

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, NOVEMBER 10, 2022**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: November 10, 2022

TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
Cristy Dawson, President
Dr. Frank Rivera III, Vice President
John Paff
Brian Swanson
Carolyn Swanson
Rey Avila, Student Representative

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/87632375966?pwd=b2NlTzVTV1ozNW8xaklNZlBPbFM4Zz09>

Meeting ID: 876 3237 5966

Passcode: 984994

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)

+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

+1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US

+1 564 217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US

(San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US
(Tacoma)

Find your local number: <https://pgusd.zoom.us/j/87632375966?pwd=b2NlTzVTV1ozNW8xaklNZlBPbFM4Zz09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Roll Call

C. Adoption of Agenda

- Board Questions/Comments:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, NOVEMBER 10, 2022**

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Conference with Legal Counsel Regarding Pending Litigation.
Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.
4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
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4. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Pledge of Allegiance

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, NOVEMBER 10, 2022**

IV. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non-Agenda Items)

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of October 20, 2022 Board Meeting 7
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #6 13
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #6.
- C. Classified Assignment Order #6 15
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #6.
- D. Acceptance of Donations 17
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- E. Cash Receipts No. #6 18
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

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- F. Contract for Services with Casey Printing Inc. and Pacific Grove Adult Education 20
Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal; Eric Saavedra, Pacific Grove Adult School Coordinator) The District Administration recommends that the Board review and approve the contract for service with Casey Printing, Inc. to provide the printing and delivery of the 2023 Adult School Winter Session Brochure.
- G. Memorandum of Understanding between Pacific Grove Unified School District and Carmel Unified School District for the placement of students with disabilities in Special Day Classes 2022-2023 26
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the Memorandum of Understanding between Pacific Grove Unified School District (PGUSD) and Carmel Unified School District (CUSD) for the placement of students with disabilities in Special Day Classes for 2022-2023.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____

VII. ACTION/DISCUSSION

- A. District Update on Response to COVID-19 34
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
- B. Revised job description for the classified position of Instructional Assistant to include instructional assistance in the Culinary program classroom 35
Recommendation: (Billie Mankey, Director II of Human Resources; Shane Steinback, Pacific Grove High School Assistant Principal) The District Administration recommends the Board review and approve the job description revisions for the position of Instructional Assistant as presented or provide alternative direction.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
- C. Out of County or Overnight Activities 39
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, NOVEMBER 10, 2022**

- D. Retroactive Salary Schedule Amendments (FY 15-16 through FY 22-23) 47
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Service) The District Administration recommends that the Board review and approve the attached salary schedules.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
- E. Board Calendar/Future Meetings 55
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____

VIII. INFORMATION/DISCUSSION

- A. Pacific Grove High School Adoption of the Standards-based Measurement of Proficiency (STAMP) test to qualify students for the State Seal of Biliteracy 58
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive information about adopting the Standards-based Measurement of Proficiency (STAMP) test as our local measure of proficiency in languages other than English.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- B. Pacific Grove High School Course Catalog for the 2022-23 School Year 61
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approves the 2023-2024 course catalog for Pacific Grove High.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, NOVEMBER 10, 2022**

C. Future Agenda Items

113

Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove (Feb 2023)
- Added October 6, 2022: Discuss housing on PGUSD property

- Board Questions/Comments:
- Public Comment:
- Direction: _____

IX. ADJOURNMENT

Next regular Board meeting: November 17, 2022

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of October 20, 2022 – District Office/Virtual

I. OPENED BUSINESS

- A. Called to Order 5:31 p.m.
- B. Roll Call
- | | |
|---|------------------------------|
| President: | Trustee Cristy Dawson (CD) |
| Clerk: | Trustee Frank Rivera (FR) |
| Trustee(s) Present: | Trustee John Paff (JP) |
| | Trustee Carolyn Swanson (CS) |
| Trustee(s) Virtual At Alternate Location: | Trustee Brian Swanson (BS) |
| Trustee(s) Absent: | |
| Administration Present: | Superintendent Porras |
| | Asst. Superintendent Jorn |
| Board Recorder: | Alyssa Rodriguez |
| Student Board Member: | Rey Avila |

C. Adopted Agenda

MOTION JP / BS to adopt the REVISED agenda as presented.

Public comment: None

Motion CARRIED by roll call vote 5 - 0

II. CLOSED SESSION

- A. Identify Closed Session Topics
- The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.
1. Superintendent Goals/Evaluation 2022-23
 2. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
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 4. Conference with Legal Counsel Regarding Anticipated Litigation.
 Significant exposure to litigation pursuant to subdivision (d)(2) and/or (3) of Government Code section 54956.9: There is one potential case based on a letter received by our legal counsel dated August 27, 2022, regarding the status of CTE teachers.

5. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Public comment on Closed Session Topics: None

C. Adjourn to Closed Session *Time: 5:34 PM*

III. RECONVENE IN OPEN SESSION *Time: 6:39 PM*

A. Report action taken in Closed Session:

For all items: Information taken and direction given. No Action taken.

1. Superintendent Goals/Evaluation 2022-23
2. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
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5. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]

B. Pledge of Allegiance

IV. COMMUNICATIONS

A. Written Communication

- CD: Regarding skatepark; Monterey County of Education excellence in education award
- FR: Regarding school board ballot and districting
- CS: Regarding voting “Yes on Q”; fundraiser request for water polo team members; back to school legal update; school greening application through CalFire; concrete curriculum for school; school safety contractor and drug intelligence

B. Board Member Comments

- CD: Expressed appreciation of communication from District and sites for continuing to keep families informed.
- FR: Grateful for the respectful political climate in the district. Inspired from attending community human services meeting.
- JP: Attended radical empathy seminar; Recommended speakers to listen to.
- BS: Shared observation of political climate in the district area vs. around the country. Expressed feeling the district is unified in purpose.
- CS: Found back to school legal update valuable; Learned about The Menstrual Equity Act and

shared appreciation for the District's swift response; Attended covid-booster walk-in event in PG and made recommendation; Expressed appreciation for community participation.

C. Superintendent Report

- Encouraged drivers to be extra cautious this time of year due to the sun glare. Marijuana Dispensary on the upcoming ballot and shared the district's stance on the topic. Assisted in yard duty at the secondary level this semester and reported the classified staff has been tremendous. Shared he will again be representing the District in the upcoming ACSA symposium.

D. PGUSD Staff Comments (Non-Agenda Items)

- Buck Roggeman (Director of Curriculum and Special Projects): Shared upcoming joint playdate for EL students of both elementary schools. Date for Community outreach was changed to November 5.
- Barbara Martinez (Director of School Safety): The District participated in the Great American Shakeout and reported it went well. Shared details regarding the upcoming Fentanyl Townhall meetings. The district has applied for Narcan and will be training all staff on application.
- Mather Binder (Director of Educational Technology): Parent Ed Tech night is November 1.
- Erica Chavez (Teacher): Shared appreciation for middle school students volunteering during conference week. Would like to see the opportunity to help with the lower-level grades as an elective. Thank you to Language line services.
- Lauralea Gaona (Teacher): Thank you to District and Nurse Powley for organizing vaccine clinic. Thank you to executive board members. Extended invitation to speaker presentation at the high school with Congressman Panetta.
- Shane Steinback (PGHS Assistant Principal): Expressed gratitude to PTA, Zoe Roach, and Kerri Serpa for organizing advisory event on distracted driving. Shared PGHS will hope to have former Pacific Grove student speak in May.

V. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

- Henrietta (Retiree): Requested there to be outdoor coverings over the elementary school picnic table area.
- Beth Shammass: Requested comments made by her and another speaker at previous board meeting be included and the minutes revised to reflect comments.

VI. **CONSENT AGENDA**

A. Minutes of October 6, 2022 Board Meeting

B. Certificated Assignment Order #5

C. Classified Assignment Order #5

D. Acceptance of Donations

E. Cash Receipts Report No.#5

F. Revolving Cash Report No. #1

G. Warrant Schedule 648

H. Contract for Services with Language Line

I. Independent Consultant Agreement with Nor Cal Bats

J. Final Review and Approval of the Revised Pacific Grove Unified School District Board Policies

Consent Items A, I, and J pulled by the Board.

MOTION FR / CS to adopt Consent Agenda WITHOUT Items A, I, and J as presented
Public comment: None

Move: FR Second: CS Roll Call Vote: 5 - 0
 Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

Consent Item A: Minutes of October 6, 2022 Board Meeting

Board Comments/Questions:

- CD: Agreed comments should be included but verbatim not needed in minutes.
- FR: Agreed comments should be included.
- JP: Would like comments made at last board meeting be included and to also include Jen's comments.
- BS: Agreed public comment should be acknowledged but verbatim not needed in minutes.
- CS: Would like comments made at last board meeting be included.

Public Comment:

- Beth Shammas: Expressed she attempted to summarize her previous statements. Requested the update of the minutes to state there was a revision.
- Jennifer McNary: Agreed with Ms. Shammas.

Motion JP / FR to adopt Consent Item A with the inclusion of public comments from previous meeting:

Move: JP Second: FR Roll Call Vote: 5 - 0
 Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

Consent Item I: Independent Consultant Agreement with Nor Cal Bats

Board Comments/Questions:

- FR: Could this be extended to Forest Grove, especially since virtual?

Public Comment:

- None

Motion JP / CD to adopt Consent Item I with the extended offer to include Forest Grove Elementary School:

Move: JP Second: CD Roll Call Vote: 5 - 0
 Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

Consent Item J: Final Review and Approval of the Revised Pacific Grove Unified School District Board Policies

Board Comments/Questions:

- CD: This is a living document. Confident in the current policies and can be adapted in the future if needed.
- FR: The purpose of this item is to update the policies, make it available to the public, and more easily searchable. Is in favor of coming up with a schedule for the future to thoroughly review the other series.
- JP: The approval of this item is to provide the policies in an updated format, with a new curator, that makes the policies searchable, and more easily accessible. Is not opposed to thoroughly reviewing the other series in the future.
- BS: Confident in the current policies and can be adapted in the future if needed.
- CS: Is comfortable approving the 9000s series but would like every other series to also be thoroughly reviewed by the board.

Public Comment:

- Jennifer McNary: Not in favor of globally approving item. Would like each series to be reviewed by the board.

Motion BS / JP to adopt Consent Item J:

Move: BS Second: JP Roll Call Vote: 4 - 1
 Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson N

WALK-ON Action Item D: Independent Consultant Agreement with Massive Sounds DJ Guy Betancourt

Board Comments/Questions:

- *None*

Public Comment:

- *None*

Motion CD / JP to adopt WALK-ON Action Item D:

Move: CD Second: JP Roll Call Vote: 5 - 0

Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

VII. ACTION/DISCUSSION

A. District Update on Response to COVID-19

Board Comments/Questions:

- *JP: Governor Newsom announced that the COVID-19 State of Emergency will end in February 2023. What effects will that have on the District other than the resolution?*

Public Comment:

- *Erica Chavez: In February 2023 if teachers decide to continue to take safety measures due to Covid, she hopes the District will continue to be supportive.*

No Action Taken.

B. 2021-22 Budget Revision #1

Board Comments/Questions:

- *CD: Clear presentation.*
- *FR: Exciting revision. Appreciate being conservative of estimates and projections.*
- *JP: End date for federal funding on free meals? Would like to see any extra money be put in a reserve when possible.*
- *BS: Thank you for presentation. No grand concerns.*
- *CS: Question on Fund 13. Do we have plans for summer meals? Does the state acknowledge the need for meals during summer programs? Question on Fund 14. How do we decide what goes into deferred maintenance?*

Public Comment:

- *None*

Motion to approve as presented.

Move: JP Second: FR Roll Call Vote: 5 - 0

Trustees: Dawson Y Rivera Y Paff Y B. Swanson Y C. Swanson Y

C. Board Calendar/Future Meetings

Board Comments/Questions:

- *CS: Should Sunshine list be included?*

Public Comment:

- *Beth Shammass: November 17 intent form due to serve as President and Vice President, will new incoming board members be included to participate?*

No Action Taken.

VIII. INFORMATION/DISCUSSION

A. Future Agenda Items

- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process
- Added May 19, 2022: Discuss Teacher of the Year Recognition
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove
- Added October 6, 2022: Discuss housing on PGUSD property

IX. ADJOURNMENT *Time: 8:23 PM*

Next regular Board meeting: November 10, 2022

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

- ☒ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Certificated Assignment Order #6

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II of Human Resources

Page 1 of 2

RECOMMENDATION:

The District Administration recommends the Board review and approve the Certificated Assignment Order #6

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CERTIFICATED PERSONNEL ASSIGNMENT ORDER NO. 6
November 10, 2022**

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2022-23 PGHS ADDITIONAL DUTY STIPENDS

Natalie Montgomery, PGHS Mock Trial Coach, annual stipend \$2,552, general fund

SUBSTITUTE:

Donna Fischer

Cecilia Salzer

Kelsey Thomas

☒ Student Learning and Achievement
☒ Health and Safety of Students and Schools
☐ Credibility and Communication
☐ Fiscal Solvency, Accountability and Integrity

☒ Consent
☐ Action/Discussion
☐ Information/Discussion
☐ Public Hearing

SUBJECT: Classified Assignment Order #6

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II of Human Resources

Page 1 of 2

RECOMMENDATION:

The District Administration recommends the Board review and approve the Classified Assignment Order #6

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ASSIGNMENT ORDER NO. 6
November 10, 2022**

Page 2 of 2

NEW HIRE:

Angela Hernandez, Itinerant Paraprofessional, 6.5 hrs./day, 5 days per week, Range 37, Step C, effective November 7, 2022 (replaces Gigi Obrien)

Alyssa Rodriguez, District Payroll/Benefits Specialist, full-time 8 hrs./day, 5 days per week, 12 month work calendar, Conf Range, Step B, effective November 28, 2022 (new position, general fund)

NEW HIRE/SHORT TERM:

Anne Deis, FGE, Instructional Assistant, Short-term 6 hrs./day, 5 days per week, Range 30, Step B, effective October 19, 2022 through May 26, 2023 only (funded through Learning Recovery Block Grant)

Julia Mellin, FGE, Instructional Assistant, Short-term, 6 hrs./day, 5 days per week, Range 30 Step A, effective October 18, 2022 through May 26, 2023 only (funded through Learning Recovery Block Grant)

Jennifer Thompson. FGE, Instructional Assistant, Short-term 6 hrs./day, 5 days per week, Range 30, Step B, effective October 19, 2022 through May 26, 2023 only (funded through Learning Recovery Block Grant)

2022-23 STIPENDS:

Audrey Kitayama, PGMS Athletic Director, annual stipend, \$5,039 (general fund)

RESIGNATION:

Kyle Villavicencio, RDE Paraprofessional, 6.5 hrs./day, 180-day work calendar resigns effective November 3, 2022

RETIREMENT:

Vicky Miller, District Bus Driver, 6.0 hrs./day, 10-month work calendar, Noon Duty, 1.0 hr./day, 180-day work calendar, retires effective October 15, 2022 after 19 years of employment with the Pacific Grove Unified School District

- ☒ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☒ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Acceptance of Donations

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past months the following donations were received:

Forest Grove Elementary School

None

Robert H. Down Elementary School

None

Pacific Grove Middle School

None

Pacific Grove High School

None

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

Don Parmiter

Framed Black Canvases (Adult Ed Art Program)

Pacific Grove Unified School District

None

- ☐ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☒ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Cash Receipts Report No. #6

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.

BACKGROUND:

The attached listing identifies Cash Receipts received by the District during the period of from October 5, 2022 to November 1, 2022.

INFORMATION:

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

PGUSD 2022-23 BOARD REPORT # 6 Cash Receipts

October 5, 2022 - November 1, 2022

Date	Num	Name	Account	Amount
Oct 5 - Nov 1, 22				
10/05/2022	21346	MISC	MISC	18.00
10/06/2022	21347	Intercare Holding Insurance	WORKERSCOMP	1,497.16
10/13/2022	21353	BASRP-RD	BASRP	20,333.19
10/14/2022	21348	RETIREE INSURANCE	RETIREE INSURANCE	317.00
10/14/2022	21349	CAFETERIA	CAFETERIA	44.00
10/14/2022	21350	Robert Down Elementary	Birthday Books	100.00
10/14/2022	21351	Fran Castorina	INS PAYMENT	548.78
10/14/2022	21352	BASRP-FG	BASRP	16,093.04
10/17/2022	21354	RETIREE INSURANCE	RETIREE INSURANCE	2,306.00
10/17/2022	21355	STATE OF CALIFORNIA	CAFETERIA	99,627.70
10/17/2022	21356	STATE OF CALIFORNIA	MEDI-CAL	799.11
10/17/2022	21357	CAFETERIA	REBATE	196.31
10/17/2022	21358	ADULT EDUCATION	stop payment	-45.00
10/18/2022	21359	PG WALK WITH PRIDE	WALK WITH PRIDE	25,573.00
10/18/2022	21360	Intercare Holding Insurance	WORKERSCOMP	641.64
10/18/2022	21361	Intercare Holding Insurance	WORKERSCOMP	427.76
10/18/2022	21362	Intercare Holding Insurance	WORKERSCOMP	1,914.24
10/18/2022	21363	Illuminate Education Inc	REFUND	200.00
10/19/2022	21364	PG WALK WITH PRIDE	WALK WITH PRIDE	2,170.00
10/19/2022	21365	STATE OF CALIFORNIA	CAFETERIA	38,449.59
10/19/2022	21366	BASRP-RD	BASRP	114.00
10/19/2022	21367	RETIREE INSURANCE	RETIREE INSURANCE	72.00
10/19/2022	21368	MISC	MISC	6.00
10/20/2022	21369	ADULT EDUCATION	ADULT EDUCATION	145.00
10/20/2022	21370	PGMS	DONATION	50.00
10/20/2022	21371	Follett	MISC	61.20
10/21/2022	21372	ADULT EDUCATION	ADULT EDUCATION	165.00
10/24/2022	21373	MISC	REFUND	249.00
10/25/2022	21374	Robert Down Elementary PTA	MISC	4,509.81
10/25/2022	21375	RETIREE INSURANCE	RETIREE INSURANCE	127.00
10/25/2022	21376	Maria Rivera	INS PAYMENT	383.23
10/25/2022	21377	RETIREE INSURANCE	RETIREE INSURANCE	906.00
10/25/2022	21378	PGMS	MISC	33.00
10/26/2022	21379	VOID	VOID	
10/26/2022	21380	VOID	VOID	
10/27/2022	21381	RETIREE INSURANCE	RETIREE INSURANCE	1,903.17
10/27/2022	21382	Intercare Holding Insurance	WORKERSCOMP	1,914.24
10/27/2022	21383	ADULT EDUCATION	ADULT EDUCATION	362.00
10/27/2022	21384	PGMS	MISC	800.00
10/27/2022	21385	RETIREE INSURANCE	RETIREE INSURANCE	639.22
10/28/2022	21386	RETIREE INSURANCE	RETIREE INSURANCE	9.00
10/28/2022	21387	Facilitron	FACILITIES USE	838.50
10/28/2022	21388	Robert Down Elementary	Birthday Books	40.00
11/01/2022	21389	BASRP-FG	BASRP	507.00
11/01/2022	21390	BASRP-RD	BASRP	375.00
11/01/2022	21391	STATE OF CALIFORNIA	MEDI-CAL	6,556.00
11/01/2022	21392	MONTEREY BAY CHARTER SCH...	UTILITIES	3,190.48
11/01/2022	21393	MONTEREY BAY CHARTER SCH...	RENT	20,754.00
11/01/2022	21394	MONTEREY BAY CHARTER SCH...	UTILITIES	4,225.45
11/01/2022	21395	RETIREE INSURANCE	RETIREE INSURANCE	2,251.92
11/01/2022	21396	RETIREE INSURANCE	RETIREE INSURANCE	2,436.00
Oct 5 - Nov 1, 22				<u>264,834.74</u>

- ☐ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☒ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Contract for Services with Casey Printing Inc. and Pacific Grove Adult Education

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Barbara Martinez, Pacific Grove Adult School Principal
Eric Saavedra, Pacific Grove Adult School Coordinator

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for service with Casey Printing, Inc. to provide the printing and delivery of the 2023 Adult School Winter Session Brochure.

BACKGROUND:

Each quarter Pacific Grove Adult School distributes brochures throughout Pacific Grove and the surrounding communities of Monterey, Carmel, and Seaside with information on upcoming class offerings and sessions.

The 2023 Winter Session “booklet style” brochure will be mailed out and reach approximately 31,000 addresses. The brochure format provides the school’s brochure production team with the flexibility to design and add new content without any impacting production costs. The brochure format also provides community member readers with clear and concise information that is easy to read and follow along.

INFORMATION:

The contract with Casey Printing, Inc. is a renewal with Pacific Grove Adult Education to print and deliver the brochures for the Winter Session of the 2022-23 school year.

FISCAL IMPACT:

The cost for the contract is \$4,995 funded out of the Adult Education budget.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT INDEPENDENT CONSULTANT AGREEMENT

CONSULTANT Casey Printing, Inc.

SITE/DEPARTMENT Pacific Grove Adult Education

SUBMITTED BY Eric Saavedra, Adult School Coordinator

FUNDING SOURCE Adult Education Block Grant

AGREEMENT TOTAL AMOUNT \$4,995.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Casey Printing, Inc. ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a **Printer**. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Adult School Winter 2023 Brochure Printing.
2. **Term.** Consultant shall commence providing services under this Agreement on 11/18/2022, and will diligently perform as required and complete performance by 12/9/2022.
3. **Compensation.** District agrees to pay \$4,995.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$4,995.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the

District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Consultant

Pacific Grove Unified School District
435 Hillcrest Avenue
Pacific Grove, CA 93950
ATTENTION: Joshua Jorn
Assistant Superintendent/CBO

Name: Casey Printing, Inc.
Address: 398 E. San Antonio Dr.
City/State/Zip: King City, CA 93930
Business Phone: (831) 385-3222
Email (Optional): epozzi@caseyprinting.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - ☐ DOJ Clearance Previously Received
 - ☐ Fingerprinting/Criminal Background Check-Consultant himself/herself
 - ☐ Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - ☒ N/A (no direct contact with students)

23. **W-9.** Consultant has provided a completed:

☒ W-9 Form

24. **Type of Business Entity:**

☒ Corporation, State

☐ Individual

☐ Partnership

☐ Limited Liability Company

☐ Sole Proprietorship

☐ Limited Partnership

☐ Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Site representative or Assistant Superintendent
(Signed **AFTER** Board approval)

Signature: _____

Name: **Eric Saavedra**

Title: **Adult School Coordinator**

Date: _____

Consultant

(Can sign **BEFORE** Board's approval)

DocuSigned by:
Signature: Erin Poyzi
Name: 10/28/2022

Date: _____

Human Resources

(Signed **AFTER** Board approval)

☐ Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____

Director of Human Resources

- ☒ Student Learning and Achievement
- ☐ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☒ Consent
- ☐ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: Memorandum of Understanding between Pacific Grove Unified School District and Carmel Unified School District for the placement of students with disabilities in Special Day Classes 2022-2023

PERSON(S) RESPONSIBLE: Clare Davies, Director of Student Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve the Memorandum of Understanding between Pacific Grove Unified School District (PGUSD) and Carmel Unified School District (CUSD) for the placement of students with disabilities in Special Day Classes for 2022-2023.

BACKGROUND:

Carmel Unified School District initially placed students in our Special Day Classes during the 2016/17 school year and would like to continue this partnership in order to expand placement options for their students with special needs.

INFORMATION:

By continuing this MOU with Carmel USD we create economy of scale and offset the cost of operating our special classes. The acceptance of students is on a case by case basis and requires renewal every school year through the IEP process. Inter-district transfer paperwork is not required for placement.

An Individual Service Agreement (ISA) is created for each student that details the cost of tuition, and related services (OT, PT, Speech Therapy) and the cost of extended school year. If a student requires a one to one aide CUSD is responsible to fund the personnel needed. CUSD will provide bus transportation for their students.

