
4590501172		Subtotal and Average	58,600,036.20	- 426 - 2022	58,035,000.00	56,466,361.20	58,584,592.35	Q I I	-18-5	1974	0.321	0.0000
				170020051	00,000,000	1944 GD	125-125-1223-125					
Asset Backed Sec	12547	Capital One Multi-Ass	et	11/30/2021	195,000.00	184,150.20	194,973.13	1.040	N/A	AAA	1.047	11/16/2026
14041NFY2		Subtotal and Average	194,973.13	- Qr. 7 -	195,000.00	184,150.20	194,973.13		5	(eve	1.047	
					1.000	100 - 281 CG1 - 131 C	24.05					
Municipal Bonds		and the second sec		44/04/2020	55,000.00	53,968.20	55,000.00	1.477	N/A	N/A	1.477	07/01/2023
13017HAK2	12435	California Earthquake	Authorit	11/24/2020	100.000.00	92,191.00	100,000.00	0.773	Aaa	AA+	0.773	08/01/2025
54438CYK2	12431	Los Angeles CCD	-	11/10/2020 11/10/2021	80.000.00	73.298.40	80,000.00	1.455	Aa3	N/A	1.455	07/01/2026
544647FC9	12542	Los Angeles Unified S		02/04/2021	55,000.00	51,519.05	55,000.00	0.897	A1	AA-	0.897	01/01/2025
646140DN0	12460	NJ TPK AUTH-B-TXE	iL	12/23/2020	270,000.00	251,356.50	270,000.00	0.870	N/A	AA+	0.870	03/15/2025
650036DT0	12453	NY ST Urban		10/29/2020	55.000.00	50,663.80	55.000.00	0.852	Aa2	N/A	0.899	08/01/2025
798306WP7	12422	SAN JUAN CA UNIF		10/29/2020	60,000.00	56,686.80	60,000.00	0.702	Aa2	N/A	0.702	08/01/2024
798306WN2	12423	SAN JUAN CA UNIF	SCH	08/05/2020	110,000.00	104,160.10	109,983.91	0.510	Aaa	AAA	0.517	08/01/2024
574193TQ1	12392	State of Maryland		07/16/2020	55,000.00	51,140.10	55,000.00	0.933	Aa2	AA	0.933	05/15/2025
91412HFM0	12388	University of Californi		07/30/2020	140,000.00	130,060.00	140,000.00	0.774	N/A	AAA	0.774	07/01/2025
977123X78	12389	Wisconsin St Transpo		07/30/2020	140,000.00	132,911.80	140,000.00	0.624	N/A	AAA	0.624	07/01/2024
977123X60	12390	Wisconsin St Transpo	1,119,983.60	-	1,120,000.00	1,047,955.75	1,119,983.91			2004	0.852	
		Subtotal and Average	1,119,963.60				0.000.000.046.04	2000 VIII) # 1705			0.928	
		Total and Average	2,625,178,021.00		2,713,566,160.05	2,638,757,892.58	2,705,970,312.84				0.320	

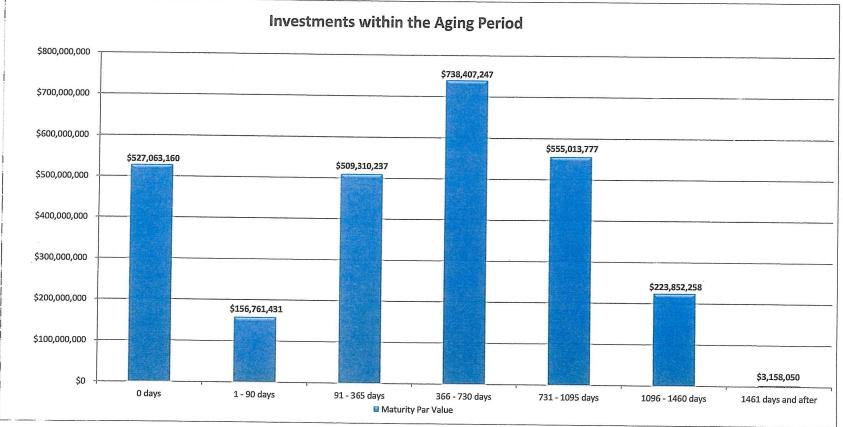
Portfolio INVT AP PM (PRF_PM2) 7.3.11

Page 8



Exhibit C **Monterey County Aging Summary** By Maturity Date As of July 1, 2022

Professional				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	(07/01/2022 - 07/01/2022)	10 Maturities	527,063,160.05	19.48%	527,063,160.05	527,063,160.05
Aging Interval:	1 - 90 days	(07/02/2022 - 09/29/2022)	6 Maturities	156,761,431.23	5.79%	156,659,740.41	156,212,547.50
Aging Interval:	91 - 365 days	(09/30/2022 - 07/01/2023)	36 Maturities	509,310,237.15	18.80%	508,699,428.12	502,237,099.80
Aging Interval:	366 - 730 days	(07/02/2023 - 06/30/2024)	80 Maturities	738,407,247.45	27.31%	738,966,978.73	712,349,305.15
Aging Interval:	731 - 1095 days	(07/02/2024 - 06/30/2025)	77 Maturities	555,013,776.62	20.54%	555,841,849.11	531,655,904.85
Aging Interval:	1096 - 1460 days	(07/01/2025 - 06/30/2026)	34 Maturities	223,852,257.76	7.96%	215,453,608.87	206,057,563.38
Aging Interval:	1461 days and after	(07/01/2026 -)	16 Maturities	3,158,049.78	0.12%	3,285,547.55	3,182,311.85
			Total for 259 Investments	2,713,566,160.04	100.00	2,705,970,312.84	2,638,757,892.58



CONSENT G

□ Student Learning and Achievement
 □ Health and Safety of Students and Schools
 □ Credibility and Communication
 ⊠ Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Cash Receipts Report No. #2

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

BACKGROUND:

The attached listing identifies Cash Receipts received by the District during the period of from August 10, 2022 to August 22, 2022.

INFORMATION:

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

PGUSD 2022-23 BOARD REPORT # 2 Cash Receipts

August 10, 2022 - August 22, 2022

Date	Num	Name	Account	Amount
Aug 10 - 22, 22				
08/11/2022	21236	STATE OF CALIFORNIA	SP ED	3,126.87
08/11/2022	21237	Intercare Holding Insurance	WORKERSCOMP	1,656.16
08/11/2022	21238	RETIREE INSURANCE	RETIREE INSURANCE	1,783.00
08/12/2022	21239	Monterey County Clerk	MISC	50.00
08/12/2022	21240	PGHS	DONATION TO HS	635.00
08/15/2022	21241	ADULT EDUCATION	ADULT EDUCATION	1,400.00
08/15/2022	21242	Robert Down Elementary	DONATION/FEES	620.00
08/15/2022	21243	MBCS/Monterey Bay Charter School	UTILITIES	3,233.19
08/15/2022	21244	STATE OF CALIFORNIA	CAFETERIA	149.22
08/15/2022	21245	RETIREE INSURANCE	RETIREE INSURANCE	411.00
08/17/2022	21246	STATE OF CALIFORNIA	CAFETERIA	2,737.50
08/17/2022	21247	PGHS-TEXTBOOKS	TEXT BOOK FEES	725.00
Aug 10 - 22, 22				16,526.94

Student Learning and Achievement
 Health and Safety of Students and Schools
 Credibility and Communication
 Fiscal Solvency, Accountability, and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Otto Construction Wood Rot Repair at Monterey Bay Charter School

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the Otto Construction change order for wood rot repair at Monterey Bay Charter School.

BACKGROUND:

During the tenure of the Interim Director of Facilities & Transportation verbal authorization was made to Otto Construction to repair wood rot at the Monterey Bay Charter School.

INFORMATION:

The wood rot at Monterey Bay Charter School was discovered during the Measure D roofing project. The verbal authorization to repair this was made under the Otto Construction Time and Material contract that was Board approved at the March 17,2022 regular meeting.

FISCAL IMPACT:

Additional \$15,895.00 to the Monterey Bay Charter School Measure D roofing project.

Change Order

Pacific Grove Unified School District 435 Hillcrest Avenue Pacific Grove, CA 93950 (831) 646-6510 Date: <u>August 25, 2022</u> Contractor: <u>Otto Construction</u> Project Name: <u>Monterey Bay Charter School</u> Change Order Number: <u>001</u>

Original Contract Date: April 18, 2022

You are directed to make the following changes in this cont	tract:
Perform roof dry rot repairs. To include removal and replacement of rotted work materials. Wood rot repairs are items of discovery and are immediately require path and schedule of roof work.	
The original contract sum was:	<u>\$21,000.00</u>
Net amount of previous change orders:	<u>\$0.00</u>
Total original contract amount plus or minus change orders:	<u>\$21,000.00</u>
Total amount of this change order:	<u>\$15,895.00</u>
The contract time will be changed by the following number of <u>construction</u> days:	Not Applicable
The date of completion as of the date of this change order:	

The date of completion as of the date of this change order:

Contractor:	Owner:
Otto Construction	Allison Otto
Company Name	Name
2150 Garden Rd, Suite A1	2150 Garden Rd, Suite A1
Address	Address
Monterey, CA 93940	Monterey, CA 93940
City, State, Zip	City, State, Zip
Date	Date

Signature

Signature

CONSENT I



1717 Second Street · Sacramento CA 95811 Tel 916.441.6870 · Fax 916.441.6138

2150 Garden Road, Suit A1 • Monterey CA 93940 Tel 831.657.9805 • Fax 831.657.9820

www.ottoconstruction.com CA Lic. #178809

INVOICE

Attn: Song Chin-Bendib Assistant Superintendent Business Services Pacific Grove Unified School District	OUR INVOICE NO: INVOICE DATE: OUR JOB NUMBER:	00001 8/5/2022 22-3202-00
435 Hillcrest Avenue		
Pacific Grove, CA 93950-4398		

		TERMS:	Net 30 Days
PROJECT:	T&M - Roof Dry Rot Removal/Replacement Monterey Bay Charter School		
Labor Materials Equipment		\$ 9,799.71 4,771.06 567.10 - -	
	Overhead & Fee	\$ 756.89	
	SUBTOTAL	\$ 15,894.76	
	TOTAL		\$15,895.00
	LESS PREVIOUSLY BILLED		\$0.00
	CURRENT AMOUNT DUE		\$15,895.00

OT PD CONSTRUCTION			26. ²		07-19-2022 Page 1 System Date: 07-19-2022 System Time: 2:05 pm	Page 1 19-2022 ::05 pm
22-3202-00 PGUSD MAINTENANCE T&M	Last Update:	07-12-2022	Transaction types included:	Costs		
Tran Transaction <u>Cat</u> <u>Date</u> <u>Type</u>	Vendor ID Subcontra	Subcontract # Invoice #	Description	Units	<u>Amount Scr Batch</u>	Acctg <u>Date</u>
01-54010 SCISSOR LIFT E 07-08-2022 AP cost	REN001	328011-1	22-3202-00 SCRLFT 6/30-7/7 SCISSOR LIFT Total	LS .00*	567.10 AP 618 567.10*	06-30-22
0392510 ROUGH CARPENTRY EL 07-12-2022 PR cost L 06-30-2022 PR cost at 07-12-2022 PR cost			PR Post Checks summary PR Post Checks summary PR Post Checks summary	12.00 HRS 48.00 HRS 40.00 HRS	676.08 PR 1922 2,543.68 PR 1921 2,064.80 PR 1923	07-08-22 07-07-22 07-14-22
ould 07-12-2022 PR cost GLB 07-05-2022 PR cost admute 07-12-2022 PR cost bad			PR Post Checks summary PR Post Checks summary PR Post Checks summary ROUGH CARPENTRY Total	HRS HRS HRS 100.00*	552.45 PR 1922 2,162.63 PR 1921 1,800.07 PR 1923 9,799.71*	07-08-22 07-07-22 07-14-22
 ¹ 06:10167 ROUGH CARP HARDWARE NM 06-29-2022 AP cost M 06-30-2022 AP cost M 06-30-2022 AP cost 	HAY002 HAY002 HAY002 HAY002	32141440-00 32141436-00 32141436-00 32141436-00 32141436-00 R	22-3202-00 MATERIALS 22-3202-00 MATERIALS (Rev)22-3202-00 MATERIALS 22-3202-00 MATERIALS ROUGH CARP HARDWARE Total	*00	56.50 AP 603 2,110.21 AP 603 2,110.21-AP 603 2,110.21 AP 603 2,166.71*	06-30-22 07-01-22 07-01-22 06-30-22
06-15046 2" T&G WOOD DECK M 07-07-2022 AP cost	HAY002	32142271-00	22-3202-00 MATERIALS 2" T&G WOOD DECK Total	SF .00*	1,927.07 AP 618 1 ,927.07 *	07-07-22
06-18004 GLU-LAM BEAMS M 07-01-2022 AP cost	HAY002	32141739-00	22-3202-00 MATERIALS GLU-LAM BEAMS Total	SF .00*	677.28 AP 603 677.28 *	07-00 07-00 07-00
56			Primary Total	100.00*	15,137.87*	NT I
		PGL	PGUSD MAINTENANCE T&M Total	100.00*	15,137.87*	
			Report Total	100.00*	15,137.87*	