FISCAL IMPACT:

Projected Revenue:	
Tuition per student	\$41,200
Tuition ESY	\$5,150
Speech Therapy	\$92.70 an hour
Occupational Therapy	\$92.70 an hour
Physical Therapy	\$92.70 an hour

Agreement for Regional Operation of Special Education Programs

THIS AGREEMENT is entered into pursuant to the provisions of Part 30 of the Education Code of the State of California (commencing with Section 56000 et seq.) concerning the statewide operation of the Master Plan for Special Education, and in accordance with the provisions of the Individuals with Disabilities Education Act and Section 504 of Public Law 93-112, as amended, and state and federal regulations relating thereto. This Agreement is made by and between the Pacific Grove Unified School District, hereinafter referred to as LEA of operation, and the Carmel Unified School District, hereinafter referred to as the LEA/s of residence, participants in the Monterey County Special Education Local Plan Area, hereinafter referred to as SELPA.

The governing board of each participating LEA has approved this Agreement, and has authorized the execution of this Agreement by an authorized agent.

WHEREAS, each participating LEA's governing board has approved the *Monterey County Special Education Local Plan* and WHEREAS, this Agreement is written in furtherance of, and in accordance with said plan.

NOW THEREFORE, the aforesaid parties do hereby agree as follows:

1. Period Of Agreement

This Agreement is effective for the period beginning July 1, 2022 and ending June 30, 2023. This Agreement may be renewed at the end of that period. This agreement may be amended by mutual consent of the parties.

2. Purpose Of Agreement

This Agreement governs the maintenance of a system for delivery of specified services to individuals with exceptional needs whose primary disability is any of the following Visually Impaired, Deaf/Hard of Hearing, Autism Spectrum Disorder, Orthopedically Impaired, Intellectually Disabled, Emotionally Disturbed, Speech or Language Impairment, Physical Therapy, Mental Retardation and Therapeutic Intervention who reside within the SELPA, and in accordance with the requirements of Education Code Section 56300 et seq.

This Agreement establishes the vehicle for the education of individuals with the above exceptional needs who reside within the SELPA in programs and classes conducted by the LEA of operation without any additional attendance agreements.

This Agreement defines the duties and responsibilities of each district for all program activities as specified in Education Code Section 56200 et seq.

3. Definitions

For the purposes of this Agreement the following definitions shall apply:

- a. LEA of operation – the LEA within the SELPA conducting special education programs and classes for individuals with exceptional needs on behalf of all LEAs within the SELPA or on behalf of several LEAs within a geographical region within the SELPA.
- b. LEA of residence – the LEA where the pupils attending classes conducted by the LEA of operation reside.

4. Compliance Assurances

Each of the SELPA's participating LEAs, by signature to the SELPA local plan has already certified that the LEA will comply with the provisions of state and federal laws and regulations related to special education, participation in state program reviews, and participation in state-wide assessments. The provisions of any new laws that may become effective during the period of this Agreement which relate to special education program delivery shall be incorporated herein. In addition, the LEA of residence agrees to utilize the appropriate resources of regular education in accordance with California Education Code 56303 and California Code of Regulations, Title 5, Section 3021 et seq., prior to referral for special education services as specified herein.

5. Individual Services Agreement

In addition to this agreement, the LEA of operation and the LEA of residence shall enter into an Individual Services Agreement (ISA) for each student served by the LEA of operation for the LEA of Residence. A separate ISA shall be required for the Extended School Year (ESY). The purpose of the ISA is to outline the specific services that shall be provided to the student and the projected cost for those services.

6. Responsibilities of the LEA of Operation

The PGUSD, as the LEA of operation, shall be responsible for the following:

- a. Implementation of the procedures for referrals, placements, IEP reviews, and reevaluations as specified in Part II, Chapter 8 of the *Monterey County SELPA Procedural Handbook*;
- b. Administrative support for the purposes of developing and implementing the regional program;
- c. Preparation of all required federal, state and local reports, and related accounting services;

- d. Provision of classrooms and other facilities as required to appropriately house the programs and classes;
 - e. Identifying which students intend to participate in ESY no later than April 30 and notifying the LEA of residence prior to May 10 regarding student intent to participate in ESY;
 - f. Initiating an ISA for each student to be served for both the regular school year and the extended school year and presenting the proposed ISA(s) to the district of residence for approval;
 - g. Providing for the coordination of investigation and response to compliance and due process complaints; and
 - h. Provision of food services to pupils attending regional programs conducted hereunder consistent with food services provided to all students within the LEA of operation.
7. Responsibilities Of The LEA Of Residence

The LEA of residence is responsible for the following:

- a. Implementation of the procedures for referrals, placements, IEP reviews, and reevaluations as specified in chapter 8 of the *Monterey County SELPA Procedural Handbook, Administrative Procedures*;
 - b. Arranging and providing for special transportation for those pupils with exceptional needs who are enrolled in classes conducted hereunder;
 - c. Signing and returning all ISAs for both the regular school year and ESY to the district of operation by the due date specified by the LEA of operation;
 - d. Cooperation and collaboration with the LEA of operation in investigating and responding to compliance and due process complaints; and
 - e. Retaining ultimate authority and responsibility for the provision of educational programs and services to its pupils regardless of who provides the programs and services.
8. Suspensions And Expulsions

When a student is being considered for disciplinary action that may result in a change of placement (suspension in excess of 10 days or expulsion), the LEA of operation shall notify the LEA of residence immediately. The LEA of operation will complete the manifestation determination, review or revise a behavior plan, if appropriate, and schedule an IEP team meeting to review the manifestation determination and behavior

plan. Beginning on the 11th day of suspension, the LEA of residence will offer an alternative interim placement pending the outcome of any expulsion hearing. The LEA of residence will hold the expulsion hearing within 30 days. If the student is expelled, the LEA of residence must provide for the student's educational needs during the period of expulsion

In the case of an expulsion, the LEA of residence shall notify the LEA of operation when the student has served the terms of his or her expulsion. The two LEAs will collaboratively schedule a re-entry IEP team meeting prior to the student returning to school. A representative from the LEA of residence will be required to attend the re-entry IEP meeting.

9. Payment For Services

Regional Programs Operated by Monterey County Office of Education

Each participating LEA of residence shall be responsible for its portion of the excess cost of operating the regional program. Determination of excess cost and method of payment for students being placed in a Monterey County Office of Education special education program shall be determined as outlined in the *Memorandum of Agreement Regarding MCOE Provided Special Education Programs and Transportation*.

Regional Programs Operated by a District

Payment for placement of students enrolled in a regional program operated by a district within the SELPA shall be based upon the following:

Special Class

Excess cost shall be based upon the revenue specific to the class (including AB 602 allocation, Federal Local Assistance Entitlement allocation, ADA, other state or federal grants, and any one-time funds) minus the total expenses for operation of the class (including salaries; benefits; specialized materials and equipment; personnel development; travel and conference; mileage; and an indirect cost equal to that charged to LEAs by the Monterey County Office of Education for regional services, unless otherwise agreed to by both parties). A per pupil amount will then be determined by dividing the excess cost by the total average enrollment of special education students in the regional program for the year. Each district with students served in the regional program will be responsible for the per pupil rate multiplied by the number of its students placed in the class.

Related Services

The operating expense for each related service provider assigned to the regional class shall be calculated (including salaries, benefits, specialized materials and equipment,

personnel development, travel and conference, mileage).

An average hourly rate shall be established for each type of related service based upon the prior year's actual expenditures. Each district with students enrolled in the class and provided with a related service, will be responsible for the hourly rate for each related service multiplied by the number of hours of service provided.

Individual Services

Each LEA of residence will be responsible for the full cost of services to an individual student, as outlined in the IEP. The decision to add a one-to-one instructional assistant to a student's IEP will only be made following the SELPA-approved process for determining need and with participation of a special education administrator/designee from the student's LEA of residence.

Using the three methods identified above, the LEA of operation will invoice each LEA of residence on a ☐ monthly, ☐ quarterly, or ☒ semi-annual basis. The LEA of operations shall provide the LEA of residence with the projected excess cost billback in the Individual Service Agreement for each student. Two times per year, the amount per student will be adjusted to reflect student exits and entries, changes in services required by the IEP, and actual expenditures for special classes and individual services. Adjustments to the billback charge for any of these reasons shall be pro-rated based on a daily per student rate. Final adjustments required following the last regular invoice of the school year must be submitted prior to September 30 of the subsequent year. Backup for adjusted costs will include relevant IEP pages or entry and exit dates. The LEA of residence shall remit payment to the LEA of operation within 30 days.

10. Hold Harmless and Indemnification

In compliance with the provisions of Section 895.4 of the Government Code of the State of California, each party hereto agrees to indemnify and hold the other party harmless from any and all liability, claims, loss, damages, judgments, penalties, costs, or expenses (including, without limitations, attorney's fees and court costs which are imposed upon or incurred by, or asserted against the Operating District) to persons or property arising out of, or resulting from, negligence acts or omissions of the indemnifying party.

11. Insurance

The LEA of operation shall maintain a program of liability, property damage, worker's compensation and auto insurance in amounts adequate to protect the LEAs of residence as their interests may appear.

12. Dispute Resolution

For disputes between the parties related to this Agreement, said dispute shall be resolved by using the following dispute resolution process, also provided in the *Monterey County SELPA Procedural Handbook*:

If an LEA disagrees with a decision or practice of another LEA or the SELPA Office, that LEA has a responsibility to discuss and attempt resolution of the disagreement with the party or parties directly involved. The parties involved will present the issues to their respective superintendents, or designees, who will attempt to resolve the matter. Either party may request the direct assistance of the SELPA Executive Director, or his/her designee. In the event the issue has not been resolved, either party may request review by the Superintendent's Executive Committee. If either party disagrees with the recommendation of the SELPA Executive Committee, either party may request that the issue be placed on the SELPA Governance Council agenda for a decision.

In the event the initiating or other affected agencies disagree with a decision of the Governing Council, the dispute will be resolved through the following alternative dispute resolution procedure.

1. The dissatisfied party shall issue a written request for formal dispute resolution as described herein. The written request shall include a description of the concerns to be addressed, with sufficient specificity as to permit the receiving party to clearly comprehend the disagreement and to formulate a response to the disagreement. The written request shall be submitted to the SELPA Executive Director.
2. Within 5 days of receipt of the request, the SELPA Executive Director will request that a mediator be appointed. Mediation shall be offered through a neutral individual or agency as determined appropriate by the Monterey County SELPA Executive Director and acceptable to all parties. The SELPA shall be considered a participating party. Costs for mediation shall be assessed equally between all participating parties.
3. If the parties are unable to resolve their disagreement through mediation, the parties will request binding arbitration. Request for appointment of an arbitrator shall be made within 15 days following conclusion of the mediation process.

Arbitration shall be provided through neutral staff from American Arbitration Association (AAA) or another neutral agency as determined appropriate by the SELPA Executive Director and acceptable to all parties. The SELPA shall be considered a participating party. The decision of the arbitrator shall be final and binding upon all parties. The arbitration costs shall be assessed equally between all participating parties.

13. Severability/Waiver

- a. If any provision of this Agreement is determined to be illegal, unenforceable, or invalid, such provision shall in no way affect the validity of any other provision in this Agreement.
- b. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by an agent authorized by each party's governing board as set forth below.

Executed this 10 day of November, 2022

Pacific Grove Unified School District
LEA OF OPERATION

Carmel Unified School District
LEA OF RESIDENCE

By:

By:

Dr. Ralph Porras
Typed or Printed Name

Ted Knight, Ed. D.
Typed or Printed Name

Signature

Signature

Superintendent
Title

Superintendent
Title

Date

Date

- ☐ Student Learning and Achievement
- ☒ Health and Safety of Students and Schools
- ☐ Credibility and Communication
- ☐ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
- ☒ Action/Discussion
- ☐ Information/Discussion
- ☐ Public Hearing

SUBJECT: District Update on Response to COVID-19

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The District Administration recommends the Board receive information regarding District response to COVID-19, and provide direction to Administration.

INFORMATION:

The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- ☒ Student Learning and Achievement
☒ Health and Safety of Students and Schools
☐ Credibility and Communication
☐ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
☒ Action/Discussion
☐ Information/Discussion
☐ Public Hearing

SUBJECT: Revised job description for the classified position of Instructional Assistant to include instructional assistance in the Culinary program classroom

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Billie Mankey, Director II of Human Resource; Shane Steinback, Pacific Grove High School Assistant Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the job description revisions for the position of Instructional Assistant as presented or provide alternative direction.

BACKGROUND:

The Culinary program at Pacific Grove High School has flourished. What began as a part time program taught by a part time teacher is currently over full-time with a single teacher working a 1.2 FTE schedule. The needs of the program have grown now to the point of needing an additional person and we are recommending classroom and teacher support through the addition of a classified Instructional Assistant.

INFORMATION:

The Culinary program has flourished and warrants a part time, 5.0 hrs./day, 5 days per week, 180-day work calendar, classified instructional assistant.

FISCAL IMPACT: Funded through CTEIG
\$26,441.15 - \$33,781.16 salary and benefits

Instructional Assistant 5 hours per day 180 days per year						
Range 30	A	B	C	D	E	F
Hourly	\$21.65	\$22.73	\$24.02	\$25.11	\$26.44	\$27.66
Salary	\$19,485.00	\$20,457.00	\$21,618.00	\$22,599.00	\$23,796.00	\$24,894.00
Benefits	\$6,956.15	\$7,213.15	\$7,717.63	\$8,067.84	\$8,495.17	\$8,887.16
Total	\$26,441.15	\$27,670.15	\$29,335.63	\$30,666.84	\$32,291.17	\$33,781.16

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION

POSITION TITLE: INSTRUCTIONAL ASSISTANT I
--

DEFINITION: Under the direct supervision of the assigned teacher, site administrator and other certificated personnel, assists in the performance of their duties, supervision of students and instructional tasks

ESSENTIAL FUNCTIONS: Duties may include, but are not limited to the following:

- Assist teachers with routine classroom details or clerical duties
- Assist teachers for the purpose of implementing lesson plans and other classroom activities
- Maintain routine informational and operational records
- Prepare reports of work completed and materials used
- Assist with the work of pupils
- Conduct learning experiences for students with guidance of teacher
- Maintain discipline standards established by the school and/or district
- Assist in the maintenance of records such as weekly plans, calendar of events, accident reports, inventory of equipment, and other records as assigned
- Meet and work with assigned students at the area designated by the teacher
- Encourage oral skills and listening skills as appropriate during group lessons
- Stimulate children's emotional and intellectual development
- Photocopy teaching materials as needed
- Order and distribute audiovisual equipment and instructional materials
- Prepare bulletin boards, charts and displays as instructed
- Handle correspondence, forms and reports
- Assist the teacher in following guidelines of any specially funded program
- Attend school meetings and workshops as assigned by the school Principal
- Assist in maintaining a safe and healthful environment
- Assist with first aid as needed
- Other duties as assigned

ESSENTIAL FUNCTIONS, unique but are not limited to:

Regular Education Setting

- Assist or tutor an individual student in a specific subject area such as reading, social studies, or mathematics
- Assist in maintaining a neat, orderly and attractive learning environment

Physical Education Setting

- Assist in the development, coordination and operation of the physical education program
- Assist students in physical education skills
- Supervise games and activities/knowledge of rules and regulations. Assist teacher in supervision of locker room as needed

POSITION TITLE: INSTRUCTIONAL ASSISTANT I, Continued

Culinary Education Setting

- Assist the classroom teacher in the preparation for lab-based classes
- Assist classroom students cleaning and sanitizing culinary equipment, dishes, utensils and serving areas in accordance with established sanitation standards
- Under the direction of the classroom teacher, prepare ingredients and tools for student lab activities
- Assist in safely operating a variety of kitchen equipment including mixer, food-processor, dishwasher, ovens, grills, broilers, and others
- Assist in stocking, storage, rotation and inventory of food service supplies and materials
- Assist classroom students and the teacher with laundry from culinary activities
- Maintain light bookkeeping
- Act as a role model promoting safety practices

QUALIFICATIONS:**Knowledge of:**

- Defined academic subject matter
- Proper English usage, spelling, grammar, and punctuation
- Basic arithmetic
- Safety practices in group or individual activities
- Modern office equipment
- Knowledge specific to culinary; basic food prep, cutting, cooking, baking, food storage, kitchen equipment use, safety and sanitation

Ability to:

- Establish relationships with students and peers
- Develop and maintain cooperative working relations with those contacted in the course of work
- Work independently on own initiative
- Perform and/or participate in special areas of instruction
- Speak and write effectively in English
- Maintain records
- Meet schedules and timelines
- Ability specific to culinary; learn and follow health and sanitation requirements, operate standard kitchen equipment safely and efficiently

EDUCATION AND EXPERIENCE:

- College degree is desirable
- Completion of the twelfth grade

POSITION TITLE: INSTRUCTIONAL ASSISTANT I, Continued

PHYSICAL REQUIREMENTS: of this position are, but not limited to the following:

Ability to:

- Sit for extended periods of time
- Stand in one area for extended periods of time
- Stand and walk for extended periods of time
- Ascend and descend steps
- See for the purpose of observing students and reading instructional materials, tests, student records and other printed matter
- ~~Hear and understand speech at normal levels~~
- **Listen to and understand information and ideas presented through spoken words and sentences**
- **Communicate information and ideas in speaking so others will understand**
- Communicate using the telephone and radio
- Operate audiovisual equipment, computer, typewriter, copy machine and other office and other equipment used in the course of work with dexterity
- Push/pull, squat, turn, twist, bend, and stoop
- Lift and carry 30 lbs. **and occasionally up to 50 lbs. at waist height**
- Reach in all directions
- Think clearly and rationally to solve problems, make good judgments and decisions.
- Perform the essential functions of this position in an accurate, neat, timely fashion
- Ability to meet the travel requirements of this position

WORKING CONDITIONS:

- Indoor and outdoor working environment subject to bending, crouching, and kneeling, reaching in all directions

LICENSE OR CERTIFICATE:

- Possession of a valid California Driver's license is desirable
- Valid CPR/First Aid Certification is desirable
- **Culinary only, Serv Safe Certification to be obtained within 6 months of hire**

NOTE: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job. Pacific Grove Unified School District adheres to the provisions of the Americans with Disabilities Act regarding reasonable accommodation procedures.

Adopted by the Board of Education: August 3, 1995 (ref 5325)

Revised and Approved: Dec. 14 2006, November 10, 2002

☒ Student Learning and Achievement
☒ Health and Safety of Students and Schools
☐ Credibility and Communication
☐ Fiscal Solvency, Accountability and Integrity

☐ Consent
☒ Action/Discussion
☐ Information/Discussion
☐ Public Hearing

SUBJECT: Out of County or Overnight Activities

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve or receive the request as presented.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies an overnight/Out of County/State trip(s) being proposed by a school site at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. The activities expose the District to increased liability with a resulting potential for financial impact.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
2022-23 OUT OF COUNTY OR OVERNIGHT ACTIVITIES**

<u>Date(s)</u>	<u>Destination</u>	<u>Student/ Class/ Activity</u>	<u>Transportation</u>	<u>Cost</u>	<u>Funding Source</u>
11/4-11/5/2022	Culinary Institute of America Napa, CA	PGHS Culinary Team Culinary Boot Camp	District Van	\$ 1,250.00	CTEIG
11/17-11/19/2022	Cal Poly SLO San Luis Obispo, CA	PGHS Choir Choir Rehearsals & Concert	Auto	\$ 1,150.00	Choir ASB Account
11/19/2022	Rodriguez High School Fairfield, CA	PGHS Band Band Review	Charter	\$ 1,750.00	PGHS Music Account
11/22/2022	St. Francis High School Watsonville, CA	PGHS Girls Basketball Basketball Game	MCOE Bus	\$ 339.00	Athletics Account
11/26/2022	Harbor High School Santa Cruz, CA	PGHS Girls Basketball Basketball Game	MCOE Bus	\$ 358.55	Athletics Account
12/20/2022	Soquel High School Santa Cruz, CA	PGHS Girls Basketball Basketball Game	MCOE Bus	\$ 371.90	Athletics Account

RATIFICATION**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 11/04/2022 -11/05/2022 Day of Activity 11/05/2022 (Friday-Saturday)

Location of Activity Culinary Institute of America City Napa County Napa

School PG High School Class or Club Culinary Team, ProStart Cup Grade Level/s 11-12

School Departure Time 4:00 PM

Pickup Time from Place of Activity 5:00 PM

Name of Employee Accompanying Students Imogen Erickson

Number of Adults 1 Number of Students 5

Description of Activity/Educational Objective

"Boot Camp is a one day event where we demystify competition for teachers and students. The day includes reviewing the rules, tips, and hands-on activities."

List All Stops Light dinner Friday, hotel, CIA, dinner on way home Saturday

Means of Transportation: District Van**

* Board Regulation 3541.1 Requirements will be complied with when using private Autos ie (Teacher initials)

*Name of Auto Drivers (subject to change): Imogen Erickson

**If using District vans, driver names must be listed: Imogen Erickson

Cost of Activity \$ 1000 + Cost of Transportation \$ 250 = Total \$ 1,250.00

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (x) Other CTEIG

Account Code: 01-6387-0-3688-1000-5200-00-006-8500-0720 - CTEIG Travel & Conference

Requested by: Imogen Erickson / Imogen Erickson Date 10/28/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 10/28/2022

Transportation Department/District Office Use

() School Bus () Charter () Available () Not available Date Received _____

Cost Estimate \$ _____

Approved by Transportation Supervisor: _____ Date _____

Approved by Assistant Superintendent: _____ Date _____

Date of Board Approval _____

Does form need board approval

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 11/17/2022-11/19-2022 Day of Activity thursday-saturday

Location of Activity Cal Poly SLO City San Luis Obispo County San Luis Obispo

School PG High School Class or Club Choir Grade Level/s 9-12

School Departure Time 6:30 AM

Pickup Time from Place of Activity 10:00 PM

Name of Employee Accompanying Students Michelle Boulware

Number of Adults 2 Number of Students 5

Description of Activity/Educational Objective

Participate in an honor choir with rehearsals and a concert done with a college professor and students from across the region.

List All Stops Cal Poly SLO and La Cuesta Inn

Means of Transportation: Auto*

* Board Regulation 3541.1 Requirements will be complied with when using private Autos MB
(Teacher initials)

*Name of Auto Drivers (subject to change): Sarah Kaatz

**If using District vans, driver names must be listed: none

Cost of Activity \$ 1000 + Cost of Transportation \$ 150 = Total \$ 1,150.00

Fund/s to be charged for all activity expenses (☒) Students (☐) Club (☐) PG Pride (☒) Other Choir Account

Account Code: Wells Fargo Associated Student Body Account/Choir - #8994873977/707

Requested by: Michelle Boulware / Michelle Boulware Date 10/20/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 10/20/2022

Transportation Department/District Office Use

(☐) School Bus (☐) Charter (☐) Available (☐) Not available Date Received _____

Cost Estimate \$ _____

Approved by Transportation Supervisor: _____ Date _____

Approved by Assistant Superintendent: _____ Date _____

Date of Board Approval _____

Does form need board approval

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities.
The request must be approved by the Board prior to the event, therefore the request must be submitted AT
LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT.
For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 11/19/2022 Day of Activity Saturday

Location of Activity Rodriguez High School City Fairfield County Solano

School PG High School Class or Club Band Grade Level/s 9-12

School Departure Time 6:00 AM

Pickup Time from Place of Activity 4:00 PM

Name of Employee Accompanying Students George Warren

Number of Adults 3 Number of Students 48

Description of Activity/Educational Objective
Band Review.

List All Stops Fairfield: Rodriguez HS, 5000 Red Top Rd.

Means of Transportation: Charter

* Board Regulation 3541.1 Requirements will be complied with when using private Autos GW
(Teacher initials)

*Name of Auto Drivers (subject to change): Michelle Ford, Francis Coen, Deena Hakim

**If using District vans, driver names must be listed: G Warren, Michelle Ford, Francis Coen, Deena Hakim

Cost of Activity \$ 450 + Cost of Transportation \$ 1750 = Total \$ 2,200.00

Fund/s to be charged for all activity expenses () Students () Club () PG Pride () Other Music

Account Code: 01-0000-0-1155-1000-5300-00-006-1432-0720 (reg) 01-0000-0-1155-1000-5200-00-006-1432-0720 (trans)

Requested by: George Warren / George Warren Date 09/15/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 09/15/2022

Transportation Department/District Office Use

() School Bus (x) Charter () Available () Not available Date Received 10/28/2022

Cost Estimate \$ 1750.00

Approved by Transportation Supervisor: Jon Anderson Date 10/28/2022

Approved by Assistant Superintendent: _____ Date _____

Date of Board Approval _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 11/22/2022 Day of Activity Tuesday

Location of Activity St. Francis High School City Watsonville County Santa Cruz

School PG High School Class or Club Girls Basketball Grade Level/s 9-12

School Departure Time 3:00 PM

Pickup Time from Place of Activity 8:30 PM

Name of Employee Accompanying Students Robin Lewis

Number of Adults 2 Number of Students 25

Description of Activity/Educational Objective
Basketball game

List All Stops Saint Francis High School

Means of Transportation: School Bus (MCOE Bus)

* Board Regulation 3541.1 Requirements will be complied with when using private Autos N/A
(Teacher initials)

*Name of Auto Drivers (subject to change):

**If using District vans, driver names must be listed: N/A

Cost of Activity \$ 0 + Cost of Transportation \$ 339.00 = Total \$ 339.00

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (x) Other Ath Trans MCOE

Account Code: 01-0000-0-1176-4200-5820-00-006-8000-0720

Requested by: Chris Morgan / Chris Morgan Date 10/06/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 10/06/2022

Transportation Department/District Office Use

() School Bus (x) Charter () Available () Not available Date Received 10/28/2022

Cost Estimate \$ _____

Approved by Transportation Supervisor: Jon Anderson Date 10/28/2022

Approved by Assistant Superintendent: _____ Date _____

Date of Board Approval _____

Does form need board approval

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted AT LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT. For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 11/26/2022 Day of Activity Saturday

Location of Activity Harbor High School City Santa Cruz County Santa Cruz

School PG High School Class or Club Girls Basketball Grade Level/s 9-12

School Departure Time 12:00 PM

Pickup Time from Place of Activity 5:00 PM

Name of Employee Accompanying Students Robin Lewis

Number of Adults 2 Number of Students 25

Description of Activity/Educational Objective
Girls basketball game

List All Stops Harbor High School

Means of Transportation: School Bus (MCOE)

* Board Regulation 3541.1 Requirements will be complied with when using private Autos N/A
(Teacher initials)

*Name of Auto Drivers (subject to change):

**If using District vans, driver names must be listed: N/A

Cost of Activity \$ 0 + Cost of Transportation \$ 358.55 = Total \$ 358.55

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (x) Other Ath Trans MCOE

Account Code: 01-0000-0-1176-4200-5820-00-006-8000-0720

Requested by: Chris Morgan / Chris Morgan Date 10/06/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 10/06/2022

Transportation Department/District Office Use

() School Bus (x) Charter () Available () Not available Date Received 10/28/2022

Cost Estimate \$ _____

Approved by Transportation Supervisor: Jon Anderson Date 10/28/2022

Approved by Assistant Superintendent: _____ Date _____

Date of Board Approval _____

Does form need board approval

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
REQUEST FOR OFF CAMPUS ACTIVITY**

Board Approval is required for all out-of-county, out-of-state, or overnight activities.
The request must be approved by the Board prior to the event, therefore the request must be submitted AT
LEAST TWO (2) WEEKS PRIOR TO THE BOARD MEETING PRIOR TO THE EVENT.
For ALL other activities, submit request two weeks in advance of activity. I understand.

Date of Activity 12/20/2022 Day of Activity Tuesday

Location of Activity Soquel High School City Santa Cruz County Santa Cruz

School PG High School Class or Club Girls Basketball Grade Level/s 9-12

School Departure Time 3:00 PM

Pickup Time from Place of Activity 8:30 PM

Name of Employee Accompanying Students Robin Lewis

Number of Adults 2 Number of Students 25

Description of Activity/Educational Objective
Girls basketball game

List All Stops Soquel High School

Means of Transportation: School Bus (MCOE)

* Board Regulation 3541.1 Requirements will be complied with when using private Autos N/A
(Teacher initials)

*Name of Auto Drivers (subject to change):

**If using District vans, driver names must be listed: N/A

Cost of Activity \$ 0 + Cost of Transportation \$ 371.90 = Total \$ 371.90

Fund/s to be charged for all activity expenses () Students () Club () PG Pride (x) Other Ath Trans MCOE

Account Code: 01-0000-0-1176-4200-5820-00-006-8000-0720

Requested by: Chris Morgan / Chris Morgan Date 10/06/2022
Employee Signature (accompanying student activity) Printed Name

Administration Approval/Principal Lito M. Garcia Date 10/06/2022

Transportation Department/District Office Use

() School Bus (x) Charter () Available () Not available Date Received 10/28/2022

Cost Estimate \$ _____

Approved by Transportation Supervisor: Jon Anderson Date 10/28/2022

Approved by Assistant Superintendent: _____ Date _____

Date of Board Approval _____

Does form need board approval

☐ Student Learning and Achievement
☐ Health and Safety of Students and Schools
☐ Credibility and Communication
☒ Fiscal Solvency, Accountability and Integrity

☐ Consent
☒ Action/Discussion
☐ Information/Discussion
☐ Public Hearing

SUBJECT: Retroactive Salary Schedule Amendments (FY 15-16 through FY 22-23)

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve the attached salary schedules.

BACKGROUND:

The District has historically brought the Assistant Superintendent of Business Services contract to the Board of Trustees for approval on a contracted schedule. Prior to 2001, the Assistant Superintendent of Business Services job classification was placed on the District Salary Schedule.

A recent compliance audit with CalPERS has determined that a member's benefits can not be computed using an individual employment contract. Per California Code of Regulations Section 570.5, an individual contract does not constitute a publicly available pay schedule which can be used to compute retirement member benefits. The Board of Trustees must approve and adopt retroactive salary schedules that validate member's pay rates so that CalPERS can properly compute the member benefits.

For review and consideration, please find attached PGUSD Management Salary Schedules for (7) years which include;

2015-2016, 2016-2017, 2017-2018, 2018-2019, 2019-2020, 2020-2021, 2021-2022

FISCAL IMPACT:

None

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
MANAGEMENT SALARY SCHEDULE 2015/2016

POSITION	WK YEAR	1	2	3	4	5	6	7	8
CERTIFICATED MANAGEMENT									
High School Principal	220	134,584	137,953	141,311	144,683	148,041	151,408	154,770	159,414
**Adult School Principal	220	125,944	129,093	132,244	135,388	138,539	141,688	144,833	149,179
Middle School Principal	215	124,640	127,756	130,873	133,988	137,105	140,218	143,336	147,636
Elementary Principal	215	123,577	126,680	129,758	132,847	135,991	139,026	142,235	147,060
High/ Middle Asst. Principal	210	118,469	121,428	124,389	127,354	130,316	133,276	136,233	140,320
**Adult School Asst. Principal	220	117,504	120,440	123,377	126,317	129,256	131,273	135,124	139,178
Summer School Principal	24	8,930	9,251	9,475	9,699	9,927	10,155	10,379	10,690
Curriculum/Sp Proj Director	220	124,110	127,211	130,313	133,419	136,522	139,624	142,720	147,003
Student Services Director	220	125,944	129,093	132,244	135,388	138,539	141,688	144,833	149,179
CLASSIFIED MANAGEMENT									
Human Resources Director II	225	126,761	129,928	133,097	136,269	139,438	142,605	145,769	150,142
Nutrition Director	220	78,866	82,265	85,664	89,064	92,463	95,862	99,262	102,661
Director Educational & Informational Technology	225	100,403	101,448	102,503	103,569	104,646	105,734	106,833	107,945
Director Facilities & Transportation	225	109,510	112,318	115,199	118,152	121,106	124,134	127,237	130,417
Asst. Superintendent Business Services	225	180,785	184,853	194,517	201,325				
Health Allowance payment \$3872.21									
Note: In addition to other compensation each full time management employee who is enrolled in the district medical, dental and vision plans, shall have their annual compensation increased by the amount of this payment. The payment shall be made in installments over the normal monthly payroll. Eligible part-time employees shall receive a proportional share of the Health Allowance subject to enrollment in the insurance plans.									
id=3.02% of Step 1 of Assist Principal's salary									
Paid ACSA Dues.									
Longevity to be instituted in the 2006-07 school year, requires years to be served in Management capacity in PGUSD.									
completion of 10 years of service 2.5% of salary (effective 7-1-2006)									
completion of 12 years of service 2.5% of salary (effective 7-1-2006)									
completion of 15 years of service 2.5% of salary (effective 7-1-2006)									
** Eligibility for these steps require 10 or more years of service with the Pacific Grove Unified School District									
Dir Ed Tech added 2010/11 * not eligible for increase 10/11									
Nutrition Director added 2006/2007 Dir. Fac. & Trans added 10/30/2014									
Increase of 7.0% effective 7-1-2005, Increase of 6.87% effective 7-1-2006, Increase of 4.0% effective 7-1-2007									
Increase of 2.0% effective 7-1-2008, increase 1.4% effective 7-1-2010, increase of 0.7% effective 7-1-2011									
** Revision incorporates Adult School Administrators into the Management Salary Schedule. Previously separated as									
Increase of 1.45% effective 7-1-2012,									
2013-2014 Effective July 1, 2013 Classified Management salaries were increase 7% and employees will pay their own									
PERS contributions.									
Increase of 2.25% effective 7-1-2013, Increase of 2.25% effective 7-1-2014, Increase 3.5% eff 7/1/15									
Add 5 days to elem prin. Rate change eff. 7-1-2015, Add 10 days to Curr/Sp. Proj. Dir eff. 7/1/2015									

11/2/2022
Date


Joshua Jorn, Assistant Superintendent, Business Services

Effective: July 1, 2015

Revised: November 1, 2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
MANAGEMENT SALARY SCHEDULE 2016/2017

POSITION	WK YEAR	1	2	3	4	5	6	7	8
CERTIFICATED MANAGEMENT									
High School Principal	220	140,196	143,683	147,160	150,649	154,125	157,609	161,090	165,896
**Adult School Principal	220	131,255	134,514	137,775	141,029	144,290	147,549	150,805	155,303
Middle School Principal	215	129,905	133,130	136,356	139,580	142,806	146,029	149,255	153,706
Elementary Principal	215	128,805	132,016	135,202	138,400	141,653	144,795	148,116	153,110
High/ Middle Asst. Principal	210	123,518	126,581	129,645	132,714	135,780	138,843	141,904	146,134
**Adult School Asst. Principal	220	122,519	125,558	128,597	131,641	134,682	136,770	140,756	144,951
Summer School Principal	24	10,145	10,478	10,709	10,941	11,177	11,413	11,644	11,967
Curriculum/Sp Proj Director	220	129,356	132,566	135,776	138,991	142,202	145,413	148,618	153,051
Student Services Director	220	131,255	134,514	137,775	141,029	144,290	147,549	150,805	155,303
Director ET	215	121,169	122,392	123,629	124,878	126,139	127,413	128,700	132,000
CLASSIFIED MANAGEMENT									
Human Resources Director II	225	132,101	135,378	138,657	141,941	145,221	148,499	151,774	156,300
Nutrition Director	220	82,528	86,047	89,565	93,083	96,602	100,120	103,639	107,157
Director Educational & Informational Technology	225	132,353	133,690	135,041	136,404	137,782	139,174	140,580	142,000
Director Facilities & Transportation	225	114,246	117,152	120,133	123,190	126,248	129,381	132,592	135,884
Asst. Superintendent Business Services	225	180,785	184,853	194,517	201,325	186,145			
Health Allowance payment \$3000 eff. 7/1/2016~\$872 to each cell									
Note: In addition to other compensation each full time management employee who is enrolled in the district medical, dental and vision plans, shall have their annual compensation increased by the amount of this payment. The payment shall be made in installments over the normal monthly payroll. Eligible part-time employees shall receive a proportional share of the Health Allowance subject to enrollment in the insurance plans.									
and=3.02% of Step 1 of Assist Principal's salary									
Paid ACSA Dues eff 7/1/16 ~ Dir. ET add/ Dir. Ed.Inf.Tech inc. to comps									
Longevity to be instituted in the 2006-07 school year, requires years to be served in Management capacity in PGUSD.									
	completion of 10 years of service 2.5% of salary				(effective 7-1-2006)				
	completion of 12 years of service 2.5% of salary				(effective 7-1-2006)				
	completion of 15 years of service 2.5% of salary				(effective 7-1-2006)				
	completion of 20 years of service 2.5% of salary				(effective 7-1-2016)				
** Eligibility for these steps require 10 or more years of service with the Pacific Grove Unified School District									
Dir Ed Tech added 2010/11 * not eligible for increase 10/11									
Nutrition Director added 2006/2007 Dir. Fac. & Trans added 10/30/2014									
Increase of 7.0% effective 7-1-2005, Increase of 6.87% effective 7-1-2006, Increase of 4.0% effective 7-1-2007									
Increase of 2.0% effective 7-1-2008, increase 1.4% effective 7-1-2010, increase of 0.7% effective 7-1-2011									
** Revision incorporates Adult School Administrators into the Management Salary Schedule. Previously separated as									
Increase of 1.45% effective 7-1-2012, Increase of 2.25% effective 7-1-2013									
2013-2014 Effective July 1, 2013 Classified Mangement salaries were increase 7% and employees will pay their own									
PERS contributions.									
Increase of 2.25% effective 7-1-2014, Increase 3.5% eff 7/1/15, Increase 3.5% eff. 7/1/2016									
Add 5 days to elem prin. Rate change eff. 7-1-2015, Add 10 days to Curr/Sp. Proj Dir eff. 7/1/2015									

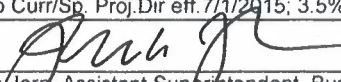
Date

11/2/2022

Joshua Jom, Assistant Superintendent, Business Services

Effective: July 1, 2016

Revised: November 1, 2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT MANAGEMENT SALARY SCHEDULE 2017/2018									
POSITION	WK YEAR	1	2	3	4	5	6	7	8
High School Principal	220	145,103	148,712	152,310	155,922	159,520	163,126	166,728	171,702
**Adult School Principal	220	135,848	139,221	142,597	145,965	149,341	152,714	156,083	160,738
Middle School Principal	215	134,451	137,789	141,128	144,465	147,804	151,140	154,479	159,085
Elementary Principal	215	133,313	136,637	139,934	143,244	146,611	149,863	153,300	158,469
High/ Middle Asst. Principal	210	127,841	131,011	134,183	137,359	140,532	143,703	146,870	151,248
**Adult School Asst. Principal	220	126,807	129,952	133,098	136,248	139,396	141,557	145,682	150,025
Summer School Principal	24	10,500	10,844	11,084	11,324	11,569	11,812	12,052	12,385
Curriculum/Sp Proj Director	220	133,884	137,206	140,528	143,856	147,180	150,502	153,820	158,408
Student Services Director	220	135,848	139,221	142,597	145,965	149,341	152,714	156,083	160,738
Director ET	215	125,410	126,676	127,956	129,249	130,554	131,872	133,205	136,620
Human Resources Director II	225	136,724	140,117	143,510	146,909	150,304	153,696	157,086	161,770
Nutrition Director	220	85,417	89,058	92,700	96,341	99,983	103,624	107,266	110,907
Director Educational & Informational Technology	225	136,985	138,369	139,767	141,178	142,604	144,045	145,500	146,970
Director Facilities & Transportation	225	118,244	121,252	124,338	127,502	130,666	133,909	137,233	140,640
Assistant Superintendent, Business Services	225	183,333							
Health Allowance payment \$3000 eff. 7/1/2016-\$872 to each cell									
Note: In addition to other compensation each full time management employee who is enrolled in the district medical, dental and vision plans, shall have their annual compensation increased by the amount of this payment. The payment shall be made in installments over the normal monthly payroll. Eligible part-time employees shall receive a proportional share of the Health									
Earned doctorate stipend=3.02% of Step 1 of Assist Principal's salary									
Paid ACSA Dues eff 7/1/16 ~ Dir. ET add/ Dir. Ed.Inf.Tech inc. to comps									
Longevity to be instituted in the 2006-07 school year, requires years to be served in Management capacity in PGUSD.									
completion of 10 years of service 2.5% of salary (effective 7-1-2006)									
completion of 12 years of service 2.5% of salary (effective 7-1-2006)									
completion of 15 years of service 2.5% of salary (effective 7-1-2006)									
completion of 20 years of service 2.5% of salary (effective 7-1-2006)									
** Eligibility for these steps require 10 or more years of service with the Pacific Grove Unified School District									
Dir Ed Tech added 2010/11 * not eligible for increase 10/11									
Nutrition Director added 2006/2007 Dir. Fac. & Trans added 10/30/2014									
Increase of 7.0% effective 7-1-2005, Increase of 6.87% effective 7-1-2006, Increase of 4.0% effective 7-1-2007									
Increase of 2.0% effective 7-1-2008, increase 1.4% effective 7-1-2010, increase of 0.7% effective 7-1-2011									
** Revison incorporates Adult School Administrators into the Management Salary Schedule. Previously separated as									
Increase of 1.45% effective 7-1-2012, Increase of 2.25% effective 7-1-2013									
2013-2014 Effective July 1, 2013 Classified Mangement salaries were increase 7% and employees will pay their own PERS contribu									
Increase of 2.25% effective 7-1-2014, Increase 3.5% eff 7/1/15, Increase 3.5% eff. 7/1/2016									
Add 5 days to elem prin. Rate change eff. 7-1-2015, Add 10 days to Curr/Sp. Proj.Dir eff.7/1/2015; 3.5% increase eff 07/01/2017									
<div style="display: flex; justify-content: space-between; align-items: center;"> <div>MGT 17 18</div> <div> <div style="text-align: center;">11/2/2022</div> <div>  </div> </div> <div> <div>Date</div> <div>Joshua Jorg, Assistant Superintendent, Business Services</div> </div> </div>									

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
MANAGEMENT SALARY SCHEDULE
2018/2019**

POSITION	WK YEAR	1	2	3	4	5	6	7	8
High School Principal	220	149,747	153,471	157,184	160,911	164,624	168,346	172,063	177,197
**Adult School Principal	220	140,196	143,677	147,160	150,636	154,119	157,600	161,077	165,882
Middle School Principal	215	138,754	142,198	145,645	149,088	152,534	155,976	159,422	164,176
Elementary Principal	215	137,579	141,009	144,412	147,827	151,302	154,658	158,205	163,539
High/ Middle Asst. Principal	210	131,932	135,204	138,477	141,754	145,029	148,301	151,570	156,088
**Adult School Asst. Principal	220	130,865	134,111	137,357	140,608	143,857	146,086	150,344	154,825
Summer School Principal	24	10,836	11,191	11,439	11,686	11,939	12,190	12,438	12,782
Curriculum/Sp Proj Director	220	138,168	141,596	145,025	148,459	151,889	155,318	158,742	163,477
Student Services Director	220	140,196	143,677	147,160	150,636	154,119	157,600	161,077	165,882
Director ET	215	129,423	130,729	132,051	133,385	134,732	136,092	137,467	140,992
Human Resources Director II	225	141,099	144,600	148,103	151,610	155,114	158,615	162,113	166,947
Nutrition Director	220	88,150	91,908	95,666	99,424	103,182	106,940	110,698	114,456
Director Educational & Informational Technology	225	141,369	142,797	144,240	145,696	147,168	148,655	150,156	151,673
Director Facilities & Transportation	225	122,028	125,132	128,317	131,582	134,848	138,194	141,625	145,141
Adult School Program Coordinator	220	73,502	74,237	74,979	75,728	76,485	77,249	78,022	78,802
Assistant Superintendent, Business Services	225	183,333	200,000						

Health Allowance payment \$3000 eff. 7/1/2016-\$872 to each cell

Note: In addition to other compensation each full time management employee who is enrolled in the district medical, dental and vision plans, shall have their annual compensation increased by the amount of this payment. The payment shall be made in installments over the normal monthly payroll. Eligible part-time employees shall receive a proportional share of the Health Allowance subject to enrollment in the insurance plans.

Earned doctorate stipend=3.02% of Step 1 of Assist Principal's salary

Paid ACSA Dues eff 7/1/16 ~ Dir. ET add/ Dir. Ed. Inf. Tech inc. to comps

Longevity to be instituted in the 2006-07 school year, requires years to be served in Management capacity in PGUSD.

completion of 10 years of service 2.5% of salary (effective 7-1-2006)

completion of 12 years of service 2.5% of salary (effective 7-1-2006)

completion of 15 years of service 2.5% of salary (effective 7-1-2006)

completion of 20 years of service 2.5% of salary (effective 7-1-2006)

** Eligibility for these steps require 10 or more years of service with the Pacific Grove Unified School District

Dir Ed Tech added 2010/11 * not eligible for increase 10/11

Nutrition Director added 2006/2007 Dir. Fac. & Trans added 10/30/2014

Increase of 7.0% effective 7-1-2005, Increase of 6.87% effective 7-1-2006, Increase of 4.0% effective 7-1-2007

Increase of 2.0% effective 7-1-2008, increase 1.4% effective 7-1-2010, increase of 0.7% effective 7-1-2011

Revisor incorporates Adult School Administrators into the management salary schedule. Previously separated as

Increase of 1.45% effective 7-1-2012, Increase of 2.25% effective 7-1-2013

2013-2014 Eff July 1, 2013 Classified Management salaries increase 7% and employees will pay their own PERS contributions.