JC Entries by Job

	OTTO CONSTRICTION			Page 1 of 1	_
Rental Leno	2200 Del Monte Ave. JUL 13 2022 Monterey, Ca. 93940 www.RentalDepotca.com 831-642-9118 Phone		Status: Closed Invoice #: 328011-1 Invoice Date: Fri 7/ 8/2022 Date Out: Thu 6/30/202	Status: Closed Invoice #: 328011-1 bice Date: Fri 7/ 8/2022 Date Out: Thu 6/30/2022 8:30AM	$\left(\right)$
For the Contractor & Do-It-Yourselfer	831-642-9213 Fax Customer #: 220		Operator: YERIEL Terms: NET 30	Operator: YERIEL RESENDIZ Tarms: NET 30	
OTTO CONSTRUCTION	Phon				
1717 2ND STREET SACRAMENTO, CA 95811	811 PO #: 20-3190				
Ordered By: JAMES B.	Picked u	Picked up by: JUAN	z		
Otv Item#	Items	Status	Returned Date	Price	01
1 6418	LIFT, SCISSOR 19 FT	Returned	Thu 7/ 7/2022 8:30AM	0AM \$368.42	01

\$195.00

Sold

Meter In: 321.0 Total hours on meter: 1.1

DELIVERY, LOCAL REG

6418 Meter Out: 319.9 1898

-

	ent Please.
9:16AM	ot Payme
8/2022 0683	E 2A 93950 Prom
Pickup Fri 7/ 8/2022 9:16AM JUAN 831-975-0683	1004 DAVID AVE Pacific Grove, CA 93950 et 30 Days. Prom
JUA	Pac Pac
	Terms
30AM	- Payment
Delivery Thu 6/30/2022 8:30AM JUAN 831-975-0683	1004 DAVID AVE Pacific Grove, CA 93950 Pay From This Invoice - Payment Terms Net 30 Days. Prompt Payment Please.

Modification #6 contract-params.SQL.rpt (1)	8	Store Hours: Mon Fri. 7-5 pm. Sat. 8-1 pm, Closed Sunday Seriware in Point-of-Rental Software www.point-of-rental com
\$567.10	Amount Due:	Signature:
\$0.00	Paid:	
\$567.10	Total:	
		The second se
\$3.68	ECF/EPA:	is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is cancelled within 72 hours of the scheduled "lime and date out".
\$563.42	Subtotal:	The back of this contract contracts inpollating terms and conditions are part of this contract. and details of customers obligations. Those terms and conditions are part of this contract.
		and an all habits from all habits from all habits for the second se
\$195.00	Delivery Charge:	ALL TIRE & HYDRAULIC HOSE REPAIR IS THE RESPONSIBLITY OF THE CUSTOMER. YOUR SIGNATURE ON THIS CONTRACT ACKNOWLEDGES THIS FACT.
		DAMAGE WAIVER IS NOT INSURANCE! PLEASE READ DESCRIPTION OF COVERAGE ON THE BACK OF THIS CONTRACT. YOU CAN DECLINE DAMAGE WAIVER.
\$368.42	Rental:	x Rental Contract

Store Hours: Mon. - Fri. 7-5 pm. Sat. 8-1 pm, Closed Sunday Printed On Fri 778/2022 1 23 00PM

CONSENT I

Invoice

32141440-00

Hayward Pacific Grove 1140 Sunset Dr Pacific Grove, CA 93950

Hayward Lumber Co

(831) 373-1326 www.HaywardLumber.com

BILL TO: 33602

JOHN F OTTO INC DBA / OTTO CONST 1717 2ND ST SACRAMENTO CA 95811-6214

YOU CAN BUILD

Invoice Date : 06/29/22 Account # : 33602 Customer PO# : 20-319000 Terms : AR Net 10th Payment Due By: 08/10/22

Rossie of

SHIP TO: PG001

JOHN F OTTO INC, DBA /OTTO CONST MISC MONTEREY, CA 93940

lace	d by JOHN TEL	IHA	Taken by	JMM	Sal	es in J	IMM		Sales o	out CT		
.n#		Proc			Quantity Ordered	Quantity B.O.	Quantity Shipped	Qty UM	Footage	Unit Price	Price UM	Amount (Net)
1	3/4 IN X 17-1/2 IM	AUG ER BIT			1	0	1	EA	1.00	29.97	EA	29.97
2	FREUDAG3070 DW1606 HSS BI	T 1/4¥12IN			2	0	2	EA	2.00	10.99	EA	21.9
	DEWADW1606											
	WAR a sub	NING: Drillin stance know	g, sawing, n to the Sta	sanding or m ate of Califor	achinin	g wood ause ca	d produ ancer. /	cts c Avoid	an expos I inhaling	e you to wood di	wood wood wst or	l dust, use a
	dust r	NING: Drilling stance know mask or othe /arnings.ca.g	r safeguaro	sanding or m ate of Califor ds for person	achinin nia to ca al prote	g wood ause ca ction. F	d produ ancer. <i>I</i> For mor	cts c Avoic re inf	an expos I inhaling ormation 3.00	go to: w	wood ust or ww.	
Lir	dust r P65W	mask or othe	r safeguaro	sanding or m ate of Califor ds for person	achinin nia to ca al prote	g wood ause ca ction. F	d produ ancer. <i>A</i> For mor	cts c Avoic re inf	ormation	go to: w	WW. Ibtotal Taxes	i dust, use a \$51.9 \$4.5 \$56.5
Lir	dust r P65W	mask or othe	r safeguaro	sanding or m ate of Califor ds for person	achinin nia to ca al prote	g wood ause ca ction. F	d produ ancer. <i>A</i> For mor	cts c Avoic re inf	ormation	go to: w 	WW. Ibtotal Taxes	\$51.9 \$4.5
Lir	dust r P65W	mask or othe	r safeguaro	sanding or m ate of Califor ds for person	achinin nia to ca al prote	g wood ause ca ction. F	d produ ancer. <i>A</i> For mor	cts c Avoic re inf	ormation	go to: w 	WW. Ibtotal Taxes	\$51.9 \$4.5
Lir	dust r P65W	mask or othe	r safeguaro	sanding or m ate of Califor ds for person	achinin nia to ca al prote	g wood ause ca ction. F	d produ ancer. <i>A</i> For mor	cts c Avoic re inf	ormation	go to: w 	WW. Ibtotal Taxes	\$51.9 \$4.5
2 Lir	dust r P65W	mask or othe	r safeguard jov/wood.	sanding or m ate of Califor ds for person	al prote	ction. F	For mor	cts c Avoic re inf	ormation	go to: w 	WW. Ibtotal Taxes	\$51.9 \$4.5

Customer Copy

Page 1 of 1

CONSENT I

HAYWARD SO YOU CAN BUILD

Hayward Lumber Co

Hayward Pacific Grove 1140 Sunset Dr Pacific Grove, CA 93950

(831) 373-1326 www.HaywardLumber.com

BILL TO: 33602

RG

JOHN F OTTO INC DBA / OTTO CONST 1717 2ND ST SACRAMENTO CA 95811-6214 Invoice

32141436-00

Invoice Date : 06/30/22 Account # : 33602 Customer PO# : 20-319000 Terms : AR Net 10th Payment Due By: 08/10/22

SHIP TO: PG001

JOHN F OTTO INC, JUAN 831-975-0683 1004 DAVID AVE PACIFIC GROVE, CA 93950

lace	d by JOHN TELIHA Taken I	y JMM Sal	es in J	IMM		Sales	out CT		
.n#	Product Description	Quantity Ordered	Quantity B.O.	Quantity Shipped	Qty UM	Footage	Unit Price	Price UM	Amount (Net)
1	2X6-16 SPF SEL DECKING T&G REVERSIBLE	20	0	20	EA	320.00	2742.00	MBF	877.4
	512620616								
2	2X10-16 PREMIUM DF #2 BTR S4S 502221016P	4	0	4	EA	106.67	1823.19	MBF	194.4
3	2X10-10 PREMIUM DF #2 BTR S4S 502221010P	6	0	6	EA	100.00	1749.28	MBF	174.9
4	2X12-20 RWD SEL HRT S4S	1.	0	1	EA	20.00	6803.00	MBF	136.0
	515021220								
5	5/8 X 120IN ALL THREAD HD ATRD58120HDG	3	0	3	EA	3.00	34.79	EA	104.3
6	5/8 ROUND MALLEABLE WASHER HDG	50	0	50	EA	50.00	4.03	EA	201.8
7	5/8 HEX FINISH NUT HDG GRAT58NG	50	0	50	EA	50.00	0.60	EA	30.0
9	2-1/2 8D HD BOX NAIL 50#	1	0	1	BX	1.00	132.26	BX	132.2
	NAIL8NHDBOX								101.14
10	3IN 10D HD COMMON NAIL 1#	1	0	1	BX	1.00	9.55	BX	9.5
	NAIL10NHDCOM1 DELIVERY SERVICE ZONE 1 - PER TRIP CHAI		0	1	EA	1.00	85.00	EA	85.
- 1						1 1			
D Li	nes Total					652.67	Si	ubtotal	\$1 945
0 Li	nes Total					652.67		ıbtotal br Fee	\$1,945. \$13.
0 Li	nes Total					652.67			
) Li	nes Total					652.67		br Fee Taxes	\$13.
	nes Total					652.67	CAL	br Fee Taxes	\$13. \$150.
	nes Total					652.67	CAL	br Fee Taxes	\$13. \$150.
	nes Total					652.67	CAL	br Fee Taxes	\$13. \$150.
) 1.3	nes Total					652.67	CAL	br Fee Taxes	\$13. \$150.
	nes Total					652.67	CAL	br Fee Taxes	\$13. \$150.
D Li	nes Total TO VIEW ONLINE GO TO:	http://haywardlumber.bi	ltrust.con	n		652.67	CAL	br Fee Taxes	\$13. \$150.

Customer Copy

SO YOU CAN BUILD
TS

Hayward Lumber Co

1

Hayward Pacific Grove 1140 Sunset Dr Pacific Grove, CA 93950

Customer PO# : monterey bay charter

Terms: AR Net 10th Payment Due By: 08/10/22

32142271-00

Invoice Date: 07/07/22 Account #: 33602

Invoice

(831) 373-1326 www.HaywardLumber.com

BILL TO: 33602

JOHN F OTTO INC DBA / OTTO CONST 1717 2ND ST SACRAMENTO CA 95811-6214

SHIP TO: PG001

	Instructions									
lace	Placed by JUAN CERVANTEZ	Taken by JMM	Sal	Sales in	MMU		Sales out	out CT		
Ln#	Pri	Product Description	Quantity Ordered	Quantity Quantity Quantity Ordered B.O. Shipped	Quantity Shipped	AND	Footage	Unit Price	Price	Amount (Net)
-	DELIVERY SERVICE ZONE 1 - PER TRIP CHARGE	ER TRIP CHARGE	-	0	4	E	1.00	85.00	EA	85.00
	DELIVERY1									
2	2X6-12 PREMIUM DF #2 BTR S4	ts.	9	0	9	E	72.00	1421.00	MBF	102.31
	502220612P									
e	2X10-10 PREMIUM DF #2 BTR S4	4S	9	0	9	E	100.00	1749.28	MBF	174.93
	502221010P									
4	2X4-12 PREMIUM DF STD BTR S4S	S4S	9	0	9	Ā	48.00	1630.00	MBF	78.24
	502020412P									
S	2X6-16 SPF SEL DECKING T&G	REVERSIBLE	30	0	30	EA	480.00	2742.00	MBF	1316.16
	91-907971-9									
N	warning: Drilling, sawing a substance known to the S dust mask or other safegua P65Warnings.ca.gov/wood.	WARNING: Drilling, sawing, sanding or machining wood products can expose you to wood dust, a substance known to the State of California to cause cancer. Avoid inhaling wood dust or use a dust mask or other safeguards for personal protection. For more information go to: www. P65Warnings.ca.gov/wood.	or machinin ifornia to cá sonal prote	g wood ause ca ction. F	l producer. A ancer. A	cts c: void e info	an expos inhaling rmation	ie you to wood du go to: w	wood ust or ww.	d dust, use a

\$1,756.64 \$16.72 \$153.71	\$1,927.07	Pana 1 of 1	aye - u -
Subtotal CA Lbr Fee Taxes	Invoice Total	٩	_
701.00			
	http://haywardlumber.billtrust.com		Customer Copy
	TO VIEW ONLINE GO TO:		
5 Lines Total			