Increase of 2.25% effective 7-1-2014, Increase 3.5% eff 7/1/15, Increase 3.5% eff. 7/1/2016

Add 5 days to elem prin. Rate change eff. 7-1-2015, Add 10 days to Curr/Sp. Proj. Dir eff. 7/1/2015; 3.5% increase eff 07/01/2017; 3.2% inc eff 07/01/2018

eff 02/13/2019 add Adult School Program Coordinator 220 work days

MGT_18_19

11/21/2022

Date

Joshua Korn, Assistant Superintendent, Business Services

Effective: July 1, 2018

Revised: November 1, 2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT MANAGEMENT SALARY SCHEDULE 2019/2020									
POSITION	WK YEAR	1	2	3	4	5	6	7	8
High School Principal	220	153,056	156,863	160,658	164,467	168,262	172,066	175,866	181,113
**Adult School Principal	220	143,294	146,852	150,412	153,965	157,525	161,083	164,637	169,548
Middle School Principal	215	141,820	145,341	148,864	152,383	155,905	159,423	162,945	167,804
Elementary Principal	215	140,619	144,125	147,604	151,094	154,646	158,076	161,701	167,153
High/ Middle Asst. Principal	210	134,848	138,192	141,537	144,887	148,234	151,578	154,920	159,538
**Adult School Asst. Principal	220	133,757	137,075	140,393	143,715	147,036	149,315	153,667	158,247
Summer School Principal	24	11,075	11,438	11,692	11,944	12,203	12,459	12,713	13,064
Curriculum/Sp Proj Director	220	141,222	144,725	148,230	151,740	155,246	158,751	162,250	167,090
Student Services Director	220	143,294	146,852	150,412	153,965	157,525	161,083	164,637	169,548
Director Educational Technology	215	132,283	133,618	134,969	136,333	137,710	139,100	140,505	144,108
Human Resources Director II	225	144,217	147,796	151,376	154,961	158,542	162,120	165,696	170,637
Nutrition Director	220	90,098	93,939	97,780	101,621	105,462	109,303	113,144	116,985
Technology Systems Coordinator	222	124,051	125,511	126,986	128,474	129,978	131,498	133,032	134,583
Director Facilities & Transportation	225	124,725	127,897	131,153	134,490	137,828	141,248	144,755	148,349
Adult School Program Coordinator	220	124,725	127,897	131,153	134,490	137,828	141,248	144,755	148,349
Assistant Superintendent, Business Services	225	183,333	200,000	210,553					
Health Allowance payment \$3000 eff. 7/1/2016-\$872 to each cell									
Note: In addition to other compensation each full time management employee who is enrolled in the district medical, dental and vision plans, shall have their annual compensation increased by the amount of this payment. The payment shall be made in installments over the normal monthly payroll. Eligible part-time employees shall receive a proportional share of the Health Allowance subject to enrollment in the insurance plans.									
Earned doctorate stipend=3.02% of Step 1 of Assist Principal's salary									
Paid ACSA Dues eff 7/1/16 ~ Dir. ET add/ Dir. Ed.Inf.Tech inc. to comps									
Longevity to be instituted in the 2006-07 school year, requires years to be served in Management capacity in PGUSD.									
completion of 10 years of service 2.5% of salary (effective 7-1-2008)									
completion of 12 years of service 2.5% of salary (effective 7-1-2006)									
completion of 15 years of service 2.5% of salary (effective 7-1-2006)									
completion of 20 years of service 2.5% of salary (effective 7-1-2006)									
** Eligibility for these steps require 10 or more years of service with the Pacific Grove Unified School District									
Dir Ed Tech added 2010/11 * not eligible for increase 10/11									
Nutrition Director added 2006/2007 Dir. Fac. & Trans added 10/30/2014									
Increase of 7.0% effective 7-1-2005, increase of 6.87% effective 7-1-2006, increase of 4.0% effective 7-1-2007									
Increase of 2.0% effective 7-1-2008, increase 1.4% effective 7-1-2010, increase of 0.7% effective 7-1-2011									
** Revision incorporates Adult School Administrators into the Management Salary Schedule. Previously separated as									
Increase of 1.45% effective 7-1-2012, Increase of 2.25% effective 7-1-2013									
2013-2014 Eff July 1, 2013 Classified Mangement salaries increase 7% and employees will pay their own PERS contributions.									
Increase of 2.25% effective 7-1-2014, Increase 3.5% eff 7/1/15, Increase 3.5% eff. 7/1/2016									
Add 5 days to elem prin. Rate change eff. 7-1-2015, Add 10 days to Curr/Sp. Proj.Dir eff 7/1/2015; 3.5% increase eff 07/01/2017; 3.2% inc eff 07/01/2018									
eff 02/13/2019 add Adult School Program Coordinator 220 work days									
eff 06/20/2019 for 2019/2020 remove Director of Educational and Informational Technology replace with Technology Systems Coordinator									
2.21% Base Salary inc. eff. 7/1/19									

MGT_19_20

Date

Joshua Jorr, Assistant Superintendent, Business Services

Effective: July 1, 2019

Revised: November 1, 2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT MANAGEMENT SALARY 2020/2021									
POSITION	WK YEAR	1	2	3	4	5	6	7	8
High School Principal	220	157,648	161,569	165,478	169,401	173,310	177,228	181,142	186,546
**Adult School Principal	220	147,593	151,258	154,924	158,584	162,251	165,915	169,576	174,634
Middle School Principal	215	146,075	149,701	153,330	156,954	160,582	164,206	167,833	172,838
Elementary Principal	215	144,838	148,449	152,032	155,627	159,285	162,818	166,552	172,168
High/ Middle Asst. Principal	210	138,893	142,338	145,783	149,234	152,681	156,125	159,568	164,324
**Adult School Asst. Principal	220	137,770	141,187	144,605	148,026	151,447	153,794	158,277	162,994
Summer School Principal	24	11,407	11,781	12,043	12,302	12,569	12,833	13,094	13,456
Curriculum/Sp Proj Director	220	145,459	149,067	152,677	156,292	159,903	163,514	167,118	172,103
Student Services Director	220	147,593	151,258	154,924	158,584	162,251	165,915	169,576	174,634
Director Educational Technology	215	136,251	137,627	139,018	140,423	141,841	143,273	144,720	148,431
Human Resources Director II	225	148,544	152,230	155,917	159,610	163,298	166,984	170,667	175,756
Nutrition Director	220	92,801	96,757	100,713	104,670	108,626	112,582	116,538	120,495
Technology Systems Coordinator	222	127,773	129,276	130,796	132,328	133,877	135,443	137,023	138,620
Director Facilities & Transportation	225	128,467	131,734	135,088	138,525	141,963	145,485	149,098	152,799
Adult School Program Coordinator	220	77,380	78,154	78,935	79,724	80,520	81,325	82,138	82,960
Assistant Superintendent, Business Services	225	183,333	200,000	210,553	221,080				
Health Allowance payment \$3000 eff. 7/1/2016-\$872 to each cell									
Note: In addition to other compensation each full time management employee who is enrolled in the district medical, dental and vision plans, shall have their annual compensation increased by the amount of this payment. The payment shall be made in installments over the normal monthly payroll. Eligible part-time employees shall receive a proportional share of the Health Allowance subject to enrollment in the insurance plans.									
Earned doctorate stipend=3.02% of Step 1 of Assist Principal's salary									
Paid ACSA Dues eff 7/1/16 ~ Dir. ET add/ Dir. Ed Inf. Tech inc. to comps									
Longevity to be instituted in the 2006-07 school year, requires years to be served in Management capacity in PGUSD.									
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** Eligibility for these steps require 10 or more years of service with the Pacific Grove Unified School District									
Dir Ed Tech added 2010/11 * not eligible for increase 10/11									
Nutrition Director added 2006/2007 Dir. Fac. & Trans added 10/30/2014									
Increase of 7.0% effective 7-1-2005, Increase of 6.87% effective 7-1-2006, Increase of 4.0% effective 7-1-2007									
Increase of 2.0% effective 7-1-2008, increase 1.4% effective 7-1-2010, increase of 0.7% effective 7-1-2011									
** Revision incorporates Adult School Administrators into the Management Salary Schedule. Previously separated as									
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2013-2014 Eff July 1, 2013 Classified Management salaries increase 7% and employees will pay their own PERS contributions.									
Increase of 2.25% effective 7-1-2014, Increase 3.5% eff 7/1/15, Increase 3.5% eff. 7/1/2016									
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eff 02/13/2019 add Adult School Program Coordinator 220 work days									
eff 06/20/2019 for 2019/2020 remove Director of Educational and Informational Technology replace with Technology Systems Coordinator									
2.21% Base Salary inc. eff. 7/1/19, 3.0% Base Salary inc. eff. 7/1/20									

MGT_20_21

Date

Joshua Jorn, Assistant Superintendent, Business Services

Effective: July 1, 2020

Revised: November 1, 2022

PACIFIC GROVE UNIFIED SCHOOL DISTRICT MANAGEMENT SALARY 2021/2022									
POSITION	WK YEAR	1	2	3	4	5	6	7	8
High School Principal	220	165,530	169,647	173,752	177,871	181,976	186,089	190,199	195,873
**Adult School Principal	220	147,593	151,258	154,924	158,584	162,251	165,915	169,576	174,634
Middle School Principal	215	153,379	157,186	160,997	164,802	168,611	172,416	176,225	181,480
Elementary Principal	215	152,080	155,871	159,634	163,408	167,249	170,960	174,880	180,776
High/ Middle Asst. Principal	210	138,893	142,338	145,783	149,234	152,681	156,125	159,568	164,324
**Adult School Asst. Principal	220	144,659	148,246	151,835	155,427	159,019	161,484	166,191	171,144
**Summer/ESY Principal	24	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Curriculum/Sp Proj Director	220	152,732	156,520	160,311	164,107	167,898	171,690	175,474	180,708
Student Services Director	220	154,973	158,821	162,670	166,513	170,364	174,211	178,055	183,366
Director Educational Technology	215	143,065	144,510	145,970	147,445	148,935	150,440	151,960	155,855
Human Resources Director II	225	155,971	159,842	163,713	167,591	171,463	175,333	179,200	184,544
Nutrition Director	220	97,441	101,595	105,749	109,904	114,057	118,211	122,365	126,520
Director of Technology	222	134,162	135,740	137,336	138,944	140,571	142,215	143,874	145,551
Director Facilities & Transportation	225	134,890	138,321	141,842	145,451	149,061	152,759	156,553	160,439
Adult School Program Coordinator	220	81,249	82,062	82,882	83,710	84,546	85,391	86,245	87,108
Assistant Superintendent Business Services	225	183,333	200,000	208,000	210,553	221,080			
Health Allowance payment \$3000 eff. 7/1/2016-\$872 to each cell. Eff 7/1/2021 Health Allowance increased to \$4200. Eff 7/1/2022 Health Allowance of \$4200 changed to District Contribution.									
Note: In addition to other compensation each full time management employee who is enrolled in the district medical, dental and vision plans, shall have their annual compensation increased by the amount of this payment. The payment shall be made in installments over the normal monthly payroll. Eligible part-time employees shall receive a proportional share of the Health Allowance subject to enrollment in the insurance plans. Eff 7/1/2022 Health Allowance changed to district contribution. No compensation will be made for enrollment in district medical, dental and vision plans.									
Earned doctorate stipend=3.02% of Step 1 of Assist Principal's salary									
Paid ACSA Dues. eff 7/1/16 ~ Dir. ET add/ Dir. Ed. Inf. Tech inc. to comps									
Longevity to be instituted in the 2006-07 school year, requires years to be served in Management capacity in PGUSD.									
completion of 10 years of service 2.5% of salary (effective 7-1-2006)									
completion of 12 years of service 2.5% of salary (effective 7-1-2006)									
completion of 15 years of service 2.5% of salary (effective 7-1-2008)									
completion of 20 years of service 2.5% of salary (effective 7-1-2008)									
** Eligibility for these steps require 10 or more years of service with the Pacific Grove Unified School District									
Dir Ed Tech added 2010/11 * not eligible for increase 10/11									
Nutrition Director added 2006/2007 Dir. Fac. & Trans added 10/30/2014									
Increase of 7.0% effective 7-1-2005, Increase of 6.87% effective 7-1-2006, Increase of 4.0% effective 7-1-2007									
Increase of 2.0% effective 7-1-2008, increase 1.4% effective 7-1-2010, increase of 0.7% effective 7-1-2011									
** Revision incorporates Adult School Administrators into the Management Salary Schedule. Previously separated as									
Increase of 1.45% effective 7-1-2012, Increase of 2.25% effective 7-1-2013									
2013-2014 Eff July 1, 2013 Classified Management salaries increase 7% and employees will pay their own PERS contributions.									
Increase of 2.25% effective 7-1-2014, Increase 3.5% eff 7/1/15, Increase 3.5% eff. 7/1/2016									
Add 5 days to elem prin. Rate change eff. 7-1-2015, Add 10 days to Curr/Sp. Proj. Dir eff. 7/1/2015: 3.5% increase eff 07/01/2017; 3.2% inc eff 07/01/2018									
eff 02/13/2019 add Adult School Program Coordinator 220 work days									
eff 06/20/2019 for 2019/2020 remove Director of Educational and Informational Technology replace with Technology Systems Coordinator									
2.21% Base Salary inc. eff. 7/1/19, 3.0% Base Salary inc. eff. 7/1/20, 5% Base Salary Inc. eff 7/1/2022.									

MGT_21_22

Date

Joshua Jörn, Assistant Superintendent, Business Services

Effective: July 1, 2021

Revised: November 1, 2022

☒ Student Learning and Achievement
☒ Health and Safety of Students and Schools
☒ Credibility and Communication
☒ Fiscal Solvency, Accountability and Integrity

☐ Consent
☒ Action/Discussion
☐ Information/Discussion
☐ Public Hearing

SUBJECT: Board Calendar/Future Meetings

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approve the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar August-December 2022

Aug. 18	Regular Board Meeting ✓ Student Enrollment Update ✓ Back to School Night Dates ✓ Property Tax Report ✓ Review of Legal Services Costs ✓ Quarterly Facilities Project Updates*	District Office
Sept. 1	Regular Board Meeting ✓ Quarterly District Safety Update*	District Office
Sept. 15	Regular Board Meeting ✓ Williams Uniform Complaint Report ✓ Unaudited Actual Report	District Office
Oct. 6	Regular Board Meeting ✓ Superintendent Goals ✓ Bus Ridership ✓ Week of the School Administrator ✓ CAASPP/ELPAC Review of Data	District Office
Oct. 20	Regular Board Meeting ✓ Quarterly District Safety Update* ✓ Budget Revision #1 on 2021-22 working budget (preliminary First Interim)	District Office
Nov. 10	Regular Board Meeting ✓ PGHS Course Bulletin Information/Discussion	District Office
Nov. 17	Regular Board Meeting ✓ Intent Form Due (to serve as Board President or Vice President) ✓ Review of Special Education Contracts ✓ Quarterly Facilities Project Updates*	District Office
Dec. 15	Organizational Meeting ✓ Election of 2022-23 Board President and Clerk ✓ Budget Revision #2 ✓ First Interim Report ✓ PGHS Course Bulletin Action/Discussion ✓ Williams Uniform Complaint Report ✓ Employee Recognition ✓ Review of Legal Services Costs	District Office

**Quarterly District Safety Update and Quarterly Facilities Projects Update as needed*

Board Meeting Calendar January-June 2023

Thursday Jan. 5	Regular Board Meeting ✓	District Office/Virtual
Thursday Jan. 19	Regular Board Meeting ✓ Report on Governor's Budget Proposal ✓ Preliminary Enrollment Projection for 2023-24 ✓ Property Tax Update ✓ School Accountability Report Cards	District Office/Virtual
Thursday Feb. 2	Regular Board Meeting ✓ Budget Development Calendar ✓ Possible Personnel Action Presented as Information ✓ Preliminary Review of Site Master Schedules ✓ Possible Personnel Action (RIF) ✓ 2022-23 Audit Report ✓ Quarterly Facilities Project Updates*	District Office/Virtual
Thursday Mar. 2	Regular Board Meeting ✓ Open House Schedules Reviewed ✓ TRAN Resolution ✓ Budget Projections and Assumptions	District Office/Virtual
Thursday Mar. 16	Regular Board Meeting ✓ Second Interim Report ✓ Budget Revision #3 ✓ Williams/Valenzuela Uniform Complaint Report	District Office/Virtual
Thursday Apr. 6	Regular Board Meeting ✓ Review of Strategic Plan and LCAP (as needed) ✓ Approve 2023-24 Aug.- Dec. Board Meeting Calendar ✓ Quarterly District Safety Update	District Office/Virtual
Thursday April 20	Regular Board Meeting ✓ Review of Site Master Schedules ✓ Review of Strategic Plan and LCAP (as needed) ✓ California Day of the Teacher ✓ Week of the CSEA Employee ✓ Begin Superintendent Evaluation	District Office/Virtual
Thursday May 4	Regular Board Meeting ✓ Continue Superintendent Evaluation	District Office/Virtual
Thursday May 18	Regular Board Meeting ✓ Complete Superintendent's Evaluation ✓ Review Governor's Revised Budget ✓ Suspensions/Expulsions Annual Report ✓ Retiree Recognition ✓ 2023-24 Budget Public Hearing ✓ LCAP Public Hearing	District Office/Virtual
Thursday June 1	Regular Board Meeting ✓ Williams/Valenzuela Uniform Complaint Report ✓ 2023-24 Budget Public Adoption ✓ LCAP and Local Indicators Adoption ✓ Approval of Contracts and Purchase Orders for 2023-24	District Office/Virtual

**Quarterly District Safety Update and Quarterly Facilities Projects Update as needed*

- ☒ Student Learning and Achievement
☐ Health and Safety of Students and Schools
☐ Credibility and Communication
☐ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
☐ Action/Discussion
☒ Information/Discussion
☐ Public Hearing

SUBJECT: Pacific Grove High School Adoption of the Standards-based Measurement of Proficiency (STAMP) test to qualify students for the State Seal of Biliteracy

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board receive information about adopting the Standards-based Measurement of Proficiency (STAMP) test as our local measure of proficiency in languages other than English.

BACKGROUND:

Students annually can earn a State Seal of Biliteracy (SSB) after proving proficiency in English and another language. In the past, PGUSD has not offered a local assessment for students to earn the seal. By adopting the STAMP test, Pacific Grove High School students will have two additional pathways available to earn their SSB that do not currently exist. This is an information item that does not require board approval for adoption.

INFORMATION:

The California State Seal of Biliteracy (SSB) program, recognizes high school graduates who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. To earn the seal, students must demonstrate English proficiency and proficiency in a language other than English. Students demonstrate English proficiency by completing all English language arts (ELA) classes with a 2.0 grade point average or above and passing the ELA California Assessment of Student Performance and Progress (CASPP) at the “standard met” level or above. Students demonstrate second language proficiency requirements by passing:

1. An Advanced Placement (AP) exam with a three or above, or
2. An International Baccalaureate (IB) exam with a four or above, or
3. An SAT II with a 600 or above, or
4. ***A district-approved assessment of the same rigor as an AP exam. The STAMP 4s test will fulfill this requirement for PGUSD.***

Students may also show proficiency in a second language by fulfilling both of the following

1. Complete a four-year high school course of study in the language with a 3.0 GPA or above, and
2. ***Demonstrate oral proficiency in the language. The STAMP 1s test will fulfill this requirement for PGUSD.***

Students who are currently classified as English learners also must demonstrate English proficiency on the English Language Proficiency Assessments for California (ELPAC).

Last year, Pacific Grove had nine students earn the Seal of Biliteracy, four in French and five in Spanish. By having the STAMP test available, we hope to increase this number by providing students access to two additional pathways to the Seal of Biliteracy.

FISCAL IMPACT:

Avant will give us a first order rate of \$19.90 per test. After that the pricing is as follows:

2-19 tests = \$39.90 each

20-99 tests = \$24.90 each

100-499 tests = \$22.90 each

500+ tests = \$19.90 each

The fiscal impact will be determined by the number of students who choose to take the test.

The curriculum instructional materials budget will absorb this cost.



• MULTILINGUAL SUPPORT DIVISION •

THE CALIFORNIA STATE SEAL OF BILITERACY

What is the State Seal of Biliteracy?

The State Seal of Biliteracy is a recognition by the State Superintendent of Public Instruction for graduating high school students who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. The State Seal of Biliteracy is marked by a gold seal affixed to the diploma or transcript.

Where can I find more information about the State Seal of Biliteracy?

More information about the State Seal of Biliteracy is available on the California Department of Education State Seal of Biliteracy web page at <https://www.cde.ca.gov/sp/el/er/sealofbiliteracy.asp> or scan the QR code at the bottom of this poster.



Follow us on Twitter: @MultilingualCA

What are the requirements for earning the California State Seal of Biliteracy?

English proficiency,
demonstrated by:



Second-language proficiency,
demonstrated by:



and



Completing all English language arts (ELA) graduation requirements with a 2.0 grade point average (GPA) or above.

Passing the ELA California Assessment of Student Performance and Progress (CAASPP) at the "standard met" level or above.

Assessment
(choose one)

or

Coursework



Passing an Advanced Placement (AP) exam with a three or above.



and



Completing a four-year high school course of study in the language with a 3.0 GPA or above. This could include coursework completed at a community college if approved by the school/district.

Demonstrating oral proficiency in the language.



Passing an International Baccalaureate (IB) exam with a four or above.



If taken prior to the College Board discontinuing this assessment, passing an SAT II foreign language exam with a 600 or above.

Or passing a locally approved assessment that meets the rigor of an AP exam and tests all modalities of communication in the language.

If the student is currently designated as an English learner, also:



Demonstrating English proficiency on the English Language Proficiency Assessments for California (ELPAC) and meeting all other requirements.

Scan for more information:



- ☒ Student Learning and Achievement
☐ Health and Safety of Students and Schools
☐ Credibility and Communication
☐ Fiscal Solvency, Accountability and Integrity

- ☐ Consent
☐ Action/Discussion
☒ Information/Discussion
☐ Public Hearing

SUBJECT: Pacific Grove High School Course Catalog for the 2022-23 School Year

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Lito M. García, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approves the 2023-2024 course catalog for Pacific Grove High.

BACKGROUND:

Each year, the Certificated Staff at Pacific Grove High School reviews the course descriptions, prerequisites, and course offerings prior to student registration held in January. Courses are revised according to State standards and/or changing curriculum needs. In addition, courses that have had traditionally low turnout may be eliminated and replaced with courses that are deemed to be of more interest. The course catalog is designed with the assumption that some courses will not end up being offered due to a lack of student interest or scheduling conflicts. At registration, student signups will be used as criteria for deciding the final course offerings.

INFORMATION:

The course catalog has been updated as follows:

- New Course Marine Science
- Updated Science pathway
- Added dual enrollment course
- Updated Physical Education course titles and descriptions
- Minor changes throughout the document e.g. edits to some course descriptions

FISCAL IMPACT:

Assuming that there is no significant increase in students for the 2023-24 school year, we anticipate no negative fiscal impact.

There is a possibility given the additional funding gained through dual-enrollment courses, that there could be a potential increase in income if additional courses of this nature are added. Additionally, the potential use of the Career Technical Education Incentive Grant to fund additional sections gives the possibility of added course offerings without commensurate costs.

PACIFIC GROVE HIGH SCHOOL



COURSE CATALOG 2023-2024

**To view a copy of the Course Catalog online:
pghigh.pgusd.org/counseling**

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COURSE SELECTION

INFORMATION/DISCUSSION B

The PGHS Course Catalog will help you select courses that are the best fit for you and your future goals. As you make your choices for the upcoming school year, please consider the following suggestions:

- **Use the graduation requirements** to confirm which courses you have completed and determine what courses you still need to complete to earn a Pacific Grove High School diploma.
- **Select courses that are interesting to you and support your future goals.** You are a unique individual and student, and your schedule should reflect that.
- **Consider college entrance requirements** in making your choices. Even if you are undecided about college now, enroll in classes that challenge you and keep your future options open by planning a schedule that is UC A-G eligible.
- **Please refer to the UC A-G Course List** as verification that the PGHS course designation meets your postsecondary goals here: [Pacific Grove High School A-G Course List](#)
- **Involve your parents/guardians** in your decision-making process.
- **Discuss your academic plans with your grade level counselor.**
- **Consult with your current teachers** about their recommendations for your classes next year.

PGHS Graduation Requirements and UC A-G Requirements Comparison		
	PGHS Graduation Requirement	Minimum A-G Requirement
History/Social Science	4 year-long courses	A. 2 years required
English	4 year-long courses	B. 4 years required
Mathematics	2 year-long courses	C. 3 years required (through IM3 or Statistics) 4 years recommended
Science	2 year-long courses	D. 2 years required 3 years recommended
Language Other than English (LOTE)	1 year-long course in LOTE OR VAPA	E. 2 years required 3 years recommended
Visual and Performing Arts (VAPA)	1-year long course in VAPA OR LOTE	F. 1 year required
Electives	8 year-long courses	G. 1 year additional A-G course required
Physical Education	2 year-long courses	
Minimum grade for credit	“D-” Grade	“C-” Grade
Credits required	230 credits required for graduation	A minimum of 15 year-long college preparatory A-G approved courses
Community Service	48 hours	

ENTRANCE REQUIREMENTS FOR COLLEGE

UNIVERSITY OF CALIFORNIA

For graduating seniors, the University of California offers postsecondary education at nine undergraduate campuses. Admission to the UC system is based on a minimum 3.0 GPA and a 14 point evaluation process called the Comprehensive Review. This review process considers student involvement and leadership, extracurricular activities, quality of the senior year, the inclusion of and performance in A-G courses beyond the required minimum, and responses to four Personal Insight Questions. Competition for admission to the UC is high, so meeting the minimum requirements does not guarantee admission. Students admitted to UC campuses generally exceed the minimum UC admission requirements. For more information regarding UC admissions, please visit:

[Freshman requirements | UC Admissions](#)

UC Berkeley

UC Los Angeles

UC San Diego

UC Davis

UC Merced

UC Santa Barbara

UC Irvine

UC Riverside

UC Santa Cruz

CALIFORNIA STATE UNIVERSITY

The California State University system has 23 campuses offering a wide range of majors to prepare students for careers post-graduation. Admission to the CSUs is determined using a formula called the Eligibility Index, which is calculated using student GPA in their A-G coursework and SAT/ACT scores. The minimum GPA for acceptance is 2.0. Because of the number of students who apply, several CSU campuses have higher standards (supplementary admission criteria) for all applicants. See **Impactation at the CSU** to determine if the campus or major you are interested in applying to is impacted and may have higher or additional admission criteria. For more information regarding CSU admissions, please visit:

[Cal State Apply | CSU Admissions](#)

CSU Bakersfield

Cal State Long Beach

San Diego State

CSU Channel Islands

Cal State LA

San Francisco State

Chico State

Cal Maritime

San Jose State

CSU Dominguez Hills

CSU Monterey Bay

Cal Poly San Luis Obispo

Cal State East Bay

CSU Northridge

CSU San Marcos

Fresno State

Cal Poly Pomona

Sonoma State

Cal State Fullerton

Sacramento State

Stanislaus State

Cal Poly Humboldt State

Cal State San Bernardino

PRIVATE COLLEGES/OUT OF STATE PUBLIC SCHOOLS/UNIVERSITIES ABROAD

As of 2021, there were over 5,000 colleges and universities in the United States. While most private colleges and out-of-state public schools expect students to satisfy a similar course of study as the University of California A-G requirements, students must confirm the individual admissions requirements for schools they plan to apply to outside of the UC/CSU system.

UC/CSU APPROVED A-G COURSES

PACIFIC GROVE HIGH SCHOOL A-G COURSE LIST

Area A: History/Social Science

World Geography
World History
U.S. History
Government
AP Human Geography ★
AP World History ★
AP U.S. History ★
AP Government ★

Area B: English

English 1
English 2
English 3
English 4
Honors English 1
Honors English 2
Honors English 3 ★
Expository Reading & Writing (ERWC)
AP English Language and Composition ★
AP English Literature & Composition ★

Area C: Mathematics

Integrated Math 1
Integrated Math 2
Honors Integrated Math 2
Integrated Math 3
Honors Integrated Math 3/Trigonometry
Pre-Calculus
Probability and Statistics
AP Calculus AB ★
AP Calculus BC ★
AP Computer Science A ★
AP Statistics ★

Area D: Science

Biology
Earth and Space Systems
Physics
Chemistry
Honors Chemistry ★
Anatomy/Physiology
AP Environmental Science ★
AP Physics C: Mechanics ★
Marine Science
★UC A-G Honors Course with a weighted GPA

Area E: Language Other than English

Spanish 1
Spanish 2
Spanish 3
Spanish 4
AP Spanish Language & Culture ★
French 1
French 2
French 3
French 4
AP French Language & Culture ★

Area F: Visual & Performing Arts

2D Design
Advanced 2D Design
Drawing & Painting
Advanced Drawing & Painting
3D Design
Advanced 3D Design
Photography 1
Drama
Advanced Drama
Marching/Concert Band
String Orchestra
Jazz Band
Music Appreciation
Guitar
Culinary Arts 1
Culinary Arts 4
Culinary Arts 1B: Fundamentals of Baking
AP 2-D Art and Design: 2D, 3D, or Drawing ★
AP 2-D Art and Design: Photography ★

Area G: Elective

Leadership
Introduction to Computer Science
Introduction to CAD
Engineering: Robotics
Engineering: CNC Manufacturing
Psychology
AP Psychology ★
Healthcare Occupations
Therapeutic Services
Economics
AVID 9, AVID 10, AVID 11, AVID 12

MONTEREY PENINSULA COLLEGE (MPC)

MPC offers over 100 degree and certificate programs to provide career and technical training and prepare students for transfer to four-year institutions.

California Community Colleges are the largest provider of workforce training in the nation, serving more than two million students annually at 116 colleges across the state. Career Education programs are taught by instructors and expert professionals, providing hands-on training while building the comprehensive skill sets needed for success in the jobs of today and well into the future. For more information regarding MPC degree and certificate programs please visit:

[MPC Degrees and Programs](#)

Additionally, MPC offers a Transfer Admissions Guarantee (TAG) to six of the UC campuses and the [A Degree With a Guarantee](#) program to assist students with simplified transfers to the CSU campuses. For more information regarding MPC admissions, please visit:

[MPC Admissions](#)

PGHS CAREER TECHNICAL EDUCATION

Pacific Grove High School's Career Technical Education (CTE) pathways offer students the ability to earn industry-relevant certifications and obtain college credit from our dual-enrolled Monterey Peninsula College courses. Students who complete a pathway are viewed by UCs, CSUs, and the California Department of Education as being College and Career Ready.

CTE COURSE OFFERINGS & PATHWAYS

Design & Media
Arts: Art

Design & Media
Arts:
Photography

Engineering
Design

Food Service &
Hospitality

Patient Care
(currently not offered)

Software &
Support Systems

Which pathway is right for you?

[EXPLORE PGHS CAREER TECHNICAL EDUCATION](#)

COURSE SELECTION

Students will submit course requests for the following school year each January. Students are encouraged to thoughtfully consider the balance of their course requests to include the number of AP/Honors courses requested, demands of extracurricular activities, and time for family and social activities. The PGHS Master Schedule will be created based on student course requests. Therefore, students who request changes later in the Spring term may not get their preferred schedule.

COURSE LOAD

Freshmen and sophomores students are required to enroll in a minimum of seven classes each semester. Freshman must include the following core courses in their schedules: English, History, Science, Math, and P.E. Sophomore students must enroll in the following core courses: English, History, Science, and Math. Freshmen and sophomores students will not be scheduled for an early release.

Juniors are required to take at least six classes per semester. Juniors concurrently enrolled in an MPC course may take five PGHS classes with counselor approval and confirmation of community college class registration.

Seniors are required to take at least five classes per semester. Seniors concurrently enrolled in an MPC course may take four PGHS classes with counselor approval and confirmation of community college class registration.

An open period is not guaranteed.

CHANGING, ADDING, OR DROPPING CLASSES:

When students receive their final schedules in August, limited schedule changes can be made. Class schedule changes will be made for the following reasons only:

- A class is needed for graduation
- An assigned class has already been completed
- The student does not have a complete schedule
- To balance class size

Unacceptable reasons for a class change:

- Requesting a different period
- Requesting to be in a class with a friend
- Requesting a different teacher

DROPPED CLASS(ES):

A student who drops a course during the first four weeks of the semester may do so without any entry on his/her permanent record card. A student who drops a course after the first four weeks of the semester shall receive an F grade on his/her permanent record unless otherwise decided by the principal or designee due to extenuating circumstances (**Board Policy #5121**). Please refer to the PGHS Calendar for end-of-quarter dates. Students must consult with their Counselor regarding a drop and obtain a parent/guardian signature on the PGHS Drop Form. Additionally, students may withdraw from a year-long class at the semester with parent/guardian approval.

ONLINE COURSES

If a student chooses to supplement their PGHS coursework with an additional online high school class, it is the responsibility of the student to confirm that the online school is accredited and the coursework is UC A-G eligible. Students are required to arrange proctoring of online exams with the educational institution providing the course.

SUMMER SCHOOL CREDITS/CREDIT RECOVERY

PGHS Summer School uses the Edmentum online program as its accredited curriculum for credit recovery.

- Edmentum courses may be used for Credit Recovery only. Edmentum courses may not be used to take a class for original credit unless specifically authorized by a Counselor in an exceptional circumstance.
- Edmentum grades will be reflected on the PGHS transcript. Students with a failing grade who repeat a course through Edmentum and earn a grade of D- or higher may use their new Edmentum grade to become eligible for sports and/or extra-curricular activities.
- A student may take no more than 20 credits (4 semesters) of Edmentum coursework to meet PGHS graduation requirements unless otherwise approved by the Counselor in an exceptional circumstance.

COLLEGE CLASSES FOR HIGH SCHOOL CREDIT

- Students can enroll in MPC courses at PGHS that have been approved by the College & Career Access Pathway (CCAP) agreement with MPC. These courses provide the opportunity for high school students to earn college credit while attending MPC courses on the PGHS campus. There are no tuition or course fees for our CCAP approved courses.
- Students may also take MPC Dual Enrollment classes on the MPC campuses or at MPC online. There are no tuition fees for these courses. Students interested in taking an MPC course during the summer or after school should apply online to MPC and complete the Dual Enrollment for Students in Grades 6-12 Form. Please visit the MPC Dual Enrollment page for more information: [Dual Enrollment for Grades 6-12 \(Concurrent Enrollment\)](#)
- All classes worth three or more credits at the college level will be assigned ten high school credits.
- All Dual Enrollment courses are college courses and recorded on the student's permanent college transcript.
- Students must request that MPC send official transcripts to the high school in order for the MPC courses to be added to their high school transcripts.
- PGHS adds an additional point to the GPA for Dual Enrollment classes of 3 or more credits with a grade a C- or higher.

INTERSCHOLASTIC SPORTS/ACTIVITIES

We encourage all PGHS students to participate in interscholastic sports and/or extracurricular activities during high school. Students must meet the district and California Interscholastic Federation (CIF) participation eligibility requirements to participate in competition. For an updated list of student clubs, please visit our PGHS website at:

[Pacific Grove High School - Clubs](#)

FALL SPORTS

Cross Country
Football
Girls Golf
Girls Tennis
Girls Volleyball
Water Polo

WINTER SPORTS

Basketball
Soccer
Wrestling

SPRING SPORTS

Baseball
Boys Golf
Boys Tennis
Lacrosse
Softball
Swimming/Diving
Track and Field

EXTRA-CURRICULAR ACTIVITIES

Students can earn up to 10 elective credits towards high school graduation participating in CIF interscholastic sports and/or extracurricular activities. Students will receive 2.5 credits and a grade of P per season or activity for each of the following extracurricular activities. Once a student reaches the maximum of 10 credits for extracurricular activities, the activity will continue to be listed on the transcript with a grade of P without additional credits.

ASB/Student Government
Cheerleading
Chorus

Dance Team
Mock Trial
Musical

Play Production
Robotics
Teacher's Assistant (TA)

NCAA APPROVED COURSE LIST

World Geography
World History
U.S. History
Economics
Government
AP Human Geography
AP World History
AP U.S. History
AP Government
AP Psychology
English 1
English 2
English 3
English 4
Honors English 1
Honors English 2
Honors English 3

ERWC
AP English Language
AP English Literature
Integrated Math 1
Integrated Math 2
Honors Integrated Math 2
Integrated Math 3
Honors Integrated Math 3
PreCalculus
Probability and Statistics
AP Statistics
AP Calculus AB
AP Calculus BC
AP Computer Science A
Biology
Earth & Space Systems
Physics

Chemistry
Honors Chemistry
Marine Science
Anatomy/Physiology
AP Environmental Science
AP Physics C: Mechanics
Spanish 1
Spanish 2
Spanish 3
Spanish 4
AP Spanish
French 1
French 2
French 3
French 4
AP French

HISTORY/SOCIAL SCIENCE

UC/CSU APPROVED COURSES

A REQUIREMENT

- Four year-long courses in World Geography, World History, U.S. History, and Government/Economics are required for PGHS graduation.
- To apply to the UC or CSU campuses, two years of college-preparatory history/social science are required, including one year of world history, cultures or historical geography, and one year of U.S. history; or one-half year of U.S. history and one-half year of civics or American government.

Grade 9	World Geography	
Grade 10	World History	AP World History
Grade 11	U.S. History	AP U.S. History
Grade 12	Government/Economics	AP Government/Economics

COURSE	<u>WORLD GEOGRAPHY</u>
FULFILLS	UC/CSU Subject Area A
PREREQUISITE	None
GRADE LEVEL	9
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	World Geography will develop the basic themes of physical, cultural, and political geography while focusing on both domestic and international current events. This course will include an emphasis on location literacy (map study), the forces that shape our world, regional development, national histories, human rights, world economics, and geopolitics. We will study modern times and historical events, all while learning about the people who were and are affected by them both. Academic skills such as communication, collaboration, critical thinking, time management, academic organization, and note-taking will all be a part of this course.

COURSE	<u>WORLD HISTORY</u>
FULFILLS	UC/CSU Subject Area A
PREREQUISITE	None
GRADE LEVEL	10
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This survey course meets the 10 th Grade World History requirement. It will include a selective study of the major political and social developments, and of individuals who played significant roles, in the time period from the mid-1700s up to the present. Units of study include a brief review covering 6 th and 7 th Grade World History, the Enlightenment, the Age of Revolutions, the Industrial Revolution, Nationalism & Imperialism, the First World War and the Russian Revolution, Totalitarianism & World War II, and the Postwar World.

COURSE	<u>AP WORLD HISTORY</u>
FULFILLS	UC/CSU Subject Area A ★
PREREQUISITE	Grade of C- or higher in previous History and English classes Recommended: Grade of A in World Geography or B- or higher in AP Human Geography AND a Grade of A in English 1 or a B- or higher in Honors English 1
GRADE LEVEL	10
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Advanced Placement World History is a college-level course covering the modern period from about 1200 to the present. AP World History is fast-paced, challenging, and requires a very high level of reading and writing skill. Students in AP World History should expect heavy college-level reading assignments and should be prepared to develop and demonstrate in writing analytical skills such as comparison and contrast, change over time, and understanding of primary source documents. Students will prepare for the AP World History examination. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.
COURSE	<u>UNITED STATES HISTORY</u>
FULFILLS	UC/CSU Subject Area A
PREREQUISITE	None
GRADE LEVEL	11
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This course will examine major turning points in American history in the twentieth century. Understanding that certain themes prevail in modern American history including: the expanding role of the federal government and federal courts; the continuing tension between the individual and the state and between minority rights and majority power; the emergence of a modern corporate economy; the movements toward equal rights for racial minorities and women; and the role of the United States as a major world power. Students will learn to assess historical materials and current events- their relevance to a given problem, their reliability and their importance-and to weigh the evidence and interpretations presented in historical scholarship. This class will have a consistent reading schedule and pace that will cover 20th/21 st Century United States History.

COURSE	<u>AP UNITED STATES HISTORY</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area A ★	
PREREQUISITE	Grade of C- or higher in World History or AP World History Recommended: Grade of A in World History or B- or higher in AP World History	
GRADE LEVEL	11	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	Advanced Placement United States History surveys the period beginning with pre Columbian Native American societies and ending with international affairs and domestic changes in the post 1945 period to modern day. The College Board determines the course content outline. The course is designed to provide a comprehensive overview of United States history and to provide students with the analytical skill and factual knowledge to deal critically with the problems and materials in United States history. The course follows a narrative structure supported by the textbook, primary sources, secondary sources including historiographical essays and a variety of multimedia materials. The course focuses on the development of historical thinking skills and an understanding of content learning objectives organized around 8 themes. There will be a summer assignment for this class and this class will have a college level reading pace. Students are expected to take the AP U.S. History exam at the conclusion of the class. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.	

COURSE	<u>AMERICAN GOVERNMENT</u>
FULFILLS	UC/CSU Subject Area A
PREREQUISITE	None
GRADE LEVEL	12
LENGTH	1 semester
CREDIT	5 credits
DESCRIPTION	Government, a semester-length course, is required for High School graduation. This course is about the American system of government, including functions of government, governmental programs, roles of the citizen, civil rights and liberties, public opinion, comparative political systems, and current events.

COURSE	<u>AP AMERICAN GOVERNMENT AND POLITICS UNITED STATES</u>
FULFILLS	UC/CSU Subject Area A ★
PREREQUISITE	Grade of C- in U.S. History or C- or higher in AP U.S. History
GRADE LEVEL	12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	The goal of this course is to increase understanding of the American political system, its framework, traditions and values, and have each student pass the AP American Government exam. This course is concerned with the nature of the American political system, its development over the past two hundred plus years, and how it works today. We will examine in detail the principle processes and institutions through which the political system functions, as well as some of the public policies which these institutions establish and how these policies are implemented. Economic concepts are woven within the course throughout the year. Students will prepare for the AP Government examination. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy. The second semester does not receive AP credit, however, the AP Government class is a full year commitment.

COURSE **[ECONOMICS - See Subject Area G for description](#)**

ENGLISH

UC/CSU APPROVED COURSES

B REQUIREMENT

INFORMATION/DISCUSSION B

- Four year-long English courses are required for PGHS graduation.
- To apply to the UC or CSU campuses, four years of college-preparatory English composition and literature required, integrating extensive reading, frequent writing, and practice listening and speaking with different audiences.

Grade 9	English 1	Honors English 1
Grade 10	English 2	Honors English 2
Grade 11	English 3	Honors English 3
Grade 11		AP English Language
Grade 12	English 4	
Grade 12	ERWC Expository Reading & Writing	AP English Literature

COURSE	<u>ENGLISH 1</u>
FULFILLS	UC/CSU Subject Area B
PREREQUISITE	None
GRADE LEVEL	9
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	English 1 is designed to prepare 9th grade students for admittance to and academic success in a four-year college or university. As such, this course focuses on critical thinking in the areas of reading, writing, and literature, as well as oral academic language and collaborative group work. Students will also learn the proper use of English grammar and diction. Written assignments in the form of literary analysis will be given both inside and outside of class. This class will also cover basic grammar and increase student's fluency with vocabulary.

COURSE	<u>HONORS ENGLISH 1</u>
FULFILLS	UC/CSU Subject Area B
PREREQUISITE	Grade of C- or higher in previous English Class Recommended: Grade of B- or higher in previous English class Advanced scores on the 8th grade writing placement essay
GRADE LEVEL	9
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Honors English 1 is designed to meet the needs of ninth grade students planning to take other advanced classes at PGHS and to prepare students for university level work. This demanding and challenging class places emphasis on analytical reading, expository writing, critical thinking, cooperative learning, and in depth interpretation of the four genres of literature: the novel, the play, poetry and short story. Honors English 1 moves at a rapid pace and expects students to work independently to be prepared for class discussions. This course stresses the in-depth development of critical writing and thinking skills, along with the application of grammar and vocabulary skills to their writing.

COURSE	<u>ENGLISH 2</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area B	
PREREQUISITE	None	
GRADE LEVEL	10	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	English 2 students will develop skills in understanding literature by reading a variety of novels, both classic and contemporary, developing their ability to analyze literature and make connections to current issues. They will also read nonfiction articles/editorials and speeches from a variety of sources in order to develop their critical reading skills. along with rhetorical analysis writing. These skills will serve as the foundation for learning how to build arguments and to write argumentatively. Written assignments in the form of literary analysis will be given both inside and outside of class. Students in this class will also cover basic grammar and will increase student's fluency with vocabulary.	
COURSE	<u>HONORS ENGLISH 2</u>	
FULFILLS	UC/CSU Subject Area B	
PREREQUISITE	Grade of C- or higher in previous English class Recommended: Grade of B- or higher in Honors English 1 or grade of A- in English 1	
GRADE LEVEL	10	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	Honors English 2 is a rigorous course designed for advanced, college-bound students. Students will read a variety of complex and challenging nonfiction and literary fiction, developing their ability to analyze a variety of texts and make connections to current issues, along with connections to historical events they are learning in world history class. This course stresses the in-depth development of critical writing and thinking skills, along with the application of grammar and vocabulary skills to their writing.	
COURSE	<u>ENGLISH 3</u>	
FULFILLS	UC/CSU Subject Area B	
PREREQUISITE	None	
GRADE LEVEL	11	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	English 3 students will develop skills in understanding literature by reading a variety of novels, both classic and contemporary. They will also read non-fiction articles from contemporary news sources, and use these to develop their critical reading skills and argument writing surrounding current issues. The class will also cover basic grammar and increase students' fluency with vocabulary.	

COURSE	<u>HONORS ENGLISH 3</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area B ★	
GRADE LEVEL	11	
LENGTH	1 year	
PREREQUISITE	Grade of C- or higher in previous English class Recommended: Grade of B- or higher in Honors English 2 or grade of A- in English	
CREDIT	5 credits per semester	
DESCRIPTION	Honors English 3 is a rigorous course designed for advanced college-bound students, including those who may desire to take AP Literature in their senior year. Students will read a variety of complex and challenging literary fiction, developing their ability to analyze literature and make connections to current issues. They will also read non-fiction ranging from news articles to scientific journal publications, developing critical reading skills and argument writing skills.	

COURSE	<u>AP ENGLISH LANGUAGE</u>	
FULFILLS	UC/CSU Subject Area B ★	
PREREQUISITE	Grade of C- or higher in previous English class Recommended: Grade of B- or higher in Honors English 2, or grade of A- in English 2	GRADE
LEVEL	11	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	The AP English Language and Composition course is designed to help students become skilled readers of prose written in a variety of rhetorical contexts and to become skilled writers who compose for a variety of purposes. Writing and reading activities are designed to build students' awareness of the interactions among a writer's purposes, audience expectations, and subjects as well as the way generic conventions and the resources of language contribute to effectiveness in writing. The writing focus for this course will be argument, synthesis, and rhetorical analysis essays. Support will be given to assist students in improving performance on timed writing tasks. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.	

COURSE	<u>AP ENGLISH LITERATURE</u>	
FULFILLS	UC/CSU Subject Area B ★	
PREREQUISITE	Grade of C- or higher in previous English class Recommended: Grade of B- or higher in Honors English 3 or AP Language Grade of A- or higher in English 3	
GRADE LEVEL	12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	Advanced Placement English Literature is a college level course offered to highly motivated students who show unusual skill in literature and composition. Over the length of the course students will cultivate their understanding of literature through rich classroom discussion and in depth analysis of various literary texts. This heavily writing based course will prepare students for success in university level work. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.	

COURSE	<u>EXPOSITORY READING AND WRITING 3.0 (ERWC)</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area B	
PREREQUISITE	A-G eligible or teacher recommendation	
GRADE LEVEL	12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	Expository Reading and Writing 3.0 (ERWC) is a rigorous, rhetorically based, full-year college preparatory English course for high school seniors intending to enroll in a four year college. The course's modules, which include a wide variety of nonfiction, college-level texts and some literature, emphasize the in-depth study of analytical and argumentative reading and writing. Mentor-texts are read independently in order to foster rich classroom discussion, and serve as models for writing that moves beyond the traditional five-paragraph essay. Students will analyze the interplay of rhetorical devices, vocabulary, and grammar in rich, diverse texts, and then use these same elements in their own expository and persuasive writing.	
COURSE	<u>ENGLISH 4</u>	
FULFILLS	UC/CSU Subject Area B	
PREREQUISITE	None	
GRADE LEVEL	12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	This class is designed to prepare 12th grade students for success after high school in both work and college environments. As such, this course focuses on critical thinking in the areas of reading, writing, and literature, as well as oral academic language and collaborative group work. Students can expect to read one full-length novel per semester, as well as many smaller, non-fiction articles. Writing expectations include one argument essay per semester, a creative project per novel, and more "real world" applications like the resume and cover letter in preparation for mock interviews. Students will also learn the proper use of English grammar and diction. Technology will frequently be used to engage students and support learning.	
COURSE	<u>ENGLISH LANGUAGE DEVELOPMENT (ELD)</u>	
FULFILLS	UC/CSU Subject Area B (For no more than 1 year)	
PREREQUISITE	Non-native speaker of English <u>and</u> overall score of 1-3 on ELPAC (English Language Proficiency Assessments for California)	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	ELD is an instructional program for students who are developing proficiency in English. The four domains of language (speaking, listening, reading, and writing) are taught with a focus on academic uses. Students learn to use English effectively in both social and academic settings. Successful completion: Students will progress through the proficiency levels until they meet criteria for re-designation.	