CONSENT I

Invoice

32141739-00

Invoice Date: 07/01/22 Account #: 33602 Customer PO# : pg high Terms : AR Net 10th Payment Due By: 08/10/22

SHIP TO: 012

PG HIGH SCHOOL K & L 615 SUNSET BLVD 21-3193-00 PACIFIC GROVE, CA 93950

lace	d by JUAN CERVANTEZ Taken b	y KMF Sal	es in I	CMF		Sales	out CT		
.n#	Product Description	Quantity	Quantity B.O.	Quantity Shipped	Qty UM	Footage	Unit Price	Price UM	Amount (Net)
1	2X6-12 RWD SEL HRT B GRN S4S	3	0	3	EA	36.00	6549.00	MBF	235.7
2	514820612 2X8-12 RWD SEL HRT S4S	0	0			40.00	0540.00	1405	044.0
2	515020812	3	0	3	EA	48.00	6549.00	MBF	314.3
3	4X10-20 DF #1 BTR S4S 502141020	1	0	1	EA	33.33	2010.00	MBF	67.0
	WARNING: Drilling, sawing a substance known to the S	, sanding or machinin State of California to ca	g wood ause ca	d produ ancer. /	cts c Avoic	an expos I inhaling	e you to wood d	woo ust or	d dust, use a
Lin	WARNING: Drilling, sawing a substance known to the S dust mask or other safegua P65Warnings.ca.gov/wood.	rds for personal prote	g wood ause ca ction. F	d produ ancer. <i>I</i> For mor	cts c Avoic re inf	an expos l inhaling ormation 117.33	go to: w	WW.	\$617.
Lin	dust mask or other safegua P65Warnings.ca.gov/wood.	rds for personal prote	g wood ause ca ction. F	d produ ancer. <i>I</i> For mor	cts c Avoic re inf	ormation	go to: w Su CA L	ww.	\$617. \$6. \$54.
Lin	dust mask or other safegua P65Warnings.ca.gov/wood.	rds for personal prote	ction. F		cts c Avoic re inf	ormation	go to: w Su CA L	WW. Jototal br Fee Taxes	\$617. \$6. \$54.(
Lin	dust mask or other safegua P65Warnings.ca.gov/wood.	rds for personal prote	lltrust.con		cts c Avoic re inf	ormation	go to: w Su CA L	WW. Jototal br Fee Taxes	\$617.1 \$6.1 \$54.0



Hayward Lumber Co

Hayward Pacific Grove 1140 Sunset Dr Pacific Grove, CA 93950

(831) 373-1326 www.HaywardLumber.com

BILL TO: 33602

JOHN F OTTO INC DBA / OTTO CONST 1717 2ND ST SACRAMENTO CA 95811-6214 □ Student Learning and Achievement
 ⊠ Health and Safety of Students and Schools
 □ Credibility and Communication
 □ Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Contract for Services with Pacific West Water Purification, Inc.

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Sean Keller, Robert H. Down Elementary Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Pacific West Water Purification, Inc. for Robert H. Down (RHD) Elementary School.

BACKGROUND:

Robert H. Down Elementary School encourages students to bring water bottles to school and offers filtered water to students and staff in the cafeteria and health clerk's office (formerly the RHD teacher's breakroom). Due to COVID-19 protocols, water fountains at RHD have been shut off and there are no other drinking water sources available on campus.

INFORMATION:

Pacific West Water Purification Inc. has been servicing the RHD's water filters for several years. The contract for services is for the maintenance and service for three (3) years until June 2023. The contract includes retroactive service from 2020 as the invoice was not presented to RHD until August 1, 2022. The next contract term will begin July 2023 and commence June 2026.

FISCAL IMPACT:

Paid from RHD site funds. \$1,275.00 total cost for three years (July 2020-July 2023) \$1,275.00 total cost for three years (July 2023-July 2026)

PACIFIC GROVE UNIFIED SCHOOL DISTRICT INDEPENDENT CONSULTANT AGREEMENT

CONSULTANT Pacific West Water Purification, Inc.

SITE/DEPARTMENT Robert H. Down Elementary School

SUBMITTED BY Sean Keller

FUNDING SOURCE Site Funds

AGREEMENT TOTAL AMOUNT \$1,275.00 (2020-2023 contract) and \$1,275.00 (2023-2026 contract)

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

- 1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
- 2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
- 3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **Pacific West Water Purification, Inc.** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis; NOW, THEREFORE, the Parties agree as follows:

- Services and/Scope of work. The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a <u>water purification service</u>. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: <u>Maintain and service the water filtration system</u> <u>at Robert H. Down Elementary School</u>.
- Term. Consultant shall commence providing services under this Agreement on <u>7/1/2020</u>, and will diligently perform as required and complete performance by <u>6/30/2023</u>. The term for the renewal of this contract is <u>7/1/2023</u> thru <u>6/30/2026</u>.
- Compensation. District agrees to pay <u>\$1,275.00 (2020-2023 contract) and \$1,275.00 (2023-2026 contract)</u> to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed <u>\$1,275.00 (2020-2023 contract) and \$1,275.00 (2023-2026 contract)</u> during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
- 4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
- 5. Independent Consultant. Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

6. Performance of Services.

- 6.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses**. Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

7. Termination.

- 7.1. **Without Cause by District**. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. Without Cause by Consultant. Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1.Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 8. Compliance. Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
- District's Evaluation of Consultant. The District may evaluate the Consultant's performance. In no
 event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights
 under paragraph 7 above.
- 10. Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 11. Indemnity. Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
- 12. **Confidentiality**. The Consultant and all Consultant's agents, personnel, employee(s), and/or Subconsultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 13. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Consultant

Pacific Grove Unified School District	Name: Pacific West Water Purification, Inc.
435 Hillcrest Avenue	Address: P.O. Box GH
Pacific Grove, CA 93950	City/State/Zip: Pacific Grove, CA 93950
ATTENTION: Song Chin-Bendib,	Business Phone: (831) 375-5888
Assistant Superintendent/CBO	Email (Optional): [Company E-mail]

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 14. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 15. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
- 16. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 17. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 18. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 20. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
- 22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

□DOJ Clearance Previously Received □Fingerprinting/Criminal Background Check-Consultant himself/herself ⊠Fingerprinting done by the organization independently (declare under perjury)-Consultant's Employee(s) 23. **W-9.** Consultant has provided a completed: ⊠W-9 Form

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

<u>Consultant</u> (Can sign BEFORE Board's approval)

Signature:		Signature:	
Name: <u>Sean Keller</u>	Name:		
Title: Robert H. Down Elementa	ary Principal	Date:	
Date:			

<u>Human Resources</u> (Signed AFTER Board approval)

□Contracted work was <u>not</u> assigned using District's normal employment recruitment process. Signature ______ Date _____

Director of Human Resources

Type of Business Entity:

\boxtimes Corporation, State
□Individual
□Partnership
□Limited Liability Company
□Sole Proprietorship
□Limited Partnership
□Other:

*Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable. Student Learning and Achievement
 Health and Safety of Students and Schools
 Credibility and Communication
 Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Contract for Services with MaryLee Sunseri at Pacific Grove Adult School

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Barbara Martinez, Pacific Grove Adult School Principal

RECOMMENDATION:

The District Administration recommends the Board ratify the contract for services with MaryLee Sunseri to provide Parent Enrichment classes at Pacific Grove Adult School during the 2022 Summer Session.

BACKGROUND:

Pacific Grove Adult Education provides parent education music enrichment workshops for parents enrolled in age related classes. MaryLee Sunseri's music workshops have supported the parent education classes for many years and have provided parents skills to increase social emotional engagement with their children.

INFORMATION:

Adult students will learn songs and rhythmic movement patterns to engage with their babies and toddlers which are developmentally specific and lead to the development of speech, language and literacy skills. Services are to be provided on the following date(s)

1,2,3—Sing with Me: June 27, July 11, 18, 25, Aug 8, 15, 22, 29, Sept 12 Wee Chant: June 24, July 1, 8, 15, 22, 29, Aug 12, 19, 26, Sept 2, 9

FISCAL IMPACT:

The contract for services is not to exceed \$1,900.00 for the 2022-2023 summer session and is paid for by Adult Education (Fund 11) Parents' Place Donations.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT INDEPENDENT CONSULTANT AGREEMENT

CONSULTANT Mary Lee Sunseri

SITE/DEPARTMENT Pacific Grove Adult Education

SUBMITTED BY Barbara Martinez

FUNDING SOURCE Parents' Place Donation Account

AGREEMENT TOTAL AMOUNT \$1,900.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

- 1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
- 2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
- 3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and <u>Mary Lee Sunseri</u> ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis; NOW, THEREFORE, the Parties agree as follows:

- Services and/Scope of work. The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a <u>Parent Enrichment</u> <u>Music Instructor</u>. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: <u>Parent Enrichment classes</u>.
- Term. Consultant shall commence providing services under this Agreement on <u>6/27/2022</u>, and will diligently perform as required and complete performance by <u>9/12/2022</u>.
- Compensation. District agrees to pay <u>\$1,900.00</u> to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed <u>\$1,900.00</u> during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

- 4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
- 5. Independent Consultant. Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

6. Performance of Services.

- 6.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. Licenses. Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

7. Termination.

- 7.1. **Without Cause by District**. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. Without Cause by Consultant. Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1.Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 8. **Compliance**. Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
- 9. **District's Evaluation of Consultant**. The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
- 10. Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 11. Indemnity. Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
- 12. **Confidentiality**. The Consultant and all Consultant's agents, personnel, employee(s), and/or Subconsultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 13. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Consultant

Pacific Grove Unified School District	Name: Mary Lee Sunseri
435 Hillcrest Avenue	Address: 380 Martin Street
Pacific Grove, CA 93950	City/State/Zip: Monterey, CA 93940
ATTENTION: Song Chin-Bendib,	Business Phone: (831) 649-1790
Assistant Superintendent/CBO	Email (Optional): marylee.music@gmail.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 14. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 15. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
- 16. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 17. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 18. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 20. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
- 22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

☑ DOJ Clearance Previously Received
 □ Fingerprinting/Criminal Background Check-Consultant himself/herself
 □ Fingerprinting done by the organization independently (declare under perjury)-Consultant's Employee(s)

23. W-9. Consultant has provided a completed: \boxtimes W-9 Form

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

<u>Pacific Grove Unified School District</u> Site representative or Assistant Superintendent (Signed AFTER Board approval) <u>Consultant</u> (Can sign BEFORE Board's approval)

Signature: _____

Date: _____

Name: _____

Signature: _____

Name: Barbara Martinez

Title: PG Adult School Principal

Date: _____

Human Resources

(Signed AFTER Board approval)

Contracted work was <u>not</u> assigned using District's normal employment recruitment process.

Director of Human Resources

Type of Business Entity:

□Corporation, State
 ☑ Individual
 □Partnership
 □Limited Liability Company
 □Sole Proprietorship
 □Limited Partnership
 □Other:

*Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable. □ Student Learning and Achievement
 □ Health and Safety of Students and Schools
 □ Credibility and Communication
 ⊠ Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Pacific Grove High School Equipment and Furniture Disposal

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Lito M. Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the disposal of inoperable and broken furniture from Pacific Grove High School (PGHS).

BACKGROUND:

The attached list includes various furniture from Pacific Grove High School including broken cabinets and student desks that are outdated and/or broken to be disposed of (pictures attached).

INFORMATION:

In an effort to maintain an accurate inventory PGHS is seeking Board approval to dispose the furniture which is being stored under the PGHS library.

FISCAL IMPACT:

None

Pacific Grove Unified School District Surplus Discard Form

School/Site: Pacific Grove High School

CONSENT L

Page: <u>1 of 1</u>

Check all that apply:	ELECTRONIC EQUIPMENT	x_	_ FURNITURE	SUPPLIES	FIXTURES
NOT TO BE USED FOR TEXTBOOKS					

Description/Make (brand name & type of equipment)	Reason for Discard	Quantity	Working Yes or No	Month/Year Purchased	Last Function	Bar Code or ID Tag If over \$500	Model/Serial Number
(sample) Dell TX240 Server	Outdated		yes	1/2000	Office computer	000078943	VX-2652H
Student Desks	Outdated	20	no	na	Student Desks	na	na
Broken cabinets	Broken	5	no	na	na	na	na
Computer desks from music lab	Outdated	5	no	na	Computer Desks	na	na

Jill Houston		<u> </u>
T NAME OF PERSON COMPLETING FORM	ADMINISTRATOR'S SIGNATURE	DATE
Do not write below this line***		1

Site Library Approval	District Tech Approval	Maintenance & Ops Approval	Business Office Approval	Board Approval

PGHS Discard Items







Student Learning and Achievement
 Health and Safety of Students and Schools
 Credibility and Communication
 Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Consolidated Application for Federal Funding, Part 1

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board approve the 2022-23 Consolidated Application for Funding, Part 1 as presented.