MATHEMATICS

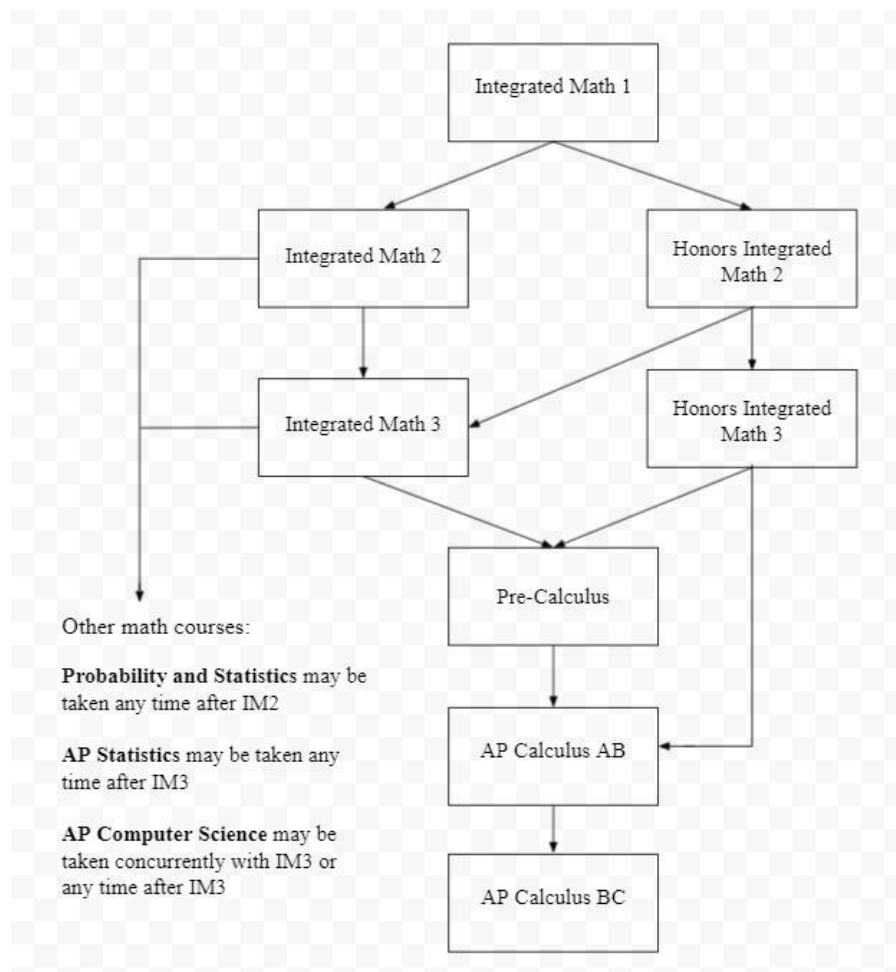
UC/CSU APPROVED COURSES

C REQUIREMENT

INFORMATION/DISCUSSION B

- Two years of mathematics, which must include Integrated Math 2 or an equivalent course, are required for PGHS graduation.
- To apply to the UC or CSU campuses, three years of college-preparatory mathematics are required (four years are strongly recommended).

MATHEMATICS COURSE OFFERINGS & PATHWAYS



Online courses in mathematics at any level are generally discouraged. Because PGHS math courses are integrated, Monterey Peninsula College (MPC) and online courses of traditional Algebra 1 and Geometry are not recognized as equivalent courses of Integrated Math 1 and Integrated Math 2, respectively.

COURSE	<u>INTEGRATED MATH 1</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area C	
PREREQUISITE	None	
GRADE LEVEL	9, 10, 11	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>Addressing both the Mathematical Practices and Content Standards associated with the High School Common Core, Integrated Math I focuses on exploring, discussing, and understanding the concepts of:</p> <ol style="list-style-type: none"> 1. Systems of Equations and Inequalities 2. Arithmetic and Geometric Sequences 3. Linear and Exponential Functions 4. Features of Functions 5. Congruency, Constructions, and Proofs 6. Connecting Algebra and Geometry 7. Modeling Data 	
COURSE	<u>INTEGRATED MATH 2</u>	
FULFILLS	UC/CSU Subject Area C	
PREREQUISITE	Grade of D- or higher in Integrated Math 1	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>Addressing both the Mathematical Practices and Content Standards associated with the High School Common Core, Integrated Math 2 focuses on exploring, discussing, and understanding the concepts of:</p> <ol style="list-style-type: none"> 1. Quadratics Functions 2. Structures of Expressions 3. Quadratic Equations 4. Absolute Value and Exponential Functions 5. Geometric Figures 6. Similarity and Right Triangle Trigonometry 7. Circles from a Geometric Perspective 8. Probability 	
COURSE	<u>PROBABILITY AND STATISTICS</u>	
FULFILLS	UC/CSU Subject Area C	
PREREQUISITE	Grade of C- or higher in Integrated Math 2	
GRADE LEVEL	11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>Probability and Statistics introduces students to the major concepts and tools for collecting, analyzing, and drawing conclusions from data. The course exposes students to four broad conceptual themes: (1) graphing and analyzing data, (2) designing a survey or experimental study, (3) finding probabilities through mathematics as well as through simulations, and (4) making appropriate inferences from data.</p>	

COURSE	<u>HONORS INTEGRATED MATH 2</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area C	
PREREQUISITE	Grade of C- or higher in Integrated Math 1 Recommended: Grade of A in Integrated Math 1	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>Honors Integrated Math 2 continues the study of geometry and algebra, though at a much faster pace and with more rigor than Integrated Math 2. Addressing both the Mathematical Practices and Content Standards associated with the High School Common Core, Honors Integrated Math 2 focuses on exploring, discussing, and understanding the concepts of:</p> <ol style="list-style-type: none"> 1. Quadratics Functions 2. Structures of Expressions 3. Quadratic Equations 4. Absolute Value and Exponential Functions 5. Geometric Figures, including triangle congruence and similarity 6. Similarity and Right Triangle Trigonometry 7. Circles from a Geometric Perspective 8. Probability 9. Linear and Quadratic Functions and their Transformations 10. Polynomial Functions 	
COURSE	<u>INTEGRATED MATH 3</u>	
FULFILLS	UC/CSU Subject Area C	
PREREQUISITE	Grade of C- or higher in Integrated Math 2 Recommended: B- or higher in Integrated Math 2	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>Addressing both the Mathematical Practices and Content standards associated with the High School Common Core, Integrated Math 2 focuses on exploring, discussing, and understanding the concepts of:</p> <ol style="list-style-type: none"> 1. Functions and their Inverses 2. Logarithmic Functions 3. Polynomial Functions 4. Rational Expressions and Functions 5. Modeling with Geometry 6. Trigonometric Functions 7. Sequences and Series 8. Modeling with Functions 9. Statistics 10. Transformations of Functions 	

COURSE	<u>HONORS INTEGRATED MATH 3/TRIGONOMETRY</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area C	
PREREQUISITE	Grade of C- or higher in Honors Integrated Math 2 Recommended: Grade of B or higher in Honors Integrated Math 2	
GRADE LEVEL	9, 10, 11	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>Honors Integrated Math continues the study of algebra as well as trigonometry. This course moves at a much faster pace and with more rigor than the Integrated Math 3 course. Addressing both the Mathematical Practices and Content Standards associated with the High School Common Core, Honors Integrated Math 3 focuses on exploring, discussing, and understanding the concepts of:</p> <ol style="list-style-type: none"> 1. Geometric Modeling 2. Linear and Quadratic Functions 3. Polynomial Functions 4. Rational Exponents and Radical Functions 5. Exponential and Logarithmic Functions 6. Rational Functions 7. Sequences and Series 8. Trigonometric Ratios and Functions 9. Trigonometric Identities and Formulas 10. Data Analysis and Statistics 11. Probability 12. Limits and Continuity 	

COURSE	<u>PRE-CALCULUS</u>	
FULFILLS	UC/CSU Subject Area C	
PREREQUISITE	Grade of C- or higher in Honors Integrated Math 3/Trigonometry or Integrated Math 3	
GRADE LEVEL	10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>This course covers advanced topics in functions, trigonometry, conic sections, sequences and series, polar coordinate systems, and parametric equations. A scientific calculator is required. A graphing calculator is recommended. The appropriate calculator will be provided upon student request.</p>	

COURSE	<u>AP CALCULUS AB</u>	
FULFILLS	UC/CSU Subject Area C ★	
PREREQUISITE	Grade of C- or higher in Pre-Calculus Recommended: B or higher in Honors Integrated Math 3	
GRADE LEVEL	10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	<p>AP Calculus AB is roughly equivalent to a first semester college calculus course devoted to topics in differential and integral calculus. This course is a college level introductory calculus course designed to enable the student to pass the Advanced Placement Calculus AB exam. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy. An AP graphing calculator is required. The appropriate calculator will be provided upon student request. Juniors enrolling in this course are encouraged to take a fourth year of mathematics to meet the UC A-G course recommendations.</p>	

COURSE	<u>AP CALCULUS BC</u>
FULFILLS	UC/CSU Subject Area C ★
PREREQUISITE	Grade of C- or higher in Calculus AB
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits
DESCRIPTION	This course extends the content learned in Calculus AB to different types of equations (polar, parametric, vector-valued) and new topics (such as Euler's method, integration by parts, partial fraction decomposition, improper integrals, and sequences and series) in the second semester. Our most rigorous course, AP Calculus BC is the equivalent of a second semester of college calculus. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy. An AP graphing calculator is required. The appropriate calculator will be provided upon student request.

COURSE	<u>AP STATISTICS</u>
FULFILLS	UC/CSU Subject Area C ★
PREREQUISITE	Grade of C- or higher in Integrated Math 3 or a grade of C- or higher in Honors Integrated Math 3 Recommend: Grade of B or higher in Integrated Math 3 or C or higher in Honors Integrated Math 3
GRADE LEVEL	11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	AP Statistics is the equivalent of a one semester, college-level introductory statistics class. The purpose of the class is to introduce students to the basic ideas and skills for collecting, analyzing and drawing conclusions from data. Students should leave the course not only able to interpret and analyze the many statistics they will encounter on a daily basis, but also evaluate the integrity of their use. The course exposes students to four broad conceptual themes: (1) exploring data –observing patterns and departures from patterns, (2) planning a study – deciding what and how to measure, (3) anticipating patterns – producing probability and simulation, and (4) statistical inference – confirming models. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.

COURSE	<u>AP COMPUTER SCIENCE A</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area C ★	
PREREQUISITE	Grade of C- or higher in Integrated Math 2 with concurrent enrollment in Integrated Math 3 Recommended: Grade of B or higher in Integrated Math 3 with successful completion of Introduction to Computer Science, or a grade of B+ or higher in Honors Integrated Math 3	
GRADE LEVEL	10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	AP Computer Science A is the equivalent of an introductory, one semester, college level programming course. The course emphasizes programming methodology with a focus on problem solving and algorithm development using the Java programming language. Specific topics include object-oriented design, program design and implementation, algorithm analysis, and standard data structures. Students will tackle long-term, large scale computer programming problems and are expected to take the AP Computer Science A exam in May. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy. <i>This course will be offered in alternate years: 2022-2023, 2024-2025, and 2026-2027.</i>	
COURSE	<u>MATHEMATICS SUPPORT</u>	
PREREQUISITE	Enrollment in an Integrated Math class	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester Grade earned will be listed as Pass/No Pass	
DESCRIPTION	Mathematics Support is offered to students concurrently enrolled in an Integrated Math course to provide them with additional help. This course reviews basic mathematical concepts, reinforces material currently covered in their math class, and previews additional material to help students succeed. Based on their schedules, students may add Mathematics Support at any time during the school year.	
COURSE	<u>MATH TUTORING</u>	
PREREQUISITE	Enrollment in any PGHS Math course	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 year	
CREDIT	0 credits per semester	
DESCRIPTION	Math Tutoring offers drop-in support throughout the school year for students who wish additional assistance with their math class. Students can get help with homework, assistance with specific material, and additional help preparing for upcoming tests. Based on the school schedule, Integrated Math 1 students may attend tutoring in order to retake a test or quiz. Times and locations for tutoring will be announced at the beginning of the school year.	

SCIENCE

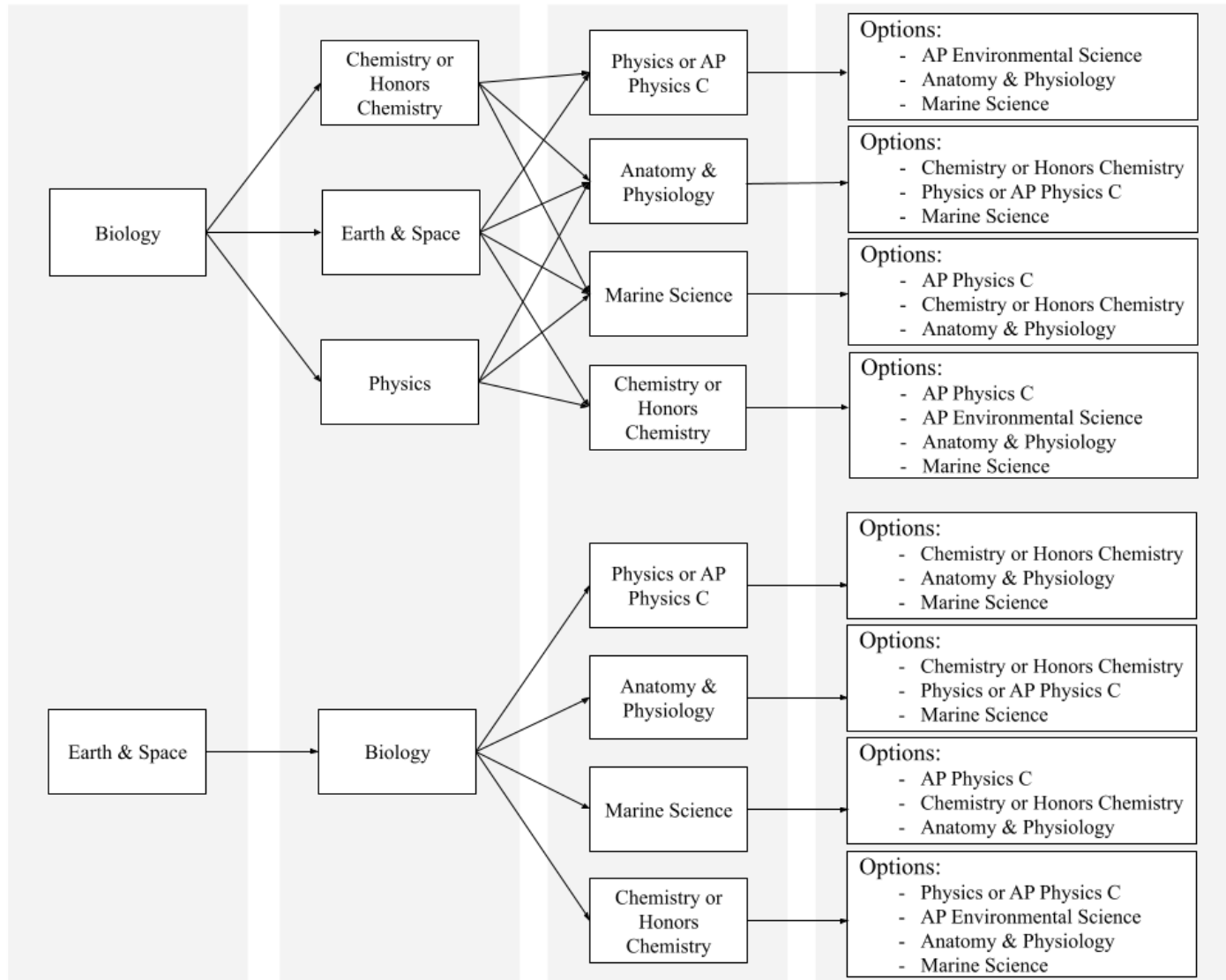
UC/CSU APPROVED COURSES

D REQUIREMENT

INFORMATION/DISCUSSION B

- Two year-long courses, one year of physical science and one year of life science, are required for PGHS graduation.
- To apply to the UC or CSU campuses, two years of college-preparatory science, including fundamental knowledge in two of these three subjects: biology, chemistry, or physics are required (three years are recommended). One year of approved interdisciplinary or earth and space sciences coursework can meet one year of the requirement.

SCIENCE COURSE OFFERINGS & PATHWAYS



COURSE	<u>BIOLOGY</u>
FULFILLS	UC/CSU Subject Area D
PREREQUISITE	None
GRADE LEVEL	9, 10 or teacher recommendation
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Biology is the study of life. This course content will include the study of living organisms, their relationships with each other and their physical environment, and the processes they perform in order to develop, grow, repair, and reproduce. Concepts will be taught using a hands-on approach, through laboratory investigations and field studies. This experiential approach will provide a concrete foundation for understanding fundamental concepts of Biology, such as cell theory, photosynthesis, and cellular respiration, genetics, ecology, and environmental human impact.
COURSE	<u>EARTH & SPACE SYSTEMS</u>
FULFILLS	UC/CSU Subject Area D
PREREQUISITE	None
GRADE LEVEL	9, 10 or teacher recommendation
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Earth and Space Systems is a laboratory oriented class that is a blend of several different sciences; Geology, Meteorology, and Astronomy. We will be looking more closely at topics such as plate tectonics, astronomy, weather, and climate.
COURSE	<u>PHYSICS 1</u>
FULFILLS	UC/CSU Subject Area D
PREREQUISITE	Grade of C- or higher in Integrated Math 1
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	The first semester of Physics is a study of motion and its mathematical description, energy, and work. The second semester is a study of light, waves, electricity and magnetism.
COURSE	<u>CHEMISTRY</u>
FULFILLS	UC/CSU Subject Area D
PREREQUISITE	Completion of or concurrent enrollment in Integrated Math 2
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	The Chemistry course is designed to explore the chemistry of real-world environmental problems through research, experimentation, and discourse. The course will assess possible alternatives that lessen the level of human impact on natural systems. The first semester develops the general principles involved in solutions and chemical reactions through the lenses of water and metals. The second semester focuses on energy in chemical reactions, the nature of gasses, and atomic theory in conjunction with fossil fuels, air pollution, and industrial techniques, respectively.

COURSE	<u>MARINE SCIENCE</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area D ★	
PREREQUISITE	Grade of C- or higher in Biology Grade of C- or higher Physical Science	
GRADE LEVEL	11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	This course studies physical oceanography, marine ecology, marine organisms, the evolution of marine species, and marine flora and fauna. In addition to familiarizing students with the features of the marine environment which is an integral part of the Monterey Bay, this course helps to acquaint students with the ecology of other marine ecosystems, and occupational opportunities present in the field of marine biology and oceanography. Dissection of marine organisms, field research, and scientific reporting are all part of the laboratory experience. Students investigate the structure, function, behavior, adaptations, and classification of a variety of plant and animal species that live in the marine environment. Students learn how energy flows and matter cycles through the Earth's ocean system and they investigate the impact of humans.	
COURSE	<u>HONORS CHEMISTRY 1</u>	
FULFILLS	UC/CSU Subject Area D ★	
PREREQUISITE	Completion of or concurrent enrollment in Integrated Math 3	
GRADE LEVEL	10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	The Honors Chemistry course is designed to provide the advanced science student with an opportunity to learn chemistry at a higher level and at a faster pace, providing a more in-depth coverage of the topics. The course offers an opportunity for enrichment through the use of advanced math concepts and laboratory work. The first semester develops the general principles involved in solutions and chemical reactions while exploring the hydrologic cycle and the Earth's lithosphere. The second semester expands on energy in chemical reactions, the nature of gasses, acid-base chemistry, and atomic theory in conjunction with the human impacts associated with industrial processes. Students taking Honors Chemistry will be prepared to take the SAT Subject Test in Chemistry.	
COURSE	<u>ANATOMY/PHYSIOLOGY</u>	
FULFILLS	UC/CSU Subject Area D	
PREREQUISITE	Grade of C- or higher in Biology	
GRADE LEVEL	11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	Anatomy and Physiology is the study of the structures and functions of the human body. The course explores the principles of Biology, Chemistry, and Physics in body homeostasis and disease. The course progresses from anatomical terminology and organization through basic Chemistry and the eleven body systems. Labs include dissection of sheep brains, eyes, and hearts, as well as fetal pigs. Simple experiments, demonstrations, and model building will help students construct a foundation of knowledge in microscopic and macroscopic Anatomy and Physiology.	

COURSE	<u>AP PHYSICS C: MECHANICS</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area D ★	
PREREQUISITE	Completion of or concurrent enrollment in Calculus AB or BC	
GRADE LEVEL	10, 11, 12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	This course prepares students to take the Advanced Placement Physics C test in mechanics and is the equivalent of a typical first semester college course in physics. Mechanics is the branch of physics that is concerned with quantifying the motion of bodies. Topics include kinematics, Newton's laws of motion, work/energy/power, conservation laws (energy/momentum/angular momentum), circular motion and rotation, oscillations, and gravitation. The lab component of the class builds on experiments done in regular physics with emphasis placed on using computers to model and simulate physical systems. Students will use electronic sensors and data analysis programs to explore relationships among physical quantities. The topic of mechanics will be covered in much greater depth and with a higher level of mathematical sophistication than in the regular physics course. Prospective students should be comfortable with using mathematics to solve problems. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.	

COURSE	<u>AP ENVIRONMENTAL SCIENCE</u>
FULFILLS	UC/CSU Subject Area D ★
PREREQUISITE	Grade of C- or higher in Biology Grade of C- or higher in Physics, AP Physics or Earth & Space Systems Grade of C- or higher in Chemistry Recommended: Honors Chemistry, Grade of B or higher in Biology
GRADE LEVEL	11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This course is designed to prepare students to take the Advanced Placement Environmental Science test and is a rigorous science course that is the equivalent of a one-semester, introductory college course in environmental science. Topics will draw together geology, biology, chemistry, and marine science subject matter. Long-term field study projects will be set up at the beginning of each school year. Students will be expected to take an active role in designing and maintaining these investigations, as well as maintaining a detailed and organized data collection system throughout the year. The emphasis of the course will be data collection, statistical analysis of data sets, understanding inter-relationships in the natural world, identifying and analyzing environmental problems, both natural and anthropogenic, evaluating risks associated with these problems, and possible solutions. Students taking the course should have a firm understanding of mathematics because of the analytical nature of the course, and a solid background of both physical and life sciences. Junior or senior class standing mandatory. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.

LANGUAGES OTHER THAN ENGLISH (LOTE)

UC/CSU APPROVED COURSES

E REQUIREMENT

- One year of a Language other Than English (LOTE) **OR** a Visual or Performing Art (Fine Art) are required for PGHS graduation.
- Two years of college-preparatory coursework required (or through the second level of high school instruction) of the same language other than English (three years are recommended). Language levels are defined by the number of years of high school instruction (e.g., LOTE 1= 1 year; LOTE 2 = 2 years, etc.).

COURSE	<u>SPANISH 1</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	The introductory course uses communicative activities, music, games, and story-based instruction to develop all four basic language skills: listening, speaking, reading and writing. Students will be immersed in the target language with a comprehensible approach with authentic language and cultural sources integrated through music, movies, and technology. Students will enjoy interactive and interpersonal instruction. Living in the global world, Spanish language study will be beneficial in the workplace as well as college readiness.

COURSE	<u>SPANISH 2</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	Grade of C- or higher in Spanish 1
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This is an intermediate course which provides continued development and practice of the basic language skills: listening, speaking, reading and writing. More advanced grammatical structures are introduced organically through comprehensible input, games, reading, and communicative activities. Students practice listening skills by watching fotonovelas, monthly news and cultural updates. Students will practice speaking through dialogues, role plays, partner chats and other conversational activities. Students will explore the Hispanic world through cultural projects on food, dance and traditions.

COURSE	<u>SPANISH 3</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	Grade of C- or higher in Spanish 2 Recommended: Grade of B- or higher in Spanish 2
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Emphasis is on the further development of listening, speaking, reading and writing skills. Communicative and project-based activities are used to learn more advanced vocabulary and grammar. Students practice speaking in a variety of contexts such as oral reports, dialogues and group discussions. More academic vocabulary is presented related to topics such as personal relationships, family life, media, the environment, and technology, along with the exploration of Spanish-speaking countries. The course also includes the viewing and discussion of Spanish-language short films.
COURSE	<u>SPANISH 4</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	Grade of C- or higher in Spanish 3 Recommended: Grade of B- or higher in Spanish 3
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This is an advanced course that focuses on developing language skills in academic settings. Relevant topics are explored including personal relationships, family, technology, and the environment. Reading selections come from authentic sources such as Spanish literature and newspaper articles. More advanced writing and speaking situations are required. More academic vocabulary is presented along with more complex cultural topics. A variety of authentic language and cultural sources are integrated such as songs, movies, newspapers, websites, and news reports.
COURSE	<u>AP SPANISH</u>
FULFILLS	UC/CSU Subject Area E ★
PREREQUISITE	Grade of C- in Spanish 3 Recommended: Grade of B- or higher in Spanish 3
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This is a college-level course that focuses on advanced work in listening, speaking, reading and writing. Emphasis is placed on speaking and writing in academic settings. Includes expository writing, oral presentations, and reading selections from Spanish literature and newspaper articles. Students prepare to take the AP Spanish Language exam in May. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy. Any summer homework assigned will be due at the first class meeting in August.

COURSE	<u>FRENCH 1</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This class will focus on the four modes of communication: listening, speaking, reading and writing. Students will learn the culture of France through its language, its cuisine and its history. Students will improve their language skills by listening to short movies and interactive stories, by creating their own and acting them out in groups. The activities are student-driven (dramatization, drawing, improvisation, interviews, cultural and culinary projects). Students will be immersed in the target language with a very comprehensible approach through authentic materials. Because there is less emphasis on grammar and conjugation, assignments are fun and straightforward, students will enjoy the class and will feel comfortable speaking. We will have field trips and food celebrations all throughout the year, some of which will be experienced in the PGHS kitchen with Mrs Erickson, our gastronomy chef on Campus.
COURSE	<u>FRENCH 2</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	Grade of C- or higher in French 1
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Let's continue our French adventures together and learn to feel more comfortable speaking, reading and writing the language. Students will be immersed in the target language in a comprehensible way and will develop more elaborated skits and plays. The activities are student-driven with dramatization, drawing, improvisation, interviews, cultural and culinary projects. Our stories will be longer and more interesting than in French 1. We will continue our cooking contest, will do our field trips to the museum and the Bakery and we will enjoy watching our new french series while savoring our Friday Bon appétit!
COURSE	<u>FRENCH 3</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	Grade of C- or higher in French 2 Recommended: Grade of B- or higher in French 2
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	"Knowing a foreign language opens windows to the world". You will come to realize that speaking another language brings you closer to people globally and in your own community. Join this class to continue to develop your skills and empower yourself with new speaking tools. We will have a special time focusing on French film analysis, reading and writing, while continuing to maintain our fun around games, stories and plays. Field trips, food and French music will be at the Rendez Vous!

COURSE	<u>FRENCH 4</u>
FULFILLS	UC/CSU Subject Area E
PREREQUISITE	Grade of C- or higher in French 3 Recommended: Grade of B- or higher in French 3
GRADE LEVEL	9,10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	French 4 is a course designed for motivated students who can work independently and efficiently. Advanced grammar topics will be covered, incorporating high-interest topics such as making travel and hotel arrangements for a trip to a French speaking country, communicating medical emergencies, and managing more advanced conversations in French. Extensive reading and writing will be required. Students will read various novels. The cultural emphasis will be in countries other than France where French is spoken.

COURSE	<u>AP FRENCH LANGUAGE AND CULTURE</u>
FULFILLS	UC/CSU Subject Area E ★
PREREQUISITE	Grade of C- in French 3 Recommended: Grade of B- or higher in French 3
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	AP French is a college level course designed for motivated students who desire to become proficient communicators of French and prepare for the AP French Language and Culture Exam. Advanced grammar topics will be covered, incorporating high-interest historical topics. Extensive reading and writing will be required. Students will read various genres of literature by famous francophone authors. The cultural emphasis will be on various countries where French is spoken. Students who take the national Advanced Placement Exam in May can potentially earn college credit with a qualifying AP test score as determined by the granting college's AP Policy.

VISUAL AND PERFORMING ARTS

UC/CSU APPROVED COURSES

F REQUIREMENT

- One year of a Visual & Performing Art (Fine Art) **OR** Language other Than English (LOTE) are required for PGHS graduation.
- One year of college-preparatory visual & performing arts (VAPA) required, chosen from one of the following disciplines: dance, music, theater, visual arts (e.g., painting, web/graphic design, film/video, inter/multimedia arts), or interdisciplinary arts.

ART COURSES

COURSE **2D DESIGN**

FULFILLS

UC/CSU Subject Area F

CTE Art Pathway: Introductory Level: 1st Year

PREREQUISITE

None

GRADE LEVEL

9, 10, 11, 12

LENGTH

1 year

CREDIT

5 credits per semester

DESCRIPTION

2D Design is designed for students who have been afraid of art and those who feel comfortable making art. Basic skills are taught in addition to a variety of art techniques. Emphasis is placed on introductory units on designing with graphite, colored pencil, color mixing, collaging, printmaking and general 2D design concepts. Students will learn the fundamental Elements of Art and Principles of Design.

COURSE **ADVANCED 2D DESIGN**

FULFILLS

UC/CSU Subject Area F

Concentrator Level: 2nd Year Course

PREREQUISITE

Grade of C- or better in 2D Design

GRADE LEVEL

9, 10, 11, 12

LENGTH

1 year

CREDIT

5 credits per semester

DESCRIPTION

Student who discovered their interest in 2D Design may continue building these skills by joining Advanced 2D Design. Students in this course work in a more independent manner to build their portfolio while continuing the development of their artistic expression of the principles of design. Students who wish to expand their personal style and skills before taking AP 2D Art & Design should consider taking this course.

COURSE	<u>DRAWING & PAINTING</u>
FULFILLS	UC/CSU Subject Area F CTE Art Pathway: Concentrator Level: 2 nd Year Course
PREREQUISITE	Grade of C- or better in 2D Design
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Students will have the opportunity to develop their skill with drawing and painting. Drawing units will focus on observational and interpretive skills. Line, contour, form, value, perspective, composition and space will be studied. Students will explore a variety of black and white and color media. Art from this class may be used for an AP Drawing Portfolio.
COURSE	<u>ADVANCED DRAWING & PAINTING</u>
FULFILLS	UC/CSU Subject Area F Concentrator Level: 2 nd Year Course
PREREQUISITE	Grade of C- or better in Drawing & Painting
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Student who discovered their interest in Drawing & Painting may continue building these skills by joining Advanced Drawing & Painting. Students in this course work in a more independent manner to build their portfolio while continuing the development of their artistic expression of the elements of art and principles of design. Students who wish to expand their personal style and skills before taking AP Drawing should consider taking this course.
COURSE	<u>3D DESIGN</u>
FULFILLS	UC/CSU Subject Area F CTE Art Pathway: Introductory Level: 1 st Year
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Students will have the opportunity to develop their 3D skills. Students will work with clay, hand building projects including making pinch pots, coil vases, sculpture and designing mugs and clay boxes. Students will also have the opportunity to learn how to throw on the pottery wheel making plates, bowls, and mugs. Various glazing techniques will be explored to finish pottery for personal or commercial use.
COURSE	<u>ADVANCED 3D DESIGN</u>
FULFILLS	UC/CSU Subject Area F Concentrator Level: 2 nd Year Course
PREREQUISITE	Grade of C- or better in 3D Design
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Student who discovered their interest in 3D Design may continue building these skills by joining Advanced 3D Design. Students in this course work in a more independent manner to build their portfolio while continuing the development of their artistic expression of the principles of design. Students who wish to expand their personal style and skills before taking 3D Art & Design should consider taking this course.

COURSE	<u>AP 2D ART & DESIGN or AP DRAWING or AP 3D ART & DESIGN</u>
FULFILLS	UC/CSU Subject Area F ★
PREREQUISITE	CTE Art Pathway: Capstone Level: 3 rd Year Course Grade of C- or better in Concentrator 2 nd Year Course Submission of six pieces of artwork and teacher approval
GRADE LEVEL	11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Art Portfolio course is for the highly motivated student who wants to create a college level 2D, 3D, or Drawing Art & Design Portfolio. This is an intensive college level course designed around each student creating a personally directed 15 to 20 piece portfolio. Students interested in this course must present to Mr. Kelly six of their best pieces within the Subject Area of the portfolio they want to create. This course is offered every year, and students may repeat this course for credit by creating an additional portfolio. Students may elect to submit their portfolio to the National Advanced Placement College Board in early May for a chance to earn college credit. <i>This course will be offered in alternate years: 2022-2023, 2024-2025, and 2026-2027.</i>

MUSIC COURSES

COURSE	<u>STRING ORCHESTRA</u>
FULFILLS	UC/CSU Subject Area F
PREREQUISITE	Participation in MS advanced or HS orchestra during the past 12 months
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Students will explore music and music-making through study, rehearsal, and performance of a diverse repertoire of musical styles. Students will be provided access to enrichment activities through several school and community sources.

COURSE	<u>CONCERT BAND/ MARCHING BAND</u>
FULFILLS	UC/CSU Subject Area F
PREREQUISITE	Participation in MS advanced or HS band during the past 12 months Teacher Approval
GRADE	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Students will explore music and music-making through study, rehearsal, and performance of a diverse repertoire of musical styles. The band will provide entertainment and spirit at concerts, parades, football games, and school rallies. Students will be provided access to enrichment activities through several school and community sources.

COURSE	<u>GUITAR</u>
FULFILLS	UC/CSU Subject Area F
PREREQUISITE	None
GRADE	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This one-year course is designed for students with no previous guitar experience. Students will receive guidance and direction in solving problems related to playing the guitar at a beginning level and will learn many of the different styles, skills and techniques required to become a successful guitarist. Areas of concentration include: correct posture, note reading, aural skills, basic music theory, rhythmic patterns, chord study, finger picking styles, musical forms, improvisation and performing experiences.
COURSE	<u>MUSIC APPRECIATION</u>
FULFILLS	UC/CSU Subject Area F
PREREQUISITE	None
GRADE	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Students will learn about elements of music and the development of musical style from the medieval period to the present day. Through guided listening, reading, and classroom activities students will gain an understanding of their own favorite music and an appreciation of a wide variety of styles.
COURSE	<u>JAZZ BAND</u>
FULFILLS	UC/CSU Subject Area F
PREREQUISITE	Students in Jazz Band must be enrolled in Marching/Concert Band. Audition or permission from the instructor is required. Students must be at the intermediate level on their instrument.
GRADE	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Jazz Band is based on the traditional big band instruments: alto, tenor and bari sax, trumpet, trombone and rhythm section. Students will rehearse and perform big band literature, work in smaller combos, and learn about improvisation and jazz theory. The band will have mandatory performances and competitions throughout the year.

PHOTOGRAPHY COURSES

COURSE	<u>PHOTOGRAPHY 1</u>
FULFILLS	UC/CSU Subject Area F CTE Photography Pathway: Introduction Level: 1 st Year Course
PREREQUISITE	None
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This course is an introductory level class appropriate for any student curious about producing photographic images with both fine art and commercial applications. This course will cover the operation of a traditional manual 35mm SLR camera, exposure, composition, and basic lighting. Students will learn basic darkroom skills including developing film, enlarging negatives, and different printing techniques. Students will learn basic skills for operating a DSLR camera and will be exposed to Adobe Photoshop editing techniques and digital printing. Students will be exposed to different aspects of photography including: landscape, portrait, and narrative. We will also be learning about the elements of design for creating artistic compositions. Students will learn how to evaluate and analyze their own work as well as learn how to look at and discuss other people's work. A 35mm film SLR camera that can be operated manually is required. A DSLR camera is recommended. Cameras will be provided upon student request.

COURSE	<u>AP 2D ART & DESIGN/PHOTOGRAPHY</u>
FULFILLS	UC/CSU Subject Area F ★ CTE Photography Pathway: Capstone Level 3
PREREQUISITE	Grade of C- or higher in Photography 2
GRADE LEVEL	11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	2D Art & Design/Photography is intended for the advanced photography student who wishes to create a 24-piece portfolio of independently produced work. This course is especially suited for students wishing to pursue AP 2D Art & Design with a photography emphasis. Students will work independently as well as collaboratively to exceed their present skills both in the darkroom and with Adobe Photoshop. Emphasis will be on editing and sequencing of work. Students will have the opportunity to create a portfolio and submit it for consideration of the Weston Scholarship Portfolio Competition. Students may elect to submit their portfolio to the National Advanced Placement College Board in early May for a chance to earn college credit. Students may also find a photography internship as part of the class. AP 2D Art & Design should be taken by students with exceptional motivation and interest in photography. A 35mm film SLR camera that can be operated manually is required. A DSLR camera is recommended. Cameras will be provided upon student request.

DRAMA COURSES

INFORMATION/DISCUSSION B

COURSE	<u>DRAMA</u>
FULFILLS	UC/CSU Subject Area F
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Drama is a participation course. Students are required to perform before the class audience in a variety of roles: monologues, skits, improvisations, pantomimes, duets, and scenes. The emphasis will be on changing the student from a passive, accepting viewer into an active critical audience and actor. Written work is expected of the student on a regular basis.

COURSE	<u>ADVANCED DRAMA</u>
FULFILLS	UC/CSU Subject Area F
PREREQUISITE	Grade of C- or higher in Drama
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	Advanced Drama is a course offered to returning Drama students that focuses on themes in directing, stagecraft, and complex theater production. Students will develop more sophisticated methods of performance and lead Drama students as they learn the fundamentals of theater. Students in Advanced Drama will be expected to learn the more technical elements of theater including set, light, and sound design. Students will have the opportunity to select performance material and will block, direct, design, and critique scenes. They will also perform in scenes with both beginning and advanced students.

CULINARY ARTS COURSES

COURSE	<u>CULINARY ARTS 1: INTRODUCTION TO CULINARY ARTS</u>
FULFILLS	UC/CSU Subject Area F
	CTE Food Service & Hospitality Pathway: Introductory Level 1
PREREQUISITE	None
GRADE LEVEL	9*,10,11,12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This introductory course into the culinary arts focuses on hands-on learning as a way to gain the skills and knowledge necessary to be a competent and creative home cook. Labs and lectures connect academic knowledge from history, math and science to real-life experiences in the kitchen. The National Restaurant Association ProStart Curriculum focuses on foundational food preparation techniques, kitchen safety, and food service/hospitality careers. Soft skills such as leadership, teamwork, time and project management are core skills developed in this class to prepare students for independence and success in their lives after high school. *On a space available basis, a 9th grade student may take this class with written recommendation from their 8th grade Foods teacher.

COURSE	<u>CULINARY ARTS 1B: FUNDAMENTALS OF BAKING</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area F CTE Food Service and Hospitality Pathway: Introductory Level 1	
PREREQUISITE	None	
GRADE LEVEL	9, 10,11,12	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	This course is designed for students at a beginner level to learn about the history, science and methodologies of baking. The course begins with Bakeshop: Basic Baking Techniques in the fall and moves on to bread-making, pies, tarts and cakes in the spring. Soft skills such as leadership, teamwork, time and project management are core skills developed in this class to prepare students for independence and success in their lives after high school.	

COURSE **CULINARY 2**
MPC Dual Enrollment Course

COURSE **CULINARY 3**
MPC Dual Enrollment Course

COURSE **CULINARY 4**
MPC Dual Enrollment Course

FULFILLS UC/CSU Subject Area F
CTE Food Service and Hospitality Pathway: Capstone Level 3

PREREQUISITE Grade of C- or higher in Culinary Arts 3

GRADE LEVEL 11, 12

LENGTH 1 year

CREDIT 5 credits per semester

DESCRIPTION: An intense hands-on course for the highly motivated and experienced student with a desire to pursue independent projects and professional skills development in Foodservice and Hospitality. The course focuses on refining culinary proficiencies, menu development, advanced baking techniques, production of course meals, costing/purchasing, operations management, menu evaluation/creation, advanced plating and presentation, sustainability, farm-to-table, and exploring career options and opportunities in the industry. Honors students will complete a 20-piece portfolio showcasing their best work to present to a panel of industry professionals.

ELECTIVES

UC/CSU APPROVED COURSES

G REQUIREMENT

- One year of an additional A-G approved course, in any area A-G, or Career Technical Education course are required for high school graduation.
- One year of college-preparatory coursework required, chosen from: courses approved specifically in the elective (G) subject area, or courses approved in the A-F subject areas beyond those used to satisfy the requirements of the A-F subjects.

COURSE	<u>ECONOMICS</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	None
GRADE LEVEL	12
LENGTH	1 semester
CREDIT	5 credits
DESCRIPTION	Economics, a semester-length course, is required for high school graduation. The goal of this course is to increase understanding of the American economic system, including the nature of supply and demand, market structures, fiscal policy, monetary policy, comparative economic systems.

COURSE	<u>PSYCHOLOGY</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	None
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	The intro psychology course is designed to introduce students to the scientific study of behavior and mental processes. Students will explore major subfields in psychology such as personality, motivation, clinical psychology, and social psychology. This course may prepare students to take Advanced Placement psychology but is not a prerequisite.

COURSE	<u>AP PSYCHOLOGY</u>
FULFILLS	UC/CSU Subject Area G ★
PREREQUISITE	Grade of C- or higher in previous English class
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	AP Psychology is a fun and challenging course designed for students to learn about the scientific study of human and animal behavior and mental processes. Students will learn the history of the field and study major subfields including the biological bases of behavior, clinical psychology, social psychology, research methods, and cognitive development through both lecture and engaging projects. All students who are ready for an exciting academic curriculum and are interested in taking the AP exam in May should consider enrolling in this class. Students who take the national Advanced Placement Exam can potentially earn college credit with a qualifying AP score..

COURSE	<u>LEADERSHIP</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITES	Completion of the required application process, which includes teacher reference. Maintain a GPA of 2.0. Incoming 9th-grade students must undergo the application process in 8th grade and be elected as ASB officers for their Freshman year. The Leadership class is encouraged for all grade level ASB Officers.
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	The leadership and activities class is designed to provide students with the knowledge, skills, and real-world experiences that will shape their journeys as leaders. Some topics of study will include strategic planning, conflict management, and organization. Students will be required to plan events and participate in activities put on by the class. <i>Required activities can take place during, before, or after school.</i>
COURSE	<u>INTRODUCTION TO COMPUTER SCIENCE</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	Grade of C- or higher in Integrated Math 1 and concurrent enrollment in Integrated Math 2 or Honors Integrated Math 2
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This course introduces students to the creative aspects of programming, abstractions, and algorithms. In the first semester, students will cover introductory programming with Python and earn high school credit. The second semester will continue with more advanced Python programming and will be offered as a dual enrollment course, aligned with MPC's CSIS 9 or CSIS 10A. <i>These courses will be offered in alternate years.</i>
COURSE	<u>INTRODUCTION TO COMPUTER AIDED DESIGN (CAD)</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 semester (first semester)
CREDIT	5 credits per semester
DESCRIPTION	Introduction to CAD is designed to introduce students to the basic concepts and skills required of engineers and designers working in a professional CAD environment. A Computer Aided Design (CAD) is an essential part of the design, engineering, and manufacturing process. Emulating real world work skills, students will create innovative 2D sketches, then transfer those sketches to a computer using 3D CAD modeling software. These student-created 3D CAD models are then analyzed by student teams for functionality, durability, and aesthetic qualities. After analysis, changes in design can be made to improve the 3D model. From the final CAD model, CAM (Computer Aided Manufacturing) and CNC (Computer Numerical Control) codes will be generated to manufacture a prototype. Students then send their codes to a 3D printer and print a prototype, thus emulating the process used in real world engineering settings.

COURSE	<u>ENGINEERING: ROBOTICS</u>	INFORMATION/DISCUSSION B
FULFILLS	UC/CSU Subject Area G	
PREREQUISITE	Grade of C- or higher in Introduction to CAD, or teacher approval	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 semester (second semester)	
CREDIT	5 credits per semester	
DESCRIPTION	Students will work in engineering teams to design, build and test complex robots to meet the requirements of <i>FIRST</i> Robotics Competition (FRC). Students will be expected to solve these challenges using physical robots and computer simulations. Students will work in teams to complete a larger design problem and participate in local and regional FRC competitions. The course will illustrate the engineering design process, the importance of integrating sensors, and complex machine control. Special attention will be paid to the design process and its communication through both presentation and documentation.	

COURSE	<u>ENGINEERING: CNC MANUFACTURING</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	Grade of C- or higher in Robotics 1, or teacher approval
GRADE LEVEL	10, 11, 12
LENGTH	1 semester
CREDIT	5 credits per semester
	CNC Manufacturing follows the Engineering: Introduction to CAD and Engineering: Robotics semester courses within the Engineering pathway. This laboratory-based integrated course is designed to support and facilitate second-year student participation in the global FIRST Robotics Competition. Students will build upon foundational knowledge from the prior course by designing and testing solutions to engineering problems, with a particular focus on CAD, CAM, and CNC manufacturing.

COURSE	<u>ENGINEERING: CNC MANUFACTURING HONORS</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	Grade of C- or higher in Engineering Design Graphics and CNC Manufacturing, or teacher approval
GRADE LEVEL	11, 12
LENGTH	1 year
CREDIT	5 credits per semester
	CNC Manufacturing is the capstone course for the Engineering pathway. This laboratory-based integrated course is designed to support and facilitate third- and fourth-year student participation in the global FIRST Robotics Competition. Students enrolled in this course will have previously completed the CNC Manufacturing course. Students will build upon foundational knowledge from the prior course by performing advanced level work in the areas of engineering, manufacturing, programming, and team project management. The student-centric design of the course and physical classroom lab environment promotes collaborative learning in small teams and advanced personal skill development in specialty areas while allowing all students to be involved with all aspects of this multifaceted competitive team project. Students in this CNC Technology course will have the opportunity to lead, guide, and mentor first-year students in the CAD and Robotics courses while embracing a learning-by-doing approach. This course may be repeated for credit.

OTHER ELECTIVES INFORMATION/DISCUSSION B

COURSE	<u>AVID 9, AVID 10 (Advancement Via Individual Determination)</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	AVID teacher recommendation
GRADE LEVEL	9-10
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	AVID is designed to prepare students who are historically underrepresented in four year universities/colleges, for college readiness and success. Students receive instruction utilizing a rigorous college preparatory curriculum, tutor-facilitated study groups, motivational activities and academic survival skills. The course emphasizes rhetorical reading, analytical writing, collaborative discussion strategies, tutorial inquiry study groups, preparation for college entrance and potential placement exams, college study skills and test-taking strategies, Cornell note-taking and research. The course series provides exposure to post-secondary college education including field trips taken to university campuses, research conducted on academic majors and program offerings, and attendance of presentations given by college admissions counselors (and hosted at PGHS). Throughout the AVID career, students also hear from guest speakers who come from a variety of professional backgrounds and informational sessions held by members of the Armed Forces.
COURSE	<u>AVID 11 (Advancement Via Individual Determination)</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	AVID teacher recommendation
GRADE LEVEL	11 (AVID 2)
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	AVID 2 expands on preparing students for college readiness and success. The first part in a junior/senior seminar course that focuses on writing and critical thinking expected of first and second-year college students. In addition to the academic focus of the AVID seminar, there are college-bound activities, methodologies and tasks during the junior year to support students as they prepare to apply to four-year universities and confirm their postsecondary plans.
COURSE	<u>AVID 12 (Advancement Via Individual Determination)</u>
FULFILLS	UC/CSU Subject Area G
PREREQUISITE	AVID teacher recommendation
GRADE LEVEL	12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	AVID 12 is the second part of a junior/senior seminar course that focuses on writing and critical thinking expected of first and second-year college students. Students will complete a final research essay project from research conducted in their junior year in AVID. In addition to the academic focus of the AVID senior seminar, there are college-bound activities, methodologies, and tasks during the senior year that support students as they apply to four-year universities and confirm their postsecondary plans. All AVID seniors are required to develop and present a portfolio representing their years of work in the AVID program as well as complete the requirements for the seminar course.