BACKGROUND:

The Consolidated application is used by the California Department of Education to distribute categorical funds and collect fiscal information. The filing of Part 1 declares the district's intention to participate in the specified categorical programs listed below and to follow the guidelines and requirements of each program. Additionally, the California Department of Education uses Part 1 to collect data and determine fiscal allocations for programs such as Title I Part A, Title II Teacher quality and Title III Limited English Proficient, and Title IV part A Student Support and Academic Enrichment . Information such as the percentage of low income and limited English proficient students listed in the School Student Counts provides eligibility and ranking information for each site within the district.

INFORMATION:

The Consolidated application must be reviewed by the District English Learner Advisory Committee (DELAC). Per Title 5 of the California Code of Regulations Section 11308, if the district has more than 50 language learners the district must establish a DELAC and involve them in the application for funding for programs that serve English Learners. The DELAC met and approved the application. A copy of the application is attached.

To receive ESSA (Every Student Succeeds Act) funding for 2022-2023, the local education agency must certify the 2022-2023 application for funding in the consolidated application webpage and provide the date when the application was approved by the Board of Trustees.

This year, we can apply for Title III money because our expected allocation of funds is greater than \$10,000.

1.	Title I Part A (Basic Grant)	\$167,452
2.	Title II Part A (Teacher Quality)	\$ 34,671
3.	Title III English Learner Student Program	\$ 11,269
4.	Title IV (Student Support and Academic Grant)	\$ 10,000

FISCAL IMPACT: The total Federal entitlement for 2022-2023 is projected to be \$223,392.

California Department of Education

Pacific Grove Unified (27 66134 000000)

Status: Certified Saved by: Buck Roggeman Date: 8/11/2022 11:30 AM

2022–23 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at https://www.cde.ca.gov/fg/aa/co/ca21assurancestoc.asp.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Buck Roggeman
Authorized Representative's Signature	Buch Roggeman
Authorized Representative's Title	Director of Curriculum and Special Projects
Authorized Representative's Signature Date	08/11/2022

California Department of Education

Pacific Grove Unified (27 66134 000000)

Status: Certified Saved by: Buck Roggeman Date: 8/15/2022 10:00 AM

2022–23 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Buck Roggeman
Authorized Representative's Title	Director of Curriculum and Special Projects
Authorized Representative's Signature Date	Buch Roygeman 08/11/2022
Comment	11
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

Warning The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Report Date:8/25/2022 PGUSD Page 2 of 6

Pacific Grove Unified (27 66134 000000)

Status: Certified Saved by: Buck Roggeman Date: 8/11/2022 11:32 AM

2022–23 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District	08/16/2019
For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter	
Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Buck Roggeman
Authorized Representative's Title	Director of Curriculum and Special Projects

Pacific Grove Unified (27 66134 000000)

Status: Certified Saved by: Buck Roggeman Date: 8/15/2022 10:00 AM

2022–23 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved	Yes
the Application for Funding for the listed fiscal year	

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received	Yes
from the District English Learner Committee (if applicable) regarding the	
spending of Title III funds for the listed fiscal year	

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant)	Yes
ESSA Sec. 1111et seq. SACS 3010	
Title II, Part A (Supporting Effective Instruction)	Yes
ESEA Sec. 2104 SACS 4035	
Title III English Learner	Yes
ESEA Sec. 3102 SACS 4203	
Title III Immigrant	No
ESEA Sec. 3102 SACS 4201	
Title IV, Part A (Student and School Support)	Yes
ESSA Sec. 4101 SACS 4127	

Pacific Grove Unified (27 66134 000000)

Status: Certified Saved by: Buck Roggeman Date: 8/25/2022 4:29 PM

2022–23 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$125.10
Estimated English learner student count	90
Estimated English learner student program allocation	\$11,259

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at https://www.cde.ca.gov/sp/el/t3/elconsortium.asp.

Budget

Professional development activities	\$2,000
Program and other authorized activities	\$7,500
English Proficiency and Academic Achievement	\$1,000
Parent, family, and community engagement	\$534
Direct administrative costs	\$225
(Amount cannot exceed 2% of the estimated English learner student program allocation)	
Indirect costs	\$0
(LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	
Total budget	\$11,259

California Department of Education

Consolidated Applic and FNT M

Pacific Grove Unified (27 66134 000000)

Status: Certified Saved by: Buck Roggeman Date: 8/11/2022 11:32 AM

2022–23 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at https://www.cde.ca.gov/fg/ac/sa/.

2022–23 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system	No deficiencies.
(Maximum 500 characters)	

acific Grove Unified (27 66134 000000)

Consolidated Application M

Status: Certified Saved by: Buck Roggeman Date: 8/15/2022 10:01 AM

2022–23 Nonprofit Private School Consultation

he local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff nrolled in nonprofit private elementary and secondary schools under the programs listed below.

DE Program Contact:

ylvia Hanna, Title I Policy, Program, and Support Office, <u>SHanna@cde.ca.gov</u>, 916-319-0948 ina DeRose, Title I Policy, Program, and Support Office, <u>RDeRose@cde.ca.gov</u>, 916-323-0472

n accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, local educational agency shall consult annually with appropriate private school fficials and both shall have the goal of reaching agreement on how to provide quitable and effective programs for eligible private school children, teachers, and amilies. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; itle III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the 'roject School Emergency Response to Violence Program (Project SERV).

he enrollment numbers are reported under penalty of perjury by each private school n its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its ccuracy. It is expected that districts engaged in private school consultation verify the ccuracy of student enrollment data and the tax exempt status if it is being used for ne purpose of providing equitable services.

rivate School's Believed Results of Consultation Allowable Codes

- 1: meaningful consultation occurred
- 2: timely and meaningful consultation did not occur
- 3: the program design is not equitable with respect to eligible private school children

4: timely and meaningful consultation did not occur and the program design is not quitable with respect to eligible private school children

dd non-attendance area school(s)

No

he local educational agency is electing to add nonprofit private schools outside of ne district's attendance area.

Warning

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a vielation we have a vielation we have a vielation of the state of

R07

acific Grove Unified (27 66134 000000)

Consolidated Application M

Status: Certified Saved by: Buck Roggeman Date: 8/15/2022 10:01 AM

2022–23 Nonprofit Private School Consultation

he local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff nrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name School Code Enrollment		Was Signed Consultation Agreement Met Affirmation File	Consultation Code	School Added
------------------------------------	--	---	-------------------	--------------

Warning The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a vকিয়াল প্ৰচাগত হা ক্ৰিচালাখন বিশেধিক

87

□ Student Learning and Achievement
 ⊠ Health and Safety of Students and Schools
 □ Credibility and Communication
 □ Fiscal Solvency, Accountability and Integrity

☑ Consent
 ☑ Action/Discussion
 ☑ Information/Discussion
 ☑ Public Hearing

SUBJECT: Contract Services with Open Parachute Social Emotional Curriculum

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Open Parachute Social Emotional Curriculum and Pacific Grove Middle School (PGMS).

BACKGROUND:

In 2021, PGMS was awarded the CalHope Grant to pilot and report methods of meeting the social emotional needs of students through a variety of programs, events, curriculum and the like. PGMS was awarded the sum of \$55,000 to be used over a three (3) year period, with the results to be shared with the state board of education.

INFORMATION:

As a result of stakeholder input regarding the SEL Smartie goals, Open Parachute was identified as a strong social emotional curriculum that would be delivered during weekly advisory classes. This program strengthens and expands the Character Strong curriculum in teaching ways for students to deal with anxiety, stress, peer pressure and depression.

FISCAL IMPACT:

The contract is to be paid by the CalHope one-time funds of \$55,000. This program is in support of the PGMS SMARTIE goals in support of student social emotional health.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT INDEPENDENT CONSULTANT AGREEMENT

CONSULTANT Open Parachute

SITE/DEPARTMENT <u>Carly Adams</u>

SUBMITTED BY Sean Roach

FUNDING SOURCE Pacific Grove Middle School Chapman & CalHope Grants

AGREEMENT TOTAL AMOUNT \$16,150.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

- 1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
- 2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
- 3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **Open Parachute** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis; NOW, THEREFORE, the Parties agree as follows:

- Services and/Scope of work. The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a <u>online educational</u> <u>curriculum service</u>. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: <u>providing online web-</u> based application with video-based educational curriculum services.
- 2. **Term.** Consultant shall commence providing services under this Agreement on <u>8/25/2022</u>, and will diligently perform as required and complete performance by <u>7/31/2025</u>.
- Compensation. District agrees to pay <u>\$16,150.00</u> to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed <u>\$16,150.00</u> during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
- 4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
- 5. Independent Consultant. Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

6. Performance of Services.

- 6.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. Licenses. Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

7. Termination.

- 7.1. Without Cause by District. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. Without Cause by Consultant. Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1.Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 8. Compliance. Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
- 9. **District's Evaluation of Consultant**. The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
- 10. Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 11. Indemnity. Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
- 12. **Confidentiality**. The Consultant and all Consultant's agents, personnel, employee(s), and/or Subconsultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 13. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Consultant

Pacific Grove Unified School District	Name: Open Parachute
435 Hillcrest Avenue	Address: 145 Fairfax Suite 200
Pacific Grove, CA 93950	City/State/Zip: Los Angeles, CA 90036
ATTENTION: Song Chin-Bendib,	Business Phone: (310) 905-6338
Assistant Superintendent/CBO	Email (Optional): [Company E-mail]

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 14. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 15. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
- 16. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 17. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 18. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 20. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
- 22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

□DOJ Clearance Previously Received □Fingerprinting/Criminal Background Check-Consultant himself/herself ⊠Fingerprinting done by the organization independently (declare under perjury)-Consultant's Employee(s) 23. **W-9.** Consultant has provided a completed: ⊠W-9 Form

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District Site representative or Assistant Superintendent (Signed AFTER Board approval) <u>Consultant</u> (Can sign BEFORE Board's approval)

Signature:	Signature:
Name: <u>Sean Roach</u>	Name:
Title: Pacific Grove Middle School Principal	Date:
Date:	

<u>Human Resources</u> (Signed AFTER Board approval)

□Contracted work was <u>not</u> assigned using District's normal employment recruitment process. Signature Date

Director of Human Resources

Type of Business Entity:

Corporation, State
Individual
Partnership
Limited Liability Company
Sole Proprietorship
Limited Partnership
Other:

*Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.

openparachut?

Pacific Grove Middle School Proposal

July 21, 2022

PGUSD



Welcome to Open Parachute!

We're thrilled that you are considering joining our growing community of teachers, students, parents/caregivers and educational leaders all over the globe who have made the decision to prioritize health and wellness education in their school communities.

Research tells us that the lifelong foundation for mental health and well-being is laid in our early years. The ability to understand our emotional needs is an essential aspect of our overall health that develops in childhood and adolescence and in adulthood, contributes to our well-being, happiness and positive functioning. Open Parachute is designed to promote this social and emotional learning in students and teachers by providing schools with access to our video-based lessons and professional development resources.

This packet will provide you with an overview of the Open Parachute program and detail the resources available in our multi-layered support package.



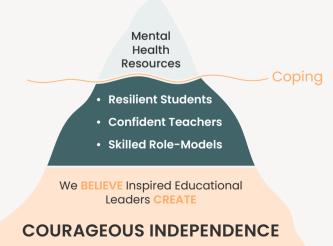


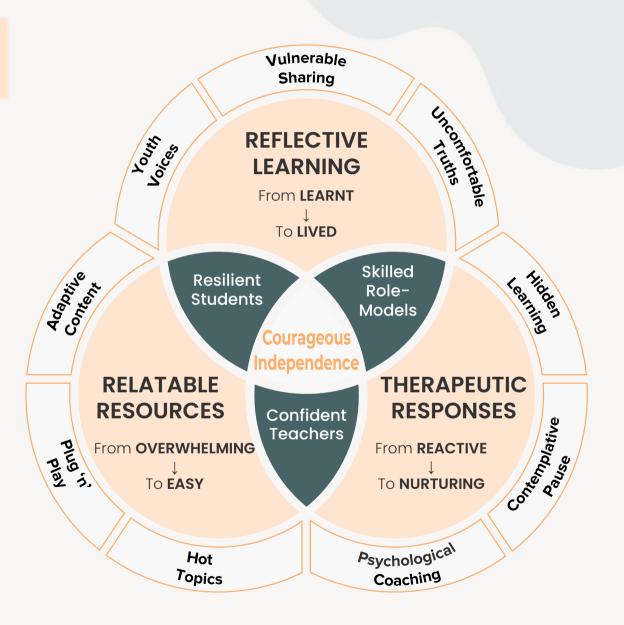
öpenparachut?