COURSE	<u>FUNDAMENTALS OF SUCCESS (FOS)</u>	INFORMATION/DISCUSSION B
FULFILLS	High school graduation elective	
PREREQUISITE	None	
GRADE LEVEL	10, 11	
LENGTH	1 year	
CREDIT	5 credits per semester	
DESCRIPTION	This course is designed to facilitate student reflection in their own academic progress to achieve a passing grade in a previously taken or concurrent course. Using a variety of teaching practices and frequent check-ins, students develop individual learning strategies and enhance student connectedness to the school community. Throughout the year we will explore the following main themes: Planning & Organization, Working with Yourself, Reflective Practices, and Working with Others. We will also elaborate on concepts and necessary skills from core classes (e.g. English, Math, Science, and Social Studies).	

COURSE	<u>INDEPENDENT PRODUCTIVE STUDY</u>
FULFILLS	High school graduation elective
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester (This class is Pass/No Pass and impacts eligibility)
DESCRIPTION	This class is for completing unfinished classwork, homework assignments/projects, and studying for upcoming tests/quizzes.

PHYSICAL EDUCATION

- Students must earn a minimum of 20 credits in Physical Education (State of California and high school graduation requirement) and pass the State Physical Fitness Standards Test. In CORE 9 P.E., students will take the State Physical Fitness Standards Test and **must pass five out of six standards** in order to be exempt from junior and senior physical education courses.
- Physical Education is open to all students and is required for freshman students.
- To meet PGHS graduation requirements, all PGHS students are **required** to take a second year of PE in either 10th, 11th, or 12th grade.

COURSE	<u>COURSE 1: FITNESS, INDIVIDUAL AND DUAL SPORTS</u>
FULFILLS	High School Graduation
PREREQUISITE	None
GRADE LEVEL	9
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	<p>This Course meets the graduation requirement for the first year of Physical Education. Instruction focuses on physical fitness and the following sports and activities: Aquatics, Badminton, Dance, Golf, Pickleball, Self Defense, Tennis, Track and Field, and Wrestling. Students will also practice fitness techniques to prepare them for the State of California Physical Fitness Testing which requires each student to pass 5 out of 6 tests. This class is for 9th grade students only.</p> <p>HEALTH DESCRIPTION: This course includes programs on basic body systems, healthcare, drugs, alcohol, tobacco awareness, sex education, nutrition and exercise, suicide prevention, and decision-making skills.</p>

COURSE	<u>COURSE 2: AEROBIC AND RHYTHMIC DANCE</u>
FULFILLS	High School Graduation
PREREQUISITE	Completion of Course 1
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This course focuses on techniques, choreography, and performance of dance skills. A wide variety of genres are taught along with small group choreography. Aerobics, stretching, yoga, ballet, jazz, hip-hop, and Latin style dances will be included in this course. Part of grading will be participating in performances. This class is open to students in 10th, 11th and 12th grade.
COURSE	<u>COURSE 2: TEAM SPORTS AND BEGINNING WEIGHT TRAINING</u>
FULFILLS	High School Graduation
PREREQUISITE	Completion of Course 1
GRADE LEVEL	10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This course is designed to improve the level of physical fitness for students by guiding them through a progressive weight training exercise program along with numerous types of team sports activities. Various forms of exercises will be performed to cover different types of weight training including strength, endurance, flexibility, speed, agility, balance, explosiveness and recovery. Students will learn proper safety, posture and execution of basic weight training lifts and techniques. Team sports activities that will be included during this class are as follows: Aquatics, Basketball, Flag Football, Hockey, Lacrosse, Soccer, Softball, Volleyball, and Track and Field. This class is primarily for 10th grade students, but may be repeated by 11th and 12th graders who wish to stay in shape and fill their Elective Credits with Physical Education.
COURSE	<u>COURSE 3: ADVANCED WEIGHT TRAINING AND FITNESS</u>
FULFILLS	High School Graduation requirement
PREREQUISITE	Completion of Course One and Course Two Team Sports and Beginning Weight Training Physical Education Classes
GRADE LEVEL	11, 12
LENGTH	1 year
CREDIT	5 credits per semester
DESCRIPTION	This class is designed to give students who wish to pursue a higher level of fitness and weight training to fit their individual needs. Students will have the opportunity to create their own program for sport specific lifting, muscle strength, endurance, toning, flexibility and cardiovascular training to prepare them for their future and encourage a lifetime of exercise and fitness. Students must complete two years of PE including Beginning Weight Training in order to be eligible to take this class. Open to Juniors and Seniors only who wish to fulfill Elective Credits by taking a Physical Education class.

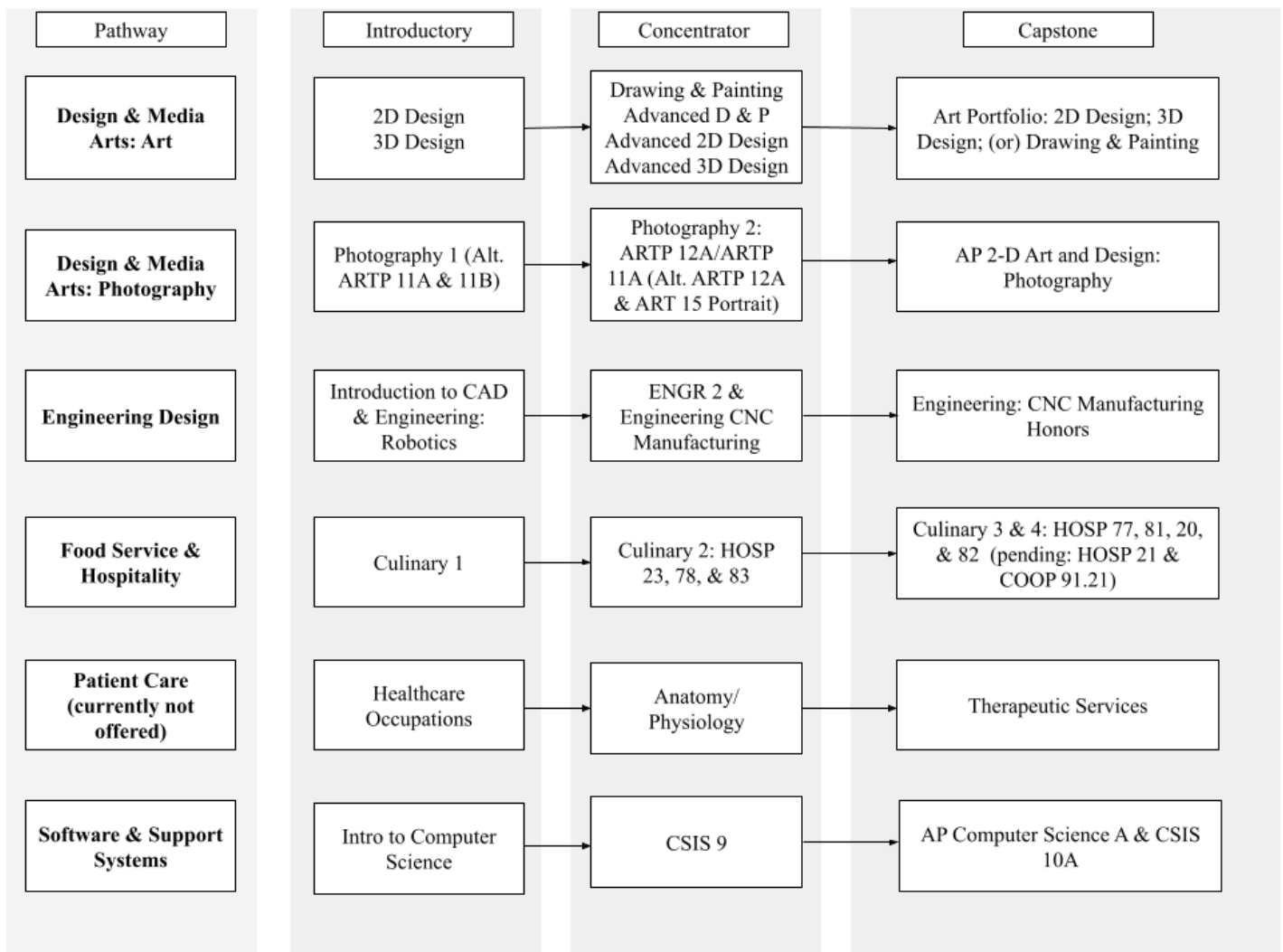
CAREER TECHNICAL EDUCATION (CTE) FOR VINTON DISCUSSION

- One year of an additional A-G approved course, in any area A-G, or Career Technical Education course are required for high school graduation.

PGHS supports students earning CTE Certifications and Internships through Career Technical Education Pathways regardless if students plan to attend a 2-year college or 4-year university after high school. Most PGHS CTE courses have articulated units with Monterey Peninsula College (MPC); once 6 units are taken after enrollment at MPC, students may claim college credit for their articulated PGHS CTE courses. In addition, PGHS, MPC, and Hartnell College are in negotiations to expand our Dual Enrollment courses. More dual enrollment courses will be offered, pending approval. All students completing a two-year sequence of CTE courses will have the opportunity to earn industry certification and be recognized at graduation with a special cord. Those students continuing onto a third-year Capstone course will earn an internship with a local industry partner and will be recognized with a graduation stole.

Students can complete more than one CTE pathway. Opportunity for Internships and Industry Certification for select pathways.

CTE COURSE OFFERINGS & PATHWAYS



Design and Media Arts: Art

1. [2D Design](#) **see pg 29 for course description*
2. [Drawing & Painting](#) **see pg 30 for course description*
2. [3D Design](#) **see pg 30 for course description*
3. Capstone: [AP 2D Art & Design](#) - **see pg 31 for course description*

Design and Media Arts: Photography

1. [Photography 1](#) **see pg 32 for course description*
2. [ARTP 12A Digital Photography 1](#) (1st semester) **see pg 44 for course description*
2. [ARTP 11A Photography 2](#) (2nd semester) **see pg 44 for course description*
3. Capstone: [AP 2D Art & Design/Photography](#) **see pg 32 for course description*

Engineering Design

1. Introduction to CAD
2. Engineering: Robotics
3. Engineering: CNC Manufacturing Robotics

Food Service and Hospitality

1. [Culinary Arts 1: Introduction to Culinary Arts and Culinary Arts: The Art of Baking](#)
2. [HOSP 23: Culinary Foundations of Professional Cooking, HOSP 78: Basic Baking Techniques, and HOSP 83 Bakeshop: French Pastries and Restaurant Style Desserts](#)
3. Capstone: [HOSP 77: Bakeshop Yeasted and Non-Yeasted Breads, HOSP 81: Bakeshop: Pies and Tarts, HOSP 20 Catering, and HOSP 82 Bakeshop: Cakes, Tortes, and Decorating Techniques](#)
4. Honors Capstone: [COOP 91.21 Work Experience](#)

Software and Support Systems

1. [Integrated Math 2](#) **see pg 16 for course descriptions*
2. [Introduction to Computer Science](#) (pending CSIS 9) **see pg 36 for course descriptions*
3. Capstone: [AP Computer Science A](#) **see pg 19 for course descriptions*

Which CTE Pathway is right for you? What will you wear at graduation? Earn college credits and a graduation cord and/or stole through the PGHS CTE Pathway.

DUAL ENROLLMENT^{INFORMATION/DISCUSSION B}

PARTNERSHIP WITH MPC (MONTEREY PENINSULA COLLEGE)

COURSE:	<u>ARTP 12A DIGITAL PHOTOGRAPHY 1</u>
FULFILLS	Monterey Peninsula College Credits CTE Photography Pathway: Concentrator Level 2
PREREQUISITE	Grade of C- or higher in Photography 1
GRADE LEVEL	11, 12
LENGTH	1 year
CREDIT	5 credits per semester
TRANSFERABILITY	CSU
DESCRIPTION	During this semester we will learn the basic principles of digital photography: how to use a camera in manual mode plus other types of image capture, scanning, retouching and manipulating images and printing high quality prints. There will also be an overview of both historical and contemporary issues in photography as we explore our own aesthetic concerns through four theme-based projects. By the end of the semester you will achieve competency in Adobe Photoshop and digital archival printing.
COURSE	<u>ARTP 10 PHOTOGRAPHY 2</u>
FULFILLS	Monterey Peninsula College Credits CTE Photography Pathway: Concentrator Level 2
PREREQUISITE	Grade of C- or higher in Photography 1
GRADE LEVEL	11,12
LENGTH	1 year
CREDIT	5 credits per semester
TRANSFERABILITY	CSU
DESCRIPTION	This course is a non-laboratory introduction to photography. We will cover camera equipment and operation, photographic techniques, and basic lighting. Students will be exposed to different aspects of photography including: landscape, portrait, and narrative. Students will learn how to evaluate and analyze their own work as well as learn how to look at and discuss other people's work.
COURSE	<u>ARTP 11A PHOTOGRAPHY 2</u>
FULFILLS	Monterey Peninsula College Credits CTE Photography Pathway: Concentrator Level 2
PREREQUISITE	Art 12A Digital Photography 1
GRADE LEVEL	11,12
LENGTH	1 year
CREDIT	5 credits per semester
TRANSFERABILITY	CSU
DESCRIPTION	During this semester we will explore the medium of black and white photography as art. Intermediate photography will build upon the skill introduced in beginning photography. We'll work to improve camera and exposure techniques, advance printing skill, and learn to make archival prints using fiber based photogenic materials. One of the primary objectives in this class will be to make a cohesive body of work and submit the portfolio to the Weston portfolio competition. As we further our knowledge of the photographic techniques we'll also look at historical photographic images and explore the world of contemporary photography.

COURSE	<u>HOSP 23: CULINARY PROFESSIONAL COOKING I; HOSP 78 BAKING TECHNIQUES; HOSP 83 FRENCH PASTRIES & RESTAURANT-STYLE DESSERTS</u> (Formerly listed as CULINARY 2)
FULFILLS	Monterey Peninsula College Credits CTE Food Service & Hospitality Pathway: Concentrator Level 2
PREREQUISITE	Grade of C- or higher in Culinary Arts 1 or 1B
GRADE LEVEL	10,11,12
LENGTH	Full year includes all three courses
CREDIT	5 credits per semester
TRANSFERABILITY	CSU
DESCRIPTION	HOSP 23, HOSP 78, HOSP 83 continues the study of professional careers in Hospitality and Culinary Arts. Students expand on professional skills used in the foodservice industry. In-depth culinary skills taught include Garde Manger, Saucier, Baking and French Pastry, front and back-of-the-house operations, menu planning, table service and customer relations. The Safety/Sanitation unit covers the basic concepts of personal and institutional safety/sanitation, culminating in students earning a ServSafe Food Handler Certification.

COURSE	<u>HOSP 77: BAKESHOP, YEASTED AND NON-YEASTED BREADS; HOSP 81: BAKESHOP, PIES AND TARTS; HOSP 20: CATERING; HOSP 82: BAKESHOP, CAKES, TORTES AND DECORATING TECHNIQUES</u>
FULFILLS	Monterey Peninsula College Credits CTE Food Service & Hospitality Pathway: Capstone Level 3
PREREQUISITE	Grade of C- or higher in Culinary Arts 2 CTE Food Service and Hospitality Pathway
GRADE LEVEL	11,12
LENGTH	Full year includes all four courses
CREDIT	5 credits per semester
TRANSFERABILITY	CSU
DESCRIPTION	This arrangement of college-level classes have been curated as the capstone experience for the PGHS Culinary Arts CTE Pathway. Advanced Culinary students will gain experience and skills through hands-on learning in the following areas: (1) Catering HOSP20 - Students develop menus, project costs and profits, meet with clients, manage staff, design plating and table displays, and create successful catered events. (2) Bakeshop HOSP82 - Students learn ingredients proportions and chemical reactions in the production of advanced pastries, custards, meringues and cakes. (3) Bakeshop HOSP77 - Yeasted & Non-Yeasted Breads covers the science and history of bread making. (4) Bakeshop HOSP81 - Students learn baking processes and ingredients used to produce professional pastry shop-quality pies and tarts.

COURSE	<u>COOP 91.21 WORK EXPERIENCE</u>	INFORMATION/DISCUSSION B
FULFILLS	Monterey Peninsula College Credits CTE Food Service & Hospitality Pathway: Honors Capstone Level 4	
PREREQUISITE	Grade of C- or higher in Culinary Arts 3	
GRADE LEVEL	12	
LENGTH	1 semester (2 nd Semester)	
CREDIT	5 credits per semester	
DESCRIPTION	COOP 91.21 is an intense hands-on course for the highly motivated student with a desire to pursue independent projects and professional skills development in Foodservice and Hospitality. The course focuses on refining culinary proficiencies, menu development, advanced baking techniques, costing/purchasing, operations management, menu evaluation/creation, advanced plating and presentation, and exploring career options and opportunities in the industry. Students will design an original restaurant concept, prepare a business proposal, and bring the concept to life in Semester 2. In the spring, students will do field work in the form of a part-time job or internship to receive college work-experience credits.	
COURSE:	<u>CSIS 9 PROGRAMMING FUNDAMENTALS: PYTHON</u>	
FULFILLS	Monterey Peninsula College Credits CTE Software and Support Systems Pathway: Concentrator Level 2	
PREREQUISITE	Introduction to Computer Science, Semester 1	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 semester	
CREDIT	5 credits per semester	
TRANSFERABILITY	CSU	
DESCRIPTION	This course introduces students to the creative aspects of programming, abstractions, and algorithms using Python, an interpreted, object-oriented programming language known for its ease of use. Students will build upon the basics of programming in Python with loops, data structures, and classes. They will explore more sophisticated algorithms and programming techniques, culminating in a long-term, final project. <i>This course will be offered in alternate years: 2021-2022, 2023-2024, and 2025-2026.</i>	
	<u>CSIS 10A: PROGRAMMING METHODS I: JAVA</u>	
FULFILLS	Monterey Peninsula College Credits CTE Engineering Pathway: Concentrator Level 2	
PREREQUISITE	Grade of C- or higher in semester 1 of AP Computer Science	
GRADE LEVEL	10, 11, 12	
LENGTH	1 year	
CREDIT	10 credits per semester	
	This Java programming course introduces the discipline of computer science utilizing practical hands-on problem solving. Content includes principles of algorithm design, representation of data, objects and classes, arrays, effective programming style, and use of a debugger. This course will be offered second semester, after a student completes the first semester of AP Computer Science A. <i>This course will be offered in alternate years: 2022-2023, 2024-2025, and 2026-2027.</i>	

ENGR 2: ENGINEERING DESIGN GRAPHICS

INFORMATION/DISCUSSION B

FULFILLS

Monterey Peninsula College Credits

CTE Engineering Pathway: Concentrator Level 2

PREREQUISITE

Grade of C- or higher in both semesters of Introduction to CAD and Robotics

GRADE LEVEL

10, 11, 12

LENGTH

1 semester

CREDIT

10 credits per semester

This course introduces the graphical tools used by engineers to support and enhance the engineering design process. Topics include spatial reasoning skills, orthographic projections, mechanical dimensioning and tolerancing practices, and the engineering design process. Assignments develop sketching and 2-D and 3-D CAD skills. The use of CAD software is an integral part of the course.

STUDENT SERVICES^{INFORMATION/DISCUSSION B}

- The Student Services Department (Special Education) provides a continuum of services to individuals with identified exceptional needs as defined by Federal and State mandates.
- PGUSD is committed to ensuring the most appropriate education in the least restrictive environment that Pacific Grove High School has to offer.
- Each student with exceptional needs must have an Individualized Education Plan (IEP) written by an IEP team comprised of the student, parents/guardians, teachers, counselor, school psychologist, site administrator, and other specialists as appropriate.
- The development of a class schedule is guided by the strengths and concerns described in the IEP and are done by the IEP team.

COURSE	<u>S.A.S. 9-12/COLLEGE AND CAREER</u>
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year
CREDIT	5 credits per semester (This class is Pass/No Pass and does affect eligibility)
DESCRIPTION	Specialized Academic Support (S.A.S.) designed to support students in their classes by providing extra help on homework and teaching skills including organization, time management, note-taking, and test-taking while working towards post-secondary goals.

COURSE	<u>ENGLISH 9-12</u>
PREREQUISITE	None
GRADE LEVEL	9, 10, 11, 12
LENGTH	1 year (4 years total)
CREDIT	5 credits per semester
DESCRIPTION	English 9-12 is designed for students who want to improve and increase their reading ability. The class uses READ 180 by Scholastic to meet individual needs in reading and writing. In addition to READ 180, the class uses novel studies to strengthen reading comprehension, develop academic vocabulary, and broaden writing skills.

COURSE	<u>MATH 9-10</u>
PREREQUISITE	None
GRADE LEVEL	9, 10
LENGTH	1 year (2 years total)
CREDIT	5 credits per semester
DESCRIPTION	MATH 180 Course 2 curriculum transitions students to pre-algebra with an emphasis on building proportional reasoning with rates, ratios, linear relationships, and functions. Edmentum: online math program focusing on time, money and measurement.

COURSE	<u>PERSONAL MANAGEMENT 11-12</u>	INFORMATION/DISCUSSION B
PREREQUISITE	None	
GRADE LEVEL	11, 12	
LENGTH	1 year (2 years total)	
CREDIT	5 credits per semester	
DESCRIPTION	Personal Management covers a range of topics, including identifying personal strengths, identifying and overcoming challenges, cultivating communication skills, interpersonal skills, building self-advocacy, setting personal goals, developing self-determination, exploring college/ career options, financial literacy, and strengthening executive functioning skills. Specific topics are determined each year based on student needs and challenges.	
COURSE	<u>SCIENCE 9-12</u>	
PREREQUISITE	None	
GRADE LEVEL	9, 10, 11, 12	
LENGTH	1 year (2 years total)	
CREDIT	5 credits per semester	
DESCRIPTION	Science 9-12 is a push-in science course designed to ensure all students have full access to the core subject matter standards. In this course, a general education science teacher and special education teacher provide targeted science instruction to support academic success in the general education science class.	

☒ Student Learning and Achievement
☒ Health and Safety of Students and Schools
☒ Credibility and Communication
☒ Fiscal Solvency, Accountability and Integrity

☐ Consent
☐ Action/Discussion
☒ Information/Discussion
☐ Public Hearing

SUBJECT: Future Agenda Items

DATE: November 10, 2022

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the November 10, 2022 Regular Board Meeting:

- Added March 17, 2022: Board Self Evaluation (June 16, 2022)
- Added April 21, 2022: Discuss “PG Promise” of funding CTE certification process (Fall 2022)
- Added May 19, 2022: Teacher of the Year Recognition (Fall 2022)
- Added June 2, 2022: Discuss CSBA Sample School Safety Resolution
- Added June 16, 2022: Discuss proposal of skatepark in Pacific Grove (Feb 2023)
- Added October 6, 2022: Discuss housing on PGUSD property