2

About Us The Being Well Model

Open Parachute is a multi-resource school well-being program. In addition to our comprehensive videobased student wellness curriculum, we also provide your schools with parent/caregiver educational content, as well as professional development resources for teachers and access to our clinical support team for questions and concerns specific to the well-being of each participating school.





3

96

What's Included

The following breakdown describes the resources & services that are available from K-12:

Social Emotional Learning Curriculum

- Online student Social Emotional Learning programs for Kindergarten to Grade 12
- 30+ weeks of Lesson content
- Over 127 Preprepared lessons, slides, activities, notes, and exercises of classroom content, created by Clinical Psychologists and Educators
- 1000+ minutes of documentary videos featuring 200+ students
- Online video-based training for teachers on managing risk in their classrooms, working with disengaged students, and improving well-being and resilience in all their students

Educator Well-being Pro-D Series

- Online video-based Professional Development Well-being Course created by Clinical Psychologists and Educators
- Available to all educators
- Including over 10+ hours of prepared videos and exercises to support educator well-being

Online Parent Portal

- Online platform providing Parents with access to their own video-based well-being courses
- 13 individual Topic areas, featuring 100+ videos and pre-prepared exercises created by Clinical Psychologists
- Short audio recordings to accompany each topic taught in class, to assist parents in reinforcing skills at home
- · Available to all parents in your school community
- Can also be facilitated in group parent-training settings

What's Included

*Continued

Implementation & Support

- Individual implementation support for each school
- Dedicated account manager for each school for the contract duration
- Regular check-in's throughout the year
- Live Chat support for all Teachers available on the Platform
- Additional support via Email or Phone
- Weekly online "office hours" with a Clinical Psychologist available for teachers needing additional support with delivering lessons
- Dedicated Help Center featuring Video-based articles and support for delivering Open Parachute lessons

Student Well-being Survey Reports

- Online Surveys are available through our platform to collect anonymous surveys at the beginning and end of the program
- Post-Program Outcomes Report and Wellbeing Analysis can be provided to the school based on these findings
- Exit Ticket surveys can be completed by students after each lesson, providing teachers with learning outcomes for each student

Educator Community

• Access for all teachers to our private community of educators running Open Parachute in their classrooms

5

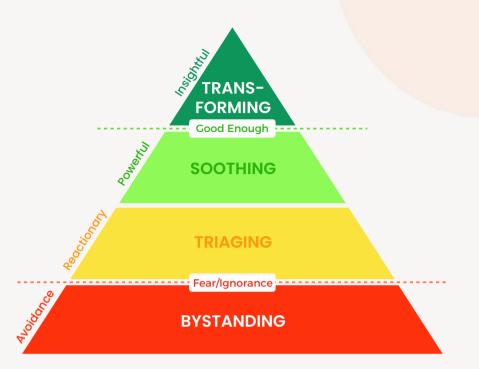
98

Pricing

Term: Aug 1, 2022 – July 31, 2023

Summary of what's included:

- Social Emotional Learning curriculum featuring 127+ Lessons K-12
- Online video-based training for Educators
- Educator Well-being Course featuring 10+ hours of content
- Video-based resources for parents & caregivers
- Access to all resources via our Online Platform 24/7 On-demand
- Access to support for all teachers via our Live Chat, Email or Phone
- Access for teachers to our private community of educators
- Student well-being survey and outcomes report



#1. One Year Subscription	Professional Development Add-on
School-Wide Discount: 5% <u>Cost: \$6,990</u>	Online: Zoom 1 hour Training: \$1,000 In Person: Full Day Training: \$5,500 *Up to 5 sessions per year, focused on any area of student/teacher/parent well-being
Notes	
Grades: 6,7,8 Students: 445 approximately	

Student Well-being SEL Curriculum

Open Parachute will provide your school community with comprehensive mental health and wellness lessons for each grade that can be easily accessed by teachers via a web browser. Our lessons are comprised of video-based documentary stories of real youth sharing their own experiences as well as group and partner exercises, journal reflections and class discussions. The lessons for each grade are flexible and can be divided into shorter mini-lessons, making the content easy to integrate into diverse classroom settings and any existing lesson plans. Teachers are encouraged to facilitate student engagement with the videos, exercises and discussions which are displayed onscreen for their class throughout the lesson.



"It was really well received by our students. It really removed the stigma of talking about mental health and wellness and the students really loved it."

Overview of Program Topics

Open Parachute lessons are designed to be easily adapted allowing teachers to choose to cover more or less of the lessons in each program based on the needs of their classroom and the time they have available.

Each program contains a series of lessons which can be facilitated in any order consecutively, or as stand alone lessons based on the topics most relevant in each classroom throughout the school year.

Please ask us for our Scope & Sequence document which provides a detailed overview of every topic, across all grades.

K-1

- What are Feelings?
- Friendship Challenges
- Anger & Physical Boundaries
- Safety & Consent

Grade 2-3

• Reducing Mental Health Stigma

Reducing Mental Health Stigma

Acceptance and Support: LGBTQIA+

Honesty in Peer Groups

• Mental Health & Prejudice

Living by Your Own Values

Boundaries & Consent

- Struggle & Joy
- Friendship Challenges
- Bullying & Speaking Out
- Safety & Consent

Grade 9

Grade 4-5

- Reducing Mental Health Stigma
- Being a good friend
- Bullying & Addictive Patterns
- Perspective-Taking
 - Challenges & Boundaries

Grade 6

- Reducing Mental Health Stigma
- Finding FriendsBullying & Prejudice
- Anxiety
- Overcoming Challenges
- Safety & Support

Grade 7

- Reducing Mental Health Stigma
- Self Esteem
- Understanding & Supporting Others
- Mental Health in Action
- Bullying & Creating Change
- Becoming my Best Self
- Body Safety & Recognizing Abuse

Grade 8

- Reducing Mental Health Stigma
- Peer inclusion & Exclusion
- Self-image & Stereotypes
- Healthy Decision-Making
- Understanding Mental Health
- Objectification & Respect
- New Hurdles: Starting High School

Grade 10

- Reducing Mental Health Stigma
- Supporting Each Other
- Respect for Self and Others
- Mental Health & Trauma
 - Differing Ability Levels: Inclusion
- Eating & Body Image Challenges Addiction & Consent
 - Overcoming Family Violence

Grade 11

- Reducing Mental Health Stigma
- Peer Pressure & Gang Culture
- Empathy & Self-Reflection
- Depression & Prejudice
- Mental Health Empowerment
- Coping with Loss & Grief
- Violations of Consent

Grade 12

- Reducing Mental Health Stigma
- Life After High School
- Grief & Addiction
- Overcoming Systemic Racism
- Trauma, Sex & Relationships

openparachute®

Qualitative & Quantitative Data Reports

Every lesson in the Open Parachute program contains an Exit Ticket for students. This provides teachers with ongoing data on the learning engagement and wellbeing of their students. There are also in-built research measures that schools can elect to use, that capture information on wellbeing outcomes across the school/district.

Your leadership team will be provided with data from Open Parachute about the utilization of the program by your schools, and the impacts for students and teachers.

Open Parachute is shaped and informed by the student and teacher feedback that we receive. This helps us continue to make new content and resources that are relatable to students and accessible for teachers.





Research Backed

Open Parachute is evidence-based and research-informed. Our lessons integrate exercises taken from best practices in:



Cognitive Behavioral Therapy

Dialectical Behavioral Therapy



Acceptance & Commitment Therapy



Narrative Therapy These psychological traditions are thoroughly backed by research and have demonstrated effectiveness as interventions that assist youth with the development of important cognitive skills such as emotional awareness, resilience and mental health literacy (James et al. 2015, Bjørnsen et al. 2017, Martinez et al. 2021).

These skills can help youth to process adverse experiences and lead to improvements in the quality of their mental health (Feldman et al. 2009). In alignment with research on youth interventions, the Open Parachute lessons are directly informed by the developmental abilities and socio-emotional challenges faced at the different ages and stages of K-12 students (Nation et al. 2003).

Open Parachute also continually engages in program development research, and schools can elect to participate in our in-depth analyses of the student, teacher, and school culture impacts of using our resources in your setting.





Professional Development & Wellness for Teachers

Open Parachute provides participating schools with easily accessible and time effective wellness and professional development training for teachers. These resources focus on the development of skills aimed to help teachers overcome common professional challenges such as stress or student resistance in the classroom.

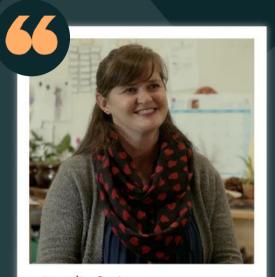
We know time is a precious resource for teachers. Our skillsfocused learning is provided in 10-minute video-based teacher well-being lessons and training activities that can be accessed from anywhere and completed either individually or in a group setting.

Teacher Training Content



- Stress Management
- Setting Boundaries
- Increasing Motivation
- Conflict with Colleagues
- Bullying Intervention

- Personal Struggles
- Addictive Patterns
- Student Mental Health
- Resistant Students
- Managing Parents



Samantha Dunlop Teacher for 20 years

"I did the first 3 modules of the teacher wellbeing program in the staff room and then I noticed that teachers were finishing it up on their own and I think that was a really great way to start...if you as a teacher can connect to it then it's much easier to talk about it in your classroom."

Parent Education & Resources

Open Parachute also provides participating schools with access to a library of caregiver education resources and content.

To facilitate parent and caregiver involvement, families are provided with information that offers an overview of the Open Parachute lessons and what students are learning within the program.

The online resources provide caregivers with access to their own health and wellness content that aligns with the tools their children are learning in class. These video-based caregiver resources are organized by age group and cover diverse topics such as bullying, addiction, and social media. They are taught skills for building resilience and mental health skills in their child. so that students are also receiving reinforcement on this learning from home. Caregivers are provided access to the full library of content regardless of the age of their child.



Taura Berg Director of Student Services

"As a parent, I have been able to take what I have learned from the Open Parachute lessons to interact with my own children. I feel like I can competently and confidently respond to the challenges my children are facing in their lives right now."





Dr Daniel To District Principal "We were looking for a resource that really works for all of our schools and hits on a multitude of issues rather than a different resource for every issue...We want to have a resource that covers the breadth of everything but also the depth as well, which is why we chose Open Parachute...This sort of response and the research behind it is the best resource that we can give to students and families."



hope lutheran

Taura Berg

Director of Student Services

"The online format makes it easy for educators to access quickly and easily. The video-based content is appealing to both teachers and students. The personal stories shared by students are engaging and credible. Having the kid's ages in the videos similar to the students who are viewing them allows for students to see themselves and connect with the content in a real and meaningful way."





Dr. Karen A. Tesik Executive Director of Pupil Personnel Services

"Open Parachute was the tool we were looking for to help us engage with our students about their thoughts and feelings. This peer-based learning approach has improved student engagement in discourse focused on the critical understanding of issues related to mental health."

SOUTH ORANGETOWN

openparachut?

□Consent ⊠Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Public Hearing of Resolution No. #1092 Regarding Sufficiency of Instructional Materials for Fiscal Year 2022-2023

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Buck Roggeman, Director Curriculum and Special Projects

RECOMMENDATION: The District Administration recommends that the Board hold a public hearing of the Resolution No. #1092 Regarding Sufficiency of Instructional Materials for fiscal year 2022-2023.

BACKGROUND: State Education Code Section 60119 and Assembly Bill 831, Chapter 118, Statutes of 2005, which took effect July 26, 2005, requires that the Governing Board hold a public hearing and make a determination, through the adoption of a resolution, as to whether each pupil in each school in the District has sufficient textbooks or instructional materials, or both, in each subject, that are consistent with the content and cycles of the State curriculum frameworks and adoption cycles.

If the Governing Board determines that there are insufficient textbooks or instructional materials, or both, the Governing Board shall provide information to classroom teachers and to the public setting forth, for each school in which there is insufficiency, the percentage of pupils who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each pupil does not have sufficient textbooks or instructional materials.

The Board is required to comply with this requirement, the Instructional Materials Funding Realignment Program (IMFRP) even though it is not directly funded by the State of California.

INFORMATION:

The District is continually in the process of updating its textbooks and providing instructional materials to meet the requirements of the State curriculum frameworks, content standards, and adoption cycles. At any time, there may be a need for additional revenues to update aging or damaged textbooks and provide additional or replacement instructional materials.

In January 2014, the State Board of Education approved programs for adoption in grades TK-8, Algebra 1 and Integrated Math 1. In November 2015, the state Board of Education approved English Language Arts and English Language Development programs for adoption in grades TK-8.

For the 2014-2015 school years, Superkids by Zaner-Blozer for grades TK-2 aligned to the English Language Arts California Content Standards. Glencoe Biology, a program aligned to the Next Generation Science Standards and the Literacy Standards of the California Content Standards was adopted and implemented for 2014-2015. In 2015-2016 The California Edition of Big Ideas Math by Houghton Mifflin Harcourt was adopted for grades 6-8 as the core math curriculum. In 2016-2017 the High school math department adopted The California Edition of Big Ideas Math as their core math program for Integrated Math 1, Integrated Math 2, and Integrated Math 3. Benchmark Advance, an English Language

Arts and English Language Development program, was adopted for grades 3-5. In 2017-2018 the middle school English department adopted StudySync from McGraw Hill, an English Language Arts/English Language Development program. My Math by McGraw Hill was adopted for grades TK-5 aligned to the Common Core State Standards for Math in 2014-2015. However for the 2019-2020 school years, the board adopted a new math program SWUN for grades TK-5th grades replacing My Math.

In September of 2013, the State Board of Education adopted the Next Generation Science Standards. State approved NGSS aligned curriculum did not become available until the spring of 2019. In grades TK-5, a committee of teachers piloted Stemscopes and chose this curriculum. However the decision to adopt and implement this new science program was put on hold due to the COVID pandemic. The district purchased Mystery Science, an online curriculum that teachers will continue to use this school year. The middle school adopted Elevate Science by Savvas Publishing for the 2021-2022 school year. Most recently, the Board approved the adoption of Studies Weekly Social Studies curriculum in Spring 2022 for students in grades TK-5.

It is appropriate to find at this time that the District has provided sufficient textbooks and instructional materials for all students consistent with the State Curriculum Frameworks and adoption cycles. The total cost for textbooks expenditures was \$179,170.82. The district does not receive any additional money for the purchase of instructional materials.

FISCAL IMPACT:

\$179,170.82 Instructional Materials General Fund



www.pgusd.org

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue

Ralph Gomez Porras Superintendent (831) 646-6520 Fax (831) 646-6500 rporras@pgusd.org Pacific Grove, CA 93950

Song Chin-Bendib Assistant Superintendent Business Services (831) 646-6509 schinbendib@pgusd.org

PUBLIC HEARING NOTICE

The Pacific Grove Unified School District Governing Board will hold a public hearing on Thursday, September 1, 2022, pursuant to Education Code Section 60119 and 60422, which states in part:

1. The Governing Board shall hold a public hearing or hearings at which the Governing Board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. [EC60119(a)(1)]

The hearing will be held during the regular Governing Board meeting, which begins at 6:30 p.m. This meeting is being held in person at the District Office, 435 Hillcrest Avenue, Pacific Grove, or virtually. To join the virtual meeting, please visit our website for Zoom link at <u>www.pgusd.org</u>

This notice posted at all school sites in accordance with EC 60119(b) on August 16, 2022.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

Resolution No. 1092 REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR FISCAL YEAR 2022-23

WHEREAS, on <u>September 1, 2022</u> the Board of Pacific Grove Unified School District in order to comply with the requirements of Education Code Section 60119 held a public hearing at <u>6:30</u> p.m. which did not take place during or immediately following school hours, and:

WHEREAS, the Governing Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and:

WHEREAS, the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and:

WHEREAS, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and:

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional material, or both, to use in class and to take home to complete required homework assignments, and:

WHEREAS, sufficient textbooks and instructional materials were provided to each student including English Learners, in mathematics, history-social science, and English/language arts, and includes the English language development component of an adopted program consistent with the cycles and content of the curriculum frameworks, grades TK-2 adopted SuperKids English Language Arts program aligned to California Content Standards for implementation in 2014-2015, grades 3-5 adopted Benchmark Advance a Language Arts and English Language Development program aligned to California Content Standards for implementation in 2016-2017, grades 6-8 adopted StudySync a Language Arts and English Language Development program aligned to California Content Standards for implementation in 2016-2017, grades 6-8 adopted StudySync a Language Arts and English Language Development program aligned to California Content Standards for implementation 2016-2017, grades 5-8 adopted Studies for implementation 2016-2017, grades TK-5 adopted Studies Weekly a social studies program aligned to California Content Standards for implementation in 2022-2023, and:

WHEREAS, the list of State Approved science textbooks (K-8) was released in January 2019, Next Generation Science Standards were approved by the State Board of Education on September 4, 2013, the district began the selection process during the 2019-2020 and 2020-2021 school years, students have sufficient instructional materials for instruction in the content area of science, science textbooks for an honors Chemistry was adopted in 2012 and implemented in 2012-2013, science textbooks for biology aligned to California Content Standards and Next Generation Science Standards was adopted for implementation in 2014-2015, Elevate Science was adopted for grades 6-8 in 2021-2022, Mystery Science, an online curriculum for grades TK-5, and:

WHEREAS, the list of State Approved math textbooks (K-8) was released in Fall 2013. At that time, the District began the selection process and adopted My Math during the 2014-2015 school year in grades TK-5; Big Ideas Math was adopted for grades 6-8 and Carnegie Learning was adopted for high school Integrated Math 1, Integrated Math 2, and Integrated Math 3; grades TK-5 adopted Swun Math for implementation in 2019-2020, and:

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes,

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12.

NOW THEREFORE, the Governing Board declares that for the 2022-2023 school year, the Pacific Grove Unified School District provided each pupil with sufficient textbooks and instructional materials consistent with the adoption cycles and content of the State curriculum frameworks.

AYES:

NOES:

ABSENT:

Ralph Gomez Porras, Superintendent

□Consent ⊠Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: District Update on Response to COVID-19

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends the Board receive information regarding District response to COVID-19, and provide direction to Administration.

INFORMATION:

The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

□Consent ⊠Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Resolution No. 1093 Commemorating the 75th Anniversary of Monterey Peninsula Community College District

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Dr. Ralph Gomez Porras, Superintendent

RECOMMENDATION:

The Administration recommends the Board adopt Resolution No. 1093 commemorating the 75th anniversary of Monterey Peninsula Community College District.

BACKGROUND AND INFORMATION:

MPC will celebrate its 75th anniversary throughout the 2022-23 Academic Year. The following resolution commemorates this important milestone and to increase awareness of MPC's positive impact on its surrounding communities and the wealth of educational, professional, and personal enrichment opportunities it has to offer.

FISCAL IMPACT:

None

Pacific Grove Unified School District Board of Education

Resolution Number 1093 Proclaiming

COMMEMORATING THE 75TH ANNIVERSARY OF MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT

WHEREAS, 75 years ago, in September of 1947, Monterey Peninsula College (MPC) commenced its operation on the campus of Monterey High School; and

WHEREAS, by September of 1948, MPC enrolled 280 students and employed 20 faculty members, and began holding classes on the Monterey campus at 980 Fremont Street; and

WHEREAS, MPC's need to accommodate its growing student population became evident by 1957 when its enrollment approached 1,000 students, which led to the construction of its engineering building in 1958, the library in 1960, and the Art and Music Center and swimming pool in 1962; and

WHEREAS, MPC continued its expansion in 1965, when new buildings for business, humanities, life sciences, physical education, physical sciences, and social sciences were constructed, as were the Lecture Forum, the College Theater, and the Student Center; and

WHEREAS, from 1971 to 1993, in cooperation with the U.S. Army, MPC operated an education center at Fort Ord, the former U.S. military base located in Northern Monterey County until its closure in 1994, benefiting the communities in the north side of MPC's service area, including armed forces personnel and their families; and

WHEREAS, in 1982-83, MPC and Community Hospital of the Monterey Peninsula entered into a partnership from which the Maurine Church Coburn School of Nursing was born, resulting in a generation of nurses who have cared for and taken care of countless members of MPC's surrounding communities; and

WHEREAS, MPC continued to strive to meet the educational needs of its surrounding communities with the construction of its Library and Technology Center in 2003 and the Child Development Center in 2007, the development of the Public Safety Training Center in 2009; and the construction of the Education Center at Marina in 2010; and

WHEREAS, MPC has hosted notable figures throughout its history, including James Baldwin, Joan Baez, William F. Buckley, Supreme Court Justice William O. Douglas, Aldous Huxley, Dr. Martin Luther King, Jr., Dr. Margaret Mead, Joyce Carol Oates, Dr. J. Robert Oppenheimer, Rosa Parks, Ronald Reagan, Eleanor Roosevelt, Pierre Salinger, Carl Sandburg, and Carlos Santana; and

WHEREAS, since its humble beginnings in 1947, MPC has established itself as essential to the educational and cultural development of the Monterey Peninsula and has improved the lives of innumerable students, and by extension their families and its communities; and

WHEREAS, as MPC approaches its 75th year, it now offers exceptional educational opportunities at its campus in Monterey, its Education Center at Marina, its Public Safety Training Center in Seaside, its partner high schools, and online, as well as comprehensive supportive resources and specialized programs dedicated to ensuring its students have the tools they need to succeed; and

WHEREAS, MPC will celebrate its 75th anniversary throughout the 2022-23 Academic Year to commemorate this important milestone and to increase awareness of MPC's positive impact on its surrounding communities and the wealth of educational, professional, and personal enrichment opportunities it has to offer;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of Trustees for Pacific Grove Unified School District recognizes and commends Monterey Peninsula College for its steadfast, 75 yearlong commitment to transforming lives through education.

PASSED AND ADOPTED by the Governing Board of Trustees of Pacific Grove Unified School District this 1st day of September 2022, by the following vote:

Cristy Dawson, President

Frank Rivera, Vice President

John Paff, Board Member

Carolyn Swanson, Board Member

Brian Swanson, Board Member

Ralph Gomez Porras, Superintendent

□Consent ☑Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Plan for Arts, Music, and Instructional Materials Discretionary Block Grant

DATE: September 1, 2022

PERSON RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

<u>RECOMMENDATION</u>:

The Administration recommends that the Board review and approve the attached plan for expenditure of funds for the Arts, Music, and Instructional Materials Discretionary Block Grant.

BACKGROUND:

On June 30, 2022, Governor Newsom signed the 2022-23 State Budget into law. The final Budget is comprised of a \$242.2 billion in General Fund resources with a \$7.8 billion projected surplus. Included in the final state Budget are one-time funds such as the Arts, Music, and Instructional Materials Discretionary Block Grant.

INFORMATION:

The state budget allocated \$3.6 billion for all local educational agencies (LEAs) based on 2021-22 P-2 ADA, available for encumbrance through 2025-26 fiscal year. The Department of Finance has not released a per ADA number yet, but School Services of California (SSC) estimated it to be about \$675 per ADA.

The estimated amount for Pacific Grove USD is \$1,038,935. The funds are *one-time* and not ongoing.

Allowable uses for this one-time block grant:

- Any "operational costs"
- Standards-aligned instructional materials and professional development related to arts, music and other subject areas
- Instructional materials and professional development aligned to best practices for improving school climate, digital literacy, physical education, and learning through play
- Diverse book collections and culturally relevant texts in English, pupils' home languages, or combination of languages
- Covid-19 pandemic related supplies

Management Team has met to review the attached spending plan and each site administrator has met with their teaching staff to come up with requests based on priority.

Governing Board must approve an expenditure plan at a public meeting. If the expenditure plan needs to be amended, a revised spending plan can be presented to the Board in the future.

<u>FISCAL IMPACT</u>: The estimated revenue of \$1,038,935 which CDE has granted a Resource code of 6762 but has not released a validation table for processing.

TIME FUNDS - ARTS, MUSIC, AND INTRUCTIONAL MATER	IALS \$ 1,038,935
DISCRETIONARY BLOCK GRANT - BY 2025-26	
District wide and District Office:	
1 Scanning/archiving services	\$ 60,000
2 Emergency supplies/PPE/Food/Water/Radios	\$ 120,000
3 Time & Attendance module	\$ 8,300
\$5,000 ongoing	
\$3,000 one time	
4 District wide - furniture replacements	\$ 40,000 for 2 yes
High School & Community High School:	
5 a) Furniture needed: desks, chairs etc	\$ 14,000
b) white boards	\$ 10,000
Middle School:	
6 a) PG MS - outdoor science camp, annually 155 students	\$ 10,000
- social economic disandvantaged students 25 SEL x \$390 = \$9,750	
b) Soccer goal replacement - PG MS	\$ 4,513
c) Storage unit	\$ 4,513 \$ 5,000
	φ 3,000
7 RDH:	
- storage containers for Cafeterial/Hallway/science	\$ 20,000
-Light speed Red Cat audio speaker	\$ 20,000
8 FG:	
a) Storage unit - PE & classroom supplies	\$ 10,000
b) instruments	\$ 3,000
c) novels and books for classrooms and library	\$ 5,000
e) books collection focused on cultural diversity and equity	\$ 3,000
Music:	
9 a) Storage containers for music, choir and theater	\$ 5,000
b) Choir Uniforms- Either 100 blue PGMS polos	\$ 5,000

c) Macbook with SIbelius (music notation software)	\$	3,500	
d) PAC updates including a new bluetooth operated	\$	50,000	
sound system, lights, and updated stage (curtains and resurfacing.)			
e) Two extra sets of choral risers	\$	4,500	
f) Choral performance shell	\$	30,000	
g) Music library system - 7 shelf 15 units - Wenger Corp	\$	42,423	
h) one new piano keyboard Kurzweil K2700 88-key Synthesizer Workstation	\$	3,500	
i) one Macbook - Digital Compositions and Curriculum Assessment- Instrumental M	\$	5,200	
j) Scholastic's Rising Voices collections for K-5	\$	7,131	
k) storage containers for music, choir and theater	\$	10,000	
I) musical theater - shure MX153C/O microphone	\$	260	
m) musical theater - shure PGXD14/85 wireless microphone system	\$	500	
n) choir - Audix microboom MB 5055 50" boom microphone system	\$	3,780	
10 Arts	L		
a) Skutt legend potters wheels - 8 units	\$	16,800	
b) stainless workbench	\$	1,200	
c) 9-drawer mobile workbench chest	\$	1,200	
d) Super series slab roller	\$	1,300	
e) NS wedgit table	\$	1,500	
	 		
	•	4 000	
Gopher sports PE equipment	\$	4,600	
New basketball hoops - HS	\$	25,000	
12 Textbooks/Instructional Materials	\$	175,000	3 years
	_Ψ	170,000	o youro
13 STRS and PERS costs/ operational costs	\$	175,000	
	^		
Total	\$	905,207	

 □ Student Learning and Achievement
 □ Cont

 □ Health and Safety of Students and Schools
 ⊠ Acti

 ⊠ Credibility and Communication
 □ Infor

 ⊠ Fiscal Solvency, Accountability and Integrity
 □ Publ

□Consent ☑Action/Discussion □Information/Discussion □Public Hearing

SUBJECT:	Contract with Frontline Education for The Implementation of Time & Attendance
	Module

DATE: September 1, 2022

PERSON(S) RESPONSIBLE:	Song Chin-Bendib, Assistant Superintendent for Business
	Services

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract with Frontline Education for the implementation of Time & Attendance module.

BACKGROUND:

Frontline Education "Frontline" is a leading provider of school administrative software for the K-12 education community and offers various modules. Three years ago, Frontline acquired ESCAPE, a financial system used by the Pacific Grove USD and all the districts within Monterey County. The District is currently utilizing Frontline for employee evaluations and absences/substitute management. The Time & Attendance module will add another feature for employees to use which interfaces with ESCAPE.

INFORMATION:

Time & Attendance will enable a more efficient way to manage employee time tracking for payroll. The integration will improve payroll process and save time with the ability to capture employee extra (substitute, extra duty, over time, etc) hours electronically to eliminate error-prone processes like paper time sheets and duplicate data entry.

The initial contract for 2022-23 is \$6,962.61:

- \$3,972.61 Time & Attendance, unlimited usage for internal employees
- \$2,990 one-time implementation cost

The contract will commence on September 14, 2022 and ends June 30, 2023. The recurring annual cost thereafter will be \$5,000, an amount which has been negotiated down.

FISCAL IMPACT:

2022-2023 from One-Time Funds: Arts, Music, Instructional Materials Block Grant. 2023-2024 from General Fund

PACIFIC GROVE UNIFIED SCHOOL DISTRICT INDEPENDENT CONSULTANT AGREEMENT

CONSULTANT Frontline Education

SITE/DEPARTMENT District Office

SUBMITTED BY Song Chin-Bendib

FUNDING SOURCE Arts, Music, Instructional Materials Block Grant One-Time Funds

AGREEMENT TOTAL AMOUNT \$6,962.61

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

- 1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
- 2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
- 3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and <u>Frontline Education</u> ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis; NOW, THEREFORE, the Parties agree as follows:

- Services and/Scope of work. The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a <u>Time & Attendance</u> <u>System</u>. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: <u>unlimited time & attendance tracking for PGUSD employees.</u>
- 2. **Term.** Consultant shall commence providing services under this Agreement on <u>9/14/2022</u>, and will diligently perform as required and complete performance by <u>6/30/2023</u>.
- Compensation. District agrees to pay <u>\$6,962.61</u> to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed <u>\$6,962.61</u> during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

- 4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
- 5. Independent Consultant. Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

6. Performance of Services.

- 6.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses**. Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

7. Termination.

- 7.1. **Without Cause by District**. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. Without Cause by Consultant. Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1.Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 8. **Compliance**. Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
- 9. **District's Evaluation of Consultant**. The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
- 10. Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 11. Indemnity. Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
- 12. **Confidentiality**. The Consultant and all Consultant's agents, personnel, employee(s), and/or Subconsultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 13. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Consultant

Pacific Grove Unified School District	Name: Frontline Education
435 Hillcrest Avenue	Address: 1400 Atwater Drive
Pacific Grove, CA 93950	City/State/Zip: Malvern, PA 19355
ATTENTION: Song Chin-Bendib,	Business Phone: (610) 722-9745
Assistant Superintendent/CBO	Email (Optional): [Company E-mail]

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 14. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 15. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
- 16. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 17. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 18. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 20. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
- 22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

□DOJ Clearance Previously Received □Fingerprinting/Criminal Background Check-Consultant himself/herself ⊠Fingerprinting done by the organization independently (declare under perjury)-Consultant's Employee(s) 23. **W-9.** Consultant has provided a completed: ⊠W-9 Form

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

<u>Pacific Grove Unified School District</u> Site representative or Assistant Superintendent (Signed AFTER Board approval) <u>Consultant</u> (Can sign BEFORE Board's approval)

Signature: _		
Name: <u>Sonc</u>	Chin-Bendib	

Title: Assistant Superintendent

Date: _____

Signature:	
Name:	
Date:	

<u>Human Resources</u> (Signed AFTER Board approval)

□Contracted work was <u>not</u> assigned using District's normal employment recruitment process. Signature _______Date ______

Director of Human Resources

Type of Business Entity:

□Corporation, State □Individual □Partnership ⊠Limited Liability Company □Sole Proprietorship □Limited Partnership □Other: _____

*Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.

□Consent ⊠Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Agreement with Monterey County Office of Education Transportation Department

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and ratify the agreement with Monterey County Office of Education (MCOE) Transportation Department and Pacific Grove High School (PGHS).

BACKGROUND:

Due to the various PGHS pool issues making it inoperable and unavailable for the PGHS Water Polo teams to practice, California State University Monterey Bay (CSUMB) Aquatics Center pool has been a viable option for the teams' practices, making student transportation necessary.

INFORMATION:

MCOE Transportation Department has been able to provide transportation for the PGHS Water Polo teams to and from the CSUMB Aquatics Center in Marina, CA. The agreement term of four (4) days was from August 16, 2022 thru August 19, 2022 but may be extended through September 15, 2022 pending the availability of PGUSD transportation department.

FISCAL IMPACT:

\$1,940.00 to be paid by Site Transportation Funds for 4 days (August 16, 2022 thru August 19, 2022). Future transportation costs dependent on the availability of PGUSD transportation department.

Agreement Between Pacific Grove Unified School District and Monterey County Office of Education Transportation Department

A. PURPOSE

The purpose of this agreement is to establish and document a relationship between Pacific Grove Unified School District (PGUSD) and the Monterey County Office of Education (MCOE) Transportation Department, hereinafter collectively referred to as the "Parties," for the purpose of creating an agreement to transport the Pacific Grove High School Water Polo teams to California State University Monterey Bay (CSUMB) Aquatics Center.

B. PREMISES

For the purposes of this Agreement, the premises are identified as Pacific Grove High School 615 Sunset Drive Pacific Grove, California and CSUMB Aquatic Center 4113 2nd Ave Seaside, California.

C. TERM

The agreement term of four (4) days shall be from August 16, 2022 and commence August 19, 2022. The term of this agreement may be extended through September 15, 2022 pending the availability of the PGUSD transportation department.

D. PAYMENT

Pacific Grove Unified School District agrees to pay Monterey County Office of Education a daily rate of \$485.00.

E. SCOPE OF SERVICES/AGREEMENT

MCOE Transportation department agrees to pick up the Pacific Grove High School Water Polo teams at Pacific Grove High School at 3:30 p.m. and transport them to the CSUMB Aquatics Center during the term of the agreement.

G. TERMINATION

Pacific Grove Unified School District shall, at its sole discretion, have the right to terminate this agreement.

H. AUTHORIZED REPRESENATIVES

Correspondence and communication regarding this agreement shall be conducted only through authorized representatives of Pacific Grove Unified School District and MCOE Transportation department and shall not be delegated to persons who are not employees of PGUSD or MCOE.

I. INDEMNIFICATION

PGUSD shall indemnify, hold harmless and defend MCOE Transportation department, and its trustees, officers, employees, and agents from and against every claim, demand and/or liability which may be made by reason of the negligent acts or omission(s) of the Pacific Grove Unified School District in its performance of this agreement. MCOE shall indemnify, hold harmless and defend PGUSD and its trustees, officers, employees, and agents from and against every claim, demand and/or liability which may be made by reason of the negligent acts or omission(s) of the Pacific Grove Unified School District in its performance of this agreement. MCOE shall indemnify, hold harmless and defend PGUSD and its trustees, officers, employees, and agents from and against every claim, demand and/or liability which may be made by reason of the negligent acts or omission(s) of

Monterey County Office of Education, and/or its employees or agents in their performance of this agreement.

J. INSURANCE

Pacific Grove Unified School District shall at its sole cost and expense, procure and maintain throughout the term of this agreement policies of general liability insurance and property and casualty insurance during the performance of the agreement.

1. Comprehensive General Liability insurance with limits not less than \$1,000,000 each occurrence.

2. Comprehensive Automobile Liability with limits not less than \$1,000,000 each occurrence, including coverage for owned, non-owned and hired vehicles.

Agreement to the above conditions and acceptance of this agreement is confirmed by the execution of document by the authorized representatives below.

Authorized Representative,	PGUSD
----------------------------	-------

Date

Date

Authorized Representative, MCOE

□Consent ⊠Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Board Calendar/Future Meetings

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approve the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar August-December 2022

Aug. 18	Regular Board Meeting	District Office
11 4 <u><u><u></u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u></u>	✓ Student Enrollment Update	
	✓ Back to School Night Dates	
	✓ Property Tax Report	
	✓ Review of Legal Services Costs	
	✓ Quarterly Facilities Project Updates*	
Sept. 1	Regular Board Meeting	District Office
1	✓ Quarterly District Safety Update*	
Sept. 15	Regular Board Meeting	District Office
-	✓ Williams Uniform Complaint Report	
	✓ Unaudited Actual Report	
Oct. 6	Regular Board Meeting	District Office
	✓ Superintendent Goals	
	✓ Bus Ridership	
	✓ Week of the School Administrator	
	✓ CAASPP/ELPAC Review of Data	
Oct. 20	Regular Board Meeting	District Office
	✓ Quarterly District Safety Update*	
	✓ Budget Revision #1 on 2021-22 working budget (prelin	ninary First Interim)
Nov. 10	Regular Board Meeting	District Office
	✓ PGHS Course Bulletin Information/Discussion	
Nov. 17	Regular Board Meeting	District Office
	✓ Intent Form Due (to serve as Board President or Vice P	resident)
	✓ Review of Special Education Contracts	
	✓ Quarterly Facilities Project Updates*	
Dec. 15	Organizational Meeting	District Office
	✓ Election of 2020-21 Board President and Clerk	
	✓ Budget Revision #2	
	✓ First Interim Report	
	✓ PGHS Course Bulletin Action/Discussion	
	✓ Williams Uniform Complaint Report	
	✓ Employee Recognition	
	✓ Review of Legal Services Costs	
	✓ Solicitation of Funds Report	

DRAFT Board Meeting Calendar January-June 2023

Thursday	AF 1 BOARD IVICEUNG CAIENDAR JANUAR Regular Board Meeting	District Office/Virtual
Jan. 5	√	
	Regular Board Meeting	District Office/Virtual
Thursday	✓ Report on Governor's Budget Proposal	District Office, Virtual
Jan. 19	 Preliminary Enrollment Projection for 2023-24 	
Jan. 17	 Property Tax Update 	
	 School Accountability Report Cards 	
Thursday	Regular Board Meeting	District Office/Virtual
Thursday Feb. 9	✓ Budget Development Calendar	District Office/ virtual
reb. 9	 Possible Personnel Action Presented as Information 	
	 Preliminary Review of Site Master Schedules 	
	•	
	✓ Possible Personnel Action (RIF)	
	✓ 2022-23 Audit Report	
T1	✓ Quarterly Facilities Project Updates*	Distaint Office / Winter 1
Thursday	Regular Board Meeting	District Office/Virtual
Mar. 2	 ✓ Open House Schedules Reviewed ✓ TRAN Resolution 	
T 1 1	Budget Projections and Assumptions	
Thursday	Regular Board Meeting	District Office/Virtual
Mar. 16	✓ Second Interim Report	
	✓ Budget Revision #3	
T 1 1	Williams/Valenzuela Uniform Complaint Report	
Thursday	Regular Board Meeting	District Office/Virtual
Apr. 6	✓ Review of Strategic Plan and LCAP (as needed)	
	✓ Approve 2023-24 Aug Dec. Board Meeting Calend	dar
	✓ Quarterly District Safety Update	
Thursday	Regular Board Meeting	District Office/Virtual
April 20	✓ Review of Site Master Schedules	
	✓ Review of Strategic Plan and LCAP (as needed)	
	✓ California Day of the Teacher	
	✓ Week of the CSEA Employee	
	 Begin Superintendent Evaluation 	
Thursday	Regular Board Meeting	District Office/Virtual
May 4	 Continue Superintendent Evaluation 	
Thursdox	Regular Board Meeting	District Office/Virtual
Thursday May 18	✓ Complete Superintendent's Evaluation	
Way 10	 Complete Supermendent's Evaluation ✓ Review Governor's Revised Budget 	
	 Keview Governor's Kevised Budget Suspensions/Expulsions Annual Report 	
	 Suspensions/Exputsions Annual Report ✓ Retiree Recognition 	
	 ✓ Reinee Recognition ✓ 2023-24 Budget Public Hearing 	
	✓ 2023-24 Budget Public Hearing ✓ LCAP Public Hearing	
Thursday		District Office/Virtual
Thursday	Regular Board Meeting	District Office/ Virtual
June 1	✓ Williams/Valenzuela Uniform Complaint Report	
	✓ 2023-24 Budget Public Adoption	
	✓ LCAP and Local Indicators Adoption	2.24
	✓ Approval of Contracts and Purchase Orders for 2023 *Ouarterly District Safety Update and Ouarter	

*Quarterly District Safety Update and Quarterly Facilities Projects Update as needed

□Consent □Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Safety Update

DATE: September 01, 2022

PERSON(S) RESPONSIBLE: Barbara Martinez, Safety Director

RECOMMENDATION:

The District Administration recommends the Board be informed and provide feedback on updates related to District safety.

INFORMATION:

- District Comprehensive Safe School Plans
 All site safety plans are posted on PGUSD website and individual school websites
 <u>https://www.pgusd.org/Departments/Safety/index.html</u>
- District Professional Development
 Additions to Big Five Protocols
 New staff were provided BIG FIVE safety training on July 29, 2022
 District-staff Keenan Training
 Partner with MPUSD Safety Training
- 2022-2023 Site/Community Safety Community Meetings
- Crossing Guard Update
 Staffing/Locations
 PGUSD Back to School Traffic and Safety Reminders
 <u>PGUSD Back to School Traffic and Safety Reminders.docx</u>
- District wide Safety Needs Assessment

FISCAL IMPACT:

No fiscal impact to Safety Fund.

□Consent □Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Presentation of Pacific Grove Middle School's Social Emotional Learning Goals/Targets

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board participate in learning about the Social Emotional SMARTIE goals that will be utilized as a guide for the use of the Pacific Grove Middle School's (PGMS) CalHope and Chapman Grant money.

BACKGROUND:

This is an additional layer of Social Emotional goal setting intended for creating, tracking, and gauging the effectiveness of the programs and services paid for by the PGMS CalHope and Chapman Grant money.

INFORMATION:

This presentation is a mandated component of CalHope Grant participation.

FISCAL IMPACT:

This is of no cost to PGUSD. PGMS received the two grants totaling \$90,000 in one-time monies. These SMARTIE goals will be used as a guide to help with the decision making and implementation of programs and services to support student social emotional health.

PGMS Smartie SEL Goals

<u>Priority 1 – Schoolwide SEL will Support an Equitable Environment that Empowers</u> <u>All Students to Achieve their Potential</u>

The results of the school climate survey in May (time-bound) will demonstrate a 15% increase in positive responses (measurable) from students and families, and gains will occur among all identified demographic groups (inclusive, equitable). By end of year (time-bound), teachers who have received targeted classroom support will reduce office disciplinary referrals by 30% compared to last year (specific, measurable). Progress monitoring will be utilized to inform efforts in real time and allow for adjustments to practice immediately. These surveys will be conducted in the first month of the school year and again in the spring. The surveys will include the Olweus Bullying Survey, Core SEL Survey and the summative California Healthy Kids Survey (measures).

Priority 2 – Teaching and Practicing SEL Competencies will Foster Empathy, Acceptance and Respect

By the end of school year 2022-23 (time-bound, attainable), all school staff will receive training and apply core practices and language from an evidence-based SEL program: Character Strong and Open Parachute curricula (specific, measurable), which will be selected over the course of the present school year using feedback from staff, families and students (inclusive) in pilot classrooms. Feedback will be disaggregated by subgroup to ensure that the selected program is a strong fit for all students (equitable). These curriculums will be delivered weekly during our 45 minute Advisory Period.

<u>Priority 3 – By Integrating SEL into Schoolwide Practices and Instruction</u> We Will Teach Skills and Facilitate Opportunities for Students to Contribute to Positive Change By the end of school year 2022-23 (time-bound, attainable), student representatives from each advisory class will meet bimonthly and provide input and focus on SEL and community service (specific, measurable). These student-led initiatives will be shared with staff and include input from staff, families, and students and will be differentiated by grade level (inclusive, equitable).

What we want to see PGMS become-stakeholder input

<u>Question</u>: are we still looking into that Keenan type training for students about mental health risk factors self-care?

<u>Idea:</u> I would love to see fidgets or sensory tools and some classrooms including wiggle seats for our students.

<u>Idea</u>: Bringing in films like "Angst" and "Like" and watching schoolwide followed by discussion

Vision Statement Ideas: Love to see increased empathy and acceptance as a goal

<u>Question:</u> Is Character Strong the SEL program PGMS is going to use? It appears the grant is asking for those details? Is PGMS considering an additional SEL program to add in?

<u>Idea:</u> Consider a leadership group made up of a mix of students that focuses primarily on events and messages which promote equity, inclusion, diversity, etc. Have several staff members also attend this meeting to ensure the group is organizing itself with the above examples in mind.

<u>Question:</u> Does PGMS have a way to measure the success of these programs? A beginning and end poll for each school year?

What's currently happening to works towards improved SEL:

- Character Strong/ Advisory
- CHILL Friday games
- Occasional teachers vs. students games

<u>What's missing:</u> (some due to COVID)

- Assemblies to help create a united identity of our school
- Assemblies (even if outside) to watch kids perform in their element (i.e. play, chorus, music, in-person talent show)
- Student-generated "newsletter" to help create that identity
- Common school-wide practices such as keeping an agenda as a daily practice (common practices help reinforce a school-identity)
- Common language/mantras used by all teachers (i.e. "Here at PGMS, we <u>push</u> <u>through, even when things get hard."</u>) (We kind of have that with the Growth Mindset.)
- Maybe in the Video Bulletin, there could be a mindful moment (meditate on a quote for 1 minute with nice music maybe as an option to the pledge?) Entire school at Forest Grove currently does Mindfulness, so half of students are already used to such a habit.
- School-buddy or mentorship program for incoming 6th graders? Maybe paired Advisory classes, so once a month, the pairs get together to do an activity together or reflect together?
- Sensitivity training towards non-white people, students from foreign countries, and people with disabilities especially after an incident, rather than consequences occuring in isolation with the single student only.

- Organize a 'Wellness Fair' with a variety of local self care, stress management, nutrician, mindfulness specialists to share their stuff.
- Staff connection program. Meaning, when a student is depressed or suffering from anxiety that student has staff members who connect with them personally. Staff members can use that student as a helper or just have a weekly check-in. These personal interactions are so important for a student who doesn't feel like they matter. Students can choose their helpers, staff would agree to make the connection.
- Weekly wellness booth or center? Each week offer a SEL topic, activity, and/or information about something SEL related. Have something special offered, food, music?, so that it attracts students.
- Quarterly public speakers on SEL topics. Have students write something on this topic in one of their classes to connect the two and have reflection time.
- Video bulletin, have different students from different backgrounds volunteer to talk about themselves in a short video, where they are from, who they are, their culture, etc. what it's like to be them in the world. Could be called a 'PGMS Student Highlight' video.
- Would it be possible to open the gym in the morning for an optional quiet reflection time, calming music, meditation video? The library is this place for many but perhaps it would be cool to have a quiet place in the school that is easily accessible for students and has an adult present. Students can choose to read, be still, listen to the mindful moment...?
- Ask leadership to take a deeper look at their activities and create programs or activities that focus on inclusion
- Mentorship program/ Upstander program, something that involves students learning about micro-aggression and what to do if they are observers of this behavior
- Can we ask teachers to volunteer an additional SEL lesson per week, could be integrated into what they are already teaching, and use these teachers' classes as a way to assess our SEL program?

□Consent □Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Pacific Grove High School Pool Modifications, Maintenance & Spares

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review the Pacific Grove High School (PGHS) pool presentation and discuss options for consideration.

BACKGROUND:

The PGHS pool has had an unfortunate series of closures in recent years. This presentation will go over a plan to proactively avoiding lengthy closures through system modification, scheduled maintenance, and an inventory of essential spare parts.

INFORMATION:

A considerable amount of funding will be needed to support and implement this plan.

FISCAL IMPACT:

TBD.

□Consent □Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Summer School Review 2022

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Buck Roggeman, Director Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board receive the review about Summer School 2022.

BACKGROUND:

Pacific Grove Unified School District has historically offered a summer school program for students. The program serves three groups of students. Secondary students who enroll in credit recovery courses to make up for non-passing grades, elementary general education students who benefit from continued instruction during the summer, and special education students throughout the district who participate in the PGUSD's extended school year program. In 2021, the elementary summer school classes became an extension of the reading intervention program in place at both elementary schools to help mitigate learning gaps resulting from the pandemic.

INFORMATION:

In 2022, PGUSD's summer school program continued the model established last summer with three distinct programs in operation. The elementary general education program focused on reading intervention; the secondary credit recovery program allowed students to make up classes they failed during the school year, and PGUSD offered its extended school year (ESY) to special education students who have ESY as part of their individualized education program.

Elementary Summary - The purpose of the reading intervention program was twofold: prevent backsliding during summer and help students show growth when they reported to school in the fall. The attached document contains enrollment numbers and the most current data we have for growth.

Secondary Credit Recovery Summary - The secondary credit recovery program had a goal of improving both the percentage of students passing one course and the percentage of students passing two courses compared to the 2021 results. The program showed magnificent growth in these areas as shown in the attached document.

Special Education Extended School Year Summary – PGUSD provides an extended school year for students with mild to moderate and moderate to severe disabilities. This year's program served 47 students in preschool through the transition program.

Credit and commendation needs to be given to our dedicated summer school certificated and classified staff who served our student population. In addition, outstanding leadership was shown by Secondary Principal Doctor Larry Haggquist and Elementary/ESY Principal Clare Davies.

FISCAL IMPACT:

No fiscal impact. Program operated within the approved budget.

Elementary Summer School Enrollment & Growth (# of students)					
Grade	Enrollment	Growth	Neutral	Decline	Moved/No Fall MAP Data
K	13	4	3	5	3
1	4	2	0	2	0
2	7	2	0	4	1
3	4	3	1	0	0
4	7	4	1	2	0
5	3	-	-	-	3
Total	38	15	5	13	7

Middle School Credit Recovery Enrollment & Completions						
Grade	0 Classes1 Class2 ClassesEnrollmentCompletedCompletedCompleted					
7	5	0	3	2		
8	5	0	4	1		
9	5	0	3	2		
Total	15	0	10	5		

High School Credit Recovery & Completions					
Grade	Enrollment	0 Classes Completed	1 Class Completed	2 Classes Completed	
10	6		6	0	
11	23	6	10	7	
12	11	5	3	3	
Total	40	11	19	10	

Overall Secondary Year-to-Year Outcomes Comparison						
Summer School Year	Total Enrolled	Single Course Completions	% Single Course Completions	Two Course Completions		
2021	49	21	42.90%	2		
2022	55	44	80%	17		

Extended School Year Enrollment				
Program	Enrollment			
Preschool	7			
Elementary Moderate/ Severe	7			
Elementary Mild/Moderate	17			
Middle School High School Moderate/ Severe	9			
Transition	7			
Total	47			

□Consent □Action/Discussion □Information/Discussion □Public Hearing

SUBJECT: Future Agenda Items

DATE: September 1, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that "Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ..."

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the September 1, 2022 Regular Board Meeting:

- Added March 3, 2022: A Board member requested a special meeting to discuss Cultural Proficiency professional development (Fall 2022)
- Added March 3, 2022: Discuss elementary school reconfiguration as it relates to issues of equity (Early Fall 2022)
- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss "PG Promise" of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 2, 2022: A Board member requested bringing in someone to do a presentation regarding low-income housing in Pacific Grove.
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